

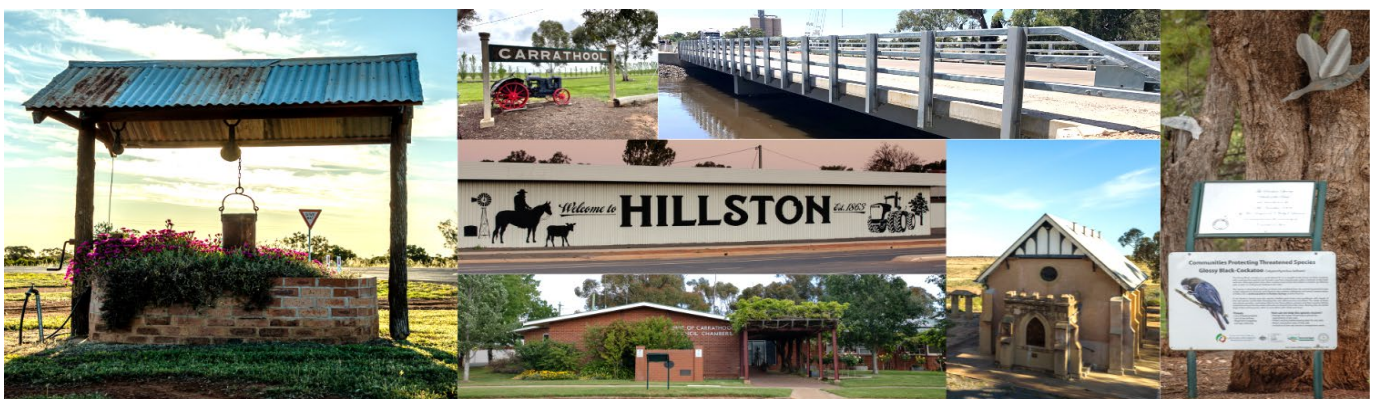


# ORDINARY MEETING AGENDA

## 20 December 2022

Goolgowi Council Chambers  
9 – 11 Cobram Street Goolgowi

---





**TABLE OF CONTENTS**

<b>1.</b>	<b>Present.....</b>	<b>5</b>
<b>2.</b>	<b>Apologies.....</b>	<b>5</b>
<b>3.</b>	<b>Declaration of Pecuniary and Conflicts of Interest .....</b>	<b>5</b>
<b>4.</b>	<b>Confirmation of the Previous Minutes .....</b>	<b>5</b>
	Ordinary Council Meeting 21 November 2022	5
<b>5.</b>	<b>Business Arising.....</b>	<b>5</b>
<b>6.</b>	<b>Motions &amp; Questions (notice given).....</b>	<b>5</b>
<b>7.</b>	<b>Presentations/Public Addresses (where scheduled).....</b>	<b>5</b>
<b>8.</b>	<b>Mayoral Report.....</b>	<b>7</b>
8.1	Mayors Report.....	7
<b>9.</b>	<b>Delegates Report.....</b>	<b>8</b>
<b>10.</b>	<b>General Managers Report.....</b>	<b>8</b>
10.1	Ongoing Action from Previous Business Papers .....	8
10.2	Precis of Correspondence .....	11
10.3	2024 Council General Elections .....	12
10.4	Section 7.12 Fixed Levy Plan - Review .....	13
10.5	Infrastructure Report .....	15
10.6	Carrathool Potable Water Supply – Snapshot .....	24
10.7	Review Sewer Systems Policy – Council Policy 134 .....	27
10.8	Plant Report .....	33
10.9	Development Applications November 2022.....	34
10.10	Finance Report – Statement of Bank Balances – November 2022 .....	35
10.11	Finance Report – Investments Schedule – November 2022 .....	37
10.12	Rural Fire Service Levy .....	41
10.13	Council Policy 19 - Investment of Surplus Funds Policy .....	49
10.14	Unsupervised Swimming Pool.....	56
10.15	Hillston Residential Subdivision Update .....	58
10.16	Community Development Officer Report - December 2022.....	60
<b>11.</b>	<b>Committee Reports .....</b>	<b>62</b>
<b>12.</b>	<b>Closed Council Reports.....</b>	<b>62</b>
12.1	Australia Day Awards 2023 .....	62
<b>13.</b>	<b>Next Meeting.....</b>	<b>63</b>

## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

---

## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."***

The vision is the long term planning focus of council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE GOOLGOWI COUNCIL CHAMBERS ON**  
**TUESDAY, 20 DECEMBER 2022 COMMENCING AT 10.00 AM**

---

***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

---

**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting 21 November 2022

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

## 8. Mayoral Report

### 8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held 21 November 2022.

#### Background

As expected much of the past month's activities revolved around the flood situation as water moved down the Lachlan towards Hillston township. As a Council our thoughts go out to those who have been impacted by the flood, for them it is a sad and disheartening time. I hope they are able to rebuild and overcome this time of disaster.

On Monday 5 December Cr Peters and I met with Sussan Ley, Member for Farrer, among other issues discussed funding for road projects and recovery from the flooding was high on the list of priorities. Thanks to Cr Peters for attending the meeting.

It is important that as many people as possible complete the primary industries natural disaster survey which is on the NSW Government Department Primary Industries Website. Please encourage constituents to undertake the survey as it has direct impact on funds made available to this area for recovery. Disaster Grants of up to \$75,000 are available for primary producers, applications are submitted through the Rural Assistance Authority of NSW [www.raa.nsw.gov.au](http://www.raa.nsw.gov.au) or Phone 1800 678 593.

Storm and Flood assistance grants of up to \$50,000 is also available for small business which have had "direct damage" from storm or flooding. Eligibility requirements are available from Service NSW [www.service.nsw.au](http://www.service.nsw.au). Applications are also being submitted through this portal. Phone 13 77 88.

On Tuesday 15 December I attended the annual staff function and presented the long service awards and management awards. Congratulations to those staff, and also to all our staff thank you for the effort put in over the previous 12 months and in particular during the recent flood events.

At the time of writing The Hon Steph Cooke is scheduled to meet with me in Hillston on Friday 16 December. I will provide Council with further information on the day of the meeting.

Resilience NSW are also scheduled to hold information sessions at Hillston Community Centre on Wednesday 21 December to assist the community to access services offered in response to the natural disaster. Many service providers will be in attendance Service NSW, Services Australia, Rural Assistance Authority, Local Land Services and Rural Counselling Service.

Finally, to all the Carrathool Shire Community – Merry Christmas and I hope everyone has a happy new year and a prosperous 2023. Please stay safe over the festive season.

#### Recommendation:

**That Council note the Mayors report to the December 2022 meeting.**

**9. Delegates Report**

**10. General Managers Report**

**10.1 Ongoing Action from Previous Business Papers**

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

**Background**

**1045/20.08.19 – Hillston Common**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Contact made with Deputy Secretary Crown Lands and Local Government. Followed up on 11 July 2022, the officer is not available until August.  Emailed 9/10/22 seeking response

**1848/ 19.10.21 – Economic Development Unit Report – October 2021**

**Responsible Officer: CDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending, contact being made with historians in the Griffith Area

**0054/ 15.02.22 – Remote Roads Upgrade Pilot Program**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Nominate Mt Grace Rd gravel resheeting project under this program .	Federal Budget has included \$150 million for this program.
Council fund the co-contribution of 20% (\$234,000) from roads reserve	

**0124/ 19.04.22 – Hillston Caravan Park – Stormwater Drainage Improvements**

**Responsible Officer: ACPPO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
3. finance the stormwater drainage improvements of \$160,000 from the Hillston Caravan Park Reserve.	Application submitted to Crown Lands Improvement Fund 3 June 2022. Enquiry made 7/12/22 – not finalised

**0154/ 17.05.22 – Boorga Road – Drainage Proposal**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
The funding up to \$40,000 be from Council's roads reserve account.	Rescheduled for January 2023 – Contractor availability



**0169/ 17.05.22 – Land Plane/Scraper Test**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council undertake a trial to determine the suitability to repair a section of Mossgiel Road using Cr Geoff Peters equipment.	Pending.

**0280/ 20.09.22 – Lachlan River Road Flooding**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Develop design & costings to alleviate the current flooding corner Lachlan River Rd for future road programs	To be undertaken when river subsides.

**0293/ 20.09.22 – Electric Vehicle Charging Stations**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Item 3. A feasibility study be done at no cost to Council for EV Charging Stations at Rankins Springs, Goolgowi, and Hillston.	Pending – report will be provided.

**0301/ 20.09.22 – Rezoning of Land in Rankins Springs & Merriwagga**

**Responsible Officer: MBRS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Item 3. Prepare a planning proposal for submission for a gateway determination by the NSW Dept Planning & Environment for both zoning and minimum lot size adjustments.	Manager Building & Regulatory Services advises contractor in discussion with Department of Planning.

**0317/ 20.09.22 – General Road Conditions Update**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council approach landholders to reinstate borrow pits on roads with poor drainage excavated material to be used on road surface.	Discussion held with landowners differing ideas being evaluated.
Allocate \$80,000 to resheet the southern section of Pintebakana Rd with little or no gravel.	Works to commence new year.
Identify suitable roads where cutbacks can be dragged onto road surface and commence this practise ASAP.	To commence following dry weather.
Discuss and investigate with landowners in the southern area on problem roads, the possibility of draining water from the roads through paddocks towards the flow of natural water courses.	Discussions being held with landowners. Pending weather conditions

**0332/ 18.10.22 – Rankins Springs Sullage System Boundary and Extension**

**Responsible Officer: MW&S**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Item 3. Staff address policy issues with regards to the service boundary. Prepare a report for Council for adoption.	Report this meeting.

**0341/ 18.10.22 – Sponsorship Opportunity – Pedal Boats**

**Responsible Officer: CDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Item 2. Staff further develop the proposal in more detail for future consideration by Council.	Information to be provided as becomes available.

**0354/ 21.11.22 – Fixing Local Roads**

**Responsible Officer: ADIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Pothole Repair Program Round, application submitted by staff.	Agreement signed

**0368/ 21.11.22 – Hillston Caravan Park Cabins Repairs/Replacement**

**Responsible Officer: ACD&PM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Expression of Interest to sell cabins 10 & 12	Underway - EOI outcome report to Council in new year

**0373/ 21.11.22 – Emergency Management – Flood Concerns**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council write to TfNSW regarding consideration be given to alleviating the flood problem at Wallanthery on the Kidman Way.	Letter written to Minister Farraway 6/12/22.

**Recommendation:**

**That Council note the update on action report for November 2022.**

**10.2 Precis of Correspondence**

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

Information Items: 10.2.1 Lachlan Lodge RACF  
10.2.2 LGNSW

**10.2.1 Lachlan Lodge RACF**

Informing Council they are raising funds for a defibrillator to keep located at the lodge for the benefit of residents, staff and visitors in the case of a cardiac arrest.

Requesting Council consider any donation possible.

**Recommendation:**

**For Council determination.**

**10.2.2 Local Government NSW – Red Fleet Update**

Informing Council of concerns it has with the current position of the state government in regard to Council accounts being qualified by the NSW audit office due to Council's not accepting the red fleet of the Rural Fire Service (RFS) into their accounts and accounting for the depreciation in the profit and loss account in the annual financial statements.

Stating that the issue will be one of the key election priorities for the NSW state election in March 2023.

Thanking Councils for their solidarity in approving what they believe is an unjustified financial burden on Councils.

**Recommendation:**

**That Council note the information from Local Government NSW in regard to accounting treatment of the Rural Fire Service red fleet.**

**10.2.3 Griffith Cycle Club**

Requesting permission from Council to hold an inter-club cycle race scheduled on Sunday 30 April, 2023, which includes part of Rankins Springs Road (321R) in our local government area.

Copies of the Traffic Management Plan, Sanction Request from Cycling NSW, and endorsement from Griffith City Council have been provided.

Traffic control will be provided by the Griffith Cycle Club as per the Traffic Management Plan.

**Recommendation:**

**That Council approve the Griffith Cycle Club application for the inter-club cycle race to be held on 30 April 2023 which includes part of Rankins Springs Road in Carrathool Shire, provided the Traffic Management Plan is strictly adhered to.**

**10.3 2024 Council General Elections**

GOV:ELC:ARR

Author: General Manager

Purpose: To seek Council determination as to the conduct of the 2024 Council Elections.

**Background**

Council General Elections are conducted on the second Saturday of September 2024, s287.

Under s296AA of the Act a Council must resolve to appoint the NSW Electoral Commission (NSWEC) or another electoral service provider to administer the election.

**Issues**

Council must resolve to appoint an organisation to conduct the election by 13 March 2023, and if appointing the NSWEC advise it accordingly.

Previous elections conducted by the NSWEC have been trouble free and generally the administration has been smooth with the organisation having the resources to conduct the election.

**Financial implications**

The cost of the last election December 2021 was \$23,489. It would be anticipated this election would be in the vicinity of \$30,000.

