



ORDINARY MEETING AGENDA

15 February 2022

**Hillston District Office
136-145 High Street, Hillston**



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to protect and promote quality of life in harmony with economic development and environmental sustainability."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE HILLSTON DISTRICT OFFICE ON
TUESDAY, 15 FEBRUARY 2022 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Extra-Ordinary Council Meeting 11 January 2022

Ordinary Council Meeting 11 January 2022

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity for January 2022.

Background

The Australia day event this year was held at Carrathool. It was pleasing to see around 120 people attend this event. People did travel from Hillston, Rankins Springs, Goolgowi and Merriwagga for the day, also thank you to the Councillors that were able to come to the event.

Given the weather in the lead up to the Australia Day the hall and surrounds were extremely well presented - thank you to the ladies of the Carrathool Hall Committee and Council staff for the effort they made to showcase the facility. Due to the surrounds the day was held in a relaxed comfortable atmosphere.

To be nominated for an Australia Day award in any category demonstrates recognition from the community for the effort and commitment made by the individual or group nominated. Each year it is extremely difficult to choose one nomination to be recognised for the achievement of winner of each category.

Congratulations to all 2021 nominees and to the winners of the following categories:

Citizen of the year – Pat Flanagan

Junior Citizen of the Year – Year 5 and Year 6 of the Goolgowi Public School

Sportsperson of the Year – Ray (Wally) Lamont

Junior Sportsperson of the Year – Alexis Ball-Woods

Community Group of the Year – Hillston Hogs

Community Event of the Year – Amber Lawrence / Catherine Britt Concert

Council and the Community appreciates the attendance of our Australia Day Ambassador Elysha O'Neill - Elysha was very much at home on the day, very approachable and we really do thank her for being at Carrathool on Australia Day.

Recommendation:

That Council note the Mayors report for February 2022 meeting.

9. Delegates Report

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Letter sent to new Minister

1547/16.02.21 – Lot Size Dwelling Entitlement

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	To commence following spot rezoning in Hillston.

1754/17.08.21 – Application for Mobile Food Van

Responsible Officer: MBRS

DECISION	ACTION TAKEN
That Council review the Street Trader Policy.	In progress – March meeting

1783/21.09.21 – Local Roads and Community Infrastructure Funding Phase 3

Responsible Officer: GM

DECISION	ACTION TAKEN
That Council nominate projects for costing and consideration under the funding program which commences in January 2022	Ongoing

1794/21.09.21 – Back Hillston Road Resheet

Responsible Officer: DIS

DECISION	ACTION TAKEN
That Council inspect the road next year (2022) to determine sections to be resheeted.	To be reviewed in 2022
When sections are scoped identify costing and funding source.	

1848/ 19.10.21 – Economic Development Unit Report – October 2021

Responsible Officer: EDO

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending

1851/ 19.10.21 – Cowper Street – Land Acquisition

Responsible Officer: DIS

DECISION	ACTION TAKEN
Staff report back to the Council on costs and a new design for the road opening.	Pending – report this meeting

Recommendation:

That Council note the update on action report for February 2022.

10.2 Precip of Correspondence

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

Information Items: 10.2.1 Riverina Local Land Services

10.2.2 Hillston Outback Triathlon

10.2.4 Hillston Hogs

10.2.1 Riverina Local Land Services – Travelling Stock Reserves Grazing Area Pilot

Informing Council that following public consultation it will not be proceeding with the pilot program of creating six Travelling Stock Reserves (TSR's) grazing areas for leasing to prospective entities.

Advising that the Riverina Local Land Services will continue to lease out TSR's under the current permit system.

Recommendation:

That Council note the Riverina Local Land Services will not proceed with the pilot program of leasing out the Travelling Stock Reserves in six areas and the current system will continue.

10.2.2 Hillston Outback Triathlon – Requesting Assistance

The Triathlon Committee has requested assistance to run the event on Sunday 6 March 2022. Contact with the organisation indicates assistance with promotion and traffic control would be appreciated.

Council has in the past provided this assistance. Last year Council provided Traffic Control to a maximum of \$1,500.

Recommendation:

That Council provide promotional assistance to the Hillston Outback Triathlon to be conducted on 6 March 2022, and further Council provide traffic control on the day to a maximum of \$1,500.

10.2.3 ANZAC DAY MARCH - Hillston RSL Requesting Assistance

Hillston RSL have submitted an application to hold the ANZAC Day March for 2022. This will involve traffic control and brief road closures. A traffic control plan has been provided.

In the past Council has provided assistance by way of traffic control and signage. The RSL have requested Council again provide this assistance.

Recommendation:

That Council agree to the temporary road closures to conduct the ANZAC Day March, and assist with traffic control.

10.2.4 Hillston Hogs – Use of Stan Peters Oval

A request has been made for Council to waive the hire charges of Stan Peters Oval for the annual charity event, to be held 26 February 2022. The charge for the hire of the oval and pavilion is \$350. Council in the past has waived the charges for the day.

Recommendation:

That Council waive the ground and the pavilion hire charges for the Hillston Hogs Charity event to be held Saturday 26 February 2022.

10.3 Councillor Professional Development

GOV:CRS:APC

Author: General Manager

Purpose: To inform Councillors of the opportunity available to them for induction and professional development activities.

Background

Under section 232(1)g of the *Local Government Act 1993* all Mayors and Councillors have an obligation to make all reasonable efforts to acquire and maintain the skills necessary to perform their roles. An induction is required and a supplementary induction for the Mayor is required within six months of the election.

Issues

While a brief induction was conducted at the January 2022 meeting and further sessions will follow there a number of organisations offering Councillor induction programs, these are normally of a day and a half duration and are in the vicinity of \$5,000. They are very comprehensive and several Councils have used Local Government NSW (LG NSW) Management Services to undertake the training.

The Office of Local Government also conducts a series of “Hit the Ground Running” Webinars for Councillors – advice of the program was emailed to Councillors on 20 January 2022 should Councillors have wished to take advantage of the opportunity.

LG NSW offers various courses to Councillors and at present are offering an induction forum online on the morning of 23 and 24 February at a cost of \$770 per member Councillor, covering:

- Legislative Environment
- Governance
- Working relationships between the governing body, elected representatives and the administration
- Role of elected members, Mayor and General Manager
- Strategic community leadership
- Knowledge and skills for informed decision making

Other course information will be made available to Councillors once dates of delivery are known. Also included in the Business Paper envelope is a document titled “Post Election Guide” it provides information on some of the governance issues that will be relevant over the next 12 months.

Financial Implications

These will vary depending upon any take up of training or induction and mode of delivery. The 2021/22 budget does have an allocation of \$25,000 for Councillor training.

Statutory Implications (Governance including Legal)

Section 232 of the *Local Government Act 1993* requires Councillors to gain and maintain skills necessary to undertake their roles.

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Strategic Theme 5, Leadership and Governance

Recommendation:

That Council note the report relating to Councillor induction, training and inform the General Manager of opportunities they would like to explore.

10.4 Closure of Council Offices for Union Picnic Day/ Clash April Council Meeting

PER:IR:UM

Author: HR/WHS & Risk Coordinator

Purpose: To advise the date for Union Picnic Day

Background

The *Local Government (State) Award 2020*, which currently covers employees of Council, provides for the granting of a Union Picnic Day (for Union members) on a day which is agreed between the Council and the Union.

Council's picnic day has traditionally been taken on the Tuesday following Easter, which will be Tuesday 19 April, this year.

The United Services Union (USU) has requested that Council's current financial Union members be granted the picnic day on Tuesday, 19 April 2022.

It has also been past practice to grant the picnic day to all permanent employees of the Council and it is requested that Council continue this practice.

Therefore, it is recommended that Council agree that the Union Picnic Day be held on Tuesday 19 April 2022 and that in keeping with past practice, Council approve special leave for that day to all permanent employees, except senior staff required to attend the Council meeting on the day.

Due to Picnic Day the Council offices, library and depots will be closed. The normal advertisements will be placed to advise of the closures.

The 19 April is also the same day as the April Council meeting at Hillston. The Council meeting should go ahead as scheduled with Senior Staff in attendance.

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Local Government (State) Award 2020 requirement

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. **note that the Union Picnic Day will be held on Tuesday 19 April 2022 and that in keeping with past practice, Council approve special leave for that day to all permanent employees.**
2. **proceed with the April Council meeting at Hillston as scheduled with Senior Staff in attendance.**

10.5 Caravan Parks - Operations

CP:MAINT:CP

Author: General Manager

Purpose: To update Council as to the operations of the caravan parks for the period 1/7/21 – 31/12/2021.

Attachment: A few before and after photos of the amenities block at the Hillston Caravan Park.

Background

Council operates caravan parks at Hillston, Goolgowi and Rankins Springs. Both Goolgowi and Rankins Springs operate at a deficit and have done for some time, the operations are subsidised by other Council revenue.

Goolgowi Caravan Park

Contains 16 sites of which power are available to 13. The standard of amenities is considered satisfactory and requiring only ongoing maintenance.

Rankins Springs Caravan Park

Contains 16 sites of which 8 can be reasonably used. The amenities are in new condition having been refurbished during 2020/2021 using the Drought Communities Funding. There is only a need for operational maintenance for the foreseeable future.

The following table details the operational revenue and expenditure for the Goolgowi and Rankins Springs Parks. Depreciation has been excluded.

Goolgowi

INCOME	2018/19	2019/20	2020/21	31/12/2021
Fees & Charges	\$32,238	\$22,670	\$18,128	\$6,301
EXPENDITURE				
Rates/Charges/Insurance	\$4,983	\$5,765	\$5,812	\$3,944
Electricity	\$6,158	\$4,575	\$3,197	\$2,381
Maint. & Repairs	\$26,813	\$25,590	\$28,304	\$14,182
	\$37,954	\$35,930	\$37,313	\$20,507
(DEFICIT)	(\$5,716)	(\$13,260)	(\$19,185)	(\$14,206)

Rankins Springs

INCOME	2018/19	2019/20	2020/21	31/12/2021
Fees & Charges	\$16,639	\$13,880	\$11,776	\$5,656
EXPENDITURE				
Rates/Charges/Insurance	\$2,252	\$2,088	\$2,918	\$2,957
Electricity	\$3,970	\$3,613	\$2,816	\$1,803
Maint. & Repairs	\$45,016	\$44,342	\$51,796	\$23,817
	\$51,238	\$50,043	\$57,530	\$28,577
(DEFICIT)	(\$34,599)	(\$36,163)	(\$45,754)	(\$22,921)

Hillston Caravan Park

Contains 30 powered grass sites, and 24 Cabins.

There is a constant demand for cabin accommodation with very high occupancy rates, the facility is unable to accommodate demand.

INCOME	2018/19	2019/20	2020/21	31/12/2021
Cabin Rent	\$233,448	\$288,266	\$332,731	\$195,465
Site Rent	\$108,721	\$73,205	\$106,773	\$60,306
Sundry Income	\$9,607	\$10,273	\$15,229	\$7,004
	\$351,776	\$371,744	\$454,733	\$262,775
EXPENDITURE				
Wages	\$163,188	\$167,672	\$126,630	\$69,074
Rates/Charges/Insurance	\$16,303	\$17,274	\$22,190	\$19,036
Electricity	\$53,495	\$42,013	\$35,435	\$21,877
Maintenance & Repairs	\$104,936	\$63,160	\$63,774	\$42,328
	\$337,922	\$290,119	\$248,029	\$152,315
SURPLUS/(DEFICIT)	(\$13,854)	\$81,625	\$206,704	\$110,460

During the 2020/21 Financial year Council was successful in obtaining a Crown Lands Managers Grant for \$88,000 to update the old ablutions block at the rear of the park. Work is now substantially completed and photos are included showing the state of the amenities prior to the work and following completion of the job.

Financial implications

Council currently holds \$437,000 in internal restriction to address funding opportunities and unexpected expenses at the parks.

The day to day operations now appear to be providing a surplus which allows for required maintenance on the capital improvements made over the past two years.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

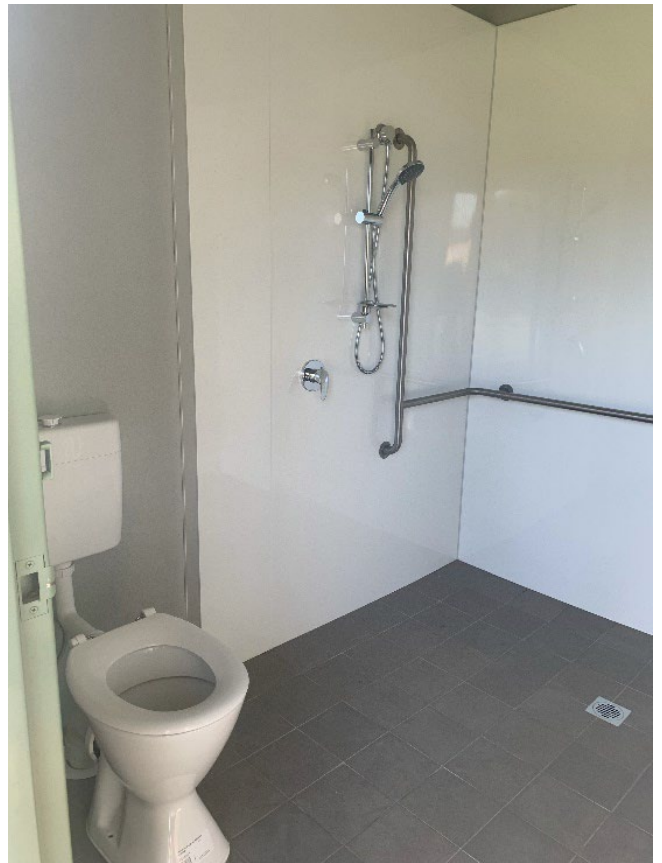
Theme 2 – Infrastructure for a Sustainable Future.

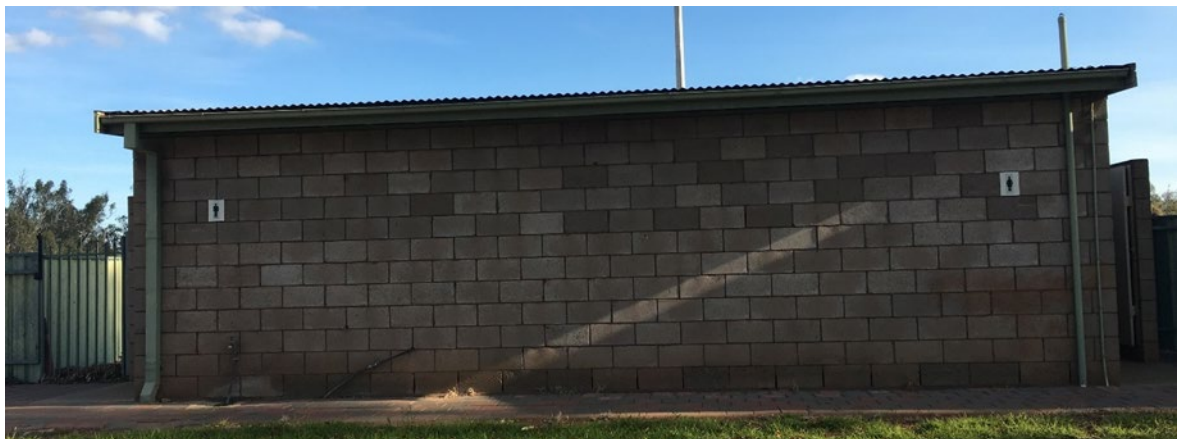
Recommendation:

That Council:

1. note the report on the operations of its three caravan parks for the period 1-7-2021 to 31-12-2021.
2. note the completion of the upgrade to the old amenities block at the Hillston Caravan Park under the Crown Land Managers Grant Funding Program.

ATTACHMENT





10.6 Local Roads and Community Infrastructure Round 3

GS:PGM:LRCIRd3

Author: General Manager

Purpose: To inform Council of potential projects for funding.

Background

Council is eligible for \$2,913,422 of funding for projects that meet the program guidelines. Applications can be submitted until 30 June 2022 and must be completed by 30 June 2023.

Issues

To date Council has resolved to nominate two projects for funding:

1. Hillston Water Tower Relining - \$196, 500
2. Yoolaroi Water Vegetation Clearing - \$178,200

This leaves a balance of \$2,538,722 available.

The following projects have been suggested by staff for Council consideration:

1. Goolgowi Sewer Pond Relining

Goolgowi sewer ponds are divided into two parts with each holding a series of small ponds to hold wastewater. One pond was relined with shotcrete a few years ago and is serviceable.

An attempt was made in 2012/13 to rehabilitate the second pond however it appears this caused further damage to the existing earthworks and there is now seepage and storage issues causing effluent to leak into the reserve behind the ponds. Department Planning Industry and Environment (DPIE) have discussed the matter with the Manager of Water and Sewer requesting the ponds be rehabilitated to working order and prevent any overflows.

A cost estimate has been prepared by the Infrastructure Department at around \$230,000 to undertake the works. The bank account balance for Goolgowi Sewer Fund is \$159,000.

2. Carrathool Township Drainage

Unprecedented weather over the past few months has seen Carrathool inundated with flooding occurring in some parts of the village. This has resulted in stagnant water laying in the table drains for some time. The retention basin behind the public amenities at the railway line filled resulting in drainage pumps being covered with water and shorting out. Water was then pumped over the railway line using pumps available in town.

Several solutions have been advanced to solve the problem of the retention basin filling and not being able to take water during such storm events. An underbore of the railway line has been proposed – a quote has been obtained for a 355mm underbore and pipe installation at \$28,300.

Other suggestions include deepening the sump at the eastern end of the retention basin to allow for water to be pumped out over the railway line as happened during January this year. Residents of the town do acknowledge the rain events have been abnormal.

Within the village there are several streets where drains need to be cleaned, two culverts have been identified as being 200mm higher than the servicing drains causing back up of water through town. There are also areas where culverts are needed to help water get to the southern retention basin without residents needing to pump water across roads. One quotation has been received however due to the “unknowns” with the job it is difficult to get a total price – however an indicative price of \$2,000 per day to do the work using an excavator, tipper and operator has been provided.

An estimated timeframe of 10 days to undertake the work has been determined, Council would need to supply traffic plans, culverts, pipes and other fill material.

It is requested that Council determine the direction to follow and a full scope can then be provided for cost. – An anticipated cost to undertake the works would be in the vicinity of \$60,000, depending upon determination.

3. Additional Cabin – Hillston Caravan Park

For some time, Council has been making upgrades to the caravan park where possible using grant funds to deliver the necessary outcomes. This project would see the installation of an accessible cabin to accommodate for people with a disability where required or to provide accommodation for up to six people. The caravan park has disabled access to the amenities however does not have any cabin accommodation with disabled access. The design and layout is similar to the last two cabins installed by Council.

Total cost for the cabin including parking area fit out and service connection is \$181, 679. Should a contingency be required to address delays on approval and price rises a figure of \$195,000 is suggested. The annual return on the cabin based on 80% occupancy rate is \$35,000.

4. Goolgowi Park and Carpark Rehabilitation

Council will be aware of the need for rehabilitation of the park and parking area in Cobram Street Goolgowi. The project consists of the following elements;

- 1) Replacement of the Kerb and Gutter in Combo Lane in front of CWA Rooms approximately 110 metres.
- 2) Replacement of concrete border around the park area abutting the car parking area.
- 3) Reshaping and resealing the car park and spoon drain both sides of the amenities block.
- 4) Replacement of approximately 70 metres of footpath between the caravan park and the club.
- 5) Removal of diseased pepper corn tree in playground area.
- 6) Replacement of mesh fence around the playground with a modern pool fence type structure.

To date all costings have not been provided however, the overall project is expected to be in the vicinity of \$230,000.

5. Hillston – High Street - Replacement of Asphalt Hot Mix

The area of concern is the footway on both sides of High Street from approximately the Ambulance Station to the corner of Aiden / Haines Streets. Over the years water service work and mains replacement has resulted in a hotchpot of footpath surfaces due to the reinstatement of work area on the southerly side of the street. On the river side of the footpath there has been cracking of surfaces and movement of footpath due to trees and other issues.

Overall the project would include removal of footpaths, supply and lay 50mm compacted hotmix / asphalt to 1584 square metres. Concrete driveways and paths will not be included in the works, as these are considered a satisfactory standard. The quoted price to undertake the job is \$213,840.

6. Lake Woorabinda Foreshore Beautification

A project has been flagged to replace the existing shelters with a more modern structure, plant some trees around the BBQ area, shelter over the BBQ and some associated picnic table and chair structures. To date it has not been fully scoped and costed but this is in train.

Future Projects

There is an opportunity for funding community infrastructure under this program however staff are running out of suggestions, the idea is to take advantage of the flexibility of the program to achieve as much as possible. Should Council not determine there are any projects they wish to see undertaken the balance of the available funds could be spent on roadworks.

It should be noted that the program is on a use it or lose it basis. "Eligible Funding Recipients that have not applied for the full amount of their Phase 3 Funding Allocation in a draft works schedule by 30 June 2022 will not have the right to be paid that part of the Allocation."

While Council has time available at present it would be prudent for Council to have nominated the majority of the projects it wishes to see funded at the March 2022 Council meeting. This will allow for the bulk of projects to be uploaded and if necessary the remainder at the April meeting. Councils are also required to maintain their overall capital expenditure at or above their 2021/22 capital spending level.

Financial Implications

Nil – no co-contribution is required by Council.

Statutory Implications (Governance including Legal)

Compliance with guideline timeframes as required.

Nomination and approval of projects by 30/06/22.

Completion of projects by 30/06/23.

Policy Implications

Nil

Risk Implications

Nomination and completion of projects must meet guideline timeframes or Council risks losing the opportunity for funding.

Community Strategic Plan

Theme 2 – Infrastructure for a sustainable future.

Recommendation:

That Council:

1. note the timeframes involved with the Local Roads and Community Infrastructure Round 3.
2. nominate projects for submission for funding
3. nominate other projects for scoping and reporting to the March 2022 Council meeting.

10.7 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for December 2021 and January 2022

Attachment: Register of Roads Maintenance

Background**Reporting Period 27 November 2021 to 21 January 2022**

The Infrastructure Report is provided for Council's information.

