



ORDINARY MEETING AGENDA

18 April 2023

Hillston District Office
139-145 High Street, Hillston



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Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE HILLSTON DISTRICT OFFICE
TUESDAY, 18 APRIL 2023 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 21 March 2023

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held 21 March 2023.

Background

March/April has been a quiet month with no official engagements.

I am pleased to inform Council that the RFDS will recommence the women's health program at the Hillston Medical Centre on 26 April. Dr Kathleen Hutt is the medical practitioner – Dr Hutt has undertaken this role previously at the centre.

Council continued to co-ordinate events with dinner and live music shows at both Hillston and Goolgowi. It was a full house for dinner at both locations and we were entertained by country rock band Wobbly Boot. Again, thank you to all who assisted in ensuring these functions were delivered in a professional manner.

Recommendation:

That Council note the Mayors report to the April 2023 meeting.

9. Delegates Report

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Discussed with Griffith Office of Crown Lands – Position is unchanged.

1848/ 19.10.21 – Economic Development Unit Report – October 2021

Responsible Officer: CDO

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Pending, contact being made with historians in the Griffith Area

0054/ 15.02.22 – Remote Roads Upgrade Pilot Program

Responsible Officer: DIS

DECISION	ACTION TAKEN
Nominate Mt Grace Rd gravel resheeting project under this program .	Tender documentation being prepared.
Council fund the co-contribution of 20% (\$234,000) from roads reserve	

0280/ 20.09.22 – Lachlan River Road Flooding

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Develop design & costings to alleviate the current flooding corner Lachlan River Rd for future road programs	To be undertaken when river subsides.

0293/ 20.09.22 – Electric Vehicle Charging Stations

Responsible Officer: CDO

DECISION	ACTION TAKEN
Item 3. A feasibility study be done at no cost to Council for EV Charging Stations at Rankins Springs, Goolgowi, and Hillston.	Report this meeting.

0301/ 20.09.22 – Rezoning of Land in Rankins Springs & Merriwagga

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Item 3. Prepare a planning proposal for submission for a gateway determination by the NSW Dept Planning & Environment for both zoning and minimum lot size adjustments.	Draft report returned to consultant for changes.

0317/ 20.09.22 – General Road Conditions Update

Responsible Officer: ADIS

DECISION	ACTION TAKEN
Identify suitable roads where cutbacks can be dragged onto road surface and commence this practise ASAP.	To be included as part of Local and Regional Roads Repair Program.

0341/ 18.10.22 – Sponsorship Opportunity – Pedal Boats

Responsible Officer: CDO

DECISION	ACTION TAKEN
Item 2. Staff further develop the proposal in more detail for future consideration by Council.	Information to be provided as becomes available.

0414/ 21.02.23 – Disaster Ready Fund Rd 1, 2023/2024

Responsible Officer: DIS

DECISION	ACTION TAKEN
Prepare Submission for future rounds on Kidman Way Nth Wallanthery Bridge to alleviate flooding closing the road.	Funding Round Opening.

0441/ 21.02.23 Rankins Springs Caravan Park

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Staff discuss with Hotel Operator	Letter written requesting information and intention.

0442/ 21.02.23 Fixing Local Roads Upgrade – Item 4

Responsible Officer: DIS

DECISION	ACTION TAKEN
Council instruct staff to undertake roadworks on Pinteebakana and Boorga Roads, including bulldozing cutback material back to road to increase height, and resheet the Boorga Road a distance of 4.5 kms from the Pinteebakana intersection at a cost of \$177,000.	Schedule to commence 17 April 2023.

0452/ 21.03.23 – Carrathool Water Supply

Responsible Officer: DCCS

DECISION	ACTION TAKEN
2. Conduct an audit of the potable water supply	Pending
3. Undertake reviews of the other town water supplies.	Pending

0462/ 21.03.23 – Sale of Land for Unpaid Rates and Charges

Responsible Officer: DCCS

DECISION	ACTION TAKEN
1. Resolved to sell the land as listed in the report for overdue rates and charges.	In Progress

0472/ 21.03.23 – Lake Woorabinda User Agreement

Responsible Officer: GM

DECISION	ACTION TAKEN
2. Provide information it considers relevant and necessary to develop a new agreement.	Pending
3. Consider a new agreement at a future meeting.	Pending

Recommendation:

That Council note the update on action report for April 2023.

10.2 Precis of Correspondence

GOV:MCCC:MRPC

Author: General Manager

Purpose: Matters for consideration by Council.

Information Items: 10.2.2 – Hillston Swans Football & Netball Club
10.2.3 – Griffith Off Road Race Club

10.2.1 Small Business Commissioner NSW

Providing Council with a copy of the 2022 Annual Review detailing highlights of their annual operations.

Recommendation:

That Council note the provision of the 2022 Annual Review by the NSW Small Business Commissioner.

10.2.2 Hillston Swans Football & Netball Club

Requesting Council consider sponsorship for the upcoming season to assist with player awards throughout the season offering sponsorship packages of \$60, \$120, \$300 and \$600 to cover the season.

Recommendation:

For Council determination.

10.2.3 Griffith Off Road Race Club

Seeking Council approval to close part of Mitchells road for the annual off road event to be held Friday 7 July to Sunday 9 July 2023. The organisation has provided Council with a traffic management plan and as this is an annual event endorsed by Council the Director of Infrastructure Services has approved the closure of the section of Mitchells road for the event.

