



Carrathool Shire Council

Promoting a future through diversity.

Delivery Plan

Performance Report August 2019



1. An Inclusive, Connected and Healthy Community

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
1a. Increased transport options for all sectors of the community								
1a(iii) Review effectiveness and efficiency of Community Transport function	GM		Improved Community Transport function	x	x			Review of CT ongoing a report on CT and CHSP will be delivered to the Council in March 2019.
1a(iv) Canvas increased transport options with Minister for Transport	GM	Transport for NSW	Improved public transport options within the Shire	x				Griffith Bus Lines contacted Council about public bus transport from Griffith to Hillston and submissions made. This was unsuccessful.
1b. A connected community for pedestrians thought well planned walking tracks								
1b(i) Prepare Master plan of footpaths for each town and village	DIS		Report to Council re Footpath Master plan approved			x		In progress. Some work undertaken but further planning required.
1b(ii) Implement Footpath Master plan	DIS		Footpath Master plan implemented			x		In progress, most areas identified. Report to March Council meeting.
1b(iii) Identify problem areas for wheelchair access (kerb ramps)	DIS	State Government	Report to Council re wheelchair access remediation plan approved		x			Report completed to Council.
1b(iv) Remediate wheelchair problem access areas	DIS		Wheelchair access problem areas remediated		x			Following adopted plan from Council areas will be budgeted for new financial year.
1b(v) Prepare plan for walking track around Lake Woorabinda	DIS		Report to Council re Lake Woorabinda walking track approved		x			Report to February Council meeting.
1b(vii) Prepare plan for new swing bridge and walking track in Hillston	DIS		Report to Council re new swing bridge plans and costing approved				x	Draft Master Plan completed, awaiting community consultation phase.
1c. A community where young people are engaged and valued								
1c(i) Facilitate formation of a Carrathool Youth Council	EDO	Schools	Report to Council re Youth Council format and composition approved		x			In progress, EDO working with Hillston Central School re feasibility of incorporating the Youth Council as a function of the Student Reference Group.
1c(iii) Facilitate preparation and implementation of Goolgowi Park Master plan	DIS		Goolgowi Park Master plan approved	x				Elements completed, fitness stations, walking track and skate park.
1c(iv) Goolgowi Park Master plan implementation	EDO		Goolgowi Park Master plan implemented		x			Elements commenced including fitness station and preparatory work for Skate Park.
1c(v) Install youth page on Council website	EDO		Youth page operating		x			Waiting on new website.

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
1d. An engaged and trusting community with strong social and support networks								
1d(i) Develop assistance package for self-audit of relevant DIAP facilities for local clubs and groups	BRSM	Support Groups	Community groups utilising DIAP Assistance Package for self-audit of access facilities			x		Traders and business people canvassed re their possible participation – little interest shown.
1d(ii) Council review its own Council facilities re DIAP compliance	BRSM		DIAP review of Council facilities received			x		Additional funding has been applied for and/or accepted when available.
1d(iii) Facilitate Aussie Host training (or similar) for local businesses and organisations	EDO	Business Community	Aussie Host customer service training implemented		x			Traders and business people canvassed re their possible participation – little interest shown.
1e. A healthy community with access to services that meet community needs								
1e(i) Review current multi service outlet services and growth potential	DCCS	Hillston Hospital	Gap analysis of multi service outlet services received			x		Ongoing. Analysis to be completed next financial year.
1e(ii) Seek additional funding opportunities to allow further growth to the multi service outlet	DCCS	Murrumbidgee Health	Funding applications submitted to relevant agencies	x	x			Additional funding has been applied for and/or accepted when available.
1e(iii) Encourage and support the Hillston Medical Centre to attract health professional services	DCCS		State Government support and approval for continued funding of health services	x	x			Council have been lobbying State and Federal Governments to maintain a medical service at Hillston.

