



ORDINARY MEETING AGENDA

21 November 2022

**Hillston District Office
139 – 145 High Street Hillston**



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE HILLSTON DISTRICT OFFICE ON
MONDAY, 21 NOVEMBER 2022 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 18 October 2022

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

1.30 pm Department Public Works Advisory (PWA) –
Integrated Water Cycle Management (IWCM) Strategy

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held 18 October 2022.

Background

During the past month I have spent considerable time liaising with various people having local knowledge about the possible flood issues at Hillston. Council has also asked the SES for further support for our local SES volunteers at the coal face. Given the situation across the state it would be easy for Hillston to be relegated to low priority unless kept to the fore.

I have also visited several locations throughout the shire to see first hand potential flooding impacts and associated concerns with the road network.

On Thursday 3 November I attended a meeting at Goolgowi Council Chambers with concerned landholders from the bottom end of the shire impacted by flood water and concerned by the potential flooding that may come from actions taken by Murrumbidgee Irrigation through their breaking of the storage banks and various other courses of action proposed by Murrumbidgee Irrigation.

The attendees determined on a course of action based around communication in that each interaction with Murrumbidgee Irrigation would be communicated to all involved. Hamish Armstrong was nominated as co-ordinator for the upper section of the flood area with Paul Porter co-ordinator of information for the lower end of the area. Thank you to Councillor Armstrong for organising this meeting.

On Friday 4 November I attended a roads forum in Griffith. The meeting was addressed by Minister for Regional Transport and Roads, The Honourable Sam Faraway MLC. I was able to discuss with him, among other things the betterment of roads following disaster events and the difficulties experienced when lodging a claim for repair works and the often unexplainable approval for small sections of work issued by TfNSW.

Recommendation:

That Council note the Mayors report to the November 2022 meeting.

9. Delegates Report

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Contact made with Deputy Secretary Crown Lands and Local Government. Followed up on 11 July 2022, the officer is not available until August. Emailed 9/10/22 seeking response

1848/ 19.10.21 – Economic Development Unit Report – October 2021

Responsible Officer: CDO

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending, contact being made with historians in the Griffith Area

0054/ 15.02.22 – Remote Roads Upgrade Pilot Program

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Nominate Mt Grace Rd gravel resheeting project under this program .	Federal Budget has included \$150 million for this program.
Council fund the co-contribution of 20% (\$234,000) from roads reserve	

0124/ 19.04.22 – Hillston Caravan Park – Stormwater Drainage Improvements

Responsible Officer: ACPPO

DECISION	ACTION TAKEN
3. finance the stormwater drainage improvements of \$160,000 from the Hillston Caravan Park Reserve.	Application submitted to Crown Lands Improvement Fund 3 June 2022.

0154/ 17.05.22 – Boorga Road – Drainage Proposal

Responsible Officer: ADIS

DECISION	ACTION TAKEN
The funding up to \$40,000 be from Council's roads reserve account.	Scheduled for November 2022 – Weather permitting.

0169/ 17.05.22 – Land Plane/Scraper Test

Responsible Officer: DIS

DECISION	ACTION TAKEN
Council undertake a trial to determine the suitability to repair a section of Mossgiel Road using Cr Geoff Peters equipment.	Pending.

0280/ 20.09.22 – Lachlan River Road Flooding

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Develop design & costings to alleviate the current flooding corner Lachlan River Rd for future road programs	To be undertaken when river subsides.

0290/ 20.09.22 – Fixing Country Roads Round Six

Responsible Officer: ADIS

DECISION	ACTION TAKEN
The Priority, and contributions for Submission; 1. The Springs Rd Council Contribution 500,000, 2. Lachlan Valley Way Cncl. Cont. 500,000, 3. Mossgiel Rd Cncl. Cont. 310,000.	Submitted

0293/ 20.09.22 – Electric Vehicle Charging Stations

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Item 3. A feasibility study be done at no cost to Council for EV Charging Stations at Rankins Springs, Goolgowi, and Hillston.	Pending – report will be provided.

0301/ 20.09.22 – Rezoning of Land in Rankins Springs & Merriwagga

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Item 3. Prepare a planning proposal for submission for a gateway determination by the NSW Dept Planning & Environment for both zoning and minimum lot size adjustments.	Contractor engaged to commence proposal.

0317/ 20.09.22 – General Road Conditions Update

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Council approach landholders to reinstate borrow pits on roads with poor drainage excavated material to be used on road surface.	Discussion held with landowners differing ideas being evaluated.
Allocate \$80,000 to resheet the southern section of Pinteebakana Rd with little or no gravel.	Works to commence pending weather.
Identify suitable roads where cutbacks can be dragged onto road surface and commence this practise ASAP.	To commence following dry weather.

Discuss and investigate with landowners in the southern area on problem roads, the possibility of draining water from the roads through paddocks towards the flow of natural water courses.	Discussions being held with landowners. Pending weather conditions
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0332/ 18.10.22 – Rankins Springs Sullage System Boundary and Extension

Responsible Officer: MW&S

DECISION	ACTION TAKEN
Item 3. Staff address policy issues with regards to the service boundary. Prepare a report for Council for adoption.	Policy to be developed for December meeting.

0341/ 18.10.22 – Sponsorship Opportunity – Pedal Boats

Responsible Officer: CDO

DECISION	ACTION TAKEN
Item 2. Staff further develop the proposal in more detail for future consideration by Council.	Information to be provided as becomes available.

0345/ 18.10.22 – Council Salary System

Responsible Officer: CDO

DECISION	ACTION TAKEN
General Manager to re-evaluate and reclassify positions up to and inclusive of Grade 9.	Evaluation completed, increase applicable pay period commencing 14 November 2022.

Recommendation:

That Council note the update on action report for October 2022.

10.2 Precis of Correspondence

GOV:MCCC:AGA

Author: General Manager

Purpose: Matters for consideration by Council

10.2.1 Office Local Government (OLG) – Council Data

Informing Council that data for the comparative data for Councils for the 2019/20 financial year has been made available.

<https://www.yourcouncil.nsw.gov.au>

At this website information regarding any Council in NSW is available for the public to view.

A copy of the information for Carrathool Shire has been included in the Business Paper Envelope.

Recommendation:

That Council note the provision of Council comparative data of NSW Councils for the 2019/20 Financial Year.

10.3 Fixing Local Roads – Pothole Repair Round

GS:PGM:FLR

Author: General Manager

Purpose: To inform Council of the opening of this round of funding.

Background

On the 25 October 2022 Council was informed of another round of the Fixing Country Roads program - Pothole Repair Round. Applications close on 8 November 2022. The NSW Government has allocated \$50 million for local and regional roads across NSW.

Issues

Ninety five Councils are eligible for funding with an allocation to be made based on road lengths both local and regional. Eligible work consists of routine corrective maintenance of potholes in rigid and flexible pavement, on sealed and unsealed roads, it does not include reconstruction, rehabilitation or re-sheeting.

An application has been submitted by Council and an announcement is expected by late November with work to be completed between 1 December 2022 and 1 January 2024.

Financial implications

The program is fully funded by the NSW Government.

Statutory implications (Governance including Legal)

N/A

Policy implications

N/A

Risk implications

Work to be completed between 1 December 2022 and 1 January 2024. This can be accommodated within Council resources.

Community Strategic Plan

Goal 2: - Accessible and Connected Community.

Recommendation:

That the Council note the launch of the Fixing Local Roads – Pothole Repair Round by the NSW Government and that an application has been submitted by staff to achieve the 8 November, 2022 closing date.

10.4 Statistics on Code of Conduct Complaints

CM:RP:SR

Author: HR/WHS & Risk Coordinator

Purpose: To report the statistics on the Code of Conduct complaints received about Councillors and the General Manager.

Background

The Model Code of Conduct requires the complaints coordinator from each council to report on a range of complaints statistics to the Council and to the Office of Local Government (OLG) within three months of the end of September each year. The reporting period is 1 September 2021 – 31 August 2022.

In accordance with Part 11.1 and 11.2 of the Procedure for the Administration of the Model Code of Conduct 2020, the complaints coordinator must arrange for Code of Conduct Complaints statistics (36 questions in six (6) separate categories) be reported to the council.

Issues

As Council did not receive any Code of Conduct complaints during the reporting period, Council's response to each question was nil.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Procedure for the Administration of the Model Code of Conduct for Local Councils in NSW 2020.

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note there were no reportable code of conduct matters with the Administration of the Code of Conduct for Local Councils during the year ended 30 September 2022.

10.5 Christmas and New Year Closure

PER:EC:EA

Author: Human Resources Coordinator

Purpose: To seek Council's approval to close the offices, library, and depots from 3pm Friday 23 December 2022 and reopen on Tuesday, 3 January 2023.

Background

Traditionally, Council has closed the offices, library and depots between Christmas and New Year. To facilitate the closure, staff would be expected to utilise available leave entitlements over this period with the option of attending for work if required.

Public holidays for the Christmas / New Year period are Tuesday, 27 December 2022 proclaimed (Christmas Day) and Monday, 2 January 2023 proclaimed (New Year's Day).

It is suggested that Council close its offices for the working days of Wednesday 28, Thursday, 29, and Friday, 30 December 2022 reopening on Tuesday, 3 January 2023. Staff utilising leave entitlements over this period will also contribute to lowering Council's leave liability.

