



ORDINARY MEETING AGENDA

21 June 2022

**Hillston District Office
139-145 High Street, Hillston**



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE HILLSTON DISTRICT OFFICE ON
TUESDAY, 21 JUNE 2022 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 17 May 2022

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:AGA

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held May 2022.

Background

May has been a rather wet month, however hopefully many of our farmers have been able to get crops sown and we look forward to another successful season this year.

On Monday 6 June the members of the Hillston Arid Zone Botanic Gardens met to progress this project. I believe solid progress was made in this regard to land tenure, initial stages of the project, potential funding sources and has given direction to staff research issues of the project.

The Hillston Hospital had a visit from acting Chief Executive Officer Carla Bailey on Wednesday 8 June. I was fortunate enough to be able to attend and discussed with her and staff the issues and concerns of our community relevant to medical and health issues.

Jacksons Bridge was opened formally on Saturday 11 June at 10.30 am. A good crowd was present which also included Helen Dalton MP our local state member for Murray and the Hon Wes Fang MLC, member of the NSW Legislative Council.

Recommendation:

That Council note the Mayors report to the June 2022 meeting.

9. Delegates Report

9.1 Delegates Report

GOV:MCCC:AGA

Author: Cr W Kite

Purpose: To inform Council of his attendance at the Rankins Springs Progress Association Meeting

Background

Cr W Kite attended the Rankins Springs Progress Association meeting held on 29 May 2022. The meeting was attended by 11 members of the Association.

At the meeting the Association members wish bring the following identified issues to Council:

1. There are no building blocks or houses available. Minimum building blocks in the village area require 4000 sq. metres. The school has 30 children attending, and it is crucial to maintain or grow numbers, but due to lack of accommodation, two families that were looking to settle in Rankins Springs have moved away to Griffith.
2. Vacant blocks in Urabba Street have no town water and are very overgrown.
3. Motel issues.
4. Partly demolished House not complete.
5. The quality of the potable water was questioned.

The members of the progress association are well aware of the L.E.P. and would like to make a presentation at the July meeting, in relation to the above matters.

Recommendation:

That Council:

1. **note the delegates report on the Rankins Springs Progress Association meeting, and**
2. **make a determination on the presentation from the Rankins Springs Progress Association to the July 2022 meeting.**

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Contact made with Deputy Secretary Crown Lands and Local Government.

1547/16.02.21 – Lot Size Dwelling Entitlement

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Review LEP with a view to look at all land use zones and minimum lot sizes for all urban areas within the LGA this to be included in the 2021-2022 budget for Council consideration for funding.	Pending Hillston gateway determination.

1848/ 19.10.21 – Economic Development Unit Report – October 2021

Responsible Officer: EDO

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending

0055/ 15.02.22 – Hillston Heavy Vehicle Bypass - Update

Responsible Officer: DIS

DECISION	ACTION TAKEN
The GM call for EOI for feasibility study for a bypass east of Cowper St linking to Milton St.	EOI Closed 3 June 2022.
Staff report to Council for low-cost options to improve the Cowper St, Springs Rd Intersection.	Report to July meeting of Council.

0124/ 19.04.22 – Hillston Caravan Park – Stormwater Drainage Improvements

Responsible Officer: PPO

DECISION	ACTION TAKEN
3. finance the stormwater drainage improvements of \$160,000 from the Hillston Caravan Park Reserve.	Application submitted to Crown Lands Improvement Fund 3 June 2022.

0154/ 17.05.22 – Boorga Road – Drainage Proposal

Responsible Officer: DIS

DECISION	ACTION TAKEN
Prepare a written agreement/licence with the land holder in relation to the proposed works.	Discussion with landowner he is seeking advice from insurer.
The funding up to \$40,000 be from Council's roads reserve account.	

0169/ 17.05.22 – Land Plane/Scraper Test

Responsible Officer: DIS

DECISION	ACTION TAKEN
Council undertake a trial to determine the suitability to repair a section of Mossgiel Road using Cr Geoff Peters equipment.	Pending.

Recommendation:

That Council note the update on action report for June 2022.

10.2 Precis of Correspondence

Nil

10.3 Local Government NSW – 2022 Advocacy Priorities

GOV:MCCC:CA

Author: General Manager

Purpose: To inform Council of the advocacy priorities of the Association.

Separately Circulated: Advocacy Priorities 2022 - Local Government NSW

Background

Local Government NSW (LGNSW) is the peak body of representation of local government entities across NSW. The association has provided Councils with information regarding their eight priorities.

Issues

The priorities identified in the document include specific approaches and actions relevant to achieve the priorities of LGNSW. These priorities were endorsed by the 2022 Special Conference.

The eight priorities are:

1. Enable Financial Sustainability
2. Protect and Invest in Social and Community Infrastructure
3. Support Local Government in Community and Economic Recovery
4. Improve Resilience to Natural Disasters
5. Address the Housing Availability and Affordability Crisis
6. Improve Rural and Regional Health Services
7. Address Skills and Labour Shortages
8. Invest in better Waste, Recycling and Circular Economy Solutions.

I encourage Councillors to read the separately circulated document.

Financial Implications

No direct costs.

Statutory Implications (Governance including Legal)

Not Applicable

Policy Implications

Not Applicable

Risk Implications

Not Applicable

Community Strategic Plan

Not Applicable

Recommendation:

That Council note the eight advocacy priorities of Local Government NSW for the 2022 year.

10.4 Mayoral Allowance and Councillor Fees

GOV:CO:BPEF

Author: General Manager

Purpose: To inform Council of the determination made by the Local Government Remuneration Tribunal for 2022.

Background

Each Year the Local Government Remuneration Tribunal makes a determination on fees for Councillors and the additional fee for the Mayor.

Issues

Carrathool Shire remains classified as a rural Council along with 57 other Councils in NSW. The minimum and maximum fees set by the Tribunal are based on a 2% increase.

Mayor Fee min. \$10,180 max. \$27,600

Councillor Fee min. \$9,560 max. \$12,650

Council have in previous years resolved to adopt the maximum fee for the Councillors and for the Mayor. The budget has allowed for a 2% increase for 2022/2023.

Financial implications

Included in 2022/2023 budget a 2% increase.

Statutory implications (Governance including Legal)

Local Government Act 1993
 S241 Determination of Fees
 S248 Annual Fees for Councillors
 S249 Annual Fees for Mayor

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Recommendation:

That Council fix the Mayoral allowance and Councillor fees at the maximum allowance fee Mayor \$27,600 and Councillors \$12,650 for the financial year 2022/2023 noting the Mayoral fee is in addition to Councillor fees.

10.5 Lachlan Lodge – Request to use Hillston Hall as Disaster Evacuation Site

CP:USE:HMR

Author: General Manager

Purpose: To inform Council of a request from Lachlan Lodge to utilise the Hillston Community Centre as a disaster evacuation site

Information Item: Correspondence from Lachlan Lodge

Background

Lachlan Lodge appear to be updating their Disaster Management Plan and have requested Council allow them the use of the Hillston Hall facility in the event of a declared disaster which would see the residents unable to return to the lodge for a period of more than two days. Council also received the same request in 2017.

Issues

The lodge indicates the hall is not the first priority and residents may first be transported to Hay, the Hillston Hospital, or to Griffith to a variety of aged care facilities.

The Hillston Hall would also be used by other community members should a disaster take place, that is not solely related to Lachlan Lodge. It would be difficult to accommodate all community members and still cater to any specific needs of Lachlan Lodge residents, however this discussion would need to be made by the residents and management of the lodge. Goolgowi Hall may be an alternate option Council could consider, however the facilities at Goolgowi are outside the main area of the Hall.

When previously considered at the December 2017 Council meeting, Council resolved to allow the General Manager to liaise with Lachlan Lodge regarding alternate options, it is unknown what transpired following this resolution however a suitable solution would appear difficult to broker.

It is suggested that Council allow the use of the hall should a disaster present only on Lachlan Lodge. However, a disaster impacting on the wider community would see the hall used as an evacuation centre in these circumstances.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Lachlan Lodge will need to determine the risk, given that it is a disaster situation many risk mitigation measures of normal activity may not be able to be provided.

Community Strategic Plan

Nil

Recommendation:

That Council inform Lachlan Lodge that as a general evacuation centre the Hillston Hall is not considered satisfactory for Lachlan Lodge residents in terms of disaster accommodation.

10.6 Planning Proposals – Gateway Determination – High & McGregor Streets Hillston

DBC:STD:LEPA

Author: General Manager

Purpose: To inform Council of the status of the planning proposals for High Street and McGregor Street, Hillston.

Background

At the October 2021 meeting Council resolved to seek a gateway determination to rezone the main street area of Hillston from village zoning to a business zone. The rezoning of the land fronting McGregor Street had also been submitted to allow zone change from rural to village. As at 3 June 2022 the gateway determination for both proposals were approved.

Issues

Following the positive determination, the proposal must be placed on public exhibition as required under section 3.34(2)(C) and clause 4 of schedule 1 of the *Environmental, Planning and Assessment Act 1979*. The required time frame is 28 days which commenced 10 June 2022. Any submissions need to be considered by Council.

The time frame then to have the LEP amendments finalised is six months. It is hoped to have any submissions before Council at the July meeting for any final resolution.

The changes made to the area of McGregor Street will allow for residential dwellings to be built with a minimum lot size of 600 sqm.

The changes to the High Street proposal will impact on the area in that it will be zoned E1 – Local Centre with the controls applicable to this land as indicated in the attached “Explanation of Provisions”, and map.

Financial implications

Nil

Statutory implications (Governance including Legal)

The gateway determination was approved under the *Environmental, Planning and Assessment Act 1979*.

Policy implications

Covered under Statutory Requirements.

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and Liveable Communities

Objective 1.1.1: Land use planning supports population and business growth.

