



ORDINARY MEETING AGENDA

22 June 2021

**Goolgowi Council Chambers
9-11 Cobram Street, Goolgowi**



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to protect and promote quality of life in harmony with economic development and environmental sustainability."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE GOOLGOWI COUNCIL CHAMBERS
TUESDAY, 22 JUNE 2021 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 18 May 2021

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of recent activity by the Mayor since the May 2021 meeting.

Background

The past month has been fairly quiet in regard to Council activities. Apart from normal interaction with constituents there has not been any major concerns to report.

At this meeting we will be adopting our operational plan for 2021/2022, there is a substantial capital works program in this budget and with the indication of further grant money becoming available Council will need to consider priority for these funds.

With the 2020/2021 financial year drawing to a close I believe Council has achieved many good outcomes for our community. My thanks go to fellow Councillors and staff for their support and commitment to the community.

It was good to see the recent rainfalls across the Shire, it came at the right time and hopefully will continue throughout the season.

Recommendation:

That Council note the Mayors report for June 2021 meeting.

9. Delegates Report

Nil

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Council continues to lobby for water licence.

1361/21.07.20 – Weed Spraying on Local Roads

Responsible Officer: DIS

DECISION	ACTION TAKEN
Increase the spraying regimen on local roads this financial year and provide a further report on the outcomes in 2021.	Report July 2021

1507/17.11.20 – Real Café (Cordatos Building) Restoration

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Council re-tender the project in March 2021 for works to be completed by December 2021 under the Local Roads and Community Infrastructure Program Extension.	With Regional Procurement to issue tender.

1521/15.12.20 – Council Roads - National Heavy Vehicle Regulator Assessment

Responsible Officer: DIS

DECISION	ACTION TAKEN
Undertake an assessment of Council roads to determine suitability of roads for heavy vehicle use.	Report this meeting
Council to make a final determination to nominate roads suitable for heavy access to the National Heavy Vehicle Regulator for inclusion in the approved network in time for the 2021 harvest period.	

1547/16.02.21 – Lot Size Dwelling Entitlement

Responsible Officer:

DECISION	ACTION TAKEN
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Referred to 2021/2022 budget.

1555/16.02.21 – Caravan Parks - Operations

Responsible Officer:

DECISION	ACTION TAKEN
A report be provided to Council as to the economic feasibility of accommodation requirements in Rankins Springs.	Report July 2021

Recommendation:

That Council note the update on action report for May 2021.

10.2 Precis of Correspondence

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

- Information Items:
- 10.2.1 Hillston Breast Cancer Awareness Fundraiser
 - 10.2.2 Outback Car Trek – Hillston Sports Pavilion and Stan Peters Oval
 - 10.2.3 Hillston Central School – Relief from fees
 - 10.2.4 Hillston AAA Ball – Relief from Hall fees
 - 10.2.5 Spring in the Springs – Request Sponsorship
 - 10.2.6 Rankins Springs Target Shooting Complex Management Committee
 - 10.2.7 Rankins Springs Progress Committee- Re-commencement

10.2.1 Hillston Breast Cancer Awareness Fundraiser

Requesting a donation from Council towards a goal of \$6,000 to raise awareness of Breast Cancer. Stating they are raising funds from other services and a donation would be appreciated.

Recommendation:

For Council determination

10.2.2 Outback Car Trek

Requesting Council waive the fees for use of the Stan Peters Oval on Sunday night 6 June 2021. The fee involved is \$200. Due to the timing of receiving the request and the event date staff have been requested to inform the organisation to pay the charge, and should council decide to waive charges all money will be refunded.

The function is a fundraiser for the RFDS.

Recommendation:

For Council determination

10.2.3 Hillston Central School – Relief from Fees

Seeking a reduction in fees for use of the hall for the school musical performance, rehearsing and packing up during July and August. The charges for the four half days requested and the two full days for the performances comes to \$2,100. The School have not indicated any amount they are seeking by way of reduction.

Recommendation:

For Council determination

10.2.4 Hillston AAA Ball – Relief from Hall fees

Requesting that council waive the fee for hire of the Hillston Hall for the AAA Ball to be held Friday 8 October 2021. Requesting access to the hall from Thursday 7 October 2021 to Sunday 10 October 2021 for set up and cleaning.

Recommendation:

For Council determination.

10.2.5 Spring in the Springs – Request Sponsorship

Requesting sponsorship form Council for the event to be held on 9 October 2021. Informing Council that the event was not held last year.

Sponsorship packages range from \$100 through to \$3,000. In 2019 Council sponsored the event in sum of \$1,000. Currently the donation vote has a remaining balance of \$6,000.

Recommendation:

For Council determination

10.2.6 Rankins Springs Target Shooting Complex Management Committee

Informing Council that the Range approval is due for renewal by 2 August 2021 and requesting a letter from Council to confirm that it is aware of the Range and commits to the confirmed operation under the current arrangements.

Discussion with the chairman Mr Warren Brown indicates the Range is used on a regular basis and supports a variety of shooting types.

Recommendation:

That Council provide the necessary letter of support to the Rankins Springs Target Shooting Complex Management Committee to enable it to effect a renewal of the range approval.

10.2.7 Rankins Springs Progress Committee

Informing Council of the Annual General Meeting held on 10 May 2021 and advising of the following office bearers:

President:	James Hudson
Vice President:	Jamie Parsons
Secretary:	Dana Brighenti
Treasurer:	Renee Fair

Recommendation:

That Council note the re-commencement of the Rankins Springs Progress Committee and the committee members as advised.

10.3 Mayoral Allowance and Councillor Fees

GOV:CO:BPEF

Author: General Manager

Purpose: To inform council of the determination made by the Local Government Remuneration Tribunal for 2021.

Background

Each Year the Local Government Remuneration Tribunal makes a determination on fees for Councillors and the additional fee for the Mayor.

Issues

Carrathool Shire remains classified as a rural Council along with 56 other Councils in NSW. The minimum and maximum fees set by the Tribunal are based on a 2% increase.

Mayor Fee	min. \$9,980	max. \$27,060
Councillor Fee	min. \$9,370	max. \$12,400

Council have in previous years resolved to adopt the maximum fee for the Councillors and for the Mayor. The budget has allowed for a 2% increase for 2021/2022.

Financial implications

Included in 2021/2022 budget a 2% increase.

Statutory implications (Governance including Legal)

Local Government Act 1993
 S241 Determination of Fees
 S248 Annual Fees for Councillors
 S249 Annual Fees for Mayor

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Theme 5 – Leadership and Governance

Recommendation:

That Council fix the Mayoral allowance and Councillor fees at the maximum allowance fee Mayor \$27,060 and Councillors \$12,400 for the financial year 2021/2022 noting the Mayoral fee is in addition to Councillor fees.

10.4 Multi Service Outlet – Elder Abuse Policy MSO002

CS:SP:HCCCT

Author: General Manager

Purpose: To provide Council with a policy document in accordance with the NSW Interagency Policy “Preventing and Responding to Abuse of Older People (Elder Abuse)”.

Background

In accordance with the above policy requirements a policy has been developed to address circumstances of Elder Abuse that may possibly be encountered by Council staff while undertaking their work.

Issues

Staff of the Multi Service Outlet often work within the homes of their clients and develop close relationships particularly when providing social support to the elderly. Circumstances may arise where staff become aware or are made aware of abuse situations relating to the clients.

Procedures have been developed for staff to follow should they suspect abuse taking place. The decision to report to an external agency rests with the General Manager.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

New Policy Document

Risk implications

The Policy and staff procedures provide a mechanism to address elder abuse within the workplace should it be encountered by Council staff.

Community Strategic Plan

Theme 1 – An inclusive, connected and Healthy Community.

Recommendation:

That Council place the Elder Abuse Policy MSO002 on Public display for 28 days and seek submissions, and consider the submissions received prior to formally adopting the Policy at the August 2021 meeting of Council.

ATTACHMENT



Multi Service Outlet Policy MSO002

Elder Abuse Policy

Application	All Multi Service Outlet employees
Responsible Officer	Multi Service Outlet Coordinator
Authorised by	General Manager
Original adoption date	Date

Purpose

To guide commitment of all staff of Carrathool Shire Council’s Multi Service Outlet (“Council”) in preventing and responding appropriately to the abuse of older people in line with the *Preventing and Responding to Abuse of Older People: NSW Interagency Policy 2020*. In addition, Council will act in the best interests of an older person who has been abused by upholding their rights, and ensuring that the dignity and respect of older people accessing services is upheld at all times.

Policy statement

Council is committed to ensuring that, as far as possible, all clients are protected from all forms of abuse. This policy outlines the key principles of working with older people to identify abuse and recognises key considerations in responding to abuse of older people.

Policy

Key principles of working with older people

Council recognises that abuse of older people does exist in the community and supports the general principle that older people have the right to:

- be treated with dignity and respect.
- make their own decisions and choices.
- live in a safe environment.
- access the protections available to other adults in the community.

Mental capacity and consent

In NSW there is a legal presumption that all adults have the mental (cognitive) capacity and ability to make their own decisions until proven otherwise. A person lacking capacity to act or make decisions may need a guardian or financial manager if they have not appointed an enduring power of attorney or enduring guardian while they are capable.

Regional/Rural Communities

Council recognises that staff and clients may have concerns about identifying perpetrators of abuse within their own community. Perpetrators may have access to personal information about the person reporting the abuse and there are potential issues such as isolation, stigma, and fear of exclusion that may prevent reporting. Council will take all reasonable measures to maintain the confidentiality of staff and others involved in the identification process.

Confidentiality

All staff must follow the requirements of Council’s Employee Confidentiality Policy and maintain privacy and confidentiality. Confidentiality cannot be guaranteed by Council if information must be disclosed to the appropriate agency if there are reasonable grounds

P:\Meetings 2021\June 2021\MSO002 Elder Abuse Policy.docx	Effective Date:	
Uncontrolled document when printed. Please refer to website or intranet for controlled document	Version No.:	



Multi Service Outlet Policy MSO002

to believe there is a serious and/or imminent threat to the safety of the older person or another individual.

Commitment

Council is committed to dealing effectively with the abuse of older people and is committed to:

- Creating a climate of trust where staff are encouraged, comfortable and confident about identifying and responding to the abuse of older people.
- Protecting and supporting staff from any adverse action when making a report.
- Providing resources and training for staff about how to identify and respond to the abuse of older people.
- Properly managing any workplace issues that the allegations identify or that result from a report or any other identified problem (e.g. staff safety).
- Developing a process to deal with reports thoroughly and taking appropriate action to address the reported abuse and prevent it from reoccurring.
- Working collaboratively within the organisation and across agencies to achieve the best outcome for the older person and prevent abuse from reoccurring (e.g. share and review effective intervention and prevention strategies).

Duty of Care

- **Responsibilities**

All staff working for Council's Multi Service Outlet are responsible for identifying and responding appropriately to abuse of older people. Management plays a lead role in identifying and responding to the abuse of older people in accordance with policies and procedures and consistent with the *Preventing and Responding to Abuse of Older People: NSW Interagency Policy 2020*. Staff play a key role in responding to abuse situations by identifying abuse (potential, suspected or actual), reporting to the manager, documenting, and following Council's procedures.

- **Reporting Obligations**

In NSW, with limited exceptions, there is an offence under s316 of the Crimes Act 1900 of failing without reasonable excuse to report a serious indictable offence. This applies where someone knows or believes that the offence has been committed and that he or she has information which might be of material assistance in securing the apprehension, prosecution or conviction of the offender. A serious indictable offence is anything punishable by five or more years imprisonment, which would include the more serious instances of physical, sexual and financial abuse. The following are serious crimes under NSW law: murder, attempted murder, sexual assault, acts of indecency, rape, sexual offences against people with cognitive impairment, physical assault, grievous bodily harm, poisoning to endanger life or inflict harm or to injure or cause distress, domestic violence, neglect, kidnapping, robbery/stealing, stealing or destroying wills, fraud, forgery, harassment and intimidation.

- **Abuse by Council Staff**

When the alleged perpetrator is a Council staff member, they may have committed a criminal act and/or breached Council's Code of Conduct.



Multi Service Outlet Policy MSO002

Breach of this policy

Where an employee of Council is found to have breached this Policy, they may be subjected to disciplinary action in accordance with relevant Council policies. The type and severity of the disciplinary action will depend upon the circumstances of the case and the seriousness of the breach. In serious cases, this may include termination of employment.