A skeleton crew of operational and maintenance staff will work as required over this period to provide essential services to the community.

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Council approve the closure of Council Offices, Library and Depots from 3pm Friday 23 December 2022 and reopen on Tuesday 3 January 2023.

10.6 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for October 2022

Attachment: Register of Roads Maintenance

Background

Reporting Period 1 October 2022 to 28 October 2022

The Infrastructure Report is provided for Council's information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

Temporary Pavement Repair (m ²)		Mowing and Slashing (hectare)		Maintenance Grading (cl kms)	
Roto Road	290	Lachlan River Road	4.8	Back Hillston Road	14.5
TOTAL	290	Merungle Road	7.68	Eight Mile Tank Road	1
Replace Signs (each)		TOTAL	12.48	Garrong Road	12
Barrys Road	1	Gravel Resheeting (m²)		Ilkadoon Road	10
Erigolia Road	1	Greenhills Road	150	McKinley Road	7.5
Ninti Street	1	Norwood Lane	3000	Merungle Road	1
Schneiders Road	3	TOTAL	3150	Mount Grace Road	2
TOTAL	6	Inspect Local Roads (each)		Sawmill Road	1
		Audrey Lea Road	1	Whitton Stock Route	14.5
		Booligal Road	1	TOTAL	63.5
		Cahills Road	1		
		Crows Nest Road	1		
		Erigolia Road	3		
		Five Oaks Road	1		
		Merungle Road	2		
		Mount Daylight Road	1		
		Mount Grace Road	2		
		Trida Road	1		
		TOTAL	14		

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)	23				84	1
Litter and Amenity Maintenance (job)				4		
Vegetation Control (each)				30		
Maintenance Grading (cl kms)				4.50		
Inspections (each)		3		1		

TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-316	Remove Tree	each	1
A-339	Collect Roadside Litter	m ³	2
A-428	Service Rest Area	each	23
C-111	Safety Inspection	km	340.3
C-201	Repair Pothole	m	131.4
C-203	Repair Wearing Surface	m ²	428
C-204	Minor Pavement Patching	m ²	3160
C-301	Remove Dead Animal	each	1
C-611	Guideposts	each	1
C-614	Signs	each	5
S-272	Sweep Road Pavement	km	7.26
S-522	Repair Surface Drain	m	2

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150		6				6
Footbridge Maintenance	1200			4			4
Drainage & S/Water	1510						0
Sign Maintenance	1610						0
Sign Replacement	1620					2	2
Resealing	4000						0
Mowing	5100	2	85	70	11	46	214
Slashing	5200	5	13	27	3	24.50	72.50
Spraying	5300		4	2	11	3	20
Tree Maintenance	5400		8	5.50		16	29.50
Tree Removal	5410	2		2			4
Watering	5500		2	2			4
Weeding	5600		13.50	21.50	3	31.50	69.50
Mowing – Stan Peters Oval	5710			16			16
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740						0
Weeding – Stan Peters Oval	5750						0
Playground Equipment	5800						0
Litter Collection	6100	0.50	15	23.50	9	14.50	62.50
Street Sweeper	6200			18			18
Hand Broom Gutters	6300			1			1

Toilets	6400	0.50	10.50	34.50	5	4.50	55
Footpath Maintenance	7100						0
Clear Culverts	7100	23.50		130.50			154
Street Maintenance	7200			27.50		3	30.50
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			9.50		3	12.50
Total Hours per Town		33.50	157	394.50	42	148	775
Town % of Total Hours		4.32%	20.26%	50.90%	5.42%	19.10%	

Sewer Maintenance

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		1	3	2	
Goolgowi					
Rankins Springs Sullage					
Totals	0	1	3	2	0

Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston		5	2				1
Langtree (Langtree Bore/Merriwagga/Goolgowi)							
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)				1			
Bunda/Goorawin							
Carrathool				1			
Merriwagga Village							
Goolgowi Village Raw		3		1	1		
Goolgowi Village Potable				2			
Rankins Springs Potable				3			
Rankins Springs Raw Town				1			
Rankins Springs Rural	1					1	
Melbergen	1						
Total	2	8	2	9	1	1	1

Project Updates:

The Springs Road MR368 Update

A compaction test has been undertaken to determine the pavement compaction status in order to assist Council Staff on which procedures are required to prepare this section of the construction phase. The test results indicated an unstable area along the shoulders of the road which require more gravel application to the sub-grade and further compaction. Construction works will commence when weather conditions permit.

Cowper Street Heavy Vehicle By-Pass

Works to add an overtaking lane at the Cowper Street/The Springs Road MR368 have been deferred to after the completion of the 2022 harvest and weather permitting.

Hillston Sewer Re-lining

Council has planned to undertake sewer mains re-lining work on Charles Street, and Grattan Street under the Capital Works Program. This work awarded to M Tucker & Sons is expected to run from 27 November 2022 to 7 December 2022, weather permitting. Council has notified the affected residents and will communicate during the work to minimize the inconvenience.

Urban Flood Response

Over the past month there has been several instances of flash flooding at Hillston, Carrathool, and Rankins Springs. Staff have pumped water out of the urban areas and assisted residents and business owners where necessary to alleviate the situations.

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected
 Goal 4 – Reliable and Relevant Services

Recommendation:

That Council note the Infrastructure Report for October 2022.

ATTACHMENT

Register of Local Road Maintenance					
Road Hierarchy	Road Name	Road #	Date Last Maintenance	Quantity (cl)	
2	Alexanders Road	102	16/03/2020	3.00	> 5 Years Since Last Mtce Grading
	Alpens Lane	131	NIL	0.00	1-5 Years Since Last Mtce Grading
6	Altys Road	103	10/12/2020	1.90	1 Year Since Last Mtce Grading
6	Andersons Lane	105	25/08/2022	8.20	Nil Record for Mtce Grading
6	Andersons Road	104	8/03/2020	1.50	
7	Arcadia Lane	106	16/03/2021	8.50	
6	Audrey Lea Road	107	22/08/2019	22.60	
6	Avondale Road	108	3/08/2020	4.00	
2	Back Hillston Road	109	19/10/2022	14.50	
4	Bakers Road	110	6/08/2021	4.40	
	Bales Avenue	101	23/10/2019	4.00	
2	Bandys Road	204	4/08/2021	1.40	
6	Barrys Road	112	14/12/2021	3.00	
4	Barrys Scenic Drive	113	13/01/2022	8.10	
7	Belsley Road	114	20/03/2019	3.58	
7	Berangerine Road	115	13/03/2022	4.50	
4	Billings Road	116	17/08/2022	6.70	
3	Black Stump Road	118	19/10/2021	35.00	
6	Blackgate Road	117	7/03/2022	5.50	
3	Booligal Road	119	10/08/2022	15.20	
4	Boorga Road	120	9/08/2022	6.60	
	Bradys Road	121	SEALED		
7	Bretags Road	122	11/05/2022	1.00	
7	Brewer Road	123	25/06/2022	3.00	
3	Bringagee Road	124	SEALED	0.00	
6	Bunda North Road	125	1/08/2022	3.50	
2	Bunda Road	126	30/06/2022	9.50	
6	Burchers Road	127	5/03/2022	2.00	
7	Burgess Lane	128	22/07/2020	3.00	
2	Cahills Road	129	SEALED		
3	Cameron Road	130	14/03/2022	11.50	
7	Campbell Lane	240	2/03/2021	0.80	
6	Cannards Road	133	3/11/2021	2.30	
6	Carnells Road	132	20/07/2021	4.50	
2	Carrathool Road	134	10/05/2021	27.00	
7	Carrego Lane	135	22/07/2019	9.00	
	Chedburgh Road	136	12/10/2020	1.08	
6	Clare Road	111	6/08/2020	2.00	
7	Coates Lane	137	29/03/2020	1.40	
6	Coombie Road	138	13/03/2021	16.00	
2	Crows Nest Road	139	13/07/2021	17.40	
5	Darts Road	140	25/03/2019	13.14	
6	Dirrung Road	141	22/07/2022	10.00	
6	Dumossa Road	142	8/03/2022	13.00	
6	Eight Mile Tank Road	143	4/10/2022	1.00	
2	Erigolia Road	144	SEALED		
6	Euratha Road	146	25/08/2021	15.80	
7	Five Oaks Road	147	22/08/2022	12.50	
6	Flanagans Lane	148	30/03/2022	5.00	
2	Foys Road	149	17/08/2021	2.00	
7	Gandys Road	150	3/06/2021	1.30	
2	Garrong Road	151	17/10/2022	12.00	
7	Girdlers Road	153	14/07/2022	18.00	
6	Goorawin East Road	154	5/07/2022	9.00	
6	Goorawin Road	155	19/02/2021	8.00	
5	Greenhills Road	156	15/06/2020	24.00	
6	Griever Road	157	18/02/2022	22.30	
2	Gullifers Road	158	21/02/2022	2.30	
7	Gunbar Road	159	13/07/2021	8.00	
7	Halcyon Park Road	160	9/03/2022	3.00	
6	Heaths Road	161	24/08/2022	2.00	
5	Higgins Lane	162	22/01/2021	16.60	
6	Hillmans Lane	163	16/02/2022	5.50	
6	Holdens Road	164	26/07/2022	4.60	
6	Huxleys Road	165	14/03/2022	5.50	
2	Ilkadoon Road	166	28/10/2022	10.00	

