



# ORDINARY MEETING AGENDA

## 20 July 2021

Hillston District Office  
139-145 High Street, Hillston

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**TABLE OF CONTENTS**

<b>1.</b>	<b>Present</b> .....	<b>5</b>
<b>2.</b>	<b>Apologies</b> .....	<b>5</b>
<b>3.</b>	<b>Declaration of Pecuniary and Conflicts of Interest</b> .....	<b>5</b>
<b>4.</b>	<b>Confirmation of the Previous Minutes</b> .....	<b>5</b>
	Ordinary Council Meeting 22 June 2021	5
<b>5.</b>	<b>Business Arising</b> .....	<b>5</b>
<b>6.</b>	<b>Motions &amp; Questions (notice given)</b> .....	<b>5</b>
<b>7.</b>	<b>Presentations/Public Addresses (where scheduled)</b> .....	<b>5</b>
<b>8.</b>	<b>Mayoral Report</b> .....	<b>7</b>
8.1	Mayors Report.....	7
<b>9.</b>	<b>Delegates Report</b> .....	<b>8</b>
<b>10.</b>	<b>General Managers Report</b> .....	<b>8</b>
10.1	Ongoing Action from Previous Business Papers.....	8
10.2	Precis of Correspondence .....	10
10.3	2021 NSW Local Government Election – Key Dates .....	11
10.4	Exercise of Council Functions During Caretaker Period.....	13
10.5	Caravan Parks - Operations .....	14
10.6	Infrastructure Report.....	16
10.7	Jackson’s Bridge - Update .....	23
10.8	Carrathool Road Construction Stage 2 - Update.....	32
10.9	Flood Damage 2019 - Update.....	36
10.10	Plant Report .....	41
10.11	Plant Replacement .....	42
10.12	Rankins Springs Landfill Operations.....	44
10.13	Development Applications June 2021.....	46
10.14	Carrathool Shire Council 7.12 Fixed Levy Plan.....	48
10.15	Accommodation – Rankins Springs .....	49
10.16	Finance Report – Statement of Bank Balances – June 2021 .....	50
10.17	Finance Report – Investments Schedule – June 2021 .....	52
10.18	Western Riverina Libraries Cooperative Agreement 2021 to 2025.....	54
10.19	Economic Development Unit Report – July 2021 .....	56
10.20	Determination of the Site for the Installation of the 2021 Australia Day Billboard .....	58
<b>11.</b>	<b>Committee Reports</b> .....	<b>60</b>
<b>12.</b>	<b>Closed Council Reports</b> .....	<b>60</b>
12.1	Hillston Riverbank Stabilisation Project – Tender Award.....	60
12.2	Design & Construct Carrathool Road – 11.5km – Tender Award .....	61
<b>13.</b>	<b>Next Meeting</b> .....	<b>62</b>

## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

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## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to protect and promote quality of life in harmony with economic development and environmental sustainability."***

The vision is the long term planning focus of council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE HILLSTON DISTRICT OFFICE**  
**TUESDAY, 20 JULY 2021 COMMENCING AT 10.00 AM**

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***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

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**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting    22 June 2021

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

**8. Mayoral Report**

**8.1 Mayors Report**

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of recent activity by the Mayor since the June 2021 meeting.

**Background**

June and July continued to be reasonably quiet months.

I did attend a meeting of the NSW Farmers Association at Merriwagga a few weeks back. Among other things there was interest in the Council decision to open up roads to heavy vehicles combination at the July meeting and will expand on the decision and concern of the Merriwagga community.

**Recommendation:**

**That Council note the Mayors report for July 2021 meeting.**

**9. Delegates Report**

Nil

**10. General Managers Report**

**10.1 Ongoing Action from Previous Business Papers**

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

**Background**

**1045/20.08.19 – Hillston Common**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Council continues to lobby for water licence.

**1507/17.11.20 – Real Café (Cordatos Building) Restoration**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council re-tender the project in March 2021 for works to be completed by December 2021 under the Local Roads and Community Infrastructure Program Extension.	Currently out to Tender. Extended closing date. Extension sought from funding body.

**1547/16.02.21 – Lot Size Dwelling Entitlement**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Referred to 2021/2022 budget.

**1555/16.02.21 – Caravan Parks - Operations**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
A report be provided to Council as to the economic feasibility of accommodation requirements in Rankins Springs.	Report July 2021

**1669/18.05.21 – Tender – Fixing Local Roads Round 2**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
A report be provided to Council with a summary of Tenderers for the Design and Construction Carrathool Road 11.5kms.	Report July 2021



**1683/22.06.21 – Council Roads - National Heavy Vehicle Regulator Assessment**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
That Council nominate various network local roads to the National Heavy Vehicle Regulator for inclusion on heavy vehicle routes.	In Progress.

**1703/22.06.21 – Major Plant tenders**

**Responsible Officer: MFTS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
A report be provided to Council with a summary of Tenders for Major plant items. Side loading garbage compactor truck. Quad axle low loader.	Report August 2021

**Recommendation:**

**That Council note the update on action report for June 2021.**

**10.2 Precis of Correspondence**

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

Information Items: 10.2.1 Hillston Hook Line & Sinker Fishing Festival

**10.2.1 Hillston Hook Line & Sinker Fishing Festival**

Informing Council the festival is proposed to take place 26-29 August 2021 – health regulations permitting.

Requesting Council support in assisting with printing and provision of garbage truck for cleanup after the event.

**Recommendation:**

**That Council:**

- 1. note the proposed dates of the Hook Line & Sinker Fishing Festival 26-29 August 2021**
- 2. Council provide in kind assistance to \$500 for printing and promotion**
- 3. Council provide assistance with the garbage truck on presentation day.**

**10.3 2021 NSW Local Government Election – Key Dates**

GOV:ELE:ARR

Author: General Manager

Purpose: To update Council on the 2021 Local Government Elections

**Background**

Local Government elections are normally held every four years on the second Saturday of September.

Due to COVID-19 concerns the elections last year were postponed until Saturday 4 September 2021. The election to be held in 2021 does not affect future elections and the following election will still be held in September 2024.

**Issues**

In the coming months the NSW Electoral Commission will be conducting Councillor Information Sessions for the 2021 Elections. It is recommended that prospective Councillors consult with the Electoral Office to gain full understanding of the process and obligations of Councillors to make disclosures about electoral funding.

While there is still some time to the election in September the NSW Electoral Commission has provided the following key dates in the process:

Monday 28 June

- Nominations Online Management System is available to prospective candidates.

Thursday 1 July

- Capped expenditure period opens

Monday 26 July

- Lodgement of postal vote applications open
- Lodgement of nominations open
- 6pm: Close of the roll for the purpose of being a candidate or nominator

Wednesday 4 August

- 12 noon: Close of nominations and close of registration of candidates and groups.
- Registration of electoral materials opens

Thursday 5 August

- 10am: Conduct of ballot paper draw

Monday 23 August

- Pre-poll voting period opens

Friday 27 August

- 5pm: Close of registrations of electoral material
- Close of registrations for third party campaigns

Monday 30 August

- 5pm: Close of postal vote applications

Friday 3 September

- Close of pre-poll voting

Saturday 4 September

- Election Day
- Close of capped expenditure period

**Financial Implications**

The general election in September is anticipated at \$30,000 however a firm estimate is yet to be provided by the NSW Electoral Commission.

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Key Dates leading up to the September 4, 2021, ordinary election.**

**10.4 Exercise of Council Functions During Caretaker Period**

GOV:ELE:ARR

Author: General Manager

Purpose: To inform council of the provision of Council caretaker period.

**Background**

The Local Government (General) Regulation 2005 Section 393B prevents Council from exercising certain functions during the four week period preceding the date of an ordinary election. This has impact on the Council meeting in August.

**Issues**

Commencing 7 August 2021 Council are unable to enter into contracts of \$150,000 or more. Council is also unable to terminate or appoint a General Manager except in a temporary capacity.

**Financial implications**

While Council is limited in the ability to award contracts and tenders staff have where possible adjusted timeframes to comply with the provision of the regulation.

**Statutory implications (Governance including Legal)**

*Local Government (General) Regulation 2005*  
S393B Exercise of Council functions during caretaker period

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the commencement of the caretaker period four weeks prior to the date of the September 2021 ordinary election and the limitation imposed on Council by Section 393B of the Local Government (General) Regulation 2005**

**10.5 Caravan Parks - Operations**

CP:MAINT:CP

Author: General Manager

Purpose: To update Council as to the operations of the caravan parks for the 2020/2021 Financial year.

**Background**

Council operates caravan parks at Hillston, Goolgowi and Rankins Springs. Both Goolgowi and Rankins Springs operate at a deficit and have done for some time, the operations are subsidised by other Council revenue.

Goolgowi Caravan Park

Contains 16 sites of which power are available to 13. The standard of amenities is considered satisfactory and requiring only ongoing maintenance.

A bush kitchen is to be installed in the immediate future as soon as a concrete pad can be completed.

Rankins Springs Caravan Park

Contains 16 sites of which 8 can be reasonably used. The amenities are in new condition having been refurbished during 2020/2021 using the Drought Communities Funding. There is only a need for operational maintenance for the foreseeable future.

The following table details the operational revenue and expenditure for the Goolgowi and Rankins Springs Parks. Depreciation has been excluded.

Goolgowi

<b>INCOME</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
Fees & Charges	\$32,238	\$22,670	\$18,128
<b>EXPENDITURE</b>			
Rates/Charges/Insurance	\$4,983	\$5,765	\$5,812
Electricity	\$6,158	\$4,575	\$3,197
Maint. & Repairs	\$26,813	\$25,590	\$28,304
	\$37,954	\$35,930	\$37,313
<b>(DEFICIT)</b>	<b>(\$5,716)</b>	<b>(\$13,260)</b>	<b>(\$19,185)</b>

Rankins Springs

<b>INCOME</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
Fees & Charges	\$16,639	\$13,880	\$11,776
<b>EXPENDITURE</b>			
Rates/Charges/Insurance	\$2,252	\$2,088	\$2,918
Electricity	\$3,970	\$3,613	\$2,816
Maint. & Repairs	\$45,016	\$44,342	\$51,796
	\$51,238	\$50,043	\$57,530
<b>(DEFICIT)</b>	<b>(\$34,599)</b>	<b>(\$36,163)</b>	<b>(\$45,754)</b>

Hillston Caravan Park

Contains 30 powered grass sites, and 24 Cabins.

