



# ORDINARY MEETING AGENDA

## 19 April 2022

**Hillston District Office  
139-145 High Street, Hillston**

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## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

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## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to protect and promote quality of life in harmony with economic development and environmental sustainability."***

The vision is the long term planning focus of council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE HILLSTON DISTRICT OFFICE ON**  
**TUESDAY, 19 APRIL 2022 COMMENCING AT 10.00 AM**

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***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

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**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting 15 March 2022

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

## 8. Mayoral Report

### 8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held March 2022.

#### Background

The past month has been fairly quiet from a Councillor business prospective.

Following the Federal Budget announcement, I contacted Sussan Ley's office in regard to funding opportunities for our area. While there were no identified projects announced for this region it appears there will be a further round of Local Road and Community Infrastructure funding in the near future.

Thank you to the Councillors for undertaking the road inspections on 7 and 8 April, I think it was a worthwhile exercise and possibly identifies challenges for the upkeep of our largest asset – the road network.

Last month we considered our draft Community Strategic Plan and this month it is proposed it be adopted with the amendments requested. It is an important document as it sets the direction that our community wishes to take for the next ten years.

An invitation has been extended to attend the Western Division Mid Term meeting at Cobar to be held. 2 and 3 May – at this stage it is proposed that the Mayor and General Manager attend this forum.

#### Recommendation:

**That Council note the Mayors report to the April 2022 meeting.**

**9. Delegates Report**

**10. General Managers Report**

**10.1 Ongoing Action from Previous Business Papers**

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

**Background**

**1045/20.08.19 – Hillston Common**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Letter written.

**1547/16.02.21 – Lot Size Dwelling Entitlement**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Pending Hillston gateway determination.

**1754/17.08.21 – Application for Mobile Food Van**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
That Council review the Street Trader Policy.	Refer item 10.3.

**1848/ 19.10.21 – Economic Development Unit Report – October 2021**

**Responsible Officer: EDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending

**1851/ 19.10.21 – Cowper Street – Land Acquisition**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Staff report back to the Council on costs and a new design for the road opening.	Pending.

**0041/ 15.02.22 – Australia Day Event and Categories**

**Responsible Officer: EDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Staff report back to the Council on reviewing starting times and categories for the Australia Day Event.	Pending – report this meeting.

**0055/ 15.02.22 – Hillston Heavy Vehicle Bypass - Update**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
The GM call for EOI for feasibility study for a bypass east of Cowper St linking to Milton St.	Pending
Staff report to Council for low-cost options to improve the Cowper St, Springs Rd Intersection.	Pending

**0077/ 15.02.22 – Lake Woorabinda**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Staff review the status of the Lake and foreshore use and management report back to the Council.	April meeting. Closed report.

**Recommendation:**

**That Council note the update on action report for April 2022.**

**10.2      Precis of Correspondence**

GOV:MCCC:AGA

Author:    General Manager

Purpose:    Matters for consideration by Council

**10.2.1    Grace Cashmere – Breast Cancer Awareness Fundraiser**

Requesting use of the Hillston Hall on 26 March for a fundraising event for the charity. Asking Council to waive the usage charge for the event. The charge would be \$150.00. Council has in the past supported this charity.

**Recommendation:**

**That Council waive the fees for the use of the Hillston Community Hall for the Breast Cancer Awareness Fundraiser held on the 26 March 2022.**

**10.2.2    Marie Clarke – Thankyou**

Expressing her thanks to Council and community for all help and support given to her to enable the opening of “The Room” at the old Council chambers building. Counselling services will commence on 12 April, 2022.

**Recommendation:**

**That Council note the thanks from Marie Clarke.**

**10.2.3    Bert Eade – Hillston RSL Sub-Branch Memorial Stone**

Requesting permission to install a stone tablet detailing Hillston residents who served their country following WW2. Stating the cost will be met by the sub-branch, however a donation would be appreciated.

**Recommendation:**

**That Council permit the installation of the plaque.**

**10.3 Review of Council Policy (141) – Street Trading**

CM:POL:CWP

Author: General Manager

Purpose: To provide Council with an updated policy in regards to street trading and mobile vendor training.

Attachment: Draft Policy 141, current policy 141.

**Background**

At the August 2021 meeting Council resolved to review the street trader policy following concerns from local residents of Hillston.

**Issues**

The policy allows mobile or street trading with Council approval. Council has the authority to determine conditions of approval – i.e. Such things as location, times and duration of the trading. This is done through a local approval under section 68 of the Local Government Act.

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

*Local Government Act 1993 s68*

*Roads Act 1993 s139 A*

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Theme 3 – Growing and Diverse Economy

**Recommendation:**

**That Council:**

- 1. approve the amended policy Street Trading / Mobile Food Vending Policy (No. 141) and place on public display for 28 days.**
- 2. adopt the policy should no submissions be received.**



**Council Policy 141**

Doc Id: 333348

**Street Trading / Mobile Food Vending Vehicles Policy**

Application	Street Traders / <a href="#">Mobile Vending Vehicles</a>
Responsible Officer	Building & Regulatory Services Manager
File No	CM:POL:CWP
Authorised by	Council
Effective Date	
Distribution	Internet / Intranet / Public Exhibition

**Purpose**

The purpose of this policy is to set out the approach to be taken by Council officers assessing applications for and in issuing Street Traders Permits to ensure an appropriate balance between the interests of the Council, street traders and residents of Carrathool Shire Council.

**Definitions**

Council: Carrathool Shire Council

**Reference**

This policy complements other legislation and where it is silent on matters referred to in the following legislation such matters must be followed in accordance with the legislation.

- Road Transport Act 2013
- Local Government Act 1993
- Protection of the Environment Operations Act 1997
- [Food Act 2003](#)
- [Food Regulation 2010](#)
- [Food Standards Code and NSW Food Authority Guidelines](#)

**Policy statements**

Carrathool Shire Council recognises the legitimate practice of vending certain products from the streets and roads within the Shire. However, it also acknowledges the need to regulate the issuing of Street Trader Permits. This policy sets out the approach to be taken by Council officers assessing applications for and in issuing Street Traders Permits to ensure an appropriate balance between the interests of the Council, street traders and residents of Carrathool Shire Council.

**Principles**

Street Trader Permits (including goods on footpath) may be issued by the Building and Regulatory Services Manager. Permits must be in accordance with this policy and are used to control vending from the Council's streets and roads and to identify those operators and vehicles that have been allowed to vend their products within the Shire. Only vehicles with a Street Trader Permit will be allowed to trade within the Carrathool Shire Council. Any person vending on a public road without a permit is in breach of Section 68 of the Local Government Act 1993 and may be issued with an infringement notice subject to a maximum of 20 penalty units or be guilty of an offence.

**1. Types of Street Trader Permits**

Three types of Street Trader Permits may be issued to accommodate the various street traders that may wish to operate within the municipality:

1. Mobile food vending eg. ice cream vending
2. Fixed food vending site eg burger van, fruit & vegetables van
3. Non-foodstuff vending eg. Flowers

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**ATTACHMENT**



## Council Policy 141

### 2. **Number of Permits**

A separate permit will be required for each type of street Trading Permit. ~~Consideration will be given to special occasions such as mother's day for non foodstuff vending. Flower sellers are assessed on merit of their application and ability to comply with permit conditions.~~

### 3. **Period of Validity**

Permits will be issued for a 12 month period ending on 30 June reviewed annually. Temporary permits are issued for a 12-month period ending on 30 June each year.

### 4. **Fee**

A minimum annual fee for the issue of a Street Trader Permit is to be set and reviewed each year by Council, subject to valuation and CPI adjustment, and such fee shall be on a pro rata basis of months or part thereof for permits issued for less than 12 months.

### 5. **Conditions of Permit**

The following conditions, where applicable, will form part of the Street Trader Permit.

- The permit holder is only permitted to operate within the section of the Shire to which this permit applies and shall not operate on any declared arterial road or highway.
- The Permit does not allow vending on a reserve, parkland ~~or~~ adjacent car park or Council controlled sporting facility unless specifically endorsed.
- The permit holder agrees to indemnify Council from all actions and damages whatsoever that may be brought against them for any wilful or negligent act.
- The permit holder shall take out and keep current in respect of the vending activity a public risk insurance policy in the name of the permit holder for a sum of not less than \$10 million against all actions and damages whatsoever connected with the vending activities.
- A permit will not be issued until evidence of such public risk insurance policy is given to the Council.
- Vendors must comply with all provisions of Australian Road Rules.
- Food vendors to be currently registered under the provisions of the Food Act 2003.
- Music or other audible means, eg bell, used for attracting custom is to be kept to a minimum so as not to create a nuisance to residents. The music or bell is not to be used:
  - when the vehicle is stationary.
  - before 9.00am or after 9.00pm on any day,
  - for longer than 30 seconds in any period of 3 minutes, or
  - more than once in any period of 1 hour in the same road between the same two roads which are nearest in each direction and which intersect with that road.
  - The permit holder will comply with all laws of the Commonwealth and State and Council Local Laws.
  - Council may revoke the permit by written notice to the permit holder.
- Permit holders are only to operate between 10.00am and 7.00pm during the months of April to October (inclusive) and between 9.00am and 9.00pm at other times. This can be varied subject to an application in writing to Council for approval.
- Permit holders will not vend within 1 kilometre of any school between 3.00pm and 4.00pm.
- Permit holders must ensure that any trading sites are left clean and tidy and rubbish removed.
- The name and address of the permit holder and a copy of this Permit is to be displayed prominently in the vehicle so as to be clearly seen by customers or onlookers.



## Council Policy 141

- Ensure that the design, construction and equipment of motor vehicles and trailers, which are used on a highway, meet safety and environmental standards.
- All vehicles including the tow vehicle must be road authority registered and be maintained in a clean non-offensive manner to the satisfaction of Council.
- Mobile food vendors vehicles are to display a sign warning motorists of the likelihood of children in the vicinity.
- The permit holder is required to notify Council in writing within 7 days of any change of address of the business.
- The permit is non-transferable.

### Revision Table

Minute /Date	Amendment Summary (Reason or Reference)
0601 / 20.04.2010	
1056/20.08.2019	Reviewed and amended
	Reviewed and amended

### Associated Documents

- Section 68 Application Form
- Operational Plan Fees and Charges

### Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment) with reference to any relevant legislation and best practice guides.



**Council Policy 141**

**Street Trader Policy**

Application	Street Traders
Responsible Officer	Building & Regulatory Services Manager
File No	CM:POL:CWP
Authorised by	Council
Effective Date	10/56/20.08.2019
Distribution	Internet / Intranet / Public Exhibition

**Purpose**

The purpose of this policy is to set out the approach to be taken by Council officers assessing applications for and in issuing Street Traders Permits to ensure an appropriate balance between the interests of the Council, street traders and residents of Carrathool Shire Council.

**Definitions**

Council: Carrathool Shire Council

**Reference**

This policy complements other legislation and where it is silent on matters referred to in the following legislation such matters must be followed in accordance with the legislation.

- Road Transport Act 2013
- Local Government Act 1993
- Protection of the Environment Operations Act 1997
- Food Act 2003

**Policy statements**

Carrathool Shire Council recognises the legitimate practice of vending certain products from the streets and roads within the Shire. However, it also acknowledges the need to regulate the issuing of Street Trader Permits. This policy sets out the approach to be taken by Council officers assessing applications for and in issuing Street Traders Permits to ensure an appropriate balance between the interests of the Council, street traders and residents of Carrathool Shire Council.

**Principles**

Street Trader Permits (including goods on footpath) may be issued by the Building and Regulatory Services Manager. Permits must be in accordance with this policy and are used to control vending from the Council's streets and roads and to identify those operators and vehicles that have been allowed to vend their products within the Shire. Only vehicles with a Street Trader Permit will be allowed to trade within the Carrathool Shire Council. Any person vending on a public road without a permit is in breach of Section 68 of the Local Government Act 1993 and may be issued with an infringement notice subject to a maximum of 20 penalty units or be guilty of an offence.

**1. Types of Street Trader Permits**

Three types of Street Trader Permits may be issued to accommodate the various street traders that may wish to operate within the municipality:

1. Mobile food vending eg. ice cream vending
2. Fixed food vending site eg burger van, fruit & vegetables van
3. Non-foodstuff vending eg. Flowers

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## Council Policy 141

### 2. **Number of Permits**

A maximum of 2 permits may be issued for Street Trader Permit. Consideration will be given to special occasions such as mother's day for non-foodstuff vending. Flower sellers are assessed on merit of their application and ability to comply with permit conditions.