Road Hierarchy	
1	Regional Roads
2	School Bus Routes
3	Link Roads
4	Strategic Link
5	Collector Roads
6	Local Roads
7	Local Roads - Maintenance as Required

6	Jardines Road	167	15/02/2022	5.00
6	Jennings Road	168	20/09/2022	9.50
6	Johnstons Road	169	26/07/2022	4.80
5	Jones Road	170	24/03/2022	12.00
6	Killars Road	171	30/09/2020	6.12
6	Kites Road	172	29/06/2021	6.20
2	Lachlan River Road	173	2/05/2022	0.80
2	Langtree Road	174	11/06/2022	18.40
2	Lowlands Road	175	7/09/2022	7.00
6	Luelfs Road	176	15/10/2021	9.86
2	Mallee Downs Road	177	14/07/2022	9.50
7	Mallee Point Road	178	23/11/2017	1.50
6	Matakana Road	179	3/12/2020	10.90
2	McDonalds Road	180	20/07/2022	14.50
7	McGills Road	181	31/01/2022	4.00
7	McKays Road	182	3/06/2022	6.50
	McKenzies Lane	183	8/06/2021	1.00
2	McKinley Road	184	26/10/2022	7.50
2	McMasters Road	185	7/09/2022	8.50
7	McRaes Road	186	24/01/2018	4.00
2	Melbergen Road	187	18/03/2022	1.00
	Mena Road	266	20/03/2012	1.00
6	Merri Road	152	24/06/2022	2.00
5	Merriwagga Road	190	4/11/2019	2.50
4	Merrondale Lane	188	20/09/2022	6.00
6	Merungi Road	191	19/07/2022	15.10
2	Merungle Road	192	11/10/2022	1.00
7	Mitchell Track	189	23/11/2017	4.50
2	Mitchells Road	193	22/08/2022	18.50
6	Monis Gap Road	202	30/06/2022	1.00
7	Moores Road	195	19/08/2019	1.00
2	Motts Road	196	26/07/2022	4.00
4	Mount Bingar Road	197	20/10/2020	9.50
3	Mount Daylight Road	198	24/06/2022	37.00
5	Mount Grace Road	145	4/10/2022	2.00
7	Muirheads Road	199	4/02/2021	4.00
4	Munros Road	200	21/03/2022	7.00
3	Murrumbidgee River Roa	201	SEALED	
6	Nancarrow Lane	203	6/07/2022	23.00
	Norwood Lane	205	14/07/2022	2.70
6	OBriens Road	206	29/09/2020	7.10
7	ODonnells Road	207	20/03/2018	4.00
6	OKeeffes Road	208	16/09/2021	7.50
7	Old Gunbar Road	209	25/07/2019	9.50
2	Parkers Road	210	25/01/2022	4.50
3	Parrs Road	211	15/06/2022	17.70
6	Parlows Road	212	3/08/2021	3.30
7	Parsons Road	213	12/01/2018	1.20
7	Paton Road	214	9/09/2021	1.80
2	Peters Road	215	2/09/2022	15.50
3	Pintebakana Road	216	2/08/2022	4.00
6	Pleasant Valley Road	217	4/02/2022	7.40
5	Prestage Road	218	22/03/2022	1.00
7	Pulletop Road	219	24/08/2022	1.50
7	Ravenshaw Road	220	NIL	0.00
5	Redbank Road	221	23/06/2022	23.10
6	Reids Road	222	25/08/2021	8.50
6	Richards Road	223	6/10/2021	8.00
7	Roberts Road	224	14/02/2022	3.00
PRV	Rothdene Lane	242	6/09/2022	1.60
2	Roto Road	225	18/08/2022	16.50
6	Ryans Road	226	10/03/2022	3.80
	Saleyard Lane	194	12/08/2015	3.00
6	Sawmill Road	227	12/10/2022	1.00
6	Schmetzers Lane	228	6/10/2021	6.50
2	Schneiders Road	229	19/01/2022	4.70
	Simpkins Lane	231	17/03/2020	2.00
6	Sloanes Road	232	2/09/2022	7.70
6	Smith Road	267	SEALED	
7	Square Well Lane	233	12/05/2021	2.00
7	Stackpools Road	234	22/08/2018	7.00
7	Stewarts Lane	235	30/06/2022	9.80
6	Streets Road	236	20/09/2021	8.90
6	Swansons Road	237	6/07/2022	3.30

5	Taylor's Road	238	26/07/2022	5.50
6	The Bluff Road	239	2/08/2021	10.50
6	Trida Road	241	30/09/2022	18.30
6	Tyson's Road	243	22/02/2022	2.00
7	Yaggs Road	244	30/07/2019	7.70
6	Yearings Road	245	21/08/2020	13.00
6	Wakefield Road	246	30/09/2020	13.00
2	Wallanthery Road	247	15/06/2022	27.50
7	Wandella Road	248	NIL	0.00
7	Wantwood Road	249	7/07/2022	4.50
6	Warburtons Lane	230	8/07/2022	11.00
6	Watkins Road	250	23/09/2020	21.50
7	Watsons Road	251	14/01/2021	15.00
6	Weavers Road	252	19/07/2022	10.00
6	Wee Elwah Road	253	7/02/2022	15.50
6	Wells Road	254	6/07/2022	17.00
7	West's Road	255	13/09/2021	9.00
4	Whealbah Road	256	29/07/2022	31.00
6	Whitton Stock Route Road	257	19/10/2022	14.50
7	Wild Horse Tank Road	258	3/09/2021	9.50
6	Wiltshires Road	259	10/02/2022	2.00
5	Wollarna Road	260	24/08/2022	2.00
7	Wongalea Road	261	11/07/2022	4.50
6	Woods Lane	262	28/09/2021	5.00
7	Wrights Lane	263	NIL	0.00
7	Youngs Road	264	24/09/2020	2.30

10.7 Regional Road Network Maintenance Expenses - Variations

GOV:MCCC:CC

Author: Manager Infrastructure Services

Purpose: To ask Council to consider variances to approved nominated projects from 19 April 2022.

Background

At the Roads Committee meeting held on 19 April 2022, Council allocated \$841,000 to maintenance of the regional road network. At present (six months after) some road conditions have changed and it is suggested Council reconsider the allocation it made to each road under this program.

Issues

The basis for the proposed changes is the result of recent assessments of the subject roads. Several roads having a relatively new seal have held up well and will not need the amount of maintenance originally planned earlier this year. Other roads are showing sign of accelerated impairment and remedial action will result in a better overall result for the network.

The table below shows the proposed changes which will result in reduction of expenditure for Lachlan Valley Way (MR501), Mossgiel Road (MR80), and the Springs Road (MR368). Increased funding would go to Tabbita Lane (MR244 and MR7606), and to Rankins Springs – Griffith Road (MR321).

Road	Original Cost \$	New Cost \$	Variation \$
Lachlan Valley Way MR501	200,000	141,000	-(59,000)
Mossgiel Road MR80	240,000	70,000	-(170,000)
Rankins Springs Road MR321	70,000	240,000	170,000
Rankins Springs Road MR371	49,000	49,000	0
Tabbita Lane MR244/MR7606	82,000	200,000	118,000
The Springs Road MR368	200,000	141,000	-(59,000)
Total:	841,000	841,000	0

Financial Implications

There is no change to total amount of expenditure for regional roads maintenance. However a different spread of internal allocation.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

The proposed changes have been made to address risks due to changing circumstances from the internal budget allocation.

Community Strategic Plan

Goal 1 – Thriving and Liveable Communities.

Goal 2 – Accessible and Connected Community.

Recommendation:

That Council approve the changes to the internal allocation of Regional Road Maintenance program for the 2022/2023.

Road	Original Cost \$	New Cost \$	Variation \$
Lachlan Valley Way MR501	200,000	141,000	-(59,000)
Mossgiel Road MR80	240,000	70,000	-(170,000)
Rankins Springs Road MR321	70,000	240,000	170,000
Rankins Springs Road MR371	49,000	49,000	0
Tabbita Lane MR244/MR7606	82,000	200,000	118,000
The Springs Road MR368	200,000	141,000	-(59,000)
Total:	841,000	841,000	0

10.8 Plant Report

PES:MAIN:PSR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 3 November 2022

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
3524	8,414 hrs	John Deere Grader	Replace air conditioning hose and receiver drier and regas system.
2582	9 yrs old	Tri axle Tagalong trailer	Replace right hand side rear brake booster and adjust all brakes.
3067	6,554 hrs	New Holland Tractor	Replace front transmission oil seal.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as at 3 November 2022.

10.9 Plant Replacement

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for October 2022

Background

The following vehicles were replaced during October as per the adopted replacement schedule for 2022/2023.

