



ORDINARY MEETING AGENDA

19 July 2022

**Goolgowi Council Chambers
9 - 11 Cobram Street, Goolgowi**



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE GOOLGOWI COUNCIL CHAMBERS ON
TUESDAY, 19 JULY 2022 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 21 June 2022

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

10.00 am Citizenship Ceremony:

Mrs Jeanita Ballos AUGHTIE

Mrs Maggielyn Pascual CHILCOTT

Mrs Crizel Estrella CABRERA

Mrs Babilyn Sanicolas SISON

Mr Breyan Sanicolas SISON

Mr Raybyn Sanicolas SISON

Mr Rodrigo Caoile SISON

Miss Kerli OTT

10.15 am Rankins Springs Progress Association

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held June 2022.

Background

The past month has been reasonably quiet without many events requiring my presence.

On Tuesday 28 June I attended the Goolgowi Workshop conducted by resilience NSW. Other state government service providers were also in attendance providing information on assistance available to the community through various disaster arrangements and also providing information on their day to day activities.

Thank you to the organisations for the workshop and also thank you to the Griffith Rotary who catered for the event with a BBQ.

Following the attendance of the Hon Wes Fang MLC at the Hillston Bridge opening I have had discussion with him about Councils projects in the future and has informed me he is supportive of the projects and also happy to provide assistance in other Council issues should he be able to do so.

Recommendation:

That Council note the Mayors report to the July 2022 meeting.

9. Delegates Report

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Contact made with Deputy Secretary Crown Lands and Local Government. Followed up on 11 July 2022, the officer is not available until August.

1547/16.02.21 – Lot Size Dwelling Entitlement

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Pending Hillston gateway determination.

1848/ 19.10.21 – Economic Development Unit Report – October 2021

Responsible Officer: EDO

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending

0054/ 15.02.22 – Remote Roads Upgrade Pilot Program

Responsible Officer: DIS

DECISION	ACTION TAKEN
Nominate Mt Grace Rd gravel resheeting project under this program .	Advice from Dept. Infrastructure, Transport & Regional Development that due to change of government programs are being reviewed and advice will be forthcoming in the future.
Council fund the co-contribution of 20% (\$234,000) from roads reserve	

0055/ 15.02.22 – Hillston Heavy Vehicle Bypass - Update

Responsible Officer: DIS

DECISION	ACTION TAKEN
The GM call for EOI for feasibility study for a bypass east of Cowper St linking to Milton St.	
Staff report to Council for low-cost options to improve the Cowper St, Springs Rd Intersection.	Report to July meeting of Council.

0124/ 19.04.22 – Hillston Caravan Park – Stormwater Drainage Improvements

Responsible Officer: PPO

DECISION	ACTION TAKEN
3. finance the stormwater drainage improvements of \$160,000 from the Hillston Caravan Park Reserve.	Application submitted to Crown Lands Improvement Fund 3 June 2022.

0154/ 17.05.22 – Boorga Road – Drainage Proposal

Responsible Officer: DIS

DECISION	ACTION TAKEN
Prepare a written agreement/licence with the land holder in relation to the proposed works.	Discussion with landowner he is seeking advice from insurer.
The funding up to \$40,000 be from Council's roads reserve account.	

0169/ 17.05.22 – Land Plane/Scraper Test

Responsible Officer: DIS

DECISION	ACTION TAKEN
Council undertake a trial to determine the suitability to repair a section of Mossgiel Road using Cr Geoff Peters equipment.	Pending.

0200/ 21.06.22 – Installation of Electric Vehicle Charging Station/s

Responsible Officer: EDU

DECISION	ACTION TAKEN
Note the funding opportunity under the Electric Vehicle Destination Charging Grants.	
Request the preparation of a full report by the General Manager	For review at the August 2022 meeting.

0201/ 21.06.22 – Public Swimming Pools - Unsupervised

Responsible Officer: EDU

DECISION	ACTION TAKEN
Seek community feed-back via community consultation.	Written submissions from Goolgowi community to close on 15 July, 2022.
Report on back on findings at the next Ordinary Meeting of Council.	Report to August meeting of Council.

Recommendation:

That Council note the update on action report for June 2022.

10.2 Precis of Correspondence

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

Information Items: 10.2.1 South West Arts – 2021 Annual Report
 10.2.2 Local Government Minister – The Hon. Wendy Tuckerman MP
 10.2.3 Hillston Hook Line & Sinker Fishing Festival

10.2.1 South West Arts – 2021 Annual Report

Council has been provided with the 2021 Annual Report of the organisation which includes Financial Statements for the year ended 31 December 2001. The report also highlights the achievements of the organisation over the preceding 12 months. Council contribution to the South West Arts for the 21/2022 year was \$5,212.

The report is tabled for Council information.

Recommendation:

That Council note the tabling of the 2021 Annual Report of the South West Arts.

10.2.2 Local Government Minister – The Hon. Wendy Tuckerman MP

Informing Council that during and following a declared natural disaster the tender threshold has been lifted from \$250,000 to \$500,000 which will enable Council to respond quicker to some aspects of recovery from natural disaster.

Recommendation:

That Council note the increase in the tendering threshold to \$500,000 during and following a declared natural disaster.

10.2.3 Hillston Hook Line & Sinker Fishing Festival

Informing Council that the festival will be held in late August 2022. Further requesting assistance with advertising, assistance with garbage truck for the clean up and sponsorship of \$500.00.

Council has provided assistance at past fishing festivals and can do so again this year from a logistics prospective.

Recommendation:

That Council:

- 1. assist the organisation with the Hillston Hook Line & Sinker Fishing Festival as in previous years**
- 2. provide \$500 sponsorship for the event.**

10.2.4 Lions Club Hillston – Relocation Clothing Bin

Requesting permission from Council to relocate the clothing bin from behind the kiosk in Loughnan Street Hillston to an area closer to the current op shop in the Real Café building.

(GM Note: It would be impractical and unsightly to place the collection bin on the footpath near the building. This may have a negative on the streetscape should the donation bin be not emptied on a weekend or over various public holidays and donated goods overflow or are left around the collection bin).

Recommendation:

That Council inform the Hillston Lions Club that it does not consider the relocation of the collection bin practical as it has potential for unsightly consequences on the main street appearance.

10.3 Local Government Conference

GOV:MCCC:CA

Author: General Manager

Purpose: To inform Council of the upcoming Annual Conference of Local Government NSW

Background

Advice has been received that the annual conference registrations are now open for delegates to the event to be held at Crown Plaza Hunter Valley from Sunday 23 October to Tuesday 25 October 2022. Accommodation has been booked for three participants for Sunday, Monday and Tuesday nights at the conference facility.

Issues

Key Dates

- 4 July 2022 Conference motions open
- 29 August 2022 Conference motions requested
- 25 September 2022 Conference motions close
- 10 October 2022 Voting delegate nominations close
- 23 - 25 October 2022 Annual conference
- 24 October Conference dinner

For Council to take advantage of the early bird registration price, registrations need to be made and paid by 17 August 2022. Delegates can be substituted at any stage. The conference dinner is separate and requires registration as well.

A copy of the draft program is enclosed in your envelope.

Financial Implications

Early bird registrations, prior to 17 August 2022 is \$1,088 per participant, registration between 18 August and 10 October are \$1,430. The conference dinner to be held on 24 October is an additional cost of \$250.