### 3. **Period of Validity**

Permits will be issued for a 3-year period ending on 30 June reviewed annually. Temporary permits are issued for a 12-month period ending on 30 June each year.

### 4. **Fee**

A minimum annual fee for the issue of a Street Trader Permit is to be set and reviewed each year by Council, subject to valuation and CPI adjustment.

### 5. **Conditions of Permit**

The following conditions, where applicable, will form part of the Street Trader Permit.

- The permit holder agrees to indemnify Council from all actions and damages whatsoever that may be brought against them for any wilful or negligent act.
- The permit holder shall take out and keep current in respect of the vending activity a public risk insurance policy in the name of the permit holder for a sum of not less than \$10 million against all actions and damages whatsoever connected with the vending activities.
- A permit will not be issued until evidence of such public risk insurance policy is given to the Council.
- Vendors must comply with all provisions of Australian Road Rules.
- The permit holder is only permitted to operate within the section of the Shire to which this permit applies and shall not operate on any declared arterial road or highway.
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  - when the vehicle is stationary.
  - before 9.00am or after 9.00pm on any day,
  - for longer than 30 seconds in any period of 3 minutes, or
  - more than once in any period of 1 hour in the same road between the same two roads which are nearest in each direction and which intersect with that road.
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  - Council may revoke the permit by written notice to the permit holder.
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## Council Policy 141

- Ensure that the design, construction and equipment of motor vehicles and trailers, which are used on a highway, meet safety and environmental standards.
- All vehicles including the tow vehicle must be road authority registered and be maintained in a clean non-offensive manner to the satisfaction of Council.
- Mobile food vendors vehicles are to display a sign warning motorist of the likelihood of children in the vicinity.
- The permit holder is required to notify Council in writing within 7 days of any change of address of the business.
- The permit is non-transferable.

### Revision Table

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0601 / 20.04.2010	
1056/20.08.2019	Reviewed and amended

### Associated Documents

- Section 68 Application Form
- Operational Plan Fees and Charges

### Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment) with reference to any relevant legislation and best practice guides.

**10.4 Grants / Project Updates**

GAS:PGM:GP

Author: General Manager

Purpose: to inform Council of the status of grant funded opportunities and project updates.

**Background**

Council has requested information regarding the status of grant funded projects and those that have been submitted to funding bodies for determination.

**Issues**

Council has been successful in attracting a variety of funding over the last few years. The grants have been substantial and resulted in upgrades to the road network, and improvements and refurbishment of public infrastructure including halls, pools, public amenities, footpaths and kerb and guttering projects.

The tables below detail recent projects completed, in progress or waiting funding approval.

Stronger Country Communities Fund Round 4

This round of funding had a requirement for 50% of the funding to be used towards increasing female participation in sport. The funding was also available to other organisations and community groups – not exclusively to local government.

Project	Amount	Status
Rankins Springs Pony Club	\$115,000	In Progress
Goolgowi Recreation Ground Amenities	\$260,000	In Progress
Hillston Pool / Changerooms	\$85,000	In Progress
Goolgowi Pump Track	(\$155,200)	Not Successful
<b>Successful Total</b>	<b>\$460,000</b>	

Other organisation in both Goolgowi and Hillston were successful in obtaining funding under this program.

Stronger Country Communities Fund Round 3

Round three of Stronger Country Community Funding had a 50% focus on youth programs and projects. Again, the program was open to other organisations who were successful in obtaining funding. The projects that were approved for Council are shown below:

Project	Amount	Status
Hillston Oval/Scoreboard	\$197,231	Completed
Goolgowi Skatepark / Amenities	\$93, 513	95% Completed
Goolgowi Recreation Ground Amenities	\$148,223	In Progress
Hillston Community Hall	\$73, 680	In Progress
<b>Total</b>	<b>\$512,647</b>	

Local Roads and Community Infrastructure Round 3

Project	Amount	Status
Refurbish Hillston Water Tower	\$196,500	Approved – to commence
Vegetation – Yoolaroi Water Scheme	\$178,200	Approved – to commence
Lachlan River Road	\$1,300,000	Submitted for Approval
Goolgowi Sewer Ponds	\$230,000	Submitted for Approval
Carrathool Village Drainage	\$60,000	Submitted for Approval

Rankins Springs Sports Ground Amenities	\$200,000	Submitted for Approval
Goolgowi Park Rehabilitation	\$230,000	Submitted for Approval
High Street Hillston Footpath	\$214,000	Submitted for Approval
Hillston Subdivision	\$304,722	Submitted for Approval
<b>Total</b>	<b>\$2,913,422</b>	

Local Roads and Community Infrastructure Round 2

<b>Project</b>	<b>Amount</b>	<b>Status</b>
Refurbish Old Council Chambers	\$90,000	Completed
Carrathool Road Sealing	\$500,000	Completed
NHVR Assessment and Signs	\$184,718	In Progress
Solar Panels -		
Hillston Library	\$40,000	Completed
Hillston Depot	\$40,000	Completed
Goolgowi Depot	\$40,000	Completed
Four Hillston Amenities Blocks	\$150,000	In Progress
<b>Total</b>	<b>\$1,044,718</b>	

Crown Reserves Improvement Fund

<b>Project</b>	<b>Amount</b>	<b>Status</b>
Hillston Caravan Park – Amenities	\$97,400	Completed
Hillston Caravan Park – Update Cabins	(\$118,000)	Unsuccessful
<b>Total</b>	<b>\$97,400</b>	

Hillston Arid Zone Gardens

<b>Funding Body</b>	<b>Amount</b>	<b>Status</b>
Crown Reserves Improvement Fund	\$248,000	Unsuccessful
Murray Darling Basin Authority	\$3,260,000	Submitted
Create NSW Arts and Culture	\$917,000	Submitted

Boat Ramps Hillston and Carrathool

<b>Funding Body</b>	<b>Amount</b>	<b>Status</b>
Boating Now Program – Hillston	\$420,000	Submitted
Boating Now Program – Carrathool	\$420,000	Submitted

Bike / Walking Track to Hillston Cemetery

<b>Funding Body</b>	<b>Amount</b>	<b>Status</b>
Transport for NSW Walking / Cycling	\$242,000	Submitted

Open Spaces Program – NSW Government

<b>Project</b>	<b>Amount</b>	<b>Status</b>
Goolgowi Pump Track	\$130,000	Submitted
Hillston Pump Track	\$130,000	Submitted
Rankins Springs Pump Track	\$130,000	Submitted
<b>Total</b>	<b>\$390,000</b>	

One point that Council need to be aware of is the amount of time taken between submission of projects and approval by the funding body sometimes this can be up to six months during which time price creeps can see the costs of projects increase past the scoped works.

Council continues to apply for and receive various small grants for such activities as Australia Day, Women's Week, Youth Week and various small capital grants as they become available.

**Financial implications**

Many projects do not require any contribution from Council – it is more often road funding where a contribution made by Council is looked at favourably by the funding authority.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Most projects are for community infrastructure projects – funding usually does not allow for operational activity of Council.

**Recommendation:**

**That Council note the above projects status of approved and submitted projects.**

**10.5 Rankins Springs – Petition for Footpath**

RDS:TAV:RS

Author: General Manager

Purpose: To inform Council of the receipt of a letter and petition requesting consideration be given to the provision of additional footpaths at Rankins Springs

Attachment: Village Map with existing and requested footpaths

Information Item: Letters and petition.

**Background**

Council has received a letter and a petition signed by 18 people asking for additional footpaths for pedestrian traffic in Rankins Springs.

**Issues**

From the map provided to Council there is identified around 1530 square metres of footpath being requested. At the current rate of approximately \$140 per square metre this is \$215,000. Council receives \$15,745 in rates income from the Rankins Springs township. While this is not the only consideration for the provision of services to the community Council does provide considerable general fund services to Rankins Springs, such things as the hall, cemetery, caravan park and general upkeep of the town amenity. Put simply Council can not afford this expenditure from its own funds. It would be appropriate to consider improvements to the footpaths should further grant opportunities become available.

**Financial implications**

Contained within the body of the report.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 2 – Infrastructure for a sustainable future

**Recommendation:**

**That Council:**

1. note the petition requesting additional footpaths in Rankins Springs.
2. note that funds are not immediately available to undertake new work.
3. consider the project when grant funding is available and the project meets the funding criteria.

ATTACHMENT



**10.6 Rankins Springs Preschool Parents Committee – Issues with use of the Hall**

CP:MTC:CCH

Author: Manager Building & Regulatory Services

Purpose: To inform Council of issues raised by this committee in the use of the Rankins Springs Hall.

**Background**

The Preschool committee has written to the Manager Building and Regulatory Services regarding issues that will need to be addressed by Council in regard to any development on the site or other arrangements through the hall committee as it is a section 355 committee of Council.

**Issues**

The parents committee state they are having difficulty with hall access and use of the hall and having to deal with three committees ie. War Memorial Committee, Preschool Parent Committee and the Riverina Children’s Activity Van. While Council has no control over two of the three organisations the section 355 committee is a committee of Council delegated a function to manage the hall – this should be in accordance with Council guidelines. One of the first internal audits to be undertaken by the internal auditor will be the operation of the Section 355 committees. Following this Council will have an independent opinion as to operating effectiveness.

The parent committee has proposed the installation of a toilet facility near the current playground and in the long term building another facility at the back of the hall and playground, at their expense. The proposed land is a road reserve and as such unless closed building is not permitted.

**Financial implications**

Should Council give consideration to closing the road reserve there will be costs involved.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

The Rankins Springs Hall is managed by a Section 355 committee of Council.

**Risk implications**

Nil

**Community Strategic Plan**

Theme 2 – Infrastructure for a Sustainable Future.

**Recommendation:**

**That Council:**

- 1. note the request from the Rankins Springs Parents Committee regarding the use of the Hall.**
- 2. note the hall committee is a section 355 committee and review the findings of the internal audit report once completed.**
- 3. inform the Parents Committee the proposed location of the new structures would be on the road reserve and not permissible at this time.**

**10.7 Request to go to tender – Rankins Springs Flood Study**

CM:TND

Author: General Manager

Purpose: To inform Council of the approved funding level and seek approval to go to tender for the Rankins Springs Flood Study.

**Background**

Council applied for funding of \$137,600 for the Rankins Springs Flood Study Floodplain. Risk Management Study and Plan under the 2021/22 Floodplain Management Grant Funding round for a total project cost of \$160,000 with a funding ratio of 6:1. The full amount was not funded.

**Issues**

The original proposal at a 6:1 ratio would have required a contribution from Council of \$22,857 with \$137,143 funded by the NSW government.

The funding body decided not to fund the full amount of the proposal but only to fund the flood study of \$93,000, Councils contribution would have been \$13,286 however in calculating the cost an error was made with the Flood Study amount and an amount of \$74,666.67 was determined with the funding amount being \$64,000. This amount has been forwarded to Council for consideration.

Flood Study for Rankins Springs

The flood study will be developed that defines the flood risks across the study area.

Original Proposal Funded:	\$79,714	Contribution	\$13,286.
Proposal Offered (Error) Funded:	\$64,000	Contribution	\$10,666.

Floodplain Risk Management Study and Plan

The study and plan would use the outputs from the flood study to identify and assess and recommend a series of floodplain management measures to reduce the flood risks to the Rankins Springs Community.

At this stage not approved the anticipated cost for this phase would be \$67,000 with a Council contribution of \$9,571 and funding of \$57,429.

Overall had the correct figures been applied Councils total contribution for the \$160,000 total project would be \$22,857, with funding proposed of \$137,143.

Council is in receipt of a letter from the NSW Department of Planning and Environment (DPE) dated 21 February 2022 advising Council of the discrepancy and providing advice on how best to proceed to have the study completed.

DPE have informed Council that should it go to tender for works and the funding offered is not adequate Council should contact the department for a variation to be submitted for consideration on behalf of Council to adjust the figure as deemed appropriate.

Although the amount of the works is below the tender threshold of \$250,000 a condition of the grant funding is that Council undertake a tender process.

It is open to Council to undertake this tender process which will be at a minimal cost to determine the market then seek a variation to the funding deed prior to or conditional on awarding any tender.

**Financial Implications**

While the arrangements detailed in this report could vary if the tender came in at the anticipated \$160,000 Councils maximum contribution on the 6:1 ratio is \$22,857. A lesser tender figure would also see Councils contribution reduced on a similar ratio.