Recommendation:

That Council:

1. **note the annual off road event to be conducted by Griffith Off Road Club will be held 7-9 July 2023,**
2. **note that the temporary closure of part of Mitchells road has been approved under delegated authority.**

10.3 Electric Vehicle Destination Feasibility Assessment

GS:PGM:GP

Author: General Manager

Purpose: To provide Council with information from the assessment undertaken into potential Electric Vehicle (EV) charging sites within the Shire.

Background

During the latter half of 2022, Chargeworks Pty Ltd were funded by the state government to undertake various assessments across the RAMJO footprint to provide feasibility assessments for various locations. Should Council at some stage decide to seek funding for destination charging stations the report would be useful to help substantiate the application.

Issues

Sites for assessment were proposed for Goolgowi, Hillston and Rankins Springs.

In Goolgowi: both the Caravan Park and the amenities block in Cobram Street. No assessment was provided for the Cobram St location with the consultants stating the costs with the power supply would prove excessive. Subsequently the Caravan Park was assessed as suitable with chargers to be placed potentially on the rear of the building near the metre box.

In Hillston: Sites considered included the area near the swinging bridge amenities building near the shed café. It was stated the cost of establishment would be excessive.

The rear of the library in the car park area was considered suitable and as such anticipated costs are included in the summary table below.

The caravan Park was also assessed with two options being provided, one at the entrance to the carpark which has sufficient space to allow parking and charging. The other option is both new cabins however it was implied this would most likely be exclusively used by the occupiers of the cabin at that time.

In Rankins Springs: Although not originally in the brief to be assessed the assessment teams saw benefit in having the ability to charge vehicles at Rankins Springs considering the trip from West Wyalong would probably have no availability of charging on the way.

The proposed site at Rankins Springs is the amenities block near the metre box.

The following table provides an indicative cost based on information provided by the assessment team. It is not a reliable estimate as no formal quotes have been sourced and provides a guide only relationship between total cost, state government subsidy and finally Council contribution.

Under the first round of the Electric Vehicle Destination Charging Grants the government would fund the following, it is expected that future rounds will be similar.

- 75% of the cost of eligible 7kw or 22kw charges.
- 75% towards installation – capped at \$1000.
- 50% of a 2year EV software charging subscription.

Description of Car Park	Priority	Number of suitable Charging Ports	Nearby Destinations	Estimated Cost to Council after grant funding (ex GST)
Hillston Library Carpark	Medium	2	Library, Town Centre, Shops and Restaurants	\$8,180
Hillston Caravan Park	Medium	2+	Caravan Park	\$12,050 / \$5,841

Goolgowi Caravan Park	Medium	1	Caravan Park, Rest Stop, Town Centre	\$2,780
Rankins Springs – Memorial Hall	Medium	1	Caravan Park, Memorial Hall, Service Station	\$2,780
Hillston – Lachlan River Swing Bridge	Not Suitable	N/A	Toilets, Lachlan River, Ex-Servicemen’s Club	N/A

Financial Implications

While the table above gives an indication of potential costs, until quotes are obtained and further details of grant subsidies are known they are illustrative only.

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Until further facts and costs are available risk implications are difficult to determine.

Community Strategic Plan

N/A – Policy of State Government.

Recommendation:

That Council note the information provided regarding potential Electric Vehicle charging station locations at Goolgowi, Hillston and Rankins Springs.

10.4 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for part of March 2023.

Attachment: Register of Roads Maintenance

Background

Reporting Period 4 March 2023 to 17 March 2023

The Infrastructure Report is provided for Council’s information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

Temporary Pavement Repair (m ²)		Mowing and Slashing (hect)		Maintenance Grading (cl kms)	
Lachlan River Road	340	Back Hillston Road	3	Billings Road	6.5
Murrumbidgee River Road	100	Cahills Road	16	Boorga Road	3
Roto Road	245	Carrathool Road	9	Lowlands Road	21
TOTAL	685	Melbergen Road	25	O’Keefes Road	11
Guide Posts (ea)		Tysons Road	1	Whealbah Road	16.5
Roto Road	19	TOTAL	54	TOTAL	58
Trida Road	5				
TOTAL	24				

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m ²)						
Mowing and Slashing (hect)	13		35			
Litter and Amenity Maintenance (job)				2		
Replace Signs (ea)						
Guideposts (ea)						
Maintenance Grading (cl kms)						

TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-312	Trim Tree Branches	each	1
A-316	Remove Tree	each	1
A-428	Service Rest Area	each	10
C-111	Safety Inspection	km	165
C-201	Repair Pothole	each	3
C-202	Repair Pavement Edge	m	2250
C-204	Minor Pavement Patching	m ²	2735
S-272	Sweep Road Pavement	km	4.84

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150						0
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610						0
Sign Replacement	1620						0
Resealing	4000						0
Mowing	5100		41.50	19.50		32	93
Slashing	5200	15.25	5	30.50		9.50	60.25
Spraying	5300			8		6.50	14.50
Tree Maintenance	5400		11.50	22		11	44.50
Tree Removal	5410						0
Watering	5500		8	37	3.50	6	54.50
Weeding	5600		9.50	28		19.50	57
Mowing – Stan Peters Oval	5710			8.50			8.50
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740			6			6
Weeding – Stan Peters Oval	5750			6.50			6.50
Playground Equipment	5800						0
Litter Collection	6100	2	6.50	10	4	9	31.50
Street Sweeper	6200			15			15
Hand Broom Gutters	6300						0
Toilets	6400	3	5	10	3	2	23
Footpath Maintenance	7100						0
Clear Culverts	7100			4			4
Street Maintenance	7200			2		2	4
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			12.50			12.50
Total Hours per Town		20.25	87	219.50	10.50	97.50	434.75
Town % of Total Hours		4.66%	20.01%	50.49%	2.42%	22.43%	