Transport to the conference would be by Council vehicle and around nine hours travel time.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. **nominate delegates to the Annual Conference**
2. **nominate the voting delegate**
3. **note that any motion from Council to the conference need to be provided prior to 25 September 2022.**

10.4 Delivery Program 2022 – 2026 - Adoption

CM:PLN:DSCBP

Author: General Manager

Purpose: To allow Council to formally adopt the Delivery Program following consideration of any submissions received.

Background

Council at the June 2022 meeting resolved to place the draft delivery program on Public Exhibition for the required 28 day period and after considering the submissions adopt the program.

Issues

At the time of writing this report no submissions had been received, should any be received following closure of the business paper will be tabled on the day for Council consideration.

Financial implications

Not applicable.

Statutory implications (Governance including Legal)

Local Government Act 1993

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

The delivery program links with both the Community Strategic Plan and the Operational Plan

Recommendation:

That Council after considering any submission received adopt the 2022-2026 Delivery Program.

10.5 Code of Meeting Practice - 2022

CM:PLN:DSCBP

Author: General Manager

Purpose: To allow Council to adopt the changes to the Code of Meeting Practice as mandated by the Office of Local Government.

Separately Circulated: Carrathool Shire Council Draft Code of Meeting Practice 2022.

Background

The Office of Local Government (OLG) has mandated changes to the Model Code of Meeting Practice, which must be adopted by Council within 12 months of the Ordinary Council Elections. The document and also incorporates the new provisos.

Issues

The main changes to the document relate to attendances at Council meetings or committee meetings by audio visual communication.

There are effectively two methods or circumstances by which these meeting procedures can be implemented.

1. The Mayor may determine the meeting should be held by audio visual link due to a natural disaster or public health emergency, and then only if satisfied the attendance at a meeting may put health and safety of Councillors and staff at risk. The Mayor is also required as far as practical to consult with the General Manager and Councillors (Clause 5.16).
2. Councillors may attend and participate in meetings of Council and committees of Council by audio visual link with the approval of Council or the committee in exceptional circumstances.

The request must be made in writing to the General Manager prior to the meeting and must contain reasons of exceptional circumstances preventing the Councillor from attending the meeting in person.

The approval to attend the meeting by audio visual link must be approved by a resolution of Council for it to be put into effect. The resolution must state:

- a) The meeting(s) the resolution applies to, and
- b) The reason why the Councillor is permitted to attend by audio visual link where it is on grounds other than illness, disability or caring responsibility.

The approval or not, is at the discretion of the Council or relevant committee.

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government (General Regulations) 2021

Policy implications

The Code of Meeting Practice becomes Councils adopted policy document

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council exhibit the draft Code of Meeting Practice for a period of 28 days and provide the community with 42 days in which to comment on the draft code in accordance with S361 of the *Local Government Act 1993*.

10.6 Caravan Parks - Operations

CP:MAINT:CP

Author: General Manager

Purpose: To update Council as to the operations of the caravan parks for the 2021/2022 Financial year.

Background

Council operates caravan parks at Hillston, Goolgowi and Rankins Springs. Both Goolgowi and Rankins Springs operate at a deficit and have done for some time, the operations are subsidised by other Council revenue.

Goolgowi Caravan Park

Contains 16 sites of which power are available to 13. The standard of amenities is considered satisfactory and requiring only ongoing maintenance.

Rankins Springs Caravan Park

Contains 16 sites of which 8 can be reasonably used. The amenities are in new condition having been refurbished during 2020/2021 using the Drought Communities Funding. There is only a need for operational maintenance for the foreseeable future.

The following table details the operational revenue and expenditure for the Goolgowi and Rankins Springs Parks. Depreciation has been excluded.

Goolgowi

INCOME	2019/20	2020/21	2021/22
Fees & Charges	\$22,670	\$18,128	\$29,675
EXPENDITURE			
Rates/Charges/Insurance	\$5,765	\$5,812	\$5,117
Electricity	\$4,575	\$3,197	\$4,933
Maint. & Repairs	\$25,590	\$28,304	\$26,508
	\$35,930	\$37,313	\$36,588
(DEFICIT)	(\$13,260)	(\$19,185)	(\$6,883)

Rankins Springs

INCOME	2019/20	2020/21	2021/22
Fees & Charges	\$13,880	\$11,776	\$14,335
EXPENDITURE			
Rates/Charges/Insurance	\$2,088	\$2,918	\$3,304
Electricity	\$3,613	\$2,816	\$3,216
Maint. & Repairs	\$44,342	\$51,796	\$48,537
	\$50,043	\$57,530	\$55,057
(DEFICIT)	(\$36,163)	(\$45,754)	(\$40,722)

Hillston Caravan Park

Contains 30 powered grass sites, and 24 Cabins.

There is a constant demand for cabin accommodation with very high occupancy rates, the facility is unable to accommodate demand.

INCOME	2019/20	2020/21	2021/22
Cabin Rent	\$288,266	\$332,731	\$392,472
Site Rent	\$73,205	\$106,773	\$130,643
Sundry Income	\$10,273	\$15,229	\$11,478
	\$371,744	\$454,733	\$534,593
EXPENDITURE			
Wages	\$167,672	\$126,630	\$141,847
Rates/Charges/Insurance	\$17,274	\$22,190	\$24,014
Electricity	\$42,013	\$35,435	\$36,793
Maintenance & Repairs	\$63,160	\$63,774	\$80,492
	\$290,119	\$248,029	\$283,146
SURPLUS/(DEFICIT)	\$81,625	\$206,704	\$251,447

Financial implications

The day to day operations now appear to be providing a surplus which allows for required maintenance and on the capital improvements that will be necessary.

At the April 2022 meeting Council resolved to finance stormwater drainage works of \$160,000 from the Hillston Caravan Park Reserve which prior to the committed expenditure of \$160,000 had a balance of \$437,888.

Subsequently the Crown Reserve Improvement Fund opened and an application was made under this program for funding to carry out these works. Announcements of the successful application will be made in November 2022. As advised to Council in May it would be prudent to defer the works until outcomes of the funding are known.

There may be some small adjustments made to the expenditure of the 2021/22 financial year once accruals are made – this is anticipated to be at most \$3,000.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council note the report on the operations of its three caravan parks for the Financial Year ended 30/06/2022.

10.7 General Managers Performance Review

PER:PAA

Author: General Manager

Purpose: To inform Council of the pending performance review of the General Manager.

Background

Clause 7 of the Standard Contract of Employment for General Managers of Local Councils in NSW requires a performance review to be undertaken by Council annually.

Issues

Council and the General Manager entered into a performance agreement in 2021, and Council will need to set a date to undertake the review. The review will consider performance criteria for the next 12 months.

A committee has been established, consisting of the Mayor, Deputy Mayor, Cr DP Fensom and Cr WR Kite. In 2021 the review was carried out by the full Council and it would be appropriate to continue in this manner.

Previous reviews have been undertaken in August, however due to the meeting being held at Carrathool that month it may be appropriate to have the review in September when the Council meeting is held in Hillston.

Financial implications

Nil

Statutory implications (Governance including Legal)

A requirement of the Standard Contract of Employment for General Managers.
Local Government Act 1993.

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. note the requirement for a review of the performance of the General Manager is due,
2. conduct the review in September 2022, following the ordinary Council meeting at Hillston, and
3. the review be conducted by full Council.