Plant No. 1340 Toyota Rav 4 Hybrid Wagon (40,000km) – Manager for Water & Sewer Vehicle
Budget \$10,758.03 under 2022/23 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Rav 4x2 Hybrid Wagon	33,892.07
Successful Purchase		
PVT Sales Pty Ltd	36 Nagle Street, Wagga Wagga NSW 2650	40,559.10
Changeover cost (after GST adjustment)		(Cash Back) (6,667.03)

Plant No. 1335 Toyota Camry Hybrid Sedan (56,000km) – HACC lease back vehicle.
Budget \$9,429.32 under 2022/23 budget estimates

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Camry Hybrid Sedan	28,744.41
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff NSW 2285	32,082.73
Changeover cost (after GST adjustment)		(Cash Back) (3,338.32)

Plant No. 1589 Ford Ranger 4x2 utility (45,000km) – Goolgowi Works Vehicle
Budget \$7,862.76 under 2022/23 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Lanhams Motors Griffith	Ford Ranger 4x2 Diesel Auto Utility	34,491.15
Successful Purchase		
PVT Sales Pty Ltd	36 Nagle Street, Wagga Wagga NSW 2650	32,080.91
Changeover cost (after GST adjustment)		2,410.24

Plant No. 1862 Ford Ranger 4x4 Utility (46,000km) – Northern Works Crew Vehicle
Budget \$6,045.09 under 2022/23 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu 4x4 Diesel auto tray back utility	45,401.55
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff NSW 2285	41,173.64
Changeover cost (after GST adjustment)		6,227.91

Plant No. 1868 Ford Ranger 4x4 Utility (47,000km) – Goolgowi Water & Sewer Vehicle

Budget in line with 2022/23 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Lanhams Motors Griffith	Ford Ranger 4x4 Dual Cab Diesel auto	47,903.32
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff NSW 2285	41,173.64
Changeover cost (after GST adjustment)		6,729.68

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council receive the Plant Replacement report for October 2022.

10.10 Development Applications October 2022

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – October 2022

Background

Lodgements

Type/No.	Name	Address	Development
DA2023/008	Paul Bateman	23 Burns Street Hillston NSW 2675	Detached Metal Shed Ancillary to Existing Dwelling
DA2023/010	Julianne Gibbs	10-12 Cambridge Street Carrathool NSW 2711	12m x 12m Steel Frame Shed
DA2023/011	Lois Stalley	4 Lachlan Street Hillston NSW 2675	8m x 4m Steel Frame Garage
Total Estimated Value Of Works			\$66,730.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2023/008	Paul Bateman	23 Burns Street Hillston NSW 2675	Detached Metal Shed Ancillary to Existing Dwelling	54
DA2023/010	Julianne Gibbs	10-12 Cambridge Street Carrathool NSW 2711	12m x 12m Steel Frame Shed	7
DA2023/011	Lois Stalley	4 Lachlan Street Hillston NSW 2675	8m x 4m Steel Frame Garage	3

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for October 2022 be noted.

10.11 Finance Report – Statement of Bank Balances – October 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – October 2022

Background

The reconciliation of Council's main bank account with the cash book controls within Practical (Council finance software) for the month of October 2022 has been completed, as shown in the table below:

Statement of Bank Balances as at 31 October 2022				
CASHBOOK SUMMARY				Data for October 2022
Balance As at 1/10/2022 (Consolidated Funds)				\$446,009.86
		Add For October 2022	Total for 01/07/2022 to 30/06/2023	
Rates/Water/Debtor Receipts	\$3,394,550.72	\$300,798.79	\$3,695,349.51	
Investments Recalled	\$4,632,869.48	\$1,715,158.60	\$6,348,028.08	
RMS - RMCC, Block, Repair	\$1,040,586.33	\$0.00	\$1,040,586.33	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$0.00	\$70,400.00	\$70,400.00	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$0.00	\$0.00	\$0.00	
FAG - General & Local Roads	\$495,687.00	\$0.00	\$495,687.00	
All Other Misc Grant Payments	\$63,904.84	\$99,368.42	\$163,273.26	
Planning Receipts	\$21,867.00	\$312,039.00	\$333,906.00	
Plant / Property Trade-Ins & Sales	\$189,393.00	\$115,582.00	\$304,975.00	
Other Receipts	\$886,274.57	\$213,366.52	\$1,099,641.09	
Sub Total Receipts	\$10,725,132.94	\$2,826,713.33	\$13,551,846.27	\$2,826,713.33
LESS PAYMENTS		Add For October 2022	Total for 01/07/2022 to 30/06/2023	
Wages (Net of PAYG & Other Deductions)	(\$1,413,873.78)	(\$456,587.93)	(\$1,870,461.71)	
Plant Acquisitions	(\$334,722.71)	(\$241,259.98)	(\$575,982.69)	
Invested	(\$3,773,176.32)	(\$600,000.00)	(\$4,373,176.32)	
Other Creditors Payments	(\$4,916,282.29)	(\$1,717,821.54)	(\$6,634,103.83)	
Sub Total Payments	(\$10,438,055.10)	(\$3,015,669.45)	(\$13,453,724.55)	(\$3,015,669.45)
Cashbook Balance 31/10/2022				\$257,053.74
BANK STATEMENTS				
Opening Balance 01/10/2022 (CSC's CBA Main Transaction Account)				\$448,463.38
Less Bank Payments				(\$2,958,022.09)
Plus Bank Receipts				\$2,777,861.49
Total As Per Bank Statements				\$268,302.78
Plus Unpresented Deposits				\$1,239.30
Less Unpresented Cheques				(\$12,488.34)
Reconciliation Cash Book Balance to Bank Statements 31/10/2022				\$257,053.74

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act (1993)

Local Government General Regulation (2021)

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 31 October 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,015,669.45.

10.12 Finance Report – Investments Schedule – October 2022

FM:RPT:SR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – October 2022

Background

A complete listing of Council’s investments as at 31 October 2022 is detailed below. A summary of opening and closing investment balances together with an analysis of movements during the month of October 2022 is included on the following page.

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 OCTOBER 2022							
Last Month @ 30/09/22	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 31/10/22	Change
\$513,269.02	CBA	10-Oct-22	3.45%	91 Days	09-Jan-23	\$516,736.75	\$3,467.73
\$536,381.49	CBA	29-Sep-22	3.98%	180 Days	28-Mar-23	\$536,381.49	\$0.00
\$504,776.02	CBA	19-Oct-22	3.52%	90 Days	17-Jan-23	\$508,389.39	\$3,613.37
\$500,000.00	CBA	15-Jul-22	3.41%	153 Days	15-Dec-22	\$500,000.00	\$0.00
\$512,740.79	CBA	29-Sep-22	3.85%	151 Days	27-Feb-23	\$512,740.79	\$0.00
\$503,072.53	CBA	21-Oct-22	3.71%	122 Days	20-Feb-23	\$507,455.46	\$4,382.93
\$502,956.63	CBA	30-Aug-22	2.94%	90 Days	28-Nov-22	\$502,956.63	\$0.00
\$502,321.90	CBA	29-Jul-22	2.83%	123 Days	29-Nov-22	\$502,321.90	\$0.00
\$504,290.72	CBA	27-Sep-22	3.72%	245 Days	25-Jan-22	\$504,290.72	\$0.00
\$502,988.35	CBA	31-Oct-22	3.64%	91 Days	30-Jan-23	\$507,423.74	\$4,435.39
\$509,159.12	CBA	29-Sep-22	3.71%	120 Days	27-Jan-23	\$509,159.12	\$0.00
\$505,731.21	CBA	04-Oct-22	3.64%	93 Days	05-Jan-23	\$508,969.28	\$3,238.07
\$5,513,019.18	CBA	19-Jul-22	3.12%	122 Days	18-Nov-22	\$5,513,019.18	\$0.00
\$503,575.25	CBA	27-Oct-22	3.61%	90 Days	25-Jan-23	\$507,116.56	\$3,541.31
\$553,466.72	CBA	06-Sep-22	3.21%	120 Days	04-Jan-23	\$553,466.72	\$0.00
\$500,999.45	CBA	18-Oct-22	3.62%	120 Days	15-Feb-23	\$504,588.33	\$3,588.88
\$502,882.16	CBA	30-Aug-22	2.94%	90 Days	28-Nov-22	\$502,882.16	\$0.00
\$509,606.18	CBA	08-Sep-22	3.03%	90 Days	07-Dec-22	\$509,606.18	\$0.00
\$506,030.49	CBA	26-Aug-22	3.10%	4 Months	23-Dec-22	\$506,030.49	\$0.00
\$501,966.93	CBA	04-Oct-22	3.75%	120 Days	01-Feb-23	\$504,714.68	\$2,747.75
\$501,946.53	CBA	06-Jul-22	2.93%	120 Days	03-Nov-22	\$501,946.53	\$0.00
\$499,630.43	CBA	29-Jul-22	3.07%	153 Days	29-Dec-22	\$499,630.43	\$0.00
\$502,753.02	CBA	Recall IBD \$502,753.02 + \$3,535.52					(\$502,753.02)
\$512,085.18	Bendigo Bank	04-Aug-22	1.45%	123 Days	05-Dec-22	\$512,085.18	\$0.00
\$96,079.31	Bendigo Bank	03-Jun-22	0.45%	6 Months	03-Dec-22	\$96,079.31	\$0.00
\$25,159.70	Bendigo Bank	10-Oct-22	1.80%	123 Days	10-Feb-23	\$25,226.08	\$66.38
\$506,747.02	Westpac	23-Aug-22	3.04%	122 Days	23-Dec-22	\$506,747.02	\$0.00
\$523,305.14	NAB	05-Sep-22	3.03%	122 Days	05-Jan-23	\$523,305.14	\$0.00
\$502,025.21	NAB	05-Sep-22	2.84%	91 Days	05-Dec-22	\$502,025.21	\$0.00
\$504,456.09	NAB	19-Sep-22	3.32%	91 Days	19-Dec-22	\$504,456.09	\$0.00
\$504,456.16	NAB	22-Aug-22	2.40%	91 Days	21-Nov-22	\$504,456.16	\$0.00
\$504,570.45	NAB	13-Oct-22	3.45%	90 Days	11-Jan-23	\$507,943.47	\$3,373.02
\$504,827.07	NAB	20-Oct-22	3.45%	90 Days	18-Jan-23	\$508,201.81	\$3,374.74
\$513,504.51	NAB	14-Jun-22	2.29%	5 Months	14-Nov-22	\$513,504.51	\$0.00
\$503,579.49	NAB	05-Sep-22	2.84%	91 Days	05-Dec-22	\$503,579.49	\$0.00
\$535,735.30	IMB	25-Oct-22	3.50%	125 Days	27-Feb-23	\$539,043.65	\$3,308.35
\$513,480.92	IMB	03-Aug-22	3.05%	159 Days	09-Jan-23	\$513,480.92	\$0.00
\$527,904.89	IMB	17-Aug-22	2.65%	92 Days	17-Nov-22	\$527,904.89	\$0.00
\$502,456.40	IMB	31-Aug-22	2.80%	91 Days	30-Nov-22	\$502,456.40	\$0.00
\$500,000.00	IMB	15-Jul-22	2.75%	123 Days	15-Nov-22	\$500,000.00	\$0.00
\$501,255.18	IMB	06-Oct-22	3.55%	181 Days	05-Apr-23	\$504,034.74	\$2,779.56
\$506,515.01	IMB	21-Jul-22	3.00%	148 Days	16-Dec-22	\$506,515.01	\$0.00
\$502,814.70	IMB	29-Aug-22	2.70%	92 Days	29-Nov-22	\$502,814.70	\$0.00
\$505,051.04	IMB	Recall IBD \$505,051.04 + \$3,819.02					(\$505,051.04)
\$511,405.02	IMB	14-Sep-22	3.30%	124 Days	16-Jan-23	\$511,405.02	\$0.00
\$509,714.41	IMB	31-Aug-22	2.80%	91 Days	30-Nov-22	\$509,714.41	\$0.00
\$27,510,692.32						\$26,544,805.74	(\$965,886.58)