Sewer Maintenance

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston					
Goolgowi					
Rankins Springs Sullage					
Totals	0	0	0	0	0

Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston	2	4	9		1		
Langtree (Langtree Bore/Merriwagga/Goolgowi)							
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)			1	4			
Bunda/Goorawin			1	1			
Carrathool							
Merriwagga Village			2				
Goolgowi Village Raw							
Goolgowi Village Potable							
Rankins Springs Potable							
Rankins Springs Raw Town							
Rankins Springs Rural							
Melbergen							
Total	2	4	13	5	1	0	0

Project Updates:

Flood Recovery:

Consultants have assessed 80% network, with the remainder to be completed within 2 weeks. The damages submission will start to be collated in about 4 weeks. Permanent repair works cannot start until approval has been received from TfNSW.

Make safe works have started on Watkins Road and Clare Road.

Jacksons Bridge:

Contractors are expected back on site in a few weeks to complete works, with an actual start date still being determined.

Lachlan River Road:

The sealing works has been partially completed. Suppliers have been unable to provide contractors with enough pre-coated aggregate to complete the works.

The Springs Road:

The sealing works has been delayed. Suppliers have been unable to provide contractors with enough pre-coated aggregate to complete the works.

Mossgiel Road:

Gravel haulage has commenced in preparation of the upgrade of the next 2.5km. Works include the extension/replacement of two pipe crossings and the installation of an additional pipe crossing.

Carrathool Road:

Work will resume within the next few weeks to complete the grant funded works on Carrathool Road.

Hillston River Bank Stabilisation:

The area related to these works has recently been surveyed to assess if any further deterioration has occurred as a result of last years flooding. The project is scheduled to start shortly with an actual start date still being determined.

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected

Recommendation:

That Council note the Infrastructure Report for April 2023.





ATTACHMENT

Register of Local Road Maintenance					
Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)	Total Length of Road
2	Alexanders Road	102	16/09/2020	3.00	3.08
6	Altys Road	103	10/12/2020	1.90	4.46
6	Andersons Lane	105	25/08/2022	8.20	12.46
6	Andersons Road	104	8/09/2020	1.50	6.32
7	Arcadia Lane	106	14/12/2022	2.00	15.43
6	Audrey Lea Road	107	22/08/2019	22.60	30.79
6	Avondale Road	108	3/08/2020	4.00	31.56
2	Back Hillston Road	109	14/02/2023	17.00	71.14
4	Bakers Road	110	3/01/2023	4.40	4.46
	Bales Avenue	101	23/10/2019	4.00	94.08
2	Bandys Road	204	4/08/2021	1.40	2.22
6	Barrys Road	112	14/12/2021	3.00	4.83
4	Barrys Scenic Drive	113	29/11/2022	5.00	8.05
7	Belaley Road	114	18/01/2023	6.00	7.55
7	Berangerine Road	115	25/01/2023	2.80	8.39
4	Billings Road	116	16/03/2023	6.50	9.85
3	Black Stump Road	118	19/10/2021	35.00	15.60
6	Blackgate Road	117	9/12/2022	5.00	7.92
3	Booligal Road	119	16/12/2022	1.00	36.43
4	Boorga Road	120	17/03/2023	3.00	15.39
7	Bretags Road	122	11/05/2022	1.00	15.04
7	Brewer Road	123	25/06/2022	3.00	5.81
6	Bunda North Road	125	1/08/2022	3.50	6.60
2	Bunda Road	126	30/06/2022	9.50	13.04
6	Burchers Road	127	5/09/2022	2.00	7.69
7	Burgess Lane	128	22/07/2020	3.00	2.71
3	Cameron Road	130	14/09/2022	11.50	15.51
7	Campbell Lane	240	2/09/2021	0.80	7.08
6	Cannards Road	133	3/11/2021	2.30	20.39
6	Carnells Road	132	12/12/2022	7.00	7.32
2	Carrathool Road	134	10/05/2021	27.00	43.70
7	Carrego Lane	135	22/07/2019	9.00	8.20
	Chedburgh Road	136	19/12/2022	1.00	1.08
6	Clare Road	111	6/08/2020	2.00	7.49
7	Coates Lane	137	29/09/2020	1.40	1.85
6	Coombie Road	138	13/09/2021	16.00	40.26
2	Crows Nest Road	139	3/02/2023	1.00	17.60
5	Darts Road	140	25/09/2019	13.14	5.56
6	Dirrung Road	141	22/07/2022	10.00	7.79
6	Dumossa Road	142	8/09/2022	13.00	18.62
6	Eight Mile Tank Road	143	12/01/2023	14.50	5.74
6	Euratha Road	146	25/08/2021	15.80	9.66

