



# ORDINARY MEETING AGENDA

**18 May 2021**

**Hillston District Office  
139-145 High Street, Hillston**

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## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

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## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to protect and promote quality of life in harmony with economic development and environmental sustainability."***

The vision is the long term planning focus of council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE HILLSTON DISTRICT OFFICE ON**  
**TUESDAY, 18 MAY 2021 COMMENCING AT 10.00 AM**

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***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

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**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting    20 April 2021  
Extraordinary Council Meeting    4 May 2021

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

## 8. Mayoral Report

### 8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of recent activity by the Mayor since the April 2021 meeting.

#### Background

On Tuesday 27 April another inspection was carried out of the proposed levee at Wallanthery. The consultant who prepared and submitted the Development Application for the proposal was in attendance. Discussions held were positive and I am hoping for a solution in the near future with some modifications made to the proposal.

At the time of writing this report I am scheduled to attend the RAMJO board meeting at Deniliquin on Wednesday 12 May and a workshop to be held the evening before on the sustainability of the Joint Organisation – I will be able to provide Council with further information at the meeting.

Over the past month our budget cycle has been completed with workshops to address plant, roads and general operations for the coming year. Many thanks to Council for the way in which this was undertaken and I hope for another successful year of providing service to our community.

#### Recommendation:

**That Council note the Mayors report for May 2021 meeting.**

**9. Delegates Report**

Nil

**10. General Managers Report**

**10.1 Ongoing Action from Previous Business Papers**

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

**Background**

**1045/20.08.19 – Hillston Common**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Council continues to lobby for water licence.

**1330/23.06.20 – Investigation of Bore 5 (Hillston) Update**

**Responsible Officer: MWS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council continue to examine options and treatments with Public Health Unit and Department Primary Industry and Environment.	Contract awarded
Council continue to pursue construction funding for a new bore at the location.	Outcome of the study and full report to be presented to the May meeting 2021 for further determination of bore 5.

**1361/21.07.20 – Weed Spraying on Local Roads**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Increase the spraying regimen on local roads this financial year and provide a further report on the outcomes in 2021.	Report July 2021

**1507/17.11.20 – Real Café (Cordatos Building) Restoration**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council re-tender the project in March 2021 for works to be completed by December 2021 under the Local Roads and Community Infrastructure Program Extension.	Request for Tender going out in May 2021.



**1521/15.12.20 – Council Roads - National Heavy Vehicle Regulator Assessment**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Undertake an assessment of Council roads to determine suitability of roads for heavy vehicle use.	Staff assessing report. Workshop and report to June meeting.
Council to make a final determination to nominate roads suitable for heavy access to the National Heavy Vehicle Regulator for inclusion in the approved network in time for the 2021 harvest period.	

**1547/16.02.21 – Lot Size Dwelling Entitlement**

**Responsible Officer:**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Referred to 2021/2022 budget. Estimate of costs being sought.

**1555/16.02.21 – Caravan Parks - Operations**

**Responsible Officer:**

<b>DECISION</b>	<b>ACTION TAKEN</b>
A report be provided to Council as to the economic feasibility of accommodation requirements in Rankins Springs.	Pending

**1615/16.03.21 – Council Policy 99 – Internal Reporting Policy**

**Responsible Officer: DCCS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Place the draft Staff Gratuity Policy on public exhibition for a period of 28 days and adopt the policy if no submissions are received.	Currently on public exhibition.

**Recommendation:**

**That Council note the update on action report for May 2021.**

**10.2 Precis of Correspondence**

GOV:MCCC:AGS

Author: General Manager

Purpose: Matters for consideration by Council

Information Items: 10.2.1 The Hon Melinda Pavey MP – Lake Brewster  
 10.2.2 Bureau of Meteorology – Hillston Radar  
 10.2.3 The Hon Sussan Ley MP – Remote Airstrip Program  
 10.2.4 State Emergency Services

**10.2.1 The Hon Melinda Pavey MP**

Providing a response to Council’s letter regarding the algal bloom in Lake Brewster and surrounding creeks in January 2021.

Also stating action taken by her department to address the issue once identified.

**Recommendation:**

**That Council note the information provided by the Hon Melinda Pavey in regard to algal blooms in Lake Brewster.**

**10.2.2 Bureau of Meteorology**

Informing Council that the weather radar at Hillston is nearing completion and an expected go live time of around mid July is anticipated.

Stating the benefits that will arise from the commissioning of the radar facility which include:

- Wind tracking
- Rain imaging
- Improved storm predictions
- Increased accuracy and reliability of water information

**Recommendation:**

**That Council note the commissioning of the weather radar at Hillston will be mid July 2021.**

**10.2.3 The Hon Sussan Ley MP**

Informing Council they will receive \$149,749 under Federal Governments Remote Airstrip Upgrade (RAU) program for the Hillston Aerodrome.

**Recommendation:**

**That Council note the information provided from The Hon Sussan Ley MP in regard to the Remote Airstrip Upgrade Program.**

**10.2.4 State Emergency Services (SES)**

Advising they are in the process of upgrading trucks to Hillston and Goolgowi units, the proposal is to replace the General Purpose and the medium Rescue Trucks at Hillston and replace the Medium Rescue at Goolgowi.

Also stating they are proposing to undertake electrical works at both locations to enable built in chargers to be installed at both locations to ensure all battery equipment is being charged without needing it to be removed from the vehicle. All cost associated will be met from SES funding.

**Recommendation:**

**That Council note the replacement vehicles are due for Hillston and Goolgowi SES Units and alterations will be made to ensure charging of battery equipment at both locations.**

<b>10.3 Stronger Country Communities Funding Round 4</b>
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GS:PRO:SCCF

Author: General Manager

Purpose: To advise Councillors of the Round 4 funding and guidelines and possible projects.

<b>Background</b>
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As Council is aware the funding round opened on 1 May 2021. The guidelines have been released and as anticipated of the \$100 million available under round four \$50 million has been made available to address “fundamental barriers and promote female participation by delivering and enhancing female sporting facilities, including change rooms”. Councils allocation is \$767,443.

<b>Issues</b>
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Applications are open and close on 25 June 2021. Announcements of successful projects will be made from September 2021. The funding is available to regional Councils and joint organisations, non government organisations, incorporated community organisations and Local Land Councils.

Council staff have considered eligibility under the guidelines and have identified the following projects for Council consideration.

### **Rankins Springs**

Pony Club – a proposal has been brought to Council by the Rankins Springs Pony Club, for an undercover arena, initial estimates would put the project in the vicinity of \$115,000. The club has stated that approximately 70% of the participating members are female – this would possible meet the criterion for classification under the female participation in sport strand.

Rankins Springs Football Club – the club has informed Council that they now have a ladies team that competes within the district competition. They are looking to improve the change room facilities to allow greater flexibility and use by female participants. The club has also asked for some concrete aprons outside the changerooms and toilets and some work to the kiosk window and counter top. An estimate at this stage while quotes are sought is around \$100,000. This also appear to meat the criterion for the female participation stream of the funding.

### **Goolgowi**

Entry Sign Mid Western Highway – as requested previously by Council costs have ben obtained to place a welcome sign either side of Goolgowi on the highway. Estimated cost \$25,000.

Air Conditioning Goolgowi Council Chambers – Area used by the public and display areas within the building have not had functioning air-conditioning for several years. Estimated cost to provide this is \$50,000.

Goolgowi Hall – Substantial works have been undertaken at the Goolgowi hall over the past few years using various grant funding arrangements. There is work scheduled to be completed later this year to address issues with the ceiling of the hall. A proposal has been received from the Hall Committee to repair and line the store room either side of the stage and address lighting with LED lights. Currently no quotes have been received however discussions with the representatives was that any approvals for work by Council would need to be under \$50,000.

Combo Street Goolgowi Footpath – the replacement of the footpath from the Caravan park to the corner of Stipa Street is proposed. This tidies up the area in front of the Club, CWA Rooms and to the Council Chambers.

Goolgowi Recreation Ground – for some time the community have been proposing new amenities at the recreation ground. The amenities block has been included in in SCCF round three leaving only the change rooms to complete the upgrade of the facility. The upgrade may well meet the guidelines for the female participation stream as there are female football teams now competing at the grounds. The approach would be similar to Rankins Springs in that the amenities would be used by both sexes. The anticipated cost is \$250,000.

### Hillston

Hillston – the Hillston pool complex has had significant upgrades recently, the remaining work to be done includes provision of shade sails and removal of low shade shelter \$35,000. Upgrades to the amenities/change rooms – it is anticipated the cost would be in the vicinity of \$100,000, shared equally within the funding stream ie. \$50,000 eligible expenditure under female participation in sport.

Moore Street Flats – Council has four flats in Hillston that are occupied by our senior citizens. The units are in need of work and this activity might be eligible under the program. The proposal is to upgrade the kitchens at a cost of \$60,000.

Lions Park Hillston – upgrade the sprinkler system and bollards around the BBQ area to enhance the opportunity use the recreational facilities at the lake and the skatepark precinct \$40,000.

### Cemetery Projects

Provision of fencing and seating to cemeteries across the Shire. Provision of Headworks at Hillston.

Hillston	\$20,000
Goolgowi	\$20,000
Rankins Springs	\$10,000
<b>Total</b>	<b>\$50,000</b>

### Financial implications

The projects are fully funded when approved by the funding body and the tabular display summarises the proposals:

<b>Stronger Country Communities Fund Round 4</b>			
Total Projects \$767,443			
\$383,721			\$383,721
<b>Female Participation</b>		<b>Suggested Priority</b>	<b>General Stream</b>
	<b>Rankins Springs</b>		
\$115,000	Pony Club	1	
\$100,000	Football Ground	2	
	<b>Goolgowi</b>		
	Entry Signs	5	\$25,000
	Air Cond Council Chambers	6	\$50,000
	Hall	10	\$50,000
	Combo St Footpath	9	\$60,000
\$250,000	Sports Ground Amenities	3	
	<b>Hillston</b>		
\$50,000	Pool Complex	4	\$85,000
	Moore St Units	7	\$60,000
	Lions park	8	\$40,000
	<b>Cemetery Projects</b>		\$50,000
<b>\$515,000</b>	<b>Totals</b>		<b>\$420,000</b>

### Statutory implications (Governance including Legal)

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 2 – Infrastructure for a sustainable future.

**Recommendation:**

**That Council determine a priority list of projects to submit under the Stronger Country Communities Fund Round 4.**

**10.4 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for April 2021

Attachment: Register of Roads Maintenance

**Background**

**Reporting Period 20 March 2021 to 16 April 2021**

The Infrastructure Report is provided for Council's information.

**Maintenance Reporting**

**Local Roads**

Vegetation control by chemical and mechanical means took place after recent rains dependant on weather conditions. Currently the situation is being monitored and further control will be anticipated.

A summary of the capital works and maintenance activities on Council Local Roads is listed below.

<b>Temporary Pavement Repair (m<sup>2</sup>)</b>		<b>Replace Signs (ea)</b>		<b>Roadside Repair (ea)</b>	
Barry's Scenic Road	10	Back Hillston Road	1	Mount Grace Road	5
Boundary Road West	24	Byron Street North	1	<b>TOTAL</b>	<b>5</b>
Erigolia Road	8	Lachlan River Road	7	<b>Maintenance Grading (cl kms)</b>	
Lachlan River Road	36	Loughan Street	1	Lachlan River Road	5.5
Roto Road	340	Merungle Road	11	Mitchells Road	1.5
Shelley Street	8	Molesworth Street	3	Mount Grace Road	4.2
<b>TOTAL</b>	<b>426</b>	Roto Road	1	<b>TOTAL</b>	<b>11.2</b>
<b>Routine Bridge Maintenance (job)</b>		Taylor's Road	1	<b>Gravel Resheeting (m<sup>2</sup>)</b>	
Mount Grace Road	6	Whealbah Road	6	Mount Grace Road	33
<b>TOTAL</b>	<b>6</b>	<b>TOTAL</b>	<b>32</b>	<b>TOTAL</b>	<b>33</b>
<b>Spraying (ea)</b>		<b>Replace Guide Posts (ea)</b>		<b>Inspect Regional &amp; Local Roads</b>	
Mount Grace Road	10	Black Stump Road	2	Booligal Road	1
<b>TOTAL</b>	<b>10</b>	Erigolia Road	12	Lachlan River Road	1
<b>Culverts and Pits Maintenance (Job)</b>		Lachlan River Road	20	Matakana Road	1
Parrs Road	1	Melbergen Road	2	Mount Grace Road	1
<b>TOTAL</b>	<b>1</b>	Munros Road	2	Swansons Road	1
<b>Servicing Signs (ea)</b>		Murrumbidgee River Road	41	<b>TOTAL</b>	<b>5</b>
Merungle Road	13	Vaggs Road	3		
Oxley Avenue	2	<b>TOTAL</b>	<b>82</b>		
<b>TOTAL</b>	<b>15</b>				

**Regional Roads**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )						
Edge Repair (m)						
Mowing/Slashing (ha)			8.9		2	20
Maintenance Grading (cl km)				7.2		
Servicing Signs (ea)			2		5	
Traffic Counters (ea)						

Guideposts		15		25	2	
Inspections (ea)				1		

**TfNSW Road Maintenance Council Contract**

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m2	1,700
A-322	Weed Spraying	m2	
A-421	Service Toilet	each	6
A-428	Service Rest Area	each	22
C-111	Safety Inspection	km	312.46
C-201	Repair Pothole	each	124
C-203	Repair Wearing Surface	m2	
C-204	Minor Pavement Patching	m2	300
C-611	Reinstate Guide Post	each	
C-614	Reinstate Sign	each	5
S-211	Seal Pavement Crack	m2	
S-242	Resheet Shoulder	km	0.3
S-272	Sweep Road Pavement	km	48

**Urban Maintenance**

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/1150			14.5			14.5
Footbridge Maintenance	1200						
Drainage & S/Water	1510						
Sign Maintenance	1610			5	2.5		7.5
Sign Replacement	1620			5			5
Resealing	4000						
Mowing	5100	31.5	77.50	76.5	2	120.5	308
Slashing	5200		4	110.5		50	164.5
Spraying	5300			34.5		3	37.5
Tree Maintenance	5400	9	9.5	86		10	114.5
Tree Removal	5410			6			6
Watering	5500	9.5	15	46		20.5	91
Weeding	5600	20	11.50	25.5		12.5	69.5
Mowing – Stan Peters Oval	5710			24			24
Spraying – Stan Peters Oval	5730			6			6
Watering – Stan Peters Oval	5740						
Weeding – Stan Peters Oval	5750			11			11
Playground Equipment	5800						
Litter Collection	6100	9.5	20	29.5	3	16.5	78.5
Street Sweeper	6200			31.5			31.5
Hand Broom Gutters	6300		16.5	7.5			24
Toilets	6400	17	7.5	35.5	21.00		81

Footpath Maintenance	7100			5			5
Clear Culverts	7100			75.5			
Street Maintenance	7200			3.5		12	15.5
Miscellaneous Items	7500						
Playground Inspection	7510						
Office	7520						
Town Improvements	7530			6			6
Park Furniture/Fences	7540			36.5			36.5
Total Hours per Town		96.5	161.50	681	28.5	245	
Town % of Total Hours							

### **Sewer Maintenance**

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	New Connections	Screen Unit Faults
Hillston	2			1	1		
Goolgowi							
Rankins Springs Sullage							
Totals	2	0	0	1	1	0	0

### **Water Maintenance**

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meters
Hillston	3	2	4	1		
Langtree Bore/Merriwagga/Goolgowi)						
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)		1		1		1
Bunda/Goorawin	1					
Carrathool		1				
Merriwagga Village		1	1			
Goolgowi Village Raw		1				
Goolgowi Village Potable		1				2
Rankins Springs Potable						
Rankins Springs Town Raw	1					
Rankins Springs Rural						
Melbergen						
Total	5	7	5	2	0	3

### **Project Updates**

#### **Hillston Floodplain Management Study**

A draft flood study report is currently on public exhibition. Milestone 3 is due to be completed by 29 July 2021. A flood plain committee meeting is scheduled for early May. This project is currently tracking on schedule.