ON CALL INVESTMENTS							
\$2,141,865.72	CBA	Variable	0.85%	N/A	On Call A/c	\$2,045,823.28	(\$96,042.44)
	Movements On Call Funds		CBA				
	01-Oct-22	Interest	\$3,957.56				
	During Month	From On Call	(\$700,000.00)				
	During Month	To On Call	\$600,000.00				
	On Call - Net Change for Month		(\$96,042.44)				
\$2,141,865.72						\$2,045,823.28	(\$96,042.44)
\$29,652,558.04						\$28,590,629.02	(\$1,061,929.02)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

INVESTMENT TYPE	OPENING 1/10/22	CLOSING 31/10/22	VARIATION OCT
IBDs	27,510,692.32	26,544,805.74	(965,886.58)
On Call Funds	2,141,865.72	2,045,823.28	(96,042.44)
TOTAL	29,652,558.04	28,590,629.02	(1,061,929.02)

Analysis – Change During Month:

	VARIATION – OCT 2022
ADD – Interest Incorporated in IBDs Rolled Over	41,917.48
ADD – New IBDs	0
LESS – IBDs recalled	(1,007,804.06)
ADD – Interest from On Call Funds	3,957.56
LESS – On Call Funds recalled	(700,000.00)
ADD – Funds applied to On Call Funds	600,000.00
TOTAL VARIATION	(1,061,929.02)

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 \$25,226.08

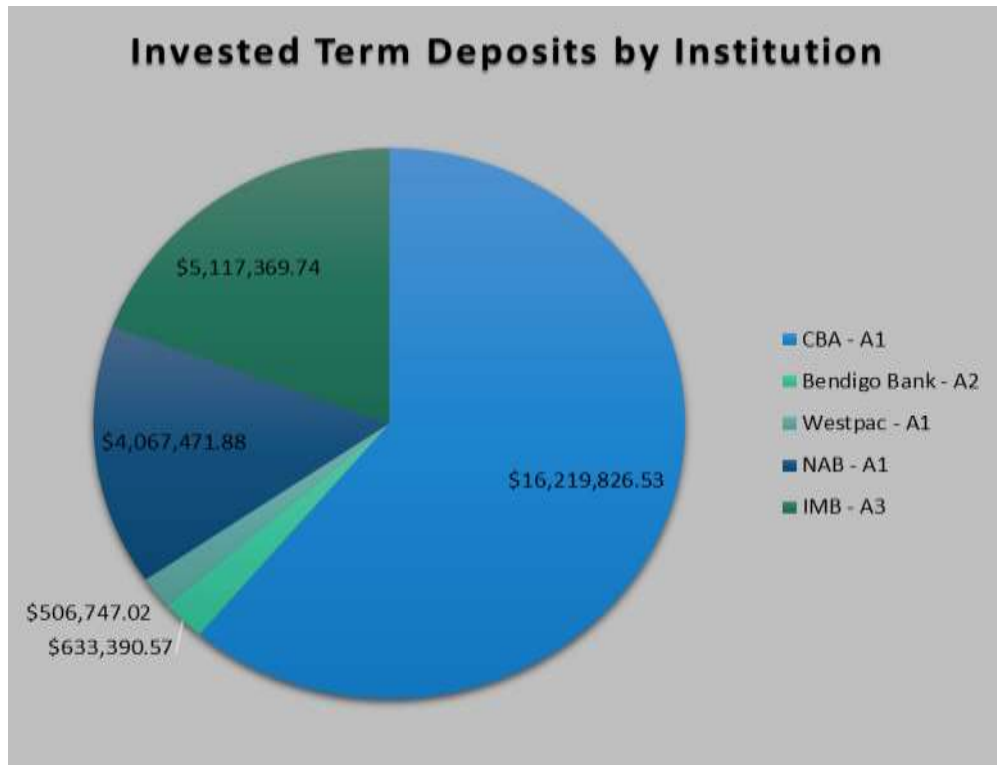
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

Moody's/Fitch equivalent *

Council funds invested in term deposits continue to exceed single institution threshold limits as previously detailed. Council is able to invest up to 50% of funds in a single AA rated organisation. CBA term deposits currently comprise 61% of invested funds. Details are provided in the chart below:



Issues

Nil

Financial implications

Council's investment portfolio provides funding for some projects identified in the Operational Plan. Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625

Local Government General Regulation (2021) Reg 205

Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council:

- 1. receive the investment report as at 31 October 2022 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.**
- 2. note that the investments reported exceed the single institution exposure limit within the Investment Policy due to a substantial disparity in interest rates offered to Council.**

10.13 Audit Report on Annual Financial Statements for 2021/22

FM:AUD:CASA

Author: Director Corporate & Community Services

Purpose: Tabling of the audit report for the 2021/22 annual financial statements.

Background

Council's Annual Financial Statements for 2021/22 have been finalised and submitted to the Office of Local Government in accordance with statutory requirements.

In accordance with Council's standard arrangements, both the NSW Audit Office and their contracted auditor, Crowe Australasia, have been invited to formally present the audit report for 2021/22 to Council. This year, Brad Bohun from Crowe Australasia will provide a presentation detailing the audit outcome.

Copies of the audited financial statements incorporating the independent auditor reports have been available for inspection at the Hillston District Office, the Goolgowi Council Chambers, the WG Parker Memorial Library and on Council's website since Tuesday 1 November.

In accordance with section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to Council's audited financial statements or the audit reports. Any submissions were required to be lodged with Council by 4.00pm Friday 11 November 2022.

A copy of the Annual Financial Statements 2021/22 will be tabled at the meeting and a summary is provided below:

	2022 \$ '000	2021 \$ '000
Income Statement		
Total income from continuing operations	39,381	28,337
Total expenses from continuing operations	23,693	26,375
Operating result from continuing operations	15,688	1,962
 Net operating result for the year	 15,688	 1,962
 Net operating result before grants and contributions provided for capital purposes	 7,642	 (1,611)
Statement of Financial Position		
Total current assets	33,316	29,908
Total current liabilities	(6,042)	(10,207)
Total non-current assets	250,545	230,895
Total non-current liabilities	(5,437)	(5,300)
Total equity	272,382	245,296
Other financial information		
Unrestricted current ratio (times)	10.58	5.31
Operating performance ratio (%)	23.98%	(5.84)%
Debt service cover ratio (times)	17.06	13.00
Rates and annual charges outstanding ratio (%)	9.77%	9.88%
 Infrastructure renewals ratio (%)	 40.29%	 170.65%
Own source operating revenue ratio (%)	27.17%	39.11%
Cash expense cover ratio (months)	17.66	16.86

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993

Section 418 (3) – Public notice to be given of presentation of financial reports

Section 420 - Submissions

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 - Civic Leadership and Governance

Objective 5.2: Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council receive the 2021/22 independent audit reports on the annual financial statements.