7	Five Oaks Road	147	22/08/2022	12.50	12.29
6	Flanagans Lane	148	30/09/2022	5.00	5.18
2	Foys Road	149	17/08/2021	2.00	3.24
7	Gandys Road	150	3/06/2021	1.30	1.46
2	Garrong Road	151	31/10/2022	3.00	7.87
7	Girdlers Road	153	13/12/2022	3.00	7.08
6	Goorawin East Road	154	2/12/2022	4.00	12.75
6	Goorawin Road	155	19/02/2021	8.00	10.22
5	Greenhills Road	156	10/11/2022	16.50	18.66
6	Grieves Road	157	18/02/2022	22.30	5.67
2	Gullifers Road	158	21/02/2022	2.30	23.99
7	Gunbar Road	159	14/12/2022	5.50	34.62
7	Halcyon Park Road	160	9/03/2022	3.00	3.28
6	Heaths Road	161	24/08/2022	2.00	6.14
5	Higgins Lane	162	22/01/2021	16.60	8.02
6	Hillmans Lane	163	16/02/2022	5.50	5.23
6	Holdens Road	164	26/07/2022	4.60	9.51
6	Huxleys Road	165	14/09/2022	5.50	8.55
2	Ilkadoon Road	166	30/10/2022	5.50	11.66
6	Jardines Road	167	15/02/2022	5.00	24.08
6	Jennings Road	168	20/09/2022	9.50	8.33
6	Johnstons Road	169	4/01/2023	4.00	11.30
5	Jones Road	170	6/12/2022	1.00	12.99
6	Killara Road	171	27/02/2023	2.50	2.30
6	Kites Road	172	15/12/2022	5.50	5.48
2	Lachlan River Road	173	2/05/2022	0.80	39.09
2	Langtree Road	174	11/08/2022	18.40	12.14
2	Lowlands Road	175	17/03/2023	21.00	44.68
6	Luelfs Road	176	7/02/2023	9.90	78.00
2	Mallee Downs Road	177	15/02/2023	8.40	11.32
7	Mallee Point Road	178	23/11/2017	1.50	8.32
6	Matakana Road	179	3/12/2020	10.90	18.11
2	McDonalds Road	180	17/02/2023	7.00	12.16
7	McGills Road	181	8/11/2022	1.00	4.25
7	McKays Road	182	3/08/2022	6.50	6.25
	McKenzies Lane	183	8/06/2021	1.00	7.42
2	McKinley Road	184	12/12/2022	27.50	61.39
2	McMasters Road	185	5/12/2022	1.00	16.19
7	McRaes Road	186	24/01/2018	4.00	2.42
2	Melbergen Road	187	7/12/2022	13.20	43.95
	Mena Road	266	20/03/2012	1.00	0.87
6	Merri Road	152	24/08/2022	2.00	39.77
5	Merriwagga Road	190	4/11/2019	2.50	12.53
4	Merrondale Lane	188	20/09/2022	6.00	8.02
6	Merungi Road	191	10/02/2023	10.00	19.07
2	Merungle Road	192	14/02/2023	1.50	65.47

7	Mitchell Track	189	23/11/2017	4.50	8.30
2	Mitchells Road	193	15/12/2022	12.80	34.22
6	Monia Gap Road	202	30/06/2022	1.00	6.11
7	Moores Road	195	19/08/2019	1.00	4.55
2	Motts Road	196	26/07/2022	4.00	4.20
4	Mount Bingar Road	197	20/12/2022	6.00	4.20
3	Mount Daylight Road	198	24/06/2022	37.00	8.77
5	Mount Grace Road	145	4/10/2022	2.00	32.92
7	Muirheads Road	199	4/02/2021	4.00	2.13
4	Munros Road	200	21/03/2022	7.00	13.42
	Murrumbidgee River Road	201	4/02/2023	2.50	73.97
6	Nancarrows Lane	203	15/02/2023	7.70	3.75
	Norwood Lane	205	14/07/2022	2.70	8.82
6	OBriens Road	206	17/11/2022	3.50	4.20
7	ODonnells Road	207	20/03/2018	4.00	3.97
6	OKeeffes Road	208	16/03/2023	11.00	14.74
7	Old Gunbar Road	209	25/07/2019	9.50	9.72
2	Parkers Road	210	25/01/2022	4.50	13.81
3	Parrs Road	211	15/06/2022	17.70	18.29
6	Parslows Road	212	3/08/2021	3.30	1.21
7	Parsons Road	213	12/01/2018	1.20	0.84
7	Paton Road	214	9/09/2021	1.80	1.12
2	Peters Road	215	2/09/2022	15.50	10.66
3	Pintebakana Road	216	12/01/2023	18.00	25.31
6	Pleasant Valley Road	217	6/12/2022	19.00	14.83
5	Prestage Road	218	22/03/2022	1.00	6.05
7	Pulletop Road	219	24/08/2022	1.50	9.23
7	Ravenshaw Road	220	NIL	0.00	9.44
5	Redbank Road	221	23/06/2022	23.10	23.64
6	Reids Road	222	25/08/2021	8.50	
6	Richards Road	223	6/10/2021	8.00	4.05
7	Roberts Road	224	14/02/2022	3.00	5.86
PRV	Rothdene Lane	242	8/09/2022	1.60	9.42
2	Roto Road	225	18/08/2022	16.50	50.78
6	Ryans Road	226	2/02/2023	3.00	10.33
	Saleyard Lane	194	12/08/2015	3.00	0.96
6	Sawmill Road	227	12/10/2022	1.00	1.72
6	Schmetzers Lane	228	6/10/2021	6.50	6.36
2	Schneiders Road	229	19/01/2022	4.70	4.16
	Simpkins Lane	231	17/03/2020	2.00	2.00
6	Sloanes Road	232	2/09/2022	7.70	8.00
7	Square Well Lane	233	12/01/2023	1.40	4.17
7	Stackpoole Road	234	22/08/2018	7.00	1.42
7	Stewarts Lane	235	30/06/2022	9.80	13.29
6	Streaths Road	236	20/09/2021	8.90	6.23
6	Swansons Road	237	6/07/2022	3.30	3.44