**Statutory implications (Governance including Legal)**

*Local Government Act 1993.*

Chapter 10, How People are Elected to Civic Office.

**Policy implications**

Nil

**Risk implications**

Nil.

**Community Strategic Plan**

Nil – Statutory Requirement.

**Recommendation:**

**That Council resolve to appoint the NSW Electoral Commission to administer the Council elections scheduled to be held the second Saturday in September 2024.**

**10.4 Section 7.12 Fixed Levy Plan - Review**

CM:PLG:SCBP

Author: General Manager

Purpose: To allow Council to review the current S7.12 Fixed Levy Plan.

**Background**

Council last reviewed the plan in May 2021 and made changes to the levy amounts applicable to certain types of developments. Council also identified public facilities in schedule 4 identified through the Community Strategic Plan (CSP) that could be funded by the plan contribution.

**Issues**

Council has reviewed the CSP and much of the infrastructure needs are being addressed through grant funding it would be appropriate to review the infrastructure identified in Schedule 4 of the plan.

In accordance with Department of Planning Practice notes, Councils can use these contributions as a means for funding local infrastructure and services that are required as a result of new development. Under the current legislation contributions can only be applied to capital funding of facilities. The only recurrent funding permitted is ongoing maintenance of roads where heavy vehicles traffic arises directly from a specific development.

At the November 2022 meeting as part of the budget review Council resolved to change the funding sources for the Hillston Subdivision \$150,000 from general funds to a contribution of \$150,000 from the S7.12 which was identified as a project in the plan. Also \$160,000 was funded from these contributions towards the caravan park stormwater drainage, should the crown land improvement fund application not prove successful.

Given the above \$310,000 to be funded from the S7.12 contribution leaves a balance of \$362,151 within the plan funds.

Schedule 4 within the contributions plan contains the works program. The works program should identify contributions towards costs and services to meet increased demand created by development.

It is suggested the following items be considered as part of the works program.

Place / Project	\$	Priority
<b>Hillston</b>		
• Residential Subdivision	300,000	High
• Caravan Park	250,000	Medium
• Water Supply Augmentation	200,000	High
<b>Goolgowi</b>		
• Upgrade Pioneer Park	100,000	Low
<b>Rankins Springs</b>		
• Upgrade sporting precinct	50,000	Low
<b>Shire Wide</b>		
• Purchase additional water	500,000	Medium

**Financial Implications**

As Council has a plan for contributions it would be appropriate to utilize these funds expeditiously rather than rate payer funds to provide necessary infrastructure.

**Statutory Implications (Governance including Legal)**

Council has a S7.12 plan in accordance with legislative requirements.

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 1 – Thriving and Liveable Community

**Recommendation:**

**That Council update Schedule 4 of the S7.12 contribution plan to reflect the following work priorities:**

Place / Project	\$	Priority
<b>Hillston</b>		
• Residential Subdivision	300,000	High
• Caravan Park	250,000	Medium
• Water Supply Augmentation	200,000	High
<b>Goolgowi</b>		
• Upgrade Pioneer Park	100,000	Low
<b>Rankins Springs</b>		
• Upgrade sporting precinct	50,000	Low
<b>Shire Wide</b>		
• Purchase additional water	500,000	Medium

**10.5 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for November 2022

Attachment: Register of Roads Maintenance

**Background**

**Reporting Period 29 October 2022 to 25 November 2022**

The Infrastructure Report is provided for Council's information.

**Maintenance Reporting**

**Local Roads**

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

Temporary Pavement Repair (m <sup>2</sup> )		Servicing Signs (each)		Maintenance Grading (cl kms)	
Black Stump Road	270	Erigolia Road	2	Barrys Scenic Drive	2.50
Cahills Road	5	<b>TOTAL</b>	<b>2</b>	Billings Road	7
Collins Street	10	<b>Replace Signs (each)</b>		Boorga Road	5
Cowper Street	30	Boundary East Road	2	Crows Nest Road	11
Tyson's Road	30	Foys Road	1	Garrong Road	3
<b>TOTAL</b>	<b>345</b>	<b>TOTAL</b>	<b>3</b>	Greenhills Road	16.50
<b>Drainage Repairs (each)</b>		<b>Heavy Patching (m<sup>2</sup>)</b>		Ilkadoon Road	5.5
Jennings Road	1	Erigolia Road	18	McGills Road	1
<b>TOTAL</b>	<b>1</b>	Munros Road	40	McKinley Road	19
<b>Gravel Resheeting (m<sup>2</sup>)</b>		<b>TOTAL</b>	<b>58</b>	Melbergen Road	8.5
Mitchells Road	3000	<b>Local Road Inspection (each)</b>		Merungi Road	5.5
<b>TOTAL</b>	<b>3000</b>	Erigolia Road	2	Mitchells Road	3.5
		<b>TOTAL</b>	<b>2</b>	O'Briens Road	3.5
				Pinteebakana Road	8.5
				Square Well Lane	5.5
				<b>TOTAL</b>	<b>105.5</b>

**Regional Roads**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )	1325	2488	11	25		
Litter and Amenity Maintenance (job)				3		
Servicing Signs (each)		2				
Guideposts (each)			4		3	
Roadside Repair (each)		1				
Maintenance Grading (cl kms)			7			
Inspections (each)		1				

**TfNSW Road Maintenance Council Contract**

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m <sup>2</sup>	180,000
A-332	Weed Spraying	m <sup>2</sup>	3,132,000
A-428	Service Rest Area	each	8
C-111	Safety Inspection	km	370.33
C-201	Repair Pothole	m	327.99
C-203	Repair Wearing Surface	m <sup>2</sup>	3683
C-204	Minor Pavement Patching	m <sup>2</sup>	10,021
C-301	Remove Dead Animal	each	1
C-611	Guideposts	each	2
S-272	Sweep Road Pavement	km	14.52

**Urban Maintenance**

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150			4.50			4.50
Footbridge Maintenance	1200		4				4
Drainage & S/Water	1510						0
Sign Maintenance	1610			2			2
Sign Replacement	1620						0
Resealing	4000						0
Mowing	5100	8	94	52.50	18	60	232.50
Slashing	5200	24.75	5	122	31	25.50	208.25
Spraying	5300		9	40.50		4.50	54
Tree Maintenance	5400		9	22.50		3.50	35
Tree Removal	5410			2			2
Watering	5500		7			5.50	12.50
Weeding	5600		13	25.50		5	43.50
Mowing – Stan Peters Oval	5710			32.50			32.50
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740						0
Weeding – Stan Peters Oval	5750						0
Playground Equipment	5800						0
Litter Collection	6100	2	10.50	19.50	7.50	28	67.50
Street Sweeper	6200			30			30
Hand Broom Gutters	6300			13.50		3	16.50
Toilets	6400	2	6.50	29.50	6.50	6.50	51



Footpath Maintenance	7100						0
Clear Culverts	7100	5.50		8			13.50
Street Maintenance	7200		1	36.50		28	65.50
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530			1			1
Graffiti Removal	7540						0
Park Furniture/Fences	7540			13.50		19	32.50
<b>Total Hours per Town</b>		<b>42.25</b>	<b>159</b>	<b>455.50</b>	<b>63</b>	<b>188.50</b>	<b>908.25</b>
<b>Town % of Total Hours</b>		<b>4.65%</b>	<b>17.51%</b>	<b>50.15%</b>	<b>6.94%</b>	<b>20.75%</b>	

### **Sewer Maintenance**

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		2	1	2	
Goolgowi					
Rankins Springs Sullage					
<b>Totals</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>

### **Water Maintenance**

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston		1	3	2	3		
Langtree (Langtree Bore/Merriwagga/Goolgowi)							
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)				5	1		
Bunda/Goorawin				1			
Carrathool							
Merriwagga Village		1			1		
Goolgowi Village Raw	1	1					
Goolgowi Village Potable							
Rankins Springs Potable		1					
Rankins Springs Raw Town	1						
Rankins Springs Rural				10			
Melbergen				2			
<b>Total</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>20</b>	<b>5</b>	<b>0</b>	<b>0</b>

### **Project Updates:**

#### **Hillston Sewer Re-lining:**

Council has commenced sewer mains re-lining work on Charles Street and Grattan Street under the Capital Works Program. This work awarded to M Tucker & Sons is expected to be completed by 16 December 2022.

#### **Melbergen Scheme Water Supply Interruptions:**

Recent flooding on the Lachlan river impacted the Ballyrogan bore, which supplies stock & domestic water to Melbergen customers, prompting the council to put water restrictions in place.

Council and Goldenfields Water have tried to assess the situation with the help of SES helicopters and drones and found more than a meter of water over the bore fields.

Recently, Goldenfields Water could turn one bore on at low capacity while under the water, and the second bore was considered dead upon the assessment.

This site is considered at high risk of entry, and the Council will assess the situation in conjunction with Goldenfields Water once the water has receded.



**Issues**

Nil

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 2 – Accessible and Connected  
Goal 4 – Reliable and Relevant Services

**Recommendation:**

**That Council note the Infrastructure Report for December 2022.**

## ATTACHMENT

**Register of Local Road Maintenance**





Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)
2	Alexanders Road	102	16/09/2020	3.00
	Alpens Lane	131	NIL	0.00
6	Altys Road	103	10/12/2020	1.90
6	Andersons Lane	105	25/08/2022	8.20
6	Andersons Road	104	8/09/2020	1.50
7	Arcadia Lane	106	16/09/2021	8.50
6	Audrey Lea Road	107	22/08/2019	22.60
6	Avondale Road	108	3/08/2020	4.00
2	Back Hillston Road	109	19/10/2022	14.50
4	Bakers Road	110	6/08/2021	4.40
	Bales Avenue	101	23/10/2019	4.00
2	Bandys Road	204	4/08/2021	1.40
6	Barrys Road	112	14/12/2021	3.00
4	Barrys Scenic Drive	113	25/11/2022	5.00
7	Belaley Road	114	20/03/2019	3.58
7	Berangerine Road	115	13/09/2022	4.50
4	Billings Road	116	10/11/2022	7.00
3	Black Stump Road	118	19/10/2021	35.00
6	Blackgate Road	117	7/09/2022	5.50
3	Booligal Road	119	10/08/2022	15.20
4	Boorga Road	120	10/11/2022	5.00
	Bradys Road	121	SEALED	
7	Bretags Road	122	11/05/2022	1.00
7	Brewer Road	123	25/06/2022	3.00
3	Bringagee Road	124	SEALED	0.00
6	Bunda North Road	125	1/08/2022	3.50
2	Bunda Road	126	30/06/2022	9.50
6	Burchers Road	127	5/09/2022	2.00
7	Burgess Lane	128	22/07/2020	3.00

2	Cahills Road	129	<b>SEALED</b>	
3	Cameron Road	130	14/09/2022	11.50
7	Campbell Lane	240	2/09/2021	0.80
6	Cannards Road	133	3/11/2021	2.30
6	Carnells Road	132	20/07/2021	4.50
2	Carrathool Road	134	10/05/2021	27.00
7	Carrego Lane	135	22/07/2019	9.00
	Chedburgh Road	136	12/10/2020	1.08
6	Clare Road	111	6/08/2020	2.00
7	Coates Lane	137	29/09/2020	1.40
6	Coombie Road	138	13/09/2021	16.00
2	Crows Nest Road	139	10/11/2022	11.00
5	Darts Road	140	25/09/2019	13.14
6	Dirrung Road	141	22/07/2022	10.00
6	Dumossa Road	142	8/09/2022	13.00
6	Eight Mile Tank Road	143	4/10/2022	1.00
2	Erigolia Road	144	<b>SEALED</b>	
6	Euratha Road	146	25/08/2021	15.80
7	Five Oaks Road	147	22/08/2022	12.50
6	Flanagans Lane	148	30/09/2022	5.00
2	Foys Road	149	17/08/2021	2.00
7	Gandys Road	150	3/06/2021	1.30
2	Garrong Road	151	31/10/2022	3.00
7	Girdlers Road	153	14/07/2022	18.00
6	Goorawin East Road	154	5/07/2022	9.00
6	Goorawin Road	155	19/02/2021	8.00
5	Greenhills Road	156	10/11/2022	16.50
6	Grieves Road	157	18/02/2022	22.30
2	Gullifers Road	158	21/02/2022	2.30
7	Gunbar Road	159	13/07/2021	8.00
7	Halcyon Park Road	160	9/03/2022	3.00
6	Heaths Road	161	24/08/2022	2.00
5	Higgins Lane	162	22/01/2021	16.60
6	Hillmans Lane	163	16/02/2022	5.50
6	Holdens Road	164	26/07/2022	4.60
6	Huxleys Road	165	14/09/2022	5.50
2	Ilkadoon Road	166	30/10/2022	5.50
6	Jardines Road	167	15/02/2022	5.00
6	Jennings Road	168	20/09/2022	9.50
6	Johnstons Road	169	28/07/2022	4.80
5	Jones Road	170	24/03/2022	12.00