Maintenance Reporting**Local Roads**

A summary of the capital works and maintenance activities on Council Local Roads is listed

Temporary Pavement Repair (m²)		Vegetation Control (ea)		Maintenance Grading (cl kms)	
Black Stump Road	58	Booligal Road	1	Black Stump Road	35
Lachlan River Road	10	Lachlan River Road	10	Back Hillston Road	18.5
Melbergen Road	350	TOTAL	11	Barrys Road	3
Murrumbidgee River Road	168	Accident/Vandalism/Storm (ea)		Barrys Scenic Road	8.1
Tysons Road	15	Ilkadoon Road	6	Billings Road	11.85
Collins Street	20	TOTAL	6	Boorga Road	4
Devon Street	85	Drainage Repairs (ea)		Ilkadoon Road	2
TOTAL	706	Mount Bingar Road	2	Langtree Road	17
Pavement Patching (m²)		TOTAL	2	McKinley Road	1
Cowper Street	7	Emergency Call-Outs (ea)		Merungle Road	17.3
Florence Street	5	Lachlan River Road	1	Mitchells Road	2.8
Gilmore Lane	10	TOTAL	1	Parkers Road	7
Haines Street	5	Guide Posts (ea)		Pinteebakana Road	8
High Street	18	Carrathool Road	63	Pleasant Valley Road	1
Molesworth Street	20	Erigolia Road	2	Ryans Road	11
Moore Street	35	TOTAL	65	Schneiders Road	4.7
Rose Street	2	Inspect Regional & Local Roads (ea)		Trida Road	4
TOTAL	102	Wiltshire Road	2	Wee Elwah Road	8
Litter and Amenity Maintenance (ea)		TOTAL	2	TOTAL	164.25
Cobram Street	1	Miscellaneous Road Items (ea)		Mowing and Slashing (hect)	
TOTAL	1	Jennings Road	10	Cahills Road	31
Servicing Signs (ea)		Jones Road	2	Carnells Road	10
Back Hillston Road	3	McDonalds Road	4	Carrathool Road	18
Murrumbidgee River Road	10	Merungle Road	3	Erigolia Road	64
Sawmill Road	3	Ryans Road	1	Munros Road	13
TOTAL	16	Wells Road	2	TOTAL	136
Traffic Counters (ea)		Whealbah Road	1	Replace Signs (ea)	
Mount Grace Road	1	Wiltshire Road	3	Back Hillston Road	1
Lachlan River Road	2	TOTAL	26	Melbergen Road	2
Roto Road	1	Roadside Repair (ea)		Stackpoole Road	2
TOTAL	4	Wollarma Road	1	Whealbah Road	2
		TOTAL	1	Byron Street	1
		Surface Drains and Floodway (m)		High Street	1
		Mount Bingar	30	Milton Street	2
		TOTAL	30	TOTAL	11

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)		153	8			
Inspect Regional & Local Roads (ea)			1			1
Mowing and Slashing (hect)	27	67	20		15	20
Vegetation Control (ea)					3	
Litter & Amenity Maintenance (job)				4		
Traffic Counters (ea)			3		1	
Guide Posts (ea)		6	2			8
Replace Signs (ea)					2	
Maintenance Grading (cl kms)			1		16.1	
Stock grid Maintenance (ea)					7	

TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-312	Trim tree branches	each	6
A-316	Remove tress	each	25
A-321	Slashing	m ²	73,000
A-322	Weed spraying	m ²	9,280
A-421	Service Toilet	each	13
A-428	Service Rest Area	each	30
C-111	Safety Inspection	km	825
C-203	Repair Wearing Surface	m ²	
C-204	Minor Pavement Patching	m ²	1210
C-301	Remove Dead Animal	ea	5
C-611	Reinstate non-pavement delineation	each	152
C-614	Reinstate signs	each	15
C-615	Scheduled sign replacement	each	4
S-272	Sweep Road Pavement	km	19.3

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150			3.0	4.0	2.0	9.00
Footbridge Maintenance	1200						
Drainage & S/Water	1510						
Sign Maintenance	1610			9.0		6.5	15.50

Sign Replacement	1620			9.0			9.00
Resealing	4000						
Mowing	5100	58.75	229.0	230.0	13.0	144.0	674.75
Slashing	5200	18.5	13.5	191.0	12.5	81.0	316.50
Spraying	5300		4.0	58.5	2.0	27.5	92.00
Tree Maintenance	5400	4.0	26.5	73.5		5.5	109.50
Tree Removal	5410			11.0			11.00
Watering	5500	9.5	12.0	60.0			81.50
Weeding	5600	43.0	24.5	57.5		26.00	151.00
Mowing – Stan Peters Oval	5710			5.5			5.50
Slashing – Stan Peters Oval	5720			16.5			16.50
Spraying – Stan Peters Oval	5730			5.0			5.00
Watering – Stan Peters Oval	5740			5.5			5.50
Weeding – Stan Peters Oval	5750			2.0			2.00
Playground Equipment	5800			3.0			3.00
Litter Collection	6100	13.5	28.5	36.5	12.5	28	119.00
Street Sweeper	6200			57.0			57.00
Hand Broom Gutters	6300		20.5	2.0		7.0	29.50
Toilets	6400	10.0	14.5	44.5	10	10	89.00
Footpath Maintenance	7100			52.0			52.00
Clear Culverts	7100			78.0			78.00
Street Maintenance	7200	6.0		14.5			20.50
Miscellaneous Items	7500					6.0	6.00
Playground Inspection	7510						
Office	7520						
Town Improvements	7530						
Graffiti Removal	7540						
Park Furniture/Fences	7540			14			14.00
Total Hours per Town		163.25	373.00	1038.50	54.00	343.50	1972.25
Town % of Total Hours		8.28%	18.91%	52.66%	2.74%	17.42%	

Sewer Maintenance

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	New Connections	Screen Unit Faults
Hillston	3				6		
Goolgowi							
Rankins Springs Sullage					1		
Totals	3				7		

Water Maintenance

Description	Mainline Breaks	Service Line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults
Hillston	2	9	8	1	1
Langtree (Langtree Bore/Merriwagga/Goolgowi)					
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	2			13	
Bunda/Goorawin			1		

Carrathool				3	
Merriwagga Village				1	
Goolgowi Village Raw					
Goolgowi Village Potable			3		
Rankins Springs Potable				9	
Rankins Springs Raw Town	2				
Rankins Springs Rural				1	
Melbergen	2		1	7	
Total	8	9	13	35	1

Project Updates:

Hillston Floodplain Management Study:

A flood committee meeting is scheduled for Feb 2022. Works on the project are progressing satisfactorily. Milestone 4 is due for completion in February 2022, Milestone 5 is due for completion May 2022 with the full Grant acquittal expected by July 2022.

Hillston Riverbank Stabilisation Project:

The tender for the construction phase has been awarded subject to funding. It is anticipated that DPIE will advise outcome of funding applications shortly. Council personnel met with the contractor (Civil & Earth) over the month of December to commence the methodology of the works and some planning, so that when funding is awarded the project commences with minimum delay.

Integrated Water Cycle Management Strategy (IWCM)

The IWCM is a 30-year plan for Councils water and sewer infrastructure to provide appropriate, affordable, cost-effective and sustainable services that meet community needs and protect public health and the environment.

Council expects the first draft issue paper to be presented to the Infrastructure department for review in the first week of February 2022.

Public Works Advisory will present the final draft issue paper to the Project Reference Group (PRG). The PRG is made up of representatives from the council, NSW public works (PWA), Department of primary industry and Environment (DPIE), NSW public Health units and neighbouring Councils. This meeting is expected to be held in March 2022, with the final issue paper brief being presented to Council in April 2022.

IWCM strategy is expected to be completed by December 2022.

Carrathool Road Construction:

Stages 1, 2 & 3 are now complete. The remaining 9km is currently under construction for stages 4 & 5. A series of culverts will be ordered to replace existing butt joined culverts. There have been minor delays due to Milbrae blasting at Carlon's Pit and rain has stopped construction for a couple of days. Council have also been utilising their own gravel source from Pickersgill's pit. Works are still on schedule for a completion date of August 2022 under 'fixing local roads round 1' funding. A total of 24km will be targeted for construction.

Mossiel Road Construction:

Road construction for 2.77km has been completed together with a 14/7mm seal to Merrowie Creek. Table drain reconstruction has been completed and an extension of 1km road construction is underway which is expected to be sealed in early February. In addition to this the 1.4km existing pavement over Merrowie Creek will also receive a reseal.

Fixing Local Roads (Round 2 Funding):

LG Civil has been awarded the works. The scope includes approx. 3.65km of existing bitumen pavement rehab, the Murrumbidgee River Road/Carrathool Road intersection upgrade, multiple culvert replacements and approx. 7.85km of new pavement. To date 4.5km of new pavement has been constructed with the remainder (8km) to be completed within the next 2 months. Council have completed a number of site visits and are satisfied with the Contractors performance.

Fixing Local Roads (Round 3 Funding):

The tender assessment has been complete. Outcomes and recommendations will be presented to Council at the February meeting.

Remote Airstrip Upgrade Program – Round 8

The reseal of Hillston Aerodrome is scheduled for early February. The application will be a 7mm spray seal to the existing bitumen runway only. Other items for this project include upgrade of the tie down areas for light aircraft as well as edge linemarking. The project is fully funded from the Federal Government at a value of \$150,000. The project is expected to be completed by June 2022.

Financial Implications

Nil

Statutory Implications (Governance including Legal)
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Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Theme 2 - Infrastructure for a Sustainable Future

Recommendation:

That Council note the Infrastructure Report for December 2021 & January 2022.
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ATTACHMENT

Register of Local Road Maintenance						
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)		
2	Alexanders Road	102	16/09/2020	3.00		> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00		1-5 Years Since Last Mtce Grading
6	Altys Road	103	10/12/2020	1.90		1 Year Since Last Mtce Grading
6	Andersons Lane	105	22/10/2020	16.10		Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50		
	Arcadia Lane	106	16/09/2021	8.50		
6	Audrey Lea Road	107	15/08/2019	22.60	1	Regional Roads
6	Avondale Road	108	27/07/2017	4.00	2	School Bus Routes
2	Back Hillston Road	109	24/11/2021	5.00	3	Link Roads
4	Bakers Road	110	6/08/2021	4.40	4	Strategic Link
	Bales Avenue	101	23/10/2019	4.00	5	Collector Roads
2	Bandys Road	204	4/08/2021	1.40	6	Local Roads
6	Barrys Road	112	23/09/2021	4.90	7	Local Roads - Maintenance as Required
4	Barrys Scenic Drive	113	7/07/2021	5.50		
7	Belaley Road	114	20/03/2019	3.58		
7	Berangerine Road	115	15/01/2018	1.00		
4	Billings Road	116	16/10/2019	11.50		
3	Black Stump Road	118	SEALED			
6	Blackgate Road	117	10/10/2019	9.00		
3	Booligal Road	119	6/07/2021	9.00		
4	Boorga Road	120	17/02/2021	8.00		
	Bradys Road	121	SEALED			
7	Bretags Road	122	30/06/2019	12.00		
7	Brewer Road	123	7/09/2021	4.80		
3	Bringagee Road	124	SEALED	0.00		
6	Bunda North Road	125	7/09/2021	3.40		
2	Bunda Road	126	2/11/2021	1.00		
6	Burchers Road	127	15/02/2021	3.00		
7	Burgess Lane	128	NIL	0.00		
2	Cahills Road	129	SEALED			
3	Cameron Road	130	20/03/2020	10.00		
7	Campbell Lane	240	2/09/2021	0.80		
6	Cannards Road	133	3/11/2021	2.30		
6	Carnells Road	132	20/07/2021	4.50		
2	Carrathool Road	134	10/05/2021	27.00		
7	Carrego Lane	135	22/07/2019	9.00		
	Chedburgh Road	136	30/06/2019	1.90		
6	Clare Road	111	12/07/2017	2.00		
7	Coates Lane	137	13/02/2018	1.50		
6	Coombie Road	138	13/09/2021	16.00		
2	Crows Nest Road	139	13/07/2021	17.40		
5	Darts Road	140	25/09/2019	13.14		
6	Dirrung Road	141	4/07/2018	8.50		
6	Dumossa Road	142	22/07/2019	10.00		
6	Eight Mile Tank Road	143	31/08/2021	6.80		
2	Erigolia Road	144	SEALED			
6	Euratha Road	146	25/08/2021	15.80		

7	Five Oaks Road	147	22/06/2021	9.30
6	Flanagans Lane	148	26/08/2021	5.30
2	Foys Road	149	27/08/2018	3.00
7	Gandys Road	150	3/06/2021	1.30
2	Garrong Road	151	23/06/2021	5.00
7	Girdlers Road	153	30/06/2019	10.00
6	Goorawin East Road	154	20/05/2021	13.00
6	Goorawin Road	155	19/02/2021	8.00
5	Greenhills Road	156	28/08/2019	4.00
6	Grieves Road	157	24/10/2017	2.00
2	Gullifers Road	158	20/11/2019	5.00
7	Gunbar Road	159	13/07/2021	8.00
7	Halcyon Park Road	160	NIL	0.00
6	Heaths Road	161	6/03/2018	0.80
5	Higgins Lane	162	23/08/2018	4.20
6	Hillmans Lane	163	23/07/2019	5.20
6	Holdens Road	164	24/07/2019	8.00
6	Huxleys Road	165	18/07/2019	13.00
2	Ilkadoon Road	166	8/05/2019	14.50
6	Jardines Road	167	9/10/2019	11.00
6	Jennings Road	168	28/10/2021	4.40
6	Johnstons Road	169	28/10/2019	1.00
5	Jones Road	170	26/09/2019	6.50
6	Killara Road	171	3/07/2019	2.31
6	Kites Road	172	23/06/2021	1.50
2	Lachlan River Road	173	8/07/2021	17.50
2	Langtree Road	174	6/08/2019	13.00
2	Lowlands Road	175	19/12/2019	34.20
6	Luelfs Road	176	15/10/2021	9.86
2	Mallee Downs Road	177	22/07/2019	9.32
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	26/11/2020	10.41
2	McDonalds Road	180	16/09/2021	15.76
7	McGills Road	181	23/08/2010	1.00
7	McKays Road	182	30/08/2021	7.10
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	31/08/2021	31.38
2	McMasters Road	185	17/02/2021	2.00
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	17/05/2021	33.50
	Mena Road	266	20/03/2012	1.00
6	Merri Road	152	24/08/2021	47.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	22/06/2021	6.00
6	Merungi Road	191	19/10/2021	20.00
2	Merungle Road	192	30/04/2021	2.00
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	7/10/2021	7.00
6	Monia Gap Road	202	31/08/2021	6.00
7	Moores Road	195	11/09/2018	4.00
2	Motts Road	196	8/02/2021	4.00

4	Mount Bingar Road	197	30/06/2019	21.50
3	Mount Daylight Road	198	20/08/2021	10.20
5	Mount Grace Road	145	5/08/2021	27.35
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	30/09/2019	
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrows Lane	203	7/10/2021	3.80
	Norwood Lane	205	9/09/2021	3.00
6	OBriens Road	206	4/10/2017	2.50
7	ODonnells Road	207	20/03/2018	4.00
6	OKeeffes Road	208	16/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50
2	Parkers Road	210	18/11/2021	9.00
3	Parrs Road	211	1/07/2021	0.50
6	Parslows Road	212	3/08/2021	3.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	29/07/2021	9.30
3	Pinteebakana Road	216	9/02/2021	4.40
6	Pleasant Valley Road	217	19/07/2021	10.20
5	Prestage Road	218	17/05/2017	3.50
7	Pulletop Road	219	1/03/2018	1.20
7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	13/05/2021	5.00
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	NIL	0.00
PRV	Rothdene Lane	242	30/06/2019	0.50
2	Roto Road	225	29/07/2021	13.00
6	Ryans Road	226	30/06/2019	4.00
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	8/09/2021	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	5/02/2021	4.70
	Simpkins Lane	231	30/07/2019	2.00
6	Sloanes Road	232	5/09/2019	8.00
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	3/09/2021	10.50
6	Streats Road	236	20/09/2021	8.90
6	Swansons Road	237	18/08/2021	2.00
5	Taylors Road	238	3/09/2021	9.20
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	17/09/2021	15.00
6	Tyson's Road	243	11/07/2019	1.50
7	Vaggs Road	244	30/07/2019	7.70
6	Vearings Road	245	11/07/2019	7.00
6	Wakefield Road	246	10/07/2019	15.30
2	Wallanthery Road	247	8/06/2021	7.00
7	Wandella Road	248	NIL	0.00
7	Wantwood Road	249	15/11/2017	1.00
6	Warburtons Lane	230	7/10/2021	0.90
6	Watkins Road	250	2/07/2019	4.50
7	Watsons Road	251	8/11/2016	6.50
6	Weavers Road	252	16/08/2021	9.60
6	Wee Elwah Road	253	21/11/2019	24.10
6	Wells Road	254	4/07/2019	17.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	27/04/2021	3.00
6	Whitton Stock Route Road	257	8/09/2021	5.40
7	Wild Horse Tank Road	258	3/09/2021	9.50
6	Wiltshires Road	259	27/10/2021	10.57
5	Wollarma Road	260	23/11/2021	15.50
7	Wongalea Road	261	8/06/2021	4.92
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	23/07/2019	2.30

10.8 High Street Hillston Stage 4 - Rehabilitation

MP:HGHST: STG3

Author: Director Infrastructure Services

Purpose: To inform Council of the upcoming rehabilitation project on High Street Hillston.

Attachment: Location Maps of Proposed Works

Background

Over the past number of weeks Council have been in discussions with Transport for New South Wales (TfNSW) with regard to an upcoming special works order. The rehabilitation of part of High Street, Hillston from Hughie Cameron Park to the roundabout adjacent to Stan Peters Oval and to the railway line is in dire need of repair. This section of road is a shared asset between State Government and Council, where TfNSW primarily own and maintain the traffic lanes. An agreement for apportionment cost of shared assets has been in place since November 2008 between State and Local Governments.

The proposed project for High Street Stage 4 involves the upgrade of the following assets:

- Pavement
- Telstra/NBN
- Watermains (Complete last financial year)
- Line Marking

The scope outlined is broken down into the following apportionment estimates:

Item	TfNSW Apportionment	CSC Apportionment	Estimated Cost
Project Management	\$55,371.50 (84%)	\$10,158.50 (16%)	\$65,530
Traffic Management	\$42,736.50 (50%)	\$42,736.50 (50%)	\$85,473
Pavement Works	\$521,184.00 (67%)	\$252,415.00 (33%)	\$773,599
Contingency (10%)	\$61,929.00 (67%)	\$30,531.00 (33%)	\$92,460
Project Total	\$681,221.00	\$335,841.00	\$1,017,062

TfNSW have budgeted the project at \$1.02m with Council's apportionment set at \$336k. Works are set to commence in March 2022 subject to funding approval, with a completion date of June 2022. Public consultation with affected residents and businesses has also been undertaken. A map outlining the limits of the works is attached for Council viewing.

Financial Implications

There is currently no budget allocated for this financial year for this project. Council's co-contribution for the project will be \$336,000, to be sourced from other funding streams.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

High Street pavement (TfNSW portion) is deteriorating rapidly at the roundabout adjacent to the sports ground. Repairs are urgently required to improve drivability and safety.

Community Strategic Plan

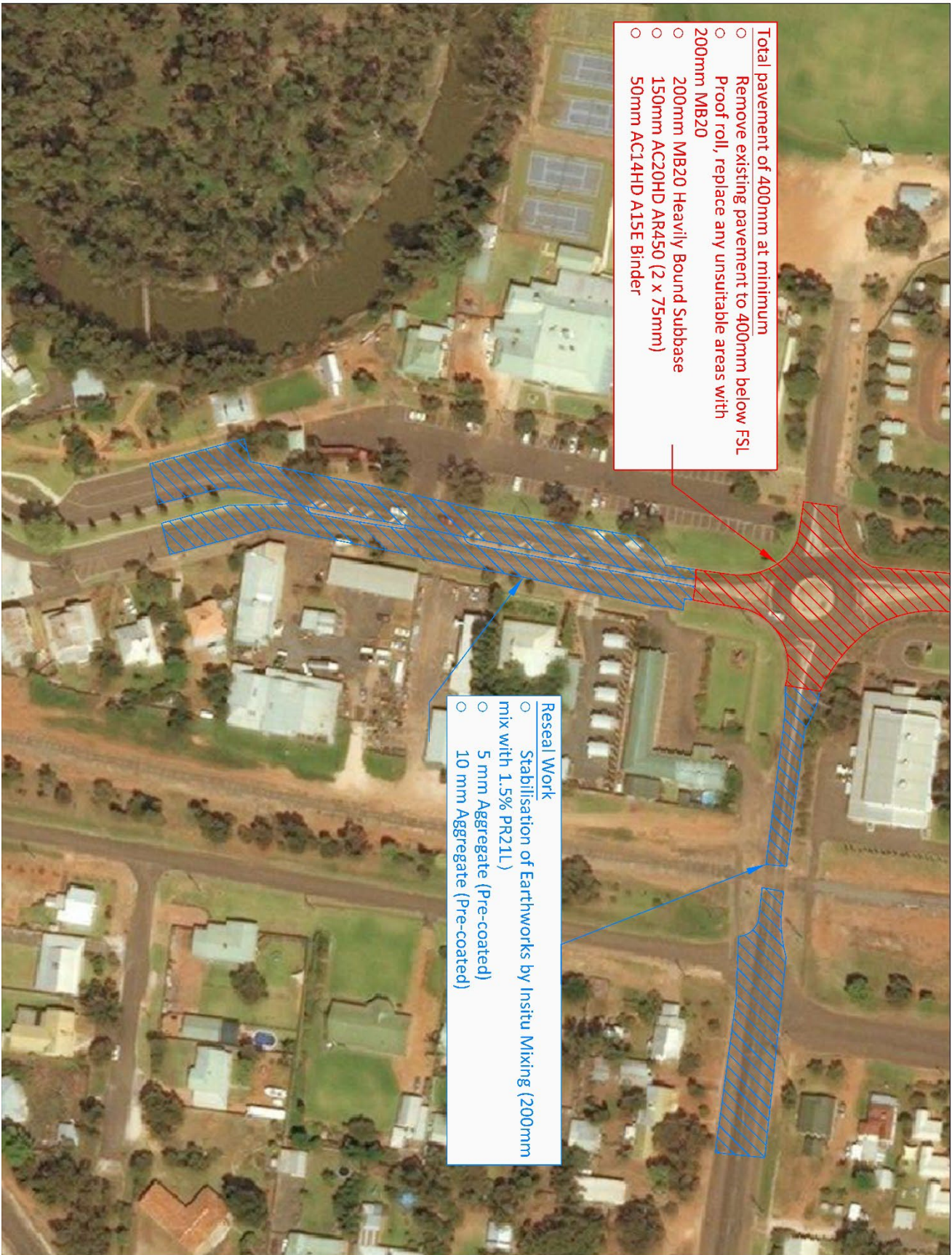
Theme 2 - Infrastructure for a Sustainable Future

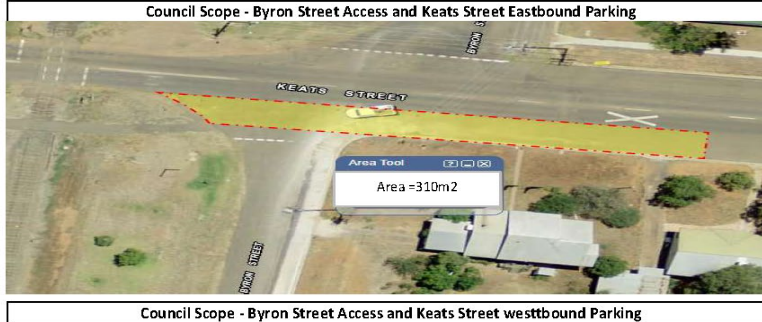
Recommendation:

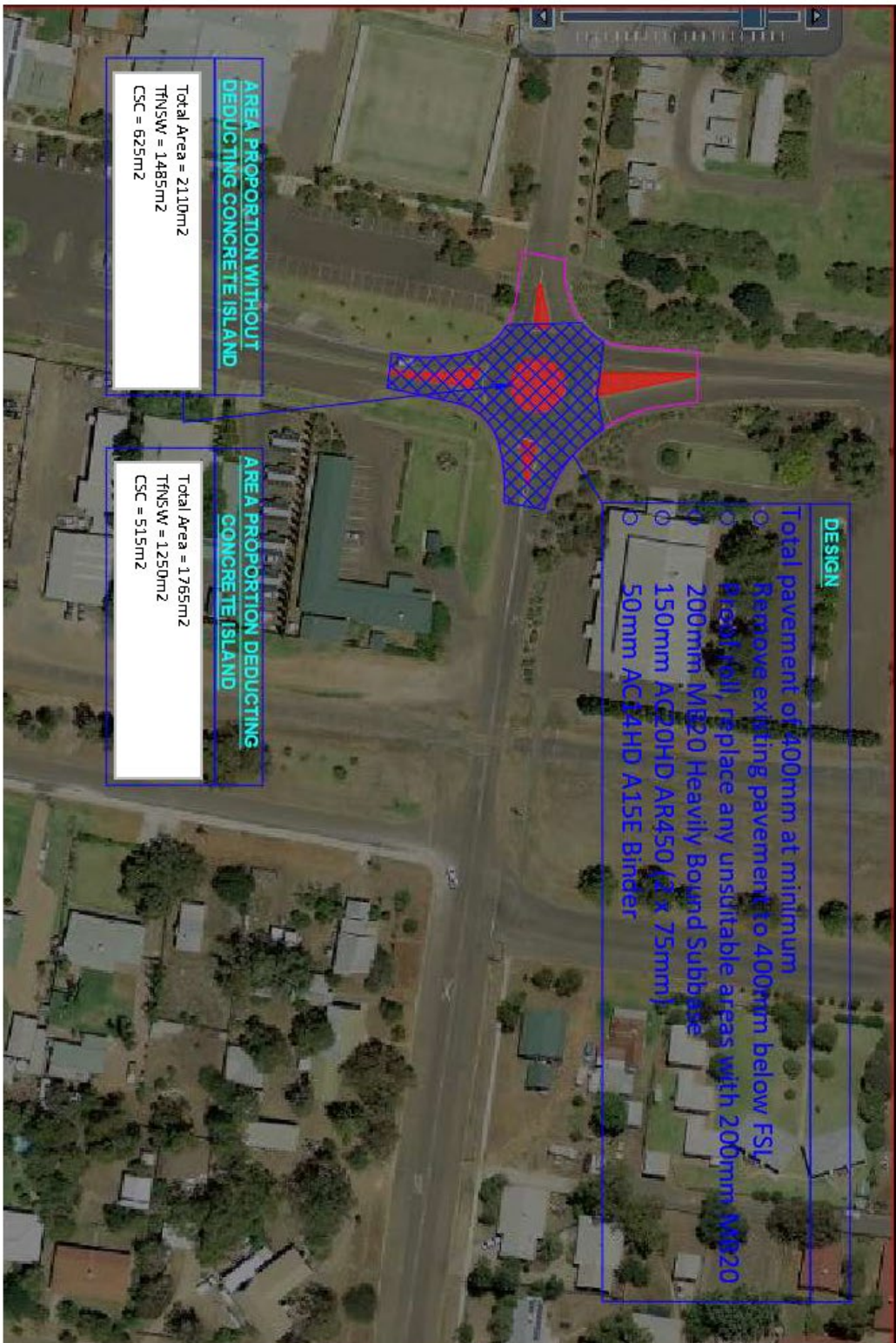
That Council:

- 1. note the report for High Street, Hillston stage 4**
- 2. approve funding for a co-contribution from Council of \$336,000 to be sourced from future R to R programs, or Roads Reserve.**

ATTACHMENT







High Street & Keats Street Roundabout

10.9 Request for Installation of Rain Gauge – Hillston Aerodrome

CP:LCP:HA

Author: Director Infrastructure Services

Purpose: Request for Installation of Rain Gauge - Hillston

Attachment: Proposed Rain Gauge Location

Background

The Australian Bureau of Meteorology (BOM) has requested permission to install a rain gauge at Hillston Aerodrome to assist in providing more accurate weather information in the Hillston area.

Issues

The installation would be near the terminal building and quite unobtrusive with no associated costs to Council.

The BOM will require an agreement however there will be no rental payable by them to Council for use of the land. Any agreements would protect the legal interests of both parties.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. agree to the installation of the Bureau of Meteorology facility at Hillston Aerodrome.
2. enter into an agreement with the Bureau of Meteorology regarding the use of Council land for the rain gauge enclosure.

Attachment 1 – Rain Gauge Location



Photo 1 – Typical Example of a Rain Gauge



Photo 2 – Location for Proposed Rain Gauge

10.10 Remote Roads Upgrade Pilot Program

GS:PGM:GP

Author: Director Infrastructure Services

Purpose: To inform Council of upcoming roads funding.

Background

The Australian Government has announced the opening of the Remote Roads Upgrade Pilot Program. The objective of the program is to upgrade significant lengths of roads that is unsealed or degraded with a low safety rating. The program targets length of road of 20 kilometres or more as a guide. Applications close on 20 February 2022.

Issues

The Federal Government will fund 80% of the successful project cost. The co-contribution can be made by Council, state or private funding. Other Federal funds cannot be used as the co-contribution.

Council has many roads that could be submitted under the program, the following have been scoped for Council consideration for this opportunity.

Road	Scope	Project Total	Council Contribution (20%)	Funding Required
Lowlands Rd	Gravel resheet 17km of existing pavement & install 1 new double grid	\$720,000	\$144,000	\$576,000
Rankins Springs Rd (MR368)	Gravel resheet 15.8km of existing pavement & install 2 new double cell culverts	\$740,000	\$148,000	\$592,000
Mt Grace Rd	Gravel resheet 31.3km to the Cobar Shire Boundary	\$1,170,000	\$234,000	\$936,000
Mitchell's Rd	Gravel resheet 5km of existing pavement and construct 3 new concrete causeways	\$483,000	\$96,600	\$386,400

Financial Implications

Should Council wish to submit a project for the funding program the co-contribution funding will need to be identified. Currently there is no state program available and timing of approvals makes it difficult to source other funds apart from those of Council. It is recommended that the co-contribution for any project be identified from Council funds – in this case road reserve which has a current balance of \$2,900,000.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Projects must be completed within two years of the funding agreement being offered.

Community Strategic Plan

Theme 2 - Infrastructure for a Sustainable Future

Recommendation:

That Council:

1. nominate a project for submission under the Remote Roads Upgrade Pilot Program.
2. fund the co-contribution of 20% of the project from roads reserve.

10.11 Hillston Heavy Vehicle Bypass - Update

RDS:RR:368R

Author: Director Infrastructure Services

Purpose: To inform Council of the latest developments of the Hillston Heavy Vehicle Bypass

Attachment: Heavy Vehicle Bypass - Staging

Background

At the April 2018 Roads Committee, Council approved a budget of \$100,000 for a detailed design and report for the Hillston Heavy Vehicle Bypass Upgrade. The project requires the upgrading of 3,310m of existing carriageway from the intersection of Cowper Street at MR368 right through to the intersection of the Lachlan River Road/Milton Street (See attachment 1 & 3). The main objective of the project was to design an 8m seal on 10m formation on the existing pavement and by providing safe intersections where required which in turn reduces heavy vehicle traffic movements through the CBD of Hillston.

Cardno were engaged to undertake the design investigation during the 2018-19 financial year with works taking approximately 6-12 months to complete. Two alternative designs were assessed, most notably, in the pavement structure. Option 1 – asphalt concrete constructed through 100% of the pavement while Option 2 provided both a spray seal and asphaltic concrete construction. Costs for full construction of option 1 and 2 were outlined as follows:

- Option 1 - \$4,210,349.10
- Option 2 - \$5,546,917.79

At the June 2019 Council meeting, Council resolved to approve the Hillston Heavy Vehicle Bypass Design and seek appropriate funding for construction

(Res 0984) That Council note the progress report for the Hillston Heavy Vehicle Bypass Design and seek avenues for funding for construction from both the State and Federal Government.

Moved: Cr DP Fensom / Seconded: Cr BJ Lewis

To date funding for the project has been unsuccessful. Part of the Heavy Vehicle upgrade also involved the realignment of the Cowper Street/Springs Road intersection, where there is a major issue regarding safety. Where heavy vehicles travel off the Springs Road, they collide on occasions with an Essential Energy Power Pole. It was appropriate during the design review to realign this intersection to improve safety standards. For the realignment of the Cowper Street/Springs Road intersection to occur, a compulsory land acquisition will be required as outlined under section 178 of the *Local Roads Act 1993*. The land is currently owned by MRA Merrowie Pty Ltd (DP2559).

Council resolved at the October 2021 meeting to acquire additional land from MRA Merrowie Pty Ltd to include a truck stopping bay and toilet facility.

(Res 1851) That Council:

1. *Acquire lots 1-48 section 3, DP2559 134-152 Cowper St, Hillston NSW 2675 or part thereof for the widening of Cowper St.*
2. *Investigate the potential subdivision of the above-mentioned lots.*
3. *Staff report back to Council on costs and a new design for the road widening*

Moved: Cr MS Armstrong/ Seconded: Cr GR Peters

Issues

In September 2020 Council engaged PHL Surveyors to carry out a new lot plan for the acquired area for the Springs Road/Cowper Street realignment. This is currently being modified based on Councils October resolution.

MIA Valuers were also engaged to price the acquired land from Merrowie Pty Ltd. The rate for the land currently stands at \$10/m² and was also cross referenced with the Valuer Generals price for the acquired land.

A review of the design was also undertaken to include a new truck stop area adjacent to BP fuel depot on Cowper Street (See attachment 2). The design from Cardno completed in 2019 was also reviewed with some modifications most notably to the pavement structure. While some areas would require an asphalt treatment, it was more appropriate to complete a 2-coat bitumen seal on areas that were not intersections. This in return would reduce the cost significantly while also keeping within the limits of a standard design (See attachment 1 & 3).

To date the following costings have been outlined for the Heavy Vehicle Bypass Project:

Item	Estimate	Comments
Surveying & Setting Out	\$70,000	
Road Pavement Upgrade	\$2,031,000	Asphalt Pavement at Intersections only
New Truck Stop	\$209,460	Adjacent to BP Fuel Depot, Cowper Street.
Land Acquisition, Surveying & Lot Plans	\$62,000	Based on the land value of \$10/m2.
Engineering and Quality Testing	\$126,053	
Contingency (25%)	\$525,223	High Risk Project based on the location.
Total Project Cost	\$3,023,736	

Council has also been in consultation with the public in recent weeks. Although the current project outlined was very well received by the property owners who reside on Cowper Street, they still feel there is an issue with safety and noise. The public feel that current objectives outlined in the design will only work in the short term. What the public would like to see is an alternate location for a new Heavy Vehicle Bypass that takes the heavy vehicles completely off Cowper Street altogether. See attachment 4 for the possible location of an alternate Heavy Vehicle Bypass.

Once all estimates are fine-tuned for the project, this will be tabled to Council with a list of funding possibilities. At this point in time the Heavy Vehicle Safety & Productivity Program (HVSPP) are currently taking submissions for projects of this nature, with successful projects being funded up to 80% from the Federal Government.

Financial Implications

There is no budget currently allocated to this project for this financial year.

The Heavy Vehicle Safety and Productivity Program (HVSPP) is currently available for project submissions with up to 80% of project costs being subsidised by the Federal Government.

Co-funding cannot come from other Australian Government sources.

Statutory Implications (Governance including Legal)

Local Roads Act 1993 – Sect 178

Land that is authorised to be acquired under this Division may be acquired by agreement or by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.

Policy Implications

Nil

Risk Implications

Upgrading of the intersection is compulsory for heavy vehicle road safety.

Community Strategic Plan

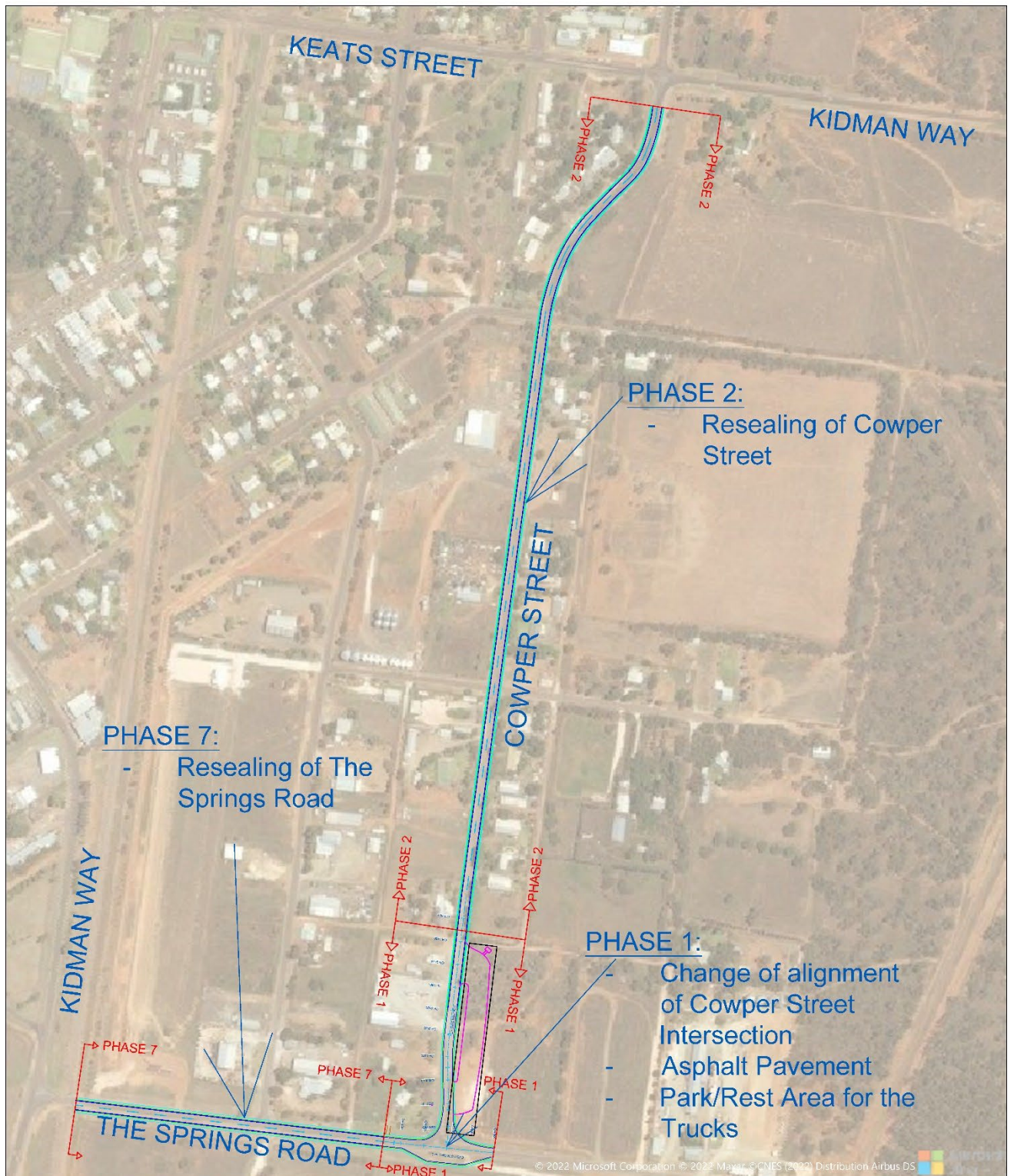
Theme 2 - Infrastructure for a Sustainable Future

Recommendation:

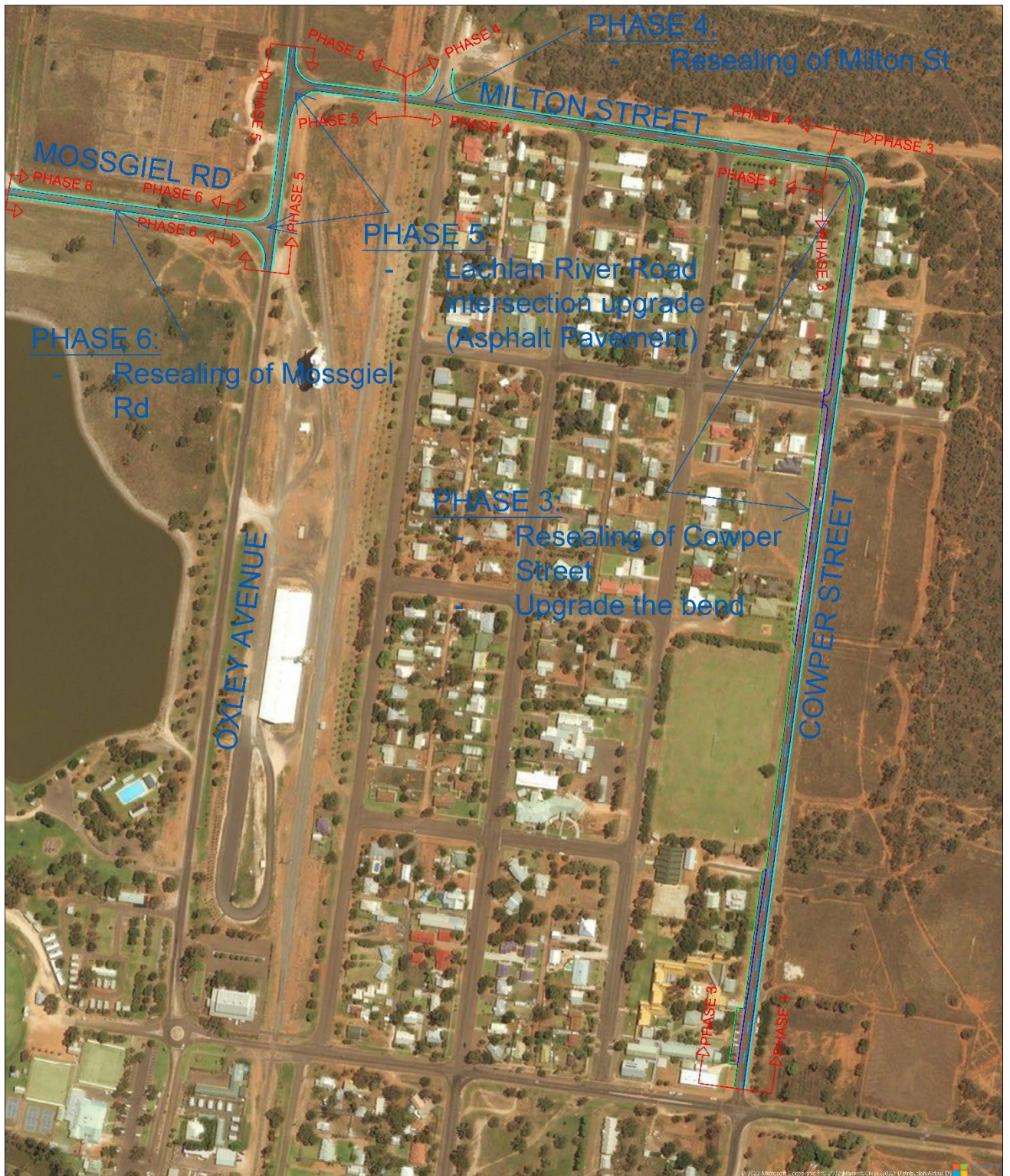
That:

- 1. Council determine where the proposed Heavy Vehicle Bypass is to be located.**
- 2. a cost report and detailed scope be brought back to Council to enable submission to funding sources when available.**

ATTACHMENT









10.12 Plant Report

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 2 February 2022

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
3071	3019 hrs	Cat 950M Loader	Replace loader bucket wear plates and hard face bucket.
2052	7,899 hrs 152,767 kms	Garbage Truck	Replace air conditioning filter housing. Replace bonnet hinges.
3049	3,420 hrs	John Deere Tractor	Replace air compressor for seat height adjustment.
4535	8 yrs old	Combination Roller	Replace "A" frame locking ram and reset control valve pressure.
2584	6 yrs old	Pumpa Tandem Dolly	Repack wheel bearings and replace hub seals. Replace right hand front disc brake rotor and replace brake pads.
2577	13 yrs old	Triaxle Side Tipper	Repack wheel bearings and replace hub seals on all axles. Replace left hand front brake caliper. Replace all rotors and brake pads. Replace air bags on rear axle. Check "Z" beam bushes and repair electrical wiring to clearance lights.
2579	11 yrs old	Tristar Tandem Dolly	Repack wheel bearings and replace hub seals on both axles. Replace disc brake rotors and brake pads on both axles. Replace "Z" beam bushes and pins on left hand front axle. Replace pivot pins and bushes on turntable
5135	767 hrs	Kubota Mower	Replace drive clutch for blade engagement and replace front deck wheels.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That the Plant Report for as at 2 February 2022 be received.

10.13 Plant Replacement

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for February 2022

Background

The following vehicles are to be replaced during February as per the adopted replacement schedule for 2021/2022.

Plant No. 1861 Ford Ranger 4x4 Dual Cab Utility (45,000km) one year old – Manager of Infrastructure Vehicle.

Budget \$6,692.18 under 2021/22 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu D Max 4x4 Utility	\$45,935.64
Successful Purchase		
Valley Motors Auctions	47 Munibung Road, Cardiff NSW 2285	\$42,991.82
Changeover cost (after GST adjustment)		\$2,943.82

Plant No. 1856 Nissan Navara 4x4 Utility (40,000km) two years old – Fleet & Depot Supervisor Vehicle.

Budget \$5,260.18 under 2021/22 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Nissan	Nissan 4x4 Dual Cab Utility	\$42,869.64
Successful Purchase		
PVT Sales	36 Nagle Street, Wagga Wagga NSW 2650	\$39,311.82
Changeover cost (after GST adjustment)		\$3,557.82

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council receive the Plant Replacement report for February 2022.

10.14 Plant Update – Stolen Vehicles

RM:CM:VIC

Author: Manager Fleet & Town Services

Purpose: To inform Council on the status of vehicles stolen in December 2021.

Background

Plant no: 1864 Toyota Hilux 4x4 dual cab utility with tray and canopy. Goolgowi water and sewer vehicle.

Plant no: 1572 Toyota Hilux 4x2 petrol single cab utility with tipping tray. Goolgowi parks and gardens vehicle.

During the night of 22 December 2021, the Goolgowi works depot yard was broken into by cutting through the security fence at the wash bay area, two vehicles were stolen. A site office was entered and vehicle keys were taken.

At approximately 6.00 am on 23 December 2021, staff noticed a hole in the fence and the missing vehicles. Police were notified.

Issues

One of the vehicles (Plant no: 1864) was found by Police in the Griffith area at approximately 8.30am, it was located quickly due to being fitted with a tracking device.