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

There is little risk to Council as to award any tender would be conditional upon notification of the appropriate amount of grant funding being provided.

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

**Recommendation:**

**That Council:**

- 1. select the open tender method in accordance with clause 166 C of the Local Government (General ) Regulation 2021 for the Rankins Springs Flood Study.**
- 2. consider the tenders received and if appropriate seek a variation from the Department of Planning and Environment for the full amount of funding as initially proposed.**

**10.8 Hillston Caravan Park - Stormwater Drainage Improvements**

CP:MNT:CP

Author: Planning & Project Officer

Purpose: To inform Council of the costs associated with the Hillston Caravan Park Stormwater Drainage improvements

Attachment: Caravan Park Layout & Photos – Stormwater accumulation, Stormwater Drainage Design Drawing

**Background**

In September 2021 Council meeting, Council was informed of the stormwater drainage issues affecting the Hillston Caravan Park’s operations (resolution no. 1801). The capacity of the existing drainage system is insufficient leading to accumulation of stagnant water on the pavement and on the grassy sites (please refer to the attached caravan park layout and photos). The stormwater accumulation is making some of the sites inaccessible and is affecting the Park’s operations.

To address the issue, the Caravan Park was surveyed in October 2021 and the lowest points on the lot were determined. Council was also provided with a preliminary design for some remedial action. Based on the survey results, a comprehensive stormwater drainage design was compiled by Council staff (please refer to the Stormwater Drainage Design Drawing).

The Hillston Caravan Park Redevelopment Strategy was presented to Council in July 2020 meeting and outlined the poor condition of the pavement around the park. A recommendation was made to reseal the caravan park. Council staff also compiled the costings for the pavement rehabilitation works. Council should consider resealing the caravan park after the stormwater drainage works are completed.

**Issues**

As the insufficient stormwater drainage capacity currently affects the caravan park operations, Council should consider financing the rehabilitation works from the Hillston Caravan Park Reserve. Seeking external grant funding for the rehabilitation works would delay the start of the project considerably. The costings for the stormwater drainage improvements as well as for the pavement rehabilitation works are presented in the table below.

Description	Amount (\$)
<b>1) Stormwater drainage rehabilitation</b>	
Stormwater line	134,500.00
Concrete Spoon Drain & Earth Drain	10,150.00
<b>Total</b>	<b>144,650.00</b>
With 10% contingency	159,115.00
<b>2) Pavement Upgrade</b>	
Road pavement rehabilitation work	20,250.00
Concrete Kerb	37,500.00
Sealing Work	22,500.00
<b>Total</b>	<b>80,250.00</b>
With 10% contingency	88,275.00

**Financial implications**

The anticipated cost of the stormwater drainage works is \$144,650. Should a contingency be required to address any price rises, the suggested project total is \$159,115. The anticipated cost of the pavement rehabilitation is \$80,250. Should a contingency be required to address any price rises, the suggested project total is \$88,275.

The current balance of the Caravan Park Reserve is \$437,888.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

The stormwater drainage issues are ongoing and affect the usability of the Park. Should the drainage issues be left unaddressed, the Park's infrastructure will deteriorate further leaving the Park vulnerable upon adverse weather events.

**Community Strategic Plan**

Theme 2 – Infrastructure for a Sustainable Future

**Recommendation:**

**That Council:**

- 1. note the costings for the Hillston Caravan Park stormwater drainage improvements and the pavement rehabilitation.**
- 2. consider resealing the pavement after the stormwater drainage works are completed.**
- 3. consider financing the stormwater drainage improvements and the pavement rehabilitation works from the Hillston Caravan Park Reserve.**

ATTACHMENT

Hillston Caravan Park Layout – Stormwater accumulation





*In front of sites 1-3.*



*Site 2.*



*Site 3.*



*In front of cabins 5-9.*



*Between cabins 8-9.*



*In front of cabins 7-9.*



*Crossroads in front of cabin 15.*



*Next to cabins 21-23.*



*Next to cabin 21.*



*Sites 22-24.*



**10.9 Community Strategic Plan - Update**

CM:PLN:SCBP

Author: Human Resources Officer

Purpose: To inform Council of the Update of the Community Strategic Plan.

**Background**

Following feedback and instructions from the Community Strategic Plan discussion at the March meeting, amendments have been made as requested.

**Issues**

The amended pages will be tabled at the meeting for Councillors perusal, if there are no further changes required, the document will be placed on public exhibition as soon as practicable.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act 1993*

*Local Government (General) Regulation 2021*

Office of Local Government – IP & R guidelines 2021

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council:**

1. approve the amendments made to the draft Community Strategic Plan.
2. the draft document be placed on public notice for 28 days.
3. and Council adopt the Community Strategic Plan for 2022-2032 if no submissions are received.

**10.10 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for March 2022

Attachment: Register of Roads Maintenance

**Background**

**Reporting Period 19 February 2022 to 18 March 2022**

The Infrastructure Report is provided for Council’s information.

**Maintenance Reporting**

**Local Roads**

A summary of the capital works and maintenance activities on Council Local Roads is listed

<b>Temporary Pavement Repair (m<sup>2</sup>)</b>	
Bradys Road	57
Cahills Road	30
Erigolia Road	34
Boundary Road	80
Byron Street	5
Charles Street	324
Collins Street	10
Grattan Street	8
Haines Street	10
High Street	6
Lachlan Street	2
Molesworth Street	33
<b>TOTAL</b>	<b>599</b>
<b>Accident/Vandalism/Storm (ea)</b>	
Bunda Road	3
Cahills Road	8
<b>TOTAL</b>	<b>11</b>
<b>Servicing Signs (ea)</b>	
Carrego Lane	1
Greenhills Road	1
Hillmans Lane	1
Ilkadoon Road	1
Merrondale Road	1
<b>TOTAL</b>	<b>5</b>

<b>Mowing and Slashing (hect)</b>	
Back Hillston Road	6
Black Stump Road	14
Bringagee Road	12
Cahills Road	24
Carrathool Road	19
Erigolia Road	28
Lachlan River Road	19
Melbergen Road	24
Merriwagga Road	4.5
Munros Road	18
Murrumbidgee River Road	20
Roto Road	19.2
<b>TOTAL</b>	<b>207.7</b>
<b>Miscellaneous Road Items (job)</b>	
Garrong Road	1
Ilkadoon Road	1
<b>TOTAL</b>	<b>2</b>
<b>Culverts &amp; Pits Maintenance (ea)</b>	
Garrong Road	1
<b>TOTAL</b>	<b>1</b>
<b>Replace Signs (ea)</b>	
Alexanders Road	1
Barrys Scenic Road	1
Mount Daylight Road	1
<b>TOTAL</b>	<b>3</b>
<b>Inspect Regional &amp; Local Roads (ea)</b>	
Ryans Road	1
<b>TOTAL</b>	<b>1</b>

<b>Guide Posts (ea)</b>	
Alexanders Road	1
Andersons Road	1
Cannards Road	6
Erigolia Road	3
Euratha Road	1
Gullifers Road	1
Kites Road	2
Melbergen Road	30
Pleasant Valley Road	3
Reids Road	2
<b>TOTAL</b>	<b>50</b>
<b>Maintenance Grading (cl kms)</b>	
Back Hillston Road	4
Burchers Road	8.8
Gullifers Road	2.3
Halcyon Park Road	3
Jones Road	1
Lowlands Road	10
Melbergen Road	1
Munros Road	4
Pinteebakana Road	23.2
Ryans Road	3.8
Warburtons Road	4
Tyson's Road	2
Whealbah Road	17
<b>TOTAL</b>	<b>84.1</b>

### **Regional Roads**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )						
Inspect Regional & Local Roads (ea)						
Mowing and Slashing (hect)	36	27	1543		9.8	20
Vegetation Control (ea)			1			
Litter & Amenity Maintenance (job)				4		
Guide Posts (ea)				25		
Servicing Signs (ea)			2			
Replace Signs (ea)			3	4		
Maintenance Grading (cl kms)			9.7		25.1	
Emergency Call-Outs (ea)		4				

### **TfNSW Road Maintenance Council Contract**

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m <sup>2</sup>	37,000
A-421	Service Toilet	each	9
A-428	Service Rest Area	each	20
C-111	Safety Inspection	km	624.92
C-201	Repair Pothole	each	11
C-202	Repair Pavement Edge	m	265
C-203	Repair Wearing Surface	m <sup>2</sup>	20
C-204	Minor Pavement Patching	m <sup>2</sup>	263
C-611	Reinstate non-pavement delineation	each	15
S-211	Seal Pavement Crack	m <sup>2</sup>	110
S-272	Sweep Road Pavement	km	9.68
S-615	Scheduled Sign Replacement	each	1

### **Urban Maintenance**

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150			15			15
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610	3.50		3.50			7
Sign Replacement	1620						0

Resealing	4000						0
Mowing	5100		98	112.50	25.50	63.50	299.50
Slashing	5200	47.50		65	9	34.50	156
Spraying	5300			43			43
Tree Maintenance	5400		11.50	68.50	8.50	18	106.50
Tree Removal	5410						0
Watering	5500		7.50	47.50		14	69
Weeding	5600	5.50	19.50	96.50		46	167.50
Mowing – Stan Peters Oval	5710			21			21
Slashing – Stan Peters Oval	5720			11.50			11.50
Spraying – Stan Peters Oval	5730			4.50			4.50
Watering – Stan Peters Oval	5740						0
Weeding – Stan Peters Oval	5750			4.50			4.50
Playground Equipment	5800						0
Litter Collection	6100	1	13.50	23	12	17	66.50
Street Sweeper	6200			37			37
Hand Broom Gutters	6300						0
Toilets	6400	3	10.50	25.50	4	4	47
Footpath Maintenance	7100		3.50	32			35.50
Clear Culverts	7100						0
Street Maintenance	7200					8.50	8.50
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530			1			1
Graffiti Removal	7540						0
Park Furniture/Fences	7540			23.50		6	29.50
<b>Total Hours per Town</b>		<b>60.50</b>	<b>164</b>	<b>635</b>	<b>59</b>	<b>211.50</b>	<b>1130</b>
<b>Town % of Total Hours</b>		<b>5.35%</b>	<b>14.51%</b>	<b>56.19%</b>	<b>5.22%</b>	<b>18.73%</b>	

### Sewer Maintenance

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	New Connections	Screen Unit Faults
Hillston							
Goolgowi		1					
Rankins Springs Sullage							
<b>Totals</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Water Maintenance

Description	Mainline Breaks	Service Line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults
Hillston	1		2		
Langtree (Langtree Bore/Merriwagga/Goolgowi)	1	1	1	1	1
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	2			1	
Bunda/Goorawin					

Carrathool					
Merriwagga Village					
Goolgowi Village Raw				1	
Goolgowi Village Potable					
Rankins Springs Potable					
Rankins Springs Raw Town	1				
Rankins Springs Rural					
Melbergen					
<b>Total</b>	<b>5</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>1</b>

## **Project Updates**

### **Hillston Floodplain Management Study**

A flood committee meeting occurred on Monday 28 March 2022. CSS provided a recap of the study to date and presented the results of the options assessment to the committee for consideration. Milestone 4 deadline has been revised to April 2022, Milestone 5 is due for completion May 2022. The full Grant acquittal is expected to be completed by July 2022.

### **Hillston Riverbank Stabilisation Project**

DPIE have advised that Council were successful in their funding for the construction component of the project. Council personnel met with the contractor (Civil & Earth) over the month of December to commence the methodology of the works and some planning. With the Lachlan River levels receding, works can commence as soon as the contractor is ready.

### **Integrated Water Cycle Management Strategy (IWCM)**

Council has received the draft plan. The Manager of Water and Sewer is currently going through the document and will provide Council with an update at the May meeting of Council.

### **Remote Airstrip Upgrade Program – Round 8**

The reseal of the Hillston Aerodrome was completed in early February. The application was a 7mm spray seal to the existing bitumen runway only. Other items for this project include upgrade of the tie down areas for light aircraft as well as edge linemarking. The project is fully funded from the Federal Government at a value of \$150,000. The project is expected to be completed by June 2022.

### **High St – Stage 4 Rehab**

The planning for these works is well underway with construction expected to commence in April 2022. The rehab of part of High St from Hughie Cameron Park to the Roundabout adjacent to the Oval and to the railway line is in dire need of repairs. This section of road is a shared asset between State Government and Council, where TfNSW primarily own and maintain the traffic lanes. Works are expected to be completed over a 2-month period.