#### **Hillston Riverbank Stabilisation Project:**

All milestones have been fully claimed to date and the detail design stage of this project has now been acquitted and approved. A grant application has been submitted for the construction phase for the value of \$1,250,000. The construction stage of this project is currently out to tender and closes early May.



**Floodway Construction – Cannards Road, Carnells Road, Pleasant Valley Road**

Quotations for these works have been approved and are to commence in early May. All works are to be executed by the end of June.

**Local Roads & Community Infrastructure Program**

MR368 The Springs Road Upgrade – WIP – Design alignment complete. Good progress has been made to date. Sealing works for the HV Bypass section (approx. 1km) was completed in early April with linemarking to follow in early June. Council are anticipating to complete a further 1.5km of new sealed pavement towards the Mallee Downs end of the Springs Road. The full project is due to be completed by June 2021.

**Groundwater study (Bore assessment)**

The bore condition and hydrogeological assessments are well underway with the assistance of ACS equip Pty Ltd and Reditus Consulting. The overall project is expected to be completed by the end of the financial year. The final report, including findings and proposed actions, will be incorporated into the IWCM strategy which is currently under development by the Public Works Advisory. A full report of the bore assessments will be presented to Council in July.

**Goolgowi Dam De-Silting:**

A trial is currently underway to test the modified pump, tank and pipework in order to commence the Goolgowi dam de-silting work. Works are scheduled to be completed by the end of the financial year.

**Carrathool Road Construction**

Council have been successful with securing \$5m of funding under fixing local roads round 1 (FLRR1). Additionally, funding under Roads to Recovery (R2R - \$500k) and Infrastructure and Community funding (ICF - \$500k) are also included in this project. Stage 1 is now complete (5km – FLRR1). Works are tracking well for the second stage (5km) of this project. The first 2km were sealed in mid-April with a further 2km to be sealed in mid-May. The final 1km will depend on the sealing Contractor availability and subject to weather conditions (unable to seal in cold weather).

<b>Issues</b>
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Nil

<b>Financial Implications</b>
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Nil

<b>Statutory Implications (Governance including Legal)</b>
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Nil

<b>Policy Implications</b>
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Nil

<b>Risk Implications</b>
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Nil

<b>Community Strategic Plan</b>
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Theme 2: Infrastructure for a sustainable future

<b>Recommendation:</b>
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<b>That Council note the Infrastructure Report for April 2021.</b>
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ATTACHMENT

**Register of Local Road Maintenance**

Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)		
2	Alexanders Road	102	24/05/2019	4.00		> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00		1-5 Years Since Last Mtce Grading
6	Altys Road	103	1/07/2019	3.50		1 Year Since Last Mtce Grading
6	Andersons Lane	105	29/10/2019	16.10		Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50		
7	Arcadia Lane	106	29/05/2020	12.00		<b>Road Hierarchy</b>
6	Audrey Lea Road	107	15/08/2019	22.60	1	Regional Roads
6	Avondale Road	108	27/07/2017	4.00	2	School Bus Routes
2	Back Hillston Road	109	18/03/2021	3.00	3	Link Roads
4	Bakers Road	110	9/03/2020	5.00	4	Strategic Link Roads
	Bales Avenue	101	23/10/2019	4.00	5	Collector Roads
2	Bandys Road	204	30/06/2019	2.50	6	Local Roads
6	Barrys Road	112	25/09/2019	5.00	7	Local Roads - Maintenance as Required
4	Barrys Scenic Drive	113	19/05/2020	9.50		
7	Belaley Road	114	20/03/2019	3.58		
7	Berangerine Road	115	15/01/2018	1.00		
4	Billings Road	116	16/10/2019	11.50		
3	Black Stump Road	118	SEALED			
6	Blackgate Road	117	10/10/2019	9.00		
3	Booligal Road	119	15/05/2020	44.90		
4	Boorga Road	120	17/02/2021	8.00		
	Bradys Road	121	SEALED			
7	Bretags Road	122	30/06/2019	12.00		
7	Brewer Road	123	24/07/2018	5.00		
3	Bringagee Road	124	SEALED	0.00		
6	Bunda North Road	125	1/08/2018	1.50		
2	Bunda Road	126	12/03/2020	13.00		
6	Burchers Road	127	15/02/2021	3.00		
7	Burgess Lane	128	NIL	0.00		
2	Cahills Road	129	SEALED			
3	Cameron Road	130	20/03/2020	10.00		
7	Campbell Lane	240	29/08/2017	1.00		
6	Cannards Road	133	28/09/2019	24.70		
6	Carnells Road	132	29/05/2020	6.00		
2	Carrathool Road	134	22/10/2019	7.00		
7	Carrego Lane	135	22/07/2019	9.00		
	Chedburgh Road	136	30/06/2019	1.90		
6	Clare Road	111	12/07/2017	2.00		
7	Coates Lane	137	13/02/2018	1.50		
6	Coombie Road	138	31/08/2017	1.20		
2	Crows Nest Road	139	4/02/2021	13.41		
5	Darts Road	140	25/09/2019	13.14		
6	Dirrung Road	141	4/07/2018	8.50		
6	Dumossa Road	142	22/07/2019	10.00		
6	Eight Mile Tank Road	143	5/09/2019	6.00		
2	Erigolia Road	144	SEALED			
6	Euratha Road	146	31/05/2019	31.90		

## Ordinary Meeting Agenda

7	Five Oaks Road	147	9/01/2018	1.00	2	Parkers Road	210	4/02/2021	9.90
6	Flanagans Lane	148	3/09/2019	7.00	3	Parrs Road	211	2/09/2019	7.00
2	Foys Road	149	27/08/2018	3.00	6	Parlows Road	212	24/05/2016	2.50
7	Gandys Road	150	NIL	0.00	7	Parsons Road	213	12/01/2018	1.20
2	Garrong Road	151	30/06/2019	7.00	7	Paton Road	214	1/02/2010	4.00
7	Girdlers Road	153	30/06/2019	10.00	2	Peters Road	215	4/03/2021	18.00
6	Goorawin East Road	154	28/08/2018	4.00	3	Pintebakana Road	216	9/02/2021	4.40
6	Goorawin Road	155	19/02/2021	8.00	6	Pleasant Valley Road	217	26/05/2020	12.00
5	Greenhills Road	156	28/08/2019	4.00	5	Prestage Road	218	17/05/2017	3.50
6	Grieves Road	157	24/10/2017	2.00	7	Pulletop Road	219	1/03/2018	1.20
2	Gullifers Road	158	20/11/2019	5.00	7	Ravenshaw Road	220	NIL	0.00
7	Gunbar Road	159	5/08/2019	20.50	5	Redbank Road	221	15/08/2019	22.00
7	Halcyon Park Road	160	NIL	0.00	6	Reids Road	222	30/11/2018	5.00
6	Heaths Road	161	6/03/2018	0.80	6	Richards Road	223	16/05/2018	4.20
5	Higgins Lane	162	23/08/2018	4.20	7	Roberts Road	224	NIL	0.00
6	Hillmans Lane	163	23/07/2019	5.20	PRV	Rothdene Lane	242	30/06/2019	0.50
6	Holdens Road	164	24/07/2019	8.00	2	Roto Road	225	25/11/2020	17.00
6	Huxleys Road	165	18/07/2019	13.00	6	Ryans Road	226	30/06/2019	4.00
2	Ilkadoon Road	166	8/05/2019	14.50	6	Saleyard Lane	194	12/08/2015	3.00
6	Jardines Road	167	9/10/2019	11.00	6	Sawmill Road	227	12/09/2019	2.00
6	Jennings Road	168	29/08/2019	7.00	6	Schmetzers Lane	228	25/09/2017	1.90
6	Johnstons Road	169	28/10/2019	1.00	2	Schneiders Road	229	5/02/2021	4.70
5	Jones Road	170	26/09/2019	6.50	6	Simpkins Lane	231	30/07/2019	2.00
6	Killara Road	171	3/07/2019	2.31	6	Sloanes Road	232	5/09/2019	8.00
6	Kites Road	172	14/05/2020	6.60	6	Smith Road	267	SEALED	
2	Lachlan River Road	173	24/03/2021	5.50	7	Square Well Lane	233	28/10/2016	2.20
2	Langtree Road	174	6/08/2019	13.00	7	Stackpoole Road	234	22/08/2018	7.00
2	Lowlands Road	175	19/12/2019	34.20	7	Stewarts Lane	235	19/07/2018	4.00
6	Luelfs Road	176	9/08/2019	12.00	6	Streats Road	236	19/09/2019	8.00
2	Mallee Downs Road	177	22/07/2019	9.32	6	Swansons Road	237	29/08/2018	4.00
7	Mallee Point Road	178	23/11/2017	1.50	5	Taylors Road	238	19/04/2021	6.00
6	Matakana Road	179	26/11/2020	10.41	6	The Bluff Road	239	4/09/2019	1.00
2	McDonalds Road	180	25/07/2019	12.67	6	Trida Road	241	18/11/2020	15.00
7	McGills Road	181	23/08/2010	1.00	6	Tjysons Road	243	11/07/2019	1.50
7	McKays Road	182	3/10/2019	2.00	7	Vaggs Road	244	30/07/2019	7.70
	McKenzies Lane	183	NIL	0.00	6	Wearings Road	245	11/07/2019	7.00
2	McKinley Road	184	11/03/2021	4.70	6	Wakefield Road	246	10/07/2019	15.30
2	McMasters Road	185	17/02/2021	2.00	2	Wallanthery Road	247	17/09/2019	30.82
7	McRaes Road	186	24/01/2018	4.00	7	Wandella Road	248	NIL	0.00
2	Melbergen Road	187	16/03/2020	5.00	7	Wantwood Road	249	15/11/2017	1.00
	Mena Road	266	20/03/2012	1.00	6	Warburtons Lane	230	30/06/2019	4.26
6	Merri Road	152	25/11/2019	32.60	6	Watkins Road	250	2/07/2019	4.50
5	Merriwagga Road	190	4/11/2019	2.50	7	Watsons Road	251	8/11/2016	6.50
4	Merrondale Lane	188	10/09/2019	7.00	6	Weavers Road	252	15/10/2019	9.00
6	Merungi Road	191	18/07/2019	12.00	6	Wee Elwah Road	253	21/11/2019	24.10
2	Merungle Road	192	10/12/2019	10.50	6	Wells Road	254	4/07/2019	17.00
7	Mitchell Track	189	23/11/2017	4.50	7	Wests Road	255	27/05/2020	5.00
2	Mitchells Road	193	22/03/2021	1.50	4	Whealbah Road	256	29/05/2020	56.00
6	Monia Gap Road	202	1/03/2018	2.50	6	Whitton Stock Route R	257	16/09/2019	24.00
7	Moores Road	195	11/09/2018	4.00	7	Wild Horse Tank Road	258	30/08/2019	3.00
2	Motts Road	196	8/02/2021	4.00	6	Wiltshires Road	259	10/07/2019	10.00
4	Mount Bingar Road	197	30/06/2019	21.50	5	Wollarra Road	260	27/11/2020	33.10
3	Mount Daylight Road	198	1/08/2018	2.10	7	Wongalea Road	261	16/04/2019	22.50
5	Mount Grace Road	145	25/03/2021	4.70	6	Woods Lane	262	24/09/2019	5.00
7	Muirheads Road	199	4/02/2021	4.00	7	Wrights Lane	263	NIL	0.00
4	Munros Road	200	30/09/2019		7	Youngs Road	264	23/07/2019	2.30
3	Murrumbidgee River Ro	201	SEALED						
6	Nancarrow Lane	203	1/06/2019	4.00					
	Norwood Lane	205	2/02/2021	2.40					
6	OBriens Road	206	4/10/2017	2.50					
7	ODonnells Road	207	20/03/2018	4.00					
6	OKeeffes Road	208	23/09/2019	8.00					
7	Old Gunbar Road	209	25/07/2019	9.50					

**10.5 Flood Damage 2019 - Update**

GS:PRG:NDRDAMFLDEVNT2019

Author: Director Infrastructure Services

Purpose: To update Council on the progress of the 2019 flood damage rehabilitation works.

Attachment: Council’s DRFA Dashboard and Progress Map

**Background**

Following heavy rainfall over the Easter break and up to the 7th May 2019, Council incurred a lot of damage to their road assets from gravel section wash-outs to loss of road formation, heavy rutting and road inundation, to name a few. Following many road site inspections, it was evident that Council would require emergency financial assistance.

Under the new Disaster Relief Funding Arrangements (DRFA) guidelines, Council activated a disaster by contacting the Office of Emergency Management (OEM). Council engaged a consultancy firm who specialise in flood damage assessment. Prior to the Christmas shutdown, and following numerous negotiations with TfNSW, Council were officially awarded funding in the region of \$8.4m. Both Council personnel and Contractors will undertake the works which has a deadline of March 2022.

**Issues**

Council have progressed well with their portion of works. Symal were awarded the tender for the contractor’s portion of the works with McKeown earthmoving engaged as Symal’s sub-contractor. The Contractor commenced in early April in the north of the Shire on Lowlands Road and are currently progressing well on Mossgiel Road. Following the completion of Mossgiel Road, the Contractor plans to move onto repairing Merungle Road and the surrounding roads of Darts, McMasters and Dirrung.

The Contractor has mobilised a 2nd works team with restoration works to occur on Parkers and Mitchells Road respectively. From there they will work their way south, working on roads that branch off Back Hillston Road prior to completing Back Hillston Road itself.

A site meeting was also conducted to incorporate Carnell’s, Cannards and Pleasant Valley Way causeway constructions into their scope. Works on these causeways are set to commence early May with a program deadline of June 2021. Some of the causeway construction falls under flood damage (Cannards Road - \$20,000) while the remainder of the works will be paid for under Roads to Recovery funding. The quote received for the construction of the three (3) causeways is in the region of \$310,000.

The total works claimed to date are outlined as follows:

Submission	Claim	Amount
Emergency Works		\$110,290.04
Immediate Reconstruction Works		\$55,409.73
Reconstruction Works	April 22 – Sub 1	\$150,013.18
	April 22 – Sub 2	\$190,592.39
	April 22 – Sub 3	\$253,559.50
	Total	\$759,864.84

The following list outlines the works planned over the next 3 months:

Road Asset	Comments
Melbergen Road	Council Works
Parr's Road	Council Works
Merungle Road	Contractor Works (Team 1)
Darts Road	Contractor Works (Team 1)
McMasters Road	Contractor Works (Team 1)
Dirrung Road	Contractor Works (Team 1)
Greenhills Road	Contractor Works (Team 1)
McRae's Road	Contractor Works (Team 1)
Carrego Lane	Contractor Works (Team 1)
Cameron Road	Contractor Works (Team 1)
Parker's Road	Contractor Works (Team 2)
Mitchells Road	Contractor Works (Team 2)
Redbank Road	Contractor Works (Team 2)
Huxley's Road	Contractor Works (Team 2)
Back Hillston Road	Contractor Works (Team 2)
Vearings Road	Contractor Works (Team 2)
Wells Road	Contractor Works (Team 2)
Pintebakana Road	Contractor Works (Team 2)

Following discussions with the Project Management team and the Contractor, a project completion date is currently set for December 2021. Council have also agreed in principal with the Contractor of a rate of \$1,350 per kilometre for maintenance grading (out of scope works). The out of scope works will be completed concurrently with the flood damage works on each road.