Plant no: 1572 has not been recovered at the time of writing this report, Council is awaiting the outcome of an insurance claim. No tracking device was installed in this vehicle.

Nobody has been charged with the offences as the CCTV was evaded by the perpetrators.

Security has been bolstered with rails installed to reinforce the fence, the installation of two extra CCTV cameras, and all Council vehicles are in the process of having tracking devices fitted as supplies become available.

Financial implications

A replacement vehicle has been ordered for Goolgowi park and gardens at an initial cost of \$27,666.62 pending the insurance claim outcome.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the status report of the stolen vehicles.

10.15 Development Applications December 2021

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – December 2021

Background

Lodgements

Type/No.	Name	Address	Development
DA2022/021	Adam Waide & Ellie Baillie	88-90 Mackellar Street Hillston NSW 2675	Shed
DA2022/022	Goolgowi Ex-Servicemen's Club Ltd	9-11 Combo Street Goolgowi NSW 2652	Weather protection awning
Total Estimated Value of Works			\$46,500.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2022/016	Gareth & Julieann Wilson	22 Stipa Street Goolgowi NSW 2652	Carport	41
DA2022/018	MRA Merowie Pty Ltd	514 Mossgiel Road Hillston NSW 2675	Manufactured dwelling	30
DA2022/019	Andrew & Jodie Feeney	10-14 Cowper Street Hillston NSW 2675	Shed	22
DA2022/020	David Fensom	9784 Lachlan Valley Way Hillston NSW 2675	Farm Shed to be used to store Machinery	6
DA2022/022	Goolgowi Ex-Servicemen's Club Ltd	9-11 Combo Street Goolgowi NSW 2652	Weather protection awning	7

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for December 2021 be noted.

10.16 Development Applications January 2022

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – January 2022

Background

Lodgements

Type/No.	Name	Address	Development
DA2022/023	Alexander Brown	25 Stipa Street Goolgowi NSW 2652	Detached Metal Garage Ancillary to Existing Dwelling
Total Estimated Value of Works			\$15,000.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2022/023	Alexander Brown	25 Stipa Street Goolgowi NSW 2652	Detached Metal Garage Ancillary to Existing Dwelling	4

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for January 2022 be noted.

10.17 Variations to Development Standards – 2021 Last Quarter

DBC:PCS

Author: Manager Building & Regulatory Services

Purpose: Variations to Development Standards approved October to December 2021

Background

Planning Circular PS 20-002 sets out certain procedural and reporting requirements for the processing of Clause 4.6 LEP variations to development standards. This report addresses those requirements for Quarter 4 (Q4) from October to December 2021.

Issues

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

1. Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
2. A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
3. A report of all variations approved (including under delegation) must be submitted through the NSW Planning Portal at www.planningportal.nsw.au within four weeks of the end of each quarter (ie. March, June, September and December) in the form provided by the Department.
4. A report of all variations approved under delegation from a council must be provided to a meeting of the council at least once each quarter.

No Development Standard variations were approved for Quarter 4 of 2021.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Clause 4.6 LEP Variations to Development Standards received for October - December 2021.

10.18 Development Application 2021/035 – Poultry Production Facility

DA2021/035

Author: Manager Building and Regulatory Services

Purpose: Development Application 2021/035 for Determination by Council

Attachment: Site Plan, Development Consent Conditions

Background

On 25 May 2021, Council received a Development Application (DA) and supporting documentation, to construct 24 poultry production sheds and associated infrastructure on Lots 12-14, DP756073 'Springdale', Carrathool Road CARRATHOOL NSW 2711.

The proposed development consists of the construction of 24 sheds which comprise 2 pods of 12 sheds, these will be known as Farm 1 and Farm 2. It is proposed that each shed will have a capacity to house a maximum of 50,000 birds at any one time, equating to a total farm population of up to 1,200,000 across the 24 sheds.

The Development Application was notified to adjoining landowners and relevant Government agencies for a period of 28 days, with no submissions received from adjoining landowners during the notification period. The government agencies provided their responses and conditions with the DPIE requesting additional information from the applicant. The applicant responded to the agency's request and a satisfactory outcome was achieved.

The proposed development has a capital investment value of \$25,900,000 and has been assessed as both Integrated and Designated development.

The subject site is Zoned RU1-Primary Production and is not listed as a heritage item in Schedule 5 of *Carrathool LEP 2012 (LEP)*.

Description of Proposed Development

The proposed development consists of the construction of 24 x 176.2 m long x 17.5 m wide fully enclosed climate-controlled sheds with tunnel ventilation, with a total floor area of 3083.5m². The proposed sheds have a concrete floor, insulated panel walls and zincalume roofs. The sheds will be fitted with purpose-built infrastructure associated with poultry production facilities including fans, heaters, water and feed lines and artificial lighting.

Other ancillary buildings and supporting infrastructure will include staff amenities and control room, along with a wheel wash station.

Subject Site and Locality Deception

The subject site is Lots 12-14, DP756073, 'Springdale' Carrathool Road CARRATHOOL NSW 2711, with the lots being 282 Ha in size.

Financial implications

The applicant is required to pay \$259,000.00 in Section 7.12 contributions.

Statutory implications (Governance including Legal)

The application has been assessed in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* and associated Regulations.

Policy implications

Nil

Risk implications

The applicant has appeal rights to the Land & Environment Court should they be dissatisfied with the determination or conditions applied to the consent.

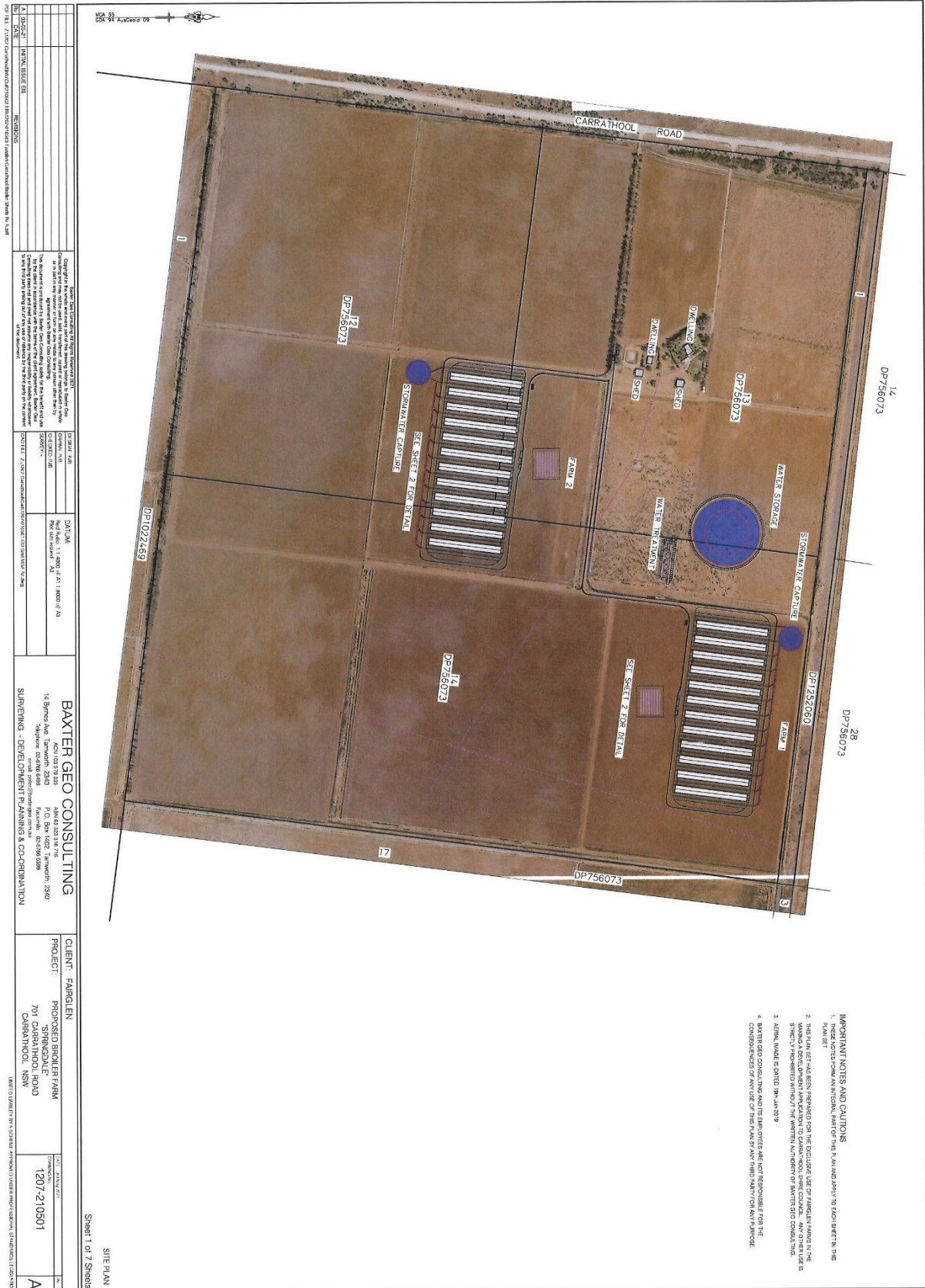
Community Strategic Plan

Nil

Recommendation:

That Council resolves to grant Development Consent for DA2021/035 for construction of a Poultry Production Facility (24 sheds) along with associated infrastructure, subject to the conditions imposed.

ATTACHMENT – SITE PLAN



IMPORTANT NOTES AND CAUTIONS

1. THESE NOTES FORM AN INTEGRAL PART OF THIS PLAN AND APPLY TO EACH SHEET IN THE PLAN SET.
2. THIS PLAN SET HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF FARGLEN FARMS IN THE MAKING A RECEPTION APPLICATION TO DEVELOP, OPERATE, MAINTAIN AND/OR USE AS PROVIDED IN THE PROSSESSOR'S DEVELOPMENT APPLICATION AND IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF BAXTER GEO CONSULTING.
3. ASSESSMENT REPORTED IN PLAN SET 19.
4. BAXTER GEO CONSULTING AND ITS EMPLOYEES ARE NOT RESPONSIBLE FOR THE CONSEQUENCES OF ANY USE OF THIS PLAN SET ANY TIME PERIOD.

<p>BAXTER GEO CONSULTING 14 Blythe Ave, Tuggerah NSW 2258 Phone: 02 4986 4489 Fax: 02 4986 4499 Email: info@baxtergeo.com.au</p>		<p>CLIENT: FARGLEN PROJECT: PROSSESSOR BROULER FARM 7711 CARRATHOOL ROAD CARRATHOOL, NSW</p>	
<p>DATE: 14/02/2022 SCALE: 1:500 (A1), 1:1000 (A2)</p>		<p>TITLE: SITE PLAN SHEET 1 OF 7 SHEETS</p>	
<p>PROJECT: PROSSESSOR BROULER FARM 7711 CARRATHOOL ROAD CARRATHOOL, NSW</p>		<p>DATE: 14/02/2022 SCALE: 1:500 (A1), 1:1000 (A2)</p>	
<p>PROJECT: PROSSESSOR BROULER FARM 7711 CARRATHOOL ROAD CARRATHOOL, NSW</p>		<p>DATE: 14/02/2022 SCALE: 1:500 (A1), 1:1000 (A2)</p>	

ATTACHMENT - DRAFT CONDITIONS DA2021/035

GENERAL

1. Development Consent is issued subject to the conditions stated hereunder, in accordance with Section 4.17 of the *Environmental Planning and Assessment Act 1979*. Consent is granted for the construction and use of a **Livestock Intensive Agriculture (Poultry Production Facility)** development, generally entailing:
 - Twenty-four (24) poultry sheds;
 - Thirty-six (36) free-standing silos;
 - one (1) amenities/workshop/storage building;
 - stormwater dam;
 - construction of internal driveways, parking areas and stormwater works.

To confirm and clarify the terms of consent, the development must be carried out in accordance with the following, unless where amended by Council in red and as modified by any conditions of this development consent:

1. Environmental Impact Statement, titled Lot 12-14 DP756073 701 Carrathool Road Carrathool NSW 2711 Proposed Poultry Broiler Farm, dated 18 May 2021 including appendices 1-7;
 2. Geotechnical Investigation – Proposed Poultry Farms Development, Lot 12, 13 & 14 DP756073, Carrathool Road Carrathool NSW by Aitken Rowe Geotechnical Engineers dated 26 July 2021;
 3. Response to further Information Requested by WaterNSW prepared by Kelley Covey Group Pty Ltd dated 2 September 2021 and Response to further Information Requested by Department of Primary Industries – Agriculture prepared by Fairglen Farms dated 27 August 2021.
2. The applicant must comply with all prescribed conditions of development consent relevant to the proposed development as contained within division 8A of the *Environmental Planning and Assessment Regulation 2000* (as detailed within this consent).
 3. In accordance with section 4.16(4) of the *Environmental Planning and Assessment Act 1979*, the following parts and/or aspects of the development are **not approved** via this development consent:
 - a) The 12 x 7,500L LPG Bulk tanks as shown on plan and as described in the EIS.
 - b) The proposed solar panels as referred to on page 33 of the EIS.

Parts and aspects in a) and b) above are subject to **separate approval** and must be accompanied with appropriate & relevant supporting information & documentation.

4. The proposed development must take place in accordance with Murrumbidgee Irrigation's relevant Water Delivery Contract applicable to the subject site and their Development Rules. Further information regarding these requirements can be obtained from Murrumbidgee Irrigation and at www.mirrigration.com.au/Customers/Contracts-Rules.
5. If the proposed development changes, there may be potential safety risks and it is recommended that Essential Energy is consulted for further comment.
6. Any existing encumbrances in favour of Essential Energy (or its predecessors) noted on the title of the subject site are to be complied with.
7. Any activities, located near any electricity infrastructure, within the location must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure.

NSW ENVIRONMENT PROTECTION AUTHORITY – GENERAL TERMS OF APPROVAL

Protection of the Environment Operations Act 1997

**General Terms of Approval -
Issued**



Notice No: 1610620

Attachment 'A'

Administrative conditions

A1. Information supplied to the EPA

A1.1 Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:

- the Development Application No 2021/035 submitted to Carrathool Shire Council dated 25/05/2021; and
- the environmental impact statement titled 'Fairglen Farms, Environmental Impact Statement, Lot 21-14 DP756073 701 Carrathool Road Carrathool NSW 2711' (the EIS) and its Appendices dated 18 May 2021 relating to the development.

A2. Fit and Proper Person

A2.1 The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the Protection of the Environment Operations Act 1997, having regard to the matters in s.83 of that Act.

A3. Premises to which these General Terms of Approval apply

A3.1 These General Terms of Approval apply to the following premises:

The property known as 'Springdale' at Lots 12-14 DP 756073 701 Carrathool Road Carrathool as depicted in Figure 5 of the EIS

Limit conditions

L1. Pollution of waters

L.1.1 Except as may be expressly provided by a licence under the Protection of the Environment Operations Act 1997 in relation of the development, section 120 of the Protection of the Environment Operations Act 1997 must be complied with.

L2. Waste

L2.1 The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the Protection of the Environment Operations Act 1997.

L2.2 This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence under the Protection of the Environment Operations Act 1997.

Protection of the Environment Operations Act 1997

General Terms of Approval - Issued



Notice No: 1610620

L3. Noise limits

L3.1 Noise from the premises must not exceed an Leq (15 minute) noise emission criterion of 40dB(A) during the day time period (7.00am to 6.00pm) and 35dB(A) at all other times.

L3.2 Noise from the premises is to be measured at the nearest affected sensitive receptor not associated with the development to determine compliance with this condition.

Definition

Leq(15 minute) is the level of noise equivalent to the energy average of noise levels occurring measured over a 15 minute period.

L4. Hours of operation

L4.1 All construction work at the premises must only be conducted between:

- a) 7.00am and 6.00pm Monday to Friday;
- b) 8.00am to 1.00pm Saturday; and
- c) at no time on Sundays or Public Holidays

L4.2 The hours of operation specified in conditions L4.1 may be varied with written consent if the EPA is satisfied that the amenity of the residents in the locality will not be adversely affected.

L5. Other limit conditions

L5.1 The total number of birds accommodated at the premise, at any one time, must not exceed 1,200,000.

L5.2 The maximum bird density within each shed, expressed as live bird weight, must not exceed 36 kilograms per square metre at any time.

L5.3 All waste water collection ponds must have a minimum base and wall permeability of 1×10^{-9} metres per second over a thickness of 600 millimetres or be artificially lined with an impermeable high density polyethylene liner.

L5.4 All waste water collection ponds must be designed, constructed and maintained to accommodate the stormwater runoff volume generated by the intensity, frequency and duration of a 1 in 20 year, 24 hour rainfall using a volumetric runoff coefficient of 0.8.

L5.5 The applicant shall not populate the farm with the total number of broilers permitted simultaneously at the commencement of a production cycle.

L5.6 The shed 'down-time' for clean out between each batch of birds must be equal to or greater than 9 days.

Protection of the Environment Operations Act 1997

General Terms of Approval - Issued



Notice No: 1610620

Operating conditions

01. Odour

01.1 No condition of this Approval identifies a potentially offensive odour for the purposes of section 129 of the *Protection of the Environment Operations Act 1997 (POEO Act)*.

Note: The POEO Act states that no offensive odour may be emitted from particular premises unless potentially offensive odours are identified in an environment protection licence and the odours are emitted in accordance with conditions specifically directed at minimising the odours permitted.

02. Dust

02.1 Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.

02.2 Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

03. Waste management

03.1 The premises must have;

- a) sufficient on site chillers to store all bird mortality's (~0.5% of birds on site at any time and excluding mass mortality events);
- b) remove all mortality's found in the sheds immediately to the chillers; and
- c) ensure that when chillers are in use they are kept at ≤ 4 degrees celcius.

03.2 Any bird mortality's generated at the premises are not permitted to be buried on site. Bird mortality's must be disposed or processed at a facility that can lawfully receive the waste.

Note: This condition does not apply if the applicant is directed by the NSW Department of Primary Industries to bury the birds on site.

04. Waste water management

04.1 All waste water and contaminated stormwater must be captured in a waste water collection system which prevents waste water from leaving the premises.

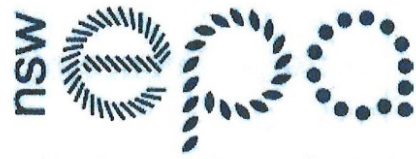
Note: This condition does not apply in rainfall events which create greater volumes of stormwater than an event with an average recurrence interval of a local 1 in 20 year, 24 hour rain event.

05. Air quality conditions

05.1 All activities carried out in and on the premises must be undertaken in a manner that prevents and/or minimises the emission of air pollutants from the premises.

Protection of the Environment Operations Act 1997

General Terms of Approval - Issued



Notice No: 1610620

Monitoring and recording conditions

M1 Monitoring records

M1.1 The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the Protection of the Environment Operations Act 1997, in relation to the development or in order to comply with the load calculation protocol must be recorded and retained as set out in conditions M1.2 and M1.3.

M1.2 All records required to be kept by the licence must be:
in a legible form, or in a form that can readily be reduced to a legible form;

kept for at least 4 years after the monitoring or event to which they relate took place; and

produced in a legible form to any authorised officer of the EPA who asks to see them.

M1.3 The following records must be kept in respect of any samples required to be collected: the date(s) on which the sample was taken;

the time(s) at which the sample was collected;

the point at which the sample was taken; and

the name of the person who collected the sample.

Reporting conditions

R1. Annual returns

R1.1 The applicant must provide an annual return to the EPA in relation to the development as required by any licence under the Protection of the Environment Operations Act 1997 in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with licence conditions and provide a calculation of licence fees (administrative fees and, where relevant, load based fees) that are payable.

Special conditions

E1. Air quality management plan

E1.1 The Applicant must develop and implement an Air Quality Management Plan (AQMP) that includes all project particulate emissions from all sources and a ranking of the project particulate sources.

The AQMP must identify the control measures that will be implemented for each emission source.

The AQMP must nominate for each of the proposed controls.

- a. Key performance indicator;
- b. Monitoring method;
- c. Location, frequency and duration of monitoring;

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- d. Record keeping;
- e. Response mechanisms; and
- f. Compliance reporting.

E2. Odour complaints

E2.1 Odour validation report

Based on odour complaints and when directed by the Environment Protection Authority (EPA) the Applicant must submit an Odour Validation Report (OVR) to the EPA.

The OVR must:

- g. Be carried out by a suitably qualified independent person experienced in the characterization and treatment of odours from chicken broiler farms;
- h. Include a summary of any odour complaints received and actions taken to reduce odour emissions where complaints are verified;
- i. Where possible includes a field odour survey that characterises the frequency, intensity, duration, offensiveness, location and extent of off-site odours;
- j. Benchmark the design and management practices at the premises against industry best practice for minimising odour emissions, including investigation of newly developed and emerging control technology.
- k. Determine the premises compliance with S129 of the *Protection of the Environment Operations Act 1997* and recommend if additional odour mitigation measures are required.
- l. Where additional odour mitigation measures are recommended, nominate appropriate mitigation measures or management practices to ensure that odour is minimised as far as practicable.
- m. Any odour mitigation measures nominated must include a timetable for implementation.

E2.2 De-stocking of sheds

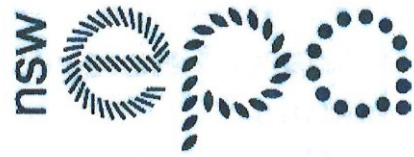
1. Where additional mitigation measures are recommended in any OVR submitted to the EPA, the applicant must de-stock sheds as directed by the EPA during the interim period until the mitigation measures have been physically installed, commissioned and are operating.

2. Should odour reports be received and verified by the EPA after the implementation of the additional odour mitigation measures the licensee must de-stock the premises as directed by the EPA until such time as the odour issues are addressed to the satisfaction of the EPA.

Note: The intent of this condition is to stagger de-stocking in consultation with the applicant until offensive odours are not leaving the boundary of the premises. Bird age and batch stage may be taken into consideration by the EPA when directing the de-stocking of sheds.

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Attachment 'B' – Mandatory Conditions for all EPA licences

Operating conditions

Activities must be carried out in a competent manner

Licensed activities must be carried out in a competent manner.

This includes:

- a. the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- b. the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

Maintenance of plant and equipment

All plant and equipment installed at the premises or used in connection with the licensed activity:

- n. must be maintained in a proper and efficient condition; and
- o. must be operated in a proper and efficient manner.

Monitoring and recording conditions

Recording of pollution complaints

The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

The record must include details of the following:

- the date and time of the complaint;
- the method by which the complaint was made;
- any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- the nature of the complaint;
- the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and
- if no action was taken by the licensee, the reasons why no action was taken.

The record of a complaint must be kept for at least 4 years after the complaint was made.

The record must be produced to any authorised officer of the EPA who asks to see them.

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Telephone complaints line

The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.

The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

This condition does not apply until 3 months after this condition takes effect.

Reporting conditions

Annual Return documents

What documents must an Annual Return contain?

The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:

- a. Statement of Compliance; and
- b. Monitoring and Complaints Summary.