2. Infrastructure for a Sustainable Future

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
2a. Carrathool Shire is connected through appropriate infrastructure to support freight and logistic								
2a(i) Lobby with surrounding Councils for State Government infrastructure grants to get produce to destination	GM	RMS Surrounding Councils Transport for NSW	Lobby group formed and lobbying State Government for Infrastructure grants		x			Some support provided in relation to a freight hub at Narrandera ongoing lobbying via RAMJO.
2a(ii) Work with RMS to increase RMCC work leading to improvement in roads	GM	Load producers and farms RMS	Improved RMS funding for Shire road improvements relevant to produce logistics	x	x	x	x	Council continues to work with the RMS and producers on the road network and funding opportunities.
2a(iv) Liaise with transport operators and producers to identify needs for roads	GM	Transport Operators	Report on road needs for operators and producers approved	x				Council continues to work within its funding limits taking into consideration the needs of local transport operators and producers.
2b. Community infrastructure that is accessible for everyone								
2b(i) Undertake a DIAP-relevant access audit of all Council owned and managed buildings and facilities	BRSM	New and existing businesses Community Groups Government Departments and Agencies	Report to Council re findings of access audit approved	x				Initial Audit has been carried out. Report to go to March meeting.
2b(ii) Implement an improvement program to ensure all public facilities are accessible to all	BRSM		Public facilities access improvement implemented	x				Improvement program has been drafted and has been adopted as part of our 10yr facilities management program.
2c. A community where increased number of community members have access to water supply								
2c(i) Determine the areas where additional water is required and what the proposed use is	DIS	Water Authorities	Report prepared and presented to Council			x		Ongoing. Report will be provided in the first half of the new financial year.
2c(iv) Raise community awareness re water supply matters	MWS		Water Supply Community Awareness Program implemented	x	x	x	x	Ongoing campaign in Council newsletter.

3. Growing and Diverse Economy

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors								
3a(i) Provide welcome kits for new residents	EDO	New and existing businesses Community groups	Welcome kits distribution underway	x				On hold until next financial year.
3a(ii) Develop new tourism brochures for whole of Shire	EDO		Revised brochures distributed to relevant locations	x				Brochures developed, printed and in use.
3a(iii) Refurbish entry tourism signage into Shire	EDO		Entry signage in place		x			Funding secured through Stronger Country Communities Fund Round 2 – will commence design and installation next Financial year.
3b. Growth (population and business development) is supported through revised land use planning								
3b(i) Review the areas of growth pressure or shortage	BRSM		Review of growth pressure or land shortages approved		x			Ongoing due to significant changes in planning legislation.
3b(ii) Review and reassess the currency of Council's Settlement Strategy	BRSM		Review of Settlement Strategy approved				x	RemPlan Economic Modelling Tool now purchases with A Gap Analysis function available.
3c. Promote opportunities for local economic diversity								
3c(i) Undertake gap analysis of businesses within the Shire and identify opportunities	GM	New and existing businesses	Shire Business Gap Analysis and opportunities approved		x			Ongoing. To be completed next year.
3c(ii) Research economic actions undertaken by other Shires and relevant successes of such actions	GM	Relevant Shires	Report of other Shires economic actions/strategies approved	x				EDO research is ongoing with an Economic Development Plan to be developed.
3c(iii) Canvas potential businesses to implement new business opportunities	GM		New potential businesses identified and canvassed		x			GM's work in this area has been ongoing.
3c(iv) Work with businesses through the Development Application process if required	GM		EDO and planning staff working with DA clients as required	x				EDO liaising with planning staff where applicable.
3c(v) Ensure Position Descriptions for employment opportunities within Council facilitates opportunities for people with disabilities	GM		Council Position Descriptions are inclusive of people with disabilities		x			Council is an equal opportunity employer and position descriptions a subject to annual review.

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
3d. Support partnerships to achieve positive outcomes for the community								
3d(i) Facilitate Agribusiness Workforce Forum	EDO	New and existing businesses Local producers and farmers	Agribusiness Workforce Forum held	x				On hold until new financial year.
3d(ii) Develop and distribute a Shire Business and Services Directory	EDO	School and community groups	Directory distributed in multi-format	x				Will be produced in 4 th quarter 2019
3d(iii) Develop and distribute a digital business newsletter	EDO		Digital newsletter published multi-platform			x		Will be commenced 1 st quarter 2020
3d(iv) Conduct audit of disabled services and needs in Shire	BRSM	DCCS	Report on audit of disabled services and needs approved	x				Preliminary audit has been carried out. BSRM is working with HACC staff ensure 1 st audit is accurate.
3e. A connected community with reliable telecommunications								
3e(ii) Liaise with NBN Co as the NBN is rolled out across the Shire	GM	NBN Corporation	Information Paper re NBN roll-out timeframe and capabilities received	x				NBN report completed. Hillston rollout of the NBN completed
3e(iii) Liaise with telecommunications providers to increase uptake of communication infrastructure and roll-out within the Shire	GM	Telecommunication companies	Increased uptake of telecommunication infrastructure and roll-out within the Shire		x			Two new Telstra mobile towers have been installed at Merriwagga and at Tabita. New Optus tower on the Mid-Western Highway near Gunbar