Recommendation:

That Council:

- 1. note the approval for the Planning Proposals for High Street and McGregor Street Hillston.**
- 2. note that the proposals have been placed on public exhibition for 28 days as required under the Environmental, Planning and Assessment Act 1979.**

ATTACHMENT

3 Explanation of Provisions

3.1 Intended Provisions

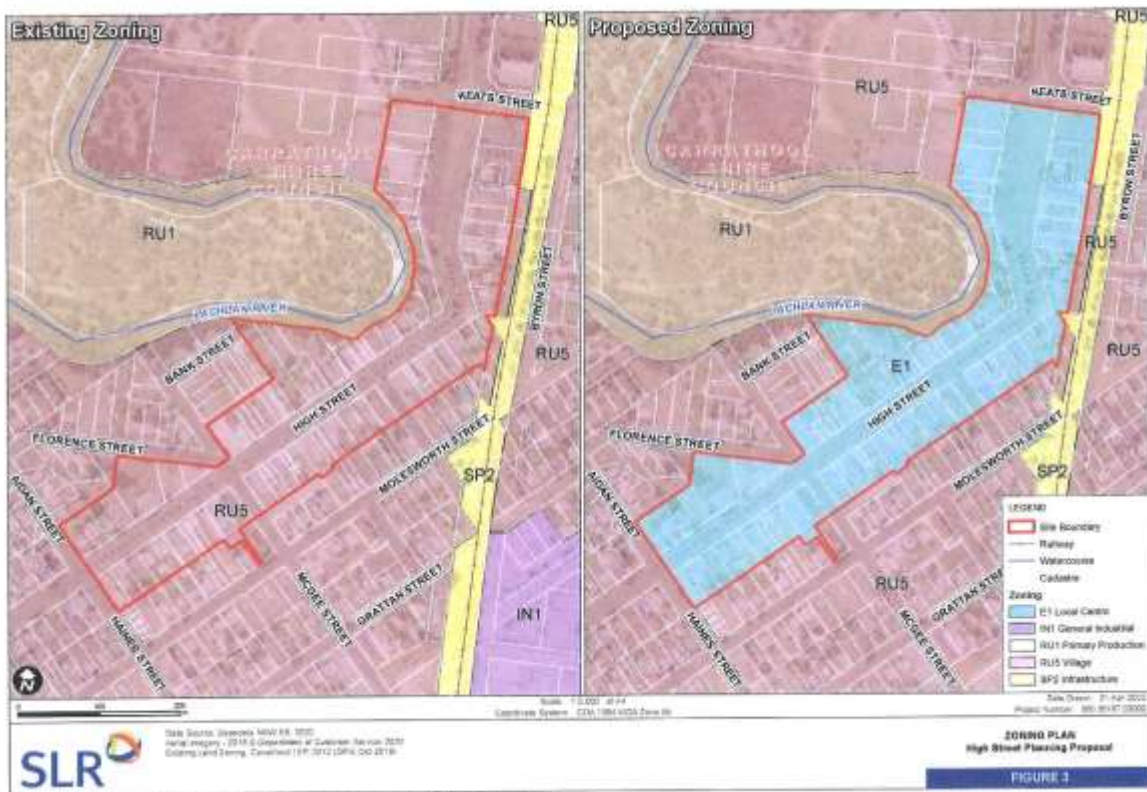
The objectives and intended purpose of this PP are to be achieved by undertaking the following amendments to the CLEP:

- Land Zoning Map - Sheet LZN_009A
 - Amending the zoning of a specified area surrounding an extent of High Street from RUS - Village to E1 - Local Centre and introducing the E1 – Local Centre land use table to the CLEP for the purposes of development control; and
- Lot Size Map - Sheet LSZ_009A
 - Amending the minimum lot size of a specified area surrounding an extent of High Street from 600 m² to no minimum lot size.

The land use table for E1 – Local Centre (Table 2) to be implemented within the CLEP is as follows:

Table 2 E1 Local Centre Land Use Table

Objectives of Zone
<ul style="list-style-type: none"> • To provide a range of retail, business and community uses that serve the needs of people who live, work, or visit the area. • To encourage investment in local commercial development that generates employment opportunities and economic growth. • To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council's strategic planning for residential development in the area. • To encourage business, retail, community, and other non-residential land uses on the ground floor of buildings.
Permitted Without Consent
Environmental protection works; Roads; Water reticulation systems.
Permitted With Consent
Amusement centres; Boarding houses; Building identification signs; Business identification signs; Centre-based child care facilities; Commercial premises; Community facilities; Entertainment facilities; Function centres; Hotel or motel accommodation; Home businesses; Home industries; Home occupations; Information and education facilities; Local distribution premises; Medical centres; Oyster aquaculture; Places of public worship; Public administration buildings; Recreation areas; Recreation facilities (indoor); Respite day care centres; Service stations; Shop top housing; Tank-based aquaculture; Veterinary hospitals.
Prohibited
Any other development not specified in item 2 or 3.



10.7 Delivery Program 2022-2026

CP:USE:HMR

Author: General Manager

Purpose: To provide Council with a Delivery Program for consideration as required under the Integrated Planning and Reporting Guidelines (IP&R).

Separately Circulated: Draft Delivery Plan 2022-2024

Background

IP & R guidelines require Council to prepare a four year delivery program – the four year period is to cover generally the term of a Council, in keeping with the convention the plan has been prepared on this basis however it is titled 2022-2024, the term of this Council.

Issues

The Delivery Program (DP) must address the objectives and strategies of the Community Strategic Plan (CSP) and identify activities Council will undertake in response to these strategies. The DP must address the full range of Councils Operations. It must allocate responsibility at a high level for actions. The DP must also include financial estimates for a four year period.

The DP must be exhibited for 28 days and submissions must be accepted and considered by Council before the final program is adopted.

The Council must review the DP each year when adopting the Operational Plan.

A Council can choose to roll the DP forward beyond its term however the new Council is required to prepare a new plan for its term of Council.

Financial implications

The Delivery Plan supports the Operational Plan where financial resources are allocated by Council.

Statutory implications (Governance including Legal)

Integrated Planning and Reporting Guidelines
Local Government Act 1993

Policy implications

Nil

Risk implications

A sound Delivery Program and underpinned Operational Plan supporting the Community Strategic Plan reduce risk by planning Council's future direction in meeting community expectation.

Community Strategic Plan

The complete document.

Recommendation:

That Council:

1. note the 2022-2026 Delivery program
2. place the Delivery Program on Public Exhibition for 28 days, considering submissions prior to adopting the Delivery Program.

**10.8 Rankins Springs Sport & Recreation Ground Committee
– Request to Pay Electricity - Ongoing**

CR:SD

Author: General Manager

Purpose: To inform Council of the status of the Rankins Springs Sport and Recreation Ground Committee – as a section 355 Committee of Council.

Information Item: Correspondence from Committee

Background

The committee has contacted Council regarding an inability to pay the electricity account and request Council covers the accounts into the future – this would raise concerns as to the viability of the committee and its ability to fulfil the responsibility as a section 355 committee under the Delegation of Authority given to it by Council.

Issues

Section 355 committees are generally not operating within the governance framework of the *Local Government Act 1993*, or within the delegation approved by Council. This has been an issue in the past necessitating compilation of individual management committee manuals to guide their operation. Council assets for which Council has delegated care, control and responsibility remain Council assets – this includes bank accounts, S 355 committees are managing Council assets they are not the assets of the committee.

Recently issues have arisen regarding use of the facility by various groups where they are experiencing difficulty accessing the asset, while this can be a problem the use of the assets is also not the sole privilege of any user group or person.

A review of the operation of Council S 355 committees has been scheduled by the internal audit committee to be undertaken later this year, following that report Council will be in a better position to determine any action or response.

The Director Corporate and Community Services has been requested to contact the committee of the Rankins Springs Sportsground to ascertain the true financial situation and accounts.

Financial implications

As a S 355 committee responsibility for legally incurred debts will revert to Council, in this case it may be prudent to pay the accounts and consider the ongoing status of the committee following the DCCS review.

While Council does not budget for operation of S 355 committees the donation vote has \$4,500.

Statutory implications (Governance including Legal)

S 355 committees are formed under the *Local Government Act 1993* and delegated functions and responsibility by Council.

Policy implications

The Council will be able to consider the operations and responsibility of S 355 committees following the internal review of their operations in 2022.

Risk implications

There is a risk of governance breaches and financial responsibilities if S 355 committees operate outside delegation and controls determined by Council.

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.1: Implement Strategies to ensure Council is well-governed

Recommendation:

That Council:

- 1. note the internal audit review of section 355 committees will be undertaken later in 2022.**
- 2. Pay the electricity account in the sum of \$635.96 with funds from the section 356 donation vote.**
- 3. Review the operations of the Rankins Springs Sport and Recreation Ground Committee following the report of the Director Corporate and Community Services to the July meeting of Council.**

10.9 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for May 2022

Attachment: Register of Roads Maintenance

Background

Reporting Period 30 April 2022 to 27 May 2022

The Infrastructure Report is provided for Council’s information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed

Temporary Pavement Repair (m ²)		Mowing, Slashing, Spraying (hect)		Maintenance Grading (cl kms)	
Bringagee Road	26	Black Stump Road	16	Andersons Lane	3
Lowlands Road	40	Bringagee Road	12	Boorga Road	3
Murrumbidgee River Road	448	Cahills Road	17.5	Bretags Road	1
Tyson's Road	10	Carnells Road	8	Mount Grace Road	35
Watkins Road	46	Carrathool Road	28	Lachlan River Road	0.8
Boundary Road	105	Erigolia Road	44	TOTAL	42.8
Florence Street	5	Melbergen Road	19.5	Gravel Resheeting (m ²)	
Milton Street	5	Merriwagga Road	5	Boorga Road	810
Molesworth Street	100	Munros Road	9	Ryans Road	1110
Moore Street	15	Murrumbidgee River Road	71	TOTAL	1920
Roto Road	71	TOTAL	230	Inspect Regional & Local Roads	
TOTAL	871	Replace Signs (ea)		Mount Grace Road	1
Guideposts (ea)		Murrumbidgee River Road	1	TOTAL	1
Merungle Road	18	TOTAL	1		
Murrumbidgee River Road	50				
TOTAL	68				

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)	245				65	
Inspect Regional & Local Roads (ea)				1	1	
Mowing and Slashing (hect)	36	36	20	32		11
Stock Grid Replacement (ea)				1		
Litter & Amenity Maintenance (job)				3.5		
Guide Posts (ea)					86	
Servicing Signs (ea)					4	
Gravel Resheeting (m ²)				2.4		
Maintenance Grading (cl kms)			12.5	42	16	
Maintain Unsealed Shoulders (shldr kms)			5			

TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m ²	9600
A-421	Service Toilet	each	9
A-428	Service Rest Area	each	17
C-111	Safety Inspection	km	467.69
C-204	Minor Pavement Patching	m ²	303
C-301	Remove dead animal	each	1
C-611	Reinstate non-pavement delineation	each	32
C-614	Reinstate Sign	each	2
S-211	Seal Pavement Crack	m ²	25
S-241	Grade Shoulder	km	1.6
S-272	Sweep Road Pavement	km	9.68

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150		3	14			17
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610						0
Sign Replacement	1620						0
Resealing	4000						0
Mowing	5100	6	81	59.50	7	40.50	194
Slashing	5200	3	12.50	20.50	11.50	37.50	85
Spraying	5300		5	14	5		24
Tree Maintenance	5400	3	35	15	25	40	118
Tree Removal	5410						0
Watering	5500		5			3	8
Weeding	5600		17	21	1.50	42	81.5
Mowing – Stan Peters Oval	5710			6.50			6.5
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740						0
Weeding – Stan Peters Oval	5750						0
Playground Equipment	5800						0
Litter Collection	6100	11	21.50	13.50	12	20	78
Street Sweeper	6200			29.50		2	31.50
Hand Broom Gutters	6300			4			4

Toilets	6400	4.50	5	23.50	4	4	41
Footpath Maintenance	7100			7			7
Clear Culverts	7100		6	56			62
Street Maintenance	7200			9		6.50	15.50
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			10.50			10.50
Total Hours per Town		27.5	191	303.50	66	195.50	783.50
Town % of Total Hours		3.51%	24.38%	38.74%	8.42%	24.95%	

Sewer Maintenance

Description	Service Line Chokes	Mainline Chokes	Overflows	Pressure System Fault	Pump Station Fault	Screen Unit Faults
Hillston	2				3	
Goolgowi						
Rankins Springs Sullage						
Totals	2	0	0	0	3	0

Water Maintenance

Description	Mainline Breaks	Service Line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults
Hillston	1		5		4
Langtree (Langtree Bore/Merriwagga/Goolgowi)			3		2
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	2	1	1	1	2
Bunda/Goorawin					2
Carrathool					2
Merriwagga Village					2
Goolgowi Village Raw					2
Goolgowi Village Potable					2
Rankins Springs Potable					
Rankins Springs Raw Town					
Rankins Springs Rural		1			
Melbergen					
Total	3	2	9	1	18

Project Updates

Hillston Floodplain Management Study:

Milestone 4 has been submitted. Milestone 5 is scheduled to conclude by the end of July 2022 and includes submission of draft FRMS&P, public exhibition of the draft FRMS&P, council adoption and finalisation of FRMS&P report. The whole project is due to be completed by 28 September 2022.

Still awaiting confirmation of grant application for Eastern Levee Feasibility Study.

Hillston Riverbank Stabilisation Project:

Council continue to liaise with the contractor (Civil & Earth) as construction cannot begin on HL1 and HL2 until the river level is at a maximum height of 0.6m. Civil & Earth are monitoring the levels closely so that construction can commence as soon as possible. Last notification of river level was 1.91m.

Integrated Water Cycle Management Strategy (IWCM):

The Council have provided feedback on the draft IWCM issue paper to the Public Works advisory. On 2nd June 2022, a Monthly progress meeting was held Between CSC and Public works with representatives from the state agency (DPIE-Department of Primary Industry and Environment). Public works made a brief presentation of the Water and Sewer asset condition assessment, requiring Council to provide current asset values to prepare an asset renewal plan as a part of the IWCM strategy.

The Council has been working with APV valuers and received a draft valuation report for review. This information will be provided to Public works once finalised and adopted to prepare an asset renewal plan.

Remote Airstrip Upgrade Program – Round 8:

The Project works have been completed and the program has now been closed out on 15 June 2022.

High St – Stage 4 Rehabilitation:

This project has been deferred to a later date in the next Financial Year due to contractor unavailability to conduct these works.

MR368 Springs Road Construction:

Construction is underway for an extension of 2.1km. The works have been delayed by 94mm of rain and the proposed sealing date has been cancelled due to ongoing wet weather. The next window of opportunity will be when the contractor resumes activities in September. Road works are underway to gravel re-sheet 1km of road pavement from the extension limit at Sloane’s Road.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected
 Goal 4 – Reliable and Relevant Services

Recommendation:

That Council note the Infrastructure Report for May 2022.

ATTACHMENT

Register of Local Road Maintenance						
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)		
2	Alexanders Road	102	16/09/2020	3.00		> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00		1-5 Years Since Last Mtce Grading
6	Altys Road	103	10/12/2020	1.90		1 Year Since Last Mtce Grading
6	Andersons Lane	105	11/05/2022	3.00		Nil Record for Mtce Grading
6	Andersons Road	104	9/10/2017	1.50		
7	Arcadia Lane	106	16/09/2021	8.50		Road Hierarchy
6	Audrey Lea Road	107	15/08/2019	22.60	1	Regional Roads
6	Avondale Road	108	27/07/2017	4.00	2	School Bus Routes
2	Back Hillston Road	109	24/02/2022	4.00	3	Link Roads
4	Bakers Road	110	6/08/2021	4.40	4	Strategic Link Roads
	Bales Avenue	101	23/10/2019	4.00	5	Collector Roads
2	Bandys Road	204	4/08/2021	1.40	6	Local Roads
6	Barrys Road	112	14/12/2021	3.00	7	Local Roads - Maintenance as Required
4	Barrys Scenic Drive	113	13/01/2022	8.10		
7	Belaley Road	114	20/03/2019	3.58		
7	Berangerine Road	115	15/01/2018	1.00		
4	Billings Road	116	21/12/2021	11.85		
3	Black Stump Road	118	14/01/2022	35.00		
6	Blackgate Road	117	10/10/2019	9.00		
3	Booligal Road	119	6/07/2021	9.00		
4	Boorga Road	120	9/05/2022	3.00		
	Bradys Road	121	SEALED			
7	Bretags Road	122	11/05/2022	1.00		
7	Brewer Road	123	7/09/2021	4.80		
3	Bringagee Road	124	SEALED	0.00		
6	Bunda North Road	125	7/09/2021	3.40		
2	Bunda Road	126	2/11/2021	1.00		
6	Burchers Road	127	28/02/2021	8.80		
7	Burgess Lane	128	NIL	0.00		
2	Cahills Road	129	SEALED			
3	Cameron Road	130	20/03/2020	10.00		
7	Campbell Lane	240	2/09/2021	0.80		
6	Cannards Road	133	3/11/2021	2.30		
6	Carnells Road	132	20/07/2021	4.50		
2	Carrathool Road	134	10/05/2021	27.00		
7	Carrego Lane	135	22/07/2019	9.00		
	Chedburgh Road	136	30/06/2019	1.90		
6	Clare Road	111	12/07/2017	2.00		
7	Coates Lane	137	13/02/2018	1.50		
6	Coombie Road	138	13/09/2021	16.00		
2	Crows Nest Road	139	13/07/2021	17.40		
5	Darts Road	140	25/09/2019	13.14		
6	Dirrung Road	141	4/07/2018	8.50		
6	Dumossa Road	142	22/07/2019	10.00		
6	Eight Mile Tank Road	143	31/08/2021	6.80		
2	Erigolia Road	144	SEALED			
6	Euratha Road	146	25/08/2021	15.80		

7	Five Oaks Road	147	22/06/2021	9.30
6	Flanagans Lane	148	26/08/2021	5.30
2	Foys Road	149	27/08/2018	3.00
7	Gandys Road	150	3/06/2021	1.30
2	Garrong Road	151	23/06/2021	5.00
7	Girdlers Road	153	30/06/2019	10.00
6	Goorawin East Road	154	20/05/2021	13.00
6	Goorawin Road	155	19/02/2021	8.00
5	Greenhills Road	156	28/08/2019	4.00
6	Grieves Road	157	18/02/2022	22.30
2	Gullifers Road	158	21/02/2022	2.30
7	Gunbar Road	159	13/07/2021	8.00
7	Halcyon Park Road	160	9/03/2022	3.00
6	Heaths Road	161	6/03/2018	0.80
5	Higgins Lane	162	23/08/2018	4.20
6	Hillmans Lane	163	16/02/2022	5.50
6	Holdens Road	164	24/07/2019	8.00
6	Huxleys Road	165	18/07/2019	13.00
2	Ilkadoon Road	166	21/01/2022	2.00
6	Jardines Road	167	15/02/2022	5.00
6	Jennings Road	168	23/03/2022	3.70
6	Johnstons Road	169	28/10/2019	1.00
5	Jones Road	170	24/03/2022	12.00
6	Killara Road	171	3/07/2019	2.31
6	Kites Road	172	23/06/2021	1.50
2	Lachlan River Road	173	2/05/2022	0.80
2	Langtree Road	174	13/01/2022	17.00
2	Lowlands Road	175	23/02/2022	10.00
6	Luelfs Road	176	15/10/2021	9.86
2	Mallee Downs Road	177	22/07/2019	9.32
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	26/11/2020	10.41
2	McDonalds Road	180	16/09/2021	15.76
7	McGills Road	181	31/01/2022	4.00
7	McKays Road	182	30/08/2021	7.10
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	1/04/2022	17.00
2	McMasters Road	185	17/02/2021	2.00
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	18/03/2022	1.00
	Mena Road	266	20/03/2012	1.00
6	Merri Road	152	24/08/2021	47.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	22/06/2021	6.00
6	Merungi Road	191	19/10/2021	20.00
2	Merungle Road	192	9/12/2021	17.30
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	10/12/2021	2.80
6	Monia Gap Road	202	31/08/2021	6.00
7	Moores Road	195	11/09/2018	4.00
2	Motts Road	196	31/01/2022	4.00