### **Financial Implications**

Nil

### **Statutory Implications (Governance including Legal)**

Nil

### **Policy Implications**

Nil

### **Risk Implications**

Nil

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

**Recommendation:**

**That Council note the Infrastructure Report for March 2022.**

ATTACHMENT

<b>Register of Local Road Maintenance</b>						
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)		
2	Alexanders Road	102	16/09/2020	3.00		> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00		1-5 Years Since Last Mtce Grading
6	Altys Road	103	10/12/2020	1.90		1 Year Since Last Mtce Grading
6	Andersons Lane	105	22/10/2020	16.10		Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50		
7	Arcadia Lane	106	16/09/2021	8.50		
6	Audrey Lea Road	107	15/08/2019	22.60		
6	Avondale Road	108	27/07/2017	4.00		
2	Back Hillston Road	109	24/02/2022	4.00		
4	Bakers Road	110	6/08/2021	4.40		
	Bales Avenue	101	23/10/2019	4.00		
2	Bandys Road	204	4/08/2021	1.40		
6	Barrys Road	112	14/12/2021	3.00		
4	Barrys Scenic Drive	113	13/01/2022	8.10		
7	Belaley Road	114	20/03/2019	3.58		
7	Berangerine Road	115	15/01/2018	1.00		
4	Billings Road	116	21/12/2021	11.85		
3	Black Stump Road	118	14/01/2022	35.00		
6	Blackgate Road	117	10/10/2019	9.00		
3	Booligal Road	119	6/07/2021	9.00		
4	Boorga Road	120	6/12/2021	4.00		
	Bradys Road	121	SEALED			
7	Bretags Road	122	30/06/2019	12.00		
7	Brewer Road	123	7/09/2021	4.80		
3	Bringagee Road	124	SEALED	0.00		
6	Bunda North Road	125	7/09/2021	3.40		
2	Bunda Road	126	2/11/2021	1.00		
6	Burchers Road	127	28/02/2021	8.80		
7	Burgess Lane	128	NIL	0.00		
2	Cahills Road	129	SEALED			
3	Cameron Road	130	20/03/2020	10.00		
7	Campbell Lane	240	2/09/2021	0.80		
6	Cannards Road	133	3/11/2021	2.30		
6	Carnells Road	132	20/07/2021	4.50		
2	Carrathool Road	134	10/05/2021	27.00		
7	Carrego Lane	135	22/07/2019	9.00		
	Chedburgh Road	136	30/06/2019	1.90		
6	Clare Road	111	12/07/2017	2.00		
7	Coates Lane	137	13/02/2018	1.50		
6	Coombie Road	138	13/09/2021	16.00		
2	Crows Nest Road	139	13/07/2021	17.40		
5	Darts Road	140	25/09/2019	13.14		
6	Dirrung Road	141	4/07/2018	8.50		
6	Dumossa Road	142	22/07/2019	10.00		
6	Eight Mile Tank Road	143	31/08/2021	6.80		
2	Erigolia Road	144	SEALED			
6	Euratha Road	146	25/08/2021	15.80		
7	Five Oaks Road	147	22/06/2021	9.30		
6	Flanagans Lane	148	26/08/2021	5.30		
2	Foys Road	149	27/08/2018	3.00		
7	Gandys Road	150	3/06/2021	1.30		
2	Garrong Road	151	23/06/2021	5.00		
7	Girdlers Road	153	30/06/2019	10.00		
6	Goorawin East Road	154	20/05/2021	13.00		
6	Goorawin Road	155	19/02/2021	8.00		
5	Greenhills Road	156	28/08/2019	4.00		
6	Grieves Road	157	18/02/2022	22.30		
2	Gullifers Road	158	21/02/2022	2.30		
7	Gunbar Road	159	13/07/2021	8.00		

7	Halcyon Park Road	160	9/03/2022	3.00
6	Heaths Road	161	6/03/2018	0.80
5	Higgins Lane	162	23/08/2018	4.20
6	Hillmans Lane	163	16/02/2022	5.50
6	Holdens Road	164	24/07/2019	8.00
6	Huxleys Road	165	18/07/2019	13.00
2	Ilkadoon Road	166	21/01/2022	2.00
6	Jardines Road	167	15/02/2022	5.00
6	Jennings Road	168	28/10/2021	4.40
6	Johnstons Road	169	28/10/2019	1.00
5	Jones Road	170	18/03/2022	1.00
6	Killara Road	171	3/07/2019	2.31
6	Kites Road	172	23/06/2021	1.50
2	Lachlan River Road	173	8/07/2021	17.50
2	Langtree Road	174	13/01/2022	17.00
2	Lowlands Road	175	23/02/2022	10.00
6	Luelfs Road	176	15/10/2021	9.86
2	Mallee Downs Road	177	22/07/2019	9.32
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	26/11/2020	10.41
2	McDonalds Road	180	16/09/2021	15.76
7	McGills Road	181	31/01/2022	4.00
7	McKays Road	182	30/08/2021	7.10
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	17/01/2022	1.00
2	McMasters Road	185	17/02/2021	2.00
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	18/03/2022	1.00
	Mena Road	266	20/03/2012	1.00
6	Merri Road	152	24/08/2021	47.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	22/06/2021	6.00
6	Merungi Road	191	19/10/2021	20.00
2	Merungle Road	192	9/12/2021	17.30
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	10/12/2021	2.80
6	Monia Gap Road	202	31/08/2021	6.00
7	Moores Road	195	11/09/2018	4.00
2	Motts Road	196	31/01/2022	4.00
4	Mount Bingar Road	197	30/06/2019	21.50
3	Mount Daylight Road	198	20/08/2021	10.20
5	Mount Grace Road	145	5/08/2021	27.35
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	18/03/2022	4.00
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrows Lane	203	7/10/2021	3.80
	Norwood Lane	205	9/09/2021	3.00
6	OBriens Road	206	4/10/2017	2.50
7	ODonnells Road	207	20/03/2018	4.00
6	OKeeffes Road	208	16/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50
2	Parkers Road	210	25/01/2022	4.50
3	Parrs Road	211	1/07/2021	0.50
6	Parslows Road	212	3/08/2021	3.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	29/07/2021	9.30
3	Pinteebakana Road	216	17/03/2022	23.20
6	Pleasant Valley Road	217	4/02/2022	7.40
5	Prestage Road	218	17/05/2017	3.50
7	Pulletop Road	219	1/03/2018	1.20

7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	13/05/2021	5.00
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	14/02/2022	3.00
PRV	Rothdene Lane	242	30/06/2019	0.50
2	Roto Road	225	29/07/2021	13.00
6	Ryans Road	226	10/03/2022	3.80
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	8/09/2021	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	19/01/2022	4.70
	Simpkins Lane	231	30/07/2019	2.00
6	Sloanes Road	232	10/02/2022	13.00
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	3/09/2021	10.50
6	Streets Road	236	20/09/2021	8.90
6	Swansons Road	237	18/08/2021	2.00
5	Taylor's Road	238	3/09/2021	9.20
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	18/01/2022	4.00
6	Tysons Road	243	22/02/2022	2.00
7	Vaggs Road	244	30/07/2019	7.70
6	Vearings Road	245	11/07/2019	7.00
6	Wakefield Road	246	10/07/2019	15.30
2	Wallanthery Road	247	8/06/2021	7.00
7	Wandella Road	248	NIL	0.00
7	Wantwood Road	249	15/11/2017	1.00
6	Warburtons Lane	230	17/03/2022	4.00
6	Watkins Road	250	2/07/2019	4.50
7	Watsons Road	251	8/11/2016	6.50
6	Weavers Road	252	16/08/2021	9.60
6	Wee Elwah Road	253	7/02/2022	15.50
6	Wells Road	254	4/07/2019	17.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	4/03/2022	17.00
6	Whitton Stock Route Road	257	8/09/2021	5.40
7	Wild Horse Tank Road	258	3/09/2021	9.50
6	Wiltshires Road	259	10/02/2022	2.00
5	Wollarma Road	260	23/11/2021	15.50
7	Wongalea Road	261	8/06/2021	4.92
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	23/07/2019	2.30

**10.11 Floodplain Management Committee Minutes**

GS:PRO:FMG:2019-20

Author: Director Infrastructure Services

Purpose: For Council to note the floodplain management committee meeting during the month of March.

Attachments: FRMC minutes – March 22

**Background**

Council and stakeholders undertook a flood management committee meeting (FRMC) over the month of March 2022. The main topic of discussion from the agenda was the flood modification options highlighted as a result of the Flood Study.

**Issues**

Hillston Floodplain Study Options Assessment

A presentation was provided by the Consultant ‘Catchment Simulation Solutions’ (CSS). This project is now nearing the end of the fourth stage of the funding milestone and the following items were discussed:

- Flood modification options (changing flood behaviour)
- Property modification options (voluntary house purchase or raising)
- Response modification options (emergency management, evacuation & flood warning)

The attached minutes outline the 10 Flood modification options. The committee agreed that FM03 provided the best overall flood protection. This option would see the repair/extension of the Eastern Levee with consideration being given to combining the levee with the proposed Heavy Vehicle Bypass. The committee request Council’s consideration of undertaking a feasibility study, the funding for which would be sought from DPIE through the current funding round closing on 5 May 2022.

Other options for Council consideration include the repair of the levee around the Treatment Plant, the rebuilding of the North Lachlan levee, the Keats St/Kidman Way drainage options and the Lachlan St drainage option.

The report determined that there were no viable property modification or response modification options to consider.

The Western Bypass Channel option, although high on the committee’s priority list, indicates a very low BCR and DPIE would be unlikely to consider funding any upgrade of this area however, the DPIE representative indicated that it would more than likely be incorporated/addressed in the Rural Floodplain program.

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Theme 2: Infrastructure for a sustainable future

**Recommendation:**

**That Council note the minutes of the FRMC meeting held in March 2022.**

**ATTACHMENT**

 <p><b>Carrathool Shire Council</b></p>	<p><b>Carrathool Shire Council Hillston Flood Study &amp; Floodplain Management Study Meeting Inception Meeting</b></p>
	<p>Date: 28 March 2022</p> <p>Time: 10.30am</p> <p>Location: Hillston District Office/Zoom</p>
<p><b>Minutes</b></p>	

**PRESENT:** Tim Morrison (Catchment Simulation Solutions)  
 Steve Manwaring (DPIE)  
 Craig Ronan (SES)  
 Paul Farrell (Carrathool Shire Council)  
 David Fensom (Councillor/Committee Member/Chair)

**ABSENT:** John Milay (Committee Member)  
 Chris Potter (Committee Member)  
 Kent Burgess (Committee Member)  
 Peter Hogno (Committee Member)  
 Geoff Peters (Councillor/Committee Member)

TOPIC OF DISCUSSION		ACTION
1.	Welcome of all attendees <ul style="list-style-type: none"> <li>o Advised that presentation will be given by Tim Morrison (Catchment Simulation Solutions)</li> </ul>	
2.	Apologies received from Peter Hogno (Committee Member), Geoff Peters (Councillor/Committee Member), Chris Potter (Committee Member), Kent Burgess (Committee Member)	
3.	Actions arising from previous meeting (07 October 2021): <ul style="list-style-type: none"> <li>• N/A</li> </ul>	
4.	Stage 4 of the Hillston Floodplain Risk Management Study – brief recap of study to date and results of options assessment: <ul style="list-style-type: none"> <li>• Stage 4 almost complete – there are 3 areas for council to consider including:-                             <ol style="list-style-type: none"> <li>1. Flood modification</li> <li>2. Property modification</li> <li>3. Response modification</li> </ol> </li> <li>• Flood modification options and their respective BCR's were tabled as follows:-                             <ol style="list-style-type: none"> <li>1. FM01 Western Bypass Channel – BCR 0.004                                      SM suggested that DPIE would not consider this option due to the low BCR however, this would more than likely be considered under the Rural Floodplain Management Plan</li> </ol> </li> </ul>	Tim Morrison