Council is working closely with the community to be certain there is as little interruption as possible for road users, especially during the harvest seasons. BEC are managing the project well and there are no concerns or complaints to date. Attachment DRFA PM Dashboard and DRFA Progress Map outlines the progress in more detail.

**Financial implications**

The aforementioned projects are reimbursed from the Australian Government Office of Emergency Management (OEM). Councils co-contribution for this event was \$24,180. Council can only make claims for each asset based on actual expenditure only.

The causeway constructions at Carnell's, Cannard's and Pleasant Valley Way are covered under the roads to recovery program.

Out of scope works have been agreed to in principal at a rate of \$1,350 per kilometre. These works will be funded from Councils maintenance budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

All flood damage is to be completed by March 2022.

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

**Recommendation:**

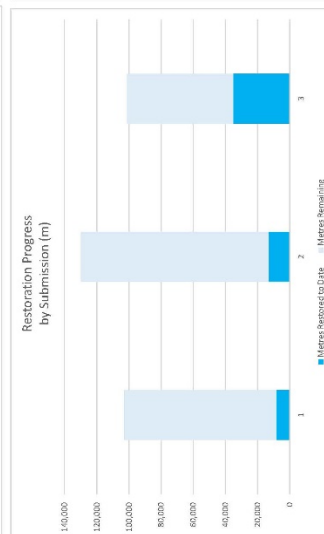
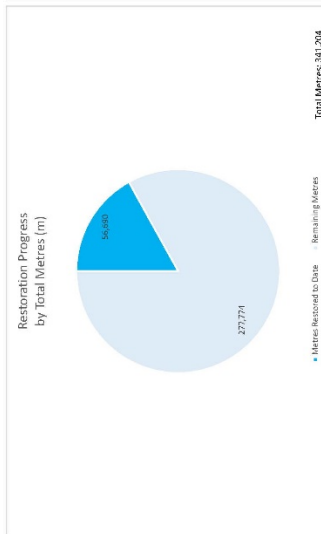
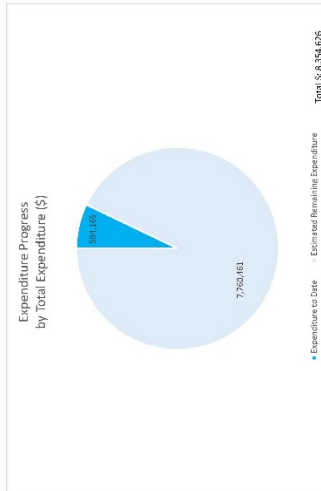
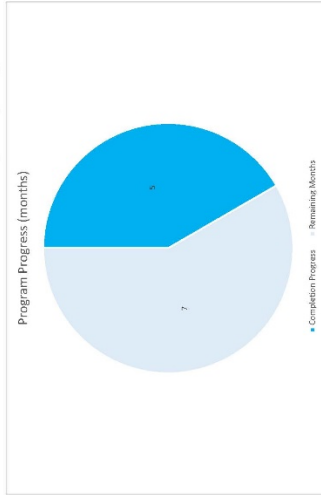
**That Council note the progress of the 2019 flood damage rehab works.**

ATTACHMENT

**Carrathool Shire Council DRFA - Reconstruction Works Progress Dashboard**



Report No. 3  
 Project No. 7201  
 Date: 16/04/2021  
 Council: Carrathool Shire Council  
 Event: AGRN 859, Carrathool Floods  
 Administering Body: Transport for New South Wales



Progress Summary	
Restoration Expenditure Program	16,952%
Submission	7.11%
Program	41.64%

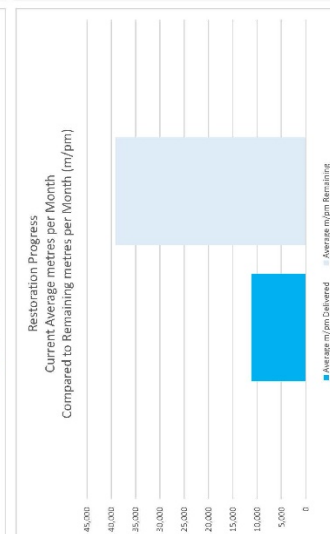
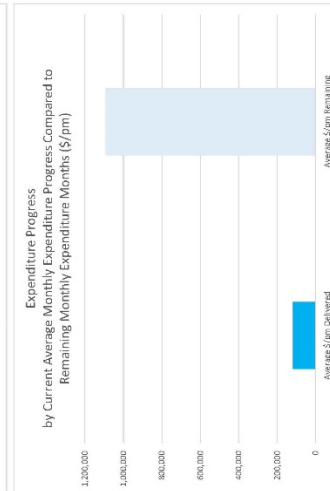
Progress Summary per Submission		
Submission	Metres	Expenditure
1	10.5%	6.04%
2	10.5%	6.04%
3	34.65%	9.35%

**ISSUE REPORT:**

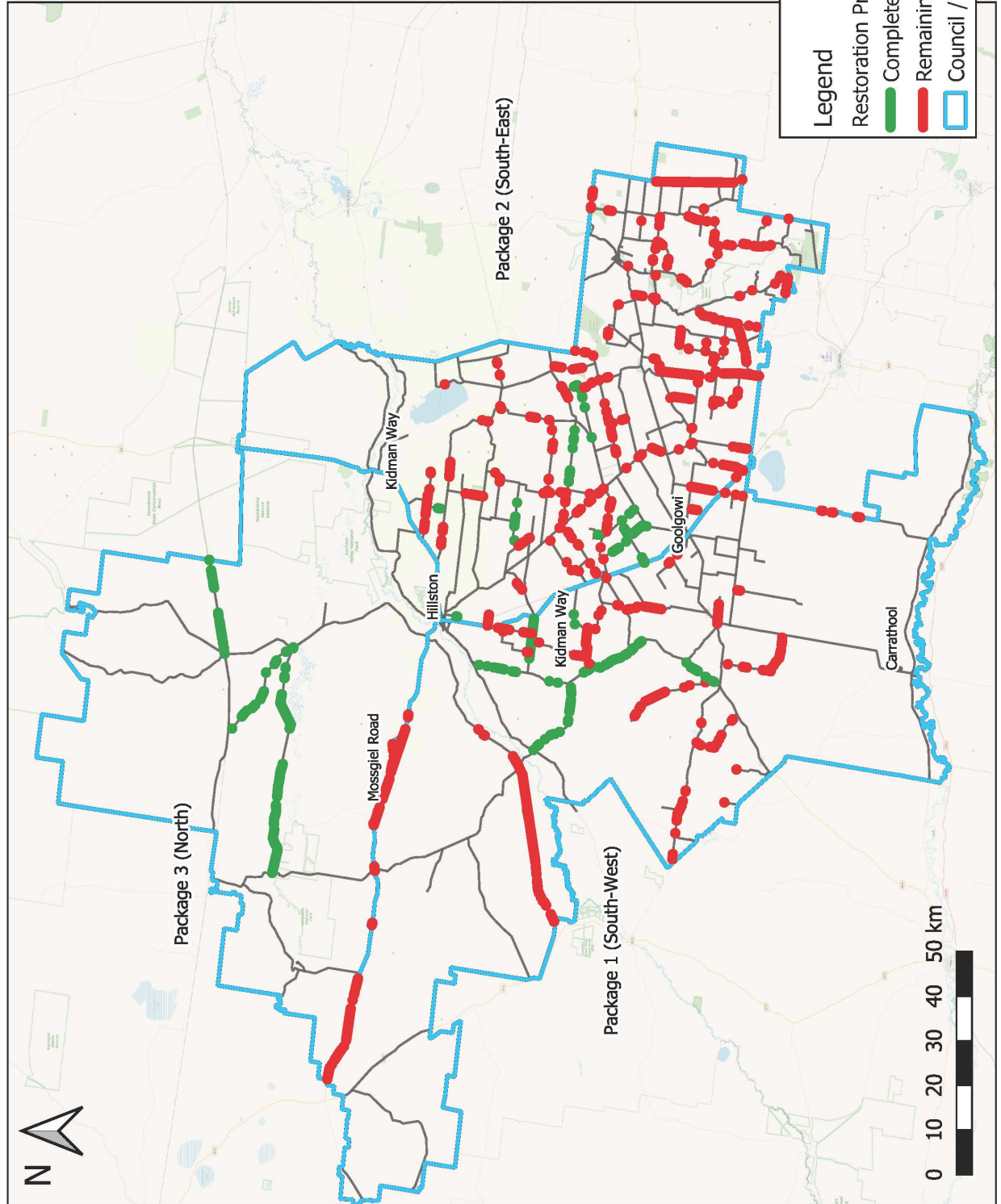
- Carriage to gravel neither located in midsection of Matakana Road has caused degradation of road surface. Road to be graded back, and signed to maximise safety.
- Note that at first three projects appears to be behind on program, but progress will significantly speed up as Contractors progress. This is illustrated in the bottom two charts.
- Note that m/pm (bottom left chart) appears higher than \$/pm (bottom right chart), because Council is yet to receive a first invoice from the Contractor.

**POTENTIAL RISKS**

- Damage to roads caused by carriage of material. To be mitigated by careful programming and monitoring. Contractors have been made aware during Pre-Start meeting.



Progress Map - 7201 Carrathool Shire Council, AGRN 869; Carrathool Floods - 22 April Onwards.



**10.6 Plant Report**

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 5 May 2021

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
2066	288,291 kms	Hino Water Tanker	Fabricate new anchor plates for securing tray body to chassis and fit.
5578	14 yrs old	6" Selwood Pump	Replace pump drive coupling and drive plate.
3057	9 yrs old	Lonking Wheel Loader	Replace blown hydraulic hose and replace universal joint on tailshaft.
4025	7 yrs old	Industrial Caravan	Repair water leak in roof and rewire electrics.
4531	10 yrs old	Multipac Padfoot Roller	Replace air conditioning belt and clean out evaporator and condenser, re-test air conditioning.
2563	17 yrs old	3000 lt Fuel Trailer	Replace wheel bearings and seals on left hand rear axle.

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Plant Report for April 2021 be received.**



**10.7 Plant Replacement**

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for April 2021

**Background**

The following vehicles were replaced during April as per the adopted replacement schedule for 2020/2021.

**Plant No. 1851 Nissan Navara 4x4 Dual Cab Utility (40,000kms) – Manager Infrastructure Services**

Budget \$7,016.80 under 2020/21 budget estimates

		<b>Amount \$ (excl GST)</b>	<b>Amount \$ (incl GST)</b>
<b>Successful Supply</b>			
Lanham Ford	Ford Ranger XL 4x4 Dual Cab Utility	41,304.66	45,435.12
<b>Successful Purchase</b>			
Valley Motor Auctions		36,685.45	40,354.00
<b>Changeover cost (after GST adjustment)</b>		<b>\$4,619.20</b>	

**Plant No. 1324 Toyota Kluger 4x2 Wagon (40,000kms) – Manager for Water and Sewer**

Budget \$9,132.36 under 2020/21 budget estimates

		<b>Amount \$ (excl GST)</b>	<b>Amount \$ (incl GST)</b>
<b>Successful Supply</b>			
Owen Toyota	Toyota Rav 4 4x2 Wagon Hybrid	32,916.91	36,208.60
<b>Successful Purchase</b>			
Valley Motor Auctions		34,867.27	38,354.00
<b>Cash back to Council (after GST adjustment)</b>		<b>\$1,950.36</b>	

A replacement Toyota Kluger or equivalent type vehicle has a current supply delay of approximately 6 – 8 months, so it was decided to purchase a Rav 4 Hybrid because of the excellent resale value.

**Plant No. 1323 Toyota Rav 4 4x2 Hybrid Wagon (40,000kms) – Economic Development Officers Vehicle**

Budget \$132.18 Cash back

		<b>Amount \$ (excl GST)</b>	<b>Amount \$ (incl GST)</b>
<b>Successful Supply</b>			
Owen Toyota	Toyota Rav 4 4x2 Wagon Hybrid	32,916.91	36,208.60
<b>Successful Purchase</b>			
Valley Motor Auctions		34,867.27	38,354.00
<b>Cashback to Council (after GST adjustment)</b>		<b>\$132.18</b>	

**Plant No. 1327 Toyota Camry Hybrid Sedan (40,000kms) – General Managers Vehicle**

Budget \$733.48 under 2020/21 budget estimates

		<b>Amount \$ (excl GST)</b>	<b>Amount \$ (incl GST)</b>
<b>Successful Supply</b>			
Owen Toyota	Toyota Camry Ascent Hybrid Sedan	28,588.62	31,447.48
<b>Successful Purchase</b>			
Valley Motor Auctions		34,867.27	38,354.00
<b>Changeover cost (after GST adjustment)</b>		<b>\$5,539.52</b>	

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Plant Replacement report for April 2021 be received.**

**10.8 Town and Village Capital Expenditure Update**

FM:BUDGT:REV

Author: Manager Fleet and Town Services

Purpose: To update Council on the town and village capital expenditure.

**Background**

Council undertakes town and village asset construction and replacement projects every year as part of its capital works program.

Town and village construction projects include landfills, parks and gardens, footpaths, kerb and gutter, cemeteries, and aerodromes.

The capital works program includes the construction of new assets or assets that may need replacing or upgrading. These projects improve safety, security and quality while meeting all legislative and compliance requirements.

**Issues**

A summary of the completed projects to date are as follows:

Projects	Budget \$K	Cost \$K	Remaining \$K
<b>Landfills</b>			
Hillston – new cell, fencing, security cameras	15,000	3,670	11,370
Goolgowi – new fencing and security	20,000	2,571	17,000
Rankins Springs – new cell and remediation	85,000	45,000	40,000
Carrathool – new cell and remediation	50,000	14,000	36,000
<b>Depots</b>			
Hillston	15,000	16,950	-1,950
Goolgowi	35,000	33,000	2,000
<b>Parks &amp; Gardens</b>			
<b>Hillston</b>			
Burns Street Fence (waiting on contractor)	10,000		10,000
Watering system High St (Gardens near club)	20,000	19,500	500
Tree Line approaches	20,000	19,300	700
Stan Peters Oval improvements	50,000	46,000	4,000
Centre Garden Upgrades	5,000	1,300	3,700
Park Furniture (Global)	20,000	18,000	2,000
Newtown park watering system and fence	15,000	13,000	2,000
<b>Goolgowi</b>			
Park Watering system	15,000	8,000	7,000
<b>Rankins Springs</b>			
Recreation Ground	5,000	7,900	-2,900
Cemetery	10,000	7,000	3,000
<b>Merriwagga</b>			
Parks Sprinkler Upgrades	12,000	11,000	1,000
<b>Carrathool</b>			
Park Sprinkler Upgrades	20,000	18,500	1,500
Sports Ground and Buildings	30,000	18,000	12,000
<b>Miscellaneous</b>			
Goolgowi Aerodrome reshape airstrip	45,000	0	45,000
Footpath replacement Moore St (near school)	20,000	18,000	2,000

Other footpath replacements projects are covered by external grants ie. Rankins Springs and Goolgowi.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future

**Recommendation:**

**That Council note the update on the town and village capital expenditure.**

**10.9 Request to go to Tender – Fixing Local Roads Round 2**

WS:LIA:RM

Author: Director Infrastructure Services

Purpose: To request approval from Council to go to tender for the construction of pavement on Carrathool Road

**Background**

The Fixing Local Roads (Round 2) Program is a \$691 million NSW Government and Commonwealth program to be delivered over five years. Fixing Local Roads is a grant-based program where councils can apply for funding to repair, patch, maintain and seal priority local council roads. This will assist councils in significantly reducing their local roads maintenance backlog.