5	Taylors Road	238	26/07/2022	5.50	6.10
6	The Bluff Road	239	7/12/2022	3.00	11.95
6	Trida Road	241	30/09/2022	18.30	34.42
6	Tyson's Road	243	22/02/2022	2.00	2.60
7	Vaggs Road	244	30/07/2019	7.70	7.71
6	Vearings Road	245	21/08/2020	13.00	13.21
6	Wakefield Road	246	25/02/2023	10.00	6.48
2	Wallanthery Road	247	22/02/2023	8.00	27.80
7	Wandella Road	248	NIL	0.00	4.53
7	Wantwood Road	249	7/07/2022	4.50	3.76
6	Warburtons Lane	230	8/07/2022	11.00	3.83
6	Watkins Road	250	1/03/2023	6.50	15.36
7	Watsons Road	251	14/01/2021	15.00	11.83
6	Weavers Road	252	19/07/2022	10.00	10.00
6	Wee Elwah Road	253	7/02/2022	15.50	23.26
6	Wells Road	254	6/07/2022	17.00	17.97
7	West's Road	255	13/09/2021	9.00	6.50
4	Whealbah Road	256	15/03/2023	16.50	85.32
6	Whitton Stock Route Road	257	12/01/2023	19.10	50.24
7	Wild Horse Tank Road	258	3/09/2021	9.50	9.06
6	Wiltshires Road	259	10/02/2022	2.00	12.68
5	Wollarma Road	260	24/08/2022	2.00	33.79
7	Wongalea Road	261	11/07/2022	4.50	4.92
6	Woods Lane	262	28/09/2021	5.00	4.98
7	Wrights Lane	263	NIL	0.00	0.92
7	Youngs Road	264	24/09/2020	2.30	11.27

	> 5 Years Since Last Mtce Grading
	1-5 Years Since Last Mtce Grading
	1 Year Since Last Mtce Grading
	Nil Record for Mtce Grading
<u>Road Hierarchy</u>	
1	Regional Roads
2	School Bus Routes
3	Link Roads
4	Strategic Link Roads
5	Collector Roads
6	Local Roads
7	Local Roads - Maintenance as Required

10.5 Request to go to Tender – Panel of Subcontractors

TND:2022-005

Author: Director Infrastructure Services

Purpose: To request approval from Council to go to Tender for Panel of Subcontractors for the provision of external hire of specific major plant items, with and without operators.

Background

The existing contract 2019-010 Panel of Subcontractors terminated in June 2021. The contract has not been renewed since this time.

Issues

Council seeks to go to Tender and enter a new contract for the provision of external hire of specific major plant items, with and without operators and subcontractors to support maintenance and construction projects needs over the next two years.

Financial implications

This contract will be used to deliver both internal and externally funded projects.

Statutory implications (Governance including Legal)

Local Government Act 1993 Sect 55

Local Government (General) Regulation 2021 – Part 7

Policy implications

In accordance with the Councils Procurement Credit Card Policy 166

Risk implications

Without a Panel of Subcontractors Council will need to seek multiple quotations for each project. This creates extra work and has potential to delay the delivery of the projects. Some grant funded programs have short delivery timeframes.

Community Strategic Plan

Goal 2: Accessible and Connected

Recommendation:

That Council select the open tender method in accordance with clause 166a of the Local Government (General) Regulation 2021 for the creation of a Panel of Subcontractors.

10.6 Plant Report

PES:MTN:PR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 31 March 2023

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
3072	1,592 hrs 3 yrs old	John Deere Tractor	Replace air conditioning receiver drier and regas air conditioning. Clean condenser and evaporator units and replace cab filter.
3050	4,978 hrs 12 yrs old	John Deere Tractor	Replace air conditioning high pressure switch. Clean condenser and evaporator. Replace cabin filter.
2582	10 yrs old	Tri Axle Tagalong	Replace all brake shoes and drums. Replace wheel bearings. Replace "S" cams and bushes. Replace all wheel seals.
3525	7,000 hours 7 yrs old	Cat 140M Motor Grader	Replace air conditioning receiver drier and regas system. Adjust circle shoes as required.
3527	4,566 hours 5 yrs old	Cat 140M Motor Grader	Adjust circle wear strips. Adjust "A" frame ball pivot. Replace blade slide wear strips. Adjust lift ram pivots with shims.
2073	208,672 kms 3 yrs old	Kenworth Prime Mover	Replace transmission X-Y shifter mechanism for automatic operation of gearbox.
2072	82,326 kms 2,112 hrs	Paveliner Tar Truck	Replace hydraulic hoses to left hand rear gravel door lift ram.
3053	1,403 hrs 12 yrs old	Bomag Stabiliser	Hard face side wear plates on drum. Hard face drum. Replace weld on teeth carrier blocks and teeth.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as at 31 March 2023.

10.7 Development Applications – April 2023

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – March 2023

BackgroundLodgements

Type/No.	Name	Address	Development
DA2023/021	Matthew & Claudia Taylor	17-19 McGregor Street Hillston NSW 2675	13m x 7m Steel Weather Protection Awning
DA2023/022	Australian Executor Trustees Pty Ltd	1950 Tabbita Lane Tabbita NSW 2652	Demolish Existing Dwelling and Install Manufactured Home
DA2023/023	VOAG 1 Pty Ltd	300 Ranch Road Tabbita NSW 2652	Rural Workers Dwelling
DA2023/024	Jeremy & Carly Horne	4-28 Collins Street Hillston NSW 2675	4 x Silos
Total Estimated Value of Works			\$1,925,996.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2017/033 -MOD3	Delta Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Modify Poultry Production Facility	43
DA2015/040 -MOD2	Riverina Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Modify Poultry Production Facility	43
DA2023/019	Mulcahy & Wall Pty Ltd	140-146 High Street Hillston NSW 2675	Metal Storage Shed	20
DA2023/020	Peter & Meegan McCarten	14 Forest Street Rankins Springs NSW 2669	Manufactured Dwelling	22
DA2023/021	Matthew & Claudia Taylor	17-19 McGregor Street Hillston NSW 2675	13m x 7m Steel Weather Protection Awning	24
DA2023/022	Australian Executor Trustees Pty Ltd	1950 Tabbita Lane Tabbita NSW 2652	Demolish Existing Dwelling and Install Manufactured Home	24

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for March 2023 be noted.