4	Mount Bingar Road	197	30/06/2019	21.50
3	Mount Daylight Road	198	20/08/2021	10.20
5	Mount Grace Road	145	25/05/2022	35.00
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	18/03/2022	3.00
3	Murrumbidgee River Road	201	SEALED	
6	Nancarrows Lane	203	7/10/2021	3.80
	Norwood Lane	205	9/09/2021	3.00
6	OBriens Road	206	4/10/2017	2.50
7	ODonnells Road	207	20/03/2018	4.00
6	OKeeffes Road	208	16/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50
2	Parkers Road	210	25/01/2022	4.50
3	Parrs Road	211	1/07/2021	0.50
6	Parslows Road	212	3/08/2021	3.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	29/07/2021	9.30
3	Pinteebakana Road	216	17/03/2022	23.20
6	Pleasant Valley Road	217	4/02/2022	7.40
5	Prestage Road	218	22/03/2022	1.00
7	Pulletop Road	219	1/03/2018	1.20
7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	13/05/2021	5.00
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	14/02/2022	3.00
PRV	Rothdene Lane	242	30/06/2019	0.50
2	Roto Road	225	29/07/2021	13.00
6	Ryans Road	226	10/03/2022	3.80
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	8/09/2021	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	19/01/2022	4.70
	Simpkins Lane	231	30/07/2019	2.00
6	Sloanes Road	232	10/02/2022	13.00
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpoole Road	234	22/08/2018	7.00
7	Stewarts Lane	235	3/09/2021	10.50
6	Streets Road	236	20/09/2021	8.90
6	Swansons Road	237	24/03/2022	1.00
5	Taylors Road	238	3/09/2021	9.20
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	18/01/2022	4.00
6	Tyson's Road	243	22/02/2022	2.00
7	Vaggs Road	244	30/07/2019	7.70
6	Vearings Road	245	21/08/2020	13.00
6	Wakefield Road	246	10/07/2019	15.30
2	Wallanthery Road	247	8/06/2021	7.00

7	Wandella Road	248	NIL	0.00
7	Wantwood Road	249	15/11/2017	1.00
6	Warburtons Lane	230	17/03/2022	4.00
6	Watkins Road	250	2/07/2019	4.50
7	Watsons Road	251	8/11/2016	6.50
6	Weavers Road	252	16/08/2021	9.60
6	Wee Elwah Road	253	7/02/2022	15.50
6	Wells Road	254	4/07/2019	17.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	7/04/2022	26.00
6	Whitton Stock Route Road	257	27/04/2022	3.00
7	Wild Horse Tank Road	258	3/09/2021	9.50
6	Wiltshires Road	259	10/02/2022	2.00
5	Wollarma Road	260	23/11/2021	15.50
7	Wongalea Road	261	8/06/2021	4.92
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	23/07/2019	2.30

10.10 Major Plant Tenders

CM:TND:TN

Author: Acting Manager Infrastructure Services

Purpose: To request approval from Council call tenders for two major plant items.

Background:

As part of the 2022/23 operational plan two (2) major plant items are scheduled to be replaced a Motor Grader (tender number 2022-001) and a Prime Mover Truck (tender number 2022-002).

Issues

These items will both be above the tender regulation threshold of \$250,000 and must be tendered. It is recommended that Council use the open tendering method.

The selection criteria and specifications will be based on the following:

- Overall life costing
- Suitability to Council operations
- Parts and services availability
- Budget limitations

Financial implications:

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993

Local Government (General) Regulation 2021 - Reg 166, 167.

Policy implications

As per Councils Procurement Policy 137.

Risk implications

Nil.

Community Strategic Plan

Goal 5 – Civic Leadership and Governance.

Objective 5.2.1 Manage contracts and resources efficiently to ensure strongest financial outcome

Recommendation:

That Council:

1. **select the open tender method in accordance with clause 166a of the Local Government (General) Regulation 2021, for the two (2) items of plant:**
 - **Motor Grader TN 2022-001**
 - **Prime Mover Truck TN 2022-002**
2. **note tender submission will be the subject of a report to Council at a later date for determination.**

10.11 Carrathool Road Construction - Update

GS:PGM:FLR:RD3

Author: Manager Infrastructure Services

Purpose: To update Council on the progress of the Carrathool Road sealed pavement construction.

Attachments: 1 – Progress Photos

Background:

Since July 2020 Council received notification from the office of Paul Toole, Minister for Regional Transport and Roads that Council was successful in securing \$9.24m for the sealing of Carrathool Road (Fixing Local Roads rounds 1, 2 & 3). Under the funding conditions, the project needs to be delivered within two years of the announcement of each funding round. Council have also committed to a funding co-contribution for each round totalling \$2.205m.

The full road construction for the Carrathool project comes in at \$11.445m, to pave and seal 40.5km of new road.

Issues

Carrathool road has been broken down into the following construction stages for ease of management, with their respective funding rounds:

- Stage 1 – 5km (Council Works – FLR1) - Completed
- Stage 2 – 5km (Council Works – FLR1) - Completed
- Stage 3 – 5km (Council Works – FLR1- WIP
- Stage 4 – 5km (Council Works – FLR1) - WIP
- Stage 5 – 4km (Council Works – FLR1) – WIP (Sub-grade Stabilised)
- Stage 6 – 11.5km (Contractor Works – FLR2) - Completed
- Stage 7 – 5km (Contractor Works – FLR3) – WIP (1km variation)

Contractor Works FLR3 - 5km has been sealed on 20 May 2022. Contractor will erect road signs and guideposts as well as disposal of old culvert pipes when road reserve dries out.

Council’s construction Stage 5 Works that links up to the Contractors Works of Stage 7 will consist of 150mm gravel overlay in order to protect the integrity of the sub-grade stabilisation. Sealing operations have been paused due to the inappropriate wet weather and low temperatures. The operations will resume in the latter half of September 2022.

Total works to be constructed is 40.5km including rehab works at Carrathool village and Murrumbidgee River Road intersection. Works completed to date by both Council and the Contractor have been very satisfactory.

Financial implications:

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

As per Councils Transport Asset Management Plan.

Risk implications

All funding to be expended by their respective deadlines or Council risk losing that funding.

Community Strategic Plan

Goal 2 – Accessible and Connected

Recommendation:

That Council note the report for the Carrathool Road construction, with further reports to Council as the project progresses.

ATTACHMENT



10.12 Plant Report

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 7 June 2022

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
2073	178,498 kms	Kenworth Prime Mover	Replace hub seals in right hand front drive and left hand rear drive axles.
3527	4,729 hrs	Cat 140M Grader	Fit new blade slides. Adjust circle and lift arm cap ends.
2053	1,672 hrs	Bomag Stabiliser	Replace seals in both hydraulic drum drive motors and overhaul hydraulic control valve
3073	998 hrs	John Deere tractor	Replace right hand side door glass. (Broken by passing truck).
3050	2,768 hrs	John Deere tractor	Replace air-conditioning TX valve and receiver drier. Regas system. Replace seals in three-point linkage ram.
5116	5 yrs old	Howard Slasher	Replace wear skids on side of slasher.
3525	6,275 hrs	Cat 140M Grader	Replace blade slides and readjust circle drive.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as at 7 June 2022.

10.13 Development Applications May2022

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – May 2022

Background

Lodgements

Type/No.	Name	Address	Development
DA2022/031	Crown Lands	Dowling Street Rankins Springs NSW 2669	Steel Structure to be used as a Dressage Arena
DA2022/032	Hillston Citrus Holdings Pty Ltd	1892 Lachlan River Road Hillston NSW 2675	Machinery shed, Amenities building, Office and Staff amenities and Water storage tank
DA2020/017 Modification	David & Pamela Fisk	Kidman Way Hillston NSW 2675	2 x 5MW Solar Farm & Subdivision
DA2022/033	Crown Lands	26333 Cobb Highway Mossgiel NSW 2878	Rural Workers' Dwelling
Total Estimated Value of Works			\$1,053,228

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2022/031	Crown Lands	Dowling Street Rankins Springs NSW 2669	Steel Structure to be used as a Dressage Arena	1
DA2022/032	Hillston Citrus Holdings Pty Ltd	1892 Lachlan River Road Hillston NSW 2675	Machinery shed, Amenities building, Office and Staff amenities and Water storage tank	16

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for May 2022 be noted.

10.14 Finance Report – Statement of Bank Balances – May 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – May 2022

Background

The reconciliation of Council's main bank account with the cash book controls within the Practical System for the month of May 2022 has now been completed, as shown in the tables below:

Statement of Bank Balances as at 31 May 2022				
CASHBOOK SUMMARY				Data for May 2022
Balance As at 1/05/2022 (Consolidated Funds)				\$252,063.24
		Add For May 2022	Total for 1/7/2021 to 31/5/2022	
Rates/Water/Debtor Receipts	\$6,714,051.02	\$956,293.96	\$7,670,344.98	
Investments Recalled	\$16,140,843.34	\$3,329,810.74	\$19,470,654.08	
RMS - RMCC, Block, Repair	\$5,261,015.27	\$444,560.07	\$5,705,575.34	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$8,014,676.93	\$0.00	\$8,014,676.93	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$1,456,711.00	\$0.00	\$1,456,711.00	
FAG - General & Local Roads	\$8,002,496.00	\$874,387.00	\$8,876,883.00	
All Other Misc Grant Payments	\$811,100.02	\$48,953.00	\$860,053.02	
Planning Receipts	\$131,970.20	\$8,821.00	\$140,791.20	
Plant / Property Trade-Ins & Sales	\$722,086.00	\$0.00	\$722,086.00	
Other Receipts	\$3,506,334.44	\$325,526.99	\$3,831,861.43	
Sub Total Receipts	\$50,761,284.22	\$5,988,352.76	\$56,749,636.98	\$5,988,352.76
		Add For May 2022	Total for 1/7/2021 to 31/5/2022	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$4,963,999.54)	(\$488,229.15)	(\$5,452,228.69)	
Plant Acquisitions	(\$1,254,250.08)	\$0.00	(\$1,254,250.08)	
Invested	(\$21,000,000.00)	(\$500,000.00)	(\$21,500,000.00)	
Other Creditors Payments	(\$23,501,279.15)	(\$4,547,303.77)	(\$28,048,582.92)	
Sub Total Payments	(\$50,719,528.77)	(\$5,535,532.92)	(\$56,255,061.69)	(\$5,535,532.92)
Cashbook Balance 31/5/2022				\$704,883.08
BANK STATEMENTS				
Opening Balance 01/05/2022 (CSC's CBA Main Transaction Account)				\$258,597.36
Less Bank Payments				(\$5,545,397.22)
Plus Bank Receipts				\$5,983,873.66
Total As Per Bank Statements				\$697,073.80
Plus Unpresented Deposits				\$7,809.28
Less Unpresented Cheques				\$0.00
Reconciliation Cash Book Balance to Bank Statements 31/5/2022				\$704,883.08

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 31 May 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$5,535,532.92.