Over the month of April, Council received notification from the office of Paul Toole, Minister for Regional Transport and Roads that it was successful in securing \$1.74 million of round two (2) funding for the pave and seal of Carrathool Road. Council are committed to a funding co-contribution to the project (\$580,000) totalling \$2.32m.

**Issues**

Under the funding conditions, the project requires to be delivered within two years of the announcement and must commence within 6 months of the notification of funding. Council are currently committed to various road projects throughout the Shire over the coming months and do not have the capacity to deliver this project. It would be in Councils best interest to go to the market for a design and construct (D&C) tender.

The project will be located at the south end of the Shire incorporating the Murrumbidgee River Road intersection upgrade. The pave and seal project will involve the following:

- Sealing and rehab of an existing pavement
- Culvert replacement
- Road widening
- Intersection realignment and upgrades
- Improve safety of curves.

**Financial Implications**

Councils apportionment cost for the project is currently estimated at \$580,000.

**Statutory Implications (Governance including Legal)**

*Local Government Act 1993 Sec 55*

*Local Government (General) Regulation 2005- Regulation 166, Regulation 167*

**Policy Implications**

In line with Council's Procurement Policy 137

**Risk Implications**

Upgrading of the Carrathool Road to a new pave and seal will assist councils in significantly reducing their local roads maintenance backlog, and improve the safety of the road corridor.

**Community Strategic Plan**

Theme 2 - Infrastructure for a Sustainable Future.

**Recommendation:**

1. that Council select the open tender method in accordance with clause 166a of the *Local Government (General) Regulation 2005*.
2. a report be provided to Council with a summary of tenders.

**10.10 Bore 5 - Condition and Hydrogeological Assessment**

WS:MAINT:BORES

Author: Manager Water & Sewer

Purpose: To provide information to Council on Bore 5 findings and options available to determine an outcome for its use.

Attachment: Options to secure additional bore water supply for Hillston  
Potential future groundwater development areas

**Background**

Council currently has two operational bores for Hillston township, Bore-2 (Waterworks) and Bore-4 (Aerodrome).

During the 2011/12 financial year, Council constructed an additional bore (Bore-5) adjacent to the Lachlan River Road. The intention was to make Hillston town drought resilient and provide backup to the existing town water supply to cater for future town growth, as well as increase in water demands.

Bore-5 has had a consistent water quality issue since it was commissioned in May 2011. Several attempts (via CCTV inspections, chemical clean, high velocity jetting, flushing, water sampling, testing and screen alterations) were made in consultation with DPIE (Department of Primary Industry & Environment), to address the water quality issues and were unsuccessful.

Council has also approached NRAR (Natural Resources Access Regulator) to investigate the possibility of changing the licence use of Bore-5 to use for other purposes. A response on this is currently pending.

**Issues**

Council has undertaken bore condition and hydrogeological assessments to determine the long-term viability of the current bore supplies under the IWCM Strategy (Integrated Water Supply Management).

Some of the highlights of this report are outlined below:

- 1) Bore-2 and Bore-4 have sufficient capacity to meet the TWS demand (without Bore-5) for the structural life of the bore (at least 15-30 years) during "worst case" prolonged drought conditions (after pump alteration and minor rehabilitation works).
- 2) Consider that if Bore 2 or Bore 4 fail (which is unlikely within 15-30 yrs.), funds should be made available to replace them within one (1) year.
- 3) The licence allocation of Bore-2 and Bore-4 is more than 2.5 times the town average water demands, Council has more than sufficient water allocation if the Hillston town grows.
- 4) Structurally, each of the bores (Bore-2 and Bore-4) have a life expectancy of >15 years, subject to ongoing preventative maintenance.
- 5) Ground modelling results suggest that there is potential for approval of additional bore(s) within the deeper aquifer, subject to location (see attachment 2), extraction volume, and further assessments by relevant authorities.
- 6) In the event of an additional bore(s) approved and installed by Council for TWS, the extra volume will have to be acquired through the water market if the existing allocation is inadequate.
- 7) The Lower Lachlan groundwater source has been fully allocated (with 0% unassigned water).

- 8) Consider the possibility of using Bore-5 for non-potable TWS purposes (pending NRAR approval).
- 9) The headworks on Bore-2 and Bore-4 do not meet NSW Health or DPIE endorsed guidelines and are required to be rehabilitated, including minor pump and casing maintenance works.

The current and future water extraction capacity of the Hillston bores are outlined in the following table:

	<b>Bore-2 (Water works)</b>	<b>Bore-4 (Aerodrome)</b>	<b>Comments</b>
	ML/Year	ML/Year	
Bore Licence Extraction limit	650	600	
Bore Maximum Capacity (2021)	1103	1892	<ul style="list-style-type: none"> <li>• With current pump and bore configuration.</li> <li>• With no further decline in groundwaters.</li> </ul>
Council Current Water Allocation	1600		
Long-term average water demand for Hillston Town	438		
Bore maximum yield by the year 2050	789	2150	<ul style="list-style-type: none"> <li>• Under Worst case scenario with consistent continued declining groundwater level trends.</li> <li>• Pumps to be lowered to maximum depth.</li> <li>• May require higher capacity pumps if depths increase.</li> </ul>

In short, and based on current findings, Council has excellent capacity for water extraction from bore 2 and bore 4, well into the future. The information is based on worst case scenario and based on aquifer levels dropping by the year 2050.

It should be further noted that with the current development of the Integrated Water Cycle Management System (IWCM), it will incorporate a third (3<sup>rd</sup>) bore for the Hillston Township. If a third bore is constructed by Council (location to be determined) it may be 90% funded under the Safe and Secure Water Program (SSWP).

The condition and hydrogeological assessment report findings suggest the following causes for Bore-5 water quality issues:

- i) Different geological alluvial system compared to Bore-2 and Bore-4.
- ii) Improper or incomplete well development (due to the aperture size)
- iii) Absence of back-flow protection, sump and endcap.

Several potential options to address the water quality issue have been identified, each with their limitations, associated costs and effectiveness. These options are circulated as a separate attachment to aid with Councils decision outcome for the use of Bore-5.

### **Financial implications**

A co-contribution will be required under any funding stream from the State or Federal Government if options to construct a new bore or treatment is chosen.

For any other options, Council may need to allocate funds from the Water & Sewer reserve.

**Statutory implications (Governance including Legal)**

Australian Drinking Water Guidelines (ADWG)  
Public Health Act and Legislation.

**Policy implications**

Nil

**Risk implications**

Bore water quality is essential to avoid unnecessary health issues to the public.

**Community Strategic Plan**

Theme 2: Infrastructure for a sustainable Future

**Recommendation:**

**That Council:**

- 1. note the interim report of the bore assessments to date.**
- 2. determine the usage of Bore-5 based on the information provided.**



ATTACHMENT

Options to secure additional bore water supply for Hillston town

Options	Solution	Description	Pros	Cons	Cost Estimate	Chance of Success
1	Do Nothing	Use the bore for non-potable purpose (road works, irrigation etc.)	Minimal works or capital investment required.	Not suitable for potable town water supply. Minimal ongoing operational cost.	\$30-40k	NA
2	Discharge Period Management	Discharge initial pumping water to storm water until water quality reach suitable drinking water guideline values.	Capital investment required to setup the system. Water quality monitoring and pump management system required.	Required location to pump discharge water. Huge Water losses by discharging water to storm water. Water quality likely to be remain not suitable for town water supply.	\$80K	80%
3	Reduce Discharge Rate	Pumping at a reduced extraction rate may minimise the entrainment of fine particles causing the turbidity.	Likely to get good quality water at lower rate.	Ongoing operational cost. Bore yield may be reduced by 50%. A Small pump unit required. May need to operate other bores in parallel to meet town demands.	\$40-50K	70%

4	Redevelopment of Bore-5	Redevelop for extended period including suitable chemical treatment.	Minimal bore structural works required. No reduction in bore yield. No further treatment or management require.	Extended period (weeks) require to redevelop the bore. May require multiple attempts to redevelop.	\$100-150K	70%
5	Option-4 plus installation of Sump and End Cap	Install sump and endcap prior to redevelopment works	Minimal bore structural works required. No reduction in bore yield. No further treatment or management require.		\$150-200K	80%
6	Option-4 plus new gravel pack and screen within the current screened zone	Installation of pre-packed designed screen and re-development works.	Ensure that all sections of the screen have a suitably size gravel pack.	Current screen aperture size and partially develop natural pack may have a negative influence on the development of the designed gravel pack.	\$150-200K	75%
7	Filtration treatment system	Combination of Sand filtration units/ ionic media/ Coagulation/Flocculation	Relatively low maintenance and monitoring. Bore yield can be maintained for right sized treatment unit.	Ongoing operational cost. Require system to safeguards against water quality breach.	\$150-300K plus \$20-40K/ year operational maintenance	90-95%
8	Reverse Osmosis Treatment System	Appropriately design RO treatment system and related assets	Ensure best water quality.	Significant capital, operational and maintenance costs. Requires water holding storage tanks to feed RO plant.	\$300-500K plus \$25-75K/year operation maintenance	100%

9	New Bore	Design, Drill, install, construct and development of new bore.	Can be completed to optimal standards.	Iron and manganese from the alluvial aquifers may pose increased treatment difficulties and additional pre-treatment requirements. If positioned at the same location, new bore may have similar turbidity issues due to other unknown factors. Significant capital cost.	\$300-400K	90%
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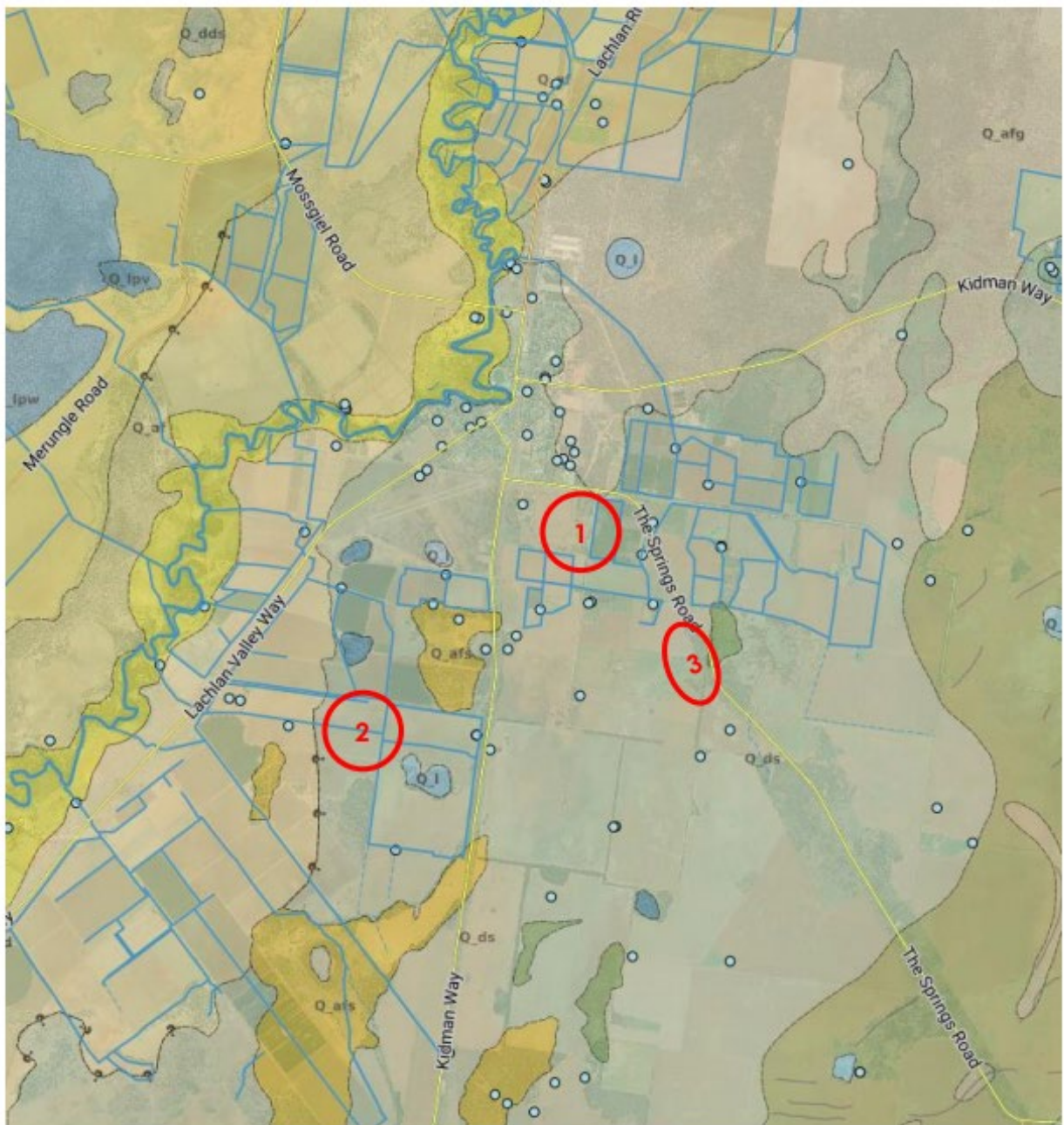


Figure 4: Potential Future Groundwater Development Areas

**10.11 Development Applications April 2021**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – April 2021

**Background**

Lodgements

Type/No.	Name	Address	Development
DA2021/028	Matthew & Penelope Headrick	23 Bunyip Street Goolgowi NSW 2652	Carport
DA2021/029	Crown Lands	Carrathool Racecourse 4261 Carrathool Road Carrathool NSW 2711	Detached awning
DA2021/030	Paul Rennie	'Moora Farm' 2151 Lachlan River Road Hillston NSW 2675	Addition to existing 'Farm Shed' Building & Reclassification of existing 'Farm Shed' Building to a 'Farm Building'
Total Estimated Value Of Works			\$900,000

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2021/015 Modify	Ronald Finch	'Selby' The Springs Road Rankins Springs NSW 2669	Subdivision	47
DA2021/030	Paul Rennie	'Moora Farm' 2151 Lachlan River Road Hillston NSW 2675	Addition to existing 'Farm Shed' Building & Reclassification of existing 'Farm Shed' Building to a 'Farm Building'	5

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for April 2021 be noted.**

**10.12 Amendments to Carrathool Shire Council Section 7.12 Fixed Levy Plan**

CM:PLAN:DSCBP

Author: Manager Building and Regulatory Services

Purpose: For Council Determination

Attachment: Copy of current 7.12 Fixed Levy Plan

**Background**

On 1 March 2018, changes were made to the Environmental Planning and Assessment Act 1979 (EP&A Act). As a result of the amendments, the previous Manager of Building and Regulatory Services referred the former Section 94A Development Contribution Plan to Council to make changes to the clause and section numbers in accordance with the amended EP&A Act.