10.14 Annual Report – 2021/2022

IM:PUB:AR

Author: Director Corporate & Community Services

Purpose: To present the 2021/22 Annual Report

Separately Circulated: Annual Report 2021/2022

Background

Under the provisions of Section 428 *Local Government Act 1993*, Council is required to prepare an Annual Report by 30 November each year reporting on its achievements during the previous financial year against objectives and performance targets set out in the Community Strategic Plan – Towards 2030, together with any other information required by clause 217 *Local Government (General) Regulation 2021* or the integrated planning and reporting guidelines provided by the Office of Local Government. The Annual Report must be placed on Council's website and the URL advised to the Office of Local Government.

Issues

Specifically, Council must report on its achievements in implementing both the Delivery Program and Operational Plan and the effectiveness of its principal activities in achieving the Program's objectives. The Annual Report contains comprehensive information on all key initiatives and recurrent programs/projects undertaken during 2021/22.

Financial Implications

Nil

Statutory Implications (Governance including Legal)*Local Government Act 1993* section 428*Local Government (General) Regulation 2021* clause 217**Policy Implications**

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance.

Objective 5.3: – Encourage our community to be engaged and informed, and active in shaping our shire's future.

Objective 5.3.3: – Where appropriate, share transparent and high-quality information with our community and stakeholders.

Recommendation:**That Council adopt the Annual Report for 2021/2022 Financial Year.**

10.15 First Quarter Budget Review 2022/23

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Review Revenue & Expenditure Projections – 1st Quarter of 2022/23

Separately Circulated: Consolidated Budget Review Statement – 1st Quarter 2022/23

Background

In accordance with Clause 203 (Budget Review Statements and Revision of Estimates) of the *Local Government (General) Regulation 2021*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with Clause 211 (Authorisation of expenditure) of the *Local Government (General) Regulation 2021*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
 - (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

Issues

The Quarterly Budget Review Statement (QBRS) presents a summary of Council's financial position at the end of the first quarter for the financial year ended 30 June 2023.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for any budget variations.

The QBRS provides a global analysis of actual revenue and expenditure for the 1st quarter of 2022/23 and includes the following summaries:

- General Fund Operational Summary by Function
- General Fund Operational Summary by Business Unit
- General Fund Capital Expenditure
- GF Operational/Capital Variation Commentary
- Council Meeting Resolution Adjustments
- Water & Sewer Schemes Financial Summary
- Sewer Services Financial Summary
- Water & Sewer Schemes Operational/Capital
- Water & Sewer Schemes Variation Commentary
- Movements associated with External & Internal Restrictions on Cash & Investments

Budget items not impacting the financial result

At the time of reporting, grant funding under the Fixing Local Roads Pothole Round has been announced. The amount of grant funding to be allocated to Carrathool Shire is yet to be determined and will be included in a future quarterly budget review.

Council's original 2022/23 budget included an amount of \$150k for the Hillston Subdivision works (general fund) to be funded from the development reserve. It is proposed that these works now be funded from section 7.11 contributions. There is no impact to the budget result.

Council determined by resolution (minute 124) that stormwater drainage improvements at Hillston Caravan Park be funded from the caravan park reserve. It is proposed that these works now be funded from section 7.11 contributions. There is no impact to the budget result.

An amount of \$259k was included in the original 2022/23 budget for works on yet to be determined rural roads. The adopted budget has been updated to reflect the individual budgets for each road. There is no impact to the budget result.

Financial Implications**GENERAL FUND – ADJUSTED BOTTOM LINE ANALYSIS**

The adopted Operational Plan for the general fund showed a surplus budget of \$48,719 for 2022/23. The net vote variations proposed for the 1st quarter of 2022/23 result in a surplus of \$347,605.

This improved surplus primarily results from increased Financial Assistance Grants (FAGs) general component income (\$199,461), increase general revenue – rates and interest on investments (\$39,361), an increase in the budgeted revenue from town planning development fees (\$25k) and a reduction in the emergency services levies budget (\$24,193).

WATER – ADJUSTED BOTTOM LINE ANALYSIS

The adopted Operational Plan for the combined water funds showed a deficit budget of \$495,437 for 2022/23. The net vote variations proposed for the 1st quarter of 2022/23 result in a deficit of \$659,293.

The primary change during this quarter has been an increase of \$121,000 in capital expenditure for the Hillston water scheme. Pumps requiring replacement (\$86k) and increases in contractor pricing for mains replacement since the preparation of the original budget (\$35k).

SEWER – ADJUSTED BOTTOM LINE ANALYSIS

The adopted Operational Plan for the combined sewer funds showed a surplus budget of \$14,314 (including telemetry) for 2022/23. The net vote variations proposed for the 1st quarter of 2022/23 result in a deficit of \$897.

The primary change during this quarter has been an increase in capital expenditure for Hillston Sewer Mains Relining (\$15k) due to contractor and materials price increases.

CONTRACTS

The following table provides details of contracts entered into by Council during the September quarter:

Carrathool Shire Council		Quarterly Budget Review Statement for the period 01/07/22 to 30/09/22			
Contracts Budget Review Statement					
Budget review for the quarter ended 30 September 2022					
Part A - Contracts Listing - contracts entered into during the quarter					
Contractor	Contract detail & purpose	Contract Value	Start Date	Budgeted (Y/N)	Notes
JJ Ryan Consulting	Hillston Heavy Vehicle Bypass EOI	83,410	30/08/2022	Y	
Craig McKeon Earthmoving	Lachlan River Rd Design & Construct	982,564	26/07/2022	Y	
Litchfield Horizontal Boring	Construct Water Mains - Bunda Rd	82,775	27/07/2022	Y	
Litchfield Horizontal Boring	Construct Water Mains - Stipa St	65,010	9/08/2022	Y	
Litchfield Horizontal Boring	Replace Water Main - Rankins Springs Melbergen	154,963	3/08/2022	Y	
Notes:					
1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whichever is the lesser.					
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.					
3. Contracts for employment are not required to be included.					

CONSULTANCY & LEGAL EXPENSES

Details of consultancy and legal fees paid are shown in the table below:

Carrathool Shire Council		Quarterly Budget Review Statement for the period 01/07/22 to 30/09/22	
Consultancy & Legal Expenses Budget Review Statement			
Consultancy & Legal Expenses Overview			
Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)	
Consultants	7,191	Y	
Legal Fees - Debt Recovery	5,644	Y	
Legal Fees - General	4,263	Y	
<u>Definition of a consultant:</u>			
A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.			

CASH & INVESTMENTS HELD AT 30 SEPTEMBER 2022

Funds have been invested in accordance with the *Local Government Act 1993*, the *Local Government General Regulation 2021*, Council’s Investment Policy and Council meeting resolutions.

The Cash at Bank figure has been reconciled to Council’s physical bank statements. The completion date of this bank reconciliation is 30 September 2022.

Cash at Bank (All Funds)	\$446,009.86
<u>Investments (On Call & Term Deposits)</u>	<u>\$29,652,558.04</u>
Cash & Investments – as at 30/9/22	<u>\$30,098,567.90</u>

Statutory Implications

Local Government Act 1993

Local Government (General) Regulation 2021 – Clause 203 & Clause 211

QBRS Guidelines, Office of Local Government 2010

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That the Budget Review for the 1st quarter of 2022/23 be received and the vote variations as listed in both the budget review statement and this report be implemented.

10.16 Council Meeting Dates – 2023

GOV:MCCC:CMA

Author: Director Corporate and Community Services

Purpose: To consider proposed Council meeting dates for 2023

Background

In accordance with the *Local Government Act 1993 s365*, Council is required to meet at least 10 times each year, each time in a different month. Council is asked to consider the dates, times and venues proposed for Council meetings during 2023 in accordance with Council’s Code of Meeting Practice.

Issues

The Department of Home Affairs requires prior advice of dates for the running of citizenship ceremonies with dates of conferral being pre-printed on all citizenship certificates. Council has previously nominated Australia Day and the dates of its ordinary meetings as dates for citizenship ceremonies.

Council has traditionally set the third Tuesday of each month commencing at 10.00 am for its ordinary meetings. Council has also previously resolved (on a rotational basis) to hold at least one meeting per annum in a centre other than Goolgowi (Min 0491/15.12.2009). This year’s August meeting was held in Carrathool and it is recommended that the August 2023 meeting be held at Rankins Springs. Five meetings are scheduled to be held in the Hillston District Office during 2023.

Date	Meeting	Venue	Time
21/02/23	Ordinary Council Meeting	Hillston	10.00 am
21/03/23	Ordinary Council Meeting	Goolgowi	10.00 am
18/04/23	Ordinary Council Meeting	Hillston	10.00 am
16/05/23	Ordinary Council Meeting	Goolgowi	10.00 am
*27/06/23	Ordinary Council Meeting	Hillston	10.00 am
18/07/23	Ordinary Council Meeting	Goolgowi	10.00 am
15/08/23	Ordinary Council Meeting	Rankins Springs	10.00 am
19/09/23	Ordinary Council Meeting	Hillston	10.00 am
17/10/23	Ordinary Council Meeting	Goolgowi	10.00 am
21/11/23	Ordinary Council Meeting	Hillston	10.00 am
19/12/23	Ordinary Council Meeting	Goolgowi	10.00 am

Please note: *27/06/23 - June meeting is to be held on the 4th Tuesday to allow for statutory advertising and receipt of submissions on the annual budget.

Should Council not wish to hold the November meeting it can be removed from the schedule.