10.8 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for June 2022

Attachment: Register of Roads Maintenance

Background

Reporting Period 28 May 2022 to 24 June 2022

The Infrastructure Report is provided for Council's information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed

Temporary Pavement Repair (m²)		Mowing and Slashing (hect)		Guide Posts (each)	
Carrathool Road	19	Cahills Road	20	Cahills Road	10
Tyson's Road	23	Melbergen Road	10	Killara Road	5
Watkins Road	75	TOTAL	30	Lachlan River Road	6
Moore Street	160	Servicing Signs (each)		Roto Road	17
Mons Street	50	Back Hillston Road	4	TOTAL	38
TOTAL	327	Bretags Road	3	Maintenance Grading (cl kms)	
Edge Repair (m)		Oxley Ave	1	Back Hillston Road	15
Lachlan River Road	15	TOTAL	8	Brewer Road	3
TOTAL	15	Replace Signs (each)		Bunda Road	7
Routine Bridge Maintenance (job)		Arcadia Lane	1	Girdlers Road	2
Mount Grace Road	2	Barrys Scenic Drive	2	Goorawin East Road	8
TOTAL	2	Boorga Road	1	Merrondale Lane	6
Vegetation Control (each)		Langtree Road	2	Mount Daylight Road	37
Cannards Road	1	Merungle Road	2	Parrs Road	17.7
Mount Grace Road	2	Murrumbidgee River Road	2	Redbank Road	23.1
Roto Road	2	Pinteebakana Road	1	Wallanthery Road	27.5
Whealbah Road	3	Pleasant Valley Road	2	Wells Road	2
TOTAL	8	Weavers Road	3	Wollarna Road	1.5
Drainage Repairs (each)		Byron Street	2	TOTAL	149.8
Dumossa Road	1	Regent Street	1	Gravel Resheeting (m²)	
Garrong Road	4	TOTAL	19	Mount Daylight Road	25
TOTAL	5	Road Inspection (each)		TOTAL	25
Stock Grid Maintenance (each)		Bringagee Road	7		
Watkins Road	2	Wallanthery Road	1		
TOTAL	2	TOTAL	8		

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)	20	231	1	29	14	
Edge Repair (m)			10			
Routine Bridge Maintenance (job)				2		
Vegetation Control (each)			1	2	2	

Mowing and Slashing (hect)	18					
Litter and Amenity Maintenance (job)				4		
Servicing Signs (each)				15		
Replace Signs (each)					10	
Guide Posts (each)		6	6	23		
Maintenance Grading (cl kms)			5.5		31	
Gravel Resheeting (m ²)			11,754			
Road Inspection (each)	1	1	4	1	1	

TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-322	Spraying	m ²	1,020,000.01
A-421	Service Toilet	each	10
A-428	Service Rest Area	each	18
C-111	Safety Inspection	km	634.21
C-202	Repair Pavement Edge	m	152
C-611	Reinstate non-pavement delineation	each	60
C-614	Reinstate Sign	each	1
S-272	Sweep Road Pavement	km	12.68

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150	22		5.50	4		31.5
Footbridge Maintenance	1200						
Drainage & S/Water	1510						
Sign Maintenance	1610			3.50			3.50
Sign Replacement	1620			9			9
Resealing	4000						
Mowing	5100	18	52.50		6	31	107.50
Slashing	5200	36.50	6	8	9	34	93.50
Spraying	5300		3	55			58
Tree Maintenance	5400	3.25	29	56.50		1.50	90.25
Tree Removal	5410						
Watering	5500			3		1	4
Weeding	5600		15	125.50		25.50	166
Mowing – Stan Peters Oval	5710			14.50			14.50
Slashing – Stan Peters Oval	5720						
Spraying – Stan Peters Oval	5730			2.50			2.50
Watering – Stan Peters Oval	5740						
Weeding – Stan Peters Oval	5750						

Playground Equipment	5800						
Litter Collection	6100	3.50	14	15.50	8.50	40.50	82
Street Sweeper	6200			24			24
Hand Broom Gutters	6300			6			6
Toilets	6400	2.25	6	28	7.50		43.75
Footpath Maintenance	7100			1			1
Clear Culverts	7100			42			42
Street Maintenance	7200			6			6
Miscellaneous Items	7500			1			1
Playground Inspection	7510						
Office	7520						
Town Improvements	7530						
Graffiti Removal	7540						
Park Furniture/Fences	7540			26			26
Total Hours per Town		85.50	125.50	432.50	35	133.50	812
Town % of Total Hours		10.53%	15.46%	53.26%	4.31%	16.44%	

Sewer Maintenance

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	Screen Unit Faults
Hillston	3					
Goolgowi	2				1	
Rankins Springs Sullage						
Totals	5	0	0	0	1	0

Water Maintenance

Description	Replaced Meters	Mainline Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults
Hillston	3		4		1
Langtree (Langtree Bore/Merriwagga/Goolgowi)		1	3		
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)				2	
Bunda/Goorawin		2			1
Carrathool		1		2	1
Merriwagga Village					
Goolgowi Village Raw	4				
Goolgowi Village Potable					
Rankins Springs Potable					
Rankins Springs Raw Town					
Rankins Springs Rural					
Melbergen					
Total	7	4	7	4	3

Project Updates

Vandalism in Public Toilets

Over the past month there has been an increase in vandalism at all public toilet venues including the Lions Park, Hughie Cameron Park, Memorial Park, truck stop toilets and the porta-loo's located at various sites.

The damage includes dispensers ripped from walls, doors torn off and away from automatic closing mechanisms, toilet paper with faeces thrown against walls and onto ceilings, toilet bowls blocked with complete toilet rolls & foreign objects, as well as toilet paper rolls stolen.

Staff have had to repair damages and unblock toilets on a daily basis and the cost is increasing very quickly. Police have been informed of this increased activity.

Carrathool Road Update

Sealing operations will resume on 27,28 & 29 September 2022 for remainder 7.677km. Remaining works will consist of drainage works and installation of roadside furniture.

Contractor Works FLR3 Stages 6 & 7 – A number of defects have occurred mainly on the shoulders of the 7m width seal. The contractor has been notified and in reply has informed Council that rehabilitation of the defects will take place once cotton haulage is completed and when a sealing contractor becomes available after the winter break. Council staff are monitoring the situation.

Financial Implications

Nil

Statutory Implications (Governance including Legal)
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Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected
 Goal 4 – Reliable and Relevant Services

Recommendation:





That Council note the Infrastructure Report for June 2022.