Whilst the changes made were as a result of the new legislative requirements, no changes or thought was given to the monetary contribution amounts in Section 8 of the Plan. In addition, no changes were made to Schedule3-Works Program of the Plan which details the breakdown of the amounts that are to be expended on public infrastructure works throughout the LGA.

**Issues**

As the Council would be aware, some of the public infrastructure works listed in Schedule 3 of the Plan have been completed. This is the result of Council receiving significant external funding from both the Federal and State Governments over several years.

Council staff have reviewed the current plan and consider that additional amendments are now required to ensure that Council can continue its work of upgrading existing infrastructure and providing additional public infrastructure throughout the LGA. Whilst the funding from both levels of government has been welcomed and put to good use, it is considered that this funding will not be sustainable and therefore Council must consider additional sources of raising revenue to meet public expectations of providing appropriate facilities.

Therefore, Council staff would like to make the following amendments to the current plan to allow for the above to be achieved;

- Review the current cap of \$100,00.00 in the Table in Section 9 (see table below).

Type of Development	Levy (%)
All types of development up to and including \$100,000	Nil
Single dwellings or development solely for the purposes of residential ancillary use.	Nil
All types of development between \$100,001 & \$200,000	0.5% of development cost
All types of development over \$200,000	1% of development cost to a maximum of \$100,000

It is recommended that the Table now read as follows;

Type of Development	Levy (%)
All types of development up to and including \$100,000	Nil
Single dwellings or development solely for the purposes of residential ancillary use.	Nil
All types of development between \$100,001 & \$200,000	0.5% of development cost
All types of development over \$200,000	<b>1% of development cost</b>

Council staff are aware of the possible ramifications that this may have on development however it is considered that the deletion of the maximum value of \$100,000.00 will not adversely impact on future development as Developers will normally consider the cost contributions in determining their budgets for potential projects. It is common place for Council's not to have a cap on the levy payable as it is considered that the 1% of the development cost is a reasonable and fair levy amount to be levied on the development.

- Amend Schedule 4-Works Program to read as follows;

**Schedule 4 – WORKS PROGRAM**

Public Facilities identified through the Community Strategic Plan that are to be funded, in part or full through S7.12 levies are listed in the following Schedule.

**PUBLIC INFRASTRUCTURE**

**Hillston**

- Small Boat Launching area \$50,000
- Running track and outdoor gym \$15,000
- Splash Park Hillston Swimming Pool \$350,000
- Potential Subdivision (Haines, McGregor and O'Donnell Streets) \$300,000
- Hillston Caravan Park \$250,000

**Goolgowi**

- Upgrading works to Pioneer Park \$100,000
- New Dressing sheds Goolgowi Rec Ground \$200,000

**Rankins Springs**

- Tennis Court repairs \$12,000
- Improvements to the Hall \$50,000

**Carrathool**

- Boat Ramp \$50,000

**Shire wide**

- Purchase of water to increase capacity of water systems \$500,000

The above is not an exhaustive list of infrastructure works and Council may wish to provide additional items for consideration.

**Financial implications**

Council could potentially receive additional funds to be used for the provision and/or maintenance of public infrastructure.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council:**

1. adopt the above amendments to the Section 7.12 Fixed Levy Plan and notify the proposal in accordance with Clause 28 of the Environmental Planning and Assessment Regulation 2000.
2. place on public exhibition seeking public comments prior to adoption.

ATTACHMENT



# Carrathool Shire Council Section 7.12 Fixed Levy Plan

Version 3

Application	Staff, community members, contractors, council stakeholders
Responsible Officer	Building & Regulatory Services Manager
Author	Building & Regulatory Services Manager – Matthew Carlin
File No	CM:POL:CWP
Authorised by	General Manager – Manex / Council
Effective Date	1131/22.10.2019
Distribution	Internet / Intranet



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Carrathool Shire Council

Section 7.12  
Fixed Levy Plan 2019

**1. Amendment List**

<b>Minute / Date</b>	<b>Nature of Amendment</b>	<b>Reason / Reference</b>
3367 / 15.10.2002	Commencement	EPA Reg 2000 cl 31
1413/16.02.2007	Levy changes	Ministerial directive
0329/16.07.2013	Revoke previous s94 plans	Not applied
0409/15.10.2013	Commencement new plan	Updated plan & schedule
1131/22.10.2019	Rename and amend plan	Legislative Requirement

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**PART A – Administration and operation of the plan**

**1. Repeal of previous Section 94 Plans**

In accordance with Clause 32(2)(a) of the *Environmental Planning and Assessment Regulation 2000* the adoption of Carrathool Shire Council Section 7.12 Fixed Levy Plan for entire land area of the shire of Carrathool will repeal all previous adopted Shire of Carrathool Section 94 Plans.

**2. What definitions apply?**

In this plan, unless the context or subject matter otherwise indicates or requires, the following definitions apply:

- **ABS** means the Australian Bureau of Statistics
- **EP&A Act** means the *Environmental Planning and Assessment Act 1979*
- **Council** means Carrathool Shire Council
- **Development contributions** means a development contribution required to be paid by a condition of development consent imposed pursuant to section 7.11 of the Act
- **Levy** means a levy under section 7.12 of the Act authorised by this plan
- **Public facility** means a public amenity or public service
- **Regulation** means the *Environmental Planning and Assessment Regulation 2000*

**3. What is the name of this contributions plan?**

This Plan is called the “Carrathool Shire Council Section 7.12 Fixed Levy Plan”

**4. Where does this plan apply?**

This plan applies to all land within the local government area of Carrathool Shire Council as shown in Schedule 1.

**5. What is the purpose of this contributions plan?**

The purposes of this contributions plan is:

- To authorise the imposition of a condition on certain development consents and complying development certificates requiring the payment of a contribution pursuant to section 7.12 of the *EP&A Act 1979*.
- To assist the council to provide the appropriate public facilities which are required to maintain and enhance amenity and service delivery within the area.
- To publicly identify the purposes for which the levies are required.

**6. When does this development contributions plan commence?**

This contributions plan commences on ?.

**7. Are there any exemptions to the development contribution?**

This Plan does not authorise or impose fixed levy in respect of development:

- a) For the purpose of disabled access,

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- b) For the sole purpose of providing affordable housing,
- c) For the purpose of reducing the consumption of mains-supplied potable water, or reducing the energy consumption of a building,
- d) For the sole purpose of the adaptive reuse of an item of environmental heritage, or
- e) Other than the subdivision of land, where a condition under section 7.11 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out.

**8. What does Section 7.12 of the Act provide?**

Section 7.12 of the Act provides as follows:

**7.12 Fixed development consent levies**

- (1) A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.
- (2) A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11.
- (3) Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.
- (4) A condition imposed under this section is not invalid by reason only that there is no connection between the development the subject of the development consent and the object of expenditure of any money required to be paid by the condition.

**9. Development to which this plan applies**

This development contributions plan applies to applications for development consent and applications for complying development certificates under Part 4 of the *Environmental Planning and Assessment Act 1979*. The rates for different types of development are set out below.

Type of Development	Levy (%)
All types of development up to and including \$100,000	Nil
Single dwellings or development solely for the purposes of residential ancillary use.	Nil
All types of development between \$100,001 & \$200,000	0.5% of development cost
All types of development over \$200,000	1% of development cost to a maximum of \$100,000.

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**10. Construction certificates, Complying Development Certificates and the obligations of accredited certifiers**

In accordance with clause 146 of the *EP&A Regulation 2000*, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it has verified that each condition requiring the payment of levies has been satisfied. A certifying authority must not issue a Complying Development Certificate unless it includes a condition that a development contribution required under this Plan is to be paid to the Council prior to commencement of work.

In particular, the certifier must ensure that the applicant provides a receipt(s) confirming that levies have been fully paid and copies of such receipts must be included with copies of the certified plans provided to the council in accordance with clause 142(2) of the *EP&A Regulation*. Failure to follow this procedure may render such a certificate invalid.

**11. How will the levy be calculated?**

The levy will be determined on the basis of the rate as set out in summary schedule.

The levy will be calculated as follows:

$$\text{Levy payable} = \%C \times \$C$$

Where

%C is the levy rate applicable

\$C is the proposed cost of carrying out the development

The proposed cost of carrying out the development will be determined in accordance with clause 25J of the EP&A Regulation. See extract below:

**“ 25J Section 7.12 levy—determination of proposed cost of development**

- (1) *The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 7.12 levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:*
  - (a) *if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building, or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,*
  - (b) *if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,*
  - (c) *if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.*
- (2) *For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.*
- (3) *The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:*
  - (a) *the cost of the land on which the development is to be carried out,*

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- (b) the costs of any repairs to any building or works on the land that are to be retained in connection with the development,
  - (c) the costs associated with marketing or financing the development (including interest on any loans),
  - (d) the costs associated with legal work carried out or to be carried out in connection with the development,
  - (e) project management costs associated with the development,
  - (f) the cost of building insurance in respect of the development,
  - (g) the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),
  - (h) the costs of commercial stock inventory,
  - (i) any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law,
  - (j) the costs of enabling access by disabled persons in respect of the development,
  - (k) the costs of energy and water efficiency measures associated with the development,
  - (l) the cost of any development that is provided as affordable housing,
  - (m) the costs of any development that is the adaptive reuse of a heritage item.
- (4) The proposed cost of carrying out development may be adjusted before payment, in accordance with a contributions plan, to reflect quarterly or annual variations to readily accessible index figures adopted by the plan (such as a Consumer Price Index) between the date the proposed cost was determined by the consent authority and the date the levy is required to be paid.
- (5) To avoid doubt, nothing in this clause affects the determination of the fee payable for a development application.”

**12. Cost estimate reports must accompany any application where a contribution levy may be payable**

An application is to be accompanied by a report, prepared at the applicant’s cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following types of report are required:

- where the estimate of the proposed cost of carrying out the development is less than \$1,000,000 – a cost summary report in accordance with Schedule 2;
- where the estimate of the proposed cost of carrying out the development is \$1,000,000 or more – a detailed cost report in accordance with Schedule 3.

**13. Who may provide a report for the purposes of clause 10 of this plan?**

For the purpose of clause 25J(2) of the Regulation and clause 10 of this plan, the following persons are approved by the Council to provide an estimate of the proposed cost of carrying out development in the following circumstances:

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- where the proposed development cost is less than \$1,000,000 - a person who, in the opinion of the Council, is suitably qualified to provide a cost summary report;
- where the proposed development cost is \$1,000,000 or more – a quantity surveyor who is a registered member of the Australian Institute of Quantity Surveyors.

Upon reviewing a cost summary report, the Council may require a further estimate to be provided by a registered quantity surveyor at the applicant’s cost. The Council may, at the applicant’s cost, engage a person referred to in this clause to review a report submitted by an applicant in accordance with clause 13.

**14. How will the levy be adjusted?**

Contributions required as a condition of consent under the provisions of this plan will be adjusted at the time of payment of the contribution in accordance with the following formula:

$$\text{Contribution at the time of payment} = \$Co + A$$

Where

\$Co is the original contribution as set out in the consent

A is the adjustment amount which is

$$\{ \$Co \times ([\text{Current Index} - \text{Base Index}]) \} / \text{Base Index}$$

Where

Current Index is the Consumer Price Index (All groups Index) for Sydney as published by the Australian Bureau of Statistics available at the time of review of the contribution rate.

Base Index is the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Bureau of Statistics available at the date of adoption of this plan.

**15. Pooling of levies**

For the purposes of s7.3(2) of the Act, this plan authorises money obtained from levies paid in respect of different developments to be pooled and applied by the Council progressively towards the public facilities listed in Schedule 4 in accordance with the staging set out in that Schedule.

**16. When is the levy payable?**

A development contribution authorised by this Plan and required by a condition of a development consent (not including a Complying Development Certificate) must be paid to the Council at the time specified in the condition. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 4A of the *EP&A Act*. This includes a Subdivision Certificate.

A development contribution authorised by this Plan and required by a condition of a Complying Development Certificate must be paid to the Council prior to the commencement of any building work or subdivision work authorised by the certificate.

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**17. How will the Council apply money obtained from the levy?**

Money paid to the Council under a condition authorised by this plan is to be applied by the Council towards meeting the cost of the public facilities that will be or have been provided within the area as listed in Schedule 4.

**18. What are the funding priorities from levies authorised by this plan?**

Subject to s7.3(2) of the Act and clause 15 of this plan, the public facilities listed in Schedule 4 are to be provided in accordance with the staging set out in that Schedule.

**19. Planning Agreements**

In accordance with Section 7.4(1) of the EP&A Act a planning agreement is a voluntary agreement or arrangement between a planning authority and a developer under which the developer agrees to make contributions towards a public purpose. A planning agreement may wholly or partly exclude the application of Section 7.11 to the development that is subject of the agreement.

The provisions of Sections 7.4 to 7.10 of the EP&A Act and accompanying Regulation prescribe the contents, form, subject matter and procedures for making planning agreements.

Any person seeking to enter into a planning agreement should in the first instance submit a proposal in writing to Council, documenting the planning benefits and how the proposal would address the demands created by development for new public infrastructure, amenities and services.

**20. Savings and Transitional Arrangements**

A development application which has been submitted prior to the adoption of this plan but not determined shall be determined in accordance with the provisions of this plan.

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**PART B – Expected development and demand for public facilities**

Population projections for Carrathool Shire Council area are predicted to either be a very small increase in population or a decline in population of potentially -0.9%. Carrathool Shire Council has seen an influx of development that produces a huge demand for a large itinerant labour force that needs to be accommodated for certain periods of the year. Council has identified that the itinerant labour force places additional demands on Councils public facilities. Council believes that unless additional facilities are provided and existing facilities maintained to high standards, then existing residents will experience a decline in their satisfaction with the facilities.

The expected types of development that require high levels of itinerant labour include, but not limited to:

- Mining Ventures
- Commercial development located primarily in commercial precincts
- Industrial development
- Major Agricultural Ventures
- Intensive Residential Developments

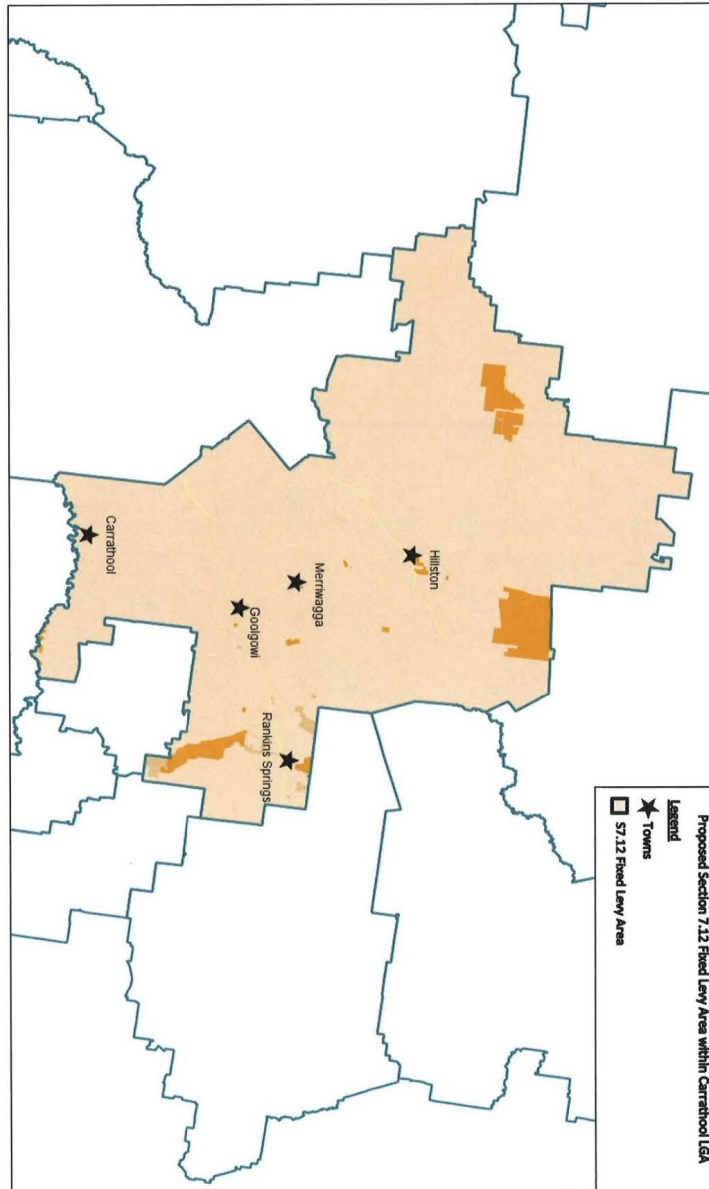
On review of Council’s 10 year Community Strategic Plan a works program has been identified (Schedule 4) which lists the public amenities or services to be provided, recouped, extended or augmented by contribution monies derived by this plan.