There is a constant demand for cabin accommodation with very high occupancy rates, the facility is unable to accommodate demand.

<b>INCOME</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
Cabin Rent	\$233,448	\$288,266	\$332,731
Site Rent	\$108,721	\$73,205	\$106,773
Sundry Income	\$9,607	\$10,273	\$15,229
	<b>\$351,776</b>	<b>\$371,744</b>	<b>\$454,733</b>
<b>EXPENDITURE</b>			
Wages	\$163,188	\$167,672	\$126,630
Rates/Charges/Insurance	\$16,303	\$17,274	\$22,190
Electricity	\$53,495	\$42,013	\$35,435
Maintenance & Repairs	\$104,936	\$63,160	\$63,774
	<b>\$337,922</b>	<b>\$290,119</b>	<b>\$248,029</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(\$13,854)</b>	<b>\$81,625</b>	<b>\$206,704</b>

**Financial implications**

Council currently holds \$305,000 in internal restriction to address funding opportunities and unexpected expenses at the parks.

The day to day operations now appear to be providing a surplus which allows for required maintenance on the capital improvements made over the past two years.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 2 – Infrastructure for a Sustainable Future.

**Recommendation:**

**That Council note the report on the operations of its three caravan parks for the Financial Year ended 30/06/2021.**

**10.6 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for June 2021

**Background**

**Reporting Period 29 May 2021 to 25 June 2021**

The Infrastructure Report is provided for Council's information.

**Maintenance Reporting**

**Local Roads**

Vegetation control by chemical and mechanical means took place after recent rains dependant on weather conditions. Currently the situation is being monitored and further control will be anticipated.

A summary of the capital works and maintenance activities on Council Local Roads is listed below.

<b>Temporary Pavement Repair (m<sup>2</sup>)</b>	
Carrathool	10
Murrumbidgee River Road	107
<b>TOTAL</b>	<b>117</b>
<b>Edge Repair (m)</b>	
Farrer Street	119
<b>TOTAL</b>	<b>119</b>
<b>Servicing &amp; Replacing Signs (ea)</b>	
Carrathool	4
Lachlan River Road	1
O'Briens Road	2
Cobram Street	1
Oxley Avenue	1
<b>TOTAL</b>	<b>9</b>
<b>Guide Posts (ea)</b>	
Back Hillston Road	6
Cahills Road	11
Melbergen Road	18
Merriwagga	12
Murrumbidgee River Road	15
Roto Road	30
<b>TOTAL</b>	<b>92</b>

<b>Maintenance Grading (cl kms)</b>	
Booligal Road	17
Mount Grace Road	5
Five Oaks Road	13.3
Gandys Road	1.3
Garrong Road	5
Kites Road	1.5
Lachlan River Road	5.4
McKenzies Road	1
Merrondale Lane	6
Wallanthery	20
Wongalea Road	4.92
<b>TOTAL</b>	<b>80.42</b>

**Regional Roads**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )	5					
Edge Repair (m)	134					
Mowing/Slashing (ha)						
Maintenance Grading (cl km)			9.6			
Servicing Signs (ea)			2			
Traffic Counters (ea)						
Guideposts			10			
Inspections (ea)						



**TfNSW Road Maintenance Council Contract**

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m <sup>2</sup>	
A-322	Weed Spraying	m <sup>2</sup>	
A-421	Service Toilet	each	8
A-428	Service Rest Area	each	31
C-111	Safety Inspection	km	459.81
C-201	Repair Pothole	each	8
C-203	Repair Wearing Surface	m <sup>2</sup>	
C-204	Minor Pavement Patching	m <sup>2</sup>	140
C-611	Reinstate Guide Post	each	11
C-614	Reinstate Sign	each	
S-211	Seal Pavement Crack	m <sup>2</sup>	
S-242	Resheet Shoulder	km	
S-272	Sweep Road Pavement	km	60

**Urban Maintenance**

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/1150						
Footbridge Maintenance	1200			3			3
Drainage & S/Water	1510						
Sign Maintenance	1610		3	2	6		11
Sign Replacement	1620		1	10			11
Resealing	4000						
Mowing	5100	4.50	15	34.5		8	62
Slashing	5200			4			4
Spraying	5300			68		10.5	78.5
Tree Maintenance	5400	1	14.5	80.5		38.5	134.5
Tree Removal	5410			1			1
Watering	5500			36		32.5	68.5
Weeding	5600		14	56		14	84
Mowing – Stan Peters Oval	5710			9			9
Spraying – Stan Peters Oval	5730			2			2
Watering – Stan Peters Oval	5740						
Weeding – Stan Peters Oval	5750			10			10
Playground Equipment	5800						
Litter Collection	6100	10	30	26.5	13.5	18	98
Street Sweeper	6200			20.5			20.5
Hand Broom Gutters	6300			2			2
Toilets	6400	7.5	19.5	27	7.5	5	66.5
Footpath Maintenance	7100						
Clear Culverts	7100			41			41

Street Maintenance	7200	10		11.5		28	<b>49.5</b>
Miscellaneous Items	7500						
Playground Inspection	7510						
Office	7520						
Town Improvements	7530			4		1	<b>5</b>
Park Furniture/Fences	7540			33.5		6	<b>39.5</b>
<b>Total Hours per Town</b>		<b>133</b>	<b>97</b>				
<b>Town % of Total Hours</b>							

### **Sewer Maintenance**

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	New Connections	Screen Unit Faults
Hillston	1	1			3		
Goolgowi							
Rankins Springs Sullage		1					
<b>Totals</b>	<b>1</b>	<b>2</b>			<b>3</b>		

### **Water Maintenance**

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meters	New Connections
Hillston	1	3	1	1	1		
Langtree Bore/Merriwagga/ Goolgowi)							
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)				2	1		
Bunda/Goorawin	5						
Carrathool				3			
Merriwagga Village							
Goolgowi Village Raw							
Goolgowi Village Potable					1		
Rankins Springs Potable							
Rankins Springs Town Raw							
Rankins Springs Rural	1						
Melbergen	1						
<b>Total</b>	<b>8</b>	<b>3</b>	<b>1</b>	<b>6</b>	<b>3</b>		

### **Project Updates:**

#### **Hillston Floodplain Management Study:**

Public exhibition of the draft flood study report is now complete. Milestone 3 claim is due to be completed by 29 July 2021. Another flood plain committee meeting is set to take place in late July/early August. This project is currently tracking on schedule.

#### **Hillston Riverbank Stabilisation Project:**

All milestones have been fully claimed to date and the detail design stage of this project has now been acquitted and approved. A grant application has been submitted for the construction phase for the value of \$1,250,000. The tender for the construction stage of this project has now closed and a report on the assessment has been submitted for the July meeting.

#### **Floodway Construction – Cannards Road, Carnells Road, Pleasant Valley Road:**

Works are currently underway with Carnells floodway nearing completion. Setting out and excavation works currently in progress for Cannards floodway. Setting out and surveying of Pleasant Valley Road in progress also. All works are programmed to be executed by the end of August.

**Local Roads & Community Infrastructure Program:**

MR368 The Springs Road Upgrade. Sealing works are now complete with linemarking to follow in August.

**Groundwater study (Bore assessment):**

The bore condition and hydrogeological assessments are well underway with the assistance of ACS equip Pty Ltd and Reditus Consulting. Council expect to complete the bore condition assessment at Langtree bores week commencing 12 July. The overall project, including hydrogeological assessments, are expected to be completed by the end of July.

**Goolgowi Dam De-Silting:**

Council staff have commenced de-watering the Goolgowi dam for the contractor to de-silt the dam. Currently, water is supplied through a modified tank and pipework. Work is scheduled to be completed by the end of August. Works were deferred due to inclement weather. Council staff will inspect all assets while the dam is empty and undertake all necessary repair works.

**Integrate Water Cycle Management (IWCM):**

Work is well underway by the Public Works Advisory (PWA) to develop the IWCM strategy. Council is conducting monthly progress meetings with both PWA and DPIE. The project is expected to be completed in the next 12-18 months. A progress report will be presented to Council at the August meeting.

**Carrathool Road Construction:**

Council have been successful with securing \$5m of funding under fixing local roads round 1 (FLRR1). Additionally, funding under Roads to Recovery (R2R - \$500k) and Infrastructure and Community funding (ICF - \$500k) are also included in this project. Stage 1 is now complete (5km – FLRR1). Works are tracking well for the second stage (5km) of this project. A progress report will be submitted to the July Council meeting.

**Fixing Local Roads (Round 2 Funding):**

Tenders for these works closed in early July. Tender assessments and outcomes to be presented to Council at the July meeting. Works include approx. 3.65km of existing bitumen pavement rehab, the Murrumbidgee River Road/Carrathool Road intersection upgrade, multiple culvert replacements and approx. 7.85km of new pavement.

**RMCC Work Orders:**

Over the past financial year Council have been tasked with numerous projects from the State Government, these include:

- State Road Reseals
- State Road Heavy Patch Program
- State Road Linemarking
- State Road Culvert Replacements
- State Road Sealing – Mid-Western (Shoulder Widening)

Majority of these works are now complete with one culvert (MR84 Burley Griffin Way) set to be deferred to a later date due to inclement weather. Council have also been tasked with assisting with 2km of shoulder sealing works on the Mid-Western, utilising the jet-patcher plant. A full report will be tabled to Council at the August meeting.

