



CARRATHOOL SHIRE COUNCIL

9-11 Cobram Street Goolgowi NSW 2652
PO Box 12 Goolgowi NSW 2652
Ph: 6965 1900 Fax: 6965 1379
Email: council@carrathool.nsw.gov.au

Form: 163
Doc Id: 334814

Government Information (Public Access) Act 2009 Access Application

Please complete this form to apply for formal access to government information under the *Government Information (Public Access) Act 2009* (GIPA Act). If you need help in filling out this form, please contact the Right to Information Officer on 02 6965 1900 or visit our website at www.carrathool.nsw.gov.au.

Your Details	
Title <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify)	
Surname	
Other Names	
Postal Address	
Day-time Telephone	
Email	
The questions below are optional and the information will only be used for the purposes of providing better service.	
Place of Birth	
Main Language Spoken	
Do you identify as Aboriginal or Torres Strait Islander? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have special needs for assistance with this application? <input type="checkbox"/> Yes (please specify below) <input type="checkbox"/> No	

<input type="checkbox"/> I agree to receive correspondence at the above email address

Proof of Identity
Only required when an applicant is requesting information on their own behalf.
When seeking access to personal information, an applicant must provide proof of identity in the form of a certified copy of any one of the following documents:
<input type="checkbox"/> Australian driver's licence with photograph, signature and current address
<input type="checkbox"/> Current Australian passport
<input type="checkbox"/> Other proof of signature and current address details
Government Information
Please describe the information you would like to access in enough detail to allow us to identify it.
Note: If you do not give enough details about the information, the agency may refuse to process your application.
Are you seeking personal information? <input type="checkbox"/> Yes <input type="checkbox"/> No



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Form of Access

How do you wish to access the information?

- Inspect the document(s)
 A copy of the document(s)
 Access in another way (*please specify*)

Application Fee

I attach payment of the \$30 application fee by

- Cheque
 Cash (*Note: please do NOT send cash by post*)

Disclosure Log

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the agency's 'disclosure log'. This is published on the agency's website.

Do you object to this? Yes No

Discount in Processing Charges

You may be asked to pay a charge for processing the application (\$30 /hour). Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason:

- Financial Hardship - please attach supporting documentation (e.g. pension or Centrelink card)

AND / OR

- Special benefit to the public - please specify why below

Signature

Date: / /

Please post this form:

The General Manager
Carrathool Shire Council
PO Box 12
GOOLGOWI NSW 2652

Or lodge it at:

Goolgowi Office
9-11 Cobram Street
GOOLGOWI

Hillston District Office
139-145 High Street
HILLSTON

General information about the GIPA Act is available by calling the Information and Privacy Commission on 1800 472 679 or visit the IPC's website: www.ipc.nsw.gov.au