6	Killara Road	171	30/09/2020	6.12
6	Kites Road	172	29/06/2021	6.20
2	Lachlan River Road	173	2/05/2022	0.80
2	Langtree Road	174	11/08/2022	18.40
2	Lowlands Road	175	7/09/2022	7.00
6	Luelfs Road	176	15/10/2021	9.86
2	Mallee Downs Road	177	14/07/2022	9.50
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	3/12/2020	10.90
2	McDonalds Road	180	20/07/2022	14.50
7	McGills Road	181	8/11/2022	1.00
7	McKays Road	182	3/08/2022	6.50
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	25/11/2022	19.00
2	McMasters Road	185	7/09/2022	8.50
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	25/11/2022	14.20
	Mena Road	266	20/03/2012	1.00
6	Merri Road	152	24/08/2022	2.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	20/09/2022	6.00
6	Merungi Road	191	10/11/2022	5.50
2	Merungle Road	192	11/10/2022	1.00
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	23/11/2022	3.50
6	Monia Gap Road	202	30/06/2022	1.00
7	Moores Road	195	19/08/2019	1.00
2	Motts Road	196	26/07/2022	4.00
4	Mount Bingar Road	197	20/10/2020	9.50
3	Mount Daylight Road	198	24/06/2022	37.00
5	Mount Grace Road	145	4/10/2022	2.00
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	21/03/2022	7.00
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrows Lane	203	6/07/2022	23.00
	Norwood Lane	205	14/07/2022	2.70
6	OBriens Road	206	17/11/2022	3.50
7	ODonnells Road	207	20/03/2018	4.00
6	OKeeffes Road	208	16/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50

2	Parkers Road	210	25/01/2022	4.50
3	Parrs Road	211	15/06/2022	17.70
6	Parslows Road	212	3/08/2021	3.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	2/09/2022	15.50
3	Pinteebakana Road	216	9/11/2022	8.50
6	Pleasant Valley Road	217	4/02/2022	7.40
5	Prestage Road	218	22/03/2022	1.00
7	Pulletop Road	219	24/08/2022	1.50
7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	23/06/2022	23.10
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	14/02/2022	3.00
PRV	Rothdene Lane	242	8/09/2022	1.60
2	Roto Road	225	18/08/2022	16.50
6	Ryans Road	226	10/03/2022	3.80
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	12/10/2022	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	19/01/2022	4.70
	Simpkins Lane	231	17/03/2020	2.00
6	Sloanes Road	232	2/09/2022	7.70
6	Smith Road	267	SEALED	
7	Square Well Lane	233	9/11/2022	5.50
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	30/06/2022	9.80
6	Streets Road	236	20/09/2021	8.90
6	Swansons Road	237	6/07/2022	3.30
5	Taylors Road	238	26/07/2022	5.50
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	30/09/2022	18.30
6	Tysons Road	243	22/02/2022	2.00
7	Vaggs Road	244	30/07/2019	7.70
6	Vearings Road	245	21/08/2020	13.00
6	Wakefield Road	246	30/09/2020	13.00
2	Wallanthery Road	247	15/06/2022	27.50
7	Wandella Road	248	NIL	0.00
7	Wantwood Road	249	7/07/2022	4.50
6	Warburtons Lane	230	8/07/2022	11.00
6	Watkins Road	250	23/09/2020	21.50
7	Watsons Road	251	14/01/2021	15.00

6	Weavers Road	252	19/07/2022	10.00
6	Wee Elwah Road	253	7/02/2022	15.50
6	Wells Road	254	6/07/2022	17.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	29/07/2022	31.00
6	Whitton Stock Route Road	257	19/10/2022	14.50
7	Wild Horse Tank Road	258	3/09/2021	9.50
6	Wiltshires Road	259	10/02/2022	2.00
5	Wollarma Road	260	24/08/2022	2.00
7	Wongalea Road	261	11/07/2022	4.50
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	24/09/2020	2.30

	> 5 Years Since Last Mtce Grading	
	1-5 Years Since Last Mtce Grading	
	1 Year Since Last Mtce Grading	
	Nil Record for Mtce Grading	
<b>Road Hierarchy</b>		
1	Regional Roads	
2	School Bus Routes	
3	Link Roads	
4	Strategic Link Roads	
5	Collector Roads	
6	Local Roads	
7	Local Roads - Maintenance as Required	

**10.6 Carrathool Potable Water Supply – Snapshot**

WS:RAR

Author: Manager Water and Sewer

Purpose: To provide Council with information regarding the Carrathool Potable Water Supply

Attachment: Carrathool Water Supply Flow Chart and aerial view of Reticulation Network

**Background**

During the budget process Council requested that information be brought back to Council regarding the water and sewer services of the shire.

**Issues**

The Carrathool potable water supply commenced in 1987. The system draws water from a single bore in Carrathool Village at a depth of approximately 80 metres. The bore has a flow rate of 12 litres per second, or around 40,000 litres per hour. Although Council has only one operational bore a spare pump is kept on site to address an emergency.

The extracted water is of reasonable quality and passes through a chlorination process which meets NSW Public Health requirements and Australian Drinking Water Guidelines.

The Carrathool Potable Water Supply consists of:

- Operational Bore and spare submersible pump.
- 50ML of High Security Water Entitlement.
- 5.78 kilometres of pipe (50 mm to 100 mm).
- Chlorine Disinfection Unit.
- 2 Storage tanks with 182 KL capacity.
- Pump Station.
- 44 meter connections.

Visual and camera inspections were carried out in the 2020/21 financial year and overall assets are considered satisfactory and fit for purpose.

5-10 year concerns:

- Council has only one operational bore.
- Potential for raw water to be a back up should other alternatives come to fruition.

2022/2023 Financial Year:

The current capital projects for this financial year total \$70,000. It is anticipated the works will be completed:

Additional Storage Tanks	\$40,000
Fencing Upgrade	\$25,000
Telemetry Upgrade	<u>\$5,000</u>
	<b>\$70,000</b>

**Financial implications**

Bank Account Opening Balance 1/7/22 **(\$369,360)**.

As can be seen from the opening balance Carrathool Water Supply has a substantial deficit balance – this deficit is subsidised by the other water funds.

On current projections Council is forecasting the following operational results for the next three years inclusive of depreciation which is around \$16,000.



2022/23	(\$51,042)
2023/24	(\$52,062)
2024/25	(\$53,103)
2025/26	(\$54,166)

With the following capital costs programmed for the same period Councils result stays in a deficit even after adding the depreciation figures back to the cash position.

Financial Year	Capital \$	Result in \$ +/- (-)	Depreciation \$	Cash Result \$
2022/23	70,000	(121,042)	15,413	(105,629)
2023/24	25,000	(77,062)	15,721	(61,341)
2024/25	10,000	(63,103)	16,036	(47,067)
2025/26	Nil	(54,166)	16,356	(37,810)

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Without a substantial increase in revenue or reduction in expenditure this supply will continue to be a drain on Council water supply services.

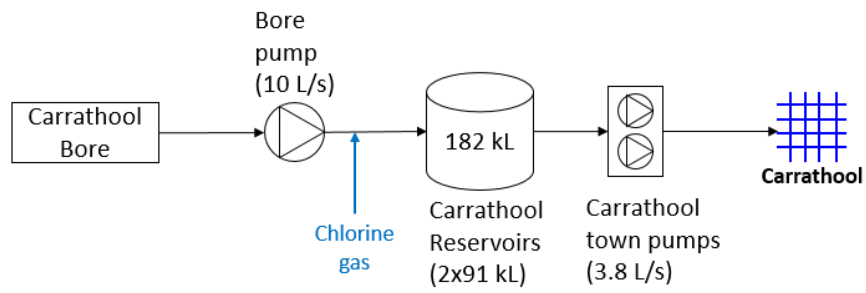
**Community Strategic Plan**

Goal 4 – Reliable and relevant services

**Recommendation:**

**That Council note the current position of Carrathool Water Supply and review the charges at the 2023/2024 budget meeting.**

## ATTACHMENT Carrathool Water Supply Flow Chart



## Carrathool Water Supply Reticulation Network



**10.7 Review Sewer Systems Policy – Council Policy 134**

CM:POL:CWP:DCWP

Author: Manager Water and Sewer

Purpose: Review and Amend Sewer System Policy 134 and approve for public exhibition.

Attachments: Draft Sewer System Policy 134, sewer system boundary maps.

**Background**

At the October 2022 meeting Council considered a connection request to the Rankins Springs Sullage System which for various reasons it was unable to approve. As part of the resolution (0322) Council requested staff review the current policy 134 and bring it back to Council for consideration.

**Issues**

Rankins Springs has a sullage service not a sewer service however through the document it has reference to Rankins Springs Sewer Boundary. As Council is currently reviewing the minimum lot sizes and zones for Rankins Springs it would be appropriate to review the boundary once the outcome of the Gateway proposal is known. Until that time, it is recommended that Council not increase the area serviced by the sullage system. The current boundaries at Hillston and Goolgowi appear appropriate for current development needs.

**Financial implications**

Currently the cost/benefit of increasing the sullage service area in Rankins Springs is cost prohibitive for the expected return.

**Statutory implications (Governance including Legal)**

Included in the report.

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 4 – Reliable and relevant services

**Recommendation:**

**That Council:**

1. **Approve the draft policy to go on public exhibition for a period of 28 days.**
2. **Adopt the policy after the exhibition period if no public submissions are received.**



## Council Policy 134

### Sewer Systems Policy

Application	All staff, particularly works
Responsible Officer	Director Infrastructure Services
File No	CM:POL:CWP
Authorised by	Council
Effective Date	<del>10/08/2018</del>
Distribution	Internet / Intranet / Public Display

#### Purpose

The purpose of this policy is to provide guidance for decision making in relation to sewer ~~issues~~ [connections](#) for developments in urban areas, ~~in order to ensure that residents are assisted with changing over to the pressure sewer system.~~

#### Definitions

Council Carrathool Shire Council

#### Reference

This policy complements other legislation and where it is silent on matters referred to in the following legislation such matters must be followed in accordance with the legislation.

- Local Government Act 1993
- [Local Government \(General\) Regulation 2005 2021](#)
- [Sewer Code of Australia WSA 02-2002](#)

#### Policy statements

##### 1.0 Sewer System Boundaries

- 1.1 That Council adopt the Sewer System boundary plans for the gravity sewer system and pressure sewer system.
- 1.2 That any development within the boundaries producing sewer waste is required to connect to a sewer system.

##### 2.0 Sewer Charges

- 2.1 That Council levy a sewer charge for each individual parcel of land that is serviced by sewer in accordance with the provisions of sections 552 and 553 of the Local Government Act 1993.
- 2.2 That where sewer mains (including pressure sewer mains) are extended, adjacent landowners be notified that sewer services are now available and that a sewer charge will apply upon connection or within two years from the date of notification of availability of the service, regardless of whether a connection is installed.

##### 3.0 Pressure Sewer System

- 3.1 That no further septic tanks or other ~~on-site~~ [on-site](#) sewer treatment systems will be allowed within the sewer boundaries of Hillston, ~~and Goolgowi, and Rankin Springs.~~
- 3.2 That the landowner retains ownership of the sewer infrastructure within his property up to the boundary kit.

<a href="#">P:\Meetings 2022\December 2022\Sewer System Policy 134 (draft).docx</a> <del>Common Document</del>	Effective Date:	<del>20-08-2018</del>
<a href="#">Control\Council Policy\Adopted\Sewer System Policy 134.docx</a>		21.11.2022
Uncontrolled document when printed. Please refer to website or intranet for controlled document	Version No.:	4.4.1



## Council Policy 134

- 3.3 That Council will require the landowner to enter into an agreement with Council to maintain the pump, pump-well and control box. Costs associated with the maintenance of these units are included in the sewer charge. Any damage caused other than by Council will be made good at the landowner's cost.
- 3.4 That Council set a gravity system charge and pressure system charge in the management plan.
- 3.5 That where an existing onsite treatment system (septic tank) fails and the reticulation can be made available, the landowner is required to install a pressure sewer system.
- 3.6 That existing buildings be required to install a pressure sewer system within 10 years of the reticulation becoming available.
- 3.7 That only one [allotment dwelling](#) is allowed to be connected to each pump unit.  
[Additional unit/flat on the same lot can be allowed on case by case basis and upon council approval with adopted fees & charges.](#)
- 3.8 That Council implement the sewer system on a staged basis as demand occurs;
- 3.9 That Council allow the cost of the main and pumping unit, to be paid over four (4) years, with the terms being cumulative and the interest being set in Council's list of charges when adopting the Operational Plan. This applies to existing owners at the time of installation of reticulation and/or where there is an existing building with an on-site system.
- 3.10 Any outstanding debt in relation to the above agreement will be held as a debt over the property until such debt is cleared.

