



**Carrathool Shire Council**

Promoting a future through diversity.

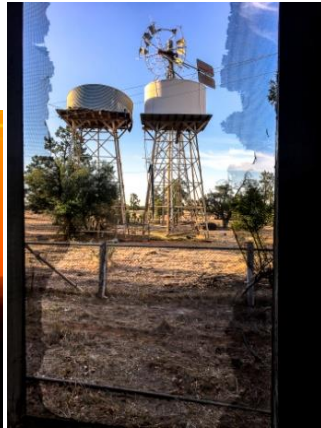
# Delivery Plan

## Performance Report August 2018

### Youth Week Smart Phone Photo Competition 2018 – Theme: Lights Camera ACTION Qualifying Entries



Genevieve Rixon – Hillston



Lucinda Star – Carrathool



Jack Gordon – Goolgowi



Simon Star – Carrathool



Luke Mackie – Hillston



Lachlan Wilson - Hillston



Erika Star – Carrathool



Violet Wray – Merriwagga



Dakota McMillian - Hillston



# 1. An Inclusive, Connected and Healthy Community

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
<b>1a. Increased transport options for all sectors of the community</b>								
1a(i) Canvas Secretary of Transport for increased public transport within the Shire	GM	Transport for NSW RMS	Improved public transport within the Shire		x			Completed June 2017. Volunteered for pilot for alternative public transport when TfNSW responded. Followed TfNSW up in December 2017. Letter of support sent to Griffith Bus Lines regarding extension of TfNSW contract to enable scheduled routes in Carrathool.
1a(ii) Liaise with surrounding Councils to identify shared transport resource options	GM	Community Transport providers Other Councils Transport for NSW	Improved public transport within the Shire		x			Issue discussed at 2 February RAMROC GMs meeting.
1a(iii) Review effectiveness and efficiency of Community Transport function	GM		Improved Community Transport function	x	x	x	x	Function reviewed and improvements identified. DCCS working with Coordinator to improve systems.
1a(iv) Canvas increased transport options with Minister for Transport	GM	Transport for NSW	Improved public transport options within the Shire				x	Completed June 2018
<b>1b. A connected community for pedestrians thought well planned walking tracks</b>								
1b(i) Prepare Master plan of footpaths for each town and village	DIS		Report to Council re Footpath Master plan approved		x			Following discussions with team members it's noted that a defects log has been compiled and a draft master plan will commence during the month of February.
1b(iii) Identify problem areas for wheelchair access (kerb ramps)	DIS	State Government	Report to Council re wheelchair access remediation plan approved		x			These areas will be identified over the course of the draft plan.
<b>1c. A community where young people are engaged and valued</b>								
1c(i) Facilitate formation of a Carrathool Youth Council	EDO	Schools	Report to Council re Youth Council format and composition approved		x			Report delayed until the fourth quarter. EDO met with Assistant Principal HCS , and will progress the youth council in conjunction with SRC (student rep council) in the 4 <sup>th</sup> school term.
1c(ii) Facilitate events for Youth Week	EDO	Community Groups Schools	Youth Week program approved and undertaken				x	Photo competition completed and project acquitted.
1c(iii) Facilitate preparation and implementation of Goolgowi Park Master plan	DIS		Goolgowi Park Master plan approved		x			Site investigation to be completed over the month of January to identify key areas. EDO is to engage planner for assistance.
1c(v) Install youth page on Council website	EDO		Youth page operating		x			This project has been delayed due to the website project. And formation of the youth council in 4 <sup>th</sup> school term.

<b>1d. An engaged and trusting community with strong social and support networks</b>								
1d(i) Develop assistance package for self-audit of relevant DIAP facilities for local clubs and groups	BRSM	Support Groups	Community groups utilising DIAP Assistance Package for self-audit of access facilities			x		Self audit promotion undertaken when needs arise
1d(ii) Council review its own Council facilities re DIAP compliance	BRSM		DIAP review of Council facilities received			x		After review of DIAP Objectives, BSRM will draft a DIAP implementation plan to prioritise works. For Council facilities will be project managed by BSRM and Maintenance Officer.
1d(iii) Facilitate Aussie Host training (or similar) for local businesses and organisations	EDO	Business Community	Aussie Host customer service training implemented			x		Currently insufficient interest will try again early 2019
<b>1e. A healthy community with access to services that meet community needs</b>								
1e(i) Review current multi service outlet services and growth potential	DCCS	Hillston Hospital	Gap analysis of multi service outlet services received			x		Services reviewed but a gap analysis is still required
1e(ii) Seek additional funding opportunities to allow further growth to the multi service outlet	DCCS	Murrumbidgee Health	Funding applications submitted to relevant agencies	x	x	x	x	Funding under new home care packages is being sought on a one to one client basis.
1e(iii) Encourage and support the Hillston Medical Centre to attract health professional services	DCCS		State Government support and approval for continued funding of health services	x	x	x	x	General Manager is providing support to current GP to improve services at the Hillston Medical Centre.