ATTACHMENT

Register of Local Road Maintenance				
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading	Quantity (cl km)
2	Alexanders Road	102	16/09/2020	3.00
	Alpens Lane	131	NIL	0.00
6	Altys Road	103	10/12/2020	1.90
6	Andersons Lane	105	11/05/2022	3.00
6	Andersons Road	104	8/09/2020	1.50
7	Arcadia Lane	106	16/09/2021	8.50
6	Audrey Lea Road	107	22/08/2019	22.60
6	Avondale Road	108	3/08/2020	4.00
2	Back Hillston Road	109	21/06/2022	15.00
4	Bakers Road	110	6/08/2021	4.40
	Bales Avenue	101	23/10/2019	4.00
2	Bandys Road	204	4/08/2021	1.40
6	Barrys Road	112	14/11/2021	3.00
4	Barrys Scenic Drive	113	13/01/2022	8.10
7	Belaley Road	114	20/03/2019	3.58
7	Berangerine Road	115	15/01/2018	1.00
4	Billings Road	116	21/12/2021	11.85
3	Black Stump Road	118	19/10/2021	35.00
6	Blackgate Road	117	16/10/2020	9.00
3	Booligal Road	119	6/07/2021	9.00
4	Boorga Road	120	9/05/2022	3.00
	Bradys Road	121	SEALED	
7	Bretags Road	122	11/05/2022	1.00
7	Brewer Road	123	23/06/2022	3.00
3	Bringagee Road	124	SEALED	0.00
6	Bunda North Road	125	30/06/2022	3.40
2	Bunda Road	126	24/06/2022	7.00
6	Burchers Road	127	2/03/2022	8.80
7	Burgess Lane	128	22/07/2020	3.00
2	Cahills Road	129	SEALED	
3	Cameron Road	130	20/09/2020	15.00
7	Campbell Lane	240	2/09/2021	0.80
6	Cannards Road	133	3/11/2021	2.30
6	Carnells Road	132	20/07/2021	4.50
2	Carrathool Road	134	10/05/2021	27.00
7	Carrego Lane	135	22/07/2019	9.00
	Chedburgh Road	136	12/10/2020	1.08
6	Clare Road	111	6/08/2020	2.00
7	Coates Lane	137	29/09/2020	1.40
6	Coombie Road	138	13/09/2021	16.00
2	Crows Nest Road	139	13/07/2021	17.40
5	Darts Road	140	25/09/2019	13.14
6	Dirrung Road	141	27/07/2020	16.00
6	Dumossa Road	142	22/07/2019	10.00
6	Eight Mile Tank Road	143	31/08/2021	6.80
2	Erigolia Road	144	SEALED	
6	Euratha Road	146	25/08/2021	15.80
7	Five Oaks Road	147	22/06/2021	9.30
6	Flanagans Lane	148	26/08/2021	5.30
2	Foys Road	149	17/08/2021	2.00
7	Gandys Road	150	3/06/2021	1.30
2	Garrong Road	151	23/06/2021	5.00
7	Girdlers Road	153	23/06/2022	2.00
6	Goorawin East Road	154	29/06/2022	8.00
6	Goorawin Road	155	19/02/2021	8.00
5	Greenhills Road	156	15/06/2020	24.00
6	Grieves Road	157	18/03/2022	22.30
2	Gullifers Road	158	31/02/2022	2.30
7	Gunbar Road	159	13/07/2021	8.00
7	Halcyon Park Road	160	9/03/2022	3.00
6	Heaths Road	161	2/09/2020	7.10
3	Higgins Lane	162	22/01/2021	16.60
6	Hillmans Lane	163	16/03/2022	5.50
6	Holdens Road	164	11/12/2020	5.20
6	Huxleys Road	165	15/07/2020	8.50
2	Ilkadoon Road	166	27/01/2022	3.40
6	Jardines Road	167	15/02/2022	5.00
6	Jennings Road	168	23/03/2022	3.70
6	Johnstons Road	169	20/08/2020	4.50
5	Jones Road	170	24/03/2022	12.00
6	Killara Road	171	30/09/2020	6.12
6	Kites Road	172	29/06/2021	6.20
2	Lachlan River Road	173	2/05/2022	0.80
2	Langtree Road	174	13/01/2022	9.00
2	Lowlands Road	175	23/02/2022	10.00
6	Luelfs Road	176	19/10/2021	9.86

2	Mallee Downs Road	177	20/01/2021	7.20
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	3/12/2020	10.90
2	McDonalds Road	180	16/09/2021	15.76
7	McGills Road	181	31/01/2022	4.00
7	McKays Road	182	30/08/2021	7.10
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	1/04/2022	17.00
2	McMasters Road	185	17/02/2021	2.00
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	18/03/2022	1.00
	Mena Road	266	30/03/2012	1.00
6	Merri Road	152	24/08/2021	47.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	23/06/2022	6.00
6	Merungi Road	191	19/10/2021	20.00
2	Merungle Road	192	9/12/2021	17.30
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	10/12/2021	2.80
6	Monia Gap Road	202	30/06/2022	1.00
7	Moores Road	195	19/08/2019	1.00
2	Motts Road	196	31/01/2022	4.00
4	Mount Bingar Road	197	20/10/2020	9.50
3	Mount Daylight Road	198	24/06/2022	37.00
5	Mount Grace Road	145	25/05/2022	35.00
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	21/03/2022	7.00
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrows Lane	203	7/10/2021	3.80
	Norwood Lane	205	9/09/2021	3.00
6	O'Briens Road	206	29/09/2020	7.10
7	O'Donnells Road	207	20/03/2018	4.00
6	O'Keeffes Road	208	18/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50
2	Parkers Road	210	25/01/2022	4.50
3	Parrs Road	211	15/06/2022	17.70
6	Parslows Road	212	3/08/2021	3.30
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	29/07/2021	9.30
3	Pinteebakana Road	216	17/03/2022	23.20
6	Pleasant Valley Road	217	4/02/2022	7.40
5	Prestage Road	218	22/03/2022	1.00
7	Pulletop Road	219	31/08/2020	1.40
7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	23/06/2022	23.10
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	14/02/2022	3.00
PRV	Rothdene Lane	242	30/06/2019	0.50
2	Roto Road	225	29/07/2021	13.00
6	Ryans Road	226	10/01/2022	3.80
	Saleyard Lane	194	12/08/2019	3.00
6	Sawmill Road	227	8/08/2021	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	19/01/2022	4.70
	Simpkins Lane	231	17/03/2020	2.00
6	Sloanes Road	232	10/02/2022	13.00
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	30/06/2022	9.80
6	Streets Road	236	20/09/2021	8.90
6	Swansons Road	237	24/03/2022	1.00
5	Taylor's Road	238	3/09/2021	9.20
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	18/01/2022	4.00
6	Tyson's Road	243	22/02/2022	2.00
7	Vaggs Road	244	30/07/2019	7.70
6	Vearings Road	245	21/08/2020	13.00

6	Wakefield Road	246	30/09/2020	13.00
2	Wallanthery Road	247	13/06/2022	27.50
7	Wandella Road	248	Nil	0.00
7	Wantwood Road	249	15/11/2017	1.00
6	Warburtons Lane	230	17/03/2022	4.00
6	Watkins Road	250	23/09/2020	21.50
7	Watsons Road	251	14/01/2021	15.00
6	Weavers Road	252	16/08/2021	9.60
6	Wee Elwah Road	253	7/02/2022	15.50
6	Wells Road	254	1/07/2021	12.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	1/07/2022	12.00
6	Whitton Stock Route Road	257	27/04/2022	3.00
7	Wild Horse Tank Road	258	3/08/2021	9.50
6	Wiltshires Road	259	10/02/2022	2.00
5	Wollarna Road	260	6/06/2022	1.50
7	Wongalea Road	261	8/06/2021	4.92
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	Nil	0.00
7	Youngs Road	264	24/09/2020	2.30

	> 5 Years Since Last Mtce Grading		
	1-5 Years Since Last Mtce Grading		
	1 Year Since Last Mtce Grading		
	Nil Record for Mtce Grading		
	Road Hierarchy		
	1	Regional Roads	
	2	School Bus Routes	
	3	Link Roads	
	4	Strategic Link Roads	
	5	Collector Roads	
	6	Local Roads	
	7	Local Roads - Maintenance as Required	

10.9 The Springs Road Construction Update as at 30 June 2022

GS:PGM:RRRR20-21

Author: Acting Manager Infrastructure Services

Purpose: To inform Council of the status of the Springs Road Construction project.