<b>Financial Implications</b>
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Nil

<b>Statutory Implications (Governance including Legal)</b>
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Nil

<b>Policy Implications</b>
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Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Theme 2: Infrastructure for a sustainable future

**Recommendation:**

**That Council note the Infrastructure report for June.**

ATTACHMENT

Register of Local Road Maintenance					
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)	
2	Alexanders Road	102	24/05/2019	4.00	> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00	1-3 Years Since Last Mtce Grading
6	Aityz Road	103	1/07/2019	3.50	1 Year Since Last Mtce Grading
6	Andersons Lane	105	29/10/2019	16.10	Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50	
7	Arcadia Lane	106	29/05/2020	12.00	
6	Audrey Lee Road	107	15/08/2019	22.60	
6	Avondale Road	108	27/07/2017	4.00	
2	Back Hillston Road	109	18/03/2021	3.00	
4	Bakers Road	110	9/03/2020	5.00	
	Bales Avenue	101	23/10/2019	4.00	
2	Bandys Road	204	30/06/2019	2.50	
6	Barrys Road	112	25/09/2019	5.00	
4	Barrys Scenic Drive	113	19/05/2020	9.50	
7	Belaley Road	114	20/03/2019	3.58	
7	Berangerine Road	115	15/01/2018	1.00	
4	Billings Road	116	16/10/2019	11.50	
3	Black Stump Road	118	SEALED		
6	Blackgate Road	117	10/10/2019	9.00	
3	Booigal Road	119	22/06/2021	14.00	
4	Boorge Road	120	17/01/2021	8.00	
	Bredys Road	121	SEALED		
7	Bretags Road	122	30/06/2019	12.00	
7	Brewer Road	123	24/07/2018	5.00	
3	Bringagee Road	124	SEALED	0.00	
6	Bunda North Road	125	1/08/2018	1.50	
2	Bunda Road	126	26/04/2021	26.00	
6	Burchers Road	127	15/01/2021	3.00	
7	Burgess Lane	128	NIL	0.00	
2	Cahills Road	129	SEALED		
3	Cameron Road	130	20/03/2020	10.00	
7	Campbell Lane	240	29/08/2017	1.00	
6	Cannards Road	133	28/09/2019	24.70	
6	Carnells Road	132	29/05/2020	6.00	
2	Carrathool Road	134	10/05/2021	27.00	
7	Carrego Lane	135	22/07/2019	9.00	
	Chedburgh Road	136	30/06/2019	1.90	
6	Clare Road	111	12/07/2017	2.00	
7	Coates Lane	137	13/02/2018	1.50	
6	Coombie Road	138	31/08/2017	1.20	
2	Crows Nest Road	139	4/02/2021	13.41	
3	Darts Road	140	25/09/2019	13.14	
6	Durrung Road	141	4/07/2018	8.50	
6	Dumosza Road	142	22/07/2019	10.00	
6	Eight Mile Tank Road	143	5/09/2019	6.00	
2	Erigolis Road	144	SEALED		
6	Euratha Road	146	31/05/2019	31.90	
7	Five Oaks Road	147	22/06/2021	9.30	
6	Flanagans Lane	148	3/09/2019	7.00	
2	Foys Road	149	27/08/2018	3.00	
7	Gandys Road	150	3/06/2021	1.30	
2	Garrong Road	151	23/06/2021	5.00	
7	Girdlers Road	153	30/06/2019	10.00	
6	Goorawin East Road	154	20/05/2021	13.00	
6	Goorawin Road	155	19/01/2021	8.00	
3	Greenhills Road	156	28/08/2019	4.00	
6	Grieves Road	157	24/10/2017	2.00	
2	Gullifers Road	158	20/11/2019	5.00	
7	Gunbar Road	159	5/08/2019	20.50	
7	Halcyon Park Road	160	NIL	0.00	
6	Heaths Road	161	6/03/2018	0.80	
3	Higgins Lane	162	23/08/2018	4.20	
6	Hillmans Lane	163	23/07/2019	5.20	
6	Holdens Road	164	24/07/2019	8.00	
6	Huxleys Road	165	18/07/2019	13.00	
2	Ilksdoon Road	166	8/05/2019	14.50	
6	Jardines Road	167	9/10/2019	11.00	
6	Jennings Road	168	29/08/2019	7.00	

## Ordinary Meeting Agenda

6	Johnstons Road	169	28/10/2019	1.00
3	Jones Road	170	26/09/2019	6.30
6	Killars Road	171	3/07/2019	2.31
6	Kites Road	172	23/06/2021	1.30
2	Lachlan River Road	173	21/06/2021	3.40
2	Langtree Road	174	6/08/2019	13.00
2	Lowlands Road	175	19/11/2019	34.20
6	Lueifs Road	176	9/08/2019	12.00
2	Mallee Downs Road	177	22/07/2019	9.32
7	Mallee Point Road	178	23/11/2017	1.30
6	Matakana Road	179	26/11/2020	10.41
2	McDonalds Road	180	23/07/2019	12.67
7	McGills Road	181	23/08/2018	1.00
7	McKays Road	182	3/10/2019	2.00
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	11/09/2021	4.70
2	McMasters Road	185	17/02/2021	2.00
7	McRae Road	186	24/01/2018	4.00
2	Melbergen Road	187	17/05/2021	33.30
	Mens Road	266	20/03/2012	1.00
6	Merri Road	152	25/11/2019	32.60
3	Merriwagga Road	190	4/11/2019	2.30
4	Merrondale Lane	188	22/06/2021	6.00
6	Merungj Road	191	18/07/2019	12.00
2	Merungle Road	192	30/04/2021	2.00
7	Mitchell Track	189	23/11/2017	4.30
2	Mitchells Road	193	22/03/2021	1.30
6	Monia Gap Road	202	1/03/2018	2.30
7	Moore Road	195	11/09/2018	4.00
2	Motts Road	196	8/02/2021	4.00
4	Mount Binger Road	197	30/06/2019	21.30
3	Mount Daylight Road	198	1/08/2018	2.10
3	Mount Grace Road	143	23/06/2021	3.00
7	Muirheads Road	199	4/01/2021	4.00
4	Munros Road	200	30/09/2019	
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrow Lane	203	1/06/2019	4.00
	Norwood Lane	205	2/02/2021	2.40
6	OBriens Road	206	4/10/2017	2.30
7	ODonnells Road	207	20/03/2018	4.00
6	O'Keeffes Road	208	23/09/2019	8.00
7	Old Gunber Road	209	23/07/2019	9.30
2	Parkers Road	210	4/02/2021	9.90
3	Parrs Road	211	6/05/2021	4.70
6	Parlows Road	212	24/05/2016	2.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	1/02/2018	4.00
2	Peters Road	215	4/03/2021	18.00
3	Pintebekana Road	216	9/01/2021	4.40
6	Pleasant Valley Road	217	26/05/2020	12.00
3	Prestage Road	218	17/05/2017	3.30
7	Pulletop Road	219	1/03/2018	1.20
7	Ravenshaw Road	220	NIL	0.00
3	Redbank Road	221	13/05/2021	3.00
6	Reids Road	222	30/11/2018	3.00
6	Richards Road	223	16/05/2018	4.20
7	Roberts Road	224	NIL	0.00
PRV	Rothdene Lane	242	30/06/2019	0.30
2	Roto Road	225	23/11/2020	17.00
6	Ryans Road	226	30/06/2019	4.00
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	12/09/2019	2.00
6	Schmetzers Lane	228	23/09/2017	1.90
2	Schneiders Road	229	3/02/2021	4.70
	Simpkins Lane	231	30/07/2019	2.00
6	Sloanes Road	232	3/09/2019	8.00
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	19/07/2018	4.00
6	Streets Road	236	19/09/2019	8.00
6	Swansons Road	237	20/05/2021	2.00
3	Taylor Road	238	19/04/2021	6.00

6	The Bluff Road	239	4/09/2019	1.00
6	Trids Road	241	18/11/2020	13.00
6	Tyson Road	243	11/07/2019	1.30
7	Veggs Road	244	30/07/2019	7.70
6	Vearings Road	245	11/07/2019	7.00
6	Wakefield Road	246	10/07/2019	13.30
2	Wallanthery Road	247	8/06/2021	7.00
7	Wandella Road	248	NIL	0.00
7	Wentwood Road	249	15/11/2017	1.00
6	Warburtons Lane	230	30/06/2019	4.26
6	Watkins Road	230	2/07/2019	4.30
7	Watsons Road	231	8/11/2016	6.30
6	Weavers Road	232	13/10/2019	9.00
6	Wee Elwah Road	233	21/11/2019	24.10
6	Wells Road	234	4/07/2019	17.00
7	Wests Road	235	27/05/2020	3.00
4	Wheelbah Road	236	27/04/2021	3.00
6	Whitton Stock Route Road	237	16/09/2019	24.00
7	Wild Horse Tank Road	238	30/08/2019	3.00
6	Wiltshires Road	239	10/07/2019	10.00
3	Wollarna Road	260	27/11/2020	33.10
7	Wongales Road	261	8/06/2021	4.92
6	Woods Lane	262	24/09/2019	3.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	23/07/2019	2.30

**10.7 Jackson's Bridge - Update**

MP:JB2020

Author: Director Infrastructure Services

Purpose: To update Council on the developments of Jackson's Bridge project.

Attachment: Works Program – Jacksons Bridge, Progress Photos

**Background**

Jackson's Bridge, spanning the Lachlan River, on Mossgiel Road (Hillston) is a single lane bridge that has restricted limits for heavy vehicles.

The bridge has been confirmed as a Council asset, although TfNSW have been maintaining the wooden structure over a number of years. Council has been granted funding through "Fixing Country Bridges" to upgrade the bridge to ease these heavy vehicle restrictions and therefore improve the freight connectivity in the area. Murray Constructions (Contractors) have been successful in tendering for the works and the construction aspect of the project is fully underway.

**Issues**

Over the month of June, a number of inspections have been carried out on site and accurate records taken of the construction progress. The project is currently tracking on schedule with the temporary bridge and detour now operational. The Telstra services have been permanently relocated to the south of the temporary bridge and away from the main construction areas. This asset relocation is now complete. The contractor has commenced decommissioning of the old wooden bridge which will be stored appropriately on site. Some of the crash barrier (end terminals) will be reused as they are currently in excellent condition. This will provide the project with some cost savings.