4. Sustainable Natural Environment

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
4a. A community that thrives on sustainable farming practices								
4a(i) Research locations of information relating to up to date and innovative farming practices	GM	Farming support groups	Provide links to relevant agencies providing support and promoting awareness of farming innovation			x		Ongoing as opportunities arise.
4a(ii) Facilitate liaison between farming operators and research bodies	GM	Research bodies	Links established between research bodies and Shire's producers			x		Ongoing as opportunities arise.
4b. Educate our future generations about the natural environment								
4b(i) Engage with environmental agencies to assist to prepare an awareness program	BRSM	EPA NPWS	Report to Council regarding environmental awareness programs approved	x				Environmental Awareness Program has been drafted locally as there was very little interest nor buy in from EPA/NPWS etc.
4b(ii) Attend local and regional events to inform about noxious weeds and general bio-security obligations	BRSM		Report to Council re attendance at local and regional events	x	x	x	x	Ongoing.
4b(iv) Support major events such as Tree Day and Clean Up Australia Day	BRSM		Major environmental events in Shire publicised and promoted as required	x	x	x	x	Ongoing.
4e. Promote an environment that is conducive to the production of high-quality fresh fruit and vegetables								
4e(i) Engage with Shire producers and relevant research agencies to undertake Gap Analysis of essential requirements for high quality horticulture production	BRSM	Local Land Services DPI CRCC DIS	Lobbying for improved water, energy and logistics for the Shire's agribusiness sector as required				x	Ongoing as opportunities arise.

5. Leadership and Governance

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter				Outcome
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	
5a. A community that values the opinions of all and supports young leaders to contribute to the community								
5a(i) Inclusion of youth representatives in the Carrathool Digital Reference Group	GM	Community, Business and Schools	Digital Reference Group formed and operating	x				Group has been formed with invitations still open for participants.
5a(ii) Liaise with Youth Council to facilitate events for Youth Week	GM		Youth Week program of events implemented			x		Two events held at Goolgowi Club and the Hillston Skate Park.
5b. Encourage more volunteering within the community								
5b(i) Identify volunteering opportunities in Shire	EDO	Community groups	Report regarding volunteering opportunities in Shire provided	x				EDO working with many community groups to identify new volunteering opportunities.
5b(ii) Develop volunteer resources and info kit	EDO		Volunteer resources and info kits being distributed			x		Will be commenced 1 st quarter 2020.
5b(iii) Undertake a Skills Audit for Shire's Volunteer Pool to identify skills within the Shire's volunteer pool	EDO		Pool of volunteers available for engagement as required		x			On hold until new financial year.
5c. The community to benefit by access to more community grants								
5c(i) Review Council's Community Grants Scheme	EDO	Federal and State Governments	Report on review of Community Grants Scheme approved		x			Review of Community Grants Scheme on hold until current grant-funded projects are completed and acquitted.
5c(ii) Facilitate grant writing training for community groups	EDO		Grant writing training workshops held			x		Will be commenced 1 st quarter 2020.
5c(iii) Facilitate capacity building for community groups	EDO		Capacity Building training workshops held and support provided			x		On hold until new financial year.
5d. The community to be better informed of local issues and activities and have increased opportunity to participate in decision making.								
5d(ii) Update the Council website	GM		Council Website updated		x			Website project commenced.
5d(v) Facilitate the formation of a Carrathool Digital Reference Group to provide an efficient channel of input into Council policy deliberation	EDO		Carrathool Digital Reference Group formed and operating	x				Group has been formed with invitations still open for participants.