Background:

Council at the roads committee meeting in April 2021 budgeted to spend \$500,000 from the Regional Road Block Grant to construct two kilometres on the Springs Road. Council also resolved to commit the Repair Program Money at the time an anticipated \$287,000, which needed to be matched by Council, giving a total of \$534,000 to construct a further 2.2 kilometres of The Springs Road. In October 2021 Council was advised that the repair program amount was \$295,430 giving a project total of \$590,860, a combined project of \$1,090,860.

Issues

As at the end of the 2021/22 financial year 4.2 kilometres of road from the end of the previously sealed section to Sloanes Road has been completed and is waiting for the seal in warmer weather. A further 2 kilometres of road has been prepared and will take minimal work to bring to seal ready.

Council has allocated repair program money in 2022/23 of \$267,000 and with Council's matching contribution gives \$534,000 to continue with The Springs Road should Council be successful in obtaining Repair Grant Funds. If there were no repair grant funding Council would continue with the \$267,000 to finalise these sections. After completion of the 4.2 kilometres there is approximately 30 Kilometres of unsealed road remaining.

Financial implications:

<u>2021/2022</u>	<u>Budget</u>	<u>Expenditure</u>
Repair Program	\$590,860	\$590,924
Block Grant	\$500,000	\$502,810

Both program amounts can be acquitted with TfNSW in accordance with funding provided.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected Community.

Recommendation:

That Council:

1. note the progress on The Springs Road construction during 2021/22 year; and
2. note the expenditure on the project.

10.10 Integrated Water Cycle Management Strategy

WS:PLAN

Author: Manager Water and Sewer

Purpose: To update the council on the Progress of Integrated Water Cycle Management Strategy

Background

The Integrated Water Cycle Management Strategy (IWCM) is a 30-year plan for Councils water and sewer infrastructure to provide appropriate, affordable, cost-effective and sustainable services that meet community needs and protect public health and the environment.

The key outcomes of Local Water Utilities (Council's) IWCM Strategy are:

- 30-year Total Asset Management Plan (TAMP)
- 30- year Financial Plan (FP); and
- Drought and Emergency Response Contingency Plan (DERCP)

Council appointed Public Works Advisory (PWA) in January 2021 to prepare the IWCM Strategy with 90% expenditure funded under the Safe and Secure Water Program (SSWP).

The IWCM strategy work is well underway, with phase 1 completed and nearing completion of phase 2 of five stages, despite having some delays due to staff turnover, Covid and Weather.

Council staff reviewed and provided feedback to the preliminary IWCM draft issue paper on 23 May 2022, expecting to receive the final draft issue paper by the end of July 2022 for the Council and stakeholders' feedback.

The IWCM Strategy is expected to be completed by September 2023.

Issues

As we advance, the following milestone is going to be achieved for the finalisation of the IWCM Strategy:

- Review of Final draft IWCM Issue Paper by the Council and DPIE.
- Project Reference Group (PRG) workshop with all stakeholders for their feedback and comments. Stakeholders include representatives from the Council, DPIE, EPA, Public Health unit and neighbouring Councils expected to be held in Mid-August 2022.
- Options assessment and Scenario analysis to address identified issues in the draft issue paper.
- Preparing and reviewing Draft IWCM Strategy, including Total Asset Management Plan (TAMP), Financial plan and Drought and Emergency Response Contingency Plan (DERCP) by the Council and DPIE.
- Release draft IWCM strategy for the Public Exhibition and comments.
- Issue of Final IWCM Strategy after collating and reviewing community feedback.

Financial implications

- This project is 90% funded under Safe and Secure Water Program (SSWP) with remaining 10% contribution required from the council.
- Additional items not funded under this program is budgeted under the council's capital works.
 1. Assessment of tariff for the recommended pricing strategy -\$5226
 2. Prepare Development servicing plan - \$8710
 3. Preparation of a Groundwater monitoring and maintenance program - \$5550
 4. Updating W&S asset data and details to identify and componentise the above ground assets/facilities - \$ 6200

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

A 30-year Integrated Water Cycle Management (IWCM) strategy is a prerequisite for any local water utilities to be eligible for government funding.

Community Strategic Plan

Goal 4: Reliable and relevant services

Recommendation:

That Council note the progress of the IWCM project to July 2022.

10.11 Plant Report

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 5 July 2022

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
2066	342,121 kms	Hino Water Tanker	Replace fuel primer pump. Repair crack in fuel tank.
4537	3 yrs old	Combination Roller	Repack all wheel bearings and replace wheel seals.
2072	2 yrs old	Paveline tar truck	Replace heater coils on rear spray nozzles.
3055	1,648 hrs	Hitachi Mini Excavator	Replace leaking hydraulic hoses under hydraulic tank.
2578	11 yrs old	Tri-axle Tipper	Replace Rollover tarp readjust cables

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as at 5 July 2022.

10.12 Plant Replacement

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for July 2022

Background

The following vehicles were replaced during July as per the adopted replacement schedule for 2022/2023.

Plant No. 1865 Toyota Hilux 4x4 Dual Cab Rego: DA 56 MF (60,000km) – Technical Officers Vehicle

Budget \$9,921.26 under 2022/23 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Hilux 4x4 Dual Cab with tray	\$46,889.10
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff NSW 2285	\$48,446.36
Changeover cost (after GST adjustment)		(Cash Back) (\$1,557.26)

Plant No. 1870 Toyota Hilux 4x4 Dual Cab Rego: DA 70 MF (45,000km) – Southern Overseers Vehicle.

Budget \$11,739.45 under 2022/23 budget estimates

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Hilux 4x4 Dual Cab Utility	\$46,889.10
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff NSW 2285	\$50,264.55
Changeover cost (after GST adjustment)		(Cash Back) (\$3,375.45)

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council receive the Plant Replacement report for July 2022.

10.13 Development Applications June 2022

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – June 2022

Background

Lodgements

Type/No.	Name	Address	Development
DA2011/025 Modification	EB Mawson & Sons Pty Ltd	Dickie Road Tabbita NSW 2652	Quarry
DA2022/034	Michael Brettschneider	11 Rose Street Hillston NSW 2675	Dual occupancy
DA2022/035	Australian Executor Trustees Limited	1950 Tabbita Lane Tabbita NSW 2652	3 Rural Worker's Dwellings – Manufactured Homes
Total Estimated Value of Works			\$684,793.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2020/017 Modification	David & Pamela Fisk	Kidman Way Hillston NSW 2675	2 x 5MW Solar Farm & Subdivision	25
DA2022/033	Crown Lands	26333 Cobb Highway Mossgiel NSW 2878	Rural Worker's Dwelling – Manufactured Homes	23
DA2011/025 Modification	EB Mawson & Sons Pty Ltd	Dickie Road Tabbita NSW 2652	Quarry	1

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for June 2022 be noted.