A copy of the form in which the Annual Return must be supplied to the EPA accompanies this licence. Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

Period covered by Annual Return

An Annual Return must be prepared in respect of each reporting, except as provided below

Note: The term "reporting period" is defined in the dictionary at the end of this licence. Do not complete the Annual Return until after the end of the reporting period.

Where this licence is transferred from the licensee to a new licensee,

- a. the transferring licensee must prepare an annual return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
- b. the new licensee must prepare an annual return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

Note: An application to transfer a licence must be made in the approved form for this purpose.

Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an annual return in respect of the period commencing on the first day of the reporting period and ending on

- a. in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given; or
- b. in relation to the revocation of the licence - the date from which notice revoking the licence operates.

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Deadline for Annual Return

The Annual Return for the reporting period must be supplied to the EPA by registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

Notification where actual load can not be calculated

(Licences with assessable pollutants)

Where the licensee is unable to complete a part of the Annual Return by the due date because the licensee was unable to calculate the actual load of a pollutant due to circumstances beyond the licensee's control, the licensee must notify the EPA in writing as soon as practicable, and in any event not later than the due date.

The notification must specify:

- a. the assessable pollutants for which the actual load could not be calculated; and
- b. the relevant circumstances that were beyond the control of the licensee.

Licensee must retain copy of Annual Return

The licensee must retain a copy of the annual return supplied to the EPA for a period of at least 4 years after the annual return was due to be supplied to the EPA.

Certifying of Statement of Compliance and Signing of Monitoring and Complaints Summary

Within the Annual Return, the Statement of Compliance must be certified and the Monitoring and Complaints Summary must be signed by:

- a. the licence holder, or
- b. by a person approved in writing by the EPA to sign on behalf of the licence holder.

A person who has been given written approval to certify a Statement of Compliance under a licence issued under the Pollution Control Act 1970 is taken to be approved for the purpose of this condition until the date of first review this licence.

Notification of environmental harm

Note: The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment immediately after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act

Notifications must be made by telephoning the EPA's Pollution Line service on 131 555.

The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

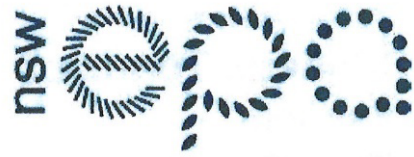
Written report

Where an authorised officer of the EPA suspects on reasonable grounds that:

- a. where this licence applies to premises, an event has occurred at the premises; or

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- b. where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence,

and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies), the authorised officer may request a written report of the event.

The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.

The request may require a report which includes any or all of the following information:

- a. the cause, time and duration of the event;
- b. the type, volume and concentration of every pollutant discharged as a result of the event;
- c. the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event; and
- d. the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
- e. action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
- f. details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event;
- g. any other relevant matters.

The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

General conditions

Copy of licence kept at the premises or on the vehicle or mobile plant

A copy of this licence must be kept at the premises or on the vehicle or mobile plant to which the licence applies.

The licence must be produced to any authorised officer of the EPA who asks to see it.

The licence must be available for inspection by any employee or agent of the licensee working at the premises or operating the vehicle or mobile plant.

WATER NSW – GENERAL TERMS OF APPROVAL



General Terms of Approval

for proposed development requiring approval under s89, 90 or 91 of the Water Management Act 2000

Reference Number:	IDAS1139282
Issue Date of GTA:	17 December 2021
Type of Approval:	Water Supply Work
Description:	120ML Storage Dam
Location of work/activity	Lot 12-14 DP 756073, 701 Carrathool Road Carrathool
DA Number:	DA 2021/035 CNR-23016
LGA:	Carrathool Shire Council
Water Sharing Plan Area:	Murrumbidgee Unregulated River Water Sources

The GTA issued by WaterNSW do not constitute an approval under the *Water Management Act 2000*. The development consent holder must apply to WaterNSW for the relevant approval **after** development consent has been issued by Council **and before** the commencement of any work or activity.

Condition Number:	Details
GTA00001	A. This General Terms of Approval (GTA) only applies to the proposed water supply work(s) described in the plans and associated documents found in Schedule 1, relating to development application DA 2021/035 provided by Council to WaterNSW. B. Any amendments or modifications to the proposed water supply work(s) may render the GTA invalid. If the proposed water supply work(s) is amended or modified, WaterNSW, Deniliquin Office must be notified in writing to determine if any variations to the GTA will be required.
GTA00002	Before constructing or carrying out any proposed water supply work(s), an application must be submitted to WaterNSW, and obtained, for a new or amended water supply work(s) approval under the Water Management Act 2000.
GTA00003	A. The application for a water supply work(s) approval must include the document(s) listed in Schedule 1.

8-20 Edwardes Street, Deniliquin NSW 2710 | PO Box 453 Deniliquin NSW 2710
Telephone 1300 662 077 | www.watnsw.com.au

GTA00004	Any water management work(s) must comply with the conditions of the rules of the Water Sharing Plan where the work is to be constructed and used.
GTA00005	Water NSW reserves the right to apply discretionary conditions to any approval granted, from time to time as required.
GTA00006	The water supply work must be constructed and maintained in a way that will: <ul style="list-style-type: none"> A. Ensure the work's safe construction and operation, and B. Prevent the possibility of damage being caused by the work resulting from the work, to any public or private interest
GTA00007	Monitoring piezometers must be installed to monitor the groundwater levels and quality. If monitoring shows adverse changes or impacts on groundwater levels, remedial work will be required.
GTA00008	The application for a water supply work(s) approval must include the following: The location proposed of monitoring piezometers; <ul style="list-style-type: none"> a) The proposed sampling regime of proposed monitoring piezometers. b) Proposed mitigation measures should dam leakage be identified.
GTA00009	a) The water management work must be constructed in accordance with the document listed in Schedule 1.
GTA10	The water supply work authorised by this approval must be used in accordance with Murrumbidgee Irrigation Ltd's Guidelines and Rules

SCHEDULE 1

The plans and associated documentation listed in this schedule are referred to in general terms of approval (GTA) issued by WaterNSW for integrated development associated with DA 2021/35 as provided by Council:

Development Application for proposed 120 Storage Dam, Lot 12-14 DP 756073
(Land to be developed) 701 Carrathool Road Carrathool NSW dated 18 May 2021.

TRANSPORT FOR NSW CONDITIONS

1. As a minimum the existing driveway shall be upgraded to meet the requirements of a "Rural Property Access" type treatment in accordance with the Austroads Guide to Road Design. The layout of the intersection shall be designed for the turning path of an A-double.
2. The driveway shall be sealed for at least 20 metres from its intersection with the carriageway of Carrathool Road to the satisfaction of Council.
3. Any entry gate to the subject site from Carrathool Road shall be located at least 40m from the edge of seal of the carriageway or at the property boundary whichever is the greater to allow for the standing of large vehicles when gates are to be opened.
4. Any driveway shall be designed and constructed to prevent water from proceeding onto, or ponding within, the carriageway of Carrathool Road. If a culvert is required to be installed and is to be located within the clear zone for the posted speed zone it shall be constructed with a traversable type headwall.

NSW RURAL FIRE SERVICE CONDITIONS

Asset Protection Zones

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following conditions shall apply:

1. From the start of building works, and in perpetuity to ensure ongoing protection from the impact of bush fires, the property around any structures and associated buildings/infrastructure must be managed an inner protection area (IPA) for a distance of 10 metres. When establishing and maintaining an IPA the following requirements apply in accordance with the requirements of Appendix 4 of *Planning for Bush Fire Protection 2019*:
 - Tree canopy cover should be less than 15% at maturity;
 - Trees at maturity should not touch or overhang the building;
 - Lower limbs should be removed up to a height of 2m above the ground;
 - Tree canopies should be separated by 2 to 5m;
 - Preference should be given to smooth barked and evergreen trees;
 - Create large discontinuities or gaps in the vegetation to slow down or break the progress of fire towards buildings should be provided;
 - Shrubs should not be located under trees;
 - Shrubs should not form more than 10% ground cover;

- Clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice the height of the vegetation;
- Grass should be kept mown (as a guide grass should be kept to no more than 100mm in height); and
- Leaves and vegetation debris should be removed.

2. At the commencement of building works and in perpetuity the property around the existing dwelling to a distance of 50 metres, shall be maintained as an inner protection area (IPA) as outlined within section 7.4 and Appendix 4 of *Planning for Bush Fire Protection 2019* and the NSW Rural Fire Service's document *Standards for Asset Protection Zones*.

Construction Standards

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack. To achieve this, the following conditions shall apply:

3. Essential equipment should be designed and housed in such a way as to minimise the impact of bush fires on the capabilities of the infrastructure during bush fire emergencies. It should also be designed and maintained so that it will not serve as a bush fire risk to surrounding bush.

Access – Property Access

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following conditions shall apply:

4. With the exception of providing alternative egress, access to the site shall comply with the provisions for Property Access Roads as detailed in section 7.4 of *Planning for Bush Fire Protection 2019*.

5. To allow for emergency service personnel to undertake property protection activities a perimeter road shall be provided surrounding each Poultry farm and solar farm and shall comply with the following requirements in accordance with *Planning for Bushfire Protection 2019*;

- Two-wheel drive, allweather roads;
- The capacity of road surfaces and any bridges/causeways is sufficient to carry fully loaded firefighting vehicles (up to 23 tonnes), bridges and causeways are to clearly indicate load rating.
- There is suitable access for a Category 1 fire appliance to within 4m of the static water supply where no reticulated supply is available;
- Minimum 4m carriageway width;
- In forest, woodland and heath situations, rural property roads have passing bays every 200m that are 20m long by 2m wide, making a minimum trafficable width of 6m, at the passing bay;
- A minimum vertical clearance of 4m to any overhanging obstructions, including tree branches;
- Property access must provide a suitable turning area in accordance with Appendix 3 of PBP 2019;
- Curves have a minimum inner radius of 6m and are minimal in number to allow for rapid access and egress;
- The minimum distance between inner and outer curves is 6m;
- The crossfall is not more than 10 degrees; and,
- Maximum grades for sealed roads do not exceed 15 degrees and not more than 10 degrees for unsealed roads.

Water and Utility Services

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following conditions shall apply:

6. The provision of water, electricity and gas services to comply with the following in accordance with Table 7.4a of *Planning for Bush Fire Protection 2019*:

- A 20,000 litre static water supply must be provided on-site for each farm;

- An outlet for firefighting purposes is located within the IPA or non-hazard side and away from the structure, (5-20 metres);
- 65mm Storz connection with a ball valve is fitted to the outlet;
- The ball valve, pipes and tank penetration are adequate for the full 50mm inner diameter water flow through the Storz fitting and are constructed of a metal material;
- Underground tanks have an access hole of 200mm to allow tankers to refill, direct from the tank;
- A hardened ground surface for truck access is supplied within 4m of the water outlet or access hole;
- above-ground tanks are manufactured from concrete or metal;
- Raised tanks have their stands constructed from non-combustible material or bush fire-resisting timber. The bush fire-resisting timbers are Silvertop Ash, Blackbutt, Red or River Gum, Spotted Gum, Red Ironbark, Kwila (Merbau) or Turpentine;
- Unobstructed access can be provided at all times;
- Underground tanks are clearly marked;
- Tanks on the hazard side of a building are provided with adequate shielding for the protection of firefighters;
- All exposed water pipes external to the building are metal, including any fittings;
- Where pumps are provided, they are a minimum 5hp or 3kW petrol or diesel-powered pump, and are shielded against bush fire attack; any hose and reel for firefighting connected to the pump shall be 19mm internal diameter; and
- Fire hose reels are constructed in accordance with AS/NZS 1221:1997, and installed in accordance with the relevant clauses of AS 2441:2005;
- A Static Water Supply (SWS) sign shall be obtained from the local NSW Rural Fire Service (RFS) and positioned for ease of identification by RFS personnel and other users of the SWS. In this regard:
 - Markers must be fixed in a suitable location so as to be highly visible; and
 - Markers should be positioned adjacent to the most appropriate access for the water supply.
- Where practicable, electrical transmission lines are underground;
- Where overhead, electrical transmission lines are proposed as follows:
 - Lines are installed with short pole spacing (30m), unless crossing gullies, gorges or riparian areas; and
 - No part of a tree is closer to a power line than the distance set out in accordance with the specifications in ISSC3 Guideline for Managing Vegetation Near Power Lines.
- Reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 and the requirements of relevant authorities, and metal piping is used;
- All fixed gas cylinders are kept clear of all flammable materials to a distance of 10m and shielded on the hazard side;
- Connections to and from gas cylinders are metal;
- Polymer-sheathed flexible gas supply lines are not used; and
- Above-ground gas service pipes are metal, including and up to any outlets.

Emergency Management Planning

The intent of measures is to provide suitable emergency and evacuation arrangements for occupants:

7. A Bush Fire Emergency Management and Operations Plan shall be prepared for the site and shall identify all relevant risks and mitigation measures associated with the construction and operation of the Poultry farms and solar farms. This should include:

- Detailed Measures To Prevent Or Mitigate Fires Igniting;
- Work That Should Not Be Carried Out During Total Fire Bans;
- Availability Of Fire-Suppression Equipment, Access And Water;
- Storage And Maintenance Of Fuels And Other Flammable Materials;
- Notification Of The Local NSW Rural Fire Service Fire Control Entire For Any Works That Have The Potential To Ignite Surrounding Vegetation, Proposed To Be Carried Out During A Bush-Fire Fire Danger Period To Ensure Weather Conditions Are Appropriate; And
- Appropriate Bush Fire Emergency Management Planning.

8. A Bush Fire Management Plan (BFMP) shall be prepared in consultation with NSW RFS District Fire Control Centre. The BFMP shall include:

- 24/7 contact details including alternative telephone contact;
- Site infrastructure plan;
- Fire fighting water supply plan;
- Site access and internal road plan;
- Construction of asset protection zones and their continued maintenance;
- Location of hazards (Physical, Chemical and Electrical) that will impact on fire fighting operations and procedures to manage identified hazards during fire fighting operations;
- Such additional matters as required by the NSW RFS District Office (Plan review and update).

CARRATHOOL SHIRE COUNCIL

- a) Developer to erect 2 x Truck Turning signs on the Carrathool Road either side of their private entrance and in accordance with Australian Standards.
- b) Developer to construct 2 x 375mm min (double cell) culvert across their private access – adjacent to Carrathool Road. Culvert to be complete with rock rip-rap at both ends with fully constructed headwalls. Culverts to be constructed in a lean mix concrete, fully surrounding the pipes. Culverts to be suitably located in the table drain to allow for both low floods and flash floods to pass uninterrupted.
- c) Private access to be a double sealed bitumen (10mm/14mm stone) from the Carrathool Road and terminate 50m inside the private boundary. This will reduce potential dust hazards crossing the Carrathool Road and improve road user safety.
- d) Private access is to be of suitable width and radius for turning movements of A-Double vehicles.
- e) Payment of \$190 be made payable to Council (as outlined in Council's Fees & Charges) for working in Council's road reserve during construction activity.
- f) Submission of a traffic control plan for signage and culvert works to be submitted to Council (from a suitably qualified person) for approval.
- g) Council to be given reasonable notification for inspection prior to works commencing in Council's road reserve.
- h) Construction photos (before, during and after) of the culvert works to be submitted to Council for their records.

PRIOR TO THE ISSUE OF ANY CONSTRUCTION CERTIFICATE

8. Prior to the issue of a Construction Certificate, a contribution in the amount of **\$259,000.00** is payable to Council in accordance with the Carrathool Shire Council Section 7.12 Fixed Levy Plan. This figure is subject to increase under the consumer price index (CPI) and the final amount payable will be calculated by Council at the date of payment.
9. In relation to the proposed dams, details and justification of the developments stock water requirements and water management arrangements must be provided to Council for approval prior to the issue of a Construction Certificate. Geotechnical and any other associated design information supporting the suitability of soils for the proposed dams must also form part of documentation provided to a certifying authority for a Construction Certificate.
10. Prior to the issue of a Construction Certificate, a suitably qualified and experienced environmental consultant/ecologist is to be appointed to provide advice and monitoring throughout the development, specifically in relation to the felling of trees approved for removal and potential fauna impacts. Details of the consultant/ecologist are to be provided to Council and the certifying authority.
11. Prior to the issue of a Construction Certificate, a Construction Management Plan is to be submitted to Council for approval that details at minimum the following information:
 - a) Traffic management, including safe access to and from the site, including heavy equipment, plant, materials delivery and the like. It must include proposed methods and locations of loading and unloading excavation machines within the site.
 - b) The proposed areas within the site to be used for a site office and amenities, the storage of excavated material, construction materials and waste containers during the construction period.
 - c) How it is proposed to ensure that soil/excavated material is not transported on wheels or tracks of vehicles or plant and deposited on the roadway.

- d) Proposed dust suppression measures during construction.
- e) Construction noise control measures recommended within the noise impact assessment prepared by Reverb Acoustics, document ref: 20-2534-R1, dated March 2021.
- f) A Soil and Water Management Plan detailing all necessary erosion and sedimentation controls.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

- 12.** No activity is to be carried out on site until a Construction Certificate has been issued by a certifying authority, other than:
- a) Site investigation for the preparation of the construction, and/or
 - b) Implementation of environmental protection measures, such as erosion control etc that are required by this consent.

- 13.** The Construction Certificate for the work is to be issued and the person having the benefit of the development consent must appoint a Principal Certifier prior to the commencement of any building works.

The Principal Certifier (if not the Council) is to notify Council of their appointment and notify the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work no later than 2 days before the building work commences.

- 14.** Approval is to be obtained from Council in accordance with section 68 of the *Local Government Act 1993* for the installation of all proposed on-site sewerage management systems. Plans and specifications of the type of system, including any required geotechnical reports are to be included with the application.
- 15.** A Section 138 approval pursuant to the *Roads Act 1993* is required to be obtained from Council for any required works to be undertaken within Council's road reserve(s) in relation to the provision of a water supply pipeline to the development. The proponent will also be required to enter into an agreement with Council for the occupation of the road reserve. This agreement must be established prior to the commencement of works.
- 16.** Erosion and sediment control measures shall be undertaken and maintained in respect to any part of the land where the natural surface is disturbed or earthworks are carried out. Measures are to be installed in accordance with the details specified in the Soil and Water Management Plan which forms part of the approved Construction Management Plan.
- 17.** A Waste Management Plan is to be submitted to Council. The plan must detail estimated construction waste generation, on-site storage during construction and proposed disposal.
- 18.** Prior to carrying out any works, a "Dial Before you Dig" enquiry must be undertaken in accordance with the requirements of *Part 5E (Protection of Electricity Power Lines) of the Electricity Supply Act 1995 (NSW)*.
- 19.** Prior to the commencement of any landscaping works, a detailed Landscaping Plan is to be submitted to Council for approval. The plans must include proposed species, planted and mature heights suitable for the development proposal.

DURING WORKS

20. All development activities and traffic movements must be carried out in accordance with the approved Construction Management Plan. All controls in the Plan must be maintained at all times. A copy of the Plan must be kept on site at all times and made available to the certifying authority and Council on request.
21. Prior to tree removal approved under this consent, the appointed environmental consultant/ecologist is to inspect the trees and provide a report to Council regarding the habitat value of the trees and any potential fauna impacts, specifically, the report must address the potential roosting habitat for microbats as identified by OEH along with any other native fauna. If any fauna is encountered (such as microbats) the report must detail proposed methods to be undertaken prior to tree felling to ensure the fauna population will not be adversely impacted upon.
22. All mature native vegetation to be retained within the vicinity of the proposed development must be suitably protected at all times during construction. Excess fill/spoil material resulting from the construction phase must also not be placed around any mature vegetation.
23. The internal driveway/road extension works to service the proposed development must be undertaken to as to not result in any tree removal or adverse impacts to condition and health of any existing trees.
24. Requirements of the Waste Management Plan shall be complied with during site preparation and throughout construction. Waste management and storage must not pose a threat to public health or the environment.
25. Appropriate dust monitoring and suppression in accordance with the approved Construction Management Plan is to be implemented on site. Dust suppression measures must also be implemented at the request of Council should any complaints be received.
26. A copy of the stamped approved plans must be kept on site for the duration of site works and be made available upon request to either the Principal Certifier or an officer of the Council.
27. The proposed development is to comply with the relevant requirements of the Disability (Access to Premises – Buildings) Standards 2010.
28. Any fill material which may be required to be brought onto site for the proposed development must be virgin excavated natural material (VENM) as defined under the *Protection of the Environment Operations Act 1997*. Any excess excavated material required to be removed from the site must be disposed of lawfully at a licenced landfill.
29. Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. There include the Code of Practice – Work Near Overhead Power Lines and Code of Practice – Work Near Underground Assets.
30. Recommendations contained within the Aboriginal Cultural Due Diligence Assessment, titled Proposed Poultry Farm Carrathool Road, Carrathool, prepared by Austral Archaeology, dated 26 April 2021 are to be complied with at all times.
31. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
 - a) Not further harm the object
 - b) Immediately cease all work at the particular location;

- c) Secure the area so as to avoid further harm to the Aboriginal object;
- d) Notify the Officer of Environment & Heritage (OEH) as soon as practical on 131555, providing any details of the Aboriginal object and its locations; and
- e) Not commence any work at the particular location unless authorised in writing by OEH

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and OEH contacted.

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

- 32.** Application is to be made to the Principal Certifier for an Occupation Certificate.
- 33.** No use or Occupation of any component of the development proposal must occur until such time an Occupation Certificate is issued.
- 34.** Council must be provided with written certification from the operators of the facility that the completed development complies with the requirements of applicable standards, guidelines, codes of practice and requirements of the NSW Department of Primary Industries – Agriculture, including but not limited to the Best Practice Management for Meat Chicken Production in NSW Guidelines, Manuals 1 and 2, Australian Animal Welfare Standards and Guidelines and relevant poultry industry authorities relating to Intensive Livestock Agriculture (Poultry Production Facility) developments.

This must include but is not limited to animal health and welfare matters and must certify that required infrastructure/works for heating, cooling, water, air, food, lighting and other relevant animal health and welfare matters are completed/installed and commissioned prior to any use and the issue of any Occupation Certificate.
- 35.** Certification is to be provided to the Principal Certifier that the development has been completed in accordance with the noise control recommendations as contained within the Noise Impact Assessment prepared by Benbow Environmental titled, Noise Impact Assessment for Carrathool Farm Carrathool NSW, document ref: 211033_NIA_Rev3, dated May 2021.
- 36.** A weather station is to be installed at a suitable location to measure meteorology in the area around the farm units.
- 37.** An Emergency Management Plan for the facility is to be provided to Council prior to the issue of any Occupation Certificate. The plan is to be prepared in accordance with any relevant SafeWork NSW guidelines and should address, biosecurity emergencies, natural hazards, bush and building fires, emergency training of staff and incident management.
- 38.** Stormwater must be disposed of in a manner so as to not cause interference of nuisance to adjoining allotments, the public and internal road network or adjoining landowners generally. Works must be completed as per hydraulic details approved via the relevant Construction Certificate(s) and to the EPA's requirements.
- 39.** An "Approval to Operate the Onsite Sewage Management Facilities" pursuant to Section 68 of the *Local Government Act 1993* must be applied for, and issued by Council, prior to the issue of any Occupation Certificate.
- 40.** Internal roads, driveways and carparking areas must be completed and be of all-weather purpose for heavy vehicles prior to the issue of an Occupation Certificate.