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**Schedule 1 - Plan Area**

This Plan applies to all land within the Carrathool local government area as shown in Figure 1.

*Figure 1. Fixed Levy Area*



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**Schedule 2**

**Cost Summary Report (Clause 13)**

**Cost Summary Report**  
 [Development Cost less than \$1,000,000]

DEVELOPMENT APPLICATION No.  REFERENCE:   
 CONSTRUCTION CERTIFICATE No.  DATE:

APPLICANT'S NAME: \_\_\_\_\_  
 APPLICANT'S ADDRESS: \_\_\_\_\_  
 DEVELOPMENT NAME: \_\_\_\_\_  
 DEVELOPMENT ADDRESS: \_\_\_\_\_

**ANALYSIS OF DEVELOPMENT COSTS:**

Demolition and alterations	\$	Hydraulic services	\$
Structure	\$	Mechanical services	\$
External walls, windows and doors	\$	Fire services	\$
Internal walls, screens and doors	\$	Lift services	\$
Wall finishes	\$	External works	\$
Floor finishes	\$	External services	\$
Ceiling finishes	\$	Other related work	\$
Fittings and equipment	\$	Sub-total	\$

Sub total above carried forward	\$
Preliminaries and margin	\$
<b>Sub-total</b>	\$
Consultant Fees	\$
Other related development costs	\$
<b>Sub-total</b>	\$
Goods and Services Tax	
<b>TOTAL DEVELOPMENT COST</b>	

I certify that I have:

- Inspected the plans the subject of the application for development consent or construction certificate
- Calculated the development costs in accordance with the definition of development costs in clause 25J of the EP&A Regulation 2000 at current prices
- Included GST in the calculation of development cost

Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Position and Qualifications: \_\_\_\_\_  
 Date: \_\_\_\_\_

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**Schedule 3**

**Detailed Cost Report (Clause 13)**

**Registered\* Quantity Surveyor's Detailed Cost Report**  
 [Development Cost in excess of \$1,000,000]  
 \*A member of the Australian Institute of Quantity Surveyors

DEVELOPMENT APPLICATION No.  REFERENCE:   
 CONSTRUCTION CERTIFICATE No.  DATE:

APPLICANT'S NAME: \_\_\_\_\_  
 APPLICANT'S ADDRESS: \_\_\_\_\_  
 DEVELOPMENT NAME: \_\_\_\_\_  
 DEVELOPMENT ADDRESS: \_\_\_\_\_

**DEVELOPMENT DETAILS:**

Gross Floor Area –	m2	Gross Floor Area – Other	m2
Gross Floor Area – Residential		Total Gross Floor Area	
Gross Floor Area – Retail		Total Site Area	
Gross Floor Area – Car		Total Car Parking Spaces	
<b>Total Development Cost</b>			
<b>Total Construction Cost</b>			
<b>Total GST</b>			

**ESTIMATE DETAILS:**

Professional Fees	\$	Excavation	
% of Development Cost	%	% Cost per square metre of site area	\$/m2
% of Construction Cost	%	% Car Park	
<b>Demolition and Site</b>	\$	Cost per square metre of site area	\$/m2
Cost per square metre of	\$/m2	Cost per space	/space
<b>Construction –</b>	\$	Fit-out – Commercial	\$
Cost per square metre of	\$/m2	Cost per m2 of commercial area	\$/m2
<b>Construction –</b>	\$	Fit-out – Residential	
Cost per square metre of	\$/m2	Cost per m2 of residential area	\$/m2
<b>Construction – Retail</b>	\$	Fit-out – Retail	\$
Cost per square metre of	\$/m2	Cost per m2 of retail area	\$/m2

I certify that I have:

- Inspected the plans the subject of the application for development consent or construction certificate
- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management Manuals from the Australian Institute of Quantity Surveyors
- Calculated the development costs at current prices in accordance with the definition of development costs in the Carrathool Shire Council Section 7.12 Fixed Levy Plan.
- Included GST in the calculation of development cost
- Measured gross floor areas in accordance with the Method of Measurement of Building Area in the AIQS Cost Management Manual Volume 1, Appendix A2

Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Position and Qualifications: \_\_\_\_\_  
 Date: \_\_\_\_\_

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**Schedule 4 – WORKS PROGRAM**

Public Facilities identified through the Community Strategic Plan that are to be funded, in part or full through S7.12 levies are listed in the following Schedule.

**PUBLIC INFRASTRUCTURE**

**Hillston**

- Skate Park Shade Sail: \$35,000
- Small Boat Launching area: \$25,000
- Technology (Education Hub): \$20,000
- Running track and outdoor gym: \$15,000
- Hillston Swimming Pool Upgrade: \$500,000

**Goolgowi**

- Caravan Park BBQ & Shelter \$7,000
- Bike track in Settlers Park \$30,000
- Renewal of Shade sails at Pool \$20,000

**Merriwagga**

- Shade sails over playground \$30,000

**Rankins Springs**

- Tennis Court repairs \$12,000
- Improvements to the Hall \$30,000
- Construction of bird hides \$20,000

**Carrathool**

- Netball Court, Change rooms \$100,000
- Boat Ramp \$30,000

**Shire wide**

- Picnic/BBQ & Shelter \$7,000 (per site)
- Walking trails and signage \$10,000 (per site)
- Outdoor Gym equipment \$5,000 (per site)
- Public Art projects \$20,000 (per site)

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	Version No.:	3

**10.13 Finance Report – Statement of Bank Balances – April 2021**

FM:RPT:SR

Author: Director Corporate &amp; Community Services

Purpose: Statement of Bank Balances – April 2021

**Background**

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of April 2021 has now been completed, as shown in the tables below:

<b>Statement of Bank Balances as at 30 April 2021</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for April 2021</b>
<b>Balance As at 1/4/2021 (Consolidated Funds)</b>				<b>\$679,851.60</b>
		<b>Add For April 2021</b>	<b>Total for 1/7/2020 to 30/4/2021</b>	
Rates/Water/Debtor Receipts	\$7,246,823.96	\$554,166.01	\$7,800,989.97	
Investments Recalled	\$14,251,876.97	\$900,000.00	\$15,151,876.97	
RMS - RMCC, Block, Repair	\$1,273,922.33	\$0.00	\$1,273,922.33	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$0.00	\$0.00	\$0.00	
RMS - Regional Roads	\$124,854.00	\$0.00	\$124,854.00	
Grant - Roads to Recovery Program	\$668,575.00	\$0.00	\$668,575.00	
FAG - General & Local Roads	\$2,301,501.75	\$0.00	\$2,301,501.75	
All Other Misc Grant Payments	\$9,612,028.51	\$46,940.00	\$9,658,968.51	
Planning Receipts	\$63,981.00	\$19,204.00	\$83,185.00	
Plant / Property Trade-Ins & Sales	\$551,409.00	\$0.00	\$551,409.00	
Other Receipts	\$3,486,424.24	\$223,919.10	\$3,710,343.34	
<b>Sub Total Receipts</b>	<b>\$39,581,396.76</b>	<b>\$1,744,229.11</b>	<b>\$41,325,625.87</b>	<b>\$1,744,229.11</b>
		<b>Add For April 2021</b>	<b>Total for 1/7/2020 to 30/4/2021</b>	
<b>LESS PAYMENTS</b>				
Wages (Net of PAYG & Other Deductions)	(\$3,953,351.66)	(\$484,598.26)	(\$4,437,949.92)	
Plant Acquisitions	(\$1,868,949.88)	(\$121,371.63)	(\$1,990,321.51)	
Invested	(\$14,750,000.00)	\$0.00	(\$14,750,000.00)	
Other Creditors Payments	(\$18,744,274.38)	(\$1,562,729.80)	(\$20,307,004.18)	
<b>Sub Total Payments</b>	<b>(\$39,316,575.92)</b>	<b>(\$2,168,699.69)</b>	<b>(\$41,485,275.61)</b>	<b>(\$2,168,699.69)</b>
<b>Cashbook Balance 30/4/2021</b>				<b>\$255,381.02</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 1/4/2021 (CSC's CBA Main Transaction Account)</b>				<b>\$751,920.35</b>
Less Bank Payments				<b>(\$2,147,081.72)</b>
Plus Bank Receipts				<b>\$1,664,453.83</b>
<b>Total As Per Bank Statements</b>				<b>\$269,292.46</b>
Plus Unpresented Deposits				<b>\$1,770.05</b>
Less Unpresented Cheques				<b>(\$15,681.49)</b>
<b>Reconciliation Cash Book Balance to Bank Statements 30/4/2021</b>				<b>\$255,381.02</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Statement of Bank Balances as at 30 April 2021 and confirm payment of accounts as summarised in the reconciliation statement totalling \$2,168,699.69.**

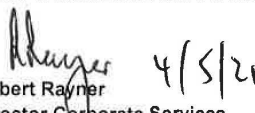
**10.14 Finance Report – Investments Schedule – April 2021**

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – April 2021

**Background**

Carrathool Shire Council Investments - As at 30 April 2021							
Last Month (As at 31/3/21)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 30/4/21)	Change
\$510,098.46	CBA	14-Dec-20	0.42%	6 Months	15-Jun-21	\$510,098.46	\$0.00
\$530,262.62	CBA	01-Dec-20	0.46%	6 Months	01-Jun-21	\$530,262.62	\$0.00
\$501,849.32	CBA	23-Apr-21	0.10%	1 Month	08-May-21	\$502,674.28	\$824.96
\$506,395.49	CBA	02-Nov-20	0.53%	7 Months	03-May-21	\$506,395.49	\$0.00
\$501,586.85	CBA	01-Mar-21	0.28%	4 Months	29-Jun-21	\$501,586.85	\$0.00
\$501,068.49	CBA	29-Mar-21	0.27%	3 Months	28-Jun-21	\$501,068.49	\$0.00
\$501,595.62	CBA	01-Mar-21	0.30%	5 Months	29-Jul-21	\$501,595.62	\$0.00
\$500,000.00	CBA	03-Nov-20	0.53%	7 Months	01-Jun-21	\$500,000.00	\$0.00
\$500,000.00	CBA	03-Nov-20	0.53%	6 Months	03-May-21	\$500,000.00	\$0.00
\$500,000.00	CBA	26-Nov-20	0.48%	6 Months	25-May-21	\$500,000.00	\$0.00
\$504,249.92	CBA	15-Dec-20	0.42%	6 Months	15-Jun-21	\$504,249.92	\$0.00
\$501,869.86	CBA	29-Mar-21	0.35%	6 Months	28-Sep-21	\$501,869.86	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$508,865.03	Bendigo Bank	04-Jan-21	0.50%	6 Months	04-Jul-21	\$508,865.03	\$0.00
\$95,348.31	Bendigo Bank	03-Oct-20	0.75%	7 Months	03-May-21	\$95,348.31	\$0.00
\$510,541.46	Bendigo Bank	05-Apr-21	0.35%	214 Days	05-Nov-21	\$512,932.44	\$2,390.98
\$25,046.56	Bendigo Bank	10-Feb-21	0.50%	6 Months	10-Aug-21	\$25,046.56	\$0.00
\$515,304.78	Bendigo Bank	08-Jan-21	0.50%	6 Months	08-Jul-21	\$515,304.78	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,000.00	Bendigo Bank	03-Nov-20	0.70%	7 Months	03-Jun-21	\$500,000.00	\$0.00
\$507,678.53	Bendigo Bank	02-Dec-20	0.60%	7 Months	02-Jul-21	\$507,678.53	\$0.00
\$502,684.93	Westpac	28-Jan-21	0.35%	10 Months	24-Nov-21	\$502,684.93	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$502,684.93	ANZ	29-Jan-21	0.20%	90 Days	29-Apr-21	\$502,684.93	\$0.00
\$502,684.93	ANZ	29-Jan-21	0.20%	90 Days	29-Apr-21	\$502,684.93	\$0.00
\$520,331.13	NAB	03-Mar-21	0.25%	90 Days	01-Jun-21	\$520,331.13	\$0.00
\$532,986.24	NAB	02-Apr-21	0.25%	90 Days	01-Jul-21	\$533,768.20	\$781.96
\$0.00	\$0.00	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,739.73	NAB	26-Mar-21	0.25%	3 Months	24-Jun-21	\$500,739.73	\$0.00
\$500,000.00	NAB	27-Apr-21	0.20%	90 Days	26-Jul-21	\$500,930.83	\$930.83
\$501,814.80	NAB	27-Feb-21	0.25%	91 Days	28-May-21	\$501,814.80	\$0.00
\$502,865.57	NAB	16-Mar-21	0.30%	6 Months	16-Sep-21	\$502,865.57	\$0.00
\$568,023.59	NAB	21-Apr-21	0.20%	90 Days	20-Jul-21	\$568,513.81	\$490.22
\$511,928.84	NAB	01-Jan-21	0.41%	7 Months	01-Aug-21	\$511,928.84	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$501,169.87	NAB	01-Jan-21	0.36%	4 Months	01-May-21	\$501,169.87	\$0.00
\$503,319.31	NAB	26-Mar-21	0.25%	3 Months	24-Jun-21	\$503,319.31	\$0.00
\$500,000.00	NAB	19-Feb-21	0.30%	3 Months	20-May-21	\$500,000.00	\$0.00
\$511,461.78	NAB	19-Apr-21	0.30%	151 Days	17-Sep-21	\$511,908.09	\$446.31
\$507,885.85	NAB	01-Dec-20	0.45%	5 Months	30-Apr-21	\$507,885.85	\$0.00
\$514,069.45	NAB	29-Jan-21	0.37%	6 Months	29-Jul-21	\$514,069.45	\$0.00
\$0.00	NAB	00-Jan-00	0.00%	\$0.00	00-Jan-00	\$0.00	\$0.00
\$500,835.62	NAB	01-Mar-21	0.25%	3 Months	31-May-21	\$500,835.62	\$0.00
\$533,524.61	IMB	24-Feb-21	0.30%	152 Days	26-Jul-21	\$533,524.61	\$0.00
\$511,215.06	IMB	04-Feb-21	0.30%	120 Days	04-Jun-21	\$511,215.06	\$0.00
\$524,682.23	IMB	19-Feb-21	0.30%	\$150.00	19-Jul-21	\$524,682.23	\$0.00
\$504,329.51	IMB	23-Mar-21	0.28%	91 Days	22-Jun-21	\$504,329.51	\$0.00
\$502,698.11	IMB	23-Apr-21	0.25%	91 Days	23-Jul-21	\$503,529.97	\$831.86
\$507,161.25	IMB	15-Apr-21	0.25%	91 Days	15-Jul-21	\$507,833.76	\$672.51
\$506,211.80	IMB	26-Feb-21	0.30%	151 Days	27-Jul-21	\$506,211.80	\$0.00
\$521,109.88	IMB	05-Feb-21	0.30%	120 Days	07-Jun-21	\$521,109.88	\$0.00
<b>\$23,018,180.32</b>						<b>\$23,025,549.95</b>	<b>\$7,369.63</b>
<b>ON CALL INVESTMENTS</b>							
\$1,881,435.16	CBA	Variable	0.25%	N/A	On Call A/c	\$981,594.95	(\$899,840.21)
		Summary Movements On Call Funds				CBA	
		01-Apr-21	Interest			\$159.79	
		During Month	From On Call Funds			(\$900,000.00)	
		During Month	To On Call Funds			\$0.00	
		On Call Funds - Net Change for Month				(\$899,840.21)	
<b>\$1,881,435.16</b>						<b>\$981,594.95</b>	<b>(\$899,840.21)</b>
<b>\$24,899,615.48</b>						<b>\$24,007,144.90</b>	<b>(\$892,470.58)</b>
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
				 Robert Rayner Director Corporate Services			