10.14 Variations to Development Standards – 2022 Quarter 2

DBC:PCS

Author: Manager Building & Regulatory Services

Purpose: Variations to Development Standards approved April - June 2022

Background

Planning Circular PS 20-002 sets out certain procedural and reporting requirements for the processing of Clause 4.6 LEP variations to development standards. This report addresses those requirements for Quarter 2 (Q2) from April - June 2022.

Issues

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

1. Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
2. A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
3. A report of all variations approved (including under delegation) must be submitted through the NSW Planning Portal at www.planningportal.nsw.au within four weeks of the end of each quarter (ie. March, June, September and December) in the form provided by the Department.
4. A report of all variations approved under delegation from a council must be provided to a meeting of the council at least once each quarter.

No Development Standard variations were approved for Quarter 2 of 2022.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Clause 4.6 LEP Variations to Development Standards received for April - June 2022.

10.15 Planning Proposals-Gateway Determination-High and McGregor Streets Hillston

DBC:STD:LEPA

Author: Manager Building and Regulatory Services

Purpose: To inform Council of the status of the planning proposals for High and McGregor Streets, Hillston.

Background

At the October 2021 meeting Council resolved to seek a gateway determination to rezone the main street area of Hillston from RU5 Village Zone to E1 local Centre. At the same meeting it was resolved to rezone land in McGregor Street from RU1 Rural Zone to RU5 Village zone. On 3 June 2022 the gateway determination for both proposals was approved subject to community consultation. The proposals were placed on public exhibition 10 June 2022 for a period of 28 days, with no submissions received.

Issues

Council is required under Section 3.34(2)(C) and Clause 4 of Schedule 1 of the *Environmental Planning and Assessment Act 1979* to place gateway determinations on public display for a period of 28 days. Council obliged with its statutory obligations and during the notification period no submission were received by the public.

Since Council has received no submissions, the next step in the process is to send both planning proposal to the Department of Planning for finalisation. During the finalisation process the relevant changes are made to Carrathool Local Environmental Plan to reflect the gateway determination. The two main changes in this instance are changes to the land zone maps and the permissible uses in the high street area.

Financial implications

Nil

Statutory implications (Governance including Legal)

The gateway determination was approved under the *Environmental Planning and Assessment Act 1979*.

Policy implications

Covered under statutory requirements

Risk implications

Nil

Community Strategic Plan

Goal 1- Thriving and Liveable Communities

Objective 1.1.1: Land Use planning supports population and business growth

Recommendation:

That Council:

1. a) endorse the Gateway determination PP-2022-1594 relating to the rezoning of land to RU 5 – Village, with a minimum lot size of 600 square metres for the McGregor Street Hillston planning proposal,
b) note that no submissions were received by Council during the public exhibition period,
c) submit the proposal to the NSW Department of Planning and Environment for completion of the Local Environment Plan (LEP).
2. a) endorse the Gateway determination PP-2022-1593 relating to the rezoning of land to E1 Local Centre with no minimum lot size for the High Street Hillston planning proposal,
b) note that no submissions were received by Council during the public exhibition period,
c) submit the proposal to the NSW Department of Planning and Environment for completion of the Local Environment Plan (LEP).

10.16 Finance Report – Statement of Bank Balances – June 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – June 2022

Background

The reconciliation of Council’s main bank account with the cash book controls within the Practical System for the month of June 2022 has now been completed, as shown in the tables below:

Statement of Bank Balances as at 30 June 2022				
CASHBOOK SUMMARY				Data for June 2022
Balance As at 1/06/2022 (Consolidated Funds)				\$704,883.08
		Add For June 2022	Total for 01/07/2021 to 30/06/2022	
Rates/Water/Debtor Receipts	\$7,670,344.98	\$348,181.65	\$8,018,526.63	
Investments Recalled	\$19,470,654.08	\$300,000.00	\$19,770,654.08	
RMS - RMCC, Block, Repair	\$5,705,575.34	\$66,446.44	\$5,772,021.78	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$8,014,676.93	\$198,805.57	\$8,213,482.50	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$1,456,711.00	\$0.00	\$1,456,711.00	
FAG - General & Local Roads	\$8,876,883.00	\$0.00	\$8,876,883.00	
All Other Misc Grant Payments	\$860,053.02	\$2,180,001.80	\$3,040,054.82	
Planning Receipts	\$140,791.20	\$19,455.00	\$160,246.20	
Plant / Property Trade-Ins & Sales	\$722,086.00	\$36,219.00	\$758,305.00	
Other Receipts	\$3,831,861.43	\$383,347.41	\$4,215,208.84	
Sub Total Receipts	\$56,749,636.98	\$3,532,456.87	\$60,282,093.85	\$3,532,456.87
		Add For June 2022	Total for 01/07/2021 to 30/06/2022	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$5,452,228.69)	(\$745,967.40)	(\$6,198,196.09)	
Plant Acquisitions	(\$1,254,250.08)	(\$282,103.25)	(\$1,536,353.33)	
Invested	(\$21,500,000.00)	(\$400,000.00)	(\$21,900,000.00)	
Other Creditors Payments	(\$28,048,582.92)	(\$2,650,337.28)	(\$30,698,920.20)	
Sub Total Payments	(\$56,255,061.69)	(\$4,078,407.93)	(\$60,333,469.62)	(\$4,078,407.93)
Cashbook Balance 30/06/2022				\$158,932.02
BANK STATEMENTS				
Opening Balance 01/06/2022 (CSC's CBA Main Transaction Account)				\$697,073.80
Less Bank Payments				(\$3,910,295.84)
Plus Bank Receipts				\$3,380,766.82
Total As Per Bank Statements				\$167,544.78
Plus Unpresented Deposits				\$1,044.35
Less Unpresented Cheques				(\$9,657.11)
Reconciliation Cash Book Balance to Bank Statements 30/06/2022				\$158,932.02

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 30 June 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$4,078,407.93.

10.17 Finance Report – Investments Schedule – June 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – June 2022

Background

A complete listing of Council's investments as at 30 June 2022 is detailed below. A summary of opening and closing investment balances together with an analysis of movements during the month of June 2022 is included on the following page.