### Revision Table

Minute /Date	Amendment Summary (Reason or Reference)
1110 / 16.05.2006	
0065 / 20.11.2007	
0086 / 20.11.2012	3.10
1056/20.08.2019	
<a href="#">December 2022</a>	

### Associated Documents

- Gravity Sewer Boundary Map ([Hillston, Goolgowi, Rankins Springs](#))
- Pressure Sewer Boundary Map ([Hillston](#))

### Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment) with reference to any relevant legislation, best practice guides, or other factor.

Created on 17/11/2022 8:59 AM

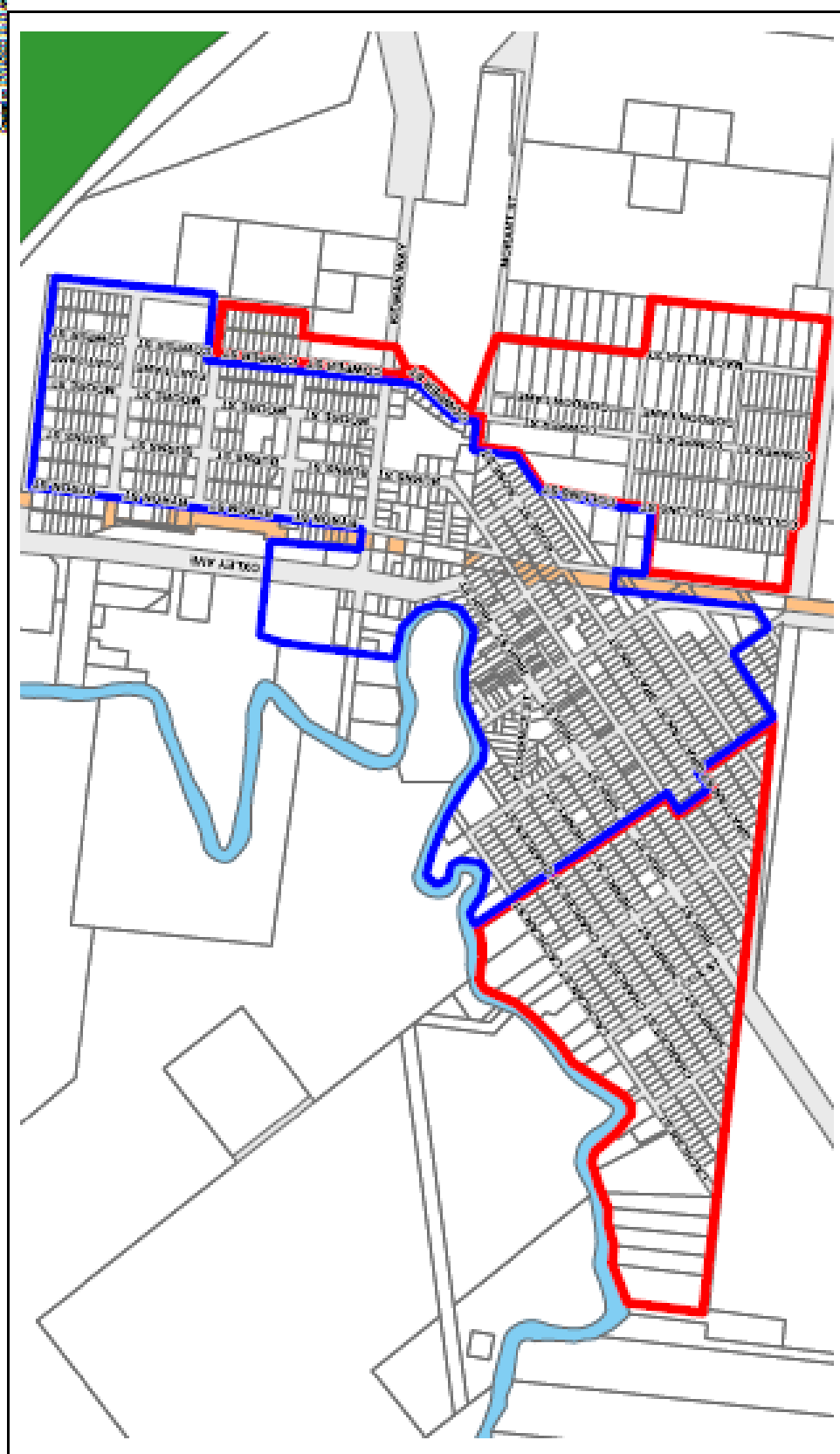


<p><b>Important Notices</b> This map is not a precise survey document. Sullage boundaries are only indicated by a dotted line on the ground. The information has been prepared for Council's internal purposes and for no other purpose. No reliance should be placed on the accuracy or reliability of the information for use for any purpose (other than the purposes for which it was prepared) without the written consent of the Council. The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map. The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map. The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map.</p> <p><b>Disclaimer</b> The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map. The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map. The Council is not responsible for any loss or damage, including consequential loss or damage, arising from the use of this map.</p>	<p><b>Important</b> This map was prepared on the GEODESIC DATUM OF AUSTRALIA 1984 (GDA84), which has superseded the Australian Geodetic Datum of 1966 (AGD66). Maps are referenced to the Australian Geodetic Datum 1984 (GDA84). The most accurate possible GDA84 coordinates and spatial datum (SD) coordinates based on the World Geodetic System 1984 (WGS84) are the same.</p>	<p><b>Scale</b> 1:14733 at A4</p> <p><b>Projection</b> UTM</p> <p><b>Date</b> 17/11/2022 8:59 AM</p>	<p><b>Rankins Springs Sullage Boundary</b></p> <p>Map Scale: 1:4733 at A4</p>
--	---	--	---

Created on 10/12/2014 3:28 PM



<p><b>Important Notice!</b> This map is not a private survey document. Accuracy is relative and will be determined by a survey on the ground. The information has been prepared for Council's internal purposes and is for internal use only. No reliance is made about the accuracy or availability of the information for use for any purpose (whether the purpose has been notified to Council or not). While users can be held liable for the accuracy of the data, neither the Council nor the City Council nor any representatives or contractors shall be accepted, liable, responsible or available for any particular purpose and because of responsibility and of liability (including without limitation, liability in negligence) for all purposes, losses, damages (including indirect or consequential damages) and costs which may flow from or as a result of the data being incomplete or inaccurate in any way and for any reason. © The State of New South Wales (Land and Property Information), © Council of Bayside Council</p>	<p>True North, Grid North and Magnetic North are shown diagrammatically for the centre of the Council's Local Government Area. The grid's North is based on 2011 magnetic variability by 2.00° in about five years.</p> <p><b>Disclaimer</b> The map was prepared on the GEOGRAPHIC DATUM OF AUSTRALIA 1984 (GDA84) which has superseded the Australian Geodetic Datum of 1956 (AGD56). Heights are referenced to the Australian Height Datum (AHD). The most accurate datum (GDA) coordinate and suitable datum (AHD) coordinate occur in the World Geospatial Catalogue (WGS84) are the same.</p>	<p><b>Scale</b> Scale: 1:7500 at A4</p> <p><b>Projection</b> GDA84 / AGD 84</p> <p><b>Date</b> 10/12/2014 3:28 PM</p>	<p><b>Goolgowi Sewer Boundary</b></p> <p>Map Scale: 1:7500 at A4</p>
---	---	---	--



**Hillston Sewer Boundaries**  
**Gravity (Blue)**  
**Pressure (Red)**

Map Scale: 1:14000 at A4

**Project Information:**  
 Project Name: Hillston Sewer Boundaries  
 Date: 17/11/2022  
 Drawn By: Sarah Thomas

**Notes:**  
 This map is for informational purposes only. It is not intended to be used as a legal document. The information on this map is based on the best available data at the time of preparation. The Council is not responsible for any errors or omissions on this map. The Council is not responsible for any damage or loss resulting from the use of this map. The Council is not responsible for any damage or loss resulting from the use of this map.

**Disclaimer:**  
 This map is not a professional engineering document. It is not intended to be used as a legal document. The information on this map is based on the best available data at the time of preparation. The Council is not responsible for any errors or omissions on this map. The Council is not responsible for any damage or loss resulting from the use of this map. The Council is not responsible for any damage or loss resulting from the use of this map.



**10.8 Plant Report**

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 7 December 2022

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
2570	15 yrs old	Redline Trailer	Replace seals in hydraulic lift rams.
5126	625 hrs	Husqvarna Mower	Replace PTO clutch and drive belt.
2577	13 yrs old	Tri Star Tipper	Replace roll over tarp cables and readjust.
3050	3,763 hrs	John Deere Tractor	Replace hydraulic brake lines and replace with new pipes. Bleed brakes.
2052	173,642 kms	Garbage Truck	Replace air conditioner thermo fan and drive belt.
2065	250,150 kms	Kenworth Truck	Replace air conditioning evaporator unit and regas system.

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Report as at 7 December 2022.**

**10.9 Development Applications November 2022**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – November 2022

**Background**

Lodgements

Type/No.	Name	Address	Development
DA2023/013	Narelle & Shane Slade	12 Molesworth Street Hillston NSW 2675	Demolition
Total Estimated Value Of Works			\$35,000.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
Nil				

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for November 2022 be noted.**

**10.10 Finance Report – Statement of Bank Balances – November 2022**

FM:RPT:SR

Author: Director Corporate &amp; Community Services

Purpose: Statement of Bank Balances – November 2022

**Background**

The reconciliation of Council's main bank account with the cash book controls within Practical (council finance software) for the month of November 2022 has been completed, as shown in the table below:

<b>Statement of Bank Balances as at 30 November 2022</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for November 2022</b>
<b>Balance As at 1/11/2022 (Consolidated Funds)</b>				<b>\$257,053.74</b>
		<b>Add For November 2022</b>	<b>Total for 01/07/2022 to 30/06/2023</b>	
Rates/Water/Debtor Receipts	\$3,695,349.51	\$1,006,909.90	\$4,702,259.41	
Investments Recalled	\$6,348,028.08	\$700,000.00	\$7,048,028.08	
RMS - RMCC, Block, Repair	\$1,040,586.33	\$0.00	\$1,040,586.33	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$70,400.00	\$0.00	\$70,400.00	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$0.00	\$770,836.00	\$770,836.00	
FAG - General & Local Roads	\$495,687.00	\$495,687.00	\$991,374.00	
All Other Misc Grant Payments	\$163,273.26	\$31,952.42	\$195,225.68	
Planning Receipts	\$333,906.00	\$8,141.00	\$342,047.00	
Plant / Property Trade-Ins & Sales	\$304,975.00	\$146,170.02	\$451,145.02	
Other Receipts	\$1,099,641.09	\$301,584.15	\$1,401,225.24	
<b>Sub Total Receipts</b>	<b>\$13,551,846.27</b>	<b>\$3,461,280.49</b>	<b>\$17,013,126.76</b>	<b>\$3,461,280.49</b>
<b>LESS PAYMENTS</b>		<b>Add For November 2022</b>	<b>Total for 01/07/2022 to 30/06/2023</b>	
Wages (Net of PAYG & Other Deductions)	(\$1,870,461.71)	(\$605,438.82)	(\$2,475,900.53)	
Plant Acquisitions	(\$575,982.69)	(\$146,182.63)	(\$722,165.32)	
Invested	(\$4,373,176.32)	(\$1,150,000.00)	(\$5,523,176.32)	
Other Creditors Payments	(\$6,634,103.83)	(\$1,459,026.30)	(\$8,093,130.13)	
<b>Sub Total Payments</b>	<b>(\$13,453,724.55)</b>	<b>(\$3,360,647.75)</b>	<b>(\$16,814,372.30)</b>	<b>(\$3,360,647.75)</b>
<b>Cashbook Balance 30/11/2022</b>				<b>\$357,686.48</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 01/11/2022 (CSC's CBA Main Transaction Account)</b>				<b>\$268,302.78</b>
Less Bank Payments				<b>(\$3,332,155.01)</b>
Plus Bank Receipts				<b>\$3,413,937.84</b>
<b>Total As Per Bank Statements</b>				<b>\$350,085.61</b>
Plus Unpresented Deposits				<b>\$7,600.87</b>
Less Unpresented Cheques				<b>\$0.00</b>
<b>Reconciliation Cash Book Balance to Bank Statements 30/11/2022</b>				<b>\$357,686.48</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act (1993)*

*Local Government General Regulation (2021)*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

**Recommendation:**

**That Council note the Statement of Bank Balances as at 30 November 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,360,647.75.**

**10.11 Finance Report – Investments Schedule – November 2022**

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – November 2022

**Background**

A complete listing of Council's investments as at 30 November 2022 is detailed below. A summary of opening and closing investment balances together with an analysis of movements during the month of November 2022 is included on the following page.