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	<p>2. FM02 Eastern Bypass Training Wall – BCR 1.556 Or</p> <p>3. FM03 Old Levee Restoration – BCR 0.740 It is suggested that this be considered by combining the upgrading of the levee and the proposed new heavy vehicle bypass. S Manwaring considered this a viable option considering the BCR of 0.740 and Evaluation Criteria of +5 and suggested that it might be in Council’s interest to undertake a feasibility study – funding for which could be applied for through the current round of funding closing on 5 May 2022.</p> <p>This option does impact on one agricultural business - the citrus farm (see page 14 <span style="background-color: #FF00FF;">█</span> Previously dry now wet) however Council’s obligation is to protect urban areas versus agricultural areas as modelling shows a significant increase in protection of the township.</p> <p>4. FM04 Existing Channel Enhancements – BCR 0.025 This option has a low BCR and indicates only minor benefits</p> <p>5. FM05 Golf Course Levee Removal – BCR -0.041 The removal of the golf course levee indicates a negative impact and therefore should remain as is.</p> <p>6. FM06 Treatment Plant Levee Repair – BCR 0.020 Although there is minimal change to flood behaviour and a low BCR, it has an evaluation Criteria rating of +3 and it was considered by the committee that there was a definite benefit to protecting the town water supply through the repair to the existing levee and Council should consider further investigation.</p> <p>7. FM07 North Lachlan Levee Rebuild – BCR 0.028 As with option FM06, there is minimal change to flood behaviour and a low BCR, however the evaluation criteria rating is at +4 as this levee protects important infrastructure such as the Hillston Caravan Park, the Stan Peters Oval, the Hillston Swimming Pool, etc. The committee feel Council should consider further investigation on this upgrade based on both cost of repair to these facilities as well as the possible loss of income.</p> <p>8. FM08 Sump Drain – BCR 3.2 Or FM10 Keats St/Kidman Way Drainage – BCR 0.9 Either option would assist in reducing local flooding around the Burns St area and the committee agreed that Council should consider further investigation.</p> <p>9. FM09 Lachlan Street Drainage – BCR 0.5 This was the one area that received community response following consultation – evaluation criteria rating +3. Based on community sentiment it may be in Council’s interest to investigate further.</p> <p>Refer to Structural Options Assessment Summary – Page 29 of presentation.</p>	
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	<ul style="list-style-type: none"><li>• Property modification T Morrison reported that there were no suitable houses for raising/purchasing</li><li>• Response modification Craig Ronan left meeting earlier so confirmation required from him that no response modifications need consideration. P Farrell advised of the proposed installation of a rain gauge at the Hillston Aerodrome which would be of significant benefit regarding flood warning /response.</li></ul> <p>It was noted that minutes and copy of presentation be forwarded to all committee members for final input. S Manwaring to assist with information for funding application for feasibility study (refer FM03)</p>	
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**MEETING CLOSED: 11.30PM**

**NEXT MEETING: TBA**

**10.12 Plant Report**

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 1 April 2022

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
2066	350,271 kms	Hino Water Tanker	Replace all brake linings. Replace 3 rear spray fans.
2052	10,521 hrs	Garbage Truck	Replace rear bin door seal.
3068	6,209 hrs	New Holland Tractor	Replace range control shift lever cable.
5129	1,595 hrs	Kubota Mower	Strengthen cab mounting point brackets.
3053	6,239 hrs	Bomag Stabiliser	Overhaul hydraulic drive pump and drive motor for rotating drum.
2067	294,318 kms	Isuzu Water Truck	Replace muffler. Replace front brake shoes and linings.
7191	10 yrs old	Road Broom	Replace wheel bearings and hub seals.
5084	11 yrs old	Howard slasher	Replace clutch friction discs and reset pre load settings.

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Report as at 1 April 2022.**

**10.13 Plant Replacement**

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for April 2022

**Background**

The following vehicles are to be replaced during April as per the adopted replacement schedule for 2021/2022.

**Plant No. 1333 Toyota Rav4 4x2 Hybrid Reg No: ENF 45U (40,000km) – Economic Development Officer Vehicle.**

Budget \$8,750.38 under 2021/22 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Owen Toyota	Toyota Rav4 4x2 Hybrid	\$33,877.44
<b>Successful Purchase</b>		
Valley Motor Auctions	47 Munibung Road Cardiff	\$37,991.82
<b>Changeover cost (after GST adjustment)</b>		<b>Cash Back to Council</b>
		<b>(\$4,114.38)</b>

**Plant No. 1334 Toyota Rav4 4x2 Hybrid Reg No: ENK 92S (45,000km) – Manager Water and Sewer Vehicle.**

Budget \$11,296.38 under 2021/22 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Owen Toyota	Toyota Rav4 4x2 Hybrid	\$33,877.44
<b>Successful Purchase</b>		
Valley Motor Auctions	47 Munibung Road Cardiff	\$37,991.82
<b>Changeover cost (after GST adjustment)</b>		<b>Cash Back to Council</b>
		<b>(\$4,114.38)</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council receive the Plant Replacement report for April 2022.**

**10.14 Development Applications March 2022**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – March 2022

**Background**

Lodgements

Type/No.	Name	Address	Development
CDC2022/001	Stephen George	The Springs Road Hillston NSW 2675	Inground Swimming Pool
DA2022/027	Victor Harrison	Devon Street Merriwagga NSW 2652	Deck, Carport, Shed & Dwelling Extension
DA2022/028	Goolgowi Sports Ground Trust	Napier Street Goolgowi NSW 2652	Toilet Block and Dressing Shed
DA2022/029	Kalrag Pty Ltd	439 Wiltshire Road Rankins Springs NSW 2669	Extracting and processing of up to 250,000 tonnes of quarry products per annum over a 30-year period
Total Estimated Value of Works			\$1,383,285

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2022/025	Nathan Morris & Grace Cashmere	28 Moore Street Hillston NSW 2675	Single Storey Brick Veneer Dwelling	32
DA2022/026	Christopher & Lynette Paull	69 Lachlan Street Hillston NSW 2675	Detached Metal Garage Ancillary to Existing Dwelling	22
DA2022/028	Goolgowi Sports Ground Trust	Napier Street Goolgowi NSW 2652	Toilet Block and Dressing Shed	1

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for March 2022 be noted.**

**10.15 Variations to Development Standards – 2022 Quarter 1**

DBC:PCS

Author: Manager Building & Regulatory Services

Purpose: Variations to Development Standards approved January to March 2022

**Background**

Planning Circular PS 20-002 sets out certain procedural and reporting requirements for the processing of Clause 4.6 LEP variations to development standards. This report addresses those requirements for Quarter 1 (Q1) from January to March 2022.

**Issues**

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

1. Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
2. A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
3. A report of all variations approved (including under delegation) must be submitted through the NSW Planning Portal at [www.planningportal.nsw.au](http://www.planningportal.nsw.au) within four weeks of the end of each quarter (ie. March, June, September and December) in the form provided by the Department.
4. A report of all variations approved under delegation from a council must be provided to a meeting of the council at least once each quarter.

No Development Standard variations were approved for Quarter 1 of 2022.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note there were no Variations to Development Standards under Clause 4.6 LEP received for January to March 2022.**

**10.16 Finance Report – Statement of Bank Balances – March 2022**

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – March 2022

**Background**

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of March 2022 has now been completed, as shown in the tables below:

<b>Statement of Bank Balances as at 31 March 2022</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for March 2022</b>
<b>Balance As at 1/03/2022 (Consolidated Funds)</b>				<b>\$630,952.61</b>
		<b>Add For March 2022</b>	<b>Total for 1/7/2021 to 31/3/2022</b>	
Rates/Water/Debtor Receipts	\$5,950,999.36	\$352,056.55	\$6,303,055.91	
Investments Recalled	\$12,235,400.52	\$2,935,742.75	\$15,171,143.27	
RMS - RMCC, Block, Repair	\$4,260,731.31	\$0.00	\$4,260,731.31	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$7,936,190.99	\$0.00	\$7,936,190.99	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$1,456,711.00	\$0.00	\$1,456,711.00	
FAG - General & Local Roads	\$2,623,161.00	\$0.00	\$2,623,161.00	
All Other Misc Grant Payments	\$693,839.02	\$0.00	\$693,839.02	
Planning Receipts	\$108,279.20	\$21,922.00	\$130,201.20	
Plant / Property Trade-Ins & Sales	\$584,902.00	\$89,893.00	\$674,795.00	
Other Receipts	\$2,845,870.19	\$350,820.14	\$3,196,690.33	
<b>Sub Total Receipts</b>	<b>\$38,696,084.59</b>	<b>\$3,750,434.44</b>	<b>\$42,446,519.03</b>	<b>\$3,750,434.44</b>
<b>LESS PAYMENTS</b>				
		<b>Add For March 2022</b>	<b>Total for 1/7/2021 to 31/3/2022</b>	
Wages (Net of PAYG & Other Deductions)	(\$4,013,795.88)	(\$470,433.90)	(\$4,484,229.78)	
Plant Acquisitions	(\$937,590.95)	(\$216,929.08)	(\$1,154,520.03)	
Invested	(\$14,500,000.00)	\$0.00	(\$14,500,000.00)	
Other Creditors Payments	(\$18,824,052.94)	(\$3,489,661.99)	(\$22,313,714.93)	
<b>Sub Total Payments</b>	<b>(\$38,275,439.77)</b>	<b>(\$4,177,024.97)</b>	<b>(\$42,452,464.74)</b>	<b>(\$4,177,024.97)</b>
<b>Cashbook Balance 31/3/2022</b>				<b>\$204,362.08</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 01/03/2022 (CSC's CBA Main Transaction Account)</b>				<b>\$615,834.14</b>
Less Bank Payments				<b>(\$4,055,887.32)</b>
Plus Bank Receipts				<b>\$3,645,107.08</b>
<b>Total As Per Bank Statements</b>				<b>\$205,053.90</b>
Plus Unpresented Deposits				<b>\$2,464.52</b>
Less Unpresented Cheques				<b>(\$3,156.34)</b>
<b>Reconciliation Cash Book Balance to Bank Statements 28/2/2022</b>				<b>\$204,362.08</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 5 - Leadership & Governance

**Recommendation:**

**That Council note the Statement of Bank Balances as at 31 March 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$4,177,024.97.**

**10.17 Finance Report – Investments Schedule – March 2022**

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – March 2022

**Background**

A complete listing of Council's investments as at 31 March 2022 is detailed below. A summary of opening and closing investment balances together with an analysis of movements during the month of March 2022 is included on the following page.