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 30 JUNE 2022							
Last Month @ 31/05/22	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 30/06/22	Change
\$512,544.44	CBA	14-Mar-22	0.43%	120 Days	12-Jul-22	\$512,544.44	\$0.00
\$532,000.00	CBA	28-Jun-22	2.48%	92 Days	28-Sep-22	\$533,049.42	\$1,049.42
\$504,063.43	CBA	21-Mar-22	0.43%	120 Days	19-Jul-22	\$504,063.43	\$0.00
\$509,541.15	CBA	31-May-22	1.91%	123 Days	28-Sep-22	\$509,541.15	\$0.00
\$502,362.34	CBA	23-Jun-22	2.65%	120 Days	21-Oct-22	\$503,072.53	\$710.19
\$500,798.12	CBA	30-May-22	1.71%	91 Days	30-Aug-22	\$500,798.12	\$0.00
\$500,723.97	CBA	29-Apr-22	1.28%	91 Days	29-Jul-22	\$500,723.97	\$0.00
\$500,000.00	CBA	27-Jun-22	2.44%	92 Days	27-Sep-22	\$501,208.22	\$1,208.22
\$502,988.35	CBA	30-May-22	2.09%	152 Days	31-Oct-22	\$502,988.35	\$0.00
\$505,000.00	CBA	28-Jun-22	2.48%	90 Days	28-Sep-22	\$505,996.16	\$996.16
\$505,731.21	CBA	30-May-22	1.90%	122 Days	30-Sep-22	\$505,731.21	\$0.00
\$5,500,000.00	CBA	20-Apr-22	0.96%	90 Days	19-Jul-22	\$5,500,000.00	\$0.00
\$502,460.20	CBA	28-Jan-22	0.45%	180 Days	27-Jul-22	\$502,460.20	\$0.00
\$550,000.00	CBA	08-Jun-22	1.94%	90 Days	06-Sep-22	\$550,831.78	\$831.78
\$500,000.00	CBA	16-Feb-22	0.48%	152 Days	18-Jul-22	\$500,000.00	\$0.00
\$500,723.97	CBA	30-May-22	1.71%	91 Days	30-Aug-22	\$500,723.97	\$0.00
\$506,153.49	CBA	10-Jun-22	2.18%	90 Days	08-Sep-22	\$506,881.52	\$728.03
\$503,944.85	CBA	27-May-22	1.66%	91 Days	26-Aug-22	\$503,944.85	\$0.00
\$501,225.39	CBA	06-Apr-22	0.60%	90 Days	05-Jul-22	\$501,225.39	\$0.00
\$501,237.93	CBA	08-Mar-22	0.43%	120 Days	06-Jul-22	\$501,237.93	\$0.00
\$498,041.06	CBA	29-Apr-22	1.28%	91 Days	29-Jul-22	\$498,041.06	\$0.00
\$501,183.56	CBA	28-Apr-22	1.27%	90 Days	27-Jul-22	\$501,183.56	\$0.00
\$510,898.22	Bendigo Bank	04-Jul-21	0.40%	396 Days	04-Aug-22	\$510,898.22	\$0.00
\$95,959.69	Bendigo Bank	03-Jun-22	0.45%	6 Months	03-Dec-22	\$96,079.31	\$119.62
\$502,508.84	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$502,508.84	\$0.00
\$25,159.70	Bendigo Bank	10-Mar-22	0.45%	214 Days	10-Oct-22	\$25,159.70	\$0.00
\$517,372.18	Bendigo Bank	10-Jan-22	0.35%	182 Days	11-Jul-22	\$517,372.18	\$0.00
\$510,225.90	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$510,225.90	\$0.00
\$504,901.71	Westpac	23-May-22	1.45%	92 Days	23-Aug-22	\$504,901.71	\$0.00
\$521,973.74	NAB	30-May-22	0.95%	99 Days	05-Sep-22	\$521,973.74	\$0.00
\$500,747.95	NAB	30-May-22	0.95%	99 Days	05-Sep-22	\$500,747.95	\$0.00
\$501,851.89	NAB	20-Jun-22	1.77%	91 Days	19-Sep-22	\$502,239.76	\$387.87
\$503,264.18	NAB	23-May-22	0.95%	90 Days	22-Aug-22	\$503,264.18	\$0.00
\$504,185.05	NAB	13-Jun-22	2.00%	4 Months	13-Oct-22	\$504,570.45	\$385.40
\$504,437.20	NAB	20-Jun-22	2.00%	91 Days	20-Oct-22	\$504,827.07	\$389.87
\$513,112.29	NAB	14-Jun-22	2.29%	5 Months	14-Nov-22	\$513,504.51	\$392.22
\$502,298.28	NAB	30-May-22	0.95%	98 Days	05-Sep-22	\$502,298.28	\$0.00
\$534,850.23	IMB	24-Feb-22	0.40%	151 Days	25-Jul-22	\$534,850.23	\$0.00
\$512,621.40	IMB	03-Mar-22	0.40%	153 Days	03-Aug-22	\$512,621.40	\$0.00
\$526,461.09	IMB	18-May-22	1.10%	91 Days	17-Aug-22	\$526,461.09	\$0.00
\$500,626.71	IMB	31-May-22	1.45%	92 Days	31-Aug-22	\$500,626.71	\$0.00
\$500,262.88	IMB	06-Jan-22	0.40%	181 Days	06-Jul-22	\$500,262.88	\$0.00
\$505,821.41	IMB	21-Apr-22	0.55%	91 Days	21-Jul-22	\$505,821.41	\$0.00
\$501,072.61	IMB	27-May-22	1.35%	94 Days	29-Aug-22	\$501,072.61	\$0.00
\$504,465.72	IMB	22-Jun-22	2.30%	120 Days	20-Oct-22	\$505,051.04	\$585.32
\$509,242.48	IMB	13-May-22	1.25%	124 Days	14-Sep-22	\$509,242.48	\$0.00
\$507,858.29	IMB	31-May-22	1.45%	92 Days	31-Aug-22	\$507,858.29	\$0.00
\$27,962,903.10						\$27,970,687.20	\$7,784.10

ON CALL INVESTMENTS							
\$2,484,181.57	CBA	Variable	0.25%	N/A	On Call A/c	\$2,584,801.44	\$100,619.87
	Movements On Call Funds		CBA				
	01-Jun-22	Interest	\$619.87				
	During Month	From On Call	(\$300,000.00)				
	During Month	To On Call	\$400,000.00				
	On Call - Net Change for Month		\$100,619.87				
\$2,484,181.57						\$2,584,801.44	\$100,619.87
\$30,447,084.67						\$30,555,488.64	\$108,403.97
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

Investment Type	OPENING 1/6/22	CLOSING 30/6/22	VARIATION JUNE
IBDs	27,962,903.10	27,970,687.20	7,784.10
On Call Funds	2,484,181.57	2,584,801.44	100,619.87
TOTAL	30,447,084.67	30,555,488.64	108,403.97

Analysis – Change During Month:

	VARIATION – JUNE 2022
ADD – Interest Incorporated in IBDs Rolled Over	7,784.10
ADD – New IBDs	0
LESS – IBDs recalled	0
ADD – Interest from On Call Funds	619.87
LESS – On Call Funds recalled	(300,000.00)
ADD – Funds applied to On Call Funds	400,000
TOTAL VARIATION	108,403.97