**Analysis – Opening and Closing Balances:**

<b>Investment Type</b>	<b>Opening Balance 1/04/2021</b>	<b>Closing Balance 30/04//2021</b>	<b>Change During April 2021</b>
IBDs	23,018,180.32	23,025,549.95	7,369.63
On Call Funds	1,881,435.16	981,594.95	(899,840.21)
<b>Total</b>	<b>24,899,615.48</b>	<b>24,007,144.90</b>	<b>(891,514.89)</b>

**Analysis – Change During Month:**

	<b>Change During April 2021</b>
ADD – Interest Incorporated in IBDs Rolled Over	7,369.63
ADD – New IBDs	0
LESS – IBDs recalled	0
ADD – Interest from On Call Funds	159.79
LESS – On Call Funds recalled	(900,000.00)
ADD – Funds applied to On Call Funds	0
<b>Total Change for Month</b>	<b>(892,470.58)</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924                      \$25,046.56

**Issues**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Schedule of Investments as at 30 April 2021**

**10.15 Pecuniary Interest Returns and Related Party Disclosures**

GOV:CRS:PEC

Author: Director Corporate & Community Services

Purpose: To advise councillors and designated staff of the requirement to complete these returns prior to the July 2021 meeting of Council

Separately Circulated: Copies – Pecuniary Interest Return and Related Party Disclosure forms

**Background**

Section 449 of the *Local Government Act 1993* (LGA) requires a councillor or designated officer to complete a pecuniary interest return and lodge it with the General Manager by 30 September 2021.

Council's current policy identifies the following staff positions as designated officers:

- General Manager
- Director Infrastructure Services
- Director Corporate & Community Services

Each year the Office of Local Government stresses the "need for councillors to give due care and attention when dealing with pecuniary interest matters at council meetings under section 451 of the *Local Government Act 1993*".

Related Party Disclosure Forms are also required to be completed by Councillors and by key management personnel annually, to enable Council to meet its obligations under Australian Accounting Standards AASB 124.

It is compulsory to return the form even if it is a nil return, as it forms the proof required for audit.

A copy of the return and the disclosure form to be completed for the period 1 July 2020 to 30 June 2021, together with a copy of your previous returns and information on completing your return and disclosures will be provided at the meeting.

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act 1993 s449*

**Policy implications**

Council Policy 158 – Related Party Disclosures

Council Policy 21 – Designated Officers Pecuniary Interest Returns Provisions

**Risk implications**

If the returns are not completed correctly Councillors and the designated officers may be held accountable and be subject to disciplinary actions

**Community Strategic Plan**

Theme 5 – Leadership and Governance

**Recommendation:****That Councillors:**

1. receive the information provided and complete the pecuniary interest returns in accordance with Section 449 of the *Local Government Act 1993*.
2. complete the Related Party Disclosures and return to Council by 20 July 2021.

**10.16 Operational Plan 2020/21 – Budget Review Statement for 3rd Quarter of 2020/21**

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Review Revenue & Expenditure Projections – 3rd Quarter of 2020/21

Separately Circulated: Consolidated Budget Review Statement – 3rd Quarter 2020/21

**Background**

Council is required to report not later than 2 months after the end of each quarter (except the June quarter), a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

The attached documentation provides a global analysis of actual revenue and expenditure for the 3rd Quarter of 2020/21 and includes the following summaries:

- General Fund Revenue Summary;
- General Fund Operational Expenditure Summary;
- General Capital Expenditure;
- Schedule of General Fund Vote Variations;
- Water Services Financial Summary,
- Sewer Services Financial Summary,
- Water & Sewer Capital Expenditure
- Schedule of Water & Sewer Vote variations,
- Movements associated with External & Internal Restrictions on Cash & Investments.

**Financial implications****General Fund - Adjusted Bottom Line Analysis:**

The adopted Operational Plan for the general fund showed a surplus budget of \$56,699 for 2020/21. At the completion of the Q1 review, the projected surplus was \$237,501 while the projected surplus at the completion of the Q2 review was \$270,659. The net vote variations for Q3 result in a projected surplus of \$237,659. This adjustment is represented by Q3 increases in revenue of \$2,988,343 less decreased operational expenditure of \$357,554 less increased capital expenditure of \$3,378,897.

These substantial adjustments primarily reflect the inclusion of the Jacksons Bridge construction project valued at \$2,166,275 funded under the Fixing Country Bridges grant program together with works valued at \$1,044,718 under the Local Roads & Community Infrastructure Program (Phase 2)

**Water - Adjusted Bottom Line Analysis:**

The adopted Operational Plan for the combined water funds showed a deficit budget of \$458,173 for 2020/21. At the completion of the Q1 review, the projected deficit was \$464,673 while the projected deficit at the completion of the Q2 review was \$483,073. The net vote variations for the Q3 result in a projected deficit of \$562,073. This adjustment is represented by a Q3 increase in capital expenditure of \$79,000 for bore condition assessments in Hillston, Goolgowi, Rankins Springs and Carrathool.

**Sewer - Adjusted Bottom Line Analysis:**

The adopted Operational Plan for the combined sewer funds showed a surplus budget of \$23,139 for 2020/21. At the completion of the Q1 review, the projected surplus was \$16,353 while the projected surplus at the completion of the Q2 review was \$41,139. No budget adjustments were required as part of the Q3 review with \$41,139 remaining as the projected surplus for 2020/21.

**Contracts Awarded by Council:**

The following Table provides details of various contracts and the payments that have been made by Council:

<b>Contractor</b>	<b>Details</b>	<b>Contract Value</b>	<b>Start Date</b>	<b>Duration of Contract</b>	<b>Budgeted Y/N</b>
Roadside Services & Solutions	Supply & delivery of roadside traffic signage Tender 21/007	Contract Rate Only	16/2/2021	Contract Rate Only	Y
Reditus Consulting	Bore Condition Assessment	\$82,489	12/1/2021	Contract Rate Only	Y Q3 adjust

**Consultancy & Legal Fees Overview:**

A **consultant** is defined as being a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Details of legal & consultancy fees paid are shown below:

<b>Expense</b>	<b>Q3 Expenditure (\$)</b>	<b>Budgeted (Y/N)</b>
Consultants	0	
Legal Fees	0	

<b>Details</b>
Nil

**Cash & Investments Held – as at 31 March 2021:**

The cash at bank amount has been reconciled to Council’s physical bank statements. The date of completion of this bank reconciliation is 31/3/21.

Cash at Bank (All Funds)	\$679,852
<u>Investments (On Call &amp; Term Deposits)</u>	<u>\$24,899,615</u>
Cash & Investments – as at 31/12/2020	<b><u>\$25,579,467</u></b>

**Statutory implications (Governance including Legal)**

Local Government Act 1993  
 Local Government General Regulation 2005  
 QBRS Guidelines, Office of Local Government 2010

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Theme 5 – Leadership & Governance

**Recommendation:**

**That:**

- 1. the 3<sup>rd</sup> Quarterly Budget Review Statement Adjustments as detailed in the attachment be adopted and the relevant income and expenditure budget adjustments be approved.**
- 2. in accordance with the Local Government (General) Regulation (NSW) Clause 203 (2)(a), Council's financial position as at 31 March 2021 is satisfactory, having regard to revised projected estimates and expenditure, and the original budgeted income and expenditure.**

**10.17 Economic Development Unit Report – May 2021**

EDU:Tou:TE

Author: Economic Development Officer

Purpose: To advise Council of recent activities on interest undertaken by the Economic Development Unit (EDU)

**Background****Stronger Country Communities Fund Round 4 SCCF\$**

SCCF4 is now open and applications close on 25<sup>th</sup> June 2021. There is \$100M allocated for this round for projects across the State. \$50M will be dedicated to projects that enhance female sporting facilities and increase female participation in sport. The remaining \$50 million will be made available for general community amenity and sports-related infrastructure projects. Community and sporting groups throughout the Shire have been circulated the details of the fund.

**Stronger Country Communities Fund Projects – Acquittal Inspections**

The Stan Peters Oval Infrastructure Upgrade project and the Hillston Caravan Park Refurbishment project were recently inspected by officers from the Department of Regional Development as part of the finalisation and acquittal process of the grants.

**Stronger Country Communities Fund Round 3A Update**

Funding deeds have now been finalised for the following Round 3A projects:

- Goolgowi Skate Park Amenities & Landscaping
- Hillston Community Centre Refurbishment
- Goolgowi Oval – New Amenities

Orders have now been placed for the various elements of the Goolgowi Skate Park project and work will commence on the project shortly.

**Gunbar Hall Refurbishment**

The renovation works at the Gunbar Hall are now almost complete, awaiting the delivery installation of the security screens and the concrete water tank. These outstanding works will be completed by the end of May 2021. The objective of the project is to make the premises safe and secure for community use.

**Renovation Old Council Chambers – Goolgowi**

The renovation works at the Old Council Chambers are currently underway. The building is now waterproof with a new roof and the floor structure has been made safe. Painting internally and externally is currently in process and new floor coverings will be laid after that. It is planned to have the project completed by the end of June 2021. The objective of the project is to make the premises safe and secure for future uses including use by community groups.

**Woman of the Year Award**

As previously advised, Goolgowi resident Marie Clark was named as the Murray Electorate Woman of the Year. Marie won the award for her community work advocating for mental health services in the region. Marie received her award in Griffith earlier this month. Council was represented by Crs Campbell and Furner and EDU staff at the award presentation.

**Fanny Lumsden Concert**

As previously advised, the EDU was successful in bringing a Fanny Lumsden Concert to Hillston as part of her Country Halls Tour. The concert was held at the Hillston Community Hall on Friday 14<sup>th</sup> May and was well attended.

**Benny Walker Concert and Workshops**

The EDU, in collaboration with South West Music and South West Arts, has assisted in the holding of a community concert in Hillston featuring Benny Walker on Friday 28<sup>th</sup> May, 2021. The concert will follow school music workshops at Hillston Central School. Benny is a singer songwriter across various music genres including ballads, blues and rock. The concert and workshops were funded through CreateNSW,

**Tourism Update**

The EDU hosted a group of 80 tourists on walking tours of the Riverside Walking Trail in Hillston during the month. This group, together with another similar group the day before, originally were to travel to Hillston from Griffith by train as part of a Heritage Rail tour from Sydney. Unfortunately, the train was not able to travel, so alternative arrangements were made by coaches from Griffith.

**Issues**

Nil

**Financial implications**

Existing EDU budget and grant funding.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

This report covers activities in accordance with the following CSP objective:

- 1c. A community where young people are engaged and valued
- 2b. Community infrastructure that is accessible for everyone
- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors
- 3c. Promote opportunities for local economic diversity
- 3d. Support partnerships to achieve positive outcomes for the community

**Recommendation:**

**That Council note the Economic Development Officers report for May 2021.**

## 11. Committee Reports

### 11.1 Plant Committee Minutes April 2021

**MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
HELD AT THE HILLSTON DISTRICT OFFICE  
on Tuesday, 20 April 2021 commencing at 9.33 am**

#### 1. PRESENT

Councillors: DL Jardine (Mayor), MS Armstrong, RF Campbell, B Furner, GR Peters, SM Groat and. DP Fensom.

Staff: General Manager Rick Warren, Director Infrastructure Services Paul Farrell, Management Accountant Sarah Donnelly and Corporate Services Coordinator Cheryl Wray.

#### 2. LEAVE OF ABSENCE

A request for leave of absence was received from Cr WR Kite.

Moved: Cr SM Groat / Seconded: Cr MS Armstrong

#### 3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Nil

#### 4. BUSINESS ARISING

##### 4.1 Executive Summary of Fleet Management Plan 2020/2030

Committee recommendation that the executive summary of the Fleet Management Plan 2020/2030 be noted.

##### 4.2 Summary of Plant Purchases 2020/2021

Committee recommendation that the summary of Plant Purchases 2020/2021 be noted.

##### 4.3 Summary of Proposed Major Plant Acquisitions 2021/2022

Committee recommendation that the Major Plant Acquisitions for 2021/2022 be approved:

Plant 2052	Garbage Compactor Truck
Plant 2053	Isuzu Bogie Drive Tipper Truck
Plant 4527	9-11 Tonne Pohlner Combination Roller
Plant 3054	New Holland Tractor
Plant 2544	Smiths Low Loader
New Plant	Second Hand Prime Mover

##### 4.4 Proposed Plant Replacement for 2021/2022

Committee recommendation that the proposed Summary Plant Acquisitions for 2021/2022 be approved.

##### 4.5 Plant Replacement 10 Year Proposal

Committee recommendation that the proposed Plant Replacement for 2021/2022 be approved.

Moved: Cr GR Peters / Seconded: Cr DP Fensom

#### 5. GENERAL BUSINESS

Nil

#### 6. NEXT MEETING

The next meeting is set for April 2022.