The following claims have been made or are in progress to the funding body:

Item	Amount (ex. Gst)	Comments
Milestone 1 – 15%	\$324,941.25	Submitted March 2021
Milestone 2 – 15%	\$324,941.25	Submitted March 2021
Milestone 3 – 60%	\$1,299,765.00	Submitted June 2021
<b>Total Submitted to Date</b>	<b>\$1,949,647.50</b>	Milestone 4 to be submitted upon project completion.

Progress claims to date submitted from the Contractor to Council for review are as follows:

Item	Amount (ex. Gst)	Comments
Progress Claim 1	\$79,000	Submitted February 2021
Progress Claim 2	\$182,437.50	Submitted June 2021
<b>Variations</b>		
Variation 1	\$20,000	Telstra Relocation
<b>Total Claims Approved to Date</b>	<b>\$281,437.50</b>	

The contractor has submitted three (3) requests to date for an extension of time, due to inclement weather. A total of nine (9) days have been approved so far. This will not affect the outlined budget for the project. The overall project is currently tracking on time and on budget. Progress photos and the latest program of works are attached for Council viewing.

**Financial implications**

Funding for the construction works are fully reimbursed under the 'Fixing Country Bridges' grant scheme.

Council's contribution for the project was \$133k, covering the design aspect and project management of the works.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Council require Jackson's Bridge to be upgraded to ease the heavy vehicle restrictions and improve the freight connectivity in the area.

Funding for the project must be fully expended within 2 years of the approval of the grant.

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

**Recommendation:**

**That Council note the progress of Jackson's Bridge upgrade.**



**ATTACHMENT 1**

CONTRACT: 2021-003 PROJECT NAME: JACKSONS BRIDGE CARRATHOOL SHIRE COUNCIL		WEEK 1							WEEK 2							WEEK 3							WEEK 4							WEEK 5						
TASK NAME	1							2							3							4							5							
	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
Documentation																																				
Manufacture of Precast Components																																				
Mobilise to Site																																				
Erect Temporary Bridge/Construction of Bypass																																				
Piling																																				
Dismantle Existing Structure																																				
Earthworks																																				
Erection of Abutments/Crosshead																																				
Erection of T-Beams																																				
Deck Overlay																																				
Bridge Railing																																				
Backfill at Abutments/Construct Approach Slabs																																				
Road Works																																				
Roadside Furniture/Line Marking & Approach Barriers																																				
Dismantle Temporary Bridge																																				
Clean Site / Demobilise																																				





WEEK 23	WEEK 24	WEEK 25	WEEK 26	WEEK 27	WEEK 28	WEEK 29	WEEK 30	WEEK 31	WEEK 32
T	24	25	26	27	28	29	30	31	32
F									
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WEEK 32							WEEK 33							WEEK 34							WEEK 35							WEEK 36							WEEK 37																																																																																																																																										
T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M																																																																																																																													



Photo 1 – Temp Bridge (Detour) – Complete & Operational



Photo 2 – Existing Bridge West Approach – Decommissioning in Progress



Photo 3 - Existing Bridge – Decommissioning in Progress



Photo 4 - Existing Bridge – Decommissioning in Progress

**10.8 Carrathool Road Construction Stage 2 - Update**

GS:PRO:FLR

Author: Director Infrastructure Services

Purpose: To update Council on the progress of the Carrathool Road sealed pavement construction.

Attachments: Progress Photos

**Background:**

The Fixing Local Roads Program is a \$500 million NSW Government program over five years, to assist councils in reducing their local council roads maintenance backlog. Fixing Local Roads is a grant-based program where councils can apply for funding to repair, patch, maintain and seal priority local council roads.

In July 2020 Council received notification from the office of Paul Toole, Minister for Regional Transport and Roads that Council was successful in securing \$5million of round one funding for the sealing of Carrathool Road. Under the funding conditions, the project needs to be delivered within two years of the announcement (April 2022). Council have also committed to a funding co-contribution to the project (\$500,000).

**Issues**

At the time of drafting this report, the budget forecast expenditure was currently on track. Outstanding invoices have been chased up by Council to the respective suppliers and the result shows a surplus of approximately \$25,000. Stage 1 was fully sealed on 19 February 2021.

Stage 2 (2km) commenced on 16 February 2021 with 40 mm aggregate Sub-grade stabilisation and this section of road was sealed by the contractor on 8 June 2021. It is anticipated to experience rain interruptions every 7 to 10 days until mid to end of August whereby road construction conditions will improve and production output will increase.

Stage 2 Fixing Local Roads 1km had resumed on 5 Monday July 2021 after recent rains halted all road construction activities. Road formation had started prior to the last major rain event in preparation for the application of 40mm aggregate Sub-grade stabilisation. This initial overlay should be completed by mid-July 2021 and the haulage of 20mm aggregate will commence immediately after that.

The plan moving forward for the next stages of the project is as follows:

Stage	Expected Km's to be completed	Comments
1	5km - Completed	\$1,225,000 Works completed Feb 2021
2	2km - Completed	\$500k R2R funding (Deadline June 21)
2	2km - Completed	\$500k Infrastructure & Community Program (Deadline June 21)
2	1km - Current	\$250k Fixing Local Roads
3	5km	\$1,250,000 Fixing Local Roads
4	5km	\$1,250,000 Fixing Local Roads
5	4km	\$1,000,000 Fixing Local Roads
<b>Total</b>	<b>24km</b>	Expected overall project completion April 2022

The project is currently running on target and should there be any underspent funds, Council will continue to construct additional pavement until all funds are expended. It may also be worth repeating that Council will be working on stage 2 of the project using the grader GPS system (Trimble) and that the next 3km is set out.

Council has allocated the one grader unit on the current project and the remaining five grader units are deployed on maintenance grading duties repairing important routes throughout the Shire.

**Financial implications:**



Nil.

**Statutory implications (Governance including Legal)**

Nil.

**Policy implications**

As per Councils Transport Asset Management Plan.

**Risk implications**

All funding to be expended by their respective deadlines or Council risk losing that funding.

**Community Strategic Plan**

Section 2: Infrastructure for a sustainable future

**Recommendation:**

**That Council note the report for the Carrathool Road construction, with further reports to Council as the project progresses.**

**ATTACHMENT**



Photo 1 – Carrathool Road Construction – Stage 2



Photo 2 – Carrathool Road Construction – Stage 2



Photo 3 – Carrathool Road Construction – Stage 2



Photo 4 – Carrathool Road Construction – Stage 2

**10.9 Flood Damage 2019 - Update**

GS:PRO:NDRD2019

Author: Director Infrastructure Services

Purpose: To update Council on the progress of the 2019 flood damage rehab works.

Attachment: CSC DRFA PM Dashboard, CSC DRFA Progress Map

**Background**

Following heavy rainfall over the Easter break and up to the 7th May 2019, Council incurred a lot of damage to their road assets from gravel section wash-outs to loss of road formation, heavy rutting and road inundation, to name a few. Following many road site inspections, it was evident that Council would require emergency financial assistance.

Under the new DRFA (Disaster Relief Funding Arrangements) guidelines, Council activated a disaster by contacting the OEM (Office of Emergency Management). Council engaged a consultancy firm who specialise in flood damage assessment. Prior to the Christmas shutdown, and following numerous negotiations with TfNSW, Council were officially awarded funding in the region of \$8.4m. Both Council personnel and Contractors will undertake the works which has a deadline of March 2022.

**Issues**

Symal have progressed well with their portion of the repair works and are ahead of schedule, even with the addition of maintenance grading added to their workload. The Contractor concluded work on Submission 2 in the east of the Shire in early July and have commenced with work on Submission 1 down the western part of the Shire. Due to increased rainfall over the June period, the Contractors returned operating with only one grading team. Some roads were inaccessible for long periods of time.

Currently the construction plan for Submission 1 is to commence south-west around the Carrathool/Gunbar area and work back north towards the Hillston direction. No defects have arisen since the previous report in May. Work has continued to a high standard with all proof rolls & compaction tests being passed.

Symal is also in the process of upgrading floodway's at Carnells, Cannards and Pleasant Valley Way respectively. Carnells is at the practical completion stage with Cannards and Pleasant Valley well under way. Works are expected to conclude over the month of August.

The total works claimable to date are outlined as follows:

Submission	Claim	Amount
Emergency Works		\$110,290.04
Immediate Reconstruction Works		\$55,409.73
Reconstruction Works	Council Portion	\$186,670.14
	Contractor Portion	\$4,362,289.97
	<b>Total</b>	<b>\$4,714,659.88</b>

The following is a list of roads completed by Council up to the month of May and their associated budgets:

Road Asset Name	DRFA Budget	Expenditure FD	Expenditure Mtce	Comments
Booligal Road	\$ 37,345.70	\$ 2,100.00	\$ 7,050.00	Works Complete. 3.1km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Five Oaks Road	\$ 26,115.36	\$ 2,250.00	\$ 4,800.00	Works Complete. 8.9km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Parrs Road	\$ 16,567.20	Pending	Pending	Works Complete. Waiting on timesheets for expenditure estimate. 1.5km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
Wallanthery Road	\$ 25,480.50	\$ 2,250.00	\$ 8,400.00	Works Complete. 1.1km DRFA FD works - medium formation grading. Remainder of Road Mtce Graded
<b>TOTALS</b>	<b>\$ 105,508.76</b>	<b>\$ 6,600.00</b>	<b>\$ 20,250.00</b>	

The following is a list of roads completed by the Contractor (Symal) up to the month of May and their associated budgets:

Road Asset Name	DRFA Budget	Expenditure FD	Expenditure Mtce	Comments
Cannards Road	\$ 69,722.33	\$ 57,384.63	\$ 11,632.50	Works Complete. 1km DRFA FD works - medium formation grading & Gravel Resheet.
Huxley's Road	\$ 201,873.36	\$ 166,063.27	-	Works Complete. 1.4km DRFA FD works - medium formation grading & Gravel Resheet.
O'Keeffe's Road	\$ 195,997.41	\$ 161,314.76	\$ 10,338.30	Works Complete. 1.8km DRFA FD works - medium formation grading & Gravel Resheet.
The Bluff Road	\$ 70,533.75	\$ 55,913.23	-	Works Complete. 3.4km DRFA FD works - medium formation grading.
<b>TOTALS</b>	<b>\$ 538,126.85</b>	<b>\$ 440,675.89</b>	<b>\$ 21,970.80</b>	

The following list outlines the works planned over the next 3 months:

Road Asset	Comments
Gunbar Road	Council Works
Monia Gap Road	Council Works
Mt Daylight	Council Works
Merungle Road	Contractor Works
Darts Road	Contractor Works
McMasters Road	Contractor Works
Dirrung Road	Contractor Works

Greenhills Road	Contractor Works
McRae's Road	Contractor Works
Carrego Lane	Contractor Works
Youngs Road	Contractor Works
Cameron Road	Contractor Works

Following discussions with the Project Management team and the Contractor, a project completion date is currently set for December 2021. Council have also agreed in principal with the Contractor of a rate of \$1,350 per kilometre for maintenance grading (out of scope works). The out of scope works will be completed concurrently with the flood damage works on each road.