Carrathool Shire Council Investments - As at 31 March 2022								
Last Month (As at 28/02/22)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 31/03/22)	Change	
\$512,135.85	CBA	14-Mar-22	0.43%	120 Days	12-Jul-22	\$512,544.44	\$408.59	
\$532,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$532,000.00	\$0.00	
\$503,661.60	CBA	21-Mar-22	0.43%	120 Days	19-Jul-22	\$504,063.43	\$401.83	
\$508,752.51	CBA	28-Jan-22	0.46%	123 Days	31-May-22	\$508,752.51	\$0.00	
\$502,362.34	CBA	23-Feb-22	0.43%	120 Days	23-Jun-22	\$502,362.34	\$0.00	
\$500,398.90	CBA	28-Feb-22	0.32%	91 Days	30-May-22	\$500,398.90	\$0.00	
\$500,000.00	CBA	30-Nov-21	0.35%	150 Days	29-Apr-22	\$500,000.00	\$0.00	
\$500,000.00	CBA	30-Nov-21	0.42%	209 Days	27-Jun-22	\$500,000.00	\$0.00	
\$501,987.13	CBA	29-Nov-21	0.40%	182 Days	30-May-22	\$501,987.13	\$0.00	
\$505,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$505,000.00	\$0.00	
\$505,000.00	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$505,000.00	\$0.00	
\$502,460.20	CBA	28-Jan-22	0.45%	180 Days	27-Jul-22	\$502,460.20	\$0.00	
\$550,000.00	CBA	08-Feb-22	0.46%	120 Days	08-Jun-22	\$550,000.00	\$0.00	
\$500,000.00	CBA	16-Feb-22	0.48%	152 Days	18-Jul-22	\$500,000.00	\$0.00	
\$500,000.00	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$500,000.00	\$0.00	
\$500,000.00	CBA	Recall IBD \$500,000.00 + \$394.52					\$0.00	(\$500,000.00)
\$506,153.49	CBA	11-Jan-22	35.00%	150 Days	10-Jun-22	\$506,153.49	\$0.00	
\$503,183.87	CBA	27-Jan-22	0.46%	120 Days	27-May-22	\$503,183.87	\$0.00	
\$500,813.70	CBA	01-Nov-21	0.40%	182 Days	02-May-22	\$500,813.70	\$0.00	
\$500,509.59	CBA	08-Oct-21	0.29%	180 Days	06-Apr-22	\$500,509.59	\$0.00	
\$500,838.36	CBA	08-Mar-22	0.43%	120 Days	06-Jul-22	\$501,237.93	\$399.57	
\$500,000.00	CBA	Recall IBD \$500,000.00 + \$394.52					\$0.00	(\$500,000.00)
\$497,501.31	CBA	30-Dec-21	0.33%	120 Days	29-Apr-22	\$497,501.31	\$0.00	
\$500,000.00	CBA	31-Aug-21	0.36%	8 Months	28-Apr-22	\$500,000.00	\$0.00	
\$510,898.22	Bendigo Bank	04-Jul-21	0.40%	396 Days	04-Aug-22	\$510,898.22	\$0.00	
\$95,959.69	Bendigo Bank	03-Dec-21	0.25%	6 Months	03-Jun-22	\$95,959.69	\$0.00	
\$502,508.84	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$502,508.84	\$0.00	
\$25,108.66	Bendigo Bank	10-Mar-22	0.45%	214 Days	10-Oct-22	\$25,159.70	\$51.04	
\$517,372.18	Bendigo Bank	10-Jan-22	0.35%	182 Days	11-Jul-22	\$517,372.18	\$0.00	
\$510,225.90	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$510,225.90	\$0.00	
\$504,131.01	Westpac	24-Nov-21	0.31%	180 Days	23-May-22	\$504,131.01	\$0.00	
\$521,194.09	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$521,194.09	\$0.00	
\$534,624.16	NAB	Recall IBD \$534,624.16 + \$329.55					\$0.00	(\$534,624.16)
\$500,000.00	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$500,000.00	\$0.00	
\$501,542.71	NAB	21-Mar-22	0.31%	90 Days	20-Jun-22	\$501,851.89	\$309.18	
\$502,954.13	NAB	22-Feb-22	0.25%	90 Days	23-May-22	\$502,954.13	\$0.00	
\$503,874.44	NAB	15-Mar-22	0.31%	90 Days	13-Jun-22	\$504,185.05	\$310.61	
\$569,349.10	NAB	14-Jan-22	0.25%	90 Days	14-Apr-22	\$569,349.10	\$0.00	
\$513,406.59	NAB	01-Nov-21	0.25%	6 Months	02-May-22	\$513,406.59	\$0.00	
\$502,708.53	NAB	31-Jan-22	0.25%	91 Days	02-May-22	\$502,708.53	\$0.00	
\$504,126.43	NAB	21-Mar-22	0.31%	91 Days	20-Jun-22	\$504,437.20	\$310.77	
\$512,796.18	NAB	16-Mar-22	0.31%	90 Days	14-Jun-22	\$513,112.29	\$316.11	
\$509,776.93	NAB	28-Jan-22	0.25%	90 Days	28-Apr-22	\$509,776.93	\$0.00	
\$501,985.39	NAB	28-Feb-22	0.25%	91 Days	30-May-22	\$501,985.39	\$0.00	
\$534,850.23	IMB	24-Feb-22	0.40%	151 Days	25-Jul-22	\$534,850.23	\$0.00	
\$512,242.48	IMB	03-Mar-22	0.40%	153 Days	03-Aug-22	\$512,621.40	\$378.92	
\$525,856.00	IMB	18-May-22	0.35%	120 Days	18-May-22	\$525,856.00	\$0.00	
\$500,262.88	IMB	06-Jan-22	0.35%	120 Days	06-May-22	\$500,262.88	\$0.00	
\$500,000.00	IMB	29-Nov-21	0.25%	183 Days	31-May-22	\$500,000.00	\$0.00	
\$500,262.88	IMB	06-Jan-22	0.40%	181 Days	06-Jul-22	\$500,262.88	\$0.00	
\$505,235.20	IMB	21-Dec-21	0.35%	121 Days	21-Apr-22	\$505,235.20	\$0.00	
\$500,501.49	IMB	28-Jan-22	0.35%	119 Days	27-May-22	\$500,501.49	\$0.00	
\$504,465.72	IMB	21-Feb-22	0.35%	121 Days	22-Jun-22	\$504,465.72	\$0.00	
\$508,657.18	IMB	13-Jan-22	0.35%	120 Days	13-May-22	\$508,657.18	\$0.00	
\$507,474.56	IMB	28-Feb-22	0.30%	92 Days	31-May-22	\$507,474.56	\$0.00	
<b>\$27,077,110.65</b>						<b>\$25,545,373.11</b>	<b>(\$1,531,737.54)</b>	

ON CALL INVESTMENTS							
\$2,883,670.98	CBA	Variable	0.25%	N/A	On Call A/c	\$1,483,873.84	(\$1,399,797.14)
	Summary Movements On Call Funds		CBA				
	01-Mar-22	Interest	\$202.86				
	During Month	From On Call Funds	(\$1,400,000.00)				
	During Month	To On Call Funds	\$0.00				
	On Call Funds - Net Change for Month		(\$1,399,797.14)				
\$2,883,670.98						\$1,483,873.84	(\$1,399,797.14)
\$29,960,781.63						\$27,029,246.95	(\$2,931,534.68)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			<b>Robert Rayner</b>				
			<b>Director Corporate Services</b>				

**Analysis – Opening and Closing Balances:**

INVESTMENT TYPE	OPENING 1/3/22	CLOSING 31/3/22	VARIATION MARCH
IBDs	27,077,110.65	25,545,373.11	(1,531,737.54)
On Call Funds	2,883,670.98	1,483,873.84	(1,399,797.14)
<b>TOTAL</b>	<b>29,960,781.63</b>	<b>27,029,246.95</b>	<b>(2,931,534.68)</b>

**Analysis – Change During Month:**

	VARIATION – MARCH 2022
ADD – Interest Incorporated in IBDs Rolled Over	2,886.62
ADD – New IBDs	0
LESS – IBDs recalled	(1,534,624.16)
ADD – Interest from On Call Funds	202.86
LESS – On Call Funds recalled	(1,400,000.00)
ADD – Funds applied to On Call Funds	0
<b>TOTAL VARIATION</b>	<b>(2,931,534.68)</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924                      \$25,159.70

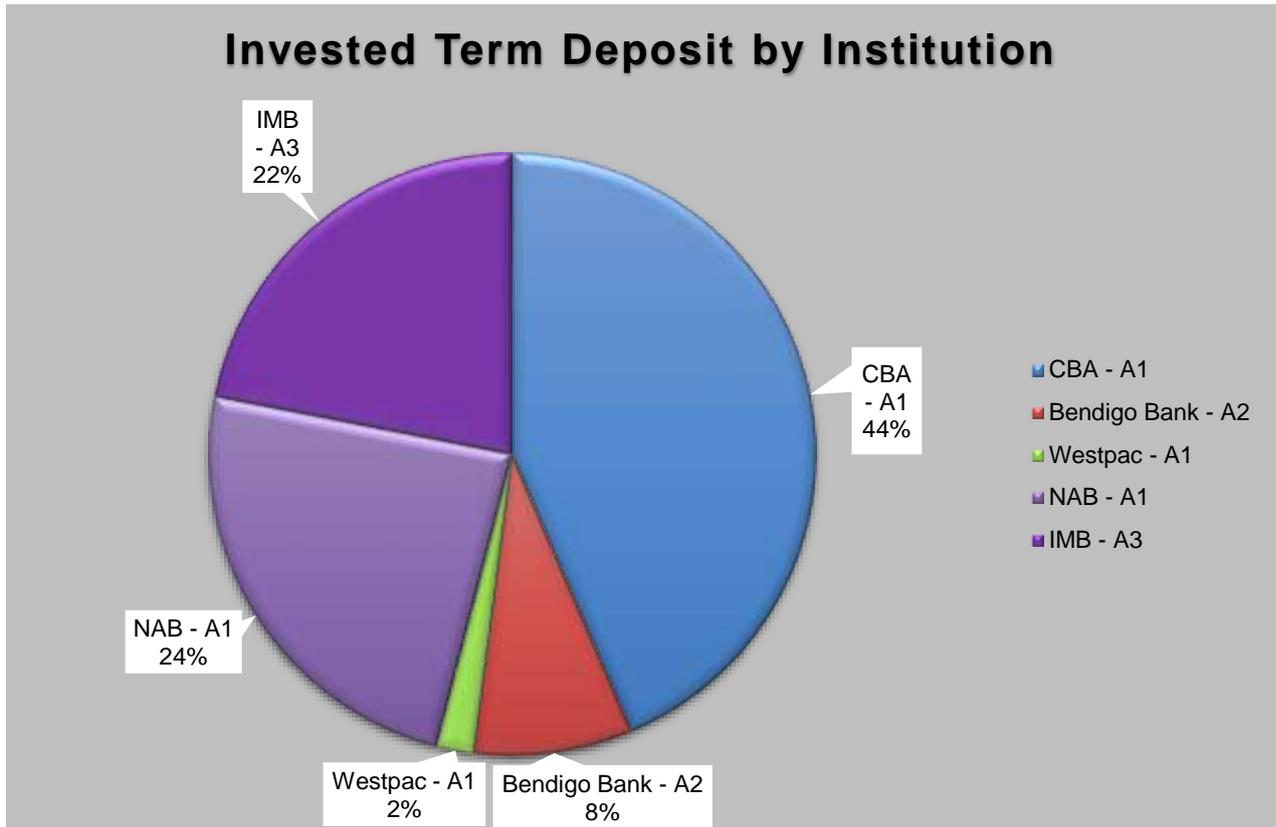
**Compliance with Policy Limits:**

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

Moody's/Fitch equivalent \*

Council funds invested in term deposits comply with policy requirements as detailed in the chart below:



**Issues**

Nil

**Financial implications**

Council’s investment portfolio provides funding for some projects identified in the Operational Plan.

**Statutory implications (Governance including Legal)**

*Local Government Act (1993) s625*  
*Local Government General Regulation (2021) Reg 205*  
*Ministerial Investment Order (2011)*

**Policy implications**

Council Policy 019 - Investment of Surplus Funds

**Risk implications**

Nil

**Community Strategic Plan**

Theme 5 – Leadership & Governance

**Recommendation:**

**That Council receive the investment report as at 31 March 2022 and it be noted that the summary has been prepared in accordance with the Act, the Regulation and Council’s Investment Policy.**

**10.18 Draft 2022/23 Fees and Charges**

RCV:NOT:REP

Author: Director Corporate and Community Services

Purpose: To provide the proposed 2022/23 schedule of fees and charges.

Separately Circulated: Proposed Schedule of Fees & Charges 2022/23

**Background**

Council charges fees for various goods and/or services. These fees are reviewed and adopted by Council annually as part of the Operational Plan. The legislative basis for these fees may be found in s608 of the *Local Government Act 1993* which provides that Council may charge and recover an approved fee for any service it provides, including the following:

- supplying a service, product or commodity
- giving information
- providing a service in connection with the exercise of Council’s regulatory functions

Under the principle of ‘user pays’, fees are introduced to offset the cost of service provision, or in the case of commercial activities, to realise a reasonable rate of return on assets employed by the Council, in order to support the provision of services and to alleviate the burden that would otherwise be unfairly placed on ratepayers.

Council has given due consideration to the following factors in determining the appropriate price for each fee:

- the cost of providing the service
- whether the goods or service are supplied on a commercial basis
- the importance of the service to the community
- the capacity of the user to pay
- the impact of the activity on public amenity
- competitive market prices
- prices dictated by legislation

Statutory fees included in the Schedule of Fees & Charges are the last advertised charges available to Council at the time of preparing the schedule and may change on 1 July 2022. Where a discrepancy exists between legislated and listed charges, then the legislated charge will prevail.

**Issues**

While every effort has been made to cover all fees and charges applicable to 2022/23, a need may arise to amend an existing charge or introduce a new fee or charge that is unforeseen at this time.

**Financial implications**

The draft 2022/23 Schedule of Fees & Charges as proposed, includes some fees where the full cost of providing goods and/or service may not be recovered. User fees and charges comprise approximately 15% of Council’s income from continuing operations annually.

**Statutory implications (Governance including Legal)**

*Local Government Act 1993 s608, s610*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 5 – Leadership and Governance

**Recommendation:**

**That Council adopt the Schedule of Fees & Charges for inclusion in the draft Operational Plan 2022/23.**

**10.19 Economic Development Unit Report – April 2022**

ED:TOUR:TEP

Author: Economic Development Officer

Purpose: To advise Council of recent activities undertaken by the Economic Development Unit (EDU)

Attachment: Proposed sites for Murals Hillston and Goolgowi.