<b>CARRATHOOL SHIRE COUNCIL INVESTMENTS - 30 NOVEMBER 2022</b>							
<b>Last Month @ 31/10/22</b>	<b>Financial Institution</b>	<b>Date Raised</b>	<b>Interest Rate</b>	<b>Duration (Days)</b>	<b>Maturity Date</b>	<b>Current Month @ 30/11/22</b>	<b>Change</b>
\$516,736.75	CBA	10-Oct-22	3.45%	91 Days	09-Jan-23	\$516,736.75	\$0.00
\$536,381.49	CBA	29-Sep-22	3.98%	180 Days	28-Mar-23	\$536,381.49	\$0.00
\$508,389.39	CBA	19-Oct-22	3.52%	90 Days	17-Jan-23	\$508,389.39	\$0.00
\$500,000.00	CBA	15-Jul-22	3.41%	153 Days	15-Dec-22	\$500,000.00	\$0.00
\$512,740.79	CBA	29-Sep-22	3.85%	151 Days	27-Feb-23	\$512,740.79	\$0.00
\$507,455.46	CBA	21-Oct-22	3.71%	122 Days	20-Feb-23	\$507,455.46	\$0.00
\$502,956.63	CBA	28-Nov-22	3.66%	91 Days	27-Feb-23	\$506,602.72	\$3,646.09
\$502,321.90	CBA	29-Nov-22	3.71%	90 Days	27-Feb-23	\$507,112.40	\$4,790.50
\$504,290.72	CBA	27-Sep-22	3.72%	245 Days	25-Jan-22	\$504,290.72	\$0.00
\$507,423.74	CBA	31-Oct-22	3.64%	91 Days	30-Jan-23	\$507,423.74	\$0.00
\$509,159.12	CBA	29-Sep-22	3.71%	120 Days	27-Jan-23	\$509,159.12	\$0.00
\$508,969.28	CBA	04-Oct-22	3.64%	93 Days	05-Jan-23	\$508,969.28	\$0.00
\$5,513,019.18	CBA	18-Nov-22	3.72%	122 Days	20-Mar-23	\$5,570,511.66	\$57,492.48
\$507,116.56	CBA	27-Oct-22	3.61%	90 Days	25-Jan-23	\$507,116.56	\$0.00
\$553,466.72	CBA	06-Sep-22	3.21%	120 Days	04-Jan-23	\$553,466.72	\$0.00
\$504,588.33	CBA	18-Oct-22	3.62%	120 Days	15-Feb-23	\$504,588.33	\$0.00
\$502,882.16	CBA	28-Nov-22	3.66%	91 Days	27-Feb-23	\$506,527.71	\$3,645.55
\$509,606.18	CBA	08-Sep-22	3.03%	90 Days	07-Dec-22	\$509,606.18	\$0.00
\$506,030.49	CBA	26-Aug-22	3.10%	4 Months	23-Dec-22	\$506,030.49	\$0.00
\$504,714.68	CBA	04-Oct-22	3.75%	120 Days	01-Feb-23	\$504,714.68	\$0.00
\$0.00	CBA	21-Nov-22	3.62%	91 Days	20-Feb-23	\$500,000.00	\$500,000.00
\$501,946.53	CBA	03-Nov-22	3.61%	90 Days	01-Feb-23	\$506,781.72	\$4,835.19
\$499,630.43	CBA	29-Jul-22	3.07%	153 Days	29-Dec-22	\$499,630.43	\$0.00
\$512,085.18	Bendigo Bank	04-Aug-22	1.45%	123 Days	05-Dec-22	\$512,085.18	\$0.00
\$96,079.31	Bendigo Bank	03-Jun-22	0.45%	6 Months	03-Dec-22	\$96,079.31	\$0.00
\$25,226.08	Bendigo Bank	10-Oct-22	1.80%	123 Days	10-Feb-23	\$25,226.08	\$0.00
\$506,747.02	Westpac	23-Aug-22	3.04%	122 Days	23-Dec-22	\$506,747.02	\$0.00
\$523,305.14	NAB	05-Sep-22	3.03%	122 Days	05-Jan-23	\$523,305.14	\$0.00
\$502,025.21	NAB	05-Sep-22	2.84%	91 Days	05-Dec-22	\$502,025.21	\$0.00
\$504,456.09	NAB	19-Sep-22	3.32%	91 Days	19-Dec-22	\$504,456.09	\$0.00
\$504,456.16	NAB	21-Nov-22	3.70%	120 Days	21-Mar-23	\$507,474.61	\$3,018.45
\$507,943.47	NAB	13-Oct-22	3.45%	90 Days	11-Jan-23	\$507,943.47	\$0.00
\$508,201.81	NAB	20-Oct-22	3.45%	90 Days	18-Jan-23	\$508,201.81	\$0.00
\$513,504.51	NAB	14-Nov-22	3.58%	91 Days	13-Feb-23	\$518,433.74	\$4,929.23
\$503,579.49	NAB	05-Sep-22	2.84%	91 Days	05-Dec-22	\$503,579.49	\$0.00
\$539,043.65	IMB	25-Oct-22	3.50%	125 Days	27-Feb-23	\$539,043.65	\$0.00
\$513,480.92	IMB	03-Aug-22	3.05%	159 Days	09-Jan-23	\$513,480.92	\$0.00
\$527,904.89	IMB	17-Nov-22	3.50%	92 Days	17-Feb-23	\$531,431.01	\$3,526.12
\$502,456.40	IMB	30-Nov-22	3.55%	92 Days	02-Mar-23	\$505,963.96	\$3,507.56
\$500,000.00	IMB	15-Nov-22	3.50%	91 Days	14-Feb-23	\$504,633.56	\$4,633.56
\$504,034.74	IMB	06-Oct-22	3.55%	181 Days	05-Apr-23	\$504,034.74	\$0.00
\$506,515.01	IMB	21-Jul-22	3.00%	148 Days	16-Dec-22	\$506,515.01	\$0.00
\$502,814.70	IMB	29-Nov-22	3.70%	120 Days	29-Mar-23	\$506,236.60	\$3,421.90
\$511,405.02	IMB	14-Sep-22	3.30%	124 Days	16-Jan-23	\$511,405.02	\$0.00
\$509,714.41	IMB	30-Nov-22	3.85%	154 Days	03-May-23	\$513,272.64	\$3,558.23
<b>\$26,544,805.74</b>						<b>\$27,145,810.60</b>	<b>\$601,004.86</b>

ON CALL INVESTMENTS							
\$2,045,823.28	CBA	Variable	0.85%	N/A	On Call A/c	\$1,999,933.08	(\$45,890.20)
	Movements On Call Funds		CBA				
	01-Nov-22	Interest	\$4,109.80				
	During Month	From On Call	(\$700,000.00)				
	During Month	To On Call	\$650,000.00				
	On Call - Net Change for Month		(\$45,890.20)				
<b>\$2,045,823.28</b>						<b>\$1,999,933.08</b>	<b>(\$45,890.20)</b>
<b>\$28,590,629.02</b>						<b>\$29,145,743.68</b>	<b>\$555,114.66</b>
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			<b>Robert Rayner</b>				
			<b>Director Corporate Services</b>				

**Analysis – Opening and Closing Balances:**

INVESTMENT TYPE	OPENING 1/11/22	CLOSING 30/11/22	VARIATION NOV
IBDs	26,544,805.74	27,145,810.60	601,004.86
On Call Funds	2,045,823.28	1,999,933.08	(45,890.20)
<b>TOTAL</b>	<b>28,590,629.02</b>	<b>29,145,743.68</b>	<b>555,114.66</b>

**Analysis – Change During Month:**

	VARIATION – NOV 2022
ADD – Interest Incorporated in IBDs Rolled Over	101,004.86
ADD – New IBDs	500,000.00
LESS – IBDs recalled	0
ADD – Interest from On Call Funds	4,109.80
LESS – On Call Funds recalled	(700,000.00)
ADD – Funds applied to On Call Funds	650,000.00
<b>TOTAL VARIATION</b>	<b>555,114.66</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 02/2023) \$25,226.08

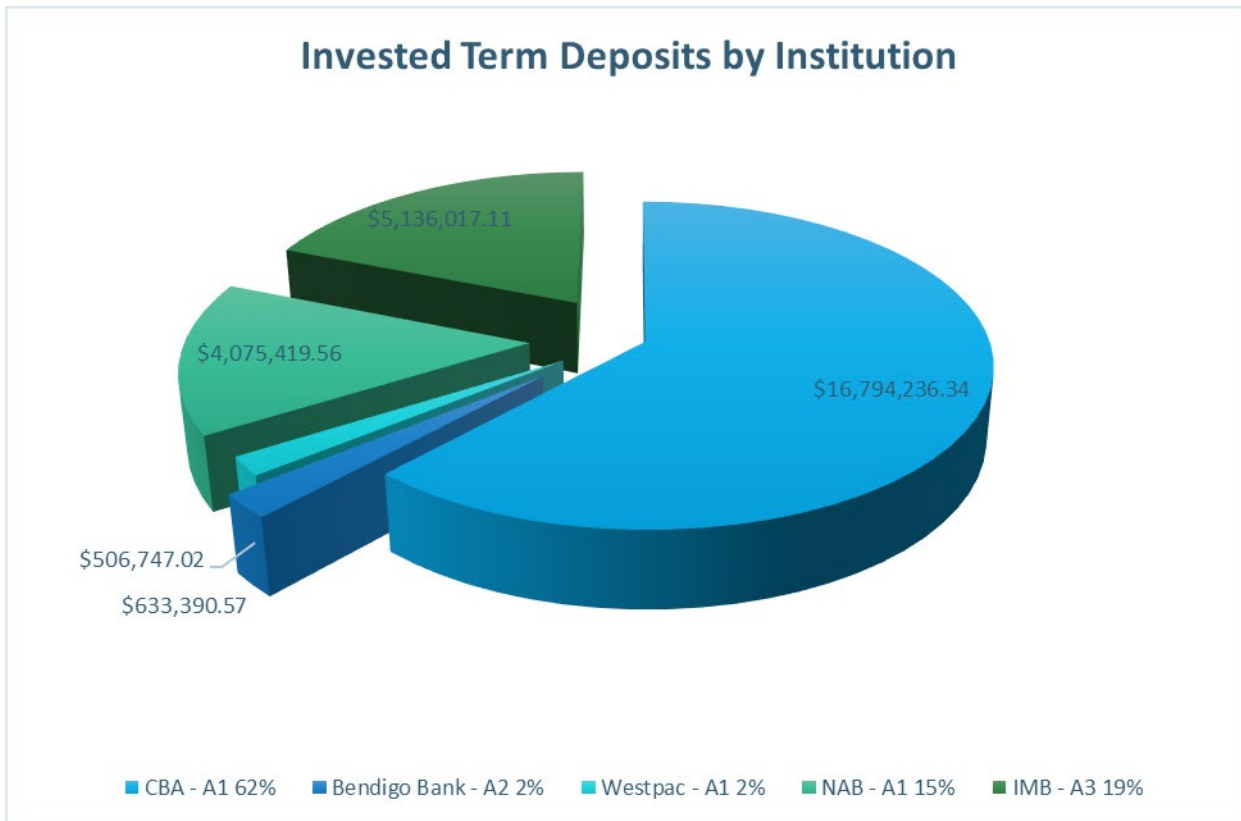
**Compliance with Policy Limits:**

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

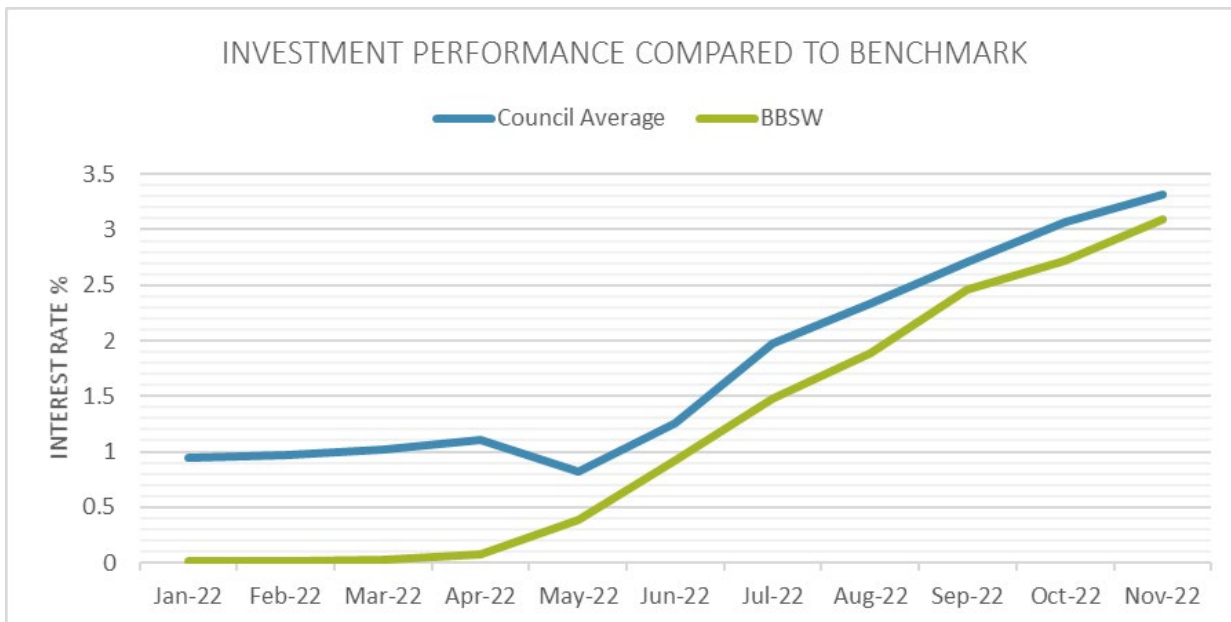
S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

*Moody's/Fitch equivalent \**

Council funds invested in term deposits continue to exceed single institution threshold limits as previously detailed. Council is able to invest up to 50% of funds in a single AA rated organisation. CBA term deposits remains consistent at 62% of invested funds. Details are provided in the chart below:



The graph below details the performance of Council’s investment portfolio against the standard comparative – the Bank Bill Swap Rate.