Council is working closely with the community to be certain there is as little interruption as possible for road users, especially during the harvest seasons. BEC are managing the project well and there are no concerns or complaints to date. Attachment 1 (DRFA PM Dashboard) and attachment 2 (DRFA Progress Map) outlines the progress in more detail.

#### **Financial implications**

The aforementioned projects are reimbursed from the Australian Government Office of Emergency Management (OEM).

Councils co-contribution for this event was \$24,180.

Council can only make claims for each asset based on actual expenditure only.

The causeway constructions at Carnell's, Cannard's and Pleasant Valley Way are covered under the roads to recovery program.

Out of scope works have been agreed to in principal at a rate of \$1,350 per kilometre. These works will be funded from Councils maintenance budget.

#### **Statutory implications (Governance including Legal)**

Nil

#### **Policy implications**

Nil

#### **Risk implications**

All flood damage is to be completed by March 2022.

#### **Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

#### **Recommendation:**

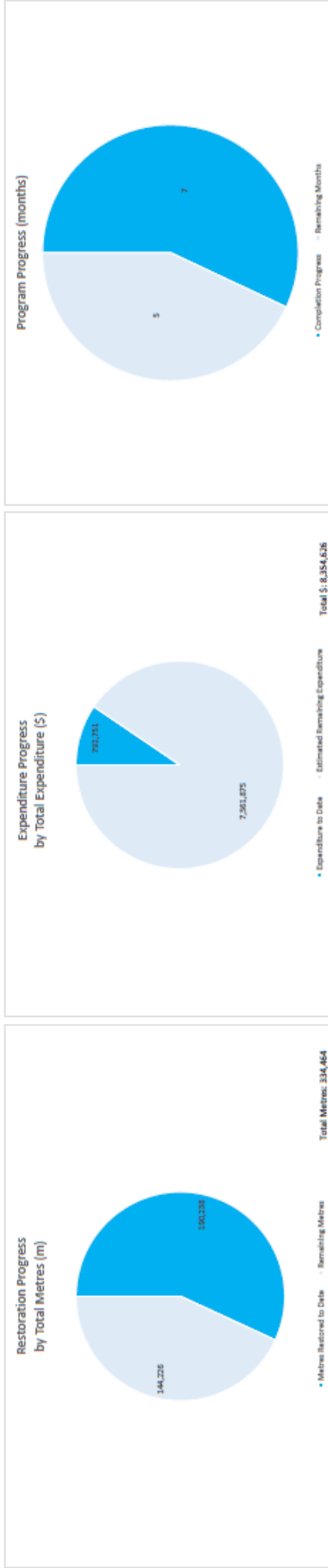
**That Council note the progress of the 2019 flood damage rehab works for June.**

ATTACHMENT

Carrathool Shire Council DRFA - Reconstruction Works Progress Dashboard



Report No. 5  
 Council: Carrathool Shire Council  
 Project No. 7204  
 Event: AGRN 859 Carrathool Floods  
 Current to Date: 11/06/2021  
 Administering Body: Transport for New South Wales



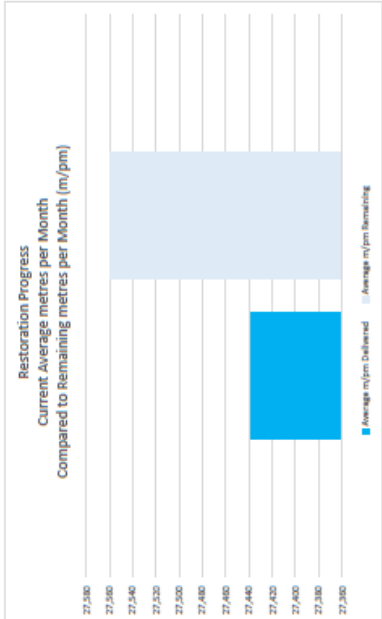
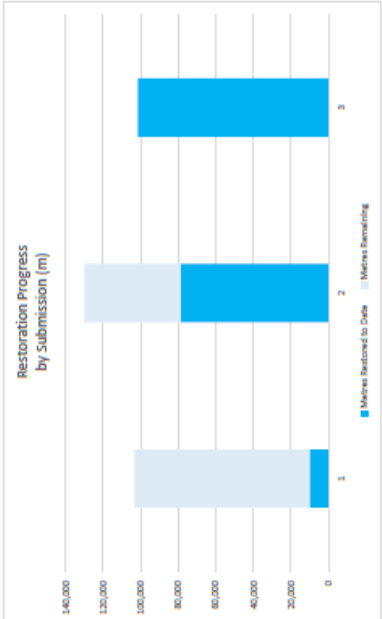
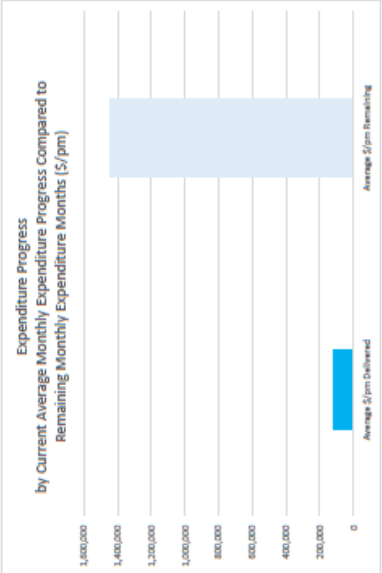
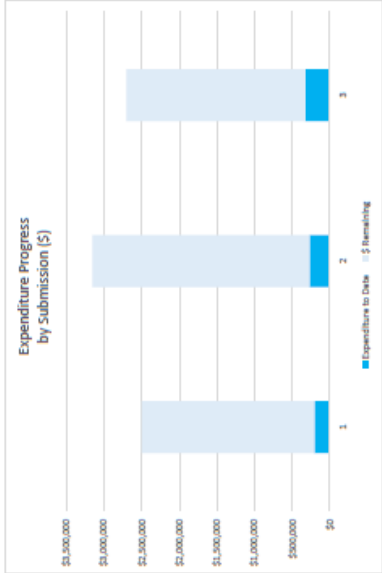
Progress Summary	
Restoration	56.88%
Expenditure	9.49%
Program	56.99%

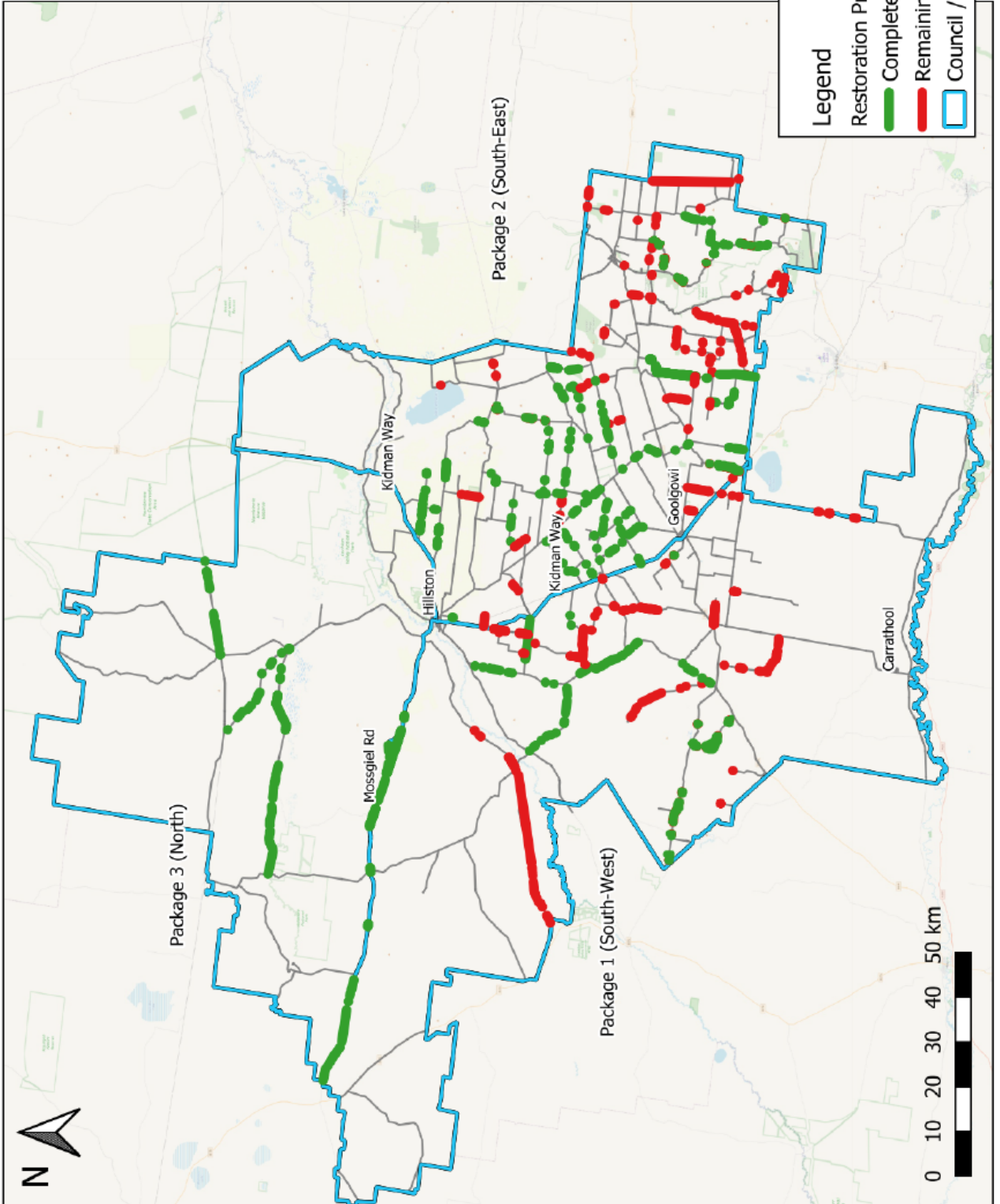
Progress Summary per Submission		
Submission	Metres	Expenditure
1	9.65%	8.44%
2	60.61%	8.12%
3	100.00%	11.87%

**ISSUE REPORT:**  
 - Note that m/pm (bottom left chart) appears higher than \$/pm (bottom right chart). As Council is yet to process Contractor's first invoice (approx \$1.95M), Next month's progress claim is likely to include this amount.  
 - Note that Progress in Metres is higher than Progress by Expenditure, as delays exist with the trading and reporting of work expenditure.  
 - Recent prolonged rain event could have potentially caused damage to roads. Council confirmed no major impact.