Definitions

Elder abuse

Council has adopted the World Health Organisation's definition of elder abuse as cited in the *Preventing and Responding to Abuse of Older People: NSW Interagency Policy 2020*. Elder abuse can be defined as:

"A single, or repeated act, or lack of appropriate action, occurring within any relationship where there is an expectation of trust, which causes harm or distress to an older person".

Elder abuse can take various forms such as financial, psychological (including social isolation) and emotional, physical and sexual abuse. It can also be the result of intentional or unintentional neglect. These forms of abuse may occur at the same time. The definition of abuse does not include self-neglect or self-harm.

Financial abuse

The illegal or improper use of an older person's assets, including property and/or finances. This includes misuse of a power of attorney, forcing or coercing an older person to change their Will, taking control of a person's finances against their wishes, stealing goods or money, adding their signature to the older person's bank account, and/or denying them access to their own money.

Psychological/Emotional abuse

The infliction of mental stress involving actions and threats that cause social isolation, fear of violence, deprivation and feelings of shame and powerlessness. This includes non-verbal and verbal intimidation, including forcing a person into making decisions against their will, humiliation and harassment, threats of physical harm and institutionalisation, and withholding affection, including refusing access to grandchildren. It is usually a pattern of behaviour repeated over time and intended to control the older person.

Physical abuse

The infliction of physical pain and injury. This includes overuse or misuse of medications, physical coercion, intentional injury with a weapon or object, physical restraint or confinement, including using chemical restraints such as (but not limited to) alcohol, medications, household chemicals or poisons.

Sexual abuse

Unwanted sexual acts including sexual contact, rape, language or exploitative behaviours where the older person's consent has not been obtained, where consent has been obtained through coercion, or where consent is not possible due to cognitive incapacity.

Neglect

The failure of a carer or responsible person to provide the necessities of life to an older person. Some examples are adequate food, shelter, clothing, medical or dental care and neglecting to meet a person's emotional needs. Self-neglect is not considered a form of elder abuse, although it can be a sign of abuse if, for example, the person is feeling hopeless or depressed from an abusive situation. Self-neglect may include living in unsafe or unhygienic conditions, refusing to seek or comply with treatment for injury or illness or failing to eat or drink adequately.



Multi Service Outlet Policy MSO002

Older person/people

All people aged 65 and over, and aboriginal people aged 50 and over.

References

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Local Government (State) Award

Preventing and Responding to Abuse of Older People: NSW Interagency Policy 2020

Aged Care Act 1997

NSW Charter of Victims Rights

NSW Code of Practice for the Charter of Victims Rights

Crimes Act 1900

Crimes (Domestic and Personal Violence) Act 2007

Crimes (Domestic and Personal Violence) Amendment (Information Sharing) Act 2013

Health Records and Information Privacy Act 2002

Privacy and Personal Information Protection Act 1998

Privacy Act 1988

Privacy Amendment (Enhancing Privacy Protection) Act 2015

Associated Documents

Carrathool Shire Council Elder Abuse Procedure

Carrathool Shire Council Elder Abuse Form

Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment).

Revision Table

Date/Minute Number	Amendment - Reason or Reference

10.5 Daisy Hill Solar Farm Voluntary Planning Agreement

DBC:ENQ:PA

Author: General Manager

Purpose: To advise Council of submissions prior to consideration and adoption of voluntary planning agreement.

Information Item: Correspondence submission received.

Background

As Council is aware the Development Application for the solar farm has been before the local planning panel for approval. Part of the approval process was that the panel required Council to place the agreement on public display.

Issues

During the display period Council received one submission from Mrs Underwood. Several of the issues raised relate to the assessment and approval process. Mrs Underwood addresses the quantum of the agreement which is no longer negotiable and requests the contribution be earmarked to lay bitumen on Norwood Lane prior to commencement of construction.

The sealing of the road was addressed in the approval process and the amount of the voluntary contribution is insufficient to seal the laneway.

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993 S161, Council is required to consider all submissions received concerning a draft local policy prior to making a decision.

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Theme 3 – Support partnership to achieve positive outcomes for the community.

Recommendation:

That having placed the Daisy Hill Solar Farm Voluntary Planning Agreement on display for the required period and having considered all submissions received Council adopt the Voluntary Planning Agreement.

10.6 Travelling Stock Reserve Grazing Proposal LLS

GR:LRL:AOA

Author: General Manager

Purpose: To inform Council of recent development to Travelling Stock Reserve Grazing (TSR) proposed by Local Land Services (LLS).

Background

Recently staff from LLS visited Council's office to inform staff of recent proposals being put forward in regard to travelling stock and management of the routes and reserves.

Issues

Concerns were raised about the inability of LLS to raise sufficient revenue to manage the land and maintain current infrastructure and practices, coupled with the changing nature of livestock transport.

The LLS proposes splitting the routes and reserves into seven grazing regions and leasing them out in an individual package – this way they will not have to deal with multiple permits.

As you can see from the proposed area some of Carrathool Shire will fall into a region from West Wyalong to Hillston. The LLS are discussing with Council the road corridors which consists of 7,582 Ha. How the roads and the grazing of stock along the roadsides will be managed is not yet clearly defined.

Council has received a letter from Hilltops Council providing their response to the proposal for the "Young South Grazing Area". This is included for Council information. Several sound points have been made including damage to road and biosecurity issues. The LLS has provided an information response to Council addressing the issues raised by Hilltops Council. This is also attached for council information.

Financial implications

Nil for Council unless there is excess damage to local unsealed roads.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

As identified in the report potential damage to roads and biosecurity concerns.

Community Strategic Plan

Nil

Recommendation:

For Council determination.

10.7 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for May 2021

Attachment: Register of Roads Maintenance, Minutes of Carrathool Shire Council Hillston Flood Study and Floodplain Management Study Inception Meeting.

Background

Reporting Period 17 April 2021 to 28 May 2021

The Infrastructure Report is provided for Council's information.

Local Roads

Vegetation control by chemical and mechanical means took place after recent rains dependant on weather conditions. Currently the situation is being monitored and further control will be anticipated.

A summary of the capital works and maintenance activities on Council Local Roads is listed below.

Temporary Pavement Repair (m ²)		Guide Posts (ea)		Maintenance Grading (cl kms)	
Booligal Road	268	Black Stump Road	20	Booligal Road	10
Brady's Road	33	Vaggs Road	10	Bunda Road	26
Bunyip Street	12	TOTAL	30	Carrathool Road	19
Byron St North	5	Transverse Marking Maintenance (m)		Goorawin East	13
Carrathool Road	95	Carrathool Road	1,950	Melbergen Road	33.5
Lachlan River Road	340	TOTAL	1,950	Merungle Road	2
Lowan Street	40	Traffic Counters (ea)		Parrs Road	4.7
Mackellar Street	50	Lachlan River Road	11	Redbank Road	5
Molesworth Street	49	Vaggs Road	11	Square Well Road	2
Munros Road	55	TOTAL	22	Swansons Road	2
Murrumbidgee River Rd	165	Mowing and Slashing (ha)		Taylor's Road	6
Napier Street	15	Back Hillston Road	8	Whealbah Road	3
Pattersons Street	6	Black Stump Road	32	TOTAL	126.2
Unnamed Road	4	Cahills Road	25.5	Stock Grid Maintenance (ea)	
TOTAL	1137	Melbergen Road	16	Whealbah	3
Edge Repair (m)		Unnamed Road	3	TOTAL	3
Cobram Street	190	TOTAL	84.5	Inspect Local Roads (ea)	
Murrumbidgee River Rd	255			Carrathool Road	2
Penney Street	122			Murrumbidgee River Rd	3
TOTAL	567			TOTAL	5

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)	40	20	25	116	39	
Edge Repair (m)	53					
Mowing/Slashing (ha)						
Maintenance Grading (cl km)			12.7	8		
Servicing Signs (ea)						
Traffic Counters (ea)						
Guideposts						

Inspections (ea)				4		
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TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m2	116,050
A-322	Weed Spraying	m2	
A-421	Service Toilet	each	10
A-428	Service Rest Area	each	47.05
C-111	Safety Inspection	km	652.8
C-201	Repair Pothole	each	
C-203	Repair Wearing Surface	m2	
C-204	Minor Pavement Patching	m2	
C-611	Reinstate Guide Post	each	
C-614	Reinstate Sign	each	
S-211	Seal Pavement Crack	m2	
S-242	Resheet Shoulder	km	
S-272	Sweep Road Pavement	km	72

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/1150		11	18			29
Footbridge Maintenance	1200						
Drainage & S/Water	1510						
Sign Maintenance	1610			8			8
Sign Replacement	1620			2.5			2.5
Resealing	4000						
Mowing	5100	11	64	43.5	10.5	61.5	190.5
Slashing	5200			103.5		55	158.5
Spraying	5300			62		2	64
Tree Maintenance	5400	2	32.5	87.5	11.5	34	167.5
Tree Removal	5410						
Watering	5500	9.5	19.5	49		36	114
Weeding	5600	7	48	64.5		33.5	153
Mowing – Stan Peters Oval	5710			10			10
Spraying – Stan Peters Oval	5730			3			3
Watering – Stan Peters Oval	5740			2			2
Weeding – Stan Peters Oval	5750			14			14
Playground Equipment	5800						
Litter Collection	6100	8.5	39	35	19	25	126.5
Street Sweeper	6200		7.5	34.5	1	6.5	49.5
Hand Broom Gutters	6300			6		2	8
Toilets	6400	5	40	48.5	20.5	6	120
Footpath Maintenance	7100			32.5			32.5

Clear Culverts	7100			62.5			62.5
Street Maintenance	7200		5	4.5		47.5	57
Miscellaneous Items	7500						
Playground Inspection	7510						
Office	7520						
Town Improvements	7530			21.5			21.5
Park Furniture/Fences	7540			55.5			55.5
Total Hours per Town		43	266.5	768	62.5	309	
Town % of Total Hours							

Sewer Maintenance

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	New Connections	Screen Unit Faults
Hillston	3	1			4		
Goolgowi							
Rankins Springs Sullage							
Totals	3	1	0	0	4	0	0

Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meters	New Connections
Hillston	6	3	1	2			
Langtree Bore/Merriwagga/Goolgowi)				1			
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)				8	2	1	
Bunda/Goorawin	3						
Carrathool				1			
Merriwagga Village	1					1	
Goolgowi Village Raw	3					1	
Goolgowi Village Potable	1				1	2	
Rankins Springs Potable		4					
Rankins Springs Town Raw							
Rankins Springs Rural							
Melbergen	1			2			
Total	15	7	1	14	3	5	0

Project Updates

Hillston Floodplain Management Study:

Public exhibition of the draft flood study report is now complete. Milestone 3 claim is due to be completed by 29 July 2021. A flood plain committee meeting took place in early May. This project is currently tracking on schedule.

Hillston Riverbank Stabilisation Project:

All milestones have been fully claimed to date and the detail design stage of this project has now been acquitted and approved. A grant application has been submitted for the construction phase for the value of \$1,250,000. The construction stage of this project is currently out to tender and closes mid-June.

Floodway Construction – Cannards Road, Carnells Road, Pleasant Valley Road:

Quotations for these works have been approved and are to commence in June. All works are programmed to be executed by the end of August.

Local Roads & Community Infrastructure Program:

MR368 The Springs Road Upgrade – WIP. Good progress has been made to date. Sealing works for the HV Bypass section (approx. 1km) was completed in early April with linemarking to follow in June. A further 1.5km was completed over the month of May. Council are anticipating to complete a further 1.1km of new sealed pavement towards the Mallee Downs end of the Springs Road. The full project is due to be completed by June 2021.

Groundwater study (Bore assessment):

The bore condition and hydrogeological assessments are well underway with the assistance of ACS equip Pty Ltd and Reditus Consulting. Council has completed all bore condition assessments except Langtree bores. The overall project, including hydrogeological assessment, is expected to be completed by the end of the financial year.

Goolgowi Dam De-Silting:

Council staff have commenced de-watering the Goolgowi dam for the contractor to de-silt the dam. Currently, water is supplied through a modified tank and pipework. Work is scheduled to be completed by the end of the financial year. Council staff will inspect all assets while the dam is empty and undertake all necessary repair works.

Integrate Water Cycle Management (IWCM):

Work is well underway by the Public Works Advisory (PWA) to develop the IWCM strategy. Council is conducting monthly progress meetings with both PWA and DPIE. The project is expected to be completed in the next 12-18 months.