**Background**

Each month the Economic Development Unit (EDU) provides Council with an update of activity that has taken place and future proposals for Council consideration.

**Issues**

**Create & Connect**

The Create & Connect workshops are an opportunity for participants to get together in a relaxed atmosphere while creating their own artwork. The art lesson is conducted via an on-demand session from a Melbourne provider. The venue and nibbles/afternoon tea are supplied by the host community group. Participants bring their own refreshments. All community members are welcome especially those who are new to our area.

Dates for additional Create & Connect Workshops have now been finalised. Goolgowi will be held on 7 May 2022 at the Goolgowi Ex-Servicemen’s Club. The Goolgowi CWA will provide the nibbles/afternoon tea. The Rankins Springs Create & Connect Workshop will be held on Sunday 22 May 2022. The Rankins Springs Hall Committee are hosting as well providing afternoon tea/nibbles. The Carrathool community are yet to select their date while the venue has been confirmed as the Family Hotel.

**Youth Week**

Youth Week is an annual event which is partly funded through the NSW Government with a matching contribution from Council. Activities are to be held between the 4 April 2022 – 14 April 2022. The theme for this year is “It’s up to You -Th”.

This year a Street Art Workshop will be held in Hillston. Luke Vineberg from Wagga will run the workshop, each participant will keep their work, lunch and transport will also be provided.

A movie night at Stan Peters Oval is also being planned subject to movie licencing approvals.

**Youth Project – Children and Young People Wellbeing Recovery Initiative.**

The Office for Regional Youth currently having funding available for youth in Regional NSW for improving access to programs and resources to help young people recover, build resilience, strengthen community networks and improve mental health and wellbeing.

An application is being prepared for street art workshops to be held in Hillston, Goolgowi and Rankins Springs. The workshops will complete 3 murals throughout the Shire with the proposed locations being;

- Hillston Skate Park wall
- Goolgowi activity wall in Settlers Park
- Rankins Springs – location to be decided pending site visit. Possibly a standalone structure of similar size to the others

It is planned that the day involve Headspace or a similar organisation.

This project is dependent on funding through the above program or a similar funding opportunity and will occur during school holidays later in the year. Further information regarding designs and timeframes will be given once funding is secured.

### **Goolgowi Skate Park Project**

The installation of the toilet amenities and water bubbler components of the project are now complete. The final elements of the overall project will commence in the coming weeks. These include turfing, concrete edging of the fitness park, pathways and rubberized soffit to the surrounds of the skate park. The colour of the soffit has been chosen in consultation with the students of Goolgowi Public School.

### **Information Distributed to the Community**

- Digital Technology Workshop – Small Business Month (Visit Riverina and RDA Riverina)
- Reminder to successful Community Groups to finalise their 2021-2022 Community Grant Projects.

### **Destination Riverina Murray (DRM)**

In the Destination NSW network, Carrathool Shire sits under Destination Riverina Murray. Destination Riverina Murray's mission is to strengthen the region's visitor economy by developing strong partnerships with industry, local government and tourism organisations to collectively contribute towards increasing visitation, expenditure and dispersal within the Riverina Murray region.

While compiling their new Destination Management Plan, Destination Riverina Murray held consultations around the region. Staff from DRM conducted a staff session the morning of 23 March 2022 at the Goolgowi Council Chambers and a session for tourism operators within the Shire was held later that afternoon at the Hillston District Office.

### **Tourism Brochure Reprint**

The Art Brochure and Drive Brochure have been updated with new information and are available for distribution. The A3 town maps will be reprinted following updating.

### **High Street Banner Project**

Planning is currently underway in conjunction with the Infrastructure Department for the installation of the new banner poles. This activity is funded in Council's 2021-2022 budget.

### **Movie Screen Project – Hillston Hall**

In Council's 2021-2022 Budget, \$30,000 was allocated to install a motorised screen in the Hillston Community Centre.

Discussions have been ongoing with Light & Sound in Echuca regarding the logistics of this project. Given that the hall is a multipurpose venue with a high ceiling, sky lights and hanging lights the mounting of a screen and suitable projector unit is cost prohibitive and logistically problematic.

Alternative options are being considered including placing the motorised screen on the southern side of the main hall with the projector mounted on the opposite wall above the air conditioning duct or a LED screen in the Don Hyder Room.

### **New Tourism Website and Facebook**

The EDU is investigating creating a dedicated tourism website for the Carrathool Shire. At present all tourism information is being found through the Shire's website.

To promote tourism in our area a dedicated tourism website is required with a dedicated facebook page. Using digital forms of communication, we are able to reach more potential visitors from all over the country. The present technology allows for individuals and companies to create their own website for very little cost, a bonus will be that all information, graphics, design will be controlled by Carrathool Shire and easily changed as needed for very little cost. Being a diverse community with many towns/villages the name suggested for this website/facebook/marketing campaign page is [www.outbackgateway.com.au](http://www.outbackgateway.com.au) this is a reference to our new welcome signs at the entrance to the Carrathool Shire.

### Visit Riverina

Visit Riverina is a membership-based marketing collective with 11 current member Councils based across the whole Riverina region which Carrathool Shire has been a member of for a number of years. They operate <https://theriverina.com.au/>, Visit Riverina on Facebook and Instagram; Visit Riverina on LinkedIn; Inside the Riverina newsletter; Taste Riverina on Facebook and Instagram; and the Riverina Outdoor Art Trail.

Visit Riverina are governed by a board of directors from across the region with a mix of representatives from Riverina based Councils and industry. Members of Visit Riverina gain access to several benefits - the most powerful one being the cohesive brand identity of the Riverina region packaged through Visit Riverina.

Visit Riverina provides a collective voice for local government and tourism operators in the Riverina region when advocating for programs and funding from Destination NSW and Destination Riverina Murray. Membership to this group is an important source of knowledge, assistance and advice.

### Community Grant Scheme 2021-2022

The EDU have been liaising with successful applicants of the 2021-2022 Community Grant Scheme who will need to finalise their grants prior to 10 June 2022 as per their Funding Agreements.

Projects need to be completed before this date and paid invoices and photographs need to be submitted to Council to enable reimbursements to be made prior to the end of the financial year.

### Kidman Way Promotional Committee

Carrathool Shire will host the next Kidman Way meeting at Hillston on 4 May 2022.

<b>Financial implications</b>
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Existing EDU budget and grant funding.

<b>Statutory implications (Governance including Legal)</b>
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Nil

<b>Policy implications</b>
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Nil

<b>Risk implications</b>
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Nil

<b>Community Strategic Plan</b>
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This report covers activities in accordance with the following CSP objectives:

- 1c. A community where young people are engaged and valued
- 2b. Community infrastructure that is accessible for everyone
- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors
- 3c. Promote opportunities for local economic diversity
- 3d. Support partnerships to achieve positive outcomes for the community

<b>Recommendation:</b>
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<b>That Council note the Economic Development Officer's report for April 2022</b>
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**ATTACHMENT**



# THE RIVERINA

## 2022 - 2023 Membership Prospectus

### About Visit Riverina Inc

Visit Riverina is a membership-based marketing collective with 11 current member Councils based across the whole Riverina region.

We operate <https://theriverina.com.au/>, Visit Riverina on Facebook and Instagram; Visit Riverina on LinkedIn; Inside the Riverina newsletter; Taste Riverina on Facebook and Instagram; and the Riverina Outdoor Art Trail.

We are governed by a board of directors from across the region with a mix of representatives from Riverina based Councils and industry. Current directors of the Visit Riverina board are outlined below.

### Council-nominated directors:

**Miriam Crane (Chair)**

Manager Community and Culture, Cootamundra-Gundagai Regional Council

**Toneale O'Connell (Treasurer)**

Tourism & Economic Development Coordinator, Narrandera Shire Council

**Marg Couch (Secretary)**

Senior Project Officer, RDA Riverina

**Brent Lawrence (Past Chair)**

Manager Visitor Services and Local Activation, Leeton Shire Council

**Laura Munro**

Tourism and Business Development Officer, Coolamon Shire Council

**Craig Sinclair**

Economic Development Manager, Temora Shire Council

**Ali McLean**

Economic Development Officer, Hay Shire Council

### Industry directors:

**Matt Lucas (Deputy Chair)**

Owner, The Coffee Pedaler, Tumut and Gundagai

# THE RIVERINA

**Kate O'Callaghan**

Executive Director, Southern Cotton

**Daisy Jenkins**

Experience Development Manager, Big Red Group

Members of Visit Riverina gain access to several benefits - the most powerful one being the cohesive brand identity of the Riverina region packaged through Visit Riverina. We all know that tourists don't see council boundaries, but they can identify regions. Marketing collectively allows us to stand out in a highly competitive domestic tourism environment; enabling the promotion of experiences that take in towns and cities across the region. Visit Riverina provides a collective voice for local government and tourism operators in the Riverina region when advocating for programs and funding from Destination NSW and Destination Riverina Murray.

## Annual Membership Benefits

**Newsletters**

- Features in 4 x seasonal e-newsletters 'Inside the Riverina' – 2,300 database, 2021  
Average open rate 41% Average click rate 4.5%

**Website**

- Features in theriverina.com.au blog posts linked to 'Inside the Riverina' newsletters
- Dedicated destination page(s) on theriverina.com.au with main towns and surrounding villages, including individual searchable listings for all tourism attractions, updated as required (small fee applies for creation of initial listing if you are not a prior member)

**Social Media**

- Minimum of 4 scheduled posts per month (focussing on your LGA) across Visit Riverina social media channels (Facebook and Instagram channels have over 9,000 consumers following) and Taste Riverina social media channels where appropriate.

**Taste Riverina Food Directory**

- Promotion of your listings in the Taste Riverina Food Directory, due to be launched in 2022.

**Regional Tourism Meetings**

- Invitation to quarterly member meetings with representatives from stakeholders including Destination Riverina Murray and Destination NSW

**Media Opportunities**

- Access to numerous media opportunities and partnerships through connections with Visit Riverina

# THE RIVERINA

## Large Scale Regional Marketing Campaigns

- Access to coordination of regional collaborative marketing campaigns such as 'Now's the time to Love NSW' media campaign led by Visit Riverina Inc with the support of Destination NSW in 2021

## Membership Investment

The membership commitment for the 2022 - 2023 financial year will be \$4,950 exclusive of GST. There has been no increase from the 2021 - 2022 commitment.

## Visit Riverina Audience

Our audience is growing!

- In 2019 our total audience was 11,875 (Facebook and Instagram followers, website users and newsletter subscribers). This grew by **49%** in 2020 to an audience of 17,695, and by **21%** in 2021 to 21,441.
- Website users grew by **74%** from 4,399 in 2019 to 7,646 in 2020, and by **36%** to 10,371 in 2021.

6,033 Facebook followers (Mar 2022)

3,259 Instagram followers (Mar 2022)

59,512 Facebook page unique reach (2021)

24,991 Instagram unique reach (2021)

10,371 Website users (2021) vs 7,646 in 2020

1,778 Newsletter Subscribers (Mar 2022)

# THE RIVERINA

## Audience

Current audience Potential audience

Facebook Page likes

6,033

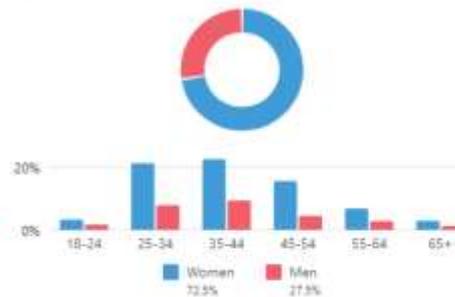
Instagram followers

3,259

Age & gender



Age & gender



Top towns/cities



Top towns/cities



## We would love to hear from you – Membership Investment Deadline

Visit Riverina Inc has a big role to play in providing strong advocacy and a voice for its member Councils in the Riverina. Working together we can achieve so much more. **We would like a decision on your Council's membership investment intention by Friday 29 April 2022.**

Get in touch with our Executive Officer, Sara Johnston, at [executive.officer@theriverina.com.au](mailto:executive.officer@theriverina.com.au) with any questions or to arrange a meeting/presentation for Councillors from Visit Riverina.

**10.20 Proposed Hillston Arid Zone Botanic Garden Report**

GS:PGM:MDBEDP

Author: Economic Development Officer

Purpose: To advise Council of the proposed Hillston Arid Zone Botanic Gardens Project.