**POTENTIAL RISKS**  
 - Damage to roads caused by carriage of material. To be mitigated by careful programming and monitoring. Contractors have been made aware during Pre-start meeting.



Progress Map - 7201 Carrathool Shire Council, AGRN 869; Carrathool Floods - 22 April Onwards.



Date: 17/06/2021

Note that this map is for illustrative purposes, please refer to actual claim F306 for detailed progress.

**Legend**

- Restoration Progress
- Complete █
- Remaining █
- Council / Submission Boundaries



**10.10 Plant Report**

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 7 July 2021

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
2063	377,986kms	Kenworth Prime Mover	Replace right hand rear drive axle seal. Repair and clean out air brake valves.
2545	20 yrs old	Tieman Triaxle Water Tanker	Replace drum brake axles with disc brake axles
4509	32 yrs old	Grid Roller	Replace drum Seals and hardface drum
2563	19 yrs old	Fuel Trailer	Replace shackle pins and bushes
3049	5,821 hrs	John Deere Tractor	Replace seals in hydraulic remotes. Replace steering tie rod end. Replace air conditioner belt and regas system
4022	9 yrs old	Industrial Caravan	Repair water leaks to roof and reseal panelling

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Plant Report for June 2021 be received.**

**10.11 Plant Replacement**

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for July 2021

**Background**

The following vehicles were replaced during July as per the adopted replacement schedule for 2021/2022.

**Plant No. 1574 Ford Ranger Dual Cab 2WD Utility Rego: CU22MY (50,000km) 2 yrs old – Goolgowi works vehicle**

Budget \$8,290 under 2021/22 budget estimates

		<b>Amount \$ (excl GST)</b>
<b>Successful Supply</b>		
Lanhams Ford Griffith	Ford Ranger XL Tray Back Auto Diesel Dual Cab Utility	\$33,266.18
<b>Successful Purchase</b>		
Pickles Auctions	36 Nagle St, Wagga Wagga NSW	\$27,738.18
<b>Changeover cost (after GST adjustment)</b>		<b>\$5,528.00</b>

**Plant No. 2057 HINO 617 Tipper Truck 2013 Rego: CU24MY (approximately: 125,000kms) – Hillston Gardens Truck**

Budget \$11,303.28 under 2021/22 budget estimates

		<b>Amount \$ (excl GST)</b>
<b>Successful Supply</b>		
Wagga Truck	HINO 716 300 Series Tipper with Auto Transmission	\$59,514.45
<b>Successful Purchase</b>		
Valley Motors Auctions	47 Munibung Rd, Cardiff NSW	\$37,272.73
<b>Changeover cost (after GST adjustment)</b>		<b>\$22,241.72</b>

**Plant No. New Item Second Hand Prime Mover**

Budget \$10,000 over 2021/22 budget estimates

Council staff have been searching for a suitable Prime Mover to couple with our new triaxle water tanker.

A suitable 2013 Kenworth Day Cab with Auto Transmission and reconditioned Cummins engine has been located and been assessed by Kenworth as ideal for our operation. Good second hand trucks are currently hard to find, after discussion with the Mayor and General Manager it was agreed to proceed with the purchase.

		<b>Amount \$ (excl GST)</b>
<b>Successful Supply</b>		
Geelong Truck Sales	Kenworth T409 Prime Mover	\$110,909.10

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council:**

- 1. endorse staff actions in proceeding with the above purchase**
- 2. receive the Plant Replacement report for July 2021.**

**10.12 Rankins Springs Landfill Operations**

WM:DC:TSGDL

Author: Manager Fleet & Town Services

Purpose: To provide Council with information pertaining to the operational requirements of landfills.

**Background**

EPA guidelines for the operation of solid waste landfills container provisions for how Council should operate landfills. Council has put the requirements into effect at Hillston, Goolgowi and Carrathool, both Rankins Springs and Merriwagga are non-compliant. Section 7 of the guidelines provides for how a landfill must be operated including provisions for acceptance of waste, security, record keeping, waste tracking and staff training.

**Issues**

Current operational hours for the three manned landfills are as follows:

## Hillston

Tue: 7.30-10.00 am and 1.00-5.00pm

Wed: 7.30-10.00am

Thu: 7.30-10.00 am and 1.00-5.00pm

Fri: 7.30-10.00 am and 1.00-5.00pm

Sun: 10.00am-4.00pm

## Goolgowi

Tue: 8.00-11.00am

Thu: 8.00-11.00am

Sun: 9.00am-12.00pm

## Carrathool

Thu: 8.00-10.00am

Sat: 8.00-10.00am

Sun: 8.00-10.00am

Opening hours were trialled for three months at these locations and community consultation was undertaken during this period before permanent operational hours were set. A similar process could be undertaken at Rankins Springs prior to any final decision being made. There are also some infrastructure requirements to be completed i.e. gates and fencing to be undertaken.

Should Council agree to any restriction in the operating hours of the landfill consultation with the community is necessary to provide information as to why the changes are being made and to ensure the best solution for the residents is obtained.

**Financial implications**

The capital budget for the current financial year contains \$20,000 for works at the Rankins Springs landfill, this will address any infrastructure requirements.

If Council were to adopt similar operating hours and days to Carrathool the cost to man the landfill for a twelve month period would amount to approximately \$15,000 inclusive of on costs.

**Statutory implications (Governance including Legal)**

The Environmental Guidelines for Solid Waste Landfills and Associated regulation are authorised by the *Protection of the Environment Operational Act 1997*.

**Policy implications**

Nil

**Risk implications**

Legislative non compliance.

**Community Strategic Plan**

Section 2: Infrastructure for a sustainable future.

**Recommendation:**

**That Council:**

- 1. undertake consultation with the residents of Rankins Springs to determine suitable operational hours for the landfill.**
- 2. as a guide consider the following opening hours suitable when holding discussions.**  
**Thu: 8.00-10.00am**  
**Sat: 8.00-10.00am**  
**Sun: 8.00-10.00am**
- 3. make a final determination at the September meeting of Council which will allow for consideration of public consultation.**

**10.13 Development Applications June 2021**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – June 2021

**Background**

Lodgements

Type/No.	Name	Address	Development
DA2021/038	Peter & Dearne Brettschneider	10903 Kidman Way Hillston NSW 2675	Dwelling and Carport
DA2021/039	Craig McKeon	39 Lachlan Street Hillston NSW 2675	Dwelling
DA2021/040	Felicity Jackson	189 High Street Hillston NSW 2675	Short stay accommodation (3 x Manufactured dwellings)
DA2021/041	John & Cherie Mitchell	'Avenal' 5484 The Springs Road Hillston NSW 2675	Recreational Event (Off-road motor racing)
DA2021/042	Tabbita Poultry Pty Ltd	'Allwood' 2245 Tabbita Lane Goolgowi NSW 2652	Livestock Intensive Industry (Poultry Production Facility)
Total Estimated Value Of Works			\$24,366,966.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2021/031	Stephen Shaw	1500 Arcadia Lane Goolgowi NSW 2652	Alteration & addition to existing dwelling	35
DA2021/033	Jeremy & Carly Horne	4-28 Collins Street Hillston NSW 2675	Addition to existing factory building	34
DA2021/034	Paul Brown & Chris Brown	30 Higgins Lane Goolgowi NSW 2652	Dwelling	16
DA2021/036	Walter & Glenyes Henderson	2-2A Byron Street Hillston NSW 2675	Double garage	17
DA2021/037	John & Cherie Mitchell Maxwell & Ruth Irvine	1310 Parkers Road Hillston NSW 2675	Recreational Event (Off-road motor racing)	14
DA2021/038	Peter & Dearne Brettschneider	10903 Kidman Way Hillston NSW 2675	Dwelling and Carport	26

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for June 2021 be noted.**

**10.14 Carrathool Shire Council 7.12 Fixed Levy Plan**

CM:PLA:SCB

Author: Manager Building and Regulatory Services

Purpose: For Council to adopt the amendments to the 7.12 Fixed Levy Plan

**Background**

At the 2021 May meeting Council moved to adopt amendments to the Carrathool Shire Council Section 7.12 (formally Section 94) Fixed Development Levy Plan and placed on public exhibition seeking submissions from the public.

**Issues**

In accordance with the regulation the plan was placed on display with no submissions being received by Council.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act 1993 S161,  
Environmental Planning and Assessment Regulation 2000, clause 28.*

**Policy implications**

Council has the ability to vary the contribution within the parameters of the EPA Act.