Carrathool Road Construction:

Council have been successful with securing \$5m of funding under fixing local roads round 1 (FLRR1). Additionally, funding under Roads to Recovery (R2R - \$500k) and Infrastructure and Community funding (ICF - \$500k) are also included in this project. Stage 1 is now complete (5km – FLRR1). Works are tracking well for the second stage (5km) of this project. The first 2km were sealed in mid-April with a further 2km to be sealed on 8 June. The final 1km will depend on the sealing Contractor availability and subject to weather conditions (unable to seal in cold weather). However, pavement stabilisation and 20mm gravel overlay will continue during the winter months allowing Council to have a substantial distance ready for new seal when the Contractor recommences operations.

Fixing Local Roads (Round 2 Funding):

Council are in advanced stages of completing tender documents for the construction of approx. 11.5km of new pavement on the Carrathool Road, commencing at the Murrumbidgee River Road intersection. Works include approx. 3.65km of existing bitumen pavement rehab, the Murrumbidgee River Road/Carrathool Road intersection upgrade, multiple culvert replacements and approx. 7.85km of new pavement.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Theme 2: Infrastructure for a sustainable future

Recommendation:

That Council note the Infrastructure report for May.

ATTACHMENT

Register of Local Road Maintenance						
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)		
2	Alexanders Road	102	24/05/2019	4.00		> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00		1-5 Years Since Last Mtce Grading
6	Altys Road	103	1/07/2019	3.50		1 Year Since Last Mtce Grading
6	Andersons Lane	105	29/10/2019	16.10		Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50		
7	Arcadia Lane	106	29/05/2020	12.00		Road Hierarchy
6	Audrey Lea Road	107	15/08/2019	22.60	1	Regional Roads
6	Avondale Road	108	27/07/2017	4.00	2	School Bus Routes
2	Back Hillston Road	109	18/03/2021	3.00	3	Link Roads
4	Bakers Road	110	9/03/2020	5.00	4	Strategic Link Roads
	Bales Avenue	101	23/10/2019	4.00	5	Collector Roads
2	Bandys Road	204	30/06/2019	2.50	6	Local Roads
6	Barrys Road	112	25/09/2019	5.00	7	Local Roads - Maintenance as Required
4	Barrys Scenic Drive	113	19/05/2020	9.50		
7	Belaley Road	114	20/03/2019	3.58		
7	Berangerine Road	115	15/01/2018	1.00		
4	Billings Road	116	16/10/2019	11.50		
3	Black Stump Road	118	SEALED			
6	Blackgate Road	117	10/10/2019	9.00		
3	Booligal Road	119	28/05/2021	10.00		
4	Boorga Road	120	17/02/2021	8.00		
	Bradys Road	121	SEALED			
7	Bretags Road	122	30/06/2019	12.00		
7	Brewer Road	123	24/07/2018	5.00		
3	Bringagee Road	124	SEALED	0.00		
6	Bunda North Road	125	1/08/2018	1.50		
2	Bunda Road	126	26/04/2021	26.00		
6	Burchers Road	127	15/02/2021	3.00		
7	Burgess Lane	128	NIL	0.00		
2	Cahills Road	129	SEALED			
3	Cameron Road	130	20/03/2020	10.00		
7	Campbell Lane	240	29/08/2017	1.00		
6	Cannards Road	133	28/09/2019	24.70		
6	Carnells Road	132	29/05/2020	6.00		
2	Carrathool Road	134	10/05/2021	27.00		
7	Carrego Lane	135	22/07/2019	9.00		
	Chedburgh Road	136	30/06/2019	1.90		
6	Clare Road	111	12/07/2017	2.00		
7	Coates Lane	137	13/02/2018	1.50		
6	Coombie Road	138	31/08/2017	1.20		
2	Crows Nest Road	139	4/02/2021	13.41		
5	Darts Road	140	25/09/2019	13.14		
6	Dirrung Road	141	4/07/2018	8.50		
6	Dumossa Road	142	22/07/2019	10.00		
6	Eight Mile Tank Road	143	5/09/2019	6.00		
2	Erigolia Road	144	SEALED			
6	Euratha Road	146	31/05/2019	31.90		
7	Five Oaks Road	147	9/01/2018	1.00		
6	Flanagans Lane	148	3/09/2019	7.00		
2	Foys Road	149	27/08/2018	3.00		
7	Gandys Road	150	NIL	0.00		
2	Garrong Road	151	30/06/2019	7.00		
7	Girdlers Road	153	30/06/2019	10.00		
6	Goorawin East Road	154	20/05/2021	13.00		
6	Goorawin Road	155	19/02/2021	8.00		
5	Greenhills Road	156	28/08/2019	4.00		
6	Grieves Road	157	24/10/2017	2.00		
2	Gullifers Road	158	20/11/2019	5.00		
7	Gunbar Road	159	5/08/2019	20.50		
7	Halcyon Park Road	160	NIL	0.00		
6	Heaths Road	161	6/03/2018	0.80		
5	Higgins Lane	162	23/08/2018	4.20		
6	Hillmans Lane	163	23/07/2019	5.20		
6	Holdens Road	164	24/07/2019	8.00		
6	Huxleys Road	165	18/07/2019	13.00		
2	Ilkadoon Road	166	8/05/2019	14.50		
6	Jardines Road	167	9/10/2019	11.00		

Ordinary Meeting Agenda

6	Jennings Road	168	29/08/2019	7.00	6	Swansons Road	237	20/05/2021	2.00
6	Johnstons Road	169	28/10/2019	1.00	5	Taylor's Road	238	19/04/2021	6.00
5	Jones Road	170	26/09/2019	6.50	6	The Bluff Road	239	4/09/2019	1.00
6	Killara Road	171	3/07/2019	2.31	6	Trida Road	241	18/11/2020	15.00
6	Kites Road	172	14/05/2020	6.60	6	Tyson's Road	243	11/07/2019	1.50
2	Lachlan River Road	173	24/03/2021	5.50	7	Vaggs Road	244	30/07/2019	7.70
2	Langtree Road	174	6/08/2019	13.00	6	Vearings Road	245	11/07/2019	7.00
2	Lowlands Road	175	19/12/2019	34.20	6	Wakefield Road	246	10/07/2019	15.30
6	Luelfs Road	176	9/08/2019	12.00	2	Wallanthery Road	247	17/09/2019	30.82
2	Mallee Downs Road	177	22/07/2019	9.32	7	Wandella Road	248	NIL	0.00
7	Mallee Point Road	178	23/11/2017	1.50	7	Wantwood Road	249	15/11/2017	1.00
6	Matakana Road	179	26/11/2020	10.41	6	Warburtons Lane	230	30/06/2019	4.26
2	McDonalds Road	180	25/07/2019	12.67	6	Watkins Road	250	2/07/2019	4.50
7	McGills Road	181	23/08/2010	1.00	7	Watsons Road	251	8/11/2016	6.50
7	McKays Road	182	3/10/2019	2.00	6	Weavers Road	252	15/10/2019	9.00
	McKenzie's Lane	183	NIL	0.00	6	Wee Elwah Road	253	21/11/2019	24.10
2	McKinley Road	184	11/03/2021	4.70	6	Wells Road	254	4/07/2019	17.00
2	McMasters Road	185	17/02/2021	2.00	7	West's Road	255	27/05/2020	5.00
7	McRaes Road	186	24/01/2018	4.00	4	Whealbah Road	256	27/04/2021	3.00
2	Melbergen Road	187	17/05/2021	33.50	6	Whitton Stock Route Road	257	16/09/2019	24.00
	Mena Road	266	20/03/2012	1.00	7	Wild Horse Tank Road	258	30/08/2019	3.00
6	Merri Road	152	25/11/2019	32.60	6	Wiltshires Road	259	10/07/2019	10.00
5	Merriwagga Road	190	4/11/2019	2.50	5	Wollarma Road	260	27/11/2020	33.10
4	Merrondale Lane	188	10/09/2019	7.00	7	Wongalea Road	261	16/04/2019	22.50
6	Merungi Road	191	18/07/2019	12.00	6	Woods Lane	262	24/09/2019	5.00
2	Merungle Road	192	30/04/2021	2.00	7	Wrights Lane	263	NIL	0.00
7	Mitchell Track	189	23/11/2017	4.50	7	Youngs Road	264	23/07/2019	2.30
2	Mitchells Road	193	22/03/2021	1.50					
6	Monia Gap Road	202	1/03/2018	2.50					
7	Moore's Road	195	11/09/2018	4.00					
2	Motts Road	196	8/02/2021	4.00					
4	Mount Bingar Road	197	30/06/2019	21.50					
3	Mount Daylight Road	198	1/08/2018	2.10					
5	Mount Grace Road	145	25/03/2021	4.70					
7	Muirheads Road	199	4/02/2021	4.00					
4	Munros Road	200	30/09/2019						
3	Murrumbidgee River Road	201	SEALED						
6	Nancarrow's Lane	203	1/06/2019	4.00					
	Norwood Lane	205	2/02/2021	2.40					
6	OBrien's Road	206	4/10/2017	2.50					
7	ODonnell's Road	207	20/03/2018	4.00					
6	OKeeffe's Road	208	23/09/2019	8.00					
7	Old Gunbar Road	209	25/07/2019	9.50					
2	Parker's Road	210	4/02/2021	9.90					
3	Parr's Road	211	6/05/2021	4.70					
6	Parslows Road	212	24/05/2016	2.50					
7	Parsons Road	213	12/01/2018	1.20					
7	Paton Road	214	1/02/2010	4.00					
2	Peters Road	215	4/03/2021	18.00					
3	Pinteebakana Road	216	9/02/2021	4.40					
6	Pleasant Valley Road	217	26/05/2020	12.00					
5	Prestage Road	218	17/05/2017	3.50					
7	Pulletop Road	219	1/03/2018	1.20					
7	Ravenshaw Road	220	NIL	0.00					
5	Redbank Road	221	13/05/2021	5.00					
6	Reids Road	222	30/11/2018	5.00					
6	Richards Road	223	16/05/2018	4.20					
7	Roberts Road	224	NIL	0.00					
PRV	Rothdene Lane	242	30/06/2019	0.50					
2	Roto Road	225	25/11/2020	17.00					
6	Ryans Road	226	30/06/2019	4.00					
	Saleyard Lane	194	12/08/2015	3.00					
6	Sawmill Road	227	12/09/2019	2.00					
6	Schmetzers Lane	228	25/09/2017	1.90					
2	Schneiders Road	229	5/02/2021	4.70					
	Simpkins Lane	231	30/07/2019	2.00					
6	Sloanes Road	232	5/09/2019	8.00					
6	Smith Road	267	SEALED						
7	Square Well Lane	233	12/05/2021	2.00					
7	Stackpoole Road	234	22/08/2018	7.00					
7	Stewart's Lane	235	19/07/2018	4.00					
6	Streets Road	236	19/09/2019	8.00					

 <p>Carrathool Shire Council</p>	<p>Carrathool Shire Council Hillston Flood Study & Floodplain Management Study Meeting Inception Meeting</p> <p>Date: 04 May 2021</p> <p>Time: 2.00pm</p> <p>Location: Hillston District Office</p>
<p>Minutes</p>	

PRESENT: Tim Morrison (Catchment Simulation Solutions)
 Steve Manwaring (DPIE)
 Darryl Heaslip (SES)
 Paul Farrell (Carrathool Shire Council)
 David Fensom (Councillor/Committee Member/Chair)
 Geoff Peters (Councillor/Committee Member)

ABSENT: John Milay (Consultant)
 Chris Potter (Committee Member)
 Kent Burgess (Committee Member)
 Peter Hogno (Committee Member)
 Craig Ronan (SES)
 Rick Warren (GM – Carrathool Shire Council)
 Graham Gordon (Griffith City Council)

	TOPIC OF DISCUSSION	ACTION
1.	Welcome and introduction of all attendees <ul style="list-style-type: none"> ○ D Fensom welcomed all attendees ○ Advised that presentation will be given by Tim Morrison (Catchment Simulation Solutions) 	
2.	Apologies received from Chris Potter (Committee Member), Peter Hogno (Committee Member), Graham Gordon (GCC), Craig Ronan (SES)	
3.	Issues arising from minutes of previous meeting (03 December 2020): <ul style="list-style-type: none"> ● Item 4 Lachlan Street Levee – DIS advised that plans are in place in the coming months for maintenance works on the East and West levees. Public Works visual assessment has been received and levee noted as satisfactory with some minor tidy ups. 	
4.	Hillston Riverbank Stabilisation: <ul style="list-style-type: none"> ● Project completed and Grant Acquittal form submitted. ● Now moving into the construction phase of project. Project has gone to tender (subject to funding) and there has been plenty of interest. ● S Manwaring asked if CSC would be evaluating tenders, considering construction phase is subject to funding – P Farrell confirmed that tender document clearly stated project was subject to funding and as such tenders would be evaluated as soon as tenders closed. 	