**Economic Commentary:**

At its November meeting, the RBA increased the cash rate to 2.85%. The RBA considers that inflation is too high at 7.3% (September quarter). Global factors explain much of the high inflation but strong domestic demand relative to the ability of the economy to meet that demand is also playing a role.

The Bank's central forecast is for CPI inflation to be around 4.75% over 2023 and a little above 3% over 2024.

The Australian economy is continuing to grow solidly and national income is being boosted by record levels of trade. Economic growth is expected to moderate over the year ahead as the global economy slows, the bounce-back on spending on services runs its course, and growth in household consumption slows due to tighter financial conditions.

Interest rates have increased materially since May 2023. This has been necessary to establish a more sustainable balance of demand and supply in the Australian economy to help return inflation to target. It is expected that there will be further increases in interest rates over the period ahead. The RBA is closely monitoring the global economy, household spending and wage and price setting behaviour. The size and timing of future interest rate rises will be determined by incoming data reflecting changes in these factors.

*Source: Reserve Bank of Australia*

**Issues**

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

**Financial implications**

Council's investment portfolio provides funding for some projects identified in the Operational Plan.

**Statutory implications (Governance including Legal)**

*Local Government Act (1993) s625*

*Local Government General Regulation (2021) Reg 205*

*Ministerial Investment Order (2011)*

**Policy implications**

Council Policy 019 - Investment of Surplus Funds

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

**Recommendation:**

**That Council:**

- 1. receive the investment report as at 30 November 2022 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy**
- 2. note that the investments reported exceed the single institution exposure limit within the Investment Policy due to a substantial disparity in interest rates offered to Council.**



**10.12 Rural Fire Service Levy**

FM:AUD:CASA

Author: Director Corporate & Community Services

Purpose: To provide an update on the Rural Fire Service Levy (RFSL).

Attachment: Letter from the NSW Rural Fire Service Commissioner

**Background**

The Council have been advised, that mainly due to the implementation of the Bushfire Inquiry recommendations the NSW Rural Fire Service (RFS) funding target is now \$549 million an increase of \$138 million or 33.5%. This will impact Council's contribution towards the RFSL due to the usual cost sharing arrangements, with local councils paying 11.7% of the total funding.

The Commissioner's letter also outlines other information, and the RFS's achievements over the last 12 months.

Council's contribution last financial year (2021/2022) to the RFSL, was \$221,308, which was less than the anticipated in the budget of \$303,108.00.

**Issues**

Despite numerous requests to the RFS for timelier budget information, Council only receives formal advice from the RFS regarding their budget requirements for the new financial year, five to six months after Council's budget has been adopted.

The NSW Office of State Revenue provides an invoice in September each year which gives Council an amount for payment, and an idea what the RFSL is before any advice from the RFS.

This makes budgeting difficult with worse case scenarios usually applied in the budgeting process. This financial year the budget allocated for the RFSL was \$321,360

**Financial implications**

This financial year the RFSL will total \$295,478, this is an increase of \$74,170 on last financial year's expenditure, or an increase of 33.5% as indicated in the Commissioners letter. Council's budgeted amount for the RFSL was \$321,360, and this budget has been adjusted down in the first quarterly budgeted review

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Council will continue to have budget variations, whilst the RFS continue to provide delayed budgetary information.

**Community Strategic Plan**

Goal 5 - Civic Leadership and Governance

**Recommendation:**

**That Council receive the report on the Rural Fire Service Levy.**



**NSW RURAL FIRE SERVICE**

Mr Rick Warren  
 General Manager  
 Carrathool Shire Council  
 PO Box 12  
 GOOLGOWI NSW 2652

30 November 2022

Dear Mr Warren

**2022-23 ALLOCATIONS – NSW RURAL FIRE FIGHTING FUND**

The Minister for Emergency Services and Resilience, and Minister for Flood Recovery, the Honourable Steph Cooke MP, has approved allocations for the 2022-23 Rural Fire Fighting Fund, which supports volunteer brigades who protect your local community.

Following amendments to the *Rural Fires Act 1997* during 2017, the statutory contribution by relevant Councils is now determined by reference to the 'rural fire brigade funding target' defined in section 103 of the Act. For 2022-23 the funding target is \$549.012 million, an increase of \$137.812 million or an increase of 33.5% from the prior year. This increase predominantly arises from the Bushfire Inquiry Recommendations that is partially offset by a reduction in presumptive cancer legislation costs.

I understand a number of Councils have concerns regarding the position of the Audit Office of NSW that Councils should recognise RFS assets in their financial statements. I acknowledge that such recognition is a matter for Councils and their auditors, and note that the RFS will not recognise these assets in accordance with Government accounting policy and legislation. Recently Treasury have circulated a list of current replacement costs by category that may aid Councils in initial recognition of RFS assets should they choose to do so, in addition a copy of our service standard that explains vehicle categories (it's available on our website with all our policies and service standards) was circulated for ease of reference.

Should Councils require any additional information regarding assets or need access to vehicles or fire stations to inspect them they should contact their District Manager in the first instance who will assist with their requirements.

As you are aware the NSW Government commissioned an independent NSW Bushfire Inquiry into the 2019/20 fires, which examined the causes, preparation and response to the devastating bushfires. The Inquiry handed down its recommendations in August 2020 and the Government has accepted all 76 recommendations.

**Postal address**

NSW Rural Fire Service  
 Locked Bag 17  
 GRANVILLE NSW 2142

**Street address**

NSW Rural Fire Service  
 4 Murray Rose Ave  
 SYDNEY OLYMPIC PARK NSW 2127

**T** (02) 8741 5555  
**F** (02) 8741 5550  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)



A number of funding packages have been announced since the Inquiry committing over \$315 million in expenditure up to the 2022-23 year and totalling \$585 million if the forward years are included. This is for the RFS to improve our preparedness and response to bush fires and support our volunteers, these include:

- > \$89.7 million of investment since the Inquiry enabling the delivery of over 400 new and 122 refurbished tankers to Brigades;
- > \$49.3 million of investment since the Inquiry to employ an additional 143 mitigation work crew;
- > \$13.8 million of investment since the Inquiry to implement a new risk-based multi-tenure hazard reduction planning and upgraded audit and compliance functions;
- > \$9.1 million of investment since the Inquiry for a new first responder mental health strategy for emergency services;
- > \$1.9 million of investment since the Inquiry to increase the number of Fire Behaviour Analysts and enhanced training;
- > \$4.0 million of investment since the Inquiry to enhance the integrated dispatch capability;
- > \$9.0 million of investment since the Inquiry additional personal protective clothing for frontline firefighters;
- > \$49.1 million of investment since the Inquiry to fund initial priority works for the fire trail network;
- > \$2.7 million improvements to NSW RFS's Fires Near Me app;
- > \$3.5 million of investment since the Inquiry to develop an integrated Heavy Plant management and training system;
- > \$21.2 million of investment since the Inquiry to upgrade the NSW RFS aviation capability;
- > \$10.6 million to implement the new National Fire Danger Rating system;
- > \$71.5 million for upgrades to Fire Control Centres
- > \$3.9 million since the Inquiry up to this year for improvements to bush fire risk management modelling tools.
- > \$5.0 million to implement Neighbourhood safe places.

Of the 76 recommendations, 37 included a further 109 sub-recommendations requiring implementation of discrete actions or projects.

At the end of the Quarter 2, 2022 reporting period, progress on implementing all 148 recommendations was:

- 74 recommendations completed (50%) and
- 74 recommendations in progress (50%)

The RFS is responsible for implementing 87 of the 148 recommendations. Of these, 45 were completed at the end of the Quarter 2 2022 reporting period, with 42 in progress.

The RFS is jointly responsible for implementing another three recommendations, all of which were in progress.

The Mitigation Crew program provides employment across NSW with 88% of the positions being located within regional areas. With recent funding provided by Government, the RFS have 318 mitigation personnel. Existing personnel which are being transitioned to ongoing employment with recruitment for vacancies underway, this should provide further stability of employment particularly in regional areas.

These crews carry out mitigation works focusing on local outcomes, Councils across the State have been supported by mitigation crews delivering essential hazard reduction works protecting their local communities. Should Councils need assistance in carrying out mitigation works you should contact your local Fire Control Centre who will arrange crews through the Area Commands.

It has been just over two years since we first launched our priority projects. I am proud of what we have achieved so far and am committed to continue to deliver these initiatives. These priorities were developed to establish our future capability by focusing on how we communicate and engage with members, the equipment that is provided, and ensuring our people can effectively respond to incidents and get home safely.

Across all priority projects we have our members, at the heart of what we do. We have continued to consult and engage directly with our membership to ensure what we are doing is the best practice for you. In some instances, we have paused on projects to take feedback from members and rework areas which didn't meet the needs or the standards we want.

In the past 12 months we have successfully:

- The Australian Fire Danger Rating System (AFDRS) project is a national initiative to develop a new fire danger rating system. It will improve public safety and reduce the impact of bush fires. The NSW RFS is playing a key leadership role in developing and delivering the new system. The AFDRS went live nationally on 1st September 2022.
- Expanded the number of Districts on the new Computer Aided Dispatch (CAD) system for a more seamless response. All Districts remaining will move to CAD by 2023.
- Contracts are in place for supply of Mobile Data Terminals (MDT) for firefighting vehicles. Project delivery will occur over a number of years commencing January/February 2023;
- Delivered more than 45,000 brand new BR9 helmets and accessories to brigades;
- Selected new respiratory PPE devices and have commenced delivery of these to Brigades across the State delivering over 30,000 so far;
- Continue to engage with Monash University Accident Research Centre to conduct a review of our appliances and how we can greater protect our members in the event of falling objects and roll overs. Monash University has compiled the survey results and other information they have collected, including organisational data relating to appliance incidents over the past five years. After reviewing these results, they felt it was important to conduct a small number of focus groups to elicit some further information. This has delayed the final report, which is now expected to be submitted in August/September 2022. Report findings will be shared with Engineering for fleet enhancement and feed into the Next Generation Fleet priority project;
- Following extensive stakeholder consultation over the past 18 months, and working closely with NSW Farmers, the Service has developed, and rolled out, a commitment strategy and operational guide. These documents underpin the way the NSW RFS and farming communities will work together.
- The One NSW RFS website, which went live in August 2021, is the replacement for the staff intranet and MyRFS. It is the launching pad for a number of key services and provides access to information and resources depending on a member's role. The site provides a number of benefits to members, including access in a clear and easy to understand format which is mobile friendly.

I would like to also acknowledge the NSW RFS and Brigades Donations Fund Trust (DGR), which contributed too many of these programs using donated funds received from the various communities during the 2019-20 fire season. This has allowed us to accelerate work and deliver benefits to volunteers

that otherwise may not have occurred for many years. Projects such as Mobile Data Terminals (MDTs), \$15 million to support the helmets and respiratory protection program, \$1.5 million to support the development of the eMembership portal and \$2.5 million to support the development of the RFS ACTIV member availability system.

In addition the DGR provided \$38 million in grants to directly support volunteers in Districts and Brigades and \$3 million for volunteer training programs.

Work to enhance our future capability is continuing by focusing on how we communicate and engage with members, the equipment that is provided and ensuring our people can effectively respond to incidents and get home safely. With this aim, I initiated a number of new projects in 2021/2022 which will continue this this year.