10.8 Variations to Development Standards – 2023 Quarter 1

DBC:STD:BR

Author: Manager Building & Regulatory Services

Purpose: Variations to Development Standards approved January – March 2023

Background

Planning Circular PS 20-002 sets out certain procedural and reporting requirements for the processing of Clause 4.6 LEP variations to development standards. This report addresses those requirements for Quarter 1 (Q1) from January – March 2023.

Issues

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

1. Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
2. A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
3. A report of all variations approved (including under delegation) must be submitted through the NSW Planning Portal at www.planningportal.nsw.au within four weeks of the end of each quarter (ie. March, June, September and December) in the form provided by the Department.
4. A report of all variations approved under delegation from a council must be provided to a meeting of the council at least once each quarter.

No Development Standard variations were approved for Quarter 1 of 2023.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Clause 4.6 LEP Variations to Development Standards for January to March 2023.

10.9 Finance Report – Statement of Bank Balances – March 2023

FM:FR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – March 2023

Background

The reconciliation of Council's main bank account with the cash book controls within Practical (council finance software) for the month of March 2023 is complete as shown in the table below:

Statement of Bank Balances as at 31 March 2023				
CASHBOOK SUMMARY				Data for March 2023
Balance As at 1/03/2023 (Consolidated Funds)				\$247,051.95
		Add For March 2023	Total for 01/07/2022 to 30/06/2023	
Rates/Water/Debtor Receipts	\$6,042,180.71	\$543,142.32	\$6,585,323.03	
Investments Recalled	\$9,552,540.68	\$300,000.00	\$9,852,540.68	
RMS - RMCC, Block, Repair	\$1,975,470.43	\$885,461.02	\$2,860,931.45	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$1,966,864.41	\$1,000,000.00	\$2,966,864.41	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$770,836.00	\$0.00	\$770,836.00	
FAG - General & Local Roads	\$1,487,061.00	\$0.00	\$1,487,061.00	
All Other Misc Grant Payments	\$6,125,138.34	\$119,245.00	\$6,244,383.34	
Planning Receipts	\$405,442.00	\$10,980.00	\$416,422.00	
Plant / Property Trade-Ins & Sales	\$671,924.02	\$236,170.00	\$908,094.02	
Other Receipts	\$2,186,278.75	\$610,864.00	\$2,797,142.75	
Sub Total Receipts	\$31,183,736.34	\$3,705,862.34	\$34,889,598.68	\$3,705,862.34
		Add For March 2023	Total for 01/07/2022 to 30/06/2023	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$3,933,261.99)	(\$495,812.83)	(\$4,429,074.82)	
Plant Acquisitions	(\$830,797.06)	(\$96,292.44)	(\$927,089.50)	
Invested	(\$14,163,176.32)	(\$1,000,000.00)	(\$15,163,176.32)	
Other Creditors Payments	(\$12,168,381.04)	(\$2,183,804.50)	(\$14,352,185.54)	
Sub Total Payments	(\$31,095,616.41)	(\$3,775,909.77)	(\$34,871,526.18)	(\$3,775,909.77)
Cashbook Balance 31/03/2023				\$177,004.52
BANK STATEMENTS				
Opening Balance 01/03/2023 (CSC's CBA Main Transaction Account)				\$261,670.71
Less Bank Payments				(\$3,418,361.08)
Plus Bank Receipts				\$3,350,838.09
Total As Per Bank Statements				\$194,147.72
Plus Unpresented Deposits				\$764.26
Less Unpresented Cheques				(\$17,907.46)
Reconciliation Cash Book Balance to Bank Statements 31/03/2023				\$177,004.52

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act (1993)

Local Government General Regulation (2021)

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 31 March 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,775,909.77.

10.10 Finance Report – Investments Schedule – March 2023

FM:FR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – March 2023

Background

Details of Council’s investments as at 31 March 2023 are provided below:

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 MARCH 2023							
Last Month @ 28/02/23	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 31/03/23	Change
\$521,181.39	CBA	09-Jan-23	3.45%	93 Days	12-Apr-23	\$521,181.39	\$0.00
\$536,381.49	CBA	28-Mar-23	4.28%	90 Days	26-Jun-23	\$546,909.26	\$10,527.77
\$512,801.93	CBA	17-Jan-23	4.17%	120 Days	17-May-23	\$512,801.93	\$0.00
\$507,146.99	CBA	15-Mar-23	4.24%	92 Days	15-Jun-23	\$512,048.95	\$4,901.96
\$520,907.42	CBA	27-Feb-23	4.53%	150 Days	27-Jul-23	\$520,907.42	\$0.00
\$513,748.19	CBA	20-Feb-23	4.18%	91 Days	22-May-23	\$513,748.19	\$0.00
\$511,225.44	CBA	27-Feb-23	4.40%	120 Days	27-Jun-23	\$511,225.44	\$0.00
\$511,751.44	CBA	27-Feb-23	4.25%	91 Days	29-May-23	\$511,751.44	\$0.00
\$510,458.26	CBA	25-Jan-23	4.01%	91 Days	26-Apr-23	\$510,458.26	\$0.00
\$512,028.65	CBA	30-Jan-23	4.24%	91 Days	01-May-23	\$512,028.65	\$0.00
\$1,000,000.00	CBA	27-Feb-23	4.53%	150 Days	27-Jul-23	\$1,000,000.00	\$0.00
\$515,369.47	CBA	27-Jan-23	4.24%	122 Days	29-May-23	\$515,369.47	\$0.00
\$513,689.73	CBA	05-Jan-23	4.04%	90 Days	05-Apr-23	\$513,689.73	\$0.00
\$5,570,511.66	CBA	20-Mar-23	4.27%	91 Days	19-Jun-23	\$5,639,775.25	\$69,263.59
\$511,630.59	CBA	25-Jan-23	4.01%	91 Days	26-Apr-23	\$511,630.59	\$0.00
\$559,352.34	CBA	04-Jan-23	4.13%	120 Days	04-May-23	\$559,352.34	\$0.00
\$510,593.62	CBA	15-Feb-23	4.19%	90 Days	16-May-23	\$510,593.62	\$0.00
\$500,000.00	CBA	07-Feb-23	4.13%	90 Days	08-May-23	\$500,000.00	\$0.00
\$511,149.74	CBA	27-Feb-23	3.66%	120 Days	27-Jun-23	\$511,149.74	\$0.00
\$513,413.57	CBA	07-Mar-23	4.21%	92 Days	07-Jun-23	\$518,298.63	\$4,885.06
\$511,144.86	CBA	03-Jan-23	4.02%	90 Days	03-Apr-23	\$511,144.86	\$0.00
\$510,937.19	CBA	01-Feb-23	4.21%	120 Days	01-Jun-23	\$510,937.19	\$0.00
\$511,292.77	CBA	01-Feb-23	4.30%	152 Days	03-Jul-23	\$511,292.77	\$0.00
\$506,060.06	CBA	03-Jan-23	4.14%	120 Days	03-May-23	\$506,060.06	\$0.00
\$514,587.38	Bendigo Bank	05-Dec-22	2.35%	123 Days	07-Apr-23	\$514,587.38	\$0.00
\$96,296.08	Bendigo Bank	03-Dec-22	2.35%	121 Days	03-Apr-23	\$96,296.08	\$0.00
\$25,379.10	Bendigo Bank	10-Feb-23	2.50%	122 Days	12-Jun-23	\$25,379.10	\$0.00
\$512,220.16	Westpac	03-Jan-23	3.95%	120 Days	03-May-23	\$512,220.16	\$0.00
\$0.00	Westpac	09-Mar-23	4.19%	92 Days	09-Jun-23	\$500,000.00	\$500,000.00
\$1,000,000.00	Westpac	27-Feb-23	4.63%	182 Days	28-Aug-23	\$1,000,000.00	\$0.00
\$528,605.01	NAB	05-Jan-23	3.10%	90 Days	05-Apr-23	\$528,605.01	\$0.00
\$505,579.83	NAB	05-Dec-22	3.75%	121 Days	05-Apr-23	\$505,579.83	\$0.00
\$500,000.00	NAB	08-Feb-23	4.02%	89 Days	08-May-23	\$500,000.00	\$0.00
\$0.00	NAB	20-Mar-23	4.37%	122 Days	20-Jul-23	\$500,000.00	\$500,000.00
\$508,631.61	NAB	19-Dec-22	4.03%	121 Days	19-Apr-23	\$508,631.61	\$0.00
\$500,000.00	NAB	20-Feb-23	4.20%	88 Days	19-May-23	\$500,000.00	\$0.00
\$507,474.61	NAB	21-Mar-23	4.53%	184 Days	21-Sep-23	\$513,647.73	\$6,173.12
\$512,264.47	NAB	11-Jan-23	3.10%	90 Days	11-Apr-23	\$512,264.47	\$0.00
\$1,000,000.00	NAB	27-Feb-23	4.39%	120 Days	27-Jun-23	\$1,000,000.00	\$0.00
\$512,525.01	NAB	18-Jan-23	4.13%	120 Days	18-May-23	\$512,525.01	\$0.00
\$523,061.01	NAB	13-Feb-23	4.02%	91 Days	15-May-23	\$523,061.01	\$0.00
\$507,145.11	NAB	05-Dec-22	3.75%	121 Days	05-Apr-23	\$507,145.11	\$0.00
\$1,545,504.79	IMB	27-Feb-23	4.00%	93 Days	31-May-23	\$1,545,504.79	\$0.00
\$520,303.18	IMB	09-Jan-23	3.75%	95 Days	14-Apr-23	\$520,303.18	\$0.00
\$500,000.00	IMB	30-Jan-23	4.00%	122 Days	01-Jun-23	\$500,000.00	\$0.00
\$536,119.25	IMB	17-Feb-23	4.10%	116 Days	13-Jun-23	\$536,119.25	\$0.00
\$505,963.96	IMB	02-Mar-23	3.50%	61 Days	02-May-23	\$510,491.30	\$4,527.34
\$509,037.01	IMB	14-Feb-23	4.00%	92 Days	17-May-23	\$509,037.01	\$0.00
\$504,034.74	IMB	06-Oct-22	3.55%	181 Days	05-Apr-23	\$504,034.74	\$0.00
\$512,676.45	IMB	16-Dec-22	3.80%	122 Days	17-Apr-23	\$512,676.45	\$0.00
\$506,236.60	IMB	29-Mar-23	4.35%	118 Days	25-Jul-23	\$512,394.66	\$6,158.06
\$517,138.36	IMB	16-Jan-23	3.80%	91 Days	17-Apr-23	\$517,138.36	\$0.00
\$513,272.64	IMB	30-Nov-22	3.85%	154 Days	03-May-23	\$513,272.64	\$0.00
\$32,826,833.16						\$33,933,270.06	\$1,106,436.90