10.15 Finance Report – Investments Schedule – May 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – May 2022

Background

A complete listing of Council’s investments as at 31 May 2022 is detailed below. A summary of opening and closing investment balances together with an analysis of movements during the month of May 2022 is included on the following page.

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 MAY 2022								
Last Month @ 30/04/22	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 31/05/22	Change	
\$512,544.44	CBA	14-Mar-22	0.43%	120 Days	12-Jul-22	\$512,544.44	\$0.00	
\$532,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$532,000.00	\$0.00	
\$504,063.43	CBA	21-Mar-22	0.43%	120 Days	19-Jul-22	\$504,063.43	\$0.00	
\$508,752.51	CBA	31-May-22	1.91%	123 Days	28-Sep-22	\$509,541.15	\$788.64	
\$502,362.34	CBA	23-Feb-22	0.43%	120 Days	23-Jun-22	\$502,362.34	\$0.00	
\$500,398.90	CBA	30-May-22	1.71%	91 Days	30-Aug-22	\$500,798.12	\$399.22	
\$500,723.97	CBA	29-Apr-22	1.28%	91 Days	29-Jul-22	\$500,723.97	\$0.00	
\$500,000.00	CBA	30-Nov-21	0.42%	209 Days	27-Jun-22	\$500,000.00	\$0.00	
\$501,987.13	CBA	30-May-22	2.09%	152 Days	31-Oct-22	\$502,988.35	\$1,001.22	
\$505,000.00	CBA	30-Dec-21	0.40%	180 Days	28-Jun-22	\$505,000.00	\$0.00	
\$505,000.00	CBA	30-May-22	1.90%	122 Days	30-Sep-22	\$505,731.21	\$731.21	
\$5,500,000.00	CBA	20-Apr-22	0.96%	90 Days	19-Jul-22	\$5,500,000.00	\$0.00	
\$502,460.20	CBA	28-Jan-22	0.45%	180 Days	27-Jul-22	\$502,460.20	\$0.00	
\$550,000.00	CBA	08-Feb-22	0.46%	120 Days	08-Jun-22	\$550,000.00	\$0.00	
\$500,000.00	CBA	16-Feb-22	0.48%	152 Days	18-Jul-22	\$500,000.00	\$0.00	
\$500,000.00	CBA	30-May-22	1.71%	91 Days	30-Aug-22	\$500,723.97	\$723.97	
\$506,153.49	CBA	11-Jan-22	0.35%	150 Days	10-Jun-22	\$506,153.49	\$0.00	
\$503,183.87	CBA	27-May-22	1.66%	91 Days	26-Aug-22	\$503,944.85	\$760.98	
\$500,813.70	CBA	Recall IBD \$500,813.70 + \$998.88					\$0.00	(\$500,813.70)
\$501,225.39	CBA	06-Apr-22	0.60%	90 Days	05-Jul-22	\$501,225.39	\$0.00	
\$501,237.93	CBA	08-Mar-22	0.43%	120 Days	06-Jul-22	\$501,237.93	\$0.00	
\$498,041.06	CBA	29-Apr-22	1.28%	91 Days	29-Jul-22	\$498,041.06	\$0.00	
\$501,183.56	CBA	28-Apr-22	1.27%	90 Days	27-Jul-22	\$501,183.56	\$0.00	
\$510,898.22	Bendigo Bank	04-Jul-21	0.40%	396 Days	04-Aug-22	\$510,898.22	\$0.00	
\$95,959.69	Bendigo Bank	03-Dec-21	0.25%	6 Months	03-Jun-22	\$95,959.69	\$0.00	
\$502,508.84	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$502,508.84	\$0.00	
\$25,159.70	Bendigo Bank	10-Mar-22	0.45%	214 Days	10-Oct-22	\$25,159.70	\$0.00	
\$517,372.18	Bendigo Bank	10-Jan-22	0.35%	182 Days	11-Jul-22	\$517,372.18	\$0.00	
\$510,225.90	Bendigo Bank	04-Jan-22	0.35%	186 Days	09-Jul-22	\$510,225.90	\$0.00	
\$504,131.01	Westpac	23-May-22	1.45%	92 Days	23-Aug-22	\$504,901.71	\$770.70	
\$521,194.09	NAB	30-May-22	0.95%	99 Days	05-Sep-22	\$521,973.74	\$779.65	
\$500,000.00	NAB	30-May-22	0.95%	99 Days	05-Sep-22	\$500,747.95	\$747.95	
\$501,851.89	NAB	21-Mar-22	0.31%	90 Days	20-Jun-22	\$501,851.89	\$0.00	
\$502,954.13	NAB	23-May-22	0.95%	90 Days	22-Aug-22	\$503,264.18	\$310.05	
\$504,185.05	NAB	15-Mar-22	0.31%	90 Days	13-Jun-22	\$504,185.05	\$0.00	
\$513,406.59	NAB	\$513,406.59	0.00%	\$0.00	00-Jan-00	\$0.00	(\$513,406.59)	
\$502,708.53	NAB	\$502,708.53	0.00%	\$0.00	00-Jan-00	\$0.00	(\$502,708.53)	
\$504,437.20	NAB	21-Mar-22	0.31%	91 Days	20-Jun-22	\$504,437.20	\$0.00	
\$513,112.29	NAB	16-Mar-22	0.31%	90 Days	14-Jun-22	\$513,112.29	\$0.00	
\$509,776.93	NAB	Recall IBD \$509,776.93 + \$318.16					\$0.00	(\$509,776.93)

\$501,985.39	NAB	31-May-22	0.95%	98 Days	05-Sep-22	\$502,298.28	\$312.89
\$534,850.23	IMB	24-Feb-22	0.40%	151 Days	25-Jul-22	\$534,850.23	\$0.00
\$512,621.40	IMB	03-Mar-22	0.40%	153 Days	03-Aug-22	\$512,621.40	\$0.00
\$525,856.00	IMB	18-May-22	1.10%	91 Days	17-Aug-22	\$526,461.09	\$605.09
\$500,262.88	IMB	\$500,262.88	0.00%	\$0.00	00-Jan-00	\$0.00	(\$500,262.88)
\$500,000.00	IMB	31-May-22	1.45%	92 Days	31-Aug-22	\$500,626.71	\$626.71
\$500,262.88	IMB	06-Jan-22	0.40%	181 Days	06-Jul-22	\$500,262.88	\$0.00
\$505,821.41	IMB	21-Apr-22	0.55%	91 Days	21-Jul-22	\$505,821.41	\$0.00
\$500,501.49	IMB	27-May-22	1.35%	94 Days	29-Aug-22	\$501,072.61	\$571.12
\$504,465.72	IMB	21-Feb-22	0.35%	121 Days	22-Jun-22	\$504,465.72	\$0.00
\$508,657.18	IMB	13-May-22	1.25%	124 Days	14-Sep-22	\$509,242.48	\$585.30
\$507,474.56	IMB	31-May-22	1.45%	92 Days	31-Aug-22	\$507,858.29	\$383.73
\$30,479,773.30						\$27,962,903.10	(\$2,516,870.20)
ON CALL INVESTMENTS							
\$2,084,039.59	CBA	Variable	0.25%	N/A	On Call A/c	\$2,484,181.57	\$400,141.98
	Movements On Call Funds		CBA				
	01-Apr-22	Interest	\$141.98				
	During Month	From On Call	(\$800,000.00)				
	During Month	To On Call	\$1,200,000.00				
	On Call - Net Change for Month		\$400,141.98				
\$2,084,039.59						\$2,484,181.57	\$400,141.98
\$32,563,812.89						\$30,447,084.67	(\$2,116,728.22)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

Investment Type	OPENING 1/5/22	CLOSING 31/5/22	VARIATION MAY
IBDs	30,479,773.30	27,962,903.10	(2,516,870.20)
On Call Funds	2,084,039.59	2,484,181.57	400,141.98
TOTAL	32,563,812.89	30,447,084.67	(2,116,728.22)

Analysis – Change During Month:

	VARIATION – MAY 2022
ADD – Interest Incorporated in IBDs Rolled Over	10,098.43
ADD – New IBDs	0
LESS – IBDs recalled	(2,526,968.63)
ADD – Interest from On Call Funds	141.98
LESS – On Call Funds recalled	(800,000.00)
ADD – Funds applied to On Call Funds	1,200,000
TOTAL VARIATION	(2,116,728.22)