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	<ul style="list-style-type: none"> • S Manwaring advised that there was also still a possibility of Federal funding 	
5.	<p>Hillston Levees (East and West):</p> <ul style="list-style-type: none"> • P Farrell advised that Office of Public Works have completed Levee audit of East and West levees with both requiring maintenance work. The maintenance work would be undertaken by a contractor and P Farrell would oversee the project 	
6.	<p>Hillston Floodplain Risk Management Study Update and Options Assessment Workshop:</p> <ul style="list-style-type: none"> • Stage 1 complete • Stage 2 Draft Study currently on exhibition • T Morrison advised that the new Jackson Bridge needs to be incorporated into the plan. Mapping will then be updated. Upon completion of this update and public exhibition period, the completed Study will go to Council allowing CSS to move on to Stage 3 of the Floodplain Risk Management project • Workshop areas of potential concern:- <ul style="list-style-type: none"> ○ Area around Central School/Historical Society <ul style="list-style-type: none"> - Some houses within this area may qualify under Voluntary House Raising criteria – CSS to provide Council with a list of possible properties that would be eligible but it would be at Council’s discretion if these property owners be approached. - Council may need to reassess nominated evacuation centres as both would fall within this area. - May have to look at increasing storm water pipes (local sump) ○ Eastern Levee <p>Clifton Channel a potential issue – options to rectify:-</p> <ul style="list-style-type: none"> - Raise channel height - Increase size of culvert - Reinstate original levee ○ Northern Levee <ul style="list-style-type: none"> - Potentially upgrade levee on oval/lake - Check levee bank at back of Sale Yards - May need to determine if levee at golf course would actually be putting pressure on the township and whether it should be removed. - May need to look at releasing water closer to the Common with a more defined channel ○ Lachlan Street Levee <ul style="list-style-type: none"> - May require additional pipes through levee to avoid pooling. Question raised as to whether such action would result in having to redo compaction testing. S Manwaring suggested that it may be prudent to undertake floor level surveys first to determine whether any work on levee is necessary. 	Tim Morrison

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MEETING CLOSED: 4.15PM

NEXT MEETING: Suggested next meeting in July 2021 (via Zoom - Specific date to be advised)

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10.8 Jackson's Bridge - Update

MP:JB2020

Author: Director Infrastructure Services

Purpose: To update Council on the developments of Jackson's Bridge project.

Attachment: Works Program, Progress Photos

Background

Jackson's Bridge, spanning the Lachlan River, on Mossgiel Road (Hillston) is a single lane bridge that has restricted limits for heavy vehicles.

The bridge has been confirmed as a Council asset, although TfNSW have been maintaining the wooden structure over a number of years. Council has been granted funding through "Fixing Country Bridges" to upgrade the bridge to ease these heavy vehicle restrictions and therefore improve the freight connectivity in the area. Murray Constructions (Contractors) have been successful in tendering for the works and the construction aspect of the project is fully underway.

Issues

Over the month of May, a number of inspections have been carried out on site and accurate records taken of the construction progress. The project is currently tracking on schedule with the temporary bridge 90% complete. The Telstra services have been permanently relocated to the south of the temporary bridge and away from the main construction areas. This relocation is approx. 90% complete with Telstra joiners due on site to commission the service in early June. The detour and temporary bridge are on target to be operational by the end of June. The contractor will then commence decommissioning the old wooden bridge and store appropriately on site. The historical society has been contacted with regard to taking some parts of the old bridge for their museum, and they have politely declined as they have enough history of the bridge.

The following claims have been made or are in progress to the funding body:

Item	Amount (ex. Gst)	Comments
Milestone 1 – 15%	\$324,941.25	Submitted March 2021
Milestone 2 – 15%	\$324,941.25	Submitted March 2021
Milestone 3 – 60%	\$1,299,765.00	Pending, subject to erecting of funding signage and commencement of construction.
Total Submitted to Date	\$649,882.50	Milestone 3 to be submitted in June 2021

Progress claims to date submitted from the Contractor to Council for review are as follows:

Item	Amount (ex. Gst)	Comments
Progress Claim 1	\$79,000	Submitted February 2021
Progress Claim 2	\$162,437.50	Pending. Expected June 2021
Variations	\$17,200	Telstra Relocation
Total Approved to Date	\$79,000	

The overall project is currently tracking on time and on budget. Progress photos and the latest program of works are attached for Council viewing.

Financial implications

Funding for the construction works are fully reimbursed under the 'Fixing Country Bridges' grant scheme.

Council's contribution for the project was \$133k, covering the design aspect and project management of the works.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Funding for the project must be fully expended within 2 years of the approval of the grant.

Community Strategic Plan

Theme 2 - Infrastructure for a Sustainable Future.

Recommendation:

That Council note the progress of Jackson's Bridge construction.



Photo 1 – Temp Bridge – Jacksons Bridge



Photo 2 – Temp Bridge West Approach – Jacksons Bridge



Photo 3 – Temp Bridge – Jacksons Bridge



Photo 4 – Telstra Relocation – Jacksons Bridge

10.9 Fixing Local Roads Round 3 Funding

GS:PROG:FLR

Author: Director Infrastructure Services

Purpose: To outline to Council the projects nominated under the new round of Fixing Local Roads – Round 3.

Background

Fixing Local Roads funding is now open for Local Councils. Fixing Local Roads provides funding for bridge and road projects where council is or would be the asset owner, as well as for third party-owned structures on the local and regional road network.

Councils will be able to apply for grants to repair priority local roads. Projects should meet the following requirements to be eligible for consideration.

The project must be:

- Located on a Local Road managed by council (note: Regional and Crown roads are not eligible)
- Identifiable as a priority or important local road for the local government area or region
- Deliverable within 24 months of notification from Transport for NSW maintenance-driven such as repairing, patching, maintaining or sealing existing roads.
- Maintenance-driven such as repairing, patching, maintaining or sealing existing roads.

Examples of eligible projects are:

- Repairing potholes on a key local road
- Sealing an unsealed road that will improve safety or improve access to services or industry
- Patching or repairing cracking on a key local road.

Examples of ineligible projects are:

- widening shoulders or building new roads
- any project on private roads
- any project on the State or Regional road network.

Funding is specific to projects and not transferable.

There is a maximum funding limit of \$3 million of state contribution per council per application (for an individual road project). There is a maximum funding limit of \$1 million of State contribution for applications containing more than one individual road project, such as a single application to seal multiple roads in order to achieve procurement efficiencies. There is no limit to how many applications each applicant can submit; however, applicants are advised to prioritise and put forward their most strategically important projects.

Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule of thumb is a minimum co-contribution of 25 per cent. Non-compliant proposals may be considered.

Council has received notice of an increase in the estimated allocation for 2021/22 of \$1,456,711 an increase of approximately \$400,000 which it is proposed to be used to co-contribute to the total project cost of \$3,125,000 for project one – Carrathool Road.

As the funding is capped at \$3,000,000 a further two projects are proposed should the first priority not be successful, each of these projects would use the co-contribution from the roads to recovery additional funding should these be approved by the funding body.

This year's project nominations and associated funding request, along with Council contributions is outlined in the following table.

Project	Proposed Project	Funding Requested	Council Contribution	Comments
1	Carrathool Road – Pave and Seal	\$2,500,000	\$625,000 (\$400,000 R2R + \$225,000 Council Reserve)	Pave & Seal 12km. 7m seal on 9m formation. Co-contribution from roads reserve and roads to recovery.
2	Lachlan River Road – Pave and Seal	\$1,031,250	\$343,750	Pave & Seal 5.5km. 7m seal on 9m formation. Co-contribution Roads to Recovery
3	Mt Grace Road – Resheeting	\$446,250	\$148,750	Resheet 50mm overlay along 17km. Co-contribution Roads to Recovery

Financial Implications

Carrathool Road contribution is already set up under roads to recovery. Projects with co-contribution from multiple sources are viewed favourably by the Project Assessment Panel as they provide compelling evidence of stakeholder alignment.

The co-contribution for round 3 projects is recommended at a minimum of 25%.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Projects must start within 6 months of funding being made available and depending on the size of the project must be completed within two years of commencement.

Community Strategic Plan

Section 2: Infrastructure for a sustainable future

Recommendation:

That Council approve the following projects for submission under Fixing Local Roads round 3 in the following priority:

1. Carrathool Road – Pave & Seal - \$2,500,000 co-contribution of \$400,000 from Roads to Recovery and \$225,000 from Council Road Reserve.
2. Lachlan River Road – Pave & Seal - \$1,031,250 co-contribution of \$343,750 from Roads to Recovery.
3. Mt Grace Road – Resheet - \$446,250 co-contribution of \$148,750 from Roads to Recovery.

10.10 Flood Damage 2019 - Update

GS:PRG:NDR19

Author: Director Infrastructure Services

Purpose: To update Council on the progress of the 2019 flood damage rehab works.

Attachment: Council's DRFA Dashboard and Progress Map

Background

Following heavy rainfall over the Easter break and up to the 7th May 2019, Council incurred a lot of damage to their road assets from gravel section wash-outs to loss of road formation, heavy rutting and road inundation, to name a few. Following many road site inspections, it was evident that Council would require emergency financial assistance.

Under the new DRFA (Disaster Relief Funding Arrangements) guidelines, Council activated a disaster by contacting the OEM (Office of Emergency Management). Council engaged a consultancy firm who specialise in flood damage assessment. Prior to the Christmas shutdown, and following numerous negotiations with Transport for NSW (TfNSW, Council were officially awarded funding in the region of \$8.4m. Both Council personnel and Contractors will undertake the works which has a deadline of March 2022.

Issues

Symal have progressed well with their portion of the repair works and are ahead of schedule even with the addition of out of scope maintenance grading added to their work. The Contractor concluded work on Submission 3 in the north of the Shire in early May and have continued with work on Submission 2 down the eastern edge of the Shire which is also coming close to completion. A 2nd works team mobilised by the contractors that was originally planned to work on Submission 3 instead started work simultaneously on Submission 2 to make better use of the currently operating Council gravel pits in the area. Following the completion of Submission 2 contractors intend to move onto Submission 3 which entails all works in the west of the Shire.

Currently the Construction Plan for Submission 3 is to start on Merungle Road and work south towards Carrathool.

To date only 2 defects have arisen from Symal's work. Both occurred on Mossgiel Road with 1 being a section of poor material resulting in potholes requiring regrading and the second being a Council Segment marker being destroyed by grading that Council is to be reimbursed for. Both items have been appropriately rectified

Council has reviewed & approved designs for the 3 southern culvert upgrades added to Symal's work last month. The culverts upgrades are expected to commence around the 25 of June with work being carried out on one culvert at a time starting on Carnells and then progressing to Pleasant Valley & Carnards. During this time Council intends to close the roads to non-local traffic with detours in place.