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council having placed the Section 7.12 Fixed Levy Plan on display for the required period and having received no submissions adopt the amended Carrathool Shire Council Section 7.12 Fixed Levy Plan.**



**10.15 Accommodation – Rankins Springs**

CP:MAIN:CAR

Author: Planning & Project Officer

Purpose: To provide Council with an update on resolution 1555/16.02.21

Separately Circulated: Rankins Springs Caravan Park Accommodation

**Background**

At the February 2021 meeting of Council it was resolved a report be prepared as to the economic feasibility of accommodation requirements at Rankins Springs – the report is attached to this Business Paper.

**Issues**

Determining demand for accommodation at Rankins Springs has proved difficult as data is hard to find. Several attempts were made to contact owners of the Motel however visits to the site and phone calls did not result in any discussions. Approximation of numbers using the caravan park was determined from revenue source and site fees for the year.

The report examines costs to provide various accommodation units at the existing caravan park and for services to be connected. It also looks at various scenarios for occupancy levels and associated variable costs including upkeep of units in both long term and short term accommodation types.

The current delivery program which effectively concludes with the current Council does not specifically identify the above issues for Rankins Springs, it may be an objective of the future Council's delivery program.

**Financial implications**

Should Council determine to undertake substantial accommodation provisions at any location it will need to allocate a budget to achieve the goal. At present there are no funds identified for this purpose. Grant funds may be considered and if this is the direction Council takes there will be a requirement to provide a sound business case to any funding body for success.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Strategic Theme 3 – Growing and Diverse Economy.

**Recommendation:**

**That Council note the report on accommodation issues at the Rankins Springs Caravan Park.**

**10.16 Finance Report – Statement of Bank Balances – June 2021**

FM:RPT:SR

Author: Director Corporate &amp; Community Services

Purpose: Statement of Bank Balances – June 2021

**Background**

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of June 2021 has now been completed, as shown in the tables below:

<b>Statement of Bank Balances as at 30 June 2021</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for June 2021</b>
<b>Balance As at 1/6/2021 (Consolidated Funds)</b>				<b>\$945,788.30</b>
		<b>Add For June 2021</b>	<b>Total for 1/7/2020 to 30/6/2021</b>	
Rates/Water/Debtor Receipts	\$9,140,176.95	\$638,812.54	\$9,778,989.49	
Investments Recalled	\$17,158,948.22	\$2,123,670.82	\$19,282,619.04	
RMS - RMCC, Block, Repair	\$1,273,922.33	\$1,232,221.46	\$2,506,143.79	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$0.00	\$1,217,719.30	\$1,217,719.30	
RMS - Regional Roads	\$124,854.00	\$0.00	\$124,854.00	
Grant - Roads to Recovery Program	\$668,575.00	\$0.00	\$668,575.00	
FAG - General & Local Roads	\$3,068,669.00	\$3,287,003.00	\$6,355,672.00	
All Other Misc Grant Payments	\$10,983,585.44	\$613,404.59	\$11,596,990.03	
Planning Receipts	\$132,075.00	\$49,694.66	\$181,769.66	
Plant / Property Trade-Ins & Sales	\$551,409.00	\$65,800.00	\$617,209.00	
Other Receipts	\$4,023,472.13	\$581,188.22	\$4,604,660.35	
<b>Sub Total Receipts</b>	<b>\$47,125,687.07</b>	<b>\$9,809,514.59</b>	<b>\$56,935,201.66</b>	<b>\$9,809,514.59</b>
		<b>Add For June 2021</b>	<b>Total for 1/7/2020 to 30/6/2021</b>	
<b>LESS PAYMENTS</b>				
Wages (Net of PAYG & Other Deductions)	(\$4,911,590.18)	(\$1,681,373.69)	(\$6,592,963.87)	
Plant Acquisitions	(\$2,176,594.77)	(\$31,422.28)	(\$2,208,017.05)	
Invested	(\$16,950,000.00)	(\$3,500,000.00)	(\$20,450,000.00)	
Other Creditors Payments	(\$22,556,744.58)	(\$5,332,199.13)	(\$27,888,943.71)	
<b>Sub Total Payments</b>	<b>(\$46,594,929.53)</b>	<b>(\$10,544,995.10)</b>	<b>(\$57,139,924.63)</b>	<b>(\$10,544,995.10)</b>
<b>Cashbook Balance 30/6/2021</b>				<b>\$210,307.79</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 1/6/2021 (CSC's CBA Main Transaction Account)</b>				<b>\$936,583.49</b>
Less Bank Payments				<b>(\$10,291,366.27)</b>
Plus Bank Receipts				<b>\$9,567,852.59</b>
<b>Total As Per Bank Statements</b>				<b>\$213,069.81</b>
Plus Unpresented Deposits				<b>\$588.00</b>
Less Unpresented Cheques				<b>(\$3,350.02)</b>
<b>Reconciliation Cash Book Balance to Bank Statements 30/6/2021</b>				<b>\$210,307.79</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Statement of Bank Balances as at 30 June 2021 and confirm payment of accounts as summarised in the reconciliation statement totalling \$10,544,995.10**

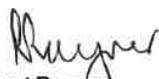
**10.17 Finance Report – Investments Schedule – June 2021**

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – June 2021

**Background**

Carrathool Shire Council Investments - As at 30 June 2021							
Last month (As at 30/4/21)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 31/5/21)	Change
\$510,098.46	CBA	15-Jun-21	0.38%	6 Months	13-Dec-21	\$511,172.60	\$1,074.14
\$530,262.62	CBA	01-Jun-21	0.29%	5 Months	29-Sep-21	\$531,478.88	\$1,216.26
\$502,674.28	CBA	23-Apr-21	0.26%	3 Months	23-Jul-21	\$502,674.28	\$0.00
\$507,733.76	CBA	03-May-21	0.28%	150 Days	30-Sep-21	\$507,733.76	\$0.00
\$501,586.85	CBA	29-Jun-21	0.30%	3 Months	27-Sep-21	\$502,048.58	\$461.73
\$501,068.49	CBA	28-Jun-21	0.32%	4 Months	26-Oct-21	\$501,405.78	\$337.29
\$501,595.62	CBA	01-Mar-21	0.30%	5 Months	29-Jul-21	\$501,595.62	\$0.00
\$500,000.00	CBA	01-Jun-21	0.29%	4 Months	29-Sep-21	\$501,524.66	\$1,524.66
\$501,314.11	CBA	03-May-21	0.27%	120 Days	31-Aug-21	\$501,314.11	\$0.00
\$0.00	CBA	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$504,249.92	CBA	15-Jun-21	0.38%	4 Months	13-Oct-21	\$505,305.94	\$1,056.02
\$501,869.86	CBA	29-Mar-21	0.35%	6 Months	28-Sep-21	\$501,869.86	\$0.00
\$500,000.00	CBA	05-May-21	0.33%	180 Days	01-Nov-21	\$500,000.00	\$0.00
\$508,865.03	Bendigo Bank	04-Jan-21	0.50%	6 Months	04-Jul-21	\$508,865.03	\$0.00
\$95,763.18	Bendigo Bank	03-May-21	0.35%	7 Months	03-Dec-21	\$95,763.18	\$0.00
\$512,932.44	Bendigo Bank	05-Apr-21	0.35%	214 Days	05-Nov-21	\$512,932.44	\$0.00
\$25,046.56	Bendigo Bank	10-Feb-21	0.50%	6 Months	10-Aug-21	\$25,046.56	\$0.00
\$515,304.78	Bendigo Bank	08-Jan-21	0.50%	6 Months	08-Jul-21	\$515,304.78	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,000.00	Bendigo Bank	BD \$500,000 + \$2	0.00%	\$0.00	00-Jan-00	\$0.00	(\$500,000.00)
\$507,678.53	Bendigo Bank	02-Dec-20	0.60%	7 Months	02-Jul-21	\$507,678.53	\$0.00
\$502,684.93	Westpac	28-Jan-21	0.35%	10 Months	24-Nov-21	\$502,684.93	\$0.00
\$0.00	ANZ	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$0.00	ANZ	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$520,331.13	NAB	01-Jun-21	0.22%	90 Days	30-Aug-21	\$520,651.89	\$320.76
\$533,768.20	NAB	02-Apr-21	0.25%	90 Days	01-Jul-21	\$533,768.20	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,739.73	NAB	24-Jun-21	0.20%	90 Days	22-Sep-21	\$501,048.40	\$308.67
\$500,930.83	NAB	27-Apr-21	0.20%	90 Days	26-Jul-21	\$500,930.83	\$0.00
\$502,124.13	NAB	28-May-21	0.22%	90 Days	26-Aug-21	\$502,124.13	\$0.00
\$502,865.57	NAB	16-Mar-21	0.30%	6 Months	16-Sep-21	\$502,865.57	\$0.00
\$568,513.81	NAB	21-Apr-21	0.20%	90 Days	20-Jul-21	\$568,513.81	\$0.00
\$511,928.84	NAB	01-Jan-21	0.41%	7 Months	01-Aug-21	\$511,928.84	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$501,763.04	NAB	01-May-21	0.25%	3 Months	30-Jul-21	\$501,763.04	\$0.00
\$503,319.31	NAB	24-Jun-21	0.20%	90 Days	22-Sep-21	\$503,629.57	\$310.26
\$500,369.87	NAB	20-May-21	0.25%	3 Months	18-Aug-21	\$500,369.87	\$0.00
\$511,908.09	NAB	19-Apr-21	0.30%	151 Days	17-Sep-21	\$511,908.09	\$0.00
\$508,825.10	NAB	30-Apr-21	0.25%	90 Days	29-Jul-21	\$508,825.10	\$0.00
\$514,069.45	NAB	29-Jan-21	0.37%	6 Months	29-Jul-21	\$514,069.45	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$501,147.78	NAB	31-May-21	0.22%	3 Months	30-Aug-21	\$501,147.78	\$0.00
\$533,524.61	IMB	24-Feb-21	0.30%	152 Days	26-Jul-21	\$533,524.61	\$0.00
\$511,215.06	IMB	04-Jun-21	0.21%	91 Days	03-Sep-21	\$511,719.27	\$504.21
\$524,682.23	IMB	19-Feb-21	0.30%	\$150.00	19-Jul-21	\$524,682.23	\$0.00
\$504,329.51	IMB	22-Jun-21	0.22%	182 Days	21-Dec-21	\$504,681.57	\$352.06
\$503,529.97	IMB	23-Apr-21	0.25%	91 Days	23-Jul-21	\$503,529.97	\$0.00
\$507,833.76	IMB	15-Apr-21	0.25%	91 Days	15-Jul-21	\$507,833.76	\$0.00
\$506,211.80	IMB	26-Feb-21	0.30%	151 Days	27-Jul-21	\$506,211.80	\$0.00
\$521,109.88	IMB	BD \$521,109.88 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$521,109.88)
<b>\$22,025,771.12</b>						<b>\$22,513,274.15</b>	<b>\$487,503.03</b>
<b>ON CALL INVESTMENTS</b>							
\$2,181,734.81	CBA	Variable	0.25%	N/A	On Call A/c	\$4,081,828.60	\$1,900,093.79
		Summary Movements On Call Funds				CBA	
		01-Jun-21	Interest			\$93.79	
		During Month	From On Call Funds			(\$1,100,000.00)	
		During Month	To On Call Funds			\$3,000,000.00	
		On Call Funds - Net Change for Month				\$1,900,093.79	
<b>\$2,181,734.81</b>						<b>\$4,081,828.60</b>	<b>\$1,900,093.79</b>
<b>\$24,207,505.93</b>						<b>\$26,595,102.75</b>	<b>\$2,387,596.82</b>
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
				 Robert Rayner Director Corporate Services			