- > Benevolent Fund  
To better support our members when they need it most, we will establish a fund to distribute money to injured or deceased firefighters and their families, and create other safe connections to support families in distress. This is a step towards our longer term vision to provide broader support for NSW RFS families suffering from financial hardship and distress.
- > Brigade connectivity  
We will explore opportunities to further connect Brigades to the organisation through internet connectivity, member e-mail addresses, and telephony services for key roles.
- > Mapping Software  
Quality in-field mapping helps us make better operational decisions and is critical for situational awareness, fire spread predictions and warnings. We will explore and scope what is needed to allow our members in the field to undertake mapping and easily transmit this to each other, incident management teams and the community.
- > Digital ID  
We will introduce a new digital identity system, where you can identify yourself as a NSW RFS member as needed, and into the future use it to replace authority cards.
- > Mental Health  
We are committed to providing the highest standard of support so members can cope with the effects and lessen the impact of stressful and potentially traumatic experiences associated with their role. To achieve this, we will implement a new Mental Health Strategy, Framework and Action Plan.
- > Workplace Conduct  
Every person has a fundamental right to a physically and psychologically safe workplace - we are steadfast in our resolve to ensuring every member feels safe and respected in the RFS. We will improve our approach to the management of grievance and disciplinary issues and put in place preventative programs to encourage an inclusive and 'speak-up' workplace.
- > Next Generation Fleet  
To identify the needs of the NSW RFS for our next generation of firefighting appliances, we will engage with all stakeholders including our members, industry, and the sector to inform the design of our future firefighting fleet.
- > Emergency Logistics Program  
By enhancing our emergency logistics systems and processes, we will ensure our firefighters and IMTs are supported with an end to end, user-friendly procurement and logistics approach that enables us to get what we need where we need it.

The Office of State Revenue has previously provided each Council with an Annual Assessment Notice that identified the amount of statutory contribution in respect of 2022-23.

As previously advised, the NSW Rural Fire Service moved to a percentage based allocation of the Rural Fire Fighting Fund in 2016-17. This has been used to determine the contribution from each Council.

Shown at Appendix A is a schedule of key allocations including firefighting appliances, infrastructure, equipment and grants that will be provided directly to your Council in the 2022-23 year.

The approval of hazard reduction works for Councils has changed commencing this year. Councils will already have received approvals for works with one approval covering all programs. This change will simplify and streamline the approval and reimbursement process for Councils.

Your attention to completing and claiming reimbursement for the outlined infrastructure listed in Appendix A and any approved hazard reduction works during the 2022-23 year is requested. All Councils are encouraged to claim costs as infrastructure works progress rather than waiting to the end of the financial year, this will assist councils in recouping costs and minimise the need to seek carry over approvals. It should be noted that there is no guarantee that unclaimed funds will be carried forward particularly relating to hazard reduction works.

The Maintenance and Repairs grant for each Council has been increased for 2022-23. RFS will seek to make payments to Council for the Maintenance and Repairs grant towards the end of 2022, provided Council has made all Rural Fire Fighting Fund contributions due to the Office of State Revenue at that time.

Council will continue to receive ongoing additional support to Rural Fire Districts including:

- **Training and Volunteer Support**  
Costs associated with volunteer relations including the cadets program, work health and safety programs for volunteers, critical incident support, Chaplaincy, learning and development, volunteer training and competency.
- **Fire Mitigation Works**  
Bush fire mitigation works including the Mitigation crews that operate across Local Government areas completing mitigation works, fire trail and hazard management works.
- **Insurances**  
Volunteer workers compensation insurance and other insurances (excluding red fleet insurance).
- **Radio Communications**  
Costs associated with communication assets, the private mobile radio network, the paging network and the Government Radio Network.
- **Emergency Fund**  
Costs associated with responding to bush fire emergencies including out of area assistance.
- **Aviation and Other Operational Support**  
Provision of the State Air Desk and aviation resources for emergency events, training and support of volunteers in aircraft operations and other operational support services such as Neighbourhood Safer Places, RART team and vulnerable communities support.
- **Engineering and Other Infrastructure**

Design and development of mobile infrastructure including tankers, other vehicles and firefighting equipment. Insurance of the red fleet of firefighting appliances. Development of designs and standards for the construction of brigade stations and fire control centres.

➤ **Communications and Public Awareness**

Management of media and corporate communications including the community advertising campaign, social media monitoring and provision of emergency messaging in emergency events.

If you have any questions or would like further information, please contact Mr Myles Foley, Director, Finance and Procurement on (02) 8741 5523 or at [myles.foley@rfs.nsw.gov.au](mailto:myles.foley@rfs.nsw.gov.au).

Yours sincerely



**Rob Rogers AFSM**  
**Commissioner**

cc: Mayor  
General Manager  
NSW RFS Area Director  
NSW RFS Area Commander  
NSW RFS District Manager

**Appendix A**

**NSW Rural Fire Fighting Fund Allocation - 2022-23**

**Council: CARRATHOOL**

**Infrastructure Projects**

Nil	-
<b>Subtotal: Infrastructure Projects</b>	<b>-</b>

**Appliances**

Corynnia	Appliance - Cat 7 CC	\$252,500.00
Bringagee	2nd Hand Appliance - Cat 1 Crew - (11-15 years old)	\$191,595.04
Yoolaroi	2nd Hand Appliance - Cat 7 Crew - (11-15 years old)	\$87,034.00
Camp Plain	2nd Hand Appliance - Cat 1 Crew - (11-15 years old)	\$162,118.88
Yoolaroi	2nd Hand Appliance - Cat 1 Crew - (11-15 years old)	\$191,595.04
Disposed Appliance	Corynnia - BF08165	\$0.00
Disposed Appliance	Bringagee - BF06316	\$0.00
Disposed Appliance	Yoolaroi - BF08956	\$0.00
Disposed Appliance	Boorga - BF08955	\$0.00
Disposed Appliance	Camp Plain - BF06315	\$0.00
Disposed Appliance	Yoolaroi - BF06295	\$0.00
<b>Subtotal: Appliances</b>		<b>\$884,842.96</b>

**Equipment**

Fire Fighting Equipment	\$16,000.00
Personal Protective Equipment	\$21,000.00
<b>Subtotal: Equipment</b>	<b>\$37,000.00</b>

**Maintenance and Repairs**

The Maintenance and Repair Grant supports Councils in meeting the costs of maintaining Appliances and Other Vehicles (not White Fleet), Stations and FCC's, Utilities and other miscellaneous costs.

Maintenance and Repairs Grant	\$146,064.00
<b>Subtotal: Maintenance and Repairs</b>	<b>\$146,064.00</b>



**10.13 Council Policy 19 - Investment of Surplus Funds Policy**

CM:POL:CWP:DCWP

Author: Director Corporate and Community Services

Purpose: Review of the existing Council Policy 19 – Investment of Surplus Funds.

Attachment: Draft Council Policy 19 – Investment of Surplus Funds

**Background**

The Office of Local Government Investment Policy Guidelines (2010) recommend that the investment policy of Council be reviewed annually. This policy was last adopted by Council in January 2022. The policy has been reviewed and a change has been proposed to the single institution threshold limits for major banks only. Other changes are minor and administrative in nature. There is a requirement that due to the proposed amendments, this policy be placed on public exhibition for 28 days.

**Issues**

Nil

**Financial implications**

Council's investment portfolio based on the requirements of this policy, provides funding for some projects identified in the Operational Plan.

**Statutory implications (Governance including Legal)**

This policy has been prepared to encompass the legislative requirements and obligations for the investment of Council funds.

*Local Government Act 1993, s625*

*Local Government (General) Regulation 2021, clause 16*

*Ministerial Investment Order 2011*

*NSW Office of Local Government Investment Policy Guidelines 2010*

Council Code of Conduct

**Policy implications**

It is standard practice to review Council policies regularly to ensure continuing functionality. The Office of Local Government Investment Policy Guidelines (2010) recommends that council investment policies be reviewed annually. This policy was last reviewed in January 2022.

**Risk implications**

It is incumbent on Council to minimise financial risk when considering potential investment returns. This policy is designed to establish a framework to ensure Council's invested funds are exposed to minimal risk.

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council:**

1. **approve the draft Council Policy 19 – Investment of Surplus Funds and place the draft policy on public exhibition for a period of 28 days.**
2. **adopt the policy after the exhibition period if no submissions are received.**

**ATTACHMENT**

Doc Id: 344360

**Council Policy 19**



**Investment of Surplus Funds**

Application	All Staff with Investment Delegations
Responsible Officer	Director Corporate & Community Services
File No	POL:CWP:DCWP
Authorised by	Council
Effective Date	<del>20 December 2022</del> 11 January 2022
Distribution	Internet / Intranet / Public Exhibition

**Purpose**

To provide a framework for the investment of Council funds that seeks to maximise earnings whilst having due consideration of the risk and security for that investment; and to ensure that Council's liquidity requirements are being met.

Preservation of capital is the principal purpose of the investment portfolio. Investments are to be placed in a manner that seeks to ensure the security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

**Definitions**

Authorised Deposit-Taking Institution (ADI) – a corporation that is authorised under the *Banking Act 1959* to take deposits from customers.

Bill of Exchange – an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the addressee to pay on demand or at a fixed/determinable future time, a documented monetary sum to the order of a specified person or to bearer.

Bank Bill Swap reference rate (BBSW) – midpoint of the nationally observed best bid and offer for AFMA Prime Bank eligible securities. It is calculated daily.

Debenture – a document evidencing an acknowledgement of debt created by a company for the purpose of raising capital.

Floating Rate Note (FRN) – a medium to long term fixed interest investment where the coupon (interest) is a set margin over a benchmark (floating rate). The benchmark is usually the BBSW and is reset regularly - most commonly quarterly.

Bank Bill Index – represents the performance of a notional rolling parcel of bills averaging 45 days. It is a widely used benchmark for local councils and other institutional cash investments.

**Policy Statement**

Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the *Local Government Act (1993) s327*.

The General Manager has in turn delegated the day-to-day management of investments to the Director Corporate and Community Services, the Management Accountant and the Finance Officer who must ensure adequate skill, support and oversight is exercised in the investment of Council funds.

The General Manager must approve delegations in writing and record them in the Delegations Register. Delegated officers are required to acknowledge that they have received a copy of this policy and understand their obligations in this role.

	Effective Date:	
Uncontrolled document when printed. Please refer to website or intranet for controlled document	Version No.:	3

Prudent Person Standard

The investments will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage and safeguard the portfolio in accordance with the spirit of this Investment Policy and not for speculative purposes.

Ethics and Conflicts of Interest

Officers should refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest. Disclosures of conflicts of interest are to be made to the General Manager.

Independent investment advisors must declare that they have no actual or perceived conflict of interest. They must not receive inducements in relation to Council's investments.

Authorised Investments

Carrathool Shire Council approves the following investments allowed by the *Ministerial Investment Order 2011*:

- Commonwealth/State/Territory government securities e.g. bonds
- Interest bearing deposits/senior securities issued by an eligible ADI
- Bills of exchange (< 200 days duration) guaranteed by an ADI
- Debentures issued by a NSW Council under the *Local Government Act 1993*
- Deposits with T-Corp &/or investments in T-Corp IM Funds
- Existing investments grandfathered under the *Ministerial Investment Order 2011*

Prohibited Investments

In accordance with the *Ministerial Investment Order 2011*, this investment policy prohibits any investment carried out for speculative purposes including, but not limited to:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow
- Standalone securities issued that have underlying futures, options, forward contracts or swaps of any kind
- The use of leveraging (borrowing to invest) for an investment.
- Land ~~m~~Mortgages

Nothing in ~~this~~ policy shall prohibit the short-term investment of loan proceeds where the loan is raised for non-investment purposes and there is a delay prior to the expenditure of the funds.

Risk Management Guidelines

All investments entail some risk. Generally, the higher the anticipated rate of return of an investment, the higher the risk and variability of investment returns. Investing should produce a diversified portfolio that reflects reasonable market rates of return.

This Investment Policy states a conservative, risk averse investment profile and recognises that Council has a low tolerance to investment risks which would result in a loss of investment capital. The nature of a conservative approach to investments recognises that the expectations of returns on investments would also need to be conservative. A risk averse investment policy acts to preserve capital, but also affects the contribution of earnings from investments and the growth in value of the investment portfolio. This approach accepts that Council's return on investment could be lower than average market expectations, particularly where average market expectations are based on rates of return for risk diversified portfolios.

One of the central roles of the Investment Policy is to provide guidance on risk minimisation. The following points provide a background (but not an exhaustive list), of risk exposures to be considered when managing Council's investment portfolio:

- **Preservation of Capital** – the requirement for preventing losses in an investment portfolio’s total value.
- **Credit Risk** – the risk that a party or guarantor to a transaction will fail to fulfil its obligations. This relates to the risk of loss due to the failure to pay to Council interest and/or repay principal.
- **Diversification** – the requirement to place investments in a broad range of products to avoid over-exposure to a particular sector of the investment market.
- **Liquidity Risk** – the risk that an institution runs out of cash and is unable to redeem investments at a fair price within a timely period. This may result in Council incurring additional costs and/or possibly being unable to execute its spending plans.
- **Market Risk** – the risk that fair value or future cash flows will fluctuate due to changes in market prices. Benchmark returns may unexpectedly overtake the investment return.
- **Maturity Risk** – the risk relating to the length of term to maturity of the investment. The longer the term, the greater the length of exposure and risk to market volatilities.
- **Rollover Risk** – the risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future.