The total works claimable to date are outlined as follows:

Submission	Claim	Amount
Emergency Works		\$110,290.04
Immediate Reconstruction Works		\$55,409.73
Reconstruction Works	Council Portion	\$355,790.28
	Contractor Portion	\$4,362,289.97
Total		\$4,883,780.02

The following is a list of roads completed by Council up to the month of May and their associated budgets:

Road Asset Name	DRFA Budget \$	Expenditure FD \$	Expenditure Mtce \$	Comments
Bunda Road	1,327.50	2,100.00	5,025.00	Works Complete. Over Estimated Budget. 1.1km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Crow's Nest Road	39,458.56	7,050.00	3,600.00	Works Complete. 3.7km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Goorawin East Road	143.34	300.00	7,200.00	Works Complete. Over Estimated Budget. 12m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Higgins Lane	3,967.85	1,800.00	7,500.00	Works Complete. 305m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Holden's Road	6,449.90	3,675.00	1,950.00	Works Complete. 520m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Jones Road	17,443.30	3,150.00	2,550.00	Works Complete. 1.9km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Matakana Road	266,198.40	95,845.14	19,725.00	Works Complete. 14km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
McDonalds Road	10,538.20	2,025.00		Works Complete. 800m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
McKinley Road	51,410.95	21,225.00	25,425.00	Works Complete. 4.685km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Melbergen Road	40,706.46	4,050.00	11,925.00	Works Complete. 3.8km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Motts Road	159.30	300.00	975.00	Works Complete. Over Estimated Budget 15m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Muirheads Road	159.30	300.00	2,250.00	Works Complete. Over Estimated Budget 100m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Norwood Lane	12,341.20	300.00	2,850.00	Works Complete. 935m DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Peters Road	59,737.50	13,425.00	1,950.00	Works Complete. 5.625km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Ravenshaw Road	19,804.30	3,075.00	450.00	Works Complete. 1.765km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Watsons Road	25,480.50	8,100.00	3,600.00	Works Complete. 2.025km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Wee Elwah Road	42,426.90	11,025.00	20,025.00	Works Complete. 3.995km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
TOTALS	597,753.46	177,745.14	117,000.00	

The following is a list of roads completed by the Contractor (Symal) up to the month of May and their associated budgets:

Road Asset Name	DRFA Budget \$	Expenditure FD \$	Expenditure Mtce \$	Comments
Back Hillston Road	239,960.60	162,676.33		Works Complete. 7.370km DRFA FD works - medium formation grading.
Boorga Road	127,783.61	105,171.72	2,668.95	Works Complete. 5.685km DRFA FD works - medium formation grading.
Carnells Road	17,026.26	14,013.39	3,845.25	Works Complete. 100m DRFA FD works - medium formation grading.
Lowlands Road	303,648.77	224,421.16		Works Complete. 17.965km DRFA FD works - medium formation grading.
Mitchells Road	118,168.30	95,077.45	13,986.00	Works Complete. 70.325km DRFA FD works - medium formation grading.
Mossgiel Road	2,026,216.37	1,547,438.36	9,504.00	Works Complete. 70.325km DRFA FD works - medium formation grading.
Parkers Road	168,497.62	87,655.21	3,915.00	Works Complete. 3.915km DRFA FD works - medium formation grading.
Pinteebakana Road	835,646.31	687,774.74		Works Complete. 11.310km DRFA FD works - medium formation grading.
Pleasant Valley Road	160,286.15	108,300.42	2,760.00	Works Complete. 1.9km DRFA FD works - medium formation grading.
Redbank Road	63,518.87	52,278.90	10,044.00	Works Complete. 595m DRFA FD works - medium formation grading.
Vearings Road	82,984.12	38,888.27		Works Complete. 595m DRFA FD works - medium formation grading.
Wells Road	76,148.85	58,221.60	12,340.35	Works Complete. 595m DRFA FD works - medium formation grading.
TOTALS	4,219,885.83	3,181,917.55	59,063.55	

The following list outlines the works planned over the next 3 months:

Road Asset	Comments
Wallanthery Road	Council Works
McKenzies Lane	Council Works
Booligal Road	Council Works
Five Oaks Road	Council Works
Kites Road	Council Works
Merungle Road	Contractor Works
Darts Road	Contractor Works
McMasters Road	Contractor Works
Dirrung Road	Contractor Works
Greenhills Road	Contractor Works
McRae's Road	Contractor Works
Carrego Lane	Contractor Works
Cameron Road	Contractor Works

Following discussions with the Project Management team and the Contractor, a project completion date is currently set for December 2021. Council have also agreed in principal with the Contractor of a rate of \$1,350 per kilometre for maintenance grading (out of scope works). The out of scope works will be completed concurrently with the flood damage works on each road.

Council is working closely with the community to be certain there is as little interruption as possible for road users, especially during the harvest seasons. BEC are managing the project well and there are no concerns or complaints to date. Attachment 1 (DRFA PM Dashboard) and attachment 2 (DRFA Progress Map) outlines the progress in more detail.

Financial implications

The aforementioned projects are reimbursed from the Australian Government Office of Emergency Management (OEM).

Councils co-contribution for this event was \$24,180.

Council can only make claims for each asset based on actual expenditure only.

The causeway constructions at Carnell's, Cannard's and Pleasant Valley Way are covered under the roads to recovery program.

Out of scope works have been agreed to in principal at a rate of \$1,350 per kilometre. These works will be funded from Councils maintenance budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

All flood damage is to be completed by March 2022.

Community Strategic Plan

Theme 2 - Infrastructure for a Sustainable Future

Recommendation:

That Council note the progress of the 2019 flood damage rehab works for May.

10.11 Roadside Spraying & Slashing 2021 - Update

RD:IR

Author: Director Infrastructure Services

Purpose: To update Council on the progress of the 2021 Spraying/Slashing on State, Regional and Local Road networks.

Background

In the lead up to the end of the March Quarter, roadside spraying and slashing operations were conducted and are being monitored for new weeds that germinate. A program to monitor and control roadside vegetation on Council's main road network will be undertaken in the next financial year. Currently, the recent rains will germinate seasonal weeds and a spray program is in place to combat this event.

State Roads and Regional Roads have been slashed and the roadside vegetation is reasonably short in length with summer grasses and weeds having gone dormant.

Issues

The seasonal rainfall forecast is that of average rainfall. Conditions for the output of spraying and slashing will be of importance to the success of this task and therefore Council has put in place a strategy to cover as much area within a given fortnight as possible. Works are undertaken by both Contractors and Council. To date Council are satisfied that slashing and weed spraying is under satisfactory control.

Roads that have been sprayed by Council this year:

Road Name	Chemical Sprayed	Expenditure
Kidman Way	Round Up & Sharpen	\$27,720.00
Lachlan Valley Way	Round Up & Ally, Glyphosate, Metsulphuron, SP700	\$7,942.69
MR 244 Tabbita Lane	Round Up & Ally	\$7,685.00
Merungle Road	Round Up & Ally	\$3,098.46
Mossgiel Road	Round Up & Ally	\$30,787.45
MR368 Springs Road	Round Up & Ally	\$8,602.84
MR321 Rankins Springs	Round Up & Ally	\$940.62
Erigolia Road	Round Up & Ally	\$1,807.35
	Total	\$88,584.41

Roads that have been slashed by Council this year:

Road Name	Expenditure
MR 321 – The Springs Road	\$20,515.37
Erigolia Road	\$11,552.00
Melbergen Road	\$6,948.29
Cahills Road	\$7,488.17
Roto Road	\$2,491.89
MR 371 – Lake Cargelligo Road	\$1,468.17
MR244 Tabbita Lane	\$14,823.46
MR80 Mossgiel Road	\$5,511.32
Black Stump Road	\$4,916.46
Merriwagga Road	\$1,016.10
	Total
	\$76,731.23

Financial implications

\$80k is budgeted for the new financial year for weed control for local roads.
State road spraying and slashing is reimbursed via the road maintenance contract.
Regional road spraying and slashing is reimbursed via the block grant.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Vegetation control needs to be carried out regularly in order to stay ahead of seasonal developments.

Community Strategic Plan

Nil

Recommendation:

That Council note the progress of the vegetation control works to date.

10.12 Plant Report

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 3 June 2021

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
3056	9 yrs old	Tana Garbage Compactor	Replace hydraulic hoses to Left hand front and Right hand front hydraulic drive motors
4509	32 yrs old	Grid Roller	Replace bearings and seals on Right hand side drum axle
3057	9 yrs old	Lonking Loader	Replace hydraulic pressure accumulator
2555	19 yrs old	Fuel Trailer	Replace suspension rocker arm and fit new bushes
3524	7071 hrs	John Deere Grader	Replace header tank and radiator
3055	1579 hrs	Mini Excavator	Replace swing slew motor and hydraulic filters. Replaced pins and bushes on bucket arms.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That the Plant Report for May 2021 be received.

10.13 Plant Replacement

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for May 2021

Background

The following vehicles were replaced during May as per the adopted replacement schedule for 2020/2021.

Plant No. 1859 Toyota Hilux 4x4 Dual Cab Utility (40,000kms) – Technical Assistant Vehicle
Budget \$7,908.18 under 2020/21 budget estimates

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Hilux 4x4 Dual Cab Utility	\$45,628.73
Successful Purchase		
Valley Motor Auctions		\$43,900.19
Changeover cost (after GST adjustment)		\$1,728.54

Plant No. 1325 Toyota Camry Hybrid Sedan (40,000kms) – HACC Corporate lease back Vehicle

Budget \$5,051.11 under 2020/21 budget estimates

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Camry Hybrid Sedan	\$27,722.07
Successful Purchase		
Blacklocks Motors		\$24,318.18
Changeover cost (after GST adjustment)		\$3,403.89

Plant No. 1850 Toyota Hilux 4x4 Dual Cab Utility (40,000kms) – Noxious Weeds Officer/Ranger Vehicle

Budget \$7,318.64 under 2020/21 budget estimates

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Nissan Navara Space Cab Utility, with Extra Length Tray	\$45,309.18
Successful Purchase		
Valley Motor Auctions		\$42,991.82
Changeover cost (after GST adjustment)		\$2,317.36

Managers Note: After consultation with employee it was suggested by employee that a Space Cab with longer tray is more suitable for the dual roll of Noxious Weeds Officer & Ranger as the animal cage takes some room and the spray rig unit would also fit on a longer tray. Toyota could not supply the product for at least 6 months so a Nissan was opted for given immediate availability.

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Plant Replacement report for May 2021 be received.

10.14 Major Plant Tenders

CM:TND:TN2021-010
CM:TND:TN2021-011

Author: Manager Fleet & Town Services

Purpose: Major Plant Tenders

Background

Council currently has two (2) items of major plant that must go to tender as each item's purchase will cost in excess of the tender regulation threshold of \$250,000.00.

These items are:

- Side loading garbage compactor truck
- Quad axle low loader

Selection criteria and specifications will be based on:

- overall life costing
- suitability to Council operations
- parts and service availability
- budget limitations.

Financial implications:

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993 Section 55

Local Government (General) Regulation 2005 Regulation 166 Regulation 167

Policy implications

In line with Council's Procurement Policy 137

Risk implications

Nil

Community Strategic Plan

Theme 2 Infrastructure for a sustainable future

Recommendation:

That Council:

1. **select the open tender method in accordance with clause 166a and 167 of the *Local Government (General) Regulation 2005* for the following two(2) items of plant.**
 - (a) side loading garbage compactor truck
 - (b) quad axle low loader
2. **receive a summary report of tenders for the August meeting.**

10.15 Development Applications May 2021

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – May 2021

Background

Lodgements

Type/No.	Name	Address	Development
DA2021/031	Stephen Shaw	1500 Arcadia Lane Goolgowi NSW 2652	Alteration & addition to existing dwelling
DA2021/032	David Cruickshank & Carlton Hendricks	1085 Cannards Road Binya NSW 2665	Subdivision
DA2021/033	Jeremy & Carly Horne	4-28 Collins Street Hillston NSW 2675	Workshop shed extension
DA2021/034	Paul Brown & Chris Brown	'Shalimar' 30 Higgins Lane Goolgowi NSW 2652	Dwelling
DA2021/035	Fairglen Investments Pty Ltd	'Springdale' Carrathool Road Carrathool NSW 2711	Livestock Intensive Industry (Poultry Production Facility)
DA2021/036	Walter & Glenyes Henderson	2-2A Byron Street Hillston NSW 2675	Double garage
DA2021/037	John & Cherie Mitchell Maxwell & Ruth Irvine	1310 Parkers Road Hillston NSW 2675	Recreational Event (Motor racing)
Total Estimated Value Of Works			\$26,505,200.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2021/017	David & Pamela Fisk	Kidman Way Hillston NSW 2675	2 x 5MW Solar Farm & Subdivision	398
DA2021/028	Matthew & Penelope Headrick	23 Bunyip Street Goolgowi NSW 2652	Carport	42
DA2021/029	Crown Lands	4261 Carrathool Road Carrathool NSW 2711	Detached awning	8
DA2021/032	David Cruickshank & Carlton Hendricks	1085 Cannards Road Binya NSW 2665	Subdivision	9

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for May 2021 be noted.

10.16 Development Application DA2021/009-Flood Mitigation Work-Levee

DA2021-009

Author: Manager Building and Regulatory Services

Purpose: Development Application 2021/009 for Determination by Council

Attachment: Old Site Plan, Proposed New Site Plan, Water NSW General Terms of Approval

Background

Councillors would recall from the March meeting, that the Australian Executor Trustees Limited have submitted a Development application (DA) and supporting documentation for flood mitigation work-levee, to be carried out at 'Tocabil' Wallanthery. There was unanimous support from Councillors to defer its decision until further information from the proponents is obtained.

Issues

Since the April meeting there has been ongoing communication between Council staff and the proponent's consultant to try to resolve issues raised by Council and the wider community, which mainly consists of nearby landowners. The main point of concern is the possibility that by approving the levee nearby landowners could be subjected to an increased risk of flooding.

