

**MINUTES OF THE ORDINARY MEETING OF THE CARRATHOOL SHIRE COUNCIL HELD  
AT THE GOOLGOWI COUNCIL CHAMBERS  
on Tuesday, 18 October 2022 commencing at 10.00 am**

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**1. PRESENT**

Councillors: DL Jardine (Mayor), HJ Lyall, WR Kite, DP Fensom, GR Peters, JK Potter, B Furner, and LW Cashmere

Staff: General Manager Rick Warren, Director Corporate & Community Services Robert Rayner, Acting Director Infrastructure Services Bert Breuling and Manager Infrastructure Services Willem De Meyer.

**2. LEAVE OF ABSENCE**

A request for leave of absence was received from DA Liddicoat and MS Armstrong.

**0320 RESOLVED** that the request for leave of absence from DA Liddicoat and MS Armstrong be received and granted.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr WR Kite

**3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST**

Report	Councillor/Officer	Reason	Pecuniary / Non Pecuniary
12.2	Cr DL Jardine	Partner is a staff member	Non-Pecuniary
12.3	Cr HJ Lyall	Board member of the Lachlan Lodge	Non-Pecuniary
12.3	Cr DP Fensom	Board member of the Lachlan Lodge	Non-Pecuniary

**4. CONFIRMATION OF THE PREVIOUS MINUTES**

**0321 RESOLVED** that the minutes of the Ordinary meeting of the Carrathool Shire Council held 20 September 2022 as circulated to all Councillors, be confirmed.

CARRIED

Moved: Cr JK Potter / Seconded: Cr HJ Lyall

**5. BUSINESS ARISING**

Nil

**6. MOTIONS & QUESTIONS (NOTICE GIVEN)**

Nil

**7. PRESENTATIONS/PUBLIC ADDRESSES (WHERE SCHEDULED)**

10.05 am South West Arts, finished 10.22 am

10.25 am Dr Bhupinder Kumar, finished 10.45 am

10.48 am National Emergency Management Agency, finished 11.31 am

**8. MAYORAL REPORTS**

**8.1 Mayors Report**

**0322 RESOLVED** that Council note the Mayors report to the October 2022 meeting.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr DP Fensom

**9. DELEGATES REPORTS**

Nil

**10.0 GENERAL MANAGER'S REPORT**

**10.1 Ongoing Action from Previous Business Papers**

**0323 RESOLVED** that Council note the update on action report for September 2022.

CARRIED

Moved: Cr B Furner / Seconded: Cr LW Cashmere

## **10.2 Precis of Correspondence**

### **10.2.1 Greg Warren – Shadow Minister for Local Government**

**0324 RESOLVED** that Council note the response from The Shadow Minister for Local Government regarding internal audit issues and his party's stance on road funding.

CARRIED

Moved: Cr GR Peters / Seconded: Cr HJ Lyall

### **10.2.2 Department of Industry Science and Resources**

**0325 RESOLVED** that Council approve the use of the Council seal on the acquittal document for the Remote Airstrip Upgrade Program Round 8 (Eight).

CARRIED

Moved: Cr GR Peters / Seconded: Cr HJ Lyall

### **10.2.3 NSW Department of Planning and Environment**

**0326 RESOLVED** that Council note the advice from the NSW Department of Planning and Environment that planning proposals PP – 2022 – 1593 and PP – 2022 – 1594 have been finalised.

CARRIED

Moved: Cr GR Peters / Seconded: Cr HJ Lyall

## **10.3 Code of Meeting Practice - 2022**

**0327 RESOLVED** that Council adopt the draft Code of Meeting Practice – 2022 as presented to the 19 July, meeting.

CARRIED

Moved: Cr B Furner / Seconded: Cr DP Fensom

## **10.4 Infrastructure Report**

**0328 RESOLVED** that Council note the Infrastructure Report for September 2022.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr GR Peters

## **10.5 Carrathool Road Construction - Update**

**0329 RESOLVED** that Council note the Infrastructure Report for September 2022.

CARRIED

Moved: Cr B Furner / Seconded: Cr HJ Lyall

## **10.6 Plant Report**

**0330 RESOLVED** that Council note the Plant Report as at 5 October 2022.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

## **10.7 Plant Replacement**

**0331 RESOLVED** that Council receive the Plant Replacement report for September 2022.

CARRIED

Moved: Cr WR Kite / Seconded: Cr JK Potter

## **10.8 Rankins Springs Sullage System Boundary and Extension**

**0332 RESOLVED** that Council:

1. note the report on the Rankins Springs Sullage Service;
2. have staff address policy issues to identify the current service area as the boundary for the Rankins Springs Sullage Service and report back to Council for adoption;
3. not permit the connection of 12 Forrest Street Rankins Springs to the sullage system;
4. developments outside the sullage service area provide onsite sewage management plans as part of the Development Application process to the approval of the Manager of Building and Regulatory Services.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

## **10.9 Development Applications September 2022**

**0333 RESOLVED** that the Determinations for Development Applications received for September 2022 be noted.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr B Furner

### **10.10 Variations to Development Standards – 2022 Quarter 3**

**0334 RESOLVED** that the Clause 4.6 LEP Variations to Development Standards received for July-September 2022 be noted.

CARRIED

Moved: Cr GR Peters / Seconded: Cr DP Fensom

### **10.11 Finance Report – Statement of Bank Balances – September 2022**

**0335 RESOLVED** that Council note the Statement of Bank Balances as at 30 September 2022 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,168,605.49.