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,159.70

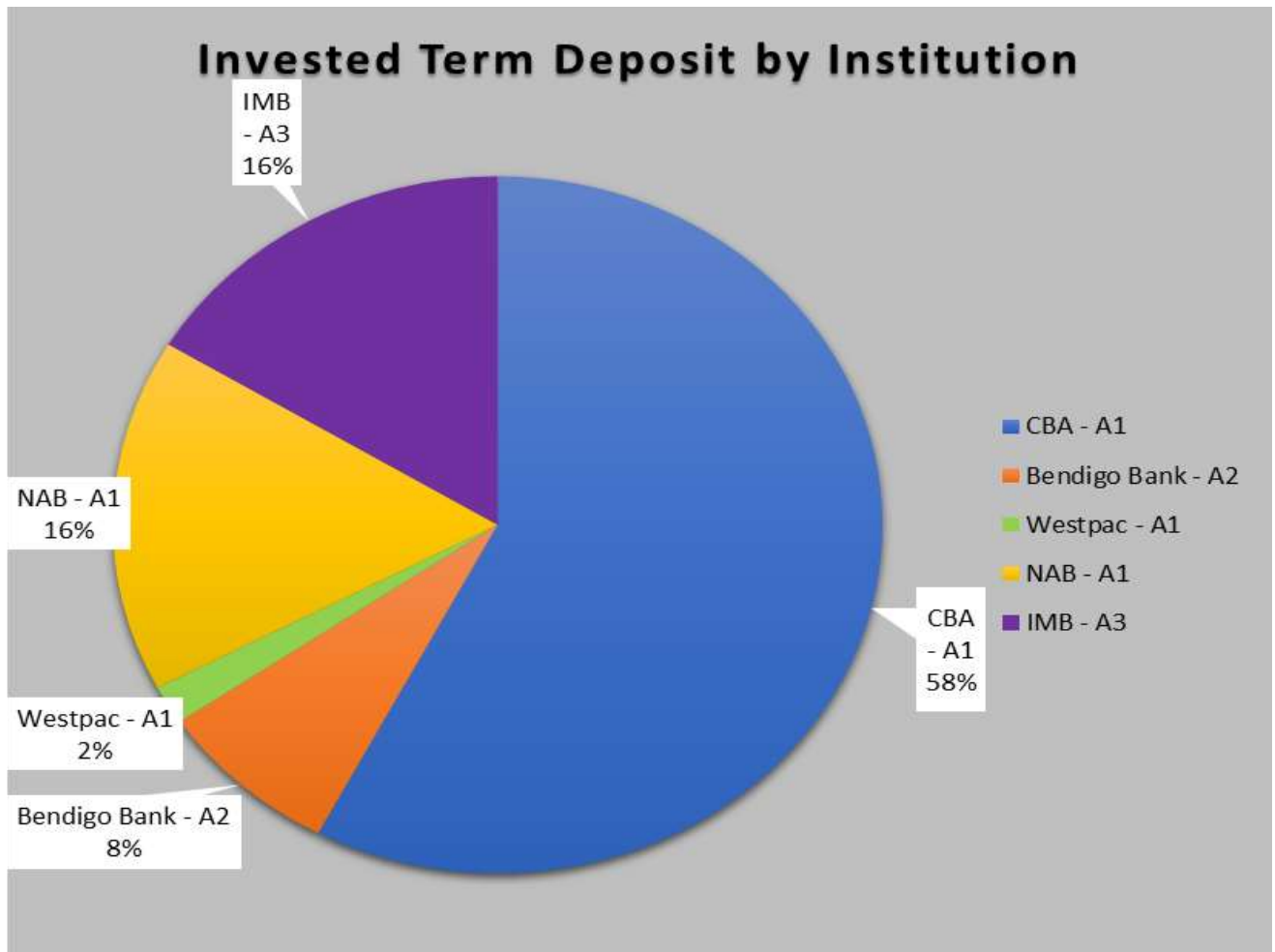
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

Moody's/Fitch equivalent *

Council funds invested in term deposits continue to exceed single institution threshold limits as detailed to the May meeting of Council. Council is able to invest up to 50% of funds in a single AA rated organisation. CBA term deposits currently total 58% of invested funds. Details are provided in the chart below:



Issues

Nil

Financial implications

Council's investment portfolio provides funding for some projects identified in the Operational Plan. Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625
Local Government General Regulation (2021) Reg 205
Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council:

- 1. receive the investment report as at 31 May 2022 and it be noted that the summary has been prepared in accordance with the Act, the Regulation and Council's Investment Policy.**
- 2. note and approve the current policy breach of single institution exposure limits.**

10.16 Transfer of Land to Council - Carrathool

RCV:PAY:DR

Author: Director Corporate & Community Services

Purpose: To report on a request to transfer land to Council

Background

Council have received a request from the owner of 14 Cambridge Street Carrathool (Assessment No. 460-0) to transfer the vacant block to Council, in exchange for clearance of the outstanding rates and all legal costs.

Issues

The ratepayer has not made a payment since January 2021 nor has he seen the property and has no intention of using it for any purpose. The land is vacant and has an area of 2023 m2. Council had commenced legal action due to the outstanding balance and would have to wait a further two years to sell the block under Section 713 of the Local Government Act; if legal action was unsuccessful.

To avoid further legal costs for sale under Section 713 it would be prudent to accept the transfer and sell the land by private treaty.

The block was purchased in 2013 for \$4,950.00. The rates outstanding is currently \$4,137.58 and the VG's valuation is currently \$9,500.00.

Financial implications

The current rates owed on the assessment are \$4,137.58. The legal fees would be paid by Council and would be approx. \$1,400.00.

Statutory implications (Governance including Legal)

Local Government Act 1993 – s570 & s713

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 - Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council:

1. approve the transfer of the land Assessment number 460-0 to Council's name for the value of the unpaid rates; and
2. the land is to be classified as operational land.

10.17 Transfer of Land to Council - Gunbar

RCV:PAY:DR

Author: Director Corporate & Community Services

Purpose: To report on a request to transfer land to Council

Background

Council have received a request from the owners of McKinley Rd Gunbar (Assessment No. 1047-0) to transfer the vacant block to Council, in exchange for clearance of the outstanding rates and all legal costs.

Issues

The ratepayers have not made a payment since January 2021 nor have they seen the property or intend to use it for any purpose. The land is vacant and has an area of 2023 m2. Council had commenced legal action due to the outstanding balance and would have to wait a further two years to sell the block under Section 713 of the Local Government Act; if legal action was unsuccessful.

To avoid further legal costs for sale under Section 713 it would be prudent to accept the transfer and sell the land by private treaty.

The *Local Government Act 1993* allows for the transfer of land in lieu of the payment of rates and/or charges. The Act states that a council may accept a transfer of the land in respect of which rates or charges are or accrued interest is due and payable in full satisfaction of the rates, charges or accrued interest.

The block was purchased in 2008 for \$1,995.00. The rates outstanding are currently \$2,910.89 and the VG's valuation is currently \$690.00.

Financial implications

The current rates owed on the assessment are \$2,910.89. The legal fees would be paid by Council and would be approx. \$1,400.00.

Statutory implications (Governance including Legal)

Local Government Act 1993 – s570 & s713

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 - Civic Leadership & Governance
Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council:

1. approve the transfer of the land Assessment number 1047-0 to Council's name for the value of the unpaid rates.
2. note that the land is to be classified as operational land.

10.18 Review of Information Guide

CM:PL:SCBP

Author: Director Corporate & Community Services

Purpose: To review Council's Information Guide in accordance with the requirements of the *Government Information (Public Access) Act 2009 (GIPAA)*.

Separately Circulated: Draft Carrathool Shire Council Information Guide v12

Background

Section 21 of the GIPAA requires agencies to review their information guide at intervals of not more than 12 months

Council's Information Guide is a summary of what Council does, how it does it, and the type of information it holds and generates through the exercise of its functions. There is an emphasis on how those functions affect members of the public. Its purpose is to make it easier for people to identify and obtain information held by Council. The Information Guide is available on Council's website.

Issues

The Carrathool Shire Council Information Guide was last reviewed by Council at its June 2021 meeting. The current information guide has been reviewed and the Information Commissioner has been advised regarding the proposed changes. The draft information guide has been amended to show the latest organisation structure, other changes constitute minor wording changes and do not impact the content of the document.

Financial implications

Nil

Statutory implications (Governance including Legal)

Government Information (Public Access) Act 2009 section 21

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Recommendation:

That Council adopt the draft Information Guide for a period of 12 months.

10.19 Operational Plan 2022/23 (including the General Rate Levy and Fees & Charges)

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Adoption of the Operational Plan for 2022/23

Separately Circulated: Operational Plan 2022/23

Background

Integrated Planning & Reporting (IP&R) legislation requires councils to develop annual Operational Plans which support the objectives outlined in both the Community Strategic Plan and Delivery Program.

Extensive consideration was given to the draft Operational Plan for 2022/23 at the meeting of Council held on 17 May 2022.

The Draft Operational Plan for 2022/23 (including the statement of revenue policy, general rate structure and the proposed fees and charges) was placed on public exhibition on Thursday 19 May 2022. Submissions on the content of the draft Operational Plan were invited during the exhibition period which closed on Thursday 16 June 2022.

No public submissions were received during the public exhibition period. Internal amendments have been made as detailed below. These amendments will result in a reduction of the proposed general fund surplus from \$162,719 to \$48,719.

- the updating of statutory fees and charges for 2022/23 received during the exhibition period (s603 certificates and companion animal fees & charges). As advised in the Proposed Fees and Charges report presented to the April meeting of Council, any such statutory fees will be updated as advice is received from the relevant government body.
- an increase in superannuation expenses of \$3,610 and a corresponding \$3,610 increase in on-costs income. There is no impact on the reported surplus. This change reflects an increase of 0.5% in the Superannuation Guarantee Levy to 10.5%.
- new capital project – Replace Large Pool Shelter (Hillston) \$45,000. A recent inspection has determined that this shelter is outdated, rusted and no longer compliant with public liability standards.
- Amendments to the Hillston water mains replacement program result in a reduction of the proposed water deficit across all water schemes to \$495,437 (was \$567,537).
- Inclusion of \$33,000 for cyber security improvements. A recently completed review indicated several deficiencies which need to be addressed. Cyber security is an area of focus across all levels of government.
- Inclusion of \$36,000 for an internet upgrade and phone system replacement. Internet capacity requires expansion to accommodate transition to the cloud (less reliance on physical servers). Due to its age, the current phone system is no longer able to be repaired and replacement handsets are not available.

In addition to the adoption of the Operational Plan, Council must, each year 'make' the rates and charges by resolution.

Issues

Nil

Financial implications

The Operational Plan provides for the following cash results across Council's financial funds:

- General Fund – surplus \$48,719
- Water Fund - deficit \$497,437 (all schemes consolidated)
- Sewer Fund - surplus \$19,314 (all schemes consolidated)

Statutory implications (Governance including Legal)

Local Government Act 1993 – sections 405, 494, 532, 535 & 566
Local Government (General) Regulation 2021 – reg 211
Local Government Amendment (Governance & Planning) Act 2016
 Integrated Planning & Reporting Framework

Policy implications

Nil

Risk implications

The Operational Plan is the document that establishes Council's operational and budget priorities for the following twelve months. If the Operational Plan is not adopted, Council will be unable to undertake day to day operations and planned projects.

Community Strategic Plan

The Operational Plan relates to the Community Strategic Plan in its entirety.

Recommendation:

That Council:

1. adopt the 2022/23 Operational Plan as amended.
2. adopt the Ordinary Rates for 2022/23 as detailed below and within the 2022/23 Operational Plan (General Rate Structure).