On 27 April 2021, Mayor Jardine accompanied by the General Manager Rick Warren and the Manager of Building and Regulatory Services Jason Nicholson attending the site for a meeting which was also attended by Mr Michael Ryan of Riverina Agriconsultants along with long-term landowners in the region Mr Michael and Rodney Millthorpe.

After positive talks between all parties on site, it was agreed the levee location could be changed which in turn could alleviate the risk of flooding to downstream residents. The consultant agreed to take the proposed changes back to the proponents for their consideration. After a short time the proponents responded by making changes to the levees location.

The attached site plan shows the original location of the levee in red and the revised levee in green. This is a substantial change which on site was agreed by all parties to be sufficient to minimise the risk of flooding to downstream residents.

Follow up letters have been sent to surrounding landowners requesting feedback on the changes, no submissions were received.

Description of Proposed Development

Flood Levee bank that will surround the existing Almond orchard on 'Tocabil' to provide protection to the crops during periods of flooding. The proposed levee will be from 0.5 metres to 2.2 metres high and from 5 metres to 10 metres wide. It will be made from clay soil derived from adjacent borrow pits on previously cultivated land.

Subject Site and Locality Deception

The subject site is Lot 4981 DP 43242, Lot 4982 DP 43243, Lot 4983 DP 43244 and Lot 4986, DP 43245, 'Tocabil' 15155 Kidman Way Wallanthery.

The subject site is located within a rural setting in the Wallanthery district. The levee bank is designed to protect the existing almond tree plantation from the effects of potential flooding when the Lachlan River is in flood. Only parts of the levee will be visible to passing traffic on Kidman Way and is not considered to be out of context with the locality and will be ancillary to the existing almond farm operations.

The DA was referred to Transport for NSW (TfNSW) as a concurrence only as access to the site will be from Kidman Way (MR410), which is a classified road and an approved road-train route. The development will generate limited traffic other than worker vehicles and delivery of construction machinery and supporting material such as fuel supplies. Access to the site is by an existing driveway from Kidman Way. TfNSW had no objections and have asked that certain requirements be attached as conditions to the DA consent.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Council Policy 110 Development Applications-Determination by Council

Risk implications

The applicant has appeal rights to the Land & Environment Court should they be dissatisfied with the determination or conditions applied to the consent.

Community Strategic Plan

Nil

Recommendation:

That Council resolves to conditionally grant Development Consent for DA2021/009 for flood mitigation work-levee subject to the conditions imposed and revised surveyors drawings for the levee being submitted to Council for approval.

ATTACHMENT

DRAFT CONDITIONS OF APPROVAL - DA2021/009

GENERAL

1. CONFORM WITH APPROVED PLANS

The development shall take place in accordance with the approved development plans as submitted with DA2021/009. Any alterations or additions marked by Council on the approved plans and/or the specifications must be carried into effect.

2. HOURS OF OPERATION

The applicant must take all reasonable steps to minimise dust and noise generation during the demolition and/or construction process. No offensive noise must be emitted during either process. Such activities must only be undertaken Monday to Friday 7.00am to 6.00pm and Saturday 8.00am to 1.00pm, excepting public holidays.

3. EROSION AND SEDIMENT CONTROL

Erosion and sediment control measures are to be established prior to commencement of construction and maintained to prevent silt and sediment escaping the site or producing erosion.

NOTE: All erosion and sediment control measures must be in place prior to earthworks commencing.

4. TOILET FACILITIES

Toilet facilities must be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:

- a) a standard flushing toilet connected to a public sewer, or
- b) if that is not practicable, an accredited sewage management facility approved by Council, or
- c) if that is not practicable, any other sewage management facility approved by Council.

NOTE 1: The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced and the toilet facility must not be removed without the prior written approval of Council.

NOTE 2: "Vicinity" in this condition is defined to mean within 50 meters of the subject building site.

NOTE 3: The toilet facilities are to comply with all WORK COVER NSW requirements.

5. PLANS

The development shall be generally in accordance with the supporting documentation, including but not limited to, the following:

Australian Executor Trustees Limited Statement of Environmental Effects For A Proposed Flood Levee by Riverina Agriconsultants dated 11 August 2020
Test of Significance, Proposed Flood Levee, 'Tocabil', Hillston by Hamilton Environmental Services Version 1 dated 22 December 2020

as modified by any conditions of this consent.

No departure from the approved plans and specifications shall be made unless the prior approval of Council has been obtained in writing.

The development shall be carried out in conformity with the provisions of the *Environmental Planning and Assessment Act, 1979*, and the regulations made thereunder, in accordance with the plans and specifications approved by Council.

The builder shall maintain on the site, at all times a legible copy of the following:

- Development Consent including plans and related documentation;

- Construction Certificate when applied for and issued, including plans, specifications and certificates.

6. CLEARING

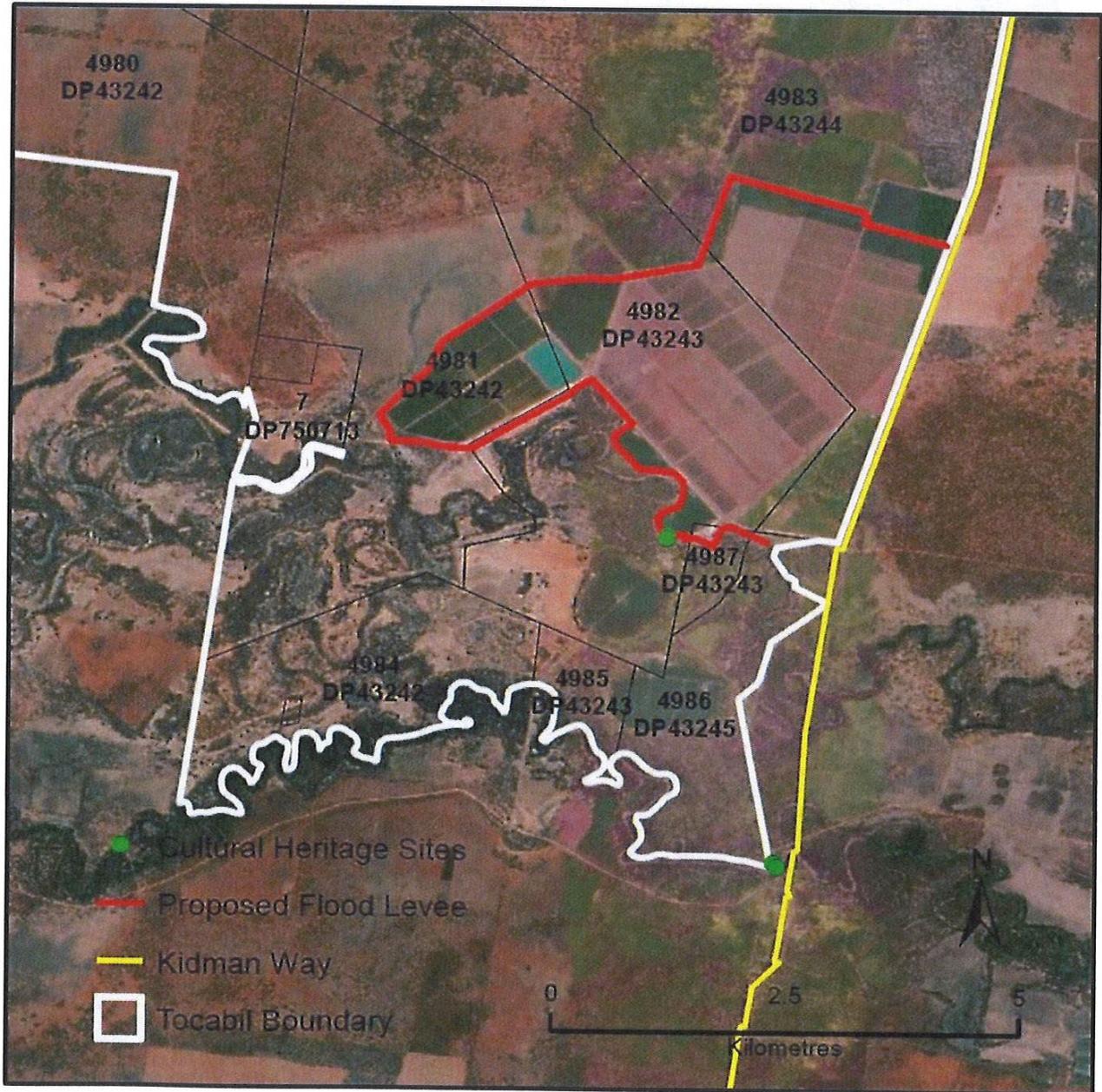
Clearing is to be limited to the vegetation (11 small indigenous trees) specified by the Applicant and assessed in the Test of Significance Report dated 22 December 2020 prepared by Hamilton Environmental Services.

TRANSPORT for NSW

1. Access to the site for construction of the levee shall be via the existing driveways. No new access driveways to the Kidman Way are permitted.
2. The visibility of motorists on the Kidman Way is to be monitored and measures implemented to minimize dust leaving the site creating periods of poor visibility for the motorist.
3. Any works associated with the development shall be at no cost to Transport for NSW.

OLD PROPOSED LEVEL

Proposed Flood Level



NEW PROPOSED LEVEL

RFM TOCABIL FLOOD LEVEL REALIGNMENT



Note: Riverina Agriconsultants and its employees do not guarantee that this publication is without flaw of any kind or is wholly appropriate for your particular purposes, and therefore disclaims all liability for relying on any information in this publication.
Date: 10/05/2021
Project: Tocabil
Created By: GIS Administrator - J Kjaiewski



Source: Esri, Maxar GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



General Terms of Approval

for proposed development requiring approval under s89, 90 or 91 of the Water Management Act 2000

Reference Number:	IDAS1129320
Issue Date of GTA:	8 June 2021
Type of Approval:	Flood Work Approval
Description:	Proposed flood levee
Location of work/activity	'Tocabil' 15155 Kidman Way, WALLANTHERY NSW 2675
DA Number:	DA 2021/009
LGA:	Carrathool Shire Council
Floodplain Management Plan Area:	Lachlan River: Lake Brewster Weir to Whealbah (Hillston)

The GTA issued by WaterNSW do not constitute an approval under the *Water Management Act 2000*. The development consent holder must apply to WaterNSW for the relevant approval **after development consent** has been issued by Council **and before** the commencement of any work or activity.

Condition Number:	Details
GTA00001	A. This General Terms of Approval (GTA) only applies to the proposed flood work described in the plans and associated documents found in Schedule 1, relating to development application DA2021/009 provided by Carrathool Shire Council to WaterNSW. B. Any amendments or modifications to the proposed flood work may render the GTA invalid. If the proposed flood work is amended or modified, WaterNSW, Deniliquin Office must be notified in writing to determine if any variations to the GTA will be required.
GTA00002	Before constructing or carrying out any proposed flood work, an application must be submitted to WaterNSW, and obtained, for a new flood work approval under the Water Management Act 2000.
GTA00003	A. The application for a flood work approval must include the document(s) listed in Schedule 1.

GTA00004	Water NSW reserves the right to apply discretionary conditions to any approval granted, from time to time as required.
GTA00005	The flood work must be constructed and maintained in a way that will: A. Ensure the work's safe construction and operation, and B. Prevent the possibility of damage being caused by the work resulting from the work, to any public or private interest
GTA00006	The flood work must be constructed and maintained in accordance with the plan RFM-T03 prepared by Riverina Agriconsultants dated 27 May 2021 and with the plans contained within Appendix 1 of the Statement of Environmental Effects for a proposed flood levee, dated 11 August 2020 (excluding plans 532517_2A and 532519_2A).
GTA00007	The alignment of the proposed flood work must be in accordance with plan RFM-T03, prepared by Riverina Agriconsultants dated 27 May 2021.
GTA00008	The proposed drainage pipe to be installed through the flood work shall remain open at all times to allow the free flow of rainfall run off and may only be closed to prevent flood water entering the protected area during times of flood.

SCHEDULE 1

The plans and associated documentation listed in this schedule are referred to in the above General Terms of Approval (GTA) issued by WaterNSW in relation to development application DA2021-009:

Australian Executor Trustees Limited – Statement of Environmental Effect for a Proposed Flood Levee, dated 11 August 2020.

Plan number RFM-T03 prepared by Riverina Agriconsultants dated 27 May 2021.