Financial implications

Budgets for members fees and travel costs are included in the 2022/23 Operational Plan.

Statutory implications (Governance including Legal)

Local Government Act 1993 – s 9(1), s 365

Council Code of Meeting Practice

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.3 – Encourage our community to be engaged and informed, and active in shaping our shire’s future.

Recommendation:

That Council resolve to hold Council meetings at the following venues and times for the 2023 calendar year.

<i>Date</i>	<i>Meeting</i>	<i>Venue</i>	<i>Time</i>
21/02/23	Ordinary Council Meeting	Hillston	10.00 am
21/03/23	Ordinary Council Meeting	Goolgowi	10.00 am
18/04/23	Ordinary Council Meeting	Hillston	10.00 am
16/05/23	Ordinary Council Meeting	Goolgowi	10.00 am
*27/06/23	Ordinary Council Meeting	Hillston	10.00 am
18/07/23	Ordinary Council Meeting	Goolgowi	10.00 am
15/08/23	Ordinary Council Meeting	Rankins Springs	10.00 am
19/09/23	Ordinary Council Meeting	Hillston	10.00 am
17/10/23	Ordinary Council Meeting	Goolgowi	10.00 am
21/11/23	Ordinary Council Meeting	Hillston	10.00 am
19/12/23	Ordinary Council Meeting	Goolgowi	10.00 am

10.17 Hillston Caravan Park Cabin Repairs/Replacement

CP:DC:CPCG

Author: Acting Community Development and Projects Manager

Purpose: To inform Council of cost associated with cabin repairs at the Hillston Caravan Park

Background

In July 2020 Council adopted the “Review of Operations and Redevelopment Strategy for Hillston Caravan Park”. As part of this document recommendation 11 stated “Renovate the interior of the Jayco studio cabins and paint the exterior walls using Council funding”.

Issues

Studio cabins 10 and 12 suffer from serious structural damage which will require extensive repairs. However, due to the current economic climate costs for such repairs have been quoted to cost around \$65,000 per cabin.

It is proposed that rather than repair the old cabins Council sell the two damaged cabins and install a deluxe cabin at a cost of \$155,600. Any proceeds from the sale of the old cabins would be returned to the reserve.

The Hillston Caravan Park currently has two deluxe cabins (installed in July 2020), the cabins have 2 bedrooms and a clean modern look which has proven to be sought after by patrons of the park. Nett revenue during the 2021/22 financial year for the deluxe cabins sit at around \$30,000 each whereas in comparison the Jayco Studio cabins had a nett revenue of approximately \$12,000 each.

Financial implications

Quotes have been sourced for a deluxe cabin

Deluxe Cabin	\$136,600
Furnishings	\$7,000
Concrete	\$12,000
Total	\$155,600

At present the Hillston Caravan Park has \$639,050 in reserve.

Statutory implications (Governance including Legal)

Nil

Policy implications

In accordance with the Councils Procurement Policy.

Risk implications

Nil

Community Strategic Plan

Goal 1 –Thriving and Liveable Communities.

Goal 3 – Resilient and Welcoming.

Goal 4 – Reliable and Relevant Services.

Recommendation:

That Council sell studio cabins 10 and 12 and fund the installation of a deluxe cabin from reserve, at an estimated cost of \$155,600 with the proceeds of any sale being returned to the Caravan Park Reserve

10.18 Community Development Officer Report - November 2022

ED:TOUR:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities undertaken by the Community Development Unit (CDU).

Background

Each month the Community Development Unit (CDU) provides Council with an update of activity that has taken place and future proposals for Council consideration.

Issues

Stronger Country Communities Fund (SCCF) Round 5

At the time of writing this report no funding approval has been received yet concerning projects submitted under this program.

School Holiday Break Program

Summer Holiday Break - \$15,000

Application has been submitted for the Summer Holiday Break Program. With activities to be delivered between 21 December 2022 – 5 February 2023.

Dates for the events below will be set if funding is confirmed – this round of funding is very competitive. Each location will have 3 separate events as listed below.

Hillston

Parkour workshop, archery (inflatables) games & movie night
 Cake decorating workshop
 Trivia Night (18 years – 24 years)

Goolgowi

Parkour workshop, archery (inflatables) games & movie night
 Cake decorating workshop
 Trivia Night (18 years – 24 years)

Rankins Springs

Parkour workshop, games & movie night
 Cake decorating workshop
 Trivia Night (18years – 24 years)

Australia Day 2023

Preparations are continuing for the 2023 Australia Day Celebrations. Nominations are open with nomination forms available on Council’s website, Goolgowi Office, Hillston Office and the WG Parker Library. Nominations will close 7 December 2022. An application has been submitted to be included in the Australia Day Ambassador program.

An Australia Day Council grant has been submitted for a live music event to be held at the Goolgowi Sportsground the evening of Australia Day. The event will include food and transport from other areas of the Shire will be offered.

Reconnecting Regional NSW – Community Events Program

These events will continue to be held until the end of March. Council events continue to be organised.

Planning is underway for the Lake Woorabinda Festival which has been secured for 11 March 2023. Live music has been booked; The Baker Street Band from Melbourne. The festival will also include a market of locally made and produced goods from throughout the Shire, children’s activities and food.

The Riverina (Visit Riverina)

Carrathool Shire attended the Canberra Caravan & Camping Show (21-23 October) as part of the Riverina stand. Produce from throughout the Riverina was on display and for sale. Tastings were also available. Over the 3 days approximately 800 Riverina Maps were handed out and 403 items of produce sold.

New Banners – High Street Hillston

The new poles are currently being installed. The Christmas flags will be raised shortly. The cost of a set of flags is approximately \$1,840. Community groups can purchase their own flags for events which Council will install.

Youth Mural Project

Our funding application for the series of youth murals has been successful. Murals are planned for Goolgowi, Hillston and Rankins Springs. Initial planning workshops which will include the artist, headspace and the young people will be organised once the funding deed has been finalised.

Funding Opportunities

Two new funding programs have been announced, The Growing Regions Program (this replaces the Building Better Regions Fund) and Community Infrastructure Grant program. No details or guidelines have been released for either fund as yet.

Boat Ramp Update

Applications for both the Carrathool Boat ramp and the Hillston Boat Ramp have been submitted through Boating Now – Round 4. Successful projects will be announced as funding becomes available.

Goolgowi Pump Track Project

An update will be given at the meeting.

Information Distributed to the Community

- ClubGrants Information
- Australia Day Nominations Open
- NSW Small Business Events
- Local Sport Grant Program – applications open
- 2022 Community Development Grants information
- Female friendly Community Sport Facilities & Lighting Grant Information
- Live Music Australia – grant information

Financial implications

Existing CDU budget and grant funding.

Statutory implications (Governance including Legal)
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Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and Liveable Communities
 Goal 3 – Resilient and Welcoming

Recommendation:

That Council note the Community Development Officers report for November 2022.

11. Committee Reports

11.1 Rankins Springs Sport and Recreational Ground Management Committee Minutes

GOV:MTG:MIN

Author: Director Corporate & Community Services

Purpose: To receive the minutes and financial report from the Rankins Springs Sport and Recreational Ground Management Committee (RSS & RGM Committee) meetings held 25 July 2022.

Attachment: Minutes and financial report from the RSS & RGM Committee.

Background

The RSS & RGM Committee is a 355 Committee of Council managing the sports ground facilities at Rankins Springs, and is required to provide their minutes and financial report to Council after every meeting.

Issues

The minutes and financial report of the RSS & RGM Committee annual general meeting and ordinary meeting held on 25 July 2022 are presented to Council for consideration.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Local Government Act 1993 Section 355

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Recommendation

That Council receive the minutes and financial report of the Rankins Springs Sport & Recreational Ground Management Committee meetings held 25 July 2022.

ATTACHMENT

Rankins Springs Sport and Recreational Ground Management Committee Annual General Meeting Minutes from AGM held 25/07/2022

Meeting Opened at 6:43pm

Present: Tameka Polimeni, Kristen Polimeni, Sandy Vearing, Brent Parsons, Julianne Raymond, Michelle Apps, John Apps, Narelle Cattle, Sally Argent-Smith (via Zoom), Monica Molloy (via Zoom).

Apologies: Andrea Finch and Deborah Castle.

Minutes from the previous meeting were read by Kristen Polimeni. Moved, Kristen. Seconded, Julianne Raymond. Carried.

Treasurers Report: Opening Bank Balance as at 01/07/2021 was \$4,489.37. We had expenses of \$2,084.58, and an income of \$21,325.70. Giving us a Closing Bank Balance of, \$23,730.49.

Sally moved that the report be true and correct. Seconded, Julianne. Carried.

Sandy Vearing took over chairing the meeting and declared all positions Vacant.

President:

Kristen Polimeni nominated Brent Parsons. Seconded by Julianne Raymond. Brent Accepted.

Secretary:

John Apps nominated Tameka Polimeni. Seconded by Michelle Apps. Tameka Accepted.

Treasurer:

Michelle Apps nominated Sally Argent-Smith. Seconded by Julianne Raymond. Sally Accepted.

Vice President:

Julianne Raymond nominated John Apps. Seconded by Brent Parsons. John Accepted.

Kristen Polimeni nominated Julianne Raymond. Seconded by Michelle Apps. Julianne Accepted.