#### 7. CLOSURE

There being no further business, the meeting terminated at 9.35 am

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CR DL JARDINE, CHAIRMAN  
THIS IS PAGE 1 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
held on Tuesday 20 April 2021



**ATTACHMENT**

CARRATHOOL SHIRE COUNCIL									
SUMMARY PLANT ACQUISITIONS 2021/2022									
New Acquisitions (Net cost after Trade-in & GST)									
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCLUD GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL GST)	Less - EST TRADE IN VALUE (EXCL GST)	NET CHANGE OVER COST TO COUNCIL	
<b>Admin/Finance Vehicles</b>									
1330	1	Toyota Camry Hybrid	Corporate Vehicle	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1329	1	Toyota Camry Sedan	Director Corporate services	\$30,000	\$2,727	\$27,273	\$23,000	\$4,273	
1325	2	Toyota Camry sedan	Corporate lease out spare	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1325	2	Toyota Camry sedan	Corporate lease out spare	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1323	1	Toyota Rav 4 Hybrid	Community Liason Officer	\$37,000	\$3,564	\$33,436	\$29,000	\$4,436	
1327	2	Toyota Camry Hybrid	General Manager	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1327	2	Toyota Camry Hybrid	General Manager	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
		<b>TOTAL</b>		<b>\$217,000</b>	<b>\$19,727</b>	<b>\$197,273</b>	<b>\$162,000</b>	<b>\$35,273</b>	
<b>Health Light Vehicles</b>									
1309	1	Toyota Camry Hybrid	Health & Building vehicle	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1804	1	Dual cab 4x4	Noxious Weeds Inspector	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1328	2	SUV Wagon type vehicle	Building Inspector	\$42,000	\$3,818	\$38,182	\$30,000	\$8,182	
1328	2	SUV Wagon type vehicle	Building Inspector	\$42,000	\$3,818	\$38,182	\$30,000	\$8,182	
		<b>TOTAL</b>		<b>\$162,000</b>	<b>\$14,727</b>	<b>\$147,273</b>	<b>\$116,000</b>	<b>\$31,273</b>	
<b>Hillston Medical Practice - Vehicle</b>									
	1	Toyota Camry Hybrid	Doctor	\$30,000	\$2,727	\$27,273	\$27,000	\$273	
		<b>TOTAL</b>		<b>\$30,000</b>	<b>\$2,727</b>	<b>\$27,273</b>	<b>\$27,000</b>	<b>\$273</b>	

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**CR DL JARDINE, CHAIRMAN**  
 THIS IS PAGE 2 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
 held on Tuesday 20 April 2021

CARRATHOOL SHIRE COUNCIL									
SUMMARY PLANT ACQUISITIONS 2021/2022									
New Acquisitions (Net cost after Trade-in & GST)									
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCLUD GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL GST)	Less - EST TRADE IN VALUE (EXCL GST)	NET CHANGE OVER COST TO COUNCIL	
<b>Engineering Light Vehicles</b>									
1836	1	Dual cab 4x4	Southern Overseer	\$48,000	\$4,364	\$43,636	\$32,000	\$11,636	
1571	1	Dual cab 4x2 hi ride	Graduate Engineer	\$35,000	\$3,182	\$31,818	\$24,000	\$7,818	
1567	1	Dual cab 4x2 hi ride	Town Services Overseer	\$35,000	\$3,182	\$31,818	\$24,000	\$7,818	
1560	1	4x2 dual cab utility	Southern Works dept	\$55,000	\$5,000	\$50,000	\$18,000	\$32,000	
1566	1	Dual cab 4x2 hi ride	Fleet & depor supervisor	\$35,000	\$3,182	\$31,818	\$23,000	\$8,818	
1845	2	Dual Cab utility 4x4	Northern Overseer	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1844	2	Dual Cab utility 4x4	Technical Assistant	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1844	2	Dual Cab utility 4x4	Technical Assistant	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1565	1	Dual cab 4x2 hi ride	Northern works dept	\$35,000	\$3,182	\$31,818	\$22,000	\$9,818	
1551	1	4x2 single cab utility	Store person utility	\$30,000	\$2,727	\$27,273	\$16,000	\$11,273	
1841	1	SUV Wagon Type vehicle	Director Infrastructure	\$48,000	\$4,364	\$43,636	\$35,000	\$8,636	
1317	1	Sedan type vehicle	Manager Fleet & Town Services	\$30,000	\$2,727	\$27,273	\$22,000	\$5,273	
1561	1	Twin cab 4x2 ute	Works dept	\$35,000	\$3,182	\$31,818	\$18,000	\$13,818	
1569	1	Twin cab 4x2 ute	Works dept	\$35,000	\$3,182	\$31,818	\$18,000	\$13,818	
1570	1	Twin cab 4x2 ute	Works dept	\$35,000	\$3,182	\$31,818	\$18,000	\$13,818	
1847	2	4x4 Twin cab Utility	Manager Infrastructure	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1847	2	4x4 Twin cab Utility	Manager Infrastructure	\$48,000	\$4,364	\$43,636	\$34,000	\$9,636	
1575	1	4x2 tray back ute	Maintenance officer	\$27,000	\$2,455	\$24,545	\$17,000	\$7,545	
2057	1	Hino light truck tipper	Hillston Town Maintenance	\$60,000	\$5,455	\$54,545	\$21,000	\$33,545	
		<b>TOTAL</b>		<b>\$831,000</b>	<b>\$75,546</b>	<b>\$755,454</b>	<b>\$512,000</b>	<b>\$243,454</b>	
<b>Parks and Gardens Vehicles</b>									
		<b>TOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

PlantReplacement 2021-22

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**CR DL JARDINE, CHAIRMAN**  
 THIS IS PAGE 3 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
 held on Tuesday 20 April 2021

CARRATHOOL SHIRE COUNCIL									
SUMMARY PLANT ACQUISITIONS 2021/2022									
New Acquisitions (Net cost after Trade-in & GST)									
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCL. GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL. GST)	Less - EST TRADE IN VALUE (EXCL. GST)	NET CHANGE OVER COST TO COUNCIL	
Parks and Gardens Plant and Equipment									
5129	1	52" deck ride on mower	Hillston P&G	\$44,000	\$4,000	\$40,000	\$6,000	\$34,000	
	1	6' Roller mower	Googowli	\$13,000	\$1,182	\$11,818		\$11,818	
		<b>TOTAL</b>		<b>\$57,000</b>	<b>\$5,182</b>	<b>\$51,818</b>	<b>\$6,000</b>	<b>\$45,818</b>	
Major Plant									
2052	1	Garbage compactor truck	Hillston	\$380,000	\$34,545	\$345,454	\$70,000	\$275,454	
2053	1	Boogie drive tipper truck	Hillston	\$200,000	\$18,181	\$181,818	\$40,000	\$141,818	
4527	1	Combination Roller 11Tonne	Hillston	\$110,000	\$10,000	\$100,000	\$15,000	\$85,000	
3054	1	120HP Tractor	Googowli	\$120,000	\$10,908	\$109,091	\$35,000	\$74,091	
New	1	S/H prime mover	Googowli	\$110,000	\$10,000	\$100,000		\$100,000	
2544	1	low loader	Shared	\$258,000	\$23,455	\$234,545	\$40,000	\$194,545	
		<b>TOTAL</b>		<b>\$1,178,000</b>	<b>\$107,090</b>	<b>\$1,070,908</b>	<b>\$200,000</b>	<b>\$870,908</b>	

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 CR DL JARDINE, CHAIRMAN  
 THIS IS PAGE 4 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
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CARRATHOOL SHIRE COUNCIL									
SUMMARY PLANT ACQUISITIONS 2021/2022									
New Acquisitions (Net cost after Trade-in & GST)									
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCL. GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL. GST)	Less - EST TRADE IN VALUE (EXCL. GST)	NET CHANGE OVER COST TO COUNCIL	
<b>OTHER EXPENDITURE</b>									
Minor Plant & Workshop Equipment									
	1	Workshop Tooling	Googowri	\$7,700	\$700	\$7,000		\$7,000	
	1	Pressure washer	Googowri	\$12,000	\$1,091	\$10,909	\$1,000	\$9,909	
	1	Workshop Tooling	Hillston	\$7,700	\$700	\$7,000		\$7,000	
		<b>TOTAL</b>		<b>\$27,400</b>	<b>\$2,491</b>	<b>\$24,909</b>	<b>\$1,000</b>	<b>\$23,909</b>	
Sundry Plant - Engineering									
7244	1	Diesel Generator	Hillston	\$11,000	\$1,000	\$10,000		\$10,000	
5609, 5610	3	Water transfer pumps	Shared	\$6,000	\$545	\$5,455		\$5,455	
		<b>TOTAL</b>		<b>\$17,000</b>	<b>\$1,545</b>	<b>\$15,455</b>	<b>\$0</b>	<b>\$15,455</b>	
Sundry Plant - Parks & Gardens									
5125	1	Hedge cutter	Hillston	\$3,000	\$273	\$2,727		\$2,727	
5044	1	Spray tank	Googowri	\$6,000	\$545	\$5,455		\$5,455	
7057	2	Chainsaws	Googowri & Hillston	\$3,000	\$273	\$2,727		\$2,727	
5086	2	Push Mowers	Googowri & Hillston	\$4,000	\$364	\$3,636		\$3,636	
		<b>TOTAL</b>		<b>\$16,000</b>	<b>\$1,455</b>	<b>\$14,545</b>	<b>\$0</b>	<b>\$14,545</b>	

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 CR DL JARDINE, CHAIRMAN  
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CARRATHOOL SHIRE COUNCIL									
SUMMARY PLANT ACQUISITIONS 2021/2022									
New Acquisitions (Net cost after Trade-in & GST)									
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCL. GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL. GST)	Less - EST TRADE IN VALUE (EXCL. GST)	NET CHANGE OVER COST TO COUNCIL	
HACC Vehicles - (HACC vehicles have their own allocation)									
						\$0			
TOTAL				\$0	\$0	\$0	\$0	\$0	\$0
CACP Vehicles - (CACP vehicles have their own allocation)									
TOTAL				\$0	\$0	\$0	\$0	\$0	\$0
Water & Sewerage - (Funded by General Fund, Repaid via Charges allocated to General Fund)									
1843	2	Dual cab utility	Rankins Springs Water / Sewer	\$47,000	\$4,273	\$42,727	\$26,000	\$16,727	
1843		Dual cab utility	Rankins Springs Water / Sewer	\$47,000	\$4,273	\$42,727	\$30,000	\$12,727	
1837	2	Dual cab utility	Goulgowi Water / Sewer	\$47,000	\$4,273	\$42,727	\$28,000	\$14,727	
1837		Dual cab utility	Goulgowi Water / Sewer	\$47,000	\$4,273	\$42,727	\$30,000	\$12,727	
1318	2	SUV wagon type vehicle	Manager Water & Sewer	\$42,000	\$3,818	\$38,182	\$31,000	\$7,182	
1318		SUV wagon type vehicle	Manager Water & Sewer	\$42,000	\$3,818	\$38,182	\$31,000	\$7,182	
1573	1	4x2 twin cab ute	Team leader water and sewer	\$36,000	\$3,273	\$32,727	\$23,000	\$9,727	
				\$308,000	\$28,000	\$280,000	\$197,000	\$83,000	
TOTAL									
GRAND TOTALS				\$2,843,400	\$258,490	\$2,584,908	\$1,221,000	\$1,363,908	

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**CR DL JARDINE, CHAIRMAN**  
 THIS IS PAGE 6 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
 held on Tuesday 20 April 2021

CARRATHOOL SHIRE COUNCIL								
SUMMARY PLANT ACQUISITIONS 2021/2022								
New Acquisitions (Net cost after Trade-in & GST)								
PLANT NO	Qty	VEHICLE TYPE	Person Responsible	ESTIMATED COST PER VEHICLE (INCL. GST)	Less - GST COMPONENT	ESTIMATED COST PER VEHICLE (EXCL. GST)	Less - EST TRADE IN VALUE (EXCL. GST)	NET CHANGE OVER COST TO COUNCIL
			<b>SUMMARY</b>					
			ADMIN/FINANCE			\$197,273	\$162,000	\$35,273
			HEALTH LIGHT VEHICLES			\$147,273	\$116,000	\$31,273
			HILL STON MEDICAL PRACTICE			\$27,273	\$27,000	\$273
			ENGINEERING LIGHT VEHICLES			\$755,454	\$512,000	\$243,454
			PARKS & GARDENS - VEHICLES			\$0	\$0	\$0
			PARKS & GARDENS - PLANT & EQUIP.			\$51,818	\$6,000	\$45,818
			MAJOR PLANT			\$1,070,908	\$200,000	\$870,908
			WATER & SEWER PLANT			\$280,000	\$197,000	\$83,000
						<b>\$2,529,999</b>	<b>\$1,220,000</b>	<b>\$1,309,999</b>
			<b>OTHER EXPENDITURE</b>					
			Minor Plant & Workshop Equipment			\$24,909	\$1,000	\$23,909
			Sundry Plant - Engineering			\$15,455	\$0	\$15,455
			Sundry Plant - Parks & Gardens			\$14,545	\$0	\$14,545
						<b>\$54,909</b>	<b>\$1,000</b>	<b>\$53,909</b>
			<b>GRAND TOTAL - GENERAL FUND</b>			<b>\$2,584,908</b>	<b>\$1,221,000</b>	<b>\$1,363,908</b>
			<b>FUNDED FROM EXTERNAL GRANTS</b>					
			HACC			\$0	\$0	\$0
			CACP			\$0	\$0	\$0
						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
			<b>TOTAL</b>			<b>\$2,584,908</b>	<b>\$1,221,000</b>	<b>\$1,363,908</b>
			<b>LESS: VEHICLES FUNDED FROM EXTERNAL SERVICES (HACC/CACP)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
			<b>NET COST TO CARRATHOOL SHIRE COUNCIL</b>			<b>\$2,584,908</b>	<b>\$1,221,000</b>	<b>\$1,363,908</b>

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 CR DL JARDINE, CHAIRMAN  
 THIS IS PAGE 7 OF THE MINUTES OF THE PLANT COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
 held on Tuesday 20 April 2021

**11.2 Roads Committee Minutes April 2021**

**MINUTES OF THE ROADS COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL HELD AT THE HILLSTON DISTRICT OFFICE on Tuesday, 20 April 2021 commencing at 9.36 am**

**1. PRESENT**

Councillors: DL Jardine (Mayor), MS Armstrong, RF Campbell, B Furner, GR Peters, SM Groat and. DP Fensom.

Staff: General Manager Rick Warren, Director Infrastructure Services Paul Farrell, Management Accountant Sarah Donnelly and Corporate Services Coordinator Cheryl Wray.

**2. LEAVE OF ABSENCE**

A request for leave of absence was received from Cr WR Kite.

Moved: Cr SM Groat / Seconded: Cr GR Peters

**3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST**

Nil

**4. BUSINESS ARISING**

Nil

**5. RTR – PROJECTS 2021-2022**

Committee recommendation that the Roads Committee receive and approve the RTR report for proposed projects 2021-2022.

**6. REPAIR PROGRAM – PROJECTS AND REGIONAL ROADS**

Committee recommendation that the Roads Committee receive the RMS Block Grant and Repair Program report and approve the continuation of the projects for 2021-2022.

**7. LOCAL ROADS CAPITAL**

Committee recommendation that the Roads Committee receives the Local Road capital report and approves the projects for 2021-2022.

**8. LOCAL ROADS MAINTENANCE**

Committee recommendation that Council receive and approve the Local Roads Maintenance program for 2021-2022.

Moved: Cr MS Armstrong / Seconded: Cr RF Campbell

**9. GENERAL BUSINESS**

Cr GR Peters raised concerns regarding the Mossgiel Road and the additional traffic for Cobb Highway Woks and Railway Ballast using Council Road.

Committee recommendation that Council write to the Minister and RMS regarding upkeep and additional funding for the road.

Moved: Cr GR Peters / Seconded: Cr RF Campbell

**10. NEXT MEETING**

The next meeting is set for April 2022.

**11. CLOSURE**

There being no further business, the meeting terminated at 9.38 am.

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CR DL JARDINE, CHAIRMAN  
THIS IS PAGE 1 OF THE MINUTES OF THE ROADS COMMITTEE MEETING OF THE CARRATHOOL SHIRE COUNCIL  
held on Tuesday 20 April 2021

**12. Closed Council Reports**

Nil

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the Goolgowi Council Chambers on **Tuesday 22 June 2021** commencing at **10.00am**.