**Investment Advisor**

Should it be deemed necessary to consult an investment advisor, any such advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to the investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

**Credit and Maturity Guidelines**

Primary control of credit quality is the prudential supervision and government support and explicit guarantees of the ADI sector, not ratings. Not less than three (3) quotations must be obtained prior to investing council funds. The best quote on the day will generally be successful ~~having regard after allowing~~ for portfolio diversification and administrative and banking costs. Ratings are used to provide credit framework limits. Investments are to comply with three key criteria relating to:

- To control the credit quality of the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category. While TCorp Facilities are not rated they typically maintain a credit score consistent with a AAA rating for the *Hour Glass Cash Facility* and a AA rating for the *Hour Glass Strategic Cash Facility*.

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	100%
AA Category or Major Bank**	A1	100%
A Category	A2	45%
BBB Category	A3	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%
NSW Treasury Corp Hour Glass Facility	Unrated	30%

Moody's/Fitch equivalent \*  
 ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George) \*\*

- ii. Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank**	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

Moody's/Fitch equivalent \*

ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George) \*\*

Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified.

- iii. The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits			
Description	Investment Horizon	Minimum	Maximum
Working Capital Funds	0-3 months	10%	100%
Short Term Funds	3-12 months	10%	100%
Short-Medium Term Funds	1-3 years	0%	20%
Medium Term Funds	3-5 years	0%	0%
Long Term Funds	5-10 years	0%	0%

Performance Benchmarks

The performance of each investment will be assessed against the benchmarks listed in the table below.

Investment	Performance Benchmark	Time Horizon
Overnight Account (11am), Term Deposits, Cash Management Accounts, Professional Funds Accounts	Bank Bill Index (BBI)	3 months or less
Short dated bills, deposits issued by ADI (appropriate term), Term Deposits	Bank Bill Index (BBI)	3-12 months
Term Deposits within the applicable maturity range	Bank Bill Index (BBI)	1-3 years

It is Council's expectation that the performance of each investment will be greater than or equal to the applicable benchmark - taking into account risks, liquidity and other benefits. It is also expected that Council will take due steps to ensure that any investment is executed at the best pricing reasonably possible.

### Reporting

Documentary evidence must be held for each investment and details thereof maintained in the investment register. Details to be included are:

- The amount of money invested
- Particulars of the security or form of investment in which the money is invested
- The term of the investment, and
- The rate of interest to be paid, and the amount of money that Council has earned, in respect of the investment.

The documentary evidence must provide Council legal title to the investment. Certificates must be obtained from the financial institutions confirming the amounts of the investments held on the Council's behalf as at 30 June each year and be reconciled to Council records. All investments are to be appropriately recorded in Council's financial records and reconciled at least monthly.

Council will be provided with a written report each month setting out the details of the entire investment portfolio. The report will confirm compliance of Council's investments with legislative and policy requirements. Council may nominate additional content for reporting.

### **Reference**

This policy has been prepared to encompass the legislative requirements and obligations for the investment of Council funds. Where this policy is silent on matters referred to in the following legislation, such matters must be followed in accordance with the legislation.

### **Associated Documents**

*Local Government Act 1993, section 625*

*Local Government (General) Regulation 202105, clause 16*

*Ministerial Investment Order 2011*

*Trustee Act 1925, section 14*

*Local Government Code of Accounting Practice & Financial Reporting*

*Australian Accounting Standards*

*NSW Office of Local Government Investment Policy Guidelines 2010*

*NSW Office of Local Government Circulars*

*Council Code of Conduct*

### **Work Health & Safety**

Carrathool Shire Council will endeavour to reduce hazards in the workplace for its employees, by ensuring that a safe and healthy working environment is maintained. As a component of the work health and safety management practices of Council, WH&S principles must be considered when

**Revision Table**

Minute /Date	Amendment Summary – Reason or Reference
21.10.2003	Adopted
0467 / 20.02.2018	Include risk management principles, credit quality benchmarks and reporting guidelines.
1533 / 15.12.2020	Delegations – Incl. Management Accountant Credit Maturity Guidelines ii. – Incl. NSW Treasury Corp
<u>0031 / 11.01.2022</u>	<u>Adopted</u>

**Review**

This policy will be reviewed annually or as required in the event of legislative changes. This Investment Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this policy. Any amendment to the Investment Policy must be by way of Council resolution.

**10.14 Unsupervised Swimming Pool**

CP:MAINT:SP

Author: Acting Community Development and Projects Manager

Purpose: To update Council of the transition to unsupervised swimming pool.

**Background**

Council has, to date, struggled to employ adequate numbers of casual lifeguard staff to supervise swimming pools. Resulting in the reduction of the Goolgowi Swimming pool to two hours on a weekday and 15 hours per weekend (25 hours in total per week). Council resolved at the August ordinary meeting to implement unsupervised swimming pools operation of the Goolgowi swimming complex commencing 2022/23 or 2023/24 pool seasons pending trades availability

Changes proposed to peruse unsupervised pools included:

- Increase age minimum age of children supervised by responsible person from 10 to 14.
- Installation magnetic lock PA gate that requires card or fob access
- Installation of CCTV to monitor pool patronage.
- Amendment of pool operation manual to include required risk management procedures and processors.
- Review and update current signs for remote supervision.
- Installation of a public access defibrillator

**Issues**

The Goolgowi Swimming Complex is set to operate unsupervised 19 December signage with the new operating times as follows:

<b>Day</b>	<b>Opening Hours</b>
Monday	6.00am - 8.00pm
Tuesday	12.00pm - 8.00pm
Wednesday	6.00am - 8.00pm
Thursday	12.00pm - 8.00pm
Friday	6.00am - 8.00pm
Saturday, Sunday & Public Holidays	7.30am - 12.30pm 12.30pm - 8.00pm *

\* Supervised operating hours

While operating at these times the pool will open to public a total of 83 hours per week. The proposed changes have been implemented and installation of capital items will be completed 15 December. All documentation and signage have been reviewed by Councils insurer and their risk management team.

**Financial implications**

**Statutory implications (Governance including Legal)**

In accordance with NSW Government Practice Note 15, Water Safety, revised July 2018  
 In accordance with "Signs as Remote Supervision"

**Policy implications**

In accordance with the Councils Risk Management Policy:

**Risk implications**

Council's Risk Management Policy and Framework is consistent with AS/NZS ISO31000:2018 and provides the foundation for the effective management of Council's strategic and operational risks.

A Risk Assessment must be undertaken to inform the strategies and actions to address risks associated with the management and operation of all Swimming Pools.



**Community Strategic Plan**

Goal 4: Reliable and relevant services

**Recommendation:**

**That Council note the transition to operating to unsupervised swimming pools operation of the Goolgowi swimming complex commencing 19 December 2022.**

**10.15 Hillston Residential Subdivision Update**

GS:PGM:LRCIP3

Author: Acting Community Development & Project Manager

Purpose: To inform Council of the status of Hillston Residential Subdivision.

**Background**

In August 2021 Council began to resolve the lack of available blocks of land in Hillston with residential zoning.

In March 2022 an amendment to the LEP was prepared and submitted to the NSW Department of Planning for approval. Following this the gateway determination was placed on public exhibition.

In July 2022 Council resolved:

*“That Council:*

- 1. a) endorse the Gateway determination PP-2022-1594 relating to the rezoning of land to RU 5 – Village, with a minimum lot size of 600 square metres for the McGregor Street Hillston planning proposal,*
- b) note that no submissions were received by Council during the public exhibition period, c) submit the proposal to the NSW Department of Planning and Environment for completion of the Local Environment Plan (LEP).”*

On 13 October 2022 Council were informed that the proposed changes to the LEP had been finalised, these changes are now in effect and published on the NSW Legislation website.

**Issues**

Construction plans for the subdivision have now been developed and works have commenced.

Works to raise the ground level and to ensure fall across the block has been completed:



The next step in the works is for the land to be surveyed marking out the area so construction can begin to install utilities, storm water and concrete kerb. We are still waiting on quotations for power and communication.

**Financial implications**

Initial works are being funded from LRIC Phase 3

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 1: Thriving and Liveable Communities

Goal 4: Reliable and Relevant Services

**Recommendation:**

**That Council note the progress of the Hillston Subdivision**

**10.16 Community Development Officer Report - December 2022**

ED:TOUR:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities undertaken by the Community Development Officer.

**Background**

Each month the Community Development Unit (CDU) provides Council with an update of activity that has taken place and future proposals for Council consideration.

**Issues****Stronger Country Communities Fund (SCCF) Round 5**

At the time of writing this report no funding approval has been received yet concerning projects submitted under this program.

**School Holiday Break Program**

Summer Holiday break            \$15,000

Application has been successful for the Summer Holiday Break Program. With activities to be delivered between 21 December 2022 – 5 February 2023.

Hillston

21 December 2022 - Parkour workshop, archery (inflatables) games & movie night - Stan Peters Oval  
 13 January 2023 (am) - Cake decorating workshop – Hillston Hall  
 20 January 2023 Trivia Night (18 years – 24 years) – Tatts Hotel

Goolgowi

4 January 2023 - Parkour workshop, archery (inflatables) games & movie night- sportsground  
 13 January 2023 (pm) - Cake decorating workshop – Goolgowi Hall  
 Trivia Night (18 years – 24 years) date & location to be confirmed

Rankins Springs

11 January 2023 - Parkour workshop, games & movie night – Recreation Ground  
 16 January 2023 - Cake decorating workshop – Rankins Springs Hall  
 13 January 2023 - Trivia Night (18years – 24 years) – Conapaira Hotel

**Australia Day 2023**

Preparations are continuing for the 2023 Australia Day Celebrations to be held at the Goolgowi Pool Complex. Our Australia Day ambassador is Mr Warren Potent, a multiple Olympian and multiple World Champion Shooter. The day will commence with the Australia Day Award Ceremony at 11am followed by BBQ lunch hosted by the Goolgowi P & C Association, Mr Twister will be in attendance and a pool party will run over the afternoon. Transport will be available from the other towns and villages in the Shire.

The application for the National Australia Day Council grant of \$17,900 has been successful, the Capital Club Band from Canberra has been booked and the event will be held on Australia Day night at the Goolgowi Recreation Ground. The Goolgowi Football Club is partnering with Council to deliver this event. A bus will be available for attendees from Hillston, bookings will be essential.

A closed report is provided separately for Councillors consideration regarding the Australia Day Awards for 2022.

**Reconnecting Regional NSW – Community Events Program**

These events will continue to be held until the end of March. Council events continue to be organised. Two community events are due to be held prior to Christmas; St Josephs Christmas Tree and the Rankins Springs Community Christmas Tree

**Successful Grants**

Council has been successful through the Community Building Partnership Program for the following projects:

- Hillston Pool Complex Upgrades - \$32,500
- Carrathool Hall Refurbishment - \$24,000
- Purchase & Installation of Chemical Shed at Goolgowi Pool - \$10,000

**Boat Ramp Update**

Notification has not been received as yet for the two applications submitted in Round 4 of the Boating Now Fund.

**Goolgowi Pump Track Project**

An application is being prepared for the Goolgowi Pump Track to the Places to Play Program. Applications close 15 December 2022.

**Information Distributed to the Community**

- General Information – Current Flood Situation
- NSW Energy Support Information
- Investing in Women Grants
- Special Disaster Grants
- Caravan Parks Grant Program (privately owned)
- Storm & Flood Assistance for Business
- 2023 Agri futures Horizon Scholarship Applications
- Australia Day Nominations

<b>Financial implications</b>
-------------------------------

Existing budget and grant funding.

<b>Statutory implications (Governance including Legal)</b>
--

Nil

<b>Policy implications</b>
----------------------------

Nil

<b>Risk implications</b>
--------------------------

Nil

<b>Community Strategic Plan</b>
---------------------------------

Goal 1 – Thriving and Liveable Communities

Goal 3 – Resilient and Welcoming

<b>Recommendation:</b>
------------------------

**That Council:**

- 1. note the Community Development Officers report for December 2022.**
- 2. accept the National Australia Day Council grant of \$17,900 and adjust the budget by \$17,900.**

**11. Committee Reports**

Nil

**12. Closed Council Reports**

**12.1 Australia Day Awards 2023**

CR:AWD:AD

Author: Community Development Officer

Purpose: To report on Australia Day even arrangements and determine award recipients.

Separately Circulated: Australia Day Award Nominations 2022 Booklet

**Background**

Council is asked to consider this report on the Australia Day Nominations 2022 in Closed Council under the provisions of section 10A(a) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

*(a) personnel matters concerning particular individuals (other than councillors).*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 1 Thriving and Liveable Communities

Goal 3 Resilient and Welcoming

**Recommendation:**

**That Council resolve into closed council pursuant to Section 10A(a) of the *Local Government Act 1993* to further consider the report on the Australia Day Awards.**

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the **Hillston District Office** on **21 February 2023** commencing at **10.00am**.