41. All landscaping must be completed as per the approved Landscape Plan. A Landscape Management Plan must also be submitted to Council prior to the issue of an Occupation Certificate which details on-going landscaping management arrangements for the site.
 42. A Biosecurity Management Plan and a Mortality Management Plan must be submitted to Council for approval prior to the issue of any Occupation Certificate. The plans must be prepared in accordance with any relevant Department of Primary Industry – Agriculture requirements, standards and/or guidelines.
 43. Lighting installed in the open and/or public spaces must comply with AS1158 series-lighting for roads and public spaces. The design and placement must be so that lighting does not create a nuisance or negatively affect surrounding land owners or road users within the vicinity of the site. To this end, the lighting must also comply with Australian Standard AS4282 - Control of the Obtrusive Effects of Outdoor Lighting.
 44. If any imported fill material has been brought onto the site, the Principal Certifying Authority is to be provided with certification that it meets the requirements to be VENM as defined within the *Protection of the Environment Operations Act 1997*.
 45. Full plans, details and specifications as follows are to be included in documentation for an application for a Construction Certificate to a certifying authority (note that the certifying authority may also seek information additional to that listed below):
 - a) Structural Engineering details for all structures proposed, prepared by a suitably qualified and practising structural engineer.
 - b) Hydraulic design details prepared by a suitably qualified and practising hydraulic engineer for the proposed disposal and drainage of stormwater from the development, including any system of on-site stormwater detention which may be required. The design must also take into account requirements of the EPA.
 - c) Civil design details for the proposed internal driveways/roads and parking areas. They are to be prepared by a suitably qualified and practising civil engineer.
- Council requires the submission of Works as Executed (WAE) plans relating to civil works for both b) and c) above, prior to issue of an Occupation Certificate.
46. The applicant must submit to Council the following information prior to the issue of an Occupation Certificate:
 - a) Evidence that the proposed stormwater dam does not require a license or approval under the *Water Management Act 2000*, or another Act, or
 - b) If a licence or approval is required under the *Water Management Act 2000*, or another Act, a copy of such licence or approval.

ON-GOING USE

47. The on-going use of the development must be undertaken in accordance with the requirements of applicable standards, guidelines, codes of practice and requirements of the NSW Department of Primary Industries – Agriculture, including but not limited to the *Best Practice Management for Meat Chicken Production in NSW Guidelines, Manuals 1 and 2*, Australian Animal Welfare Standards and Guidelines and relevant poultry industry authorities relating to Intensive Livestock Agriculture (Poultry Production Facility) developments.
48. The development must be operated in accordance with the recommendation contained within the Noise Impact Assessment prepared by Benbow Environmental titled, Noise Impact Assessment for Carrathool Farm Carrathool NSW, document ref: 211033_NIA_Rev3, dated May 2021 and the requirements of the EPA.

49. The storage of baits for pests, chlorine, chlorine dioxide, diesel and any other chemicals & fuels proposed to be stored on-site must not exceed the quantity thresholds as detailed within *State Environmental Planning Policy No. 33* and its relevant guidelines. They must at all times be kept in bunded areas and containers which comply with relevant and applicable Australian Standards for the storage of such materials.
50. Should the ownership of any of the allotments of land involved in this development consent change so as that they become owned by separate parties, and if any of these allotments contain one or more dwelling-houses, a Land Use Conflict Management Plan must be prepared in consultation with Council, the NSW Department of Primary Industries, the Environmental Protection Authority and any other relevant authorities, and be authorised by Council.

The plan must address how potential health, safety and amenity issues for any residents of the dwelling-houses and any on-going operational matters to protect the continued operation of the poultry farms will be managed. The title of the relevant allotment(s) must be amended to include a positive covenant in accordance with the *Conveyancing Act 1919* which enforces the requirements of the authorised Land Use Conflict Management Plan.

PRESCRIBED CONDITIONS OF DEVELOPMENT CONSENT

51. For a development that involves any building work, that the work must be carried out in accordance with the requirements of the *Building Code of Australia*.
52. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
53. For development that involves any building work, subdivision work or demolition work, a sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- a) showing the name, address and telephone number of the principal certifier for the work, and
 - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

54. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

In the case of work for which a principal contractor is required to be appointed:

- (i) the name and licence number of the principal contractor, and
- (ii) the name of the insurer by which the work is insured under Part 6 of that Act,

In the case of work to be done by an owner-builder:

- (i) the name of the owner-builder, and
- (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (2) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

ADVICE

- 55.** A future development application for the LPG storage tanks which exceed thresholds to not be considered potentially hazardous, must be accompanied by a Preliminary Hazard Analysis (PHA) and any other documentation/information required the relevant environmental planning instruments.
- 56.** Any future developments upon the site must take into consideration the potential future traffic generation which may result. This in turn may require road network upgrades within Carrathool Road. Future development applications to Council must provide relevant information to support the development and details any road network upgrades required.
- 57.** Notations will be made on Council's property system against allotments subject to this consent with regard to ownership of allotments containing a dwelling-house listed in this development consent to ensure such requirements are identified on any future Planning Information Certificates issued by Council under section 10.7 of the *Environmental Planning and Assessment Act 1979*.
- 58.** It is the sole responsibility of the owner, builder and developer, to ensure that the proposed development meets requirements of the *Disability Discrimination Act 1992 (Cth)*.

NOTE: The *Disability Discrimination Act 1992* (the DDA) is a Federal anti-discrimination law. The DDA covers a wide range of areas including employment, education, sport and recreation, the provision of goods, services and facilities, accommodation and access to premises. The DDA seeks to stop discrimination against people with any form of disability including physical, intellectual, sensory, psychiatric, neurological, learning, disfigurement or presence in the body of a disease-causing organism. This development consent issued

10.19 Murrumbidgee Irrigation Modification-Barren Box Swamp Project

S&D:PLN:FM

Author: Manager Building and Regulatory Services

Purpose: Council to review a request to modify DA101-4-2004-I

Attachment: Proposed Modification Conditions

Background

Council staff have recently received correspondence from the New South Wales Department of Planning, Industry and Environment regarding an application lodged by Murrumbidgee Irrigation Limited (MI) to modify Development Application (DA) DA101-4-2004-I. The original consent was granted on 10 June 2005 by the Minister for Infrastructure and Planning and consisted of three main elements:

- the splitting of Barren Box Swamp (BBS) with internal embankments;
- the widening of the Wah Wah Main Channel; and
- the construction of an En-route Storage on land adjacent to Bray’s Dam on Mirrool Creek.

Barren Box Swamp Storage and Wetlands consists of three cells:

- Cell 1 - 1,230 hectares with a storage capacity of 24,000 ML
- Cell 2 - 320 hectares with a storage capacity of 400 ML; and
- Wetland Cell and flood retention cell of 1,500 hectares.

Issues

The modifications requested relate to administrative consent conditions.

Environmental Management – (Representative) ER

Current Clause 6.1 e - Environmental Representation

The ER be given the authority and independence to require reasonable steps to be taken to avoid or minimise unintended or adverse environmental impacts, and failing the effectiveness of such steps to direct that relevant actions be ceased immediately should an adverse impact on the environment occur.

Proposal:

Murrumbidgee Irrigation (MI) propose to limit the authority of the ER to construction and commissioning phases of the project (now complete) with ongoing responsibility becoming part of MI staff responsibility.

Operational Environmental Management Plan (OEMP)

Current Clause 6.5 d (iii) – OEMP

The plan shall include details of the proposed financial commitment to undertake the works required by this plan and for the ongoing management of the wetlands area.

Proposal:

MI wish to modify the condition to “applicant continue to take actions that manage and aim to conserve biodiversity values within the operational needs of the project. The applicant would continue to manage and control priority weeds, exclude livestock and improve diversity of natural systems.”

Current Clause 6.5 e (ii) – OEMP – Flood Management

MI is required to have a plan to outline the proposed management of flood waters in the development area.

(ii) “a program for the assessment of the water requirements of the lower Mirrool Creek Floodway to ensure that the Barren Box Swamp Project does not have a negative impact on the wetland system”.

Proposal:

MI would like this condition removed as part of the modification to consent.

MI as part of their agreement state they are not a flood authority and can only take direction from a flood authority – which is the relevant Council. It would be reasonably assumed that when this condition was placed on the development it was foreseeable that it may have impact on the wetland area – ie. Consequences as a result of physical changes made to Barren Box Swamp natural flow during flood time. It would not be appropriate for MI to try to transfer responsibility for impacts of their development to Councils under the guise of flood authority.

Current Clause 6.6 - OEMP

The Operational Management Plan requires the applicant every three years to undertake a formal review of the plans. The applicant is required to notify the Director General, Council and the Environmental Protection Authority (EPA) of the review and supply each with a copy of the review.

Proposal:

The proponent wishes to remove the requirement for a three yearly review and replace the clause with the “applicant notify the Director General, Council and the EPA when requirements of the plan have been integrated into the Management System and procedures. The applicant will make the notification available on request.

The condition allows for ongoing monitoring of the applicants’ compliance with environmental operational activity – should this condition be replaced there would be little external monitoring of operational activity.

Environmental Reporting (Annual Environmental Management Report)

Current Clause 7.4 c – Annual Performance Reporting

The current condition requires MI to report on comparisons between the proposed Environmental Impact Statement (EIS) prediction against actual impacts.

Proposal:

The applicant proposes to report impact relevant to NSW Water and EPA licence/ approval requests.

This would seem appropriate as sufficient data would have been collected since the original approval back in 2005.

Current Clause 7.4 d - Annual Performance Reporting

Condition requires all environmental monitoring results to be reviewed.

Proposal:

The proposal would require only “relevant” monitoring to conditions currently required by the EPA and Water Management Act Licences.

There would be no potential concerns with these proposed alterations.

Current Clause 7.4 h - Annual Performance Reporting

This condition requires details of monitoring of water released via the Mirrool Creek Floodway to be provided – including details of vegetation, duration and extent of inundation and quality of water discharged through the system.

Proposal:

MI propose to remove the condition totally.

While it is accepted the land impacted is privately owned and many factors effect the creek - the impact of MI operations on the ecosystem should not be discounted.

Current Clause 7.4k - Annual Performance Reporting

This condition requires MI to identify trends in monitoring data over the life of the development to date.

Proposal:

MI propose to remove this condition totally stating the information is available through the normal analysis of their operations.

This would appear a reasonable alteration.

Financial implications

Nil

Statutory implications (Governance including Legal)
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None for Council

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. not oppose the modification to the Barren Box Swamp Project for the following conditions;
 - a) 7.4 c Impact and Performance
 - b) 7.4 d Results
 - c) 7.4 k Data Trends
2. objects to modifications to the following original conditions of consent;
 - a) 6.1 e Environmental Representative
 - b) 6.5 d Wetland Rehabilitation and Management Plan
 - c) 6.5 e Flood Management Plan
 - d) 6.6 Preview
 - e) 7.4 h Health of Lower Mirrool Creek Floodway Wetland

Table 3-1 Modifications sought

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
6. ENVIRONMENTAL MANAGEMENT				
<i>Environmental Representative</i>				
<p>6.1 Prior to the commencement of construction of the development, the Applicant must nominate a suitably qualified and experienced Environmental Representative(s) whose appointment is to receive prior approval of the Director-General. The Applicant shall employ the Environmental Representative(s) throughout the life of the development. The Environmental Representative shall be:</p> <p>a) the primary contact point in relation to the environmental performance of the development;</p> <p>b) responsible for all Management Plans, mitigation measures and Monitoring Programs required under this consent;</p> <p>c) responsible for considering and advising on matters specified in the conditions of this consent, and all other licences and approvals related to the environmental performance and impacts of the development;</p> <p>d) responsible for receiving and responding to complaints in accordance with condition 5.2 of this consent; and</p> <p>e) given the authority and independence to require reasonable steps be taken to avoid or minimise unintended or adverse environmental impacts, and failing the effectiveness of such steps, to direct that relevant actions be ceased immediately should an adverse impact on the environment be likely to occur.</p> <p>The Applicant shall notify the Director-General of any changes to that appointment that may occur from time to time.</p>				
<p>6.1 The Applicant shall notify the Director-General of any changes to that appointment that may occur from time to time.</p>	<p>MI propose to modify the condition to limit the appointment of the ER to the construction and commissioning phases of the Project (now complete). With ongoing responsibilities and provisions integrated into existing MI systems and roles during operation. This would require a minor alteration to the consent condition.</p>	<p>MI has provided an ER for the construction and commissioning of the Project. The ER was approved by NSW Planning at that time.</p> <p>Following commissioning the ER Role was performed by MI's Environmental Manager. That role provided by the appointed ER has now been largely subsumed by MI's own Environmental Staff and management system. This includes other staff tasked with environmental performance during and following works.</p> <p>Note: It is not common for ERs to be required for one component of an operating infrastructure network where environmental systems and resources are available to manage performance. This is especially the case where EPLs and Water Use Licences provide a compliance framework and standards for the broader MI system.</p> <p>The ER when appointed for construction and commissioning exercised the required independence and authority as required. Management of environmental outcomes for the operation of the Project and MIA are driven in part by the environmental components of the MI Environmental Management System (EMS) and associated protocols. The MI EMS provides a sophisticated approach that ensures the environmental performance of the network including the Project meet compliance and reporting requirements. This system is larger and more robust than the ER Role and as such makes the designated role redundant in an operational setting.</p> <p>MI Environmental Staff now provide senior management input and routinely take action to avoid environmental impacts and ensure positive environmental outcomes across the whole MIA network.</p> <p>The Environmental Planning Manager for MI and environmental support staff provide the required supervision for the Project and MIA.</p> <p>The requirement for DG approval, while not onerous, provides an opportunity for non-compliance and absorbs resources that could be utilised for more tangible outcomes.</p>	<p>No change to development</p> <p>No additional environmental impact.</p> <p>Environmental performance still ensured by existing systems and staff.</p>	<p>The Applicant shall notify the Director-General of any changes to that appointment that may occur from time to time during construction and commissioning. Following commissioning, ER responsibilities are to be integrated into MI's management systems and staff roles without the requirement for prior approval by the Director -General.</p>

Modification Application
Barren Box Swamp Modification

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
Operational Environmental Management Plan (OEMP)				
<p>6.5 d) a Wetland Rehabilitation and Management Plan for Barren Box Swamp to outline the proposed measures that will be undertaken as part of establishing an ephemeral wetland system in Swamp area. The Plan must be prepared by an appropriately qualified person/s, in consultation with the Department of Primary Industries (former NSW Fisheries), Griffith Local Aboriginal Land Council, adjoining landowners, Griffith City Council, Department's Murray Murrumbidgee Office, Murrumbidgee Wetlands Working Group, Department of Environment and Conservation and the previously established Wetland Reference Group. The Plan shall include, but not necessarily be limited to:</p> <ul style="list-style-type: none"> i. details of the anticipated timeframe for implementing the Plan; ii. results and adopted recommendations from the Wetland Concept Plan; iii. details of the proposed financial commitment to undertake the works required by this Plan and for the ongoing management of the Wetland area; iv. details of the proposed measures to protect and manage Aboriginal objects and cultural values; v. determination of the rate of filling and drying (as near as possible to natural rates); vi. measures for controlling stock grazing to retain dead standing material; vii. procedures for the management of salt and nutrient accretion; viii. details of proposed planting programs, including species to be used; ix. description of the hydrological requirements and ecological responses for threatened species and their habitat; x. details of the water requirements of the Lower Mirrool Creek floodway to ensure that the Barren Box Swamp Project does not have a negative impact on this wetland system; xi. details of an ecological monitoring regime. The monitoring regime shall include aquatic ecology and cover the entire Barren Box Swamp; xii. details of the proposed establishment of aquatic and arboreal habitats, and monitoring of the success of these habitats; xiii. performance indicators and monitoring in accordance with the Department of Environment and Heritage endorsed framework for development environmental water regimes in wetlands; xiv. details of an ongoing monitoring program of the Lower Mirrool Creek Floodway wetland system; xv. details on how water will be transferred for a deliberate release into the Lower Mirrool Creek Wetland System of sufficient quantity, including procedures for determining this quantity, should monitoring of the Lower Mirrool Creek Floodway Wetland System [refer to subclause xiv) above] identifies that the condition of the vegetation has deteriorated as a direct result of the operation of the proposed development. This is required to avoid degradation of the wetland system and comply with the principles of the NSW Wetland Management Policy. 				
6.5 d) iii details of the proposed financial commitment to undertake the works required by this Plan and for the ongoing management of the Wetland area.	Modify 6.5 d) iii) to focus on ongoing management commitments and where feasible facilitating further regeneration based on community or privately funded partnerships to enhance existing biodiversity values present on the onsite.	<p>MI prepared a Wetland Rehabilitation and Management Plan (VMRP) as required by the consent that was approved during commissioning.</p> <p>The initial five-year plan was funded by MIA's EnviroWise program. In March 2010 Murrumbidgee Catchment Management Authority conducted a compliance audit of the MIA EnviroWise program and reported that works were nearing completion, had met project milestones and had been completed according to the Plan.</p> <p>Climatic factors, including the millennium drought, two significant flood events and a three-year drought between 2017 and 2020 have tested the program's resilience. Despite these perturbations weed control, ripping, planting of trees, shrubs and grasses and aerial seeding has occurred repeatedly over a ten-year period. The site is stable and has diversity that was not previously present at the site. Further detail on implementation of the VMRP is provided in Error! Reference source not found.</p> <p>Whilst the five-year BBWRP has lapsed, MI remain committed to ongoing biodiversity management of the Project. Ongoing management of the site is now funded under MI's operational budgets.</p> <p>MI are not comfortable releasing financial details in a publicly available management plan. MI are of the opinion that the success of the management plan is better driven by performance goals and commitments, rather than a hard financial statement.</p>	<p>No change to development.</p> <p>No additional environmental impact.</p>	<p>iii) a financial commitment to undertake the works required by this Plan, and for the ongoing management of the Wetland area. Following implementation of the approved Plan the Applicant will continue to make the Wetland area within the Project available to conservation, carbon sequestration or biodiversity enhancement Projects funded internally or externally where they meet the general objectives of the implemented Plan.</p> <p>Following implementation of the Plan the Applicant will continue to take actions that manage and aim to conserve biodiversity values within the operational needs of the Project and any legally binding agreements. The Applicant will continue to manage and control priority weeds, exclude livestock and facilitate increased structure and diversity for natural systems in and around the Project.</p>

*Modification Application
Barren Box Swamp Modification*

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
6.5(d) vii) procedures for the management of salt and nutrient accretion	Modify wording	<p>Salt and nutrient accretion or accumulation has not been observed during the operation of the Project over the last 13 years. Flooding, routine filling and drainage work has been undertaken to minimise the accumulation of salt at the Project.</p> <p>MI actively monitor and manage water use, water application and groundwater levels across the MIA. This program has reduced accessions to groundwater and lowered the water table in the MIA. As an outcome of lowering shallow ground water levels the risk of salt and nutrient accumulation and accretion has been greatly reduced.</p> <p>In addition, on farm management of residual crop water has resulted in less discharge of water from farms that may have had elevated levels of salt and nutrients. This has further reduced the potential of salt and nutrient accumulation and accretion at BBSW. MI monitor their built assets at BBSW for functionality including corrosion and accretions. To date following 13 years of operation the built structures shown no signs of any accretions on either concrete or metal structures.</p>	<p>No change to development.</p> <p>No additional environmental impact.</p>	6.5(d) vii) develop procedures for the management of salt and nutrient accretion where monitoring establishes evidence of accretions on soils or structures requiring corrective action.
<p>6.5 e) a Flood Management Plan to outline the proposed management of flood waters in the development area. The Plan shall be prepared in consultation with Griffith City Council and the Department's Murray-Murrumbidgee Office, and is to include, but not necessarily limited to:</p> <ul style="list-style-type: none"> i. <i>measures to monitor the flood behaviour in the development area following the completion of construction activities. This information is to be used to update water balance models;</i> ii. <i>a program for the assessment of the water requirements of the Lower Mirrool Creek floodway to ensure that the Barren Box Swamp Project does not have a negative impact on this wetland system;</i> iii. <i>procedures for the release of flood waters from Barren Box Swamp to the floodway;</i> iv. <i>revised operational levels for flood mitigation in Barren Box Swamp;</i> v. <i>details of contingency measures should impacts be identified; and</i> vi. <i>evidence of consultations with relevant landowners.</i> 				
6.5 e) ii) a program for the assessment of the water requirements of the Lower Mirrool Creek floodway to ensure that the Barren Box Swamp Project does not have a negative impact on this wetland system.	Fully remove condition 6.5 e) ii)	<p>MI is not a flood authority and during flood events, can only take direction from flood authorities, and provide input based on operational knowledge of the MIA irrigation system. Councils (Griffith and Carrathool) are the flood authorities of relevance for the LMCF and the Project. MI have operational protocols in place to respond to:</p> <ul style="list-style-type: none"> • its license requirements to manage flows for quality and quantity below the project, and • the directives of Flood Authorities (the Councils). <p>Following construction of the Project there were major flood events in 2012 and 2016. Based on these real-life events it is now apparent that flood management, as directed by others, leads to flows in the LMCF. Normal years and drought years see negligible natural flows in LMCF. In drought or flood, flows are dictated by forces other than MI.</p> <p>Further, the lack of historic data, the episodic nature of climate and the current variability induced by climate change minimise the ability for an assessment of water requirements for the LMCF to remain current and valid.</p> <p>Comparative assessment of the wetland between its natural and future state will be difficult as the time zero condition was not previously assessed. Additionally, numerous structures and improvement including public assets such as roads have fundamentally affected the pattern of flood behaviour in the LMCF.</p>	<p>No change to development.</p> <p>Continuation of current practices will not result in additional environmental impact.</p>	6.5 e) ii) a program for the assessment of the water requirements of the Lower Mirrool Creek floodway to ensure that the Barren Box Swamp Project does not have a negative impact on this wetland system;

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
<p>6.6 Within three years of the commencement of this consent, and at least every three years thereafter, the Applicant shall undertake a formal review of the Operation Environmental Management Plan (OEMP) required under condition 6.4 of this consent. The review shall ensure that the OEMP is up to date and all changes to procedures and practices since the previous review have been fully incorporated into the OEMP. The Applicant shall notify the Director-General, Council and the EPA of the completion of each review and shall supply a copy of the updated OEMP to those parties on request. The Applicant shall, subject to confidentiality, also make any revised OEMP available for public inspection on request.</p>				
<p>6.6 as above</p>	<p>Remove or reword the condition to reflect BBSW management's inclusion in MI's overall management systems.</p>	<p>The ongoing operational management of the Project forms part of the overall management systems of the MIA. A subsidiary BBSW specific management plan addresses operational requirements unique to the BBSW. A standalone OEMP adds little value and creates complexity that serves little purpose. Other complex infrastructure providers do not have standalone OEMPs for individual components of the infrastructure managed.</p>	<p>No change to development. No additional environmental impact.</p>	<p>6.6 a) Within three years of the commencement of this consent, and at least every three years thereafter, the Applicant shall undertake a formal review of the Operation Environmental Management Plan (OEMP) required under condition 6.4 of this consent. The review shall ensure that the OEMP is up to date and all changes to procedures and practices since the previous review have been fully incorporated into the OEMP.</p> <p>b) Following commissioning of the Project, the applicant is to notify the Director General, Council and the EPA of how and when the requirements of the OEMP have been integrated into the applicant's management system and procedures. The Applicant shall notify the Director General, Council and the EPA of the completion of each review and shall supply a copy of the updated OEMP to those parties on request. The Applicant shall, subject to confidentiality, also make the notification any revised OEMP available to relevant agencies on request.</p>