10.17 Finance Report – Statement of Bank Balances – May 2021

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – May 2021

Background

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of May 2021 has now been completed, as shown in the tables below:

Statement of Bank Balances as at 31 May 2021				
CASHBOOK SUMMARY				Data for May 2021
Balance As at 1/5/2021 (Consolidated Funds)				\$255,381.02
		Add For May 2021	Total for 1/7/2020 to 31/5/2021	
Rates/Water/Debtor Receipts	\$7,800,989.97	\$1,339,186.98	\$9,140,176.95	
Investments Recalled	\$15,151,876.97	\$2,007,071.25	\$17,158,948.22	
RMS - RMCC, Block, Repair	\$1,273,922.33	\$0.00	\$1,273,922.33	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$0.00	\$0.00	\$0.00	
RMS - Regional Roads	\$124,854.00	\$0.00	\$124,854.00	
Grant - Roads to Recovery Program	\$668,575.00	\$0.00	\$668,575.00	
FAG - General & Local Roads	\$2,301,501.75	\$767,167.25	\$3,068,669.00	
All Other Misc Grant Payments	\$9,658,968.51	\$1,324,616.93	\$10,983,585.44	
Planning Receipts	\$83,185.00	\$48,890.00	\$132,075.00	
Plant / Property Trade-Ins & Sales	\$551,409.00	\$0.00	\$551,409.00	
Other Receipts	\$3,710,343.34	\$313,128.79	\$4,023,472.13	
Sub Total Receipts	\$41,325,625.87	\$5,800,061.20	\$47,125,687.07	\$5,800,061.20
		Add For May 2021	Total for 1/7/2020 to 31/5/2021	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$4,437,949.92)	(\$473,640.26)	(\$4,911,590.18)	
Plant Acquisitions	(\$1,990,321.51)	(\$186,273.26)	(\$2,176,594.77)	
Invested	(\$14,750,000.00)	(\$2,200,000.00)	(\$16,950,000.00)	
Other Creditors Payments	(\$20,307,004.18)	(\$2,249,740.40)	(\$22,556,744.58)	
Sub Total Payments	(\$41,485,275.61)	(\$5,109,653.92)	(\$46,594,929.53)	(\$5,109,653.92)
Cashbook Balance 31/5/2021				\$945,788.30
BANK STATEMENTS				
Opening Balance 1/5/2021 (CSC's CBA Main Transaction Account)				\$269,292.46
Less Bank Payments				(\$5,052,806.29)
Plus Bank Receipts				\$5,720,097.32
Total As Per Bank Statements				\$936,583.49
Plus Unpresented Deposits				\$9,406.00
Less Unpresented Cheques				(\$201.19)
Reconciliation Cash Book Balance to Bank Statements 31/5/2021				\$945,788.30

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Statement of Bank Balances as at 31 May 2021 and confirm payment of accounts as summarised in the reconciliation statement totalling \$5,109,653.92

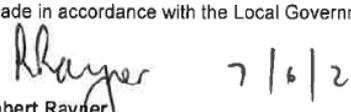
10.18 Finance Report – Investments Schedule – May 2021

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – May 2021

Background

Carrathool Shire Council Investments - As at 31 May 2021							
Last Month (As at 30/4/21)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 31/5/21)	Change
\$510,098.46	CBA	14-Dec-20	0.42%	6 Months	15-Jun-21	\$510,098.46	\$0.00
\$530,262.62	CBA	01-Dec-20	0.46%	6 Months	01-Jun-21	\$530,262.62	\$0.00
\$502,674.28	CBA	23-Apr-21	0.26%	3 Months	23-Jul-21	\$502,674.28	\$0.00
\$508,395.49	CBA	03-May-21	0.28%	150 Days	30-Sep-21	\$507,733.76	\$1,336.27
\$501,586.85	CBA	01-Mar-21	0.28%	4 Months	29-Jun-21	\$501,586.85	\$0.00
\$501,068.49	CBA	29-Mar-21	0.27%	3 Months	28-Jun-21	\$501,068.49	\$0.00
\$501,595.62	CBA	01-Mar-21	0.30%	5 Months	29-Jul-21	\$501,595.62	\$0.00
\$500,000.00	CBA	03-Nov-20	0.53%	7 Months	01-Jun-21	\$500,000.00	\$0.00
\$500,000.00	CBA	03-May-21	0.27%	120 Days	31-Aug-21	\$501,314.11	\$1,314.11
\$500,000.00	CBA	BD \$500,000 + \$1	0.00%	\$0.00	00-Jan-00	\$0.00	(\$500,000.00)
\$504,249.92	CBA	15-Dec-20	0.42%	6 Months	15-Jun-21	\$504,249.92	\$0.00
\$501,869.86	CBA	29-Mar-21	0.35%	6 Months	28-Sep-21	\$501,869.86	\$0.00
\$0.00	CBA	05-May-21	0.33%	180 Days	01-Nov-21	\$500,000.00	\$500,000.00
\$508,865.03	Bendigo Bank	04-Jan-21	0.50%	6 Months	04-Jul-21	\$508,865.03	\$0.00
\$95,348.31	Bendigo Bank	03-May-21	0.35%	7 Months	03-Dec-21	\$95,763.16	\$414.87
\$512,932.44	Bendigo Bank	05-Apr-21	0.35%	214 Days	05-Nov-21	\$512,932.44	\$0.00
\$25,046.56	Bendigo Bank	10-Feb-21	0.50%	6 Months	10-Aug-21	\$25,046.56	\$0.00
\$515,304.78	Bendigo Bank	08-Jan-21	0.50%	6 Months	08-Jul-21	\$515,304.78	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,000.00	Bendigo Bank	03-Nov-20	0.70%	7 Months	03-Jun-21	\$500,000.00	\$0.00
\$507,678.53	Bendigo Bank	02-Dec-20	0.60%	7 Months	02-Jul-21	\$507,678.53	\$0.00
\$502,684.93	Vesipac	28-Jan-21	0.35%	10 Months	24-Nov-21	\$502,684.93	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$502,684.93	ANZ	BD \$502,684.93 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$502,684.93)
\$502,684.93	ANZ	BD \$502,684.93 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$502,684.93)
\$520,331.13	NAB	03-Mar-21	0.25%	90 Days	01-Jun-21	\$520,331.13	\$0.00
\$533,768.20	NAB	02-Apr-21	0.25%	90 Days	01-Jul-21	\$533,768.20	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,739.73	NAB	26-Mar-21	0.25%	3 Months	24-Jun-21	\$500,739.73	\$0.00
\$500,930.83	NAB	27-Apr-21	0.20%	90 Days	26-Jul-21	\$500,930.83	\$0.00
\$501,814.80	NAB	28-May-21	0.22%	90 Days	26-Aug-21	\$502,124.13	\$309.33
\$502,865.97	NAB	16-Mar-21	0.30%	6 Months	16-Sep-21	\$502,865.97	\$0.00
\$568,513.81	NAB	21-Apr-21	0.20%	90 Days	20-Jul-21	\$568,513.81	\$0.00
\$511,928.84	NAB	01-Jan-21	0.41%	7 Months	01-Aug-21	\$511,928.84	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$501,169.87	NAB	01-May-21	0.25%	3 Months	30-Jul-21	\$501,763.04	\$593.17
\$503,319.31	NAB	26-Mar-21	0.25%	3 Months	24-Jun-21	\$503,319.31	\$0.00
\$500,000.00	NAB	20-May-21	0.25%	3 Months	18-Aug-21	\$500,369.87	\$369.87
\$511,908.09	NAB	19-Apr-21	0.30%	151 Days	17-Sep-21	\$511,908.09	\$0.00
\$507,885.85	NAB	30-Apr-21	0.25%	90 Days	29-Jul-21	\$508,925.10	\$939.25
\$514,069.45	NAB	29-Jan-21	0.37%	6 Months	29-Jul-21	\$514,069.45	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,835.62	NAB	31-May-21	0.22%	3 Months	30-Aug-21	\$501,147.76	\$312.16
\$533,524.61	IMB	24-Feb-21	0.30%	152 Days	26-Jul-21	\$533,524.61	\$0.00
\$511,215.06	IMB	04-Feb-21	0.30%	120 Days	04-Jun-21	\$511,215.06	\$0.00
\$524,682.23	IMB	19-Feb-21	0.30%	\$150.00	19-Jul-21	\$524,682.23	\$0.00
\$504,329.51	IMB	23-Mar-21	0.28%	91 Days	22-Jun-21	\$504,329.51	\$0.00
\$503,529.97	IMB	23-Apr-21	0.25%	91 Days	23-Jul-21	\$503,529.97	\$0.00
\$507,833.76	IMB	15-Apr-21	0.25%	91 Days	15-Jul-21	\$507,833.76	\$0.00
\$506,211.80	IMB	26-Feb-21	0.30%	151 Days	27-Jul-21	\$506,211.80	\$0.00
\$521,109.88	IMB	05-Feb-21	0.30%	120 Days	07-Jun-21	\$521,109.88	\$0.00
\$23,025,649.66						\$22,025,771.12	(\$999,778.63)
ON CALL INVESTMENTS							
\$681,594.95	CBA	Variable	0.25%	N/A	On Call A/c	\$2,181,734.81	\$1,200,139.86
Summary Movements On Call Funds		CBA					
01-Apr-21	Interest	\$139.66					
During Month	From On Call Funds	(\$500,000.00)					
During Month	To On Call Funds	\$1,700,000.00					
On Call Funds - Net Change for Month		\$1,200,139.66					
\$981,594.61						\$2,181,734.81	\$1,200,139.86
\$24,007,144.90						\$24,207,506.93	\$200,361.03
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
				 Robert Rayner Director Corporate Services			

Analysis – Opening and Closing Balances:

Investment Type	Opening Balance 1/05/2021	Closing Balance 31/05//2021	Change During May 2021
IBDs	23,025,549.95	22,025,771.12	(999,778.83)
On Call Funds	981,594.95	2,181,594.95	1,200,139.86
Total	24,007,144.90	24,207,366.07	200,361.03

Analysis – Change During Month:

	Change During May 2021
ADD – Interest Incorporated in IBDs Rolled Over	5,591.03
ADD – New IBDs	500,000.00
LESS – IBDs recalled	(1,505,369.86)
ADD – Interest from On Call Funds	139.86
LESS – On Call Funds recalled	(500,000.00)
ADD – Funds applied to On Call Funds	1,700,000.00
Total Change for Month	200,361.03

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,046.56

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Schedule of Investments as at May 2021.

10.19 Review of Information Guide

CM:PL:SCBP

Author: Director Corporate & Community Services

Purpose: To review Council's Information Guide in accordance with the requirements of the *Government Information (Public Access) Act 2009 (GIPAA)*.

Separately Circulated: Draft Carrathool Shire Council Information Guide

Background

Section 21 of the GIPAA requires agencies to review their information guide at intervals of not more than 12 months.

Council's Information Guide is a summary of what Council does, how it does it, and the type of information it holds and generates through the exercise of its functions. There is an emphasis on how those functions affect members of the public. Its purpose is to make it easier for people to identify and obtain information held by Council. The Information Guide is available on Council's website.

The Carrathool Shire Council Information Guide was last reviewed by Council at its June 2020 meeting. The current information guide has been reviewed and the Information Commissioner has been advised regarding the proposed changes. The draft Information Guide has been amended in section 6.3 to better align with prior recommendations provided by the Information Commissioner. Amendments elsewhere in the document comprise minor wording changes and do not impact the content of the document.

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Government Information (Public Access) Act 2009 section 21

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Theme 5 – Leadership and Governance

Recommendation:

That Council adopt the draft Information Guide for a period of 12 months.

10.20 Operational Plan 2021/22 (including the General Rate Levy and Fees & Charges)

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Adoption of the Operational Plan for 2021/22

Separately Circulated: Operational Plan 2021/22

Background

Integrated Planning & Reporting (IP&R) legislation requires councils to develop annual Operational Plans which support the objectives outlined in both the Community Strategic Plan and Delivery Program.

Extensive consideration was given to the draft Operational Plan for 2021/22 at the extra-ordinary meeting of Council held on 4 May 2021.

The Draft Operational Plan for 2021/22 (including the proposed Revenue Policy) was placed on public exhibition on Thursday 6 May 2021. Submissions on the content of the draft Operational Plan were invited during the exhibition period which closed on Tuesday 1 June 2021.

No public submissions were received during the public exhibition period and no changes are proposed to the surplus/deficit results contained within the draft document. A small number of internal amendments have been made as detailed below:

- \$5k from mains maintenance to mains inspections across all water schemes.
- Summary Document 'Rate Revenue & FAGs General Component' heading amended to General Revenue.
- Income from Interest on Investments & Loans (\$100,200) and Diesel Fuel Rebate (\$189,000) moved from finance summary to general revenue summary.
- Amendments to fees & charges to reflect statutory charges for 2021/22 (6% interest on overdue rates & charges and statutory certificate fees to remain unchanged).