**Analysis – Opening and Closing Balances:**

<b>Investment Type</b>	<b>Opening Balance 1/06/2021</b>	<b>Closing Balance 30/06//2021</b>	<b>Change During June 2021</b>
IBDs	22,025,771.12	22,513,274.15	487,503.03
On Call Funds	2,181,734.81	4,081,828.60	1,900,093.79
<b>Total</b>	<b>24,207,505.93</b>	<b>26,595,102.75</b>	<b>2,387,596.82</b>

**Analysis – Change During Month:**

	<b>Change During June 2021</b>
ADD – Interest Incorporated in IBDs Rolled Over	8,612.91
ADD – New IBDs	1,500,000.00
LESS – IBDs recalled	(1,021,109.88)
ADD – Interest from On Call Funds	93.79
LESS – On Call Funds recalled	(1,100,000.00)
ADD – Funds applied to On Call Funds	3,000,000.00
<b>Total Change for Month</b>	<b>2,387,596.82</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924                      \$25,046.56

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Schedule of Investments as at 30 June 2021.**

**10.18 Western Riverina Libraries Cooperative Agreement 2021 to 2025**

CS:LPIA:WRL

Author: Director Corporate & Community Services

Purpose: To supply information on the Western Riverina Libraries new Cooperative Agreement

**Background**

Western Riverina Libraries (WRL) was originally formed in 1971 as a partnership between Murrumbidgee Shire Council, Jerilderie Shire Council and Griffith City Council (then known as Wade Shire Council) with a view to providing a mobile library to service rural areas and small towns. Later Carrathool Shire Council joined the WRL in 1978, with Narrandera Shire Council and Hay Shire Council also joining the WRL service.

**Issues**

The current agreement for the WRL has expired and a new agreement was circulated to Councils for consultation, amendment and signing. The new agreement covers the next four financial years to 30 June 2025.

The WRL currently provides to the six member Councils the following services:

- Coordination of the shared resources collection
- The integrated library management system software
- WRL website with an online public catalogue of the shared resources collection
- Policies and planning
- Membership records
- Reporting and statistical returns to State Libraries and other stakeholders
- Providing, controlling and managing the mobile library services.

The costs of the service are shared over the six Councils based on population data, and Carrathool's share is 6.6%. Annual budgets are prepared by the WRL in line with all Council's budget periods and discussed at a committee level.

The Management Committee is made up of representatives from all Councils, including a Councillor, the General Manager, Library Managers and a staff representative from each library service. Committee meetings are held in March and October each year and are rotated throughout the Shires as is the Chairpersons position which is rotated every two years.

The cooperative relationship of 43 years between the Councils has provided a number of savings especially in the area of software for collection management and membership records. The ability to enable resources to be shared across the Shires has also benefited all our communities.

Council has signed the agreement for a further four years.

**Financial implications**

Council's contribution to the WRL is currently \$23,500 per annum which includes a \$1,100 payment to the mobile library reserve for future replacement costs.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 1. An inclusive, connected and healthy community

**Recommendation**

**That Council:**

- 1. note the report on the WRL Cooperative Agreement.**
- 2. endorse the of the DCCS in signing the agreement for a further four year period.**

**10.19 Economic Development Unit Report – July 2021**

ED:TOUR:TEP

Author: Economic Development Officer

Purpose: To advise Council of recent activities on interest undertaken by the Economic Development Unit (EDU)

**Background****2021 Council Community Grants**

As previously advised, applications for the 2021 Carrathool Shire Council Community Grants opened on 1 July 2021 and will close on 7 August 2021. A report on all applications received will be prepared for the August 2021 Council Meeting. The Community Grants have been publicised via the usual channels including email databases, Council Corner, Facebook, website and street posters.

**Painting and Pizza Days**

The EDU organised Painting and Pizza Days for local youth in both Hillston and Goolgowi during the school holidays on the 30 June and 1 July 2021 respectively. Transport from other villages was offered if required. Overall, the events were very successful and well attended. The workshops costs were covered by the existing EDU Budget and grant funding.

**Benny Walker Concert and Workshops**

This activity has now been re-scheduled to 3 September 2021, after a postponement due to COVID lockdowns. As previously advised, the EDU, in collaboration with South West Music and South West Arts, has assisted in the holding of the concert in Hillston Hall. The concert will follow school music workshops at Hillston Central School. Benny is a singer songwriter across various music genres including ballads, blues and rock. The concert and workshops are funded through CreateNSW,

**Hillston Memorial Park Gates**

An application to the NSW Government's Community War Memorials Fund to repair, repaint and refit the entrance gates to Hillston Memorial Park is currently being prepared by the EDU. Quotes are being sought from suitable qualified contractors to undertake the work. Applications for Round One close on 26 July 2021.

**Tabbita & Goolgowi Honour Boards**

The restoration work on the boards is now complete. Transport of the boards from the conservancy in Sydney will be arranged once delays due to COVID are overcome.

**Tourism Update**

The EDU has now finalised the design and content for the new VISIT Carrathool Shire brochure. The brochure is currently at the printers and will follow on from the DRIVE and ART Carrathool Shire brochures already in circulation. The VISIT brochure is a revamp of the original Carrathool Visitors Guide produced in conjunction with the Red Dust and Paddy Melons Gallery.

**Melbourne LEISUREFEST Caravan and Camping Trade Show**

As part of Council's membership and participation in the Kidman Way Promotions Committee, the EDU is currently preparing a trade stand for the Melbourne Leisurefest Trade Show in October 2021. The stand will be manned in conjunction with other Kidman Way Councils.

**Financial implications**

Existing EDU budget and grant funding.

**Community Strategic Plan**

This report covers activities in accordance with the following CSP objective:

- 1c. A community where young people are engaged and valued
- 2b. Community infrastructure that is accessible for everyone
- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors



- 3c. Promote opportunities for local economic diversity
- 3d. Support partnerships to achieve positive outcomes for the community

**Recommendation:**

**That Council receive the Economic Development Officer's report for July 2021.**

**10.20 Determination of the Site for the Installation of the 2021 Australia Day Billboard**

ED:PRO:TOUR

Author: Economic Development Officer

Purpose: To assist Council in determining the site for the installation of the 2021 Australia Day Billboard.

Attachment: Photograph of suggested site of billboard, Arial Map of suggested site

**Background**

As previously advised, the Economic Development Unit conducted a competition as part of the 2021 Australia Day celebrations, for a painting from local artists which would be enlarged to a billboard format and erected in a prominent location in the Shire.

The signage featuring the artwork is now completed as a 2.5m x 2.5ms billboard.

The suggested location for the billboard is on the eastern side of the Kidman Way at the southern entrance to Hillston, opposite O'Donnell Street approximately 10 metres south of the industrial building at 30 McGee Street.

Advantages of suggested site:

- Enables clear vision of the billboard for over 100m for motorists entering Hillston from the south on the Kidman Way.
- Provides a unique “entry statement” for the town.
- Allows for photograph opportunities due to the open setting of the location.
- Elevates the aesthetics of the surrounding buildings.

**Financial implications**

All costs of the billboard project (including installation) are covered by a **2021 Covid Safe Australia Day** grant.

**Policy implications**

Nil

**Risk implications**

Installation will be conducted by Council staff after relevant site clearance protocols are carried out.

**Community Strategic Plan**

This report covers activities in accordance with the following CSP objectives:

- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors.
- 3d. Support partnerships to achieve positive outcomes for the community.

**Recommendation:**

**That Council resolve that the 2021 Australia Day Billboard be installed on the eastern side of the Kidman Way in Hillston on the road reserve approximately 10 metres south of 30 McGee Street.**

ATTACHMENT



**11. Committee Reports**

Nil

**12. Closed Council Reports**

**12.1 Hillston Riverbank Stabilisation Project – Tender Award**

CM:TEN:TEN:2021-008

Author: Director Infrastructure Services

Purpose: To award the tender for the construction stage of the Hillston Riverbank Stabilisation Project.

**Background**

Council is asked to consider the Hillston Riverbank Stabilisation Project – Tender Award in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) **Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**

Council is asked to consider this report on the Request for waiver of interest charges in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed pursuant to Section 10A(c) of the *Local Government Act 1993*.**

**12.2 Design & Construct Carrathool Road – 11.5km – Tender Award**

CM:TEN:TEN:2021-009

Author: Director Infrastructure Services

Purpose: To award the tender for the construction stage of the Design & Construct Carrathool Road Project.

**Background**

Council is asked to consider the Design & Construct Carrathool Road – Tender Award in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) **Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**

Council is asked to consider this report on the Request for waiver of interest charges in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed pursuant to Section 10A(c) of the *Local Government Act 1993*.**

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the Merriwagga Community Hall on **Tuesday 17 August 2021** commencing at **10.00am**.