## 2. Infrastructure for a Sustainable Future

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
<b>2a. Carrathool Shire is connected through appropriate infrastructure to support freight and logistic</b>								
2a(i) Lobby with surrounding Councils for State Government infrastructure grants to get produce to destination	GM	RMS Surrounding Councils Transport for NSW	Lobby group formed and lobbying State Government for Infrastructure grants	x	x	x	x	Worked with Western Riverina Group to identify mutually beneficial option for grant application. Regional economic Strategy developed.
2a(ii) Work with RMS to increase RMCC work leading to improvement in roads	GM	Load producers and farms RMS	Improved RMS funding for Shire road improvements relevant to produce logistics	x	x	x	x	Implemented. New work allocated to Council. Continuous meetings with RMS senior management.
2a(iv) Liaise with transport operators and producers to identify needs for roads	GM	Transport Operators	Report on road needs for operators and producers approved			x		List of operators prepared.
<b>2b. Community infrastructure that is accessible for everyone</b>								
2b(i) Undertake a DIAP-relevant access audit of all Council owned and managed buildings and facilities	BRSM	New and existing businesses Community Groups Government Departments and Agencies	Report to Council re findings of access audit approved		x			After review of DIAP Objectives, BSRM will draft a DIAP implementation plan to prioritise works.
2b(ii) Implement an improvement program to ensure all public facilities are accessible to all	BRSM		Public facilities access improvement implemented				x	After review of DIAP Objectives, BSRM will draft a DIAP implementation plan to prioritise works.
<b>2c. A community where increased number of community members have access to water supply</b>								
2c(iii) Implement asset replacement programme	DIS		Report to Council re W&S Asset Replacement Programme approved	x	x	x	x	AMP is adopted and implemented
2c(iv) Raise community awareness re water supply matters	DIS		Water Supply Community Awareness Program implemented	x	x	x	x	System in place to Include items under different communication platform- <b>Council Corner :</b> <ul style="list-style-type: none"> <li>Water chlorination and suggestion if its high/low etc.</li> <li>Any capital work completion/\$spent/benefits of it.</li> <li>Water meter reading and issues with water meters.</li> <li>Private water extraction and sales.</li> <li>Private works (jetter etc.) procedure and cost.</li> <li>Water interruptions planned/unplanned.</li> </ul>

							<ul style="list-style-type: none"><li>• Any other achievements in W&amp;S department</li><li>• Sewer chokes and advises what not to put in sewer mains.</li></ul> <p><b><u>Webpage/Facebook/spectator:</u></b></p> <ul style="list-style-type: none"><li>• Recent project completed information.</li><li>• Any emergency breakdowns</li><li>• Every quarterly water quality results of all schemes.</li></ul>
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### 3. Growing and Diverse Economy

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
<b>3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors</b>								
3a(i) Provide welcome kits for new residents	EDO	New and existing businesses Community groups	Welcome kits distribution underway		x			Kits are being developed and should be completed by the fourth quarter. Resident kit available on website. Currently under review to incorporate latest information and stats (in conjunction with new website) To be done by 12-2018
3a(ii) Develop new tourism brochures for whole of Shire	EDO		Revised brochures distributed to relevant locations		x			Information is slowly coming in and being gathered and the project should have some drafts available by the end of the financial year. Brochures now in final draft, will be distributed Sept/Oct 2018
3a(iii) Refurbish entry tourism signage into Shire	EDO		Entry signage in place				x	Awaiting SCCF round 2 funding preliminary design and locations already scoped
<b>3b. Growth (population and business development) is supported through revised land use planning</b>								
3b(i) Review the areas of growth pressure or shortage	BRSM		Review of growth pressure or land shortages approved			x		BSRM attended a round table discussion with Dept. Of Planning. Under the new planning regime, all Councils in NSW are required to prepare a Local Strategic Planning Statement (LSPS) which is a 20 year plan that looks at future growth, land zones and use, infrastructure, public transport, employment and education etc. This will be developed and in place no later than 1 July 2020.
3b(ii) Review and reassess the currency of Council's Settlement Strategy	BRSM		Review of Settlement Strategy approved				x	This 2007 doc was developed to support adoption of 2012 LEP. Due to new planning laws coming in we need to hold on drafting a new LEP to determine impact on this work.
<b>3c. Promote opportunities for local economic diversity</b>								
3c(i) Undertake gap analysis of businesses within the Shire and identify opportunities	GM	New and existing businesses	Shire Business Gap Analysis and opportunities approved			x		Manual analysis undertaken. REMPLAN purchased and training given to staff. REMPLAN documents local businesses.
3c(ii) Research economic actions undertaken by other Shires and relevant successes of such actions	GM	Relevant Shires	Report of other Shires economic actions/strategies approved		x			Issue discussed at 2 February RAMROC GMs meeting. Regular liaison with GMs.
<b>3d. Support partnerships to achieve positive outcomes for the community</b>								
3d(i) Facilitate Agribusiness Workforce Forum	EDO	New and existing businesses Local producers and farmers	Agribusiness Workforce Forum held		x			Some initial work undertaken but the forum will need some further development before taking place. Research will be conducted amongst major employers in the shire to validate the necessity and content/direction of a forum.