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
Annual Performance Reporting				
7.4 The Applicant must, throughout the life of the development, prepare and submit for the approval of the Director-General, an Annual Environmental Management Report (AEMR). The AEMR shall review the performance of the development against the Operation Environmental Management Plan (refer to condition 6.4 of this consent), the conditions of this consent and other licences and approvals relating to the development. The AEMR shall include, but not necessarily be limited to:				
<ul style="list-style-type: none"> a) details of compliance with the conditions of this consent; b) a copy of the Complaints Register (refer to condition 5.3 of this consent) for the preceding twelve month period (exclusive of personal details), and details of how these complaints were addressed and resolved. This must include details of any environmental surplus flow related complaints; c) a comparison of the environmental impacts and performance of the development against the environmental impacts and performance predicted in the EIS and the additional information listed under condition 1.1; d) results of all environmental monitoring required under this consent and other approvals, including interpretations and discussion by a suitably qualified person; e) a list of all occasions in the preceding twelve-month period when environmental performance goals for the development have not been achieved, indicating the reason for failure to meet the goals and the action taken to prevent recurrence of that type of incident; f) demonstration and documentary evidence that a minimum average of 20,000 Megalitres of water savings have been made for the twelve month period, including evidence that the water savings have been returned to Water for Rivers. Should a minimum average of 20,000 Megalitres of water savings not be achieved for the reporting period, the Applicant shall provide detailed justification as to why the level of savings was not made; g) details of the total volume of water savings that have been made for the reporting period; h) details of the health of the Lower Mirrool Creek Floodway Wetland System. This is to include details of the condition of vegetation, duration and extent of inundation and quality of the water discharged through the system; i) details of any deliberate releases (refer to Condition 6.5d) xv); j) outline the number of occasions and estimate of water volume that was made available as off-allocation / environmental surplus flow water to licence holders in Barren Box, Mirrool Creek and the Wah Wah District for the 12 month period; k) identification of trends in monitoring data over the life of the development to date; l) a list of variations obtained to approvals applicable to the development and to the site during the preceding twelve-month period; and m) environmental management targets and strategies for the following twelve-month period, taking into account identified trends in monitoring results. 				
7.4 c) a comparison of the environmental impacts and performance of the development against the environmental impacts and performance predicted in the EIS and the additional information listed under condition 1.1.	Remove requirement to report against the predictions made in the EIS. Reword to ensure MI reports against requirements for licenses and approvals for NSW Water and EPA.	The AEMR presents reportable information for the whole MIA system across multiple agency requirements. Currently the report provides a range of information on core operations and compliance to address approvals and assess the performance of the system. Water savings, improvements in water use efficiency and a drying climate have led to a reduced need to recycle water through the Project and use the wetlands for same. This scenario was not predicted or anticipated by the EIS or approval. As such reporting against the base predictions in the EIS may misrepresent the project and the role it plays.	No change to development. No additional environmental impact.	c) a comparison of the environmental impacts and performance of the development against the environmental impacts and performance predicted in the EIS and the additional information listed under condition 1.1. details of BBSV performance against NSW Water and EPA licence/approval requirements.
7.4 d) Results of all environmental monitoring required under this consent and other approvals, including interpretations and discussion by a suitably qualified person.	Modify wording	It is proposed to modify this element to make the results reported more relevant whilst including all current licence and approvals requirements.	No change to development. No additional environmental impact.	7.4 d) Results of all environmental monitoring currently required where relevant to the EPL and WVM Act licence, including interpretations and discussion by a suitably qualified person.

*Modification Application
Barren Box Swamp Modification*

Condition of Consent	Proposed Action	Justification	S4.55 considerations	Proposed modification
<p>7.4 h) Details of the health of the Lower Mirrool Creek Floodway Wetland System. This is to include details of the condition of vegetation, duration and extent of inundation and quality of the water discharged through the system.</p>	<p>Fully remove consent condition.</p>	<p>Water released from the Project via the Mirrool Creek Floodway is required to be monitored by MI under their EPL4651. This information, when collected, is provided on MI's website and reported in Annual Compliance Reports to EPA and NRAR.</p> <p>This condition has little value and is impractical to implement as it is beyond MI to manage or influence the health of the system due to the following.</p> <ul style="list-style-type: none"> • The Lower Mirrool Creek Floodway is privately owned land, • The health of the system is dependent on many factors including flooding and landholder management that are beyond MI's management. <p>Natural flows in the LMCF are episodic in nature and are driven largely by flooding generated in the upper Mirrool Creek catchment. The health of the system is dependent on many factors including climatic variability and landholder management. As a consequence, a compendium of issues that might affect the health of the wetlands are beyond the management of MI.</p> <p>The LMCF is on privately owned land and is a complex hydrologic system limiting the ability of meaningful monitoring. The management of the Lower Mirrool Creek Floodway Wetland System is largely a government and private land-owners responsibility. The Project is largely unable to impede flood flows except for the smallest events. Irrespective of ownership MI has no role in the management of flood flows or land use in the LMCF and wetlands. As such, it is beyond MI to manage or influence the health of the system.</p> <p>MI have the ability and are fully prepared to facilitate environmental flows to the LMCF if requested by the Regulators.</p>	<p>No change to development.</p> <p>No additional environmental impact.</p>	<p>7.4 h) Details of the health of the Lower Mirrool Creek Floodway Wetland System. This is to include details of the condition of vegetation, duration and extent of inundation and quality of the water discharged through the system.</p>
<p>7.4 k) Identification of trends in monitoring data over the life of the development to date.</p>	<p>Remove consent condition.</p>	<p>MI trend analysis of the entire MIA and MI system provides a perspective over and above the Project. On its own this requirement provides little value whilst being an administrative burden. As such it is proposed to remove the element (k) from consent.</p>	<p>No change to development.</p> <p>No additional environmental impact.</p>	<p>7.4 k) Identification of trends in monitoring data over the life of the development to date.</p>

10.20 Finance Report – Statement of Bank Balances – December 2021

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – December 2021

Background

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of December 2021 has now been completed, as shown in the tables below:

Statement of Bank Balances as at 31 December 2021				
CASHBOOK SUMMARY				Data for December 2021
Balance As at 1/12/2021 (Consolidated Funds)				\$566,489.95
		Add For December 2021	Total for 1/7/2021 to 30/6/2022	
Rates/Water/Debtor Receipts	\$4,445,922.14	\$345,897.11	\$4,791,819.25	
Investments Recalled	\$6,900,000.00	\$1,300,000.00	\$8,200,000.00	
RMS - RMCC, Block, Repair	\$3,241,531.85	\$0.00	\$3,241,531.85	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$6,934,467.55	\$663,534.84	\$7,598,002.39	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$1,456,711.00	\$0.00	\$1,456,711.00	
FAG - General & Local Roads	\$1,748,774.00	\$0.00	\$1,748,774.00	
All Other Misc Grant Payments	\$303,682.10	\$274,051.10	\$577,733.20	
Planning Receipts	\$101,577.20	\$1,351.00	\$102,928.20	
Plant / Property Trade-Ins & Sales	\$477,099.00	\$70,291.00	\$547,390.00	
Other Receipts	\$1,917,157.42	\$347,770.21	\$2,264,927.63	
Sub Total Receipts	\$27,526,922.26	\$3,002,895.26	\$30,529,817.52	\$3,002,895.26
		Add For December 2021	Total for 1/7/2021 to 30/6/2022	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$2,312,030.48)	(\$629,109.80)	(\$2,941,140.28)	
Plant Acquisitions	(\$746,511.50)	(\$142,982.35)	(\$889,493.85)	
Invested	(\$11,200,000.00)	(\$600,000.00)	(\$11,800,000.00)	
Other Creditors Payments	(\$12,912,198.12)	(\$2,026,852.02)	(\$14,939,050.14)	
Sub Total Payments	(\$27,170,740.10)	(\$3,398,944.17)	(\$30,569,684.27)	(\$3,398,944.17)
Cashbook Balance 31/12/2021				\$170,441.04
BANK STATEMENTS				
Opening Balance 01/12/2021 (CSC's CBA Main Transaction Account)				\$568,672.03
Less Bank Payments				(\$3,361,929.95)
Plus Bank Receipts				\$2,964,028.96
Total As Per Bank Statements				\$170,771.04
Plus Unpresented Deposits				\$270.00
Less Unpresented Cheques				(\$600.00)
Reconciliation Cash Book Balance to Bank Statements 31/12/2021				\$170,441.04

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Theme 5 - Leadership & Governance

Recommendation:

That Council note the Statement of Bank Balances as at 31 December 2021 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,398,944.17.

10.21 Finance Report – Investments Schedule – December 2021

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – December 2021

Background

The full schedule of Council investments is detailed below:

Carrathool Shire Council Investments - As at 31 December 2021							
Last Month (As at 30/11/21)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 31/12/21)	Change
\$511,172.60	CBA	13-Dec-21	0.32%	91 Days	14-Mar-22	\$512,135.85	\$963.25
\$531,985.61	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$532,000.00	\$14.39
\$503,000.12	CBA	20-Dec-21	0.32%	91 Days	21-Mar-22	\$503,661.60	\$661.48
\$508,318.00	CBA	30-Sep-21	0.26%	120 Days	28-Jan-22	\$508,318.00	\$0.00
\$502,419.96	CBA	27-Sep-21	0.26%	120 Days	25-Jan-22	\$502,419.96	\$0.00
\$501,933.29	CBA	26-Oct-21	0.26%	120 Days	23-Feb-22	\$501,933.29	\$0.00
\$500,000.00	CBA	30-Nov-21	0.32%	90 Days	28-Feb-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Nov-21	0.35%	150 Days	29-Apr-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Nov-21	0.42%	209 Days	27-Jun-22	\$500,000.00	\$0.00
\$501,987.13	CBA	29-Nov-21	0.40%	182 Days	30-May-22	\$501,987.13	\$0.00
\$502,214.03	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$505,000.00	\$2,785.97
\$502,002.83	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$505,000.00	\$2,997.17
\$501,759.11	CBA	31-Aug-21	0.34%	7 Months	28-Jan-22	\$501,759.11	\$0.00
\$500,000.00	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Dec-21	0.32%	90 Days	30-Mar-22	\$500,000.00	\$0.00
\$505,904.00	CBA	13-Oct-21	0.20%	90 Days	11-Jan-22	\$505,904.00	\$0.00
\$502,750.54	CBA	28-Sep-21	0.26%	121 Days	27-Jan-22	\$502,750.54	\$0.00
\$500,813.70	CBA	01-Nov-21	0.40%	182 Days	02-May-22	\$500,813.70	\$0.00
\$500,509.59	CBA	08-Oct-21	0.29%	180 Days	06-Apr-22	\$500,509.59	\$0.00
\$500,000.00	CBA	07-Dec-21	0.32%	91 Days	08-Mar-22	\$500,838.36	\$838.36
\$500,000.00	CBA	30-Dec-21	0.32%	90 Days	30-Mar-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Dec-21	0.33%	120 Days	29-Apr-22	\$497,501.31	(\$2,498.69)
\$500,000.00	CBA	31-Aug-21	0.36%	8 Months	28-Apr-22	\$500,000.00	\$0.00
\$510,126.74	Bendigo Bank	04-Jul-21	0.30%	6 Months	04-Jan-22	\$510,126.74	\$0.00
\$95,763.18	Bendigo Bank	03-Dec-21	0.25%	6 Months	03-Jun-22	\$95,959.69	\$196.51
\$501,741.79	Bendigo Bank	02-Jul-21	0.30%	186 Days	04-Jan-22	\$501,741.79	\$0.00
\$513,985.01	Bendigo Bank	05-Nov-21	0.15%	94 Days	07-Feb-22	\$513,985.01	\$0.00
\$25,108.66	Bendigo Bank	10-Aug-21	0.35%	7 Months	10-Mar-22	\$25,108.66	\$0.00
\$516,582.45	Bendigo Bank	08-Jul-21	0.30%	6 Months	08-Jan-22	\$516,582.45	\$0.00
\$509,447.07	Bendigo Bank	02-Jul-21	0.30%	186 Days	04-Jan-22	\$509,447.07	\$0.00
\$504,131.01	Westpac	24-Nov-21	0.31%	180 Days	23-May-22	\$504,131.01	\$0.00
\$521,194.09	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$521,194.09	\$0.00
\$534,360.63	NAB	28-Dec-21	0.25%	90 Days	28-Mar-22	\$534,624.16	\$263.53
\$500,000.00	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$500,000.00	\$0.00
\$501,295.50	NAB	21-Dec-21	0.25%	90 Days	21-Mar-22	\$501,542.71	\$247.21
\$501,430.52	NAB	25-Oct-21	0.20%	90 Days	23-Jan-22	\$501,430.52	\$0.00
\$502,644.28	NAB	24-Nov-21	0.25%	90 Days	22-Feb-22	\$502,644.28	\$0.00
\$503,626.07	NAB	15-Dec-21	0.25%	90 Days	15-Mar-22	\$503,874.44	\$248.37
\$569,074.69	NAB	18-Oct-21	0.20%	88 Days	14-Jan-22	\$569,074.69	\$0.00
\$513,406.59	NAB	01-Nov-21	0.25%	6 Months	02-May-22	\$513,406.59	\$0.00
\$502,072.34	NAB	30-Jul-21	0.25%	6 Months	31-Jan-22	\$502,072.34	\$0.00
\$503,877.94	NAB	21-Dec-21	0.25%	90 Days	21-Mar-22	\$504,126.43	\$248.49
\$500,925.23	NAB	16-Nov-21	0.20%	90 Days	14-Feb-22	\$500,925.23	\$0.00
\$512,543.41	NAB	16-Dec-21	0.25%	90 Days	16-Mar-22	\$512,796.18	\$252.77
\$509,138.76	NAB	29-Jul-21	0.25%	6 Months	28-Jan-22	\$509,138.76	\$0.00
\$515,266.65	NAB	27-Oct-21	0.20%	90 Days	25-Jan-22	\$515,266.65	\$0.00
\$501,672.70	NAB	29-Nov-21	0.25%	3 Months	28-Feb-22	\$501,672.70	\$0.00
\$534,460.44	IMB	26-Oct-21	0.22%	121 Days	24-Feb-22	\$534,460.44	\$0.00
\$511,987.19	IMB	03-Dec-22	0.30%	90 Days	03-Mar-22	\$512,242.48	\$255.29
\$525,591.04	IMB	18-Oct-21	0.20%	92 Days	25-Feb-93	\$525,591.04	\$0.00
\$500,000.00	IMB	27-Sep-21	0.19%	101 Days	06-Jan-22	\$500,000.00	\$0.00
\$500,000.00	IMB	29-Nov-21	0.25%	183 Days	31-May-22	\$500,000.00	\$0.00
\$500,000.00	IMB	27-Sep-21	0.19%	101 Days	06-Jan-22	\$500,000.00	\$0.00
\$504,681.57	IMB	21-Dec-21	0.35%	121 Days	21-Apr-22	\$505,235.20	\$553.63
\$500,252.05	IMB	29-Oct-21	0.20%	91 Days	28-Jan-22	\$500,252.05	\$0.00
\$504,095.04	IMB	22-Oct-21	0.22%	122 Days	21-Feb-22	\$504,095.04	\$0.00
\$508,403.67	IMB	14-Oct-21	0.20%	91 Days	13-Jan-22	\$508,403.67	\$0.00
\$507,095.56	IMB	27-Oct-21	0.20%	124 Days	28-Feb-22	\$507,095.56	\$0.00
\$28,542,752.38						\$28,550,780.11	\$8,027.73

ON CALL INVESTMENTS							
\$2,883,114.63	CBA	Variable	0.25%	N/A	On Call A/c	\$2,183,326.94	(\$699,787.69)
Summary Movements On Call Funds		CBA					
	01-Dec-21	Interest	\$212.31				
	During Month	From On Call Funds	(\$1,300,000.00)				
	During Month	To On Call Funds	\$600,000.00				
	On Call Funds - Net Change for Month		(\$699,787.69)				
\$2,883,114.63						\$2,183,326.94	(\$699,787.69)
\$31,425,867.01						\$30,734,107.05	(\$691,759.96)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

A summary of opening and closing investment balances together with an analysis of movements during the month of December 2021 is detailed below.

Analysis – Opening and Closing Balances:

Investment Type	Opening Balance 1/10/2021	Closing Balance 31/10/2021	Change During October 2021
IBDs	26,033,373.67	26,037,336.62	3,962.95
On Call Funds	3,382,647.65	1,982,888.96	(1,399,758.69)
Total	29,416,021.32	28,020,225.58	(1,395,795.74)

Analysis – Change During Month:

	Change During September 2021
ADD – Interest Incorporated in IBDs Rolled Over	3,962.95
ADD – New IBDs	0
LESS – IBDs recalled	0
ADD – Interest from On Call Funds	241.31
LESS – On Call Funds recalled	(1,400,000.00)
ADD – Funds applied to On Call Funds	0
Total Change for Month	(1,395,795.74)

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,108.66

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Schedule of Investments as at 31 December 2021.

10.22 Finance Report – Statement of Bank Balances – January 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – January 2022

Background

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of January 2022 has now been completed, as shown in the tables below:

Statement of Bank Balances as at 31 January 2022				
CASHBOOK SUMMARY				Data for January 2022
Balance As at 1/01/2022 (Consolidated Funds)				\$170,441.04
		Add For January 2022	Total for 1/7/2021 to 30/6/2022	
Rates/Water/Debtor Receipts	\$4,791,819.25	\$310,454.84	\$5,102,274.09	
Investments Recalled	\$8,200,000.00	\$2,820,048.69	\$11,020,048.69	
RMS - RMCC, Block, Repair	\$3,241,531.85	\$907,288.30	\$4,148,820.15	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$7,598,002.39	\$173,803.80	\$7,771,806.19	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$1,456,711.00	\$0.00	\$1,456,711.00	
FAG - General & Local Roads	\$1,748,774.00	\$0.00	\$1,748,774.00	
All Other Misc Grant Payments	\$577,733.20	\$71,057.84	\$648,791.04	
Planning Receipts	\$102,928.20	\$1,156.00	\$104,084.20	
Plant / Property Trade-Ins & Sales	\$547,390.00	\$37,512.00	\$584,902.00	
Other Receipts	\$2,264,927.63	\$211,656.57	\$2,476,584.20	
Sub Total Receipts	\$30,529,817.52	\$4,532,978.04	\$35,062,795.56	\$4,532,978.04
		Add For January 2022	Total for 1/7/2021 to 30/6/2022	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$2,941,140.28)	(\$585,648.55)	(\$3,526,788.83)	
Plant Acquisitions	(\$889,493.85)	\$0.00	(\$889,493.85)	
Invested	(\$11,800,000.00)	(\$1,700,000.00)	(\$13,500,000.00)	
Other Creditors Payments	(\$14,939,050.14)	(\$2,194,032.61)	(\$17,133,082.75)	
Sub Total Payments	(\$30,569,684.27)	(\$4,479,681.16)	(\$35,049,365.43)	(\$4,479,681.16)
Cashbook Balance 31/01/2022				\$223,737.92
BANK STATEMENTS				
Opening Balance 01/01/2022 (CSC's CBA Main Transaction Account)				\$170,771.04
Less Bank Payments				(\$4,480,769.03)
Plus Bank Receipts				\$4,532,500.90
Total As Per Bank Statements				\$222,502.91
Plus Unpresented Deposits				\$1,835.01
Less Unpresented Cheques				(\$600.00)
Reconciliation Cash Book Balance to Bank Statements 31/01/2022				\$223,737.92

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Theme 5 - Leadership & Governance

Recommendation:

That Council note the Statement of Bank Balances as at 31 January 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$4,479,681.16.