Rate Type	Category	Sub-category	Ad Valorem Amount (c in \$)	Minimum Rate	Approximate Rate Yield 2021/22
Ordinary	Farmland	General	0.2324948	\$510.00	\$1,819,257
Ordinary	Farmland	Irrigable S6A(3) Land Valuation Act	0.3176902	\$510.00	\$1,162,454
Ordinary	Farmland	Farmland West	0.2533923	\$510.00	\$21,554
Ordinary	Residential	General	1.5389584	\$375.00	\$366,378
Ordinary	Residential	Rural	0.8354182	\$375.00	\$28,692
Ordinary	Business	Hillston	4.4135649	\$510.00	\$91,083
Ordinary	Business	Hillston/Main	4.7070740	\$510.00	\$92,496
Ordinary	Business	Goolgowi	4.2413273	\$510.00	\$12,100
Ordinary	Business	Villages	2.6772796	\$510.00	\$6,044
Ordinary	Business	Rural	2.4014892	\$510.00	\$52,173

- 3. make each annual access and consumption charge for water, sewer, liquid trade waste and waste for 2022/23 as detailed in the Fees & Charges document contained within the 2022/23 Operational Plan.**
- 4. set the interest rate payable on overdue rates & charges at the maximum rate specified by the Minister for Local Government being 6% for the period 1 July 2022 to 30 June 2023.**

10.20 Economic Development Unit Report - June 2022

ED:TOUR:TEP

Author: Economic Development Support Officer

Purpose: To advise Council of recent activities undertaken by the Economic Development Unit (EDU)

Background

Each month the Economic Development Unit (EDU) provides Council with an update of activity that has taken place and future proposals for Council consideration.

Issues

School Holiday Break Program

The Office for Regional Youth's Holiday Break program provides young people across regional NSW with opportunities to connect, socialise, learn new skills and have fun during the school holidays by delivering a range of free and subsidised activities including sport and recreation camps, training courses, creative, artistic or science activities, Council-led events and more.

Funding is available for:

Winter Holiday Break \$7,000

Activities to be delivered between 1 July – 17 July 2022

Application has been successful.

Two Virtual and Augmented Reality Days are planned with a company travelling to Goolgowi 12 July 2022 and Hillston 11 July 2022 to deliver this.

Spring Holiday Break \$7,000

Activities to be delivered between 24 September – 9 October 2022

Applications close 29 July 2022

Discussions are underway with a company to supply and manage an inflatable obstacle course fun day/s – proposed locations are Goolgowi & Hillston
Suggestions are invited.

Summer Holiday break \$15,000

Activities to be delivered between 21 December 2022 – 5 February 2023

Applications close 21 October 2022

Suggestions invited.

Community Grant Scheme 2022-2023

Applications for the 2022-2023 Carrathool Shire Council Community Grants will open on 1 July 2022 and will close on 4 August 2022. A report on all applications received will be prepared for the August 2022 Council Meeting. The Community Grants will be publicised via the usual channels including email databases, Council Corner, Facebook, website and street posters.

Create & Connect Series

The recent Create & Connect workshops, held in Goolgowi, Rankins Springs and Carrathool were very successful and gave the communities an opportunity to get together in a relaxed atmosphere while creating their own artwork. The art lessons were conducted via an on-demand session from a Melbourne provider. The venue and nibbles/afternoon tea were supplied by the host community group. Participants needed to bring their own refreshments. All community members were welcome, especially those who are new to our area.

Shop Carrathool Shire Gift Card Program Update

As at the 26 May 2022:

Total Value Loaded: \$11,370 (since program inception)
 Total Redemption: \$ 6,560 (since program inception)

April – total loaded \$ 1,480

April – redemption: \$ 315

Youth Mural

An application has been submitted to Department of Regional NSW through the Children and Young People Wellbeing Recovery Initiative. The project will consist of 2 stages. Stage 1 is consultation and collaboration between the artist and the young people to formulate the design of the murals. The designs will be submitted to Council for approval prior to Stage 2 commencing. Stage 2 will be the facilitation and completion of the murals. Headspace will be invited to attend both stages.

Suggested locations for the murals are:

Hillston - skate park wall

Goolgowi – rear side of activity wall (Settlers Park)

Rankins Springs - Free-standing mural to be at a location to be decided.

The grant amount requested is \$13,530.

Regional Economic Development Strategy (REDS)

REDS are strategic documents that identify priority areas for investment to drive growth and jobs in communities across regional NSW.

In 2018, the Government supported Councils and communities to develop Regional Economic Development Strategies (REDS) for regional economies across NSW.

Groupings called Functional Economic Regions (FERS) define each regional economy with Carrathool Shire being located in the Western Riverina FER.

Each REDS sets out a vision for the future of its region, highlights key local endowments (strengths), key engine and emerging industries and the most significant strategies and actions needed to help drive economic growth and jobs.

The Department of Regional NSW is currently leading a project to update the Regional Economic Development Strategies in 2022. These updates will be released later in 2022.

Information Distributed to the Community

- Crown Reserve Improvement Fund Information
- MPHN Community Grant Information
- Community Building Partnerships Grant Information
- NSW First Digital Skills Program for Tourism Businesses
- Invitation to Online Workshops for Disaster Risk Reduction Fund
- Invitation to complete survey for Regional Economic Development Strategy
- EV Charging Grants
- Invitation from Helen Dalton MP to attend Griffith Health Forum

Financial implications

Existing EDU budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 3 – Resilient and Welcoming

Objective 3.1.3: Support Local Groups and communities to provide events, activities and programs to encourage connection and participation.

Recommendation:

That Council:

1. note the Economic Development Support Officers report for June 2022.
2. determine the location of any youth murals following the designs being submitted to Council for consideration.

10.21 Installation of Electric Vehicle Charging Station/s

GS:PGM:GEN

Author: Economic Development Support Officer

Purpose: To inform Council of a co-funding opportunity to install electric vehicle charging stations in locations within Carrathool Shire.

Background

The NSW Government has committed \$171 million to help co-fund with private operators the installation of Electric Vehicle (EV) charging infrastructure across the whole state – unlocking NSW for EV travel. Sites can be owned by local government, private entities, NSW Crown Lands or community groups.

Applications for round one of funding closes on 23 September 2022, and a total allocation of \$7 million will be made available across the state. It would appear there will be further rounds of funding should the state government continue with the direction of electric vehicles. This funding opportunity has been made available to other relevant business within the shire.

Issues

This investment will ensure everyone in NSW has access to charging infrastructure:

- at every 5km along Sydney’s major commuter corridors
- on average every 100km along major highways in NSW
- within 5km of residential areas with limited off-street parking, and
- in or near commuter car parks and other Transport for NSW owned land

Funding is available for:

- 75% towards the cost of an eligible EV Charger
- 75% towards the cost of EV Charger installation (capped at \$1000 per charger)
- 50% towards an EV charger software subscription

There are 3 levels of chargers currently available for consideration:

Level 1 – AC Slow Charging

This is the same as plugging into a regular power point at home or work. 10 – 20kms range is added after being plugged in for an hour. This level would be suitable for overnight charging.

Level 2 – AC Fast Charging

This is a dedicated charger with its own plug or socket. This is faster than level 1. Typically, 40km to 100km range is added per hour.

Level 3 – DC Fast Charging

This level charger can add 150km range per hour at the lower end and a full charge at highest charging speeds in 15 minutes (depending on the charger size and car technology)

Initial investigations suggest that a level 2 pedestal mounted single phase EV charging station would be estimated to cost approximately \$6,600 (ex GST). A level 2 three phase pedestal mounted unit would be approximately \$ 7,600 (ex GST).

Wall mounted options are also available, which are less expensive than the pedestal units.

Software subscriptions which include monitoring and automated billing are approximately \$250 (ex GST).

It is proposed that staff develop a plan for Council to consider at the August meeting including full costing of any charging station, location of charging facility and type of charging that would best suit the needs of the community bearing in mind any propensity towards electric vehicles practicability in our shire.

Financial implications

Council would be provided with 75% of cost of charging stations and 75% of installation costs capped at \$1,000. There will be ongoing maintenance costs and with energy costs being volatile how the charge will be paid for by the consumer needs to be considered.

Statutory implications (Governance including Legal)

Not applicable at this time.

Policy implications

Nil

Risk implications

There is considerable risk involved at the early stages of this technology. No doubt early innovation in this area will soon be obsolete requiring upgrades to stations to meet the evolving rate of change with electric vehicles.

Community Strategic Plan

Goal 5: Civic Leadership and Governance

Objective 5.4.1: Adapt systems, resources and capability to respond to technological and situational change.

Recommendation:

That Council:

1. **note the funding opportunity under the Electric Vehicle Destination Charging Grants.**
2. **Instruct the General Manger to prepare a full report for review by Council at the August 2022 meeting.**

10.22 Public Swimming Pools - Unsupervised

CP:MTC:SP

Author: Acting Community Development & Project Manager

Purpose: To Provide Council with information so an informed decision can be made with respect to unsupervised swimming pools.

Background

Council operates two swimming pools at Hillston and Goolgowi.

Council has, to date, struggled to employ adequate numbers of casual lifeguard staff to supervise swimming pools. Despite repeated advertising, liaising with employment agencies, schools, and community groups limited applicants apply each year for the positions. This results in frequent swimming pool closures, manning of pools with staff at penalty rates and complaints from the community about Council's inability to provide the service in hot summer months.

Issues

One option to address the matter is to trial unsupervised swimming pools.

It is proposed to trial unsupervised swimming pool hours at Goolgowi during weekdays only for the next season and having the pool supervised by casual lifeguards during the weekends.

The proposal to conduct these operations has been utilised at Regional and Remote Council facilities including multiple Council Sea baths operated by coastal Councils. State-wide Mutual members have utilised unsupervised operations, the underwriters accept liability risk on approved operation systems which include documentation and inspection regime.

JLT Public Sector Account Manager and Regional Risk Manager will assist in establishment and review of systems and signage requirements. Associated Mutual Councils are also available to assist in development of documentation and access systems.