3d(ii) Develop and distribute a Shire Business and Services Directory	EDO	School and community groups	Directory distributed in multi-format			x		REMPAN will now be utilised to produce the directory.
<b>3e. A connected community with reliable telecommunications</b>								
3e(i) Undertake a gap analysis in relation to communication coverage within the Shire	GM	Community	Shire Communication Coverage Gap Analysis approved				x	Coverage improved with new Merriwagga tower. New Gunbar tower built and upgrades to Hillston towers planned.
3e(ii) Liaise with NBN Co as the NBN is rolled out across the Shire	GM	NBN Corporation	Information Paper re NBN roll-out timeframe and capabilities received	x	x	x	x	Liaison undertaken.



## 4. Sustainable Natural Environment

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
<b>4b. Educate our future generations about the natural environment</b>								
4b(i) Engage with environmental agencies to assist to prepare an awareness program	BRSM	EPA NPWS	Report to Council regarding environmental awareness programs approved			x		Initial phone calls and queries have been made. Waiting on responses to date.
4b(ii) Attend local and regional events to inform about noxious weeds and general bio-security obligations	BRSM		Report to Council re attendance at local and regional events	x	x	x	x	New staff undergoing training and events will be supported as required.
4b(iii) Facilitate road side clean ups and other activities across the Shire	DIS		Continued community engagement by Council with roadside clean-ups and similar activities	x	x	x	x	Council supports community groups with ongoing roadside clean ups.
4b(iv) Support major events such as Tree Day and Clean Up Australia Day	DIS		Major environmental events in Shire publicised and promoted as required	x	x	x	x	Events supported when required.
<b>4c. Consider recycling and waste reduction strategies</b>								
4c(i) Conduct a feasibility study, in conjunction with surrounding Shires, on the benefit of providing recycling across the Shire	BRSM	Local Land Services and research bodies	Report to Council re feasibility of providing recycling services across the Shire including info on composting and existing recycling facilities				x	Recycling put on hold at this stage due to issues in China. Revisiting W.A.R.R. regulation and liaising with Riverina Waste Group regards to possible shared services.
4c(ii) Consider the options to join a joint regional contract for recycle collection	BRSM	Surrounding Councils	Liaison with surrounding Councils re recycling potential				x	Liaising with Riverina Waste Group in regards to possible shared services.

## 5. Leadership and Governance

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
<b>5a. A community that values the opinions of all and supports young leaders to contribute to the community</b>								
5a(i) Inclusion of youth representatives in the Carrathool Digital Reference Group	GM	Community, Business & Schools	Digital Reference Group formed and operating	x				Reference group in place. Youth requested to be part of the group.
5a(ii) Liaise with Youth Council to facilitate events for Youth Week	GM		Youth Week program of events implemented			x		Youth week successful for 2018. Youth Council to be consulted for 2019 when Youth Council created.
<b>5b. Encourage more volunteering within the community</b>								
5b(i) Identify volunteering opportunities in Shire	EDO	Community groups	Report regarding volunteering opportunities in Shire provided			x		Community groups within the shire will be contacted to develop a database of volunteering opportunities which will be published on council website & facebook.
<b>5c. The community to benefit by access to more community grants</b>								
5c(iv) Distribute information regarding relevant grants availability amongst community groups	EDO		Info distributed via digital bi-monthly newsletter and other Council information platforms			x		Information distributed through Council Corner, website & facebook.
<b>5d. The community to be better informed of local issues and activities and have increased opportunity to participate in decision making.</b>								
5d(i) Update Council Corner to better meet the needs of the community	GM	Community Progress Associations / Community Committees	New Council Corner published which meets the contemporary needs of the community	x	x	x	x	Changes continuously made. Anecdotal feedback positive.
5d(ii) Update the Council website	GM		Council Website updated	x	x	x	x	Incremental changes made. Website update plan developed. New website structure created.
5d(iii) General Manager to participate in community forums	GM		GM participating in community forums	x	x	x	x	Participation occurs.
5d(iv) Community information sessions/exhibitions to be user friendly	GM		All Council community information session and exhibitions are user friendly	x	x	x	x	No complaints received.
5d(v) Facilitate the formation of a Carrathool Digital Reference Group to provide an efficient channel of input into Council policy deliberation	EDO		Carrathool Digital Reference Group (DRG) formed and operating		x			Has been formed, 1 <sup>st</sup> topic for comment will be regarding mobile library services.