ON CALL INVESTMENTS							
\$2,652,390.78	CBA	Variable	0.85%	N/A	On Call A/c	\$2,358,202.96	(\$294,187.82)
	Movements On Call Funds		CBA				
	01-Mar-23	Interest	\$5,812.18				
	During Month	From On Call	(\$300,000.00)				
	During Month	To On Call	\$0.00				
	On Call - Net Change for Month		(\$294,187.82)				
\$2,652,390.78						\$2,358,202.96	(\$294,187.82)
\$35,479,223.94						\$36,291,473.02	\$812,249.08
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

INVESTMENT TYPE	OPENING 1/3/23	CLOSING 31/3/23	VARIATION MAR
IBDs	32,826,833.16	33,933,270.06	1,106,436.90
On Call Funds	2,652,390.78	2,358,202.96	(294,187.82)
TOTAL	35,479,223.94	36,291,473.02	812,249.08

Analysis – Change During Month:

	VARIATION – MAR 2023
ADD – Interest Incorporated in IBDs Rolled Over	106,436.90
ADD – New IBDs	1,000,000.00
LESS – IBDs recalled	0.00
ADD – Interest from On Call Funds	5,812.18
LESS – On Call Funds recalled	(300,000.00)
ADD – Funds applied to On Call Funds	0.00
TOTAL VARIATION	812,249.08

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 06/2023) \$25,379.10

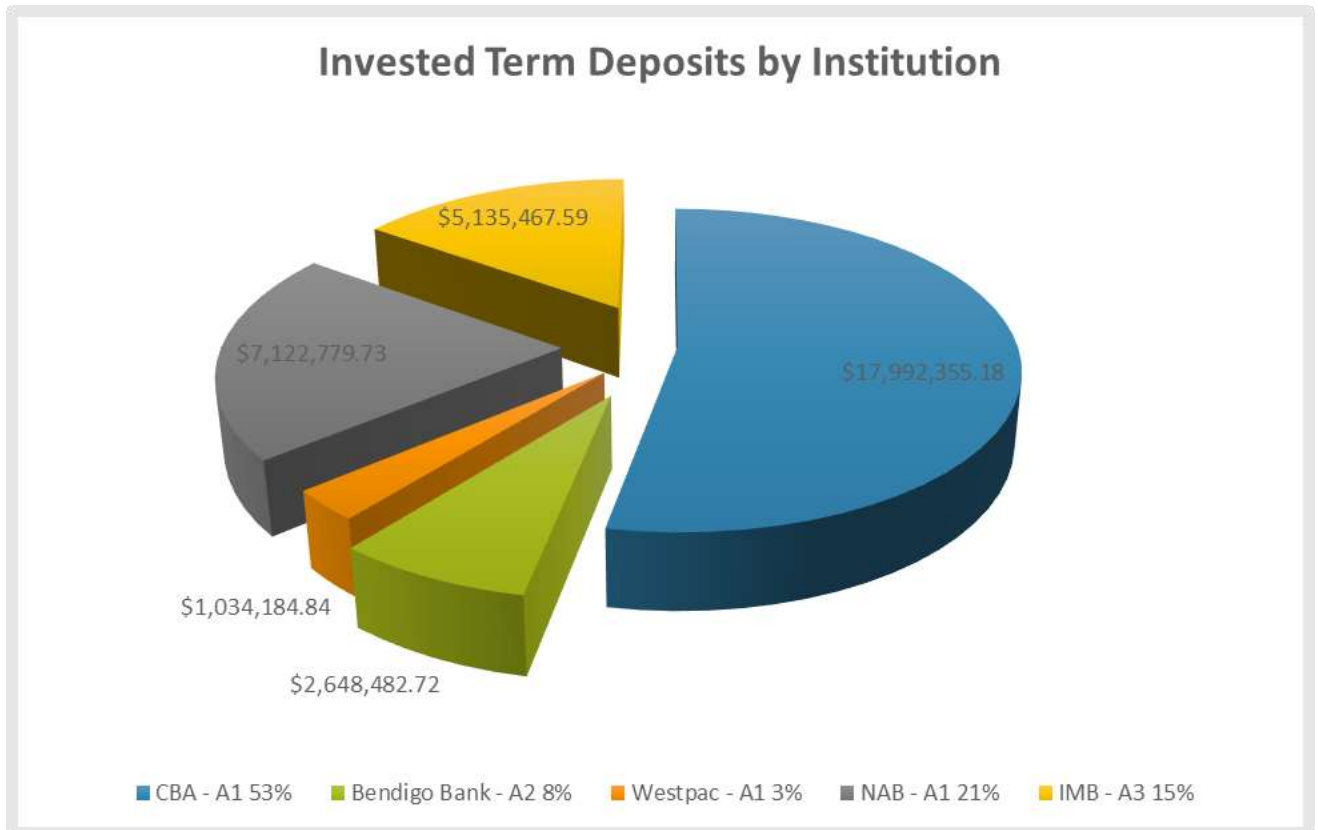
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