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,159.70

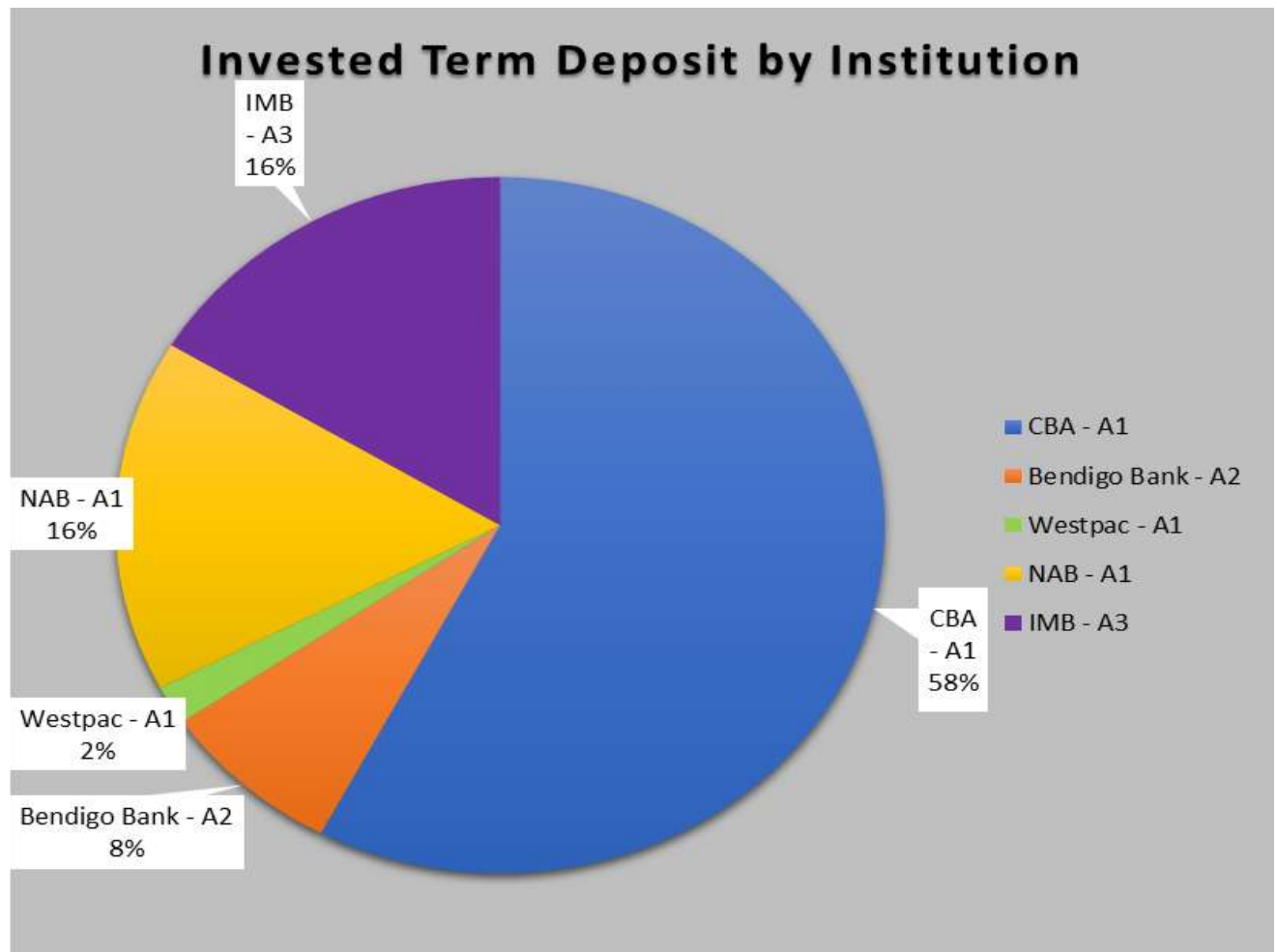
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

Moody's/Fitch equivalent *

Council funds invested in term deposits continue to exceed single institution threshold limits as detailed to the May meeting of Council. Council is able to invest up to 50% of funds in a single AA rated organisation. CBA term deposits currently total 58% of invested funds. Details are provided in the chart below:



Issues

Nil

Financial implications

Council’s investment portfolio provides funding for some projects identified in the Operational Plan. Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625
Local Government General Regulation (2021) Reg 205
Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council:

- 1. receive the investment report as at 30 June 2022 and it be noted that the summary has been prepared in accordance with the Act, the Regulation and Council’s Investment Policy,**
- 2. note that the investments reported exceed the single institution exposure limit of Council,**
- 3. note the returns received on the investments is substantial as reported to the June 2022 Council meeting.**

10.18 Economic Development Unit Report - July 2022

ED:TOUR:TEP

Author: Economic Development Support Officer

Purpose: To advise Council of recent activities undertaken by the Economic Development Unit (EDU)

Background

Each month the Economic Development Unit (EDU) provides Council with an update of activity that has taken place and future proposals for Council consideration.

Issues

School Holiday Break Program

Ready Player Young

Was held 11 & 12 July in Hillston and Goolgowi. An update will be given at the meeting.

Spring Holiday Break \$7,000

Activities to be delivered between 24 September – 9 October 2022

Applications close 29 July 2022

Discussions are underway with a company to supply and manage an inflatable obstacle course fun day – proposed location is Hillston with transport available.

Summer Holiday break \$15,000

Activities to be delivered between 21 December 2022 – 5 February 2023

Applications close 21 October 2022

Suggestions large inflatable slide on the Lake/pools, scavenger hunts (using digital technology), cooking class.

The Riverina

Carrathool Shire is part of The Riverina tourism group. This group also includes the Shires of Snowy Valleys, Cootamundra-Gundagai, Leeton, Narrandera, Murrumbidgee, Temora, Coolamon, Bland, Hay along with industry members, Regional Development Australia Riverina and Destination Riverina Murray. Meetings are held every few months. The most recent meeting was hosted by Carrathool Shire and held in Hillston on 30 June 2022. The latest project was the design and printing of a Riverina Map.

Reconnecting Regional NSW – Community Events Program

The application for 14 events has been submitted to the Department of Regional NSW. Events submitted after the submission date are unable to be considered for funding. An update will be provided at the meeting regarding the status of this program.

Youth Opportunities Program

The EDSO has held a meeting with Stage 5 children at the Hillston Central School regarding this grant opportunity to discuss possible projects and/or programs. Applications close 8 August 2022. The EDSO is investigating a series of workshops such as mechanics, cooking, beauty, welding, fishing, art and resume writing. Further consultation with the SRC is planned following the holidays.

Boat Ramp – Hillston

An application has been submitted through the Recreational Fishing Trust to construct a boat ramp in Hillston. The value of this submission is \$430,000 as per information supplied by Council's Project Engineer.

Community Grant Scheme 2022-2023

The 2022-2023 community Grant Scheme is now open and has been advertised on Council's Website, Facebook page, various community Facebook pages and emailed to community groups.

Information Distributed to the Community

- Outreach Event – National Recovery & Resilience Goolgowi
- Australia Post Community Grants
- Small Business Rebate Information
- Clubgrants Category 3 Information
- Heart Foundation Active Australia Innovation Challenge Grants
- Free School Holiday Camps
- FRRR – Grant Programs Open Now & Opening Soon
- 2022-2023 Carrathool Shire Community Grant Scheme

Financial implications

Existing EDU budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3 – Resilient and Welcoming

Objective 3.1.3: Support Local Groups and communities to provide events, activities and programs to encourage connection and participation.

Recommendation:

That Council note the Economic Development Support Officers report for July 2022.

11. Committee Reports

12. Closed Council Reports

12.1 Moore Street Units - Hillston

CP:LCP:RTAC

Author: General Manager

Purpose: To bring to Councils attention issues arising following the June Council Meeting.

Background

Council is asked to consider this report Moore Street Units under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.2 Assessment – Expression of Interest 2021-014

CM:TNDG:TNS:2021-014

Author: General Manager

Purpose: To inform Council of the assessment of the Expression of Interest (EOI) Hillston Heavy Bypass Feasibility

Background

Council is asked to consider this report Assessment – Expression of Interest 2021-014 under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.3 State Highway Works 2021-2022

RDS:ACR:RMCC

Author: General Manager

Purpose: To inform Council of the outcome of Completed Works Orders undertaken by Council during the 2021-2022 Financial Year.

Background

Council is asked to consider this report State Highway Works 2021-2022 under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Family Hotel Carrathool** on **16 August 2022** commencing at **10.00am**.