Attachment: Project Location Map

Separately Circulated: Project Site Plan, Masterplan and Cost Estimate Document

**Background**

In April 2020, the EDU investigated the concept of a Hillston Arid Zone Botanic Gardens as a key tourism product for the Shire. As Councillors are aware, the Shire does not have a broad-appeal key tourism product. Consequently, tourists do not travel "to" the Shire, rather they travel "through" the Shire on their way along the Kidman Way. This travel pattern results in minimal tourism expenditure e.g. fuel spend rather than increased discretionary expenditure on meals and accommodation which would arise from longer stays.

To fill this gap in tourism product offer, and also to provide broad-reaching benefits to the Shire, the Arid Zone Garden Project was selected for the following reasons:

- It was unique to the region
- It was a ticketable tourism product
- It was a destination tourism attraction
- It had appeal across a wide range of sectors, including grey nomads already visiting
- It would develop the local small business economy through increased expenditure
- It would provide employment opportunities
- It would provide opportunities for environmental research
- It would provide a community recreation asset
- It would allow for skills training local youth in both horticulture and hospitality
- It would provide linkage of indigenous culture trails from Lake Mungo to Marwonga, Yathong and Nombinnie Nature Reserves and other Indigenous Protected areas further north.

The site chosen for the project is a 10-hectare portion on the Kidman Way adjoining the Hillston Central School Ag plot on the northern edge of town. (See Attachment) The site was selected for the following reasons:

- Tenure of the site was Crown Land under the control of Council
- Water, sewer and power connections were adjoining
- The site is within the Hillston town footprint
- The site has premium exposure to the Kidman Way

Somewhere Landscapes [www.somewhere.net.au](http://www.somewhere.net.au) (principal - Alex Dalglish) was appointed to prepare a MasterPlan in May 2020. Somewhere Landscapes has considerable experience in designing and project managing similar projects. Subsequently, following site visits and consultation with the EDU, the MasterPlan (circulated separately) was prepared on a basis of 5 incremental stages.

To enable the submission of funding applications, the EDU has requested costings by qualified quantity surveyors, Altus Group. [www.altusgroup.com](http://www.altusgroup.com)

The costing report was received in May 2021.

These costings and associated works have been divided into the 5 stages:

Stage	Item	\$ Amount
1	Perimeter Fencing (exclusion)	245,738
2	Earthworks, internal roads, carparks and infrastructure	2,326,124
3	Paths & boardwalks	500,751
4	Buildings - picnic shelters, gathering/learning spaces	1,025,544
5	Plantings, revegetation, signage and artworks	2,106,374
<b>The total estimated budget for this project is</b>		<b>6,204,531</b>

Council Project Expenditure to date:

- Initial Masterplan \$15,958.00 (Somewhere Landscapes - July 2020)
  - Quantity Surveyor \$ 3,168.00 ( Altus Group - May 2021)
- Total \$19,126.00**

Funding applications have been prepared and submitted already to the following agencies:

Agency	Purpose	Status
Crown Lands	Perimeter Fencing	Unsuccessful
Murray Darling Basin Authority	Total Project	Unsuccessful
Create NSW	Learning/Performance Space	Under Assessment

### Conclusion

Projects of this scale and cost are not usually achieved in the short term; indeed, a similar but mature project, the **Australian Arid Lands Botanic Garden** [www.aalbg.org](http://www.aalbg.org) in Port Augusta, first began development in 1981. After 15 years of evolution and progress, the garden was finally opened in September 1996. This garden now attracts tens of thousands of visitors to Port Augusta annually. Such an outcome would be possible for the Hillston Arid Zone Botanic Gardens

The Project is designed to attract funding from a variety of sources, including funding bodies with the following required outcomes:

- Environmental
- Tourism
- Economy
- Employment
- Community Health and Well Being
- Recreation
- Youth
- Indigenous Culture

There also scope to engage with the corporate sector, many of whom have significant land holdings in the area. Corporate philanthropy is an opportunity for relevant land owners to make a direct impact in the communities that have helped make their business profitable.

A project such as the proposed Hillston Arid Zone Botanic Gardens should be seen as a part of Council's long-term vision for our Shire, for our community and the associated economic benefits it will bring.

### Financial implications

The EDU will continue to investigate suitable funding streams for the Project.

### Statutory implications (Governance including Legal)

Nil

**Community Strategic Plan**

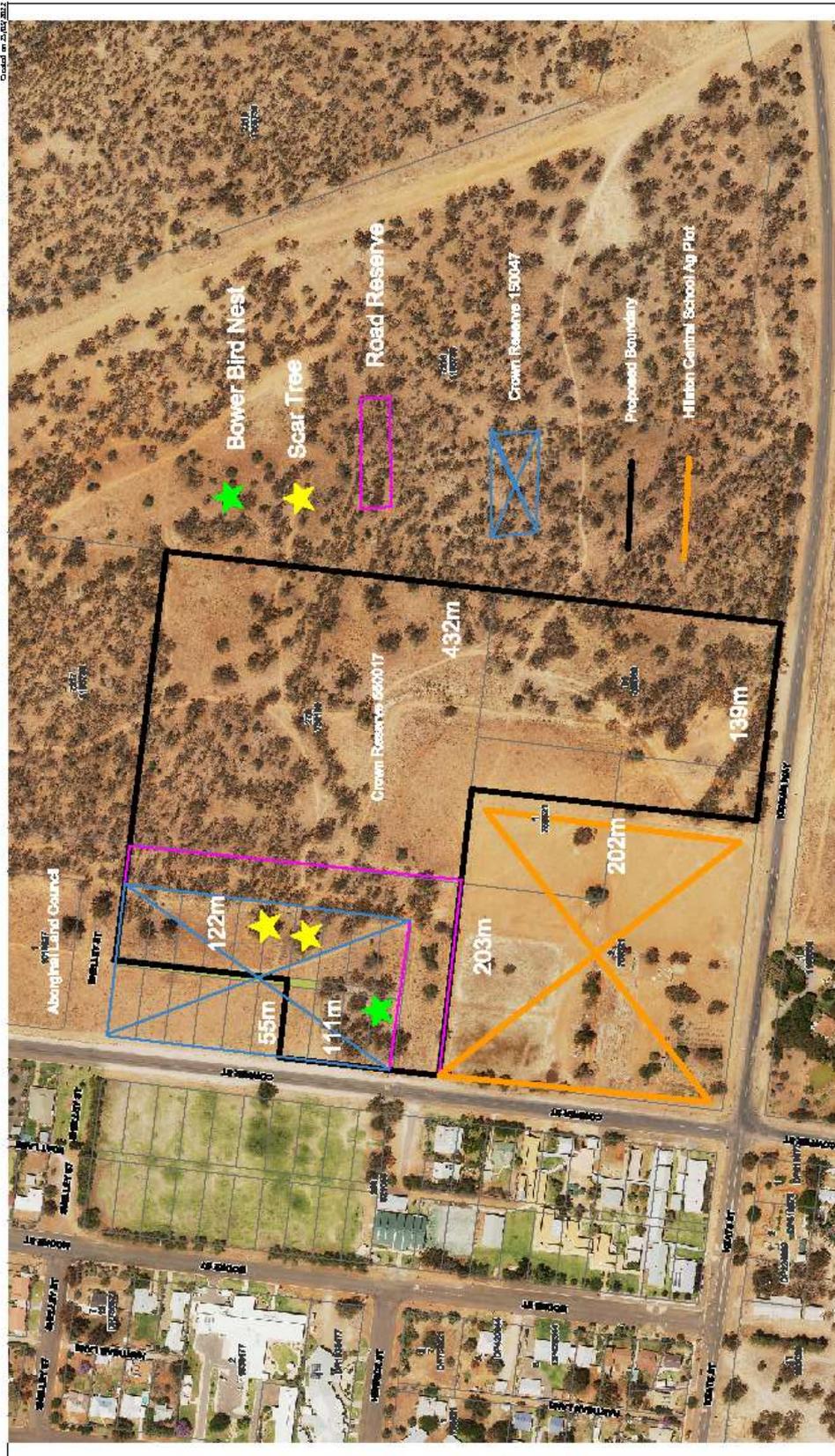
The proposed Hillston Arid Zone Botanic Gardens Project covers many activities in accordance with the following CSP objectives:

- 2b Provide community infrastructure that is accessible for everyone
- 3a Establish Carrathool Shire as a welcoming and exciting place for our community and visitors
- 3c Promote opportunities for local economic diversity
- 3d Support partnerships to achieve positive outcomes for the community
- 4b Educate our future generations about the natural environment
- 4d Provide a safe environment for the local fauna and flora
- 5b Encourage more volunteering within the community

**Recommendation:**

**That Council note the progress of the proposed Hillston Arid Zone Botanic Gardens Project to date.**

ATTACHMENT



**Hillston Arid Zone Botanic Garden  
Proposed Site - 25.3.2022**

Projector:   
 Date: 25/03/2022   
 Drawn By: Alison Jarrold   
 Map Scale: 1:2500 at A3

The height, 60m, height is a magnetic height and does not automatically correct for 2001 magnetic anomaly, by 0.04m in about 100 years.   
 Important:   
 This map is produced by the Geomatics Centre of Australia (Geomatics) and is intended for use as a reference only. It is not intended to be used as a legal document. The user of this map is advised to verify the accuracy of the information shown on this map with the relevant authorities.

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**10.21 Carrathool Shire Australia Day 2023 Review**

CR:AWD:ADA:AD

Author: Economic Development Officer

Purpose: To inform Council of recommended changes to the Australia Day 2023 Award Categories and Event format.

**Background**

At the February meeting of Council, it was requested that a report be brought back to Council giving consideration to the categories of awards and the starting time of the event (Resolution 0041).

**Issues**

The Australia Day Celebrations in Carrathool Shire is rotated amongst the 5 communities. The sequence is alphabetical. The 2023 Event will be held in Goolgowi with the following year to be held in Hillston.

**Proposed Australia Day Format 2023 - Goolgowi**

Location: Goolgowi Swimming Pool

- Free entry
- Commencement time 11am
- Award Ceremony – under a (hired) marquee(s) with chairs and tables
- Catering - BBQ lunch (supplied by community group), Mr Twister (or similar) for dessert
- Entertainment – water slide, pool inflatables, toys/games, background music – played on portable PA system
- Pool surrounds to be decorated with Australia Day paraphernalia.

**Award Categories Review**

Currently, Council has the following Australia Day Award categories:

- Citizen of the Year
- Young Citizen of the Year (13-25 years of age)
- Junior Citizen/Young Person (5-12 years of age)
- Sports person of the Year
- Junior Sportsperson of the Year (12-18 years – High School)
- Junior Sports person of the Year (5-12 years – Primary School)
- Community Event
- Community Group of the Year

In the past 5 years the category of Young Citizen has received 1 nomination and the category of Junior Citizen has received 3 nominations.

Proposed Australia Day Award Categories:

- Citizen of the Year
- Young Citizen of the Year (under 18 years)
- Sports Person of the Year
- Junior Sportsperson of the Year (ages 12-18 years – High School)
- Junior Sportsperson of the Year (ages 5-12 years – Primary School)
- Community Event of the Year
- Community Group of the Year

**Financial implications**

Council generally funds the event, taking advantage of any grant funds available.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

This report covers activities in accordance with the following CSP objectives:

- 1C A community where young people are engaged and valued
- 1D An engaged and trusting community with strong social and support networks
- 5A A community that values the opinions of all and supports young leaders to contribute to the community

**Recommendation**

**That Council:**

- 1. consider the current list of award categories and finalise categories to be included for 2023 Australia Day Awards.**
- 2. endorse the proposed Australia Day Event for 2023.**

**11. Committee Reports**

Nil

**12. Closed Council Reports**

**12.1 Lake Woorabinda – Management Issue**

PR:TST:CR

Author: General Manager

Purpose: To provide information regarding management issues at the lake as requested by Council at the February 2022 meeting.

**Background**

Council is asked to consider this report Lake Woorabinda Management Issue in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**12.2 GPS Earthworks Kits for Graders**

PES:MTC:EQU

Author: General Manager

Purpose: To inform Council of the price of installing Trimble Earthworks Kits to Council graders.

**Background**

Council is asked to consider this report GPS Earthworks Kits for Graders in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the Goolgowi Council Chambers on **17 May 2022** commencing at **10.00am**.