Unsupervised pools require:

- Approved signage to be determined and installed in accordance with the State-wide Best Practice Manual 'Signs as Remote Supervision'.
- Swimming Pool Management Plans to be updated to provide pool facilities which promote a healthy lifestyle and social interaction for the residents and visitors of the Goolgowi areas.
- Swimming Pool Operations Manuals to be updated to provide site specific information and evidence of compliance to regulations and WHS Policy.
- Reference to and compliance with the NSW Government Practice Note 15, Water Safety, revised *October 2018*. This is the principal reference document in relation to the specific day to day management of swimming pools.
- Personal Access (PA) gates fitted with Mag locks and accessed via a card reader or similar.
- Possible CCTV monitoring
- Patrons to attend Council offices to undertake a pool induction process including paying for and receipt of a card to access the swimming pool. It is proposed to include all immediate family members on one card signatory list.

Pool Season and Opening Hours

It is proposed to open both Hillston and Goolgowi pools on Saturday the 29 October 2022 and close Sunday 2 April 2023. Hillston opening hours remain the same as last year and Goolgowi hours could be extended from 5pm to 7pm on a weekday to 12pm to 8pm unsupervised weekdays and remaining 12:30pm to 8pm supervised on weekends.

Discretion is given to the General Manager to make minor changes to season start and finish dates as well as operating hours.

Financial implications

Reduction in supervisory costs

Goolgowi Pool Wages 22/23	\$30,994
Goolgowi Pool Wages Weekends Lifeguard Only	\$11,105
Saving	\$19,889

Financial costs to be determined:

- Initial capital costs for remote supervision signs and PA gates

Statutory implications (Governance including Legal)

In accordance with NSW Government Practice Note 15, Water Safety, revised July 2018
 In accordance with "Signs as Remote Supervision"

Policy implications

In accordance with the Councils Risk Management Policy:

Risk implications

Council's Risk Management Policy and Framework is consistent with AS/NZS ISO31000:2018 and provides the foundation for the effective management of Council's strategic and operational risks.

A Risk Assessment must be undertaken to inform the strategies and actions to address risks associated with the management and operation of all Swimming Pools.

Community Strategic Plan

Goal 4: Reliable and relevant services

Recommendation:

That Council:

1. **seek community feed back via consultation with the community. (Online and face to face forums)**
2. **report back with findings at the next Ordinary Meeting of Council**

10.23 Reconnecting Regional NSW – Community Events Program - Update

GS:PGM:RRNSWCEP

Author: Economic Development Support Officer

Purpose: To update Council regarding events submitted for the funding allocated by Department of Regional NSW through the Reconnecting Regional NSW – Community Events Program.

Background

The NSW Government recently unveiled a \$200 million Regional Recovery Package that will create new jobs and support community events, shows and festivals to boost tourism across the state.

A dedicated allocation of \$119,826 is available to the Carrathool Shire Council to apply for funding towards these events.

At the May meeting Council approved the following events, and requested staff to continue to seek expressions of interest for events under this program.

Approved May meeting of Council:

Council Events	Funding Requested
2023 Australia Day Celebrations – Goolgowi Pool Party	\$10,000
Community Pool Parties	\$ 3,000
Lights on the Lake - Lake Woorabinda Festival	\$20,000
Summer Nights Movie Series (includes purchase of inflatable screen, outdoor projector & audio equipment and hire of movies for 5 screenings (2 movies each))	\$11,000
Total	\$44,000
Community Events	
Taste of Hillston Luncheon – Hillston Hospital Auxiliary	\$12,000
St Joseph’s Christmas Tree	\$2,200
Spring in the Springs	\$3,932
Ladies Night Out – Hillston CWA	\$2,000
Total	\$20,132

Submissions were also received from the subsequent groups following the May meeting.

Community Events	Funding Requested
<u>Tools Down – Hats Off - Rankins Springs CWA</u> This is a new event to be held in September Activities for the men’s health day include bonfire, camp ovens, health awareness, communication, meditation and coping skills workshops. Approx number of attendees 40-60 men	\$5,000
<u>Community Christmas Party – Rankins Springs Golf Club</u> This is an existing event held annually in November/December Activities include golf activities, jumping castles, bbq, Carols by Candlelight, Santa appearance Approx. number of attendees 100	\$2,500
<u>Family Fun Day – Hillston Swans</u> This is a new event to be held in September. Activities include jumping castle, bucking bull, obstacle course, dunking tank, face painting. Approx number of attendees 200	\$10,000
Total	\$17,500

Issues

The above events amount to a total of \$81,632 leaving \$38,194 unexpended. The following events are proposed to assist in expending the funds.

Community Events	Funding Requested
<u>Merriwagga Hall Committee</u> Ball	\$6,000
<u>Goolgowi Exies Club – Entertainer</u> Country Music Night Transport from Merriwagga provided	\$10,000
<u>Carrathool Village</u> Community get together involving Rural Fire Service	\$5,000
<u>Hillston Hall</u> Country Music Night	\$10,000
<u>Additional Hours Staff</u> Additional hours employment of event staff	\$8,000
Total	\$39,000

Financial implications

Discussion with Regional NSW representatives indicate the program will be flexible and allow changes to events over the course of the funding period. It was also confirmed that additional hours required to co-ordinate and manage the events are eligible expenditure.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

All events will have a risk management process completed.

Community Strategic Plan

Goal 3 – Resilient and Welcoming

Objective 3.1: Improved opportunities to connect with others

Objective 3.1.3: Support local groups and communities to provide events, activities and programs to encourage community connection and participation.

Recommendation:

That Council confirm the previous events approved and authorise the proposed events for submission under the Community Events Program – Reconnecting Regional NSW.

Approved May 2022 Council Meeting:

Goolgowi Beat the Heat Pool Party	\$10,000
Community Pool Parties	\$ 3,000
Lights on Lake – Lake Woorabinda	\$20,000
Summer Nights Movie Series	\$11,000
Taste of Hillston Luncheon	\$12,000
St Joseph’s Christmas Tree	\$ 2,200
Spring in the Springs	\$ 3,932
Ladies Night Out – CWA	<u>\$ 2,000</u>
Total	<u>\$64,132</u>

New Proposals:

Tools down – Rankins Springs	\$ 5,000
Community Christmas Party Rankins Springs	\$ 2,500
Family Fun Day – Hillston Swans	\$10,000
Merriwagga Hall Committee – Ball	\$ 6,000
Country Music Night – Goolgowi	\$10,000
Carrathool Get Together	\$ 5,000
Country Music Night – Hillston	\$10,000
Additional Staff Hours	<u>\$ 8,000</u>
Total	<u>\$56,500</u>
Grand Total	<u>\$120,632</u>

11. Committee Reports

11.1 Hillston Arid Zone Botanic Garden Sunset Committee

CM:MEET:EC

Author: Economic Development Support Officer

Purpose: To formerly adopt the minutes of the above committee held 6 June 2022

Attachment: Minutes from the Hillston Arid Zone Botanic Garden Sunset Committee

Background

The Roads Committee included Councillors D Jardine (Chair), G Peters, J Potter, H Lyall and staff General Manager Rick Warren, Economic Development Support Officer Alison Jardine.

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 3 – Resilient and Welcoming
Objective 3.2.2

Recommendation

That the Council receive and adopt the minutes of the Hillston Arid Zone Botanic Garden Sunset Committee as attached.

ATTACHMENT

MINUTES OF THE CARRATHOOL SHIRE COUNCIL HILLSTON ARID ZONE BOTANIC GARDEN SUNSET COMMITTEE HELD IN THE HILLSTON DISTRICT OFFICE ON MONDAY 6 JUNE 2022 COMMENCING AT 9:00 AM.

1. **Present:** Cr Darryl Jardine (Chair), Cr Geoff Peters, Cr Julie Potter, Cr Heather Lyall, Rick Warren (General Manager), Alison Jardine (EDSO)
 2. **Apologies:** Nil
 3. **Declarations of Interest:** Cr Heather Lyall (President, Hillston Outback Garden Club)
 4. **Confirmation of Minutes:** Nil - Inaugural meeting
 5. **Terms Of Reference:** Accepted
 6. **General Business:**
 - 6.1 Tenure of Crown Land – Garden Site
Staff to investigate tenure of the site as per the plan.
Moved Cr H Lyall / Seconded Cr G Peters
 - 6.2 Letters of Support
A list of existing letters of support to be compiled
 - 6.3 Staff to obtain quotes for: Rabbit proof perimeter fence
Screening plants as per amended plan
Water connection and reticulation system to plantings
Electricity connection to the site
Moved Cr J Potter / Seconded Cr H Lyall
 - 6.4 Funding Options
Staff to investigate what funding options are available and suitable for various stages of the project.
 7. **Next Meeting:** Date to be advised
- Meeting concluded at 9.50 am.

12. Closed Council Reports

12.1 Hillston Medical Services

CP:LSCP/HMC

Author: General Manager

Purpose: To inform Council of the status of medical services at Hillston.

Background

Council is asked to consider this report Hillston Medical Services under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.2 Hillston Town Water Reservoir Update

GS:PGM:LRCIPRD3

Author: Acting Director of Infrastructure Services

Purpose: To provide Council with an update on additional works required.

Background

Council is asked to consider this report Hillston Town Water Reservoir Update under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.3 Lachlan River Road Design & Construction

GS:PGM:LRCIPRD3
TND:TN2021-015

Author: Acting Director of Infrastructure Services

Purpose: To provide Council with information to allow the awarding of Tender 2021-015.

Background

Council is asked to consider this report Lachlan River Road Design & Construction under the provisions of section 10A (c) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.4 Moore Street Units

CP:LCP:RTAC

Author: Manager Building and Regulatory Services

Purpose: To inform Council the status of the Moore Street Units and seek vacancy protocol.

Background

Council is asked to consider this report Moore Street Units under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.5 Letter of Support – New Tourism Opportunity

CR:IM:LOS

Author: Manager Building and Regulatory Services.

Purpose: Request that Council provide a letter of support.

Background

Council is asked to consider this report Letter of Support – New Tourism Opportunity under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.6 Gravel Pit Agreement – Jager’s Pit

RDS:ACR:GPA

Author: General Manager

Purpose: To inform Council of issues relating to gravel pit options and renewal of agreements.

Background

Council is asked to consider this report Gravel Pit Agreement – Jager’s Pit under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **19 July 2022** commencing at **10.00am**.