CARRIED

Moved: Cr JK Potter / Seconded: Cr GR Peters

### **10.12 Finance Report – Investments Schedule – September 2022**

**0336 RESOLVED** that Council:

1. receive the investment report as at 30 September 2022 and it be noted that the summary has been prepared in accordance with the Act, the Regulation and Council's Investment Policy,
2. note that the investments reported exceed the single institution exposure limit of Council.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

### **10.13 Pecuniary Interest Returns**

**0337 RESOLVED** that Council note the tabling of the pecuniary interest returns for the period 1 July 2021 to 30 June 2022.

CARRIED

Moved: Cr WR Kite / Seconded: Cr HJ Lyall

### **10.14 Councillor Expenses and Facilities Report**

**0338 RESOLVED** that Council note the report on Councillors Expenses and Facilities and that it will appear in the annual report for 2021/2022.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

### **10.15 Draft Policies for Review**

**0339 RESOLVED** that Council:

1. approve the revocation of the below listed policies:
  - Policy 45 Road Closures – Maintenance of River Access
  - Policy 62 Charitable Organisation – Collection & Fund Raising
  - Policy 84 Water and Sewer Schemes Dividend Policy
  - Policy 135 Council Decision Making Prior to Ordinary Elections
2. Approve conversion of the following Council Policies to Management Policies:
  - Policy 43 Footpath
  - Policy 46 Road Crossings
  - Policy 50 Mineral Exploration on Roads
  - Policy 106 Tree Planting on Council Controlled Land
  - Policy 133 Competitive Neutrality Complaints
  - Policy 143 Grids, Gates and Ramps
  - Policy 159 Allocation of Urban & Rural Addresses
3. approve the draft list of policies below go on public exhibition for a period of 28 days:
  - Policy 6 Freeman/Freedom of the Shire
  - Policy 17 Accounts – Leave Entitlement Reserve
  - Policy 24 Writing off of Debts Policy
  - Policy 25 Rate on Hillston Golf Club
  - Policy 48 Rural Roads Access & Notification
  - Policy 56 Community Use of Council Plant
  - Policy 77 Garbage Collection
  - Policy 81 Gifts or Benefits
  - Policy 88 Business Ethics Statement

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CR DL JARDINE, CHAIRMAN

- Policy 100 Rates – Hardship Assistance for Rates & Annual Charges
- Policy 114 Sale and Disposal of Land and Other Assets
- Policy 127 Councillor Induction Training
- Policy 146 Water Supply Recovery of Unpaid Charges
- Policy 160 Urban Streets Access

4. adopt the policies after the exhibition period if no public submissions are received.  
CARRIED Moved: Cr JK Potter / Seconded: Cr HJ Lyall

12.40 pm The Community Development Officer joined the meeting

### **10.16 Economic Development Unit Report – October 2022**

**0340 RESOLVED** that Council note the Community Development Officers report for October 2022.  
CARRIED Moved: Cr B Furner / Seconded: Cr HJ Lyall

### **10.17 Sponsorship Opportunity – Pedal Boats**

**0341 RESOLVED** that Council:  
1. note the sponsorship opportunity with Gransolar and AMP Energy.  
2. develops further the proposal for Council consideration in more detail in the future.  
CARRIED Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

1.00 pm The Community Development Officer left the meeting

## **11.0 COMMITTEE REPORTS**

### **11.1 Audit, Risk and Improvement Committee**

**0342 RESOLVED** that Council note the minutes of the Audit, Risk and Improvement Committee as attached.  
CARRIED Moved: Cr DP Fensom / Seconded: Cr WR Kite

1.03 pm Council adjourned for lunch

1.57 pm Council recommenced after lunch

## **12.0 CLOSED COUNCIL REPORTS**

**CLOSED COUNCIL** 1.58 pm

**0343 RESOLVED** that Council resolve into closed council pursuant to Section 10A of the *Local Government Act 1993*, to consider the closed Council reports.  
CARRIED Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

### **12.1 Organisational Structure Review**

**0344 RESOLVED** that Council:  
1. note the changes proposed to the current structure.  
2. note the proposed changes to position classifications or remuneration changes.  
3. consider changes to the identified positions in the future as opportunity presents.  
4. prepare reports in regard to operational options for the Multi Service Outlet, Caravan Park and Swimming pools for Council Consideration in 2022/2023 financial year.  
CARRIED Moved: Cr DP Fensom / Seconded: Cr JK Potter

### **12.2 Council Salary System**

**0345 RESOLVED** that Council instruct the General Manager to re-evaluate and reclassify the positions within the staff structure up to and inclusive of Grade 9.

Such reclassification to commence from the first full pay period in November 2022.  
CARRIED Moved: Cr DP Fensom / Seconded: Cr B Furner

### **12.3 Application for Moore Street Units**

**0346 RESOLVED** that Council call for expressions of interest using the identified criteria to gauge the potential need of the community.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr LW Cashmere

3.32 pm Cr WR Kite left the meeting

### **12.4 Hillston Medical Centre**

**0347 RESOLVED** that Council approve the transfer of the management of the Hillston Medical Centre.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr JK Potter

### **OPEN COUNCIL**

3.37 pm

**0348 RESOLVED** that Council return to open Council.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

### **CLOSED COUNCIL REPORT**

The resolutions of Council made while the meeting was closed to the public were read to the open Council meeting by the General Manager.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

### **13.0 NEXT MEETING**

The next **Ordinary Meeting** of Council will be held at the **Hillston District Office** on **Tuesday 15 November 2022** commencing at **10.00am**.

### **CLOSURE**

There being no further business, the meeting terminated at 3.40 pm.

The Minutes of the Ordinary Meeting of the Carrathool Shire Council held on Tuesday, 18 October 2022 were confirmed at the subsequent Ordinary Meeting of Council on Tuesday, 15 November 2022

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Chairman of the Meeting of the Carrathool Shire Council held on Tuesday, 15 November 2022, at which meeting the above signature was subscribed.

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CR DL JARDINE, CHAIRMAN