Club Delegates:

- Fishing Club: Michelle & John Apps.
- Pony Club: Craig & Narelle Cattle.

- Junior Tennis: Andrea Finch & Monica Molloy.
- Football Club: Jamie & Brent Parsons.
- Tennis Club: Stuart Luelf & Anthony Luelf.

Subs: Sally Argent-Smith will chase up subs from club Treasurers.

Bank Signatories: Kristen Polimeni will be removed as a bank signatory and Tameka Polimeni will be added.

Account Name: Rankins Springs Recreation Ground Management Committee

BSB: 062 548

Account Number: 0090 4696

Meeting Closed at 7:13pm.

Rankins Springs Recreation Ground
Balance Sheet
Annual General Meeting - 1 July 2021 to 30 June 2022

Income

Subs - Worm Drowners (20/21 and 21/22)		\$160.00
Hire		\$515.00
Donation - AGT	\$20,000.00	
Donation - Worm Drowners	\$40.00	
Donation - Footy Club	\$190.10	\$20,230.10
Interest		\$0.00
Fundraising - Meat Raffles		\$420.60
Carrathool Shire Grants		\$0.00
		\$21,325.70

Expenses

Maintenance		\$0.00
Power		\$1,984.58
Fundraising		\$0.00
Sundries - Auditor Voucher		\$100.00
		\$2,084.58

Opening Balance as at 1 July 2021		\$4,489.37
Income		\$21,325.70
		\$25,815.07
Expenses		\$2,084.58
Less Presented Chq		\$0.00
Closing Balance as at 30 June 2022		\$23,730.49

Plus Unpresented Deposits		\$0.00
Less Unpresented Chq		\$0.00
Actual Balance 30 June 2022		\$23,730.49

Rankins Springs Sport and Recreational Ground Management Committee General Meeting
Minutes held 25/07/2022

Meeting Opened at 7:14:pm

Present: Tameka Polimeni, Kristen Polimeni, Sandy Vearing, Brent Parsons, Julianne Raymond, Michelle Apps, John Apps, Narelle Cattle, Sally Argent-Smith (via Zoom), Monica Molloy (via Zoom).

Apologies: Andrea Finch and Deborah Castle.

Previous General Meeting Minutes were read by Kristen Polimeni, Moved by Kristen. Seconded by Sally Argent-Smith. Carried.

Business Arising:

- 80L bins were not purchased since the last meeting. Sally will purchase 2x 80L bin, for both the men's toilets and the club house.

Treasurers Report: Opening Bank Balance as of 21/02/2022 was \$4,611.21. Our total expenses were \$1,080.72, and an income of \$20,720.00. Closing Bank Balance as of 25/07/2022 was \$24,250.49.

Outstanding Invoices to be paid, \$12,563.10.

Outstanding reimbursements to Sally for cleaning supplies, \$87.08.

Actual Balance as at 25/07/2022 \$11,600.31.

Sally Argent-Smith Moved to pay invoices and Reimburse Sally Argent-Smith for cleaning supplies. Seconded by Julianne Raymond. Carried.

Correspondence In:

- AGT Letter/Email.
- Council letter from Rick Warren re; power bill section 355.
- Power bill email.
- Thankyou letter from junior tennis.

General Business:

- Carrathool Shire Council submitted for funding of \$200,000.00 to go towards new toilets and showers and \$130,000.00 for a new pump track. Brent Parsons has informed us that these have now been approved.
- Julianne Raymond quired why the basketball rings have been removed without committee or community consultation.
- Tentatively book the Sport and Recreational Grounds for September 1st and 2nd as the Rankins Springs Public School will be hosting their small schools Round Robin.
- The Pony Club's new shed has recently been delivered; Builders have quired whether they can camp at the grounds for a fee. Narelle Cattle will get in touch with more information.

- Julianne Raymond suggested whether the Farrugia's Rock and Sign could be moved up to the Rec Grounds once the new Pump Track is built for all people using the Sport and Rec Grounds to see. We decided to wait for the Pump Track's location to be decided before relocating the memorial rock and sign.

Next Meeting: 13/10/2022

Meeting Closed at 8:16pm

Rankins Springs Recreation Ground
Treasurer's Report
General Meeting - 21 February 2022 - 25 July 2022

Income

Hire		\$150.00
Subs - Worm Drowners (20/21 and 21/22)	\$160.00	
Subs - Pony Club (20/21)	\$200.00	\$360.00
Donation - AGT	\$20,000.00	
Donation - Worm Drowners	\$40.00	
Donation - Pony Club	\$170.00	\$20,210.00
Fundraising		\$0.00
Carrathool Shire Grant		\$0.00
		\$20,720.00

Expenses

Maintenance		\$0.00
Power		\$980.72
Fundraising		\$0.00
Voucher for Auditor		\$100.00
		\$1,080.72

Opening Balance as at 21 February 2022

		\$4,611.21
Income		\$20,720.00
		\$25,331.21
Expenses		\$1,080.72
Less Presented Chq		\$0.00
Closing Balance as at 25 July 2022		\$24,250.49

Invoices outstanding - Midwest - Kitchen	\$12,563.10	
Reimbursements - Sally - Cleaning supplies	\$87.08	\$12,650.18
Plus Unpresented Deposits		\$0.00
Less Unpresented Chq		\$0.00
Actual Balance as at 25 July 2022		\$11,600.31

11.2 Wallanthery Hall Committee Minutes

GOV:MTG:MIN

Author: Director Corporate & Community Services

Purpose: To receive the minutes and financial report from the Wallanthery Hall Committee meeting held 16 October 2022.

Attachment: Minutes and financial report from the Wallanthery Hall Committee.

Background

The Wallanthery (aka Willanthery) Hall Committee is a 355 Committee of Council managing the Wallanthery Hall, and is required to provide their minutes and financial report to Council after every meeting.

Issues

The minutes and financial report of the Wallanthery Hall Committee annual general meeting held on 16 October 2022 are presented to Council for consideration.

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Local Government Act 1993 Section 355

Policy Implications

Section 355 Committee Manual

Risk Implications

Nil

Community Strategic Plan

Goal 5: Civic Leadership and Governance

Recommendation

That Council receive the minutes and financial report of the Wallanthery (Willanthery) Hall Committee meeting held 16 October 2022.

MINUTES OF WILLANTHRY HALL COMMITTEE
ANNUAL GENERAL MEETING

Sunday, 16 October 2022 at 4.00pm

Present: Ita Milthorpe, Michael Milthorpe, Fiona Milthorpe, Julie Potter, Chris Potter, Julie Storrier

Apologies: Will Storrier, Elle Storrier

President Ita welcomed everyone to the meeting. As this was the first formal AGM to be held there were no minutes from a previous AGM.

All positions were declared vacant. Julie Storrier was volunteered to run the election.

Nominations for President were called.

Ita Milthorpe, nominated Julie Storrier, seconded Julie Potter. There being no other nominations, Ita was elected

Nominations for Secretary were called.

Ita Milthorpe, nominated Chris Potter, seconded Michael Milthorpe. There being no other nominations, Ita was elected.

Nominations for Treasurer were called.

Ita Milthorpe, nominated Julie Potter, seconded Julie Storrier. There being no other nominations, Ita was elected

Nominations for Vice president were called.

Julie Potter, nominated Ita Milthorpe, seconded Fiona Milthorpe. There being no other nominations, Julie was elected

The Committee will be made up of Michael and Fiona Milthorpe, Chris Potter and Julie Storrier.

President's report

Ita presented and moved her President's report. She noted that it had been an unusually quiet year with only one hall hire. This was due to Covid. As such there was really nothing to report.

Treasurer's Report

Ita presented and moved her Treasurer's report. This was seconded by Julie Storrier. See attached.

General Business

Section 355 Management Committee Council Requirements

Ita and Julie outlined the new procedures the Shire of Carrathool would like us to follow regarding Section 355 Management Committee Council Requirements. We discussed the meeting we had in late August with Council staff explaining what was needed and why. It was decided at the meeting to implement these changes immediately.

Bank Signatories

Signatories to continue with Julie Potter and Ita Milthorpe, with both signatories required on each cheque. We decided at the meeting that there was no advantage to having Internet Banking, that we don't have the transactions to warrant it.

Roadside Clean-up

That the roadside clean-ups have been discontinued. This was our major source of fundraising. However the RFSA are not paying the electricity bills on the Hall so we are financially sound.

Meeting closed at 5.00pm.

WILLANTHRY HALL

TREASURER'S REPORT

1 JULY 2021 – 30 JUNE 2022

OPENING BALANCE:		5,599.60
Credit Interest		0.56
Deposit and hall hire fee from Kim Dauth		200.00
Refund of Deposit for hall hire	160.00	
Monthly transaction fee 1 x cheque	.70	
	_____	_____
	\$160.70	5800.16
CLOSING BALANCE		5,639.46

12. Closed Council Reports

12.1 Emergency Management – Flood Concerns

ES:REP:FLD:OF

Author: General Manager

Purpose: To allow Council to discuss issues evolving from the current flood crisis across the shire.

Background

Council is asked to consider this report Emergency Management – Flood Concerns in Closed Council under the provisions of section 10A (2)(g) of the *Local Government Act 1993*

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A (2)(g) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (2)(g) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **20 December 2022** commencing at **10.00am**.