In addition to the adoption of the Operational Plan, Council must, each year 'make' the rates and charges by resolution.

Issues

Nil

Financial implications

The Operational Plan provides for the following cash results across Council's financial funds:

- General Fund – surplus \$24,294
- Water Fund - deficit \$80,450 (all schemes consolidated)
- Sewer Fund - surplus \$114,325 (all schemes consolidated)

Statutory implications (Governance including Legal)

Local Government Act 1993 – sections 405,494,532,535 & 566
Local Government (General) Regulation 2005 – reg 211
Local Government Amendment (Governance & Planning) Act 2016
 Integrated Planning & Reporting Framework

Policy implications

Nil

Risk implications

The Operational Plan is the document that establishes Council's operational and budget priorities for the following twelve months. If the Operational Plan is not adopted, Council will be unable to undertake day to day operations and planned projects.

Community Strategic Plan

The Operational Plan relates to the Community Strategic Plan in its entirety.

Recommendation:

That Council:

1. adopt the 2021/22 Operational Plan as amended.
2. adopt the Ordinary Rates for 2021/22 as detailed below and within the 2021/22 Operational Plan (General Rate Structure).

Rate Type	Category	Sub-category	Ad Valorem (c in \$)	Minimum Rate	Approximate Rate Yield 2021/22
Ordinary	Farmland	General	0.2315685	\$505.00	\$1,814,583
Ordinary	Farmland	Irrigable (s6A(3))	0.3164245	\$505.00	\$1,154,165
Ordinary	Farmland	Farmland West	0.2516309	\$505.00	\$21,903
Ordinary	Residential	General – incl Hillston, Goolgowi & Villages	1.5282606	\$370.00	\$362,102
Ordinary	Residential	Rural	0.8296109	\$370.00	\$28,802
Ordinary	Business	Hillston	4.3828847	\$505.00	\$90,450
Ordinary	Business	Hillston/Main	4.6743535	\$505.00	\$91,851
Ordinary	Business	Goolgowi	4.1292592	\$505.00	\$11,848
Ordinary	Business	Villages	2.6586690	\$505.00	\$5,989
Ordinary	Business	Rural	2.3847957	\$505.00	\$50,254

3. make each annual access and consumption charge for water, sewer, liquid trade waste and waste for 2021/22 as detailed in the Fees & Charges document contained within the 2021/22 Operational Plan.
4. set the interest rate payable on overdue rates & charges at the maximum rate specified by the Minister for Local Government being 6% for the period 1 July 2021 to 30 June 2022.

10.21 Economic Development Unit Report – June 2021

EDU:Tou:TE

Author: Economic Development Officer

Purpose: To advise Council of recent activities on interest undertaken by the Economic Development Unit (EDU)

Background**2021 Council Community Grants**

Applications for the 2021 Carrathool Shire Council Community Grants will open on 1 July 2021 and will close on 7 August 2021. A report on all applications received will be prepared for the August 2021 Council Meeting. The Community Grants will be publicised via the usual channels including email databases, Council Corner, Facebook, website and street posters.

2021-2022 Crown Reserves Improvement Fund

The EDU has prepared and submitted a funding application to the Crown Reserves Improvement Fund to undertake and complete Stages 1 and 2A of the Hillston Arid Zone Botanic Gardens Project. These stages have been costed at \$430,000. The latest round of the Fund opened on 26 May 2021 and closed on 25 June 2021. Councils, community organisations, groups and trusts that manage and use Crown land reserves were eligible to apply for funding for appropriate projects on Crown reserves that can deliver social, environmental, cultural and economic benefits to local communities.

Indigenous Consultation – Hillston Arid Zone Botanic Gardens Project

There are opportunities to develop elements of the Botanic Gardens Project to link in with other elements of indigenous culture further north of the Shire along the Kidman Way. Accordingly, the EDU is liaising with several peak indigenous reference groups including Bush Heritage Australia and Winangakirri Aboriginal Corporation to ensure that appropriate connections are made at a strategic level during the planning process for this project. Winangakirri Aboriginal Corporation is the lead agency involved with the establishment of the Indigenous Protection Area IPA on Mawonga near Roto. The EDU will also be participating in the upcoming Aboriginal Tourism Experience Development Workshops Program to be delivered in partnership with the NSW Aboriginal Tourism Operators Council (NATOC). Such connections will enable the development of further important strategic linkages for the Botanic Gardens Project.

Murrumbidgee Police District - Community Safety Precinct Committee Meeting

The EDU recently attended the latest meeting of the CSPC in Griffith. A verbal report of crime statistics and information relevant to Carrathool Shire will be given at the June Council Meeting.

Painting and Pizza Days

The EDU has organised Painting and Pizza Days for local youth in both Hillston and Goolgowi during the school holidays on 30 June and 1 July 2021 respectively. The workshops costs will be covered by the existing EDU Budget, and will be publicised via the usual channels including email databases, schools, Council Corner, Facebook, website and street posters.

Location of Australia Day Billboard Art Winning Entry

As previously advised, the EDU conducted a competition as part of 2021 Australia Day celebrations, for a painting from local artists which would be enlarged to a billboard format and erected in a prominent location in the Shire. The signage featuring the artwork is now complete as a 2.5m x 2.5m sign. The suggested location for the billboard is on the eastern side of the Kidman Way at the southern entrance to Hillston, opposite O'Donnell Street approximately 50 metres south of the industrial building leased by South West Strippers.

Stronger Country Communities Fund Projects – Acquittal Inspections

The refurbishment works of the Hillston Tennis Courts has now undergone final inspection and the acquittal process is now completed for this SCCF project which cost \$273,000.

Stronger Country Communities Fund Round 4 SCCF

Applications are still being received for SCCF4 which does not close until 25 June 2021. Details of the fund have been circulated throughout the Shire Community and sporting groups as half of the allocated funds in this round are dedicated for projects across the State to enhance female sporting facilities and increase female participation in sport. The remaining half of funds will be made available for general community amenity and sports-related infrastructure projects.

Gunbar Hall Refurbishment

The last elements being installation of window security screens and a new concrete water tank of the renovation works at the Gunbar Hall are now complete. The objective of the project is to make the premises safe and secure for future community use.

Renovation Old Council Chambers – Goolgowi

The renovation works at the Old Council Chambers in Stipa Street are progressing well, as reported last month the building is now waterproof and the floor structure has been made safe. In addition, a new concrete verandah floor has been laid. Painting is still currently in process with new floor coverings to be laid when painting is complete. The project is on schedule to be completed by the end of June, 2021. The objective of the project is to make the premises safe and secure for future uses including use by community groups.

2021 Royal Flying Doctor Service Car Rally.

The annual RFDS Car Rally overnights in the Shire on Sunday 6 June. Rally participants stayed at various motels and camping grounds across the Shire, with a central event held on Sunday night at the Hillston Ex-Servicemen's Club. Approximately 150 cars participated.

Benny Walker Concert and Workshops

This activity was to have been held on 28 May, but has been postponed to a future date because of Covid lockdowns in Victoria. As previously advised, the EDU, in collaboration with South West Music and South West Arts, had assisted in the holding of the community concert in Hillston. The concert was to follow school music workshops at Hillston Central School. Benny is a singer songwriter across various music genres including ballads, blues and rock. The concert and workshops were funded through CreateNSW.

Tourism Update

- **Rail Tour Visitors**
The EDU will again host groups of tourists on walking tours of the Riverside Walking Trail in Hillston in the coming months. The tourists will be on a Vintage Riverina Rail Tour on board a 1960's ex-Southern Aurora sleeper train.
- **Secretariat – Kidman Way Promotional Committee**
As part of its contribution to the Kidman Way Promotional Committee, the EDU will assume secretariat responsibilities for the Committee for the next 2 years. All 5 member Councils perform this role on a rotational basis.
- **New Shire Tourism Maps**
The EDU has finalised a series of tourism maps for the 5 towns and villages throughout the Shire. The maps will be available for visitors at Council offices, the Hillston Visitor Information Centre as well as from selected retail outlets.

Issues

Nil

Financial implications

Existing EDU budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

This report covers activities in accordance with the following CSP objective:

- 1c. A community where young people are engaged and valued
- 2b. Community infrastructure that is accessible for everyone
- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors
- 3c. Promote opportunities for local economic diversity
- 3d. Support partnerships to achieve positive outcomes for the community

Recommendation:

That Council note the Economic Development Officers report for June 2021.

11. Committee Reports

11.1 Goolgowi Hall Committee Annual General Meeting Minutes

GOV:MTG:MIN

Author: Director Corporate Community Services

Purpose: To receive the minutes of the Goolgowi Hall Committee

Attachment: Minutes from the Goolgowi Hall Committee Annual General Meeting

Background

The minutes of the Goolgowi Hall Committee Annual General Meeting held 6 March 2021 are presented to Council for consideration.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Theme 5: Leadership and Governance

Recommendation:

That Council receive the minutes of the Goolgowi Hall Committee.

MINUTES

GOOLGOWI PUBLIC HALL AGM

6 March 2021

Meeting Opened: 9.45 am

Present: Bev, Brian, Alice, Jackie, Daniel, Glynnnes, Lani, Lyn

Apologies: Hayley, Maryanne, Sandy, Janaya, Nadia, Allana, BeeJ, Jenny Campbell

Minutes of previous minutes tabled and accepted →Glynnnes/Alice

Brian as outgoing President declared all positions vacant.

Bev nominated to be returning officer.

ELECTIONS:

President:

Bev called for nominations.

Brian, nominated by Alice, seconded by Bev → Accepted.

Being no further nominations, Brian elected unopposed.

Vice President:

Nominations called for.

Hayley nominated by Alice, seconded by Bev → Accepted.

Being no further nominations Hayley elected unopposed.

Vice President (2):

Nominations called for.

Jackie nominated by Brian, seconded by Daniel → Accepted.

Being no further nominations, Jackie elected unopposed.

Secretary

Nominations called for.

Jackie nominated by Glynnnes, seconded by Daniel → Declined.

Glynnnes nominated Lyn seconded by Brian → Declined.

Lyn nominated by Glynnnes, seconded by Brian → Accepted.

Being no further nominations Lyn elected unopposed.

Treasurer

Nominations called for.

Alice nominated by Glynnnes, seconded by Bev → Accepted

Being no further nominations, Alice elected unopposed.

Committee Members

Jenny Campbell

Finance:

- **Alice presented financial statement to Committee Members.**

Motion:

That financial statement be accepted.

Moved by Jackie, seconded by Brian → Carried.

General Business:

- **Discussions around solar panels for hall**
- **COVID – A COVID plan has been developed.**
- **Committee Management Policy (s355) – presented and discussed – issues arose that need to be looked at and have further discussions on**
- **No first aid kit at Hall, need to get one.**
- **Discussions around Hall fees**
- **Need to have an asset register for equipment etc in the Hall.**

- ➔ Gardening – needs to be something done around Hall.
- ➔ Discussions around works that need to be done and those completed.

Actions

Lyn to contact Jason @ Council re:

- Solar Panels
- When Work will commence on roof

Jackie to speak to Council re:

- Gardening around Hall

There being no further business meeting closed.

These minutes were read and accepted on/...../.....

President.....

GOOLGOWI PUBLIC HALL COMMITTEE ANNUAL REPORT 2019/20

BOOK BALANCE AS AT 01/11/19	\$20,618.32
PLUS INCOME	<u>\$13,153.71</u>
	<u>\$33,772.03</u>
LESS EXPENDITURE	<u>\$8,102.10</u>
BOOK BALANCE AS AT 30/11/20	<u>\$25,669.93</u>
ADD UNPRESENTED CHEQUES	
LESS UNPRESENTED DEPOSITS	<u> </u>
BANK BALANCE AS AT 30/11/20	<u>\$25,669.93</u>

INCOME		EXPENDITURE	
Hall Hire	\$1,050.00	Electricity	\$1,056.10
Club Raffle	\$1,770.00	Catering Expenses	\$150.00
Donations	\$95.00	Club Raffle	\$1,770.00
Term Deposit Interest	\$10,238.71	Kitchen Appliances	\$4,686.00
		Kitchen Tiles	\$440.00
Total	\$13,153.71	Total	\$8,102.10

Alice Robertson
Treasurer

Robert Rayner
Hon. Auditor

12. Closed Council Reports

Nil

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the Hillston District Office on **Tuesday 20 July 2021** commencing at **10.00am**.