10.23 Finance Report – Investments Schedule – January 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – January 2022

Background

The full schedule of Council investments is detailed below:

Carrathool Shire Council Investments - As at 31 January 2022							
Last Month (As at 31/12/21)	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month (As at 31/01/22)	Change
\$512,135.85	CBA	13-Dec-21	0.32%	91 Days	14-Mar-22	\$512,135.85	\$0.00
\$532,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$532,000.00	\$0.00
\$503,661.60	CBA	20-Dec-21	0.32%	91 Days	21-Mar-22	\$503,661.60	\$0.00
\$508,318.00	CBA	28-Jan-22	0.46%	123 Days	31-May-22	\$508,752.51	\$434.51
\$502,419.96	CBA	Recall IBD \$502,419.96 + \$429.47				\$0.00	(\$502,419.96)
\$501,933.29	CBA	26-Oct-21	0.26%	120 Days	23-Feb-22	\$501,933.29	\$0.00
\$500,000.00	CBA	30-Nov-21	0.32%	90 Days	28-Feb-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Nov-21	0.35%	150 Days	29-Apr-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Nov-21	0.42%	209 Days	27-Jun-22	\$500,000.00	\$0.00
\$501,987.13	CBA	29-Nov-21	0.40%	182 Days	30-May-22	\$501,987.13	\$0.00
\$505,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$505,000.00	\$0.00
\$505,000.00	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$505,000.00	\$0.00
\$501,759.11	CBA	28-Jan-22	0.45%	180 Days	27-Jul-22	\$502,460.20	\$701.09
\$500,000.00	CBA	30-Dec-21	0.35%	151 Days	30-May-22	\$500,000.00	\$0.00
\$500,000.00	CBA	30-Dec-21	0.32%	90 Days	30-Mar-22	\$500,000.00	\$0.00
\$505,904.00	CBA	11-Jan-22	35.00%	150 Days	10-Jun-22	\$506,153.49	\$249.49
\$502,750.54	CBA	27-Jan-22	0.46%	120 Days	27-May-22	\$503,183.87	\$433.33
\$500,813.70	CBA	01-Nov-21	0.40%	182 Days	02-May-22	\$500,813.70	\$0.00
\$500,509.59	CBA	08-Oct-21	0.29%	180 Days	06-Apr-22	\$500,509.59	\$0.00
\$500,838.36	CBA	07-Dec-21	0.32%	91 Days	08-Mar-22	\$500,838.36	\$0.00
\$500,000.00	CBA	30-Dec-21	0.32%	90 Days	30-Mar-22	\$500,000.00	\$0.00
\$497,501.31	CBA	30-Dec-21	0.33%	120 Days	29-Apr-22	\$497,501.31	\$0.00
\$500,000.00	CBA	31-Aug-21	0.36%	8 Months	28-Apr-22	\$500,000.00	\$0.00
\$510,126.74	Bendigo Bank	04-Jul-21	0.40%	396 Days	04-Aug-22	\$510,898.22	\$771.48
\$95,959.69	Bendigo Bank	03-Dec-21	0.25%	6 Months	03-Jun-22	\$95,959.69	\$0.00
\$501,741.79	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$502,508.84	\$767.05
\$513,985.01	Bendigo Bank	05-Nov-21	0.15%	94 Days	07-Feb-22	\$513,985.01	\$0.00
\$25,108.66	Bendigo Bank	10-Aug-21	0.35%	7 Months	10-Mar-22	\$25,108.66	\$0.00
\$516,582.45	Bendigo Bank	10-Jan-22	0.35%	182 Days	11-Jul-22	\$517,372.18	\$789.73
\$509,447.07	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$510,225.90	\$778.83
\$504,131.01	Westpac	24-Nov-21	0.31%	180 Days	23-May-22	\$504,131.01	\$0.00
\$521,194.09	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$521,194.09	\$0.00
\$534,624.16	NAB	28-Dec-21	0.25%	90 Days	28-Mar-22	\$534,624.16	\$0.00
\$500,000.00	NAB	29-Nov-21	0.30%	6 Months	30-May-22	\$500,000.00	\$0.00
\$501,542.71	NAB	21-Dec-21	0.25%	90 Days	21-Mar-22	\$501,542.71	\$0.00
\$501,430.52	NAB	Recall IBD \$501,430.52 + \$247.98				\$0.00	(\$501,430.52)
\$502,644.28	NAB	24-Nov-21	0.25%	90 Days	22-Feb-22	\$502,644.28	\$0.00
\$503,874.44	NAB	15-Dec-21	0.25%	90 Days	15-Mar-22	\$503,874.44	\$0.00
\$569,074.69	NAB	14-Jan-22	0.25%	90 Days	14-Apr-22	\$569,349.10	\$274.41
\$513,406.59	NAB	01-Nov-21	0.25%	6 Months	02-May-22	\$513,406.59	\$0.00
\$502,072.34	NAB	31-Jan-22	0.25%	91 Days	02-May-22	\$502,708.53	\$636.19
\$504,126.43	NAB	21-Dec-21	0.25%	90 Days	21-Mar-22	\$504,126.43	\$0.00
\$500,925.23	NAB	16-Nov-21	0.20%	90 Days	14-Feb-22	\$500,925.23	\$0.00
\$512,796.18	NAB	16-Dec-21	0.25%	90 Days	16-Mar-22	\$512,796.18	\$0.00
\$509,138.76	NAB	28-Jan-22	0.25%	90 Days	28-Apr-22	\$509,776.93	\$638.17
\$515,266.65	NAB	Recall IBD \$515,266.65 + \$254.11				\$0.00	(\$515,266.65)
\$501,672.70	NAB	29-Nov-21	0.25%	3 Months	28-Feb-22	\$501,672.70	\$0.00
\$534,460.44	IMB	26-Oct-21	0.22%	121 Days	24-Feb-22	\$534,460.44	\$0.00
\$512,242.48	IMB	03-Dec-22	0.30%	90 Days	03-Mar-22	\$512,242.48	\$0.00
\$525,591.04	IMB	18-May-22	0.35%	120 Days	18-May-22	\$525,856.00	\$264.96
\$500,000.00	IMB	06-Jan-22	0.35%	120 Days	06-May-22	\$500,262.88	\$262.88
\$500,000.00	IMB	29-Nov-21	0.25%	183 Days	31-May-22	\$500,000.00	\$0.00
\$500,000.00	IMB	06-Jan-22	0.40%	181 Days	06-Jul-22	\$500,262.88	\$262.88
\$505,235.20	IMB	21-Dec-21	0.35%	121 Days	21-Apr-22	\$505,235.20	\$0.00
\$500,252.05	IMB	28-Jan-22	0.35%	119 Days	27-May-22	\$500,501.49	\$249.44
\$504,095.04	IMB	22-Oct-21	0.22%	122 Days	21-Feb-22	\$504,095.04	\$0.00
\$508,403.67	IMB	13-Jan-22	0.35%	120 Days	13-May-22	\$508,657.18	\$253.51
\$507,095.56	IMB	27-Oct-21	0.20%	124 Days	28-Feb-22	\$507,095.56	\$0.00
\$28,550,780.11						\$27,039,430.93	(\$1,511,349.18)

ON CALL INVESTMENTS							
\$2,183,326.94	CBA	Variable	0.25%	N/A	On Call A/c	\$2,583,537.58	\$400,210.64
Summary Movements On Call Funds		CBA					
	01-Jan-22	Interest	\$210.64				
	During Month	From On Call Funds	(\$1,300,000.00)				
	During Month	To On Call Funds	\$1,700,000.00				
	On Call Funds - Net Change for Month		\$400,210.64				
\$2,183,326.94						\$2,583,537.58	\$400,210.64
\$30,734,107.05						\$29,622,968.51	(\$1,111,138.54)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records		Robert Rayner					
		Director Corporate Services					

A summary of opening and closing investment balances together with an analysis of movements during the month of December 2021 is detailed below.

Analysis – Opening and Closing Balances:

Investment Type	Opening Balance 1/1/2022	Closing Balance 31/1/2022	Change During January 2022
IBDs	28,550,780.11	27,039,430.93	(1,511,349.18)
On Call Funds	2,183,326.94	2,583,537.58	400,210.64
Total	31,425,867.01	30,734,107.05	(1,111,138.54)

Analysis – Change During Month:

	Change During January 2022
ADD – Interest Incorporated in IBDs Rolled Over	7,767.95
ADD – New IBDs	0
LESS – IBDs recalled	(1,519,117.13)
ADD – Interest from On Call Funds	210.64
LESS – On Call Funds recalled	(1,300,000.00)
ADD – Funds applied to On Call Funds	1,700,000.00
Total Change for Month	(1,111,138.54)

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,108.66

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Schedule of Investments as at 31 January 2022.

10.24 Delivery Plan Performance Report

CM:POL:SCBP

Author: Director Corporate & Community Services

Purpose: To provide Council with a report on progress against the Delivery Plan

Attachment: Delivery Plan Performance Report

Background

Council is required to report on progress with respect to principal activities in the Delivery Program at least every six months.

These progress reports are to be received in the months of February and August each year as this aligns with the outgoing report from one Council to another at the end of a Council term, and for Annual Reporting Requirements.

The report has been completed and is attached for your reference.

Financial implications

Nil

Statutory implications (Governance including Legal):

Local Government Act 1993, Section 404 5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

Policy implications:

Nil

Risk implications:

Nil

Community Strategic Plan:

This report covers all the themes within the Community Strategic Plan

Recommendation:

That Council note the Delivery Plan Progress Report for February 2022.

ATTACHMENT

Action	Responsible Directorate	Partners	Performance Measure	Target Quarter		Outcome
				1 st Quarter	2 nd Quarter	
1 An Inclusive, Connected and Healthy Community						
1b A connected community for pedestrians thought well planned walking tracks						
1b(ii) Implement Footpath Master plan	MTFS		Footpath Master plan implemented		x	Draft plan partially completed
2 Infrastructure for a Sustainable Future						
3 Growing and Diverse Economy						
3c Promote opportunities for local economic diversity						
3c(iii) Canvas potential businesses to implement new business opportunities	GM		New potential businesses identified and canvassed		x	GM's work in this area has been ongoing.
4 Sustainable Natural Environment						
4b Educate our future generations about the natural environment						
4b(iii) Facilitate road side clean ups and other activities across the Shire	BRSM		Report to Council re attendance at local and regional events	x	x	Road side clean ups are ongoing and community groups are used.
4b(iv) Support major events such as Tree Day and Clean Up Australia Day	BRSM		Major environmental events in Shire publicised and promoted as required	x		Events are ongoing and are supported as required but COVID has severely limited any activity

10.25 Council Policy 082 - Councillors Expenses and Facilities Policy

CM:POL:CWP

Author: Director Corporate & Community Services

Purpose: To approve the Councillors Expenses and Facilities Policy

Separately Circulated: Councillors Expenses and Facilities Policy existing and draft.

Background

Council are required to review the Councillor Expenses and Facilities Policy annually.

The policy has been reviewed and has been reconfigured in the current policy format. The detailed table (Appendix III in the current policy) has been removed and the proposed policy refers instead to the award where current rates can be accessed. The document requires readoption for a twelve-month period.

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993 - s253

Policy implications

The policy will remain in place until the next review.

Risk implications

Meets Governance Requirements in accordance with the Act.

Community Strategic Plan

Section 5 Leadership and Governance

Recommendation:

That Council:

1. adopt the Councillors Expenses and Facilities Policy and that the draft policy be placed on public exhibition for a period of 28 days.
2. adopt the policy after the public exhibition period if no submissions are received

10.26 Second Quarter Budget Review 2021/22

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Review Revenue & Expenditure Projections – 2nd Quarter of 2021/22Separately Circulated: Consolidated Budget Review Statement – 2nd Quarter 2021/22**Background**

In accordance with Clause 203 (Budget Review Statements and Revision of Estimates) of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with Clause 211 (Authorisation of expenditure) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
 - (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The Quarterly Budget Review Statement (QBRS) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2022.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for any budget variations.

The separately circulated QBRS document has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

The QBRS provides a global analysis of actual revenue and expenditure for the 2nd Quarter of 2021/22 and includes the following summaries:

- General Fund Operational Summary by Function
- General Fund Operational Summary by Business Unit
- GF Operational Variation Commentary
- General Fund Capital Expenditure
- GF Capital Variation Commentary
- Water Services Financial Summary
- Sewer Services Financial Summary
- Water & Sewer Capital Expenditure
- Water & Sewer Variation Commentary
- Movements associated with External & Internal Restrictions on Cash & Investments

Financial Implications**General Fund - Adjusted Bottom Line Analysis:**

The adopted Operational Plan for the general fund showed a surplus budget of \$24,292 for 2021/22. At the completion of the 1st quarter review, the projected surplus was \$655,532. The net vote variations for the 2nd Quarter result in a projected surplus of \$842,161 for the 2021/22 financial year. This adjustment is represented by 2nd quarter increases in revenue of \$3,915,407 less increased Operational Expenditure of \$603,778 less increased Capital Expenditure of \$3,125,000.

These substantial adjustments primarily reflect the inclusion of the Fixing Local Roads 3 Carrathool Rd project (value \$3.125m). Other major adjustments include provision for additional RMS Special Work Orders (\$561,217) and the success of grant funding for an upgrade of the Hillston Remote Airstrip (\$149,749).

Water - Adjusted Bottom Line Analysis:

The adopted Operational Plan for the combined water funds showed a deficit budget of \$82,094 for 2021/22. At the completion of the 1st quarter review, the projected deficit was \$69,484. The net vote variations for the 2nd quarter result in a projected deficit of \$123,984 for the 2021/22 financial year. This adjustment is represented by a 2nd quarter increase in Revenue of \$475,285, an increase in Operational Expenditure of \$33,500 and an increase in Capital Expenditure of \$496,285.

A reporting change within water involves the addition of revoted income and expenditure to the bottom line of each scheme (previously excluded as zero net impact). Major budget adjustments include an increase in maintenance works requiring a budget increase (\$33k). Bore assessment works at Carrathool required additional works (\$15k). Additional mains replacements were undertaken in Hillston while the contractor was on site (\$8k).

Sewer - Adjusted Bottom Line Analysis:

The adopted Operational Plan for the combined sewer funds showed a surplus budget of \$114,325 for 2021/22. At the completion of the 1st quarter review, the projected surplus was \$126,155. The net vote variations for the 2nd Quarter of 2021/22 result in a projected surplus of \$117,603 for the 2021/22 financial year. The primary change during the 2nd quarter was an adjustment to capital expenditure in Hillston due to new pressure system connection requests and replacement of faulty old type pressure pumps (\$12k).

Contracts:

The following table provides details of contracts entered into by Council during the December quarter:

Carrathool Shire Council		Quarterly Budget Review Statement for the period 01/10/21 to 31/12/21				
Contracts Budget Review Statement						
Budget review for the quarter ended 31 December 2021						
Part A - Contracts Listing - contracts entered into during the quarter						
Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
No contracts entered into during Q2 2021/22						
Notes:						
1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whichever is the lesser.						
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.						
3. Contracts for employment are not required to be included.						

Consultancy and Legal Expenses:

Details of consultancy and legal fees paid are shown in the table below:

Carrathool Shire Council		Quarterly Budget Review Statement for the period 01/10/21 to 31/12/21	
Consultancy & Legal Expenses Budget Review Statement			
Consultancy & Legal Expenses Overview			
Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)	
Consultants	-	N/A	
Legal Fees	1,048	Y	
<u>Definition of a consultant:</u>			
A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.			

Cash & Investments Held – as at 31 December 2021:

As at 31 December 2021, Council had the following cash amounts (reconciled to the various control accounts within the Practical System) namely:

Cash at Bank (All Funds)	\$2,183,326.94
<u>Investments (On Call & Term Deposits)</u>	<u>\$28,550,780.11</u>
Cash & Investments – as at 31/12/2021	<u>\$30,734,107.05</u>

Statutory Implications

Local Government Act 1993

Local Government (General) Regulation 2005 – Clause 203 & Clause 211

QBRS Guidelines, Office of Local Government 2010

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Theme 5. Leadership and Governance

Report by Responsible Accounting Officer:

The following statement is made in accordance with Clause 203 (2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Carrathool Shire Council for the Quarter ended 31 December 2021 indicates that Council’s projected financial position at 30 June 2022 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original/revised budgeted income and expenditure.

Recommendation:

That the Budget Review for the 2nd Quarter of 2021/22 be received and the vote variations as listed in the Budget Review Statement be made.

10.27 Farmland Rate Categories

RCV:VAL:VOR

Author: Director Corporate and Community Services

Purpose: To provide Council with a report on farmland rate categories

Background

Council requested another review into the Farmland Rating Categories at its meeting in April 2021.

Currently Council has three Farmland Rating Categories - Farmland General, Farmland Irrigable (based on the land valuation 6A (3)) and Farmland West. The Farmland Rating Categories generate approximately three million dollars in general rate revenue. Their current details are as follows:

Category	Number Of Assessments	Land Value \$	Ad Valorem Rate	Minimum Rate
Farmland General	631	752,807,770	0.2315685	\$505.00
Farmland Irrigable	289	361,609,630	0.3164245	\$505.00
Farmland West	7	8,579,300	0.2516309	\$505.00

History

The following information is a brief precis of historical Council reports previously provided on the subject of Farmland Rating Categories:

- 17 April 2007 - Council resolved to introduce the new farmland irrigable rate category due to the separation of the water entitlement from land with respect to the valuation.
- 25 June 2013 - Council received a report on surrounding Council farmland rate categories, where 50% of identified Councils had multiple farmland rate categories. Council also resolved to make a submission to the Valuer General in relation to the Section 6A (3) property valuation.
- 20 August 2013 - Council resolved to send a letter to the Member for Murrumbidgee in relation to the valuation process for land.
- 18 March & 15 April 2014 - Council discussed alternatives in relation to the amalgamation of the Farmland General and Farmland Irrigable Rating Categories for the 2014/15 Financial Year or a staged proposal over 4, 5 or 10 years. Council opted to retain the existing rating categories.
- 18 November 2014 & 17 March 2015 - Council, after receiving a request from a ratepayer for a review of rates under Section 525 of the Local Government Act 1993, sought legal advice and determined to retain the Farmland Irrigable Rate Category based on the 6A (3) land valuation category.
- 23 June 2015 - Council requested another review of the Farmland Rating Categories. This review was undertaken and Council staff recommending that the Farmland Irrigable and Farmland General rate categories be amalgamated. Community consultation was to take place during 2015/16 with the changes to commence in the 2016/17 financial year with a staged four-year implementation., Council resolved instead to write to the Minister for Lands about the land valuations in the Shire.
- 15 December 2015 & 16 February 2016 - The Minister for Lands referred the matter to the Minister for Finance, Services and Property. Council determined from the Minister's reply that the costs involved in the survey of the irrigable assessments would be in the order of \$1,500,000. Council determined to note the report and take no further action.

Issues

Council reviewed a number of neighbouring Councils and determined that Griffith and Murrumbidgee Council both still have Farmland Irrigable Categories as well as normal farmland.

It appears the main problem caused by the use of the 6A (3) valuation category for Farmland Irrigable occurs where ratepayers have a mixture of dryland and irrigation on the one assessment. The Minister in 2016 suggested proportional rate valuations based on surveys of the ratepayer's property to determine what area of their property is subject to irrigation. The problems presented with this included the cost of the surveys and the ongoing review of these properties to determine the land use in the future. It was decided not to go down this path but to retain the Farmland Irrigable Category based on the 6A (3) valuation type.

It would still be possible for Council to amalgamate both or all the Farmland Rate Categories over an extended period (4 years or less) to soften the blow on the Farmland General Category. Community consultation would be required as a starting point for this process.

The following table indicates effects on properties with land values of \$500,000 and \$1,200,000 across both farmland categories. The average ad valorem rate for Farmland General and Irrigable is 0.2739965.

Land value \$500,000	Farmland General	Farmland Irrigable
Current AV rate	\$1,157.84	\$1,582.12
New Average AV rate	\$1,369.98	\$1,369.98
Difference	\$212.14 More	\$212.14 Less
Land value \$1,200,000	Farmland General	Farmland Irrigable
Current AV rate	\$2,778.82	\$3,797.09
New Average AV rate	\$3,287.96	\$3,287.96
Difference	\$509.14 More	\$509.13 Less

The final ad valorem may require adjustment as the income generated from general fund rates must not exceed the current income generated. Therefore, the adjustment of the ad valorem rate in any rating category does not generate any further income but shifts the rating burden around within each category.

If Council wishes to retain the current rating structure and to overcome further objections it is recommended to suggest to those ratepayers that have current assessments with dryland and irrigation to split their assessments along these lines. Ratepayers would have to apply to the Department of Lands for their approval and any costs would be at the ratepayer's expense. This decision would be solely the ratepayers or their advisors and would be in no way be advice from Council.

Financial implications

Revenue generated from general fund rates will remain the same

Statutory implications (Governance including Legal)

Local Government Act 1993

Policy implications

Nil

Risk implications

Amalgamation of the Council's farmland rate category may reduce rate complaints and reviews

Community Strategic Plan

Theme 5 Leadership and Governance

Recommendation:

That Council receive the report on farmland rate categories.

10.28 Economic Development Unit Report – February 2022

ED:TOUR:TEP

Author: Economic Development Officer

Purpose: To advise Council of recent activities undertaken by the Economic Development Unit (EDU)

Background**Australia Day 2022**

The 2022 Australia Day Celebrations were held at Carrathool. Attendance was the highest in recent years, which was pleasing considering the current COVID situation. The Ambassador for the day was Elysha O'Neill from Sydney. Elysha is a member of the Australia Water Polo Team. Elysha was accompanied by her partner Jacques Nienaber. The formal part of the program was followed by a lunch on the lawn under marquees. Music was provided by Jeff Gardner and other entertainment included a water slide and laser tag games. Free ice-creams were also included. The catering was provided by Carrathool Combined Sports Club.

Tourism Photos

As previously advised the EDU engaged 2 photographers to compile a portfolio of relevant images to update Council's Tourism Photo Library. As well as images for tourism purposes, the photos will be appropriate for other uses such as website, publications, staff recruitment and social media. Some of these images have already been used to promote the Shire, including media advertising and Council publications.

Shop Carrathool Shire Gift Card Program - Why Leave Town?

The new Shop Carrathool Shire Gift Card Program is now underway. As previously advised the aim of this program is to encourage locals to shop within the Carrathool Shire by the purchase of our local branded gift cards. These cards can only be redeemed at participating businesses within the Shire. The program was launched in November 2021. The latest Program Report indicates the following activity which is pleasing considering the early stages of the program.

	Since Launch	January
Total Cards Loaded	91	0
Total Value Loaded	\$9,650	\$0
Total Redemptions	91	\$34
Total Redemption Value	\$5,084	\$1,707

To maximise uptake, there will be an ongoing marketing and promotion strategy for the Why Leave Town program.

Hillston Arid Zone Botanic Gardens Project

As previously advised the EDU continues with the preparatory work involved in the establishment of the planned Hillston Arid Zone Botanic Gardens. As explained in prior reports the Gardens Project was proposed by the EDU because of the potential economic development benefits which would flow from increased tourism stay and expenditure in the Shire. A Master Plan for the site together with project costings has already been prepared by landscape architects and quantity surveyors. A comprehensive briefing on the project will be provided to Council at a later date. The EDU will continue to identify suitable funding streams for the project.

International Women's Day

A tentative date for this year's International Women's event is the weekend of the 12-13 March 2022. A number of event options are being considered including writing workshop, painting workshop and craft tuition.

Youth Week

Planning is underway for the 2022 Youth Week event which will be in early April. Options under investigation include public art workshop, digital animation workshop and a movie night. Local schools will be included in the consultation prior to a final decision on the format.

Goolgowi Skate Park Project

The installation of the toilet amenities is now complete and awaiting water connection. The final elements of the overall project will commence in the coming weeks. These include turfing, concrete edging of the fitness park, bubbler installation, pathways and rubberized softfall to the surrounds of the skate park. The colour and pattern of the softfall will be chosen in consultation with the students of Goolgowi Public School.

Issues

Nil

Financial implications

Existing EDU budget and grant funding.

Community Strategic Plan

This report covers activities in accordance with the following CSP objectives:

- 1c. A community where young people are engaged and valued
- 2b. Community infrastructure that is accessible for everyone
- 3a. Establish Carrathool Shire as a welcoming and exciting place for our community and visitors
- 3c. Promote opportunities for local economic diversity
- 3d. Support partnerships to achieve positive outcomes for the community

Recommendation:

That Council note the Economic Development Officer’s report for February 2022

11. Committee Reports

Nil

12. Closed Council Reports

12.1 Internal Auditor - Appointment

FM:AUD:INT

Author: General Manager

Purpose: To enable Council to engage an internal auditor in accordance within Office of Local Government (OLG) internal audit guidelines.

Background

Council is asked to consider this report Internal Auditor Appointment in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.2 Design and Construct Carrathool Road – 5km Award Tender 2021-013

TDR 2021-013

Author: Director Infrastructure Services

Purpose: To award Tender 2021-013 for design and construct Carrathool Road 5km new pavement.

Background

Council is asked to consider the report Carrathool Road Design and Construct 5km awarding of Tender 2021-013 in Closed Council under the provisions of section 10A (d) of the *Local Government Act 1993*

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A (d) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (d) of the *Local Government Act 1993*.

12.3 United Services Union – Council Salary System

PER:IR:UM

Author: General Manager

Purpose: To inform Council of correspondence received from the United Services Union (USU) regarding the current salary system.

Background

Council is asked to consider this report United Services Union - Council Salary System in Closed Council under the provisions of section 10A (a) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (a) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the Goolgowi Council Chambers on **15 March 2022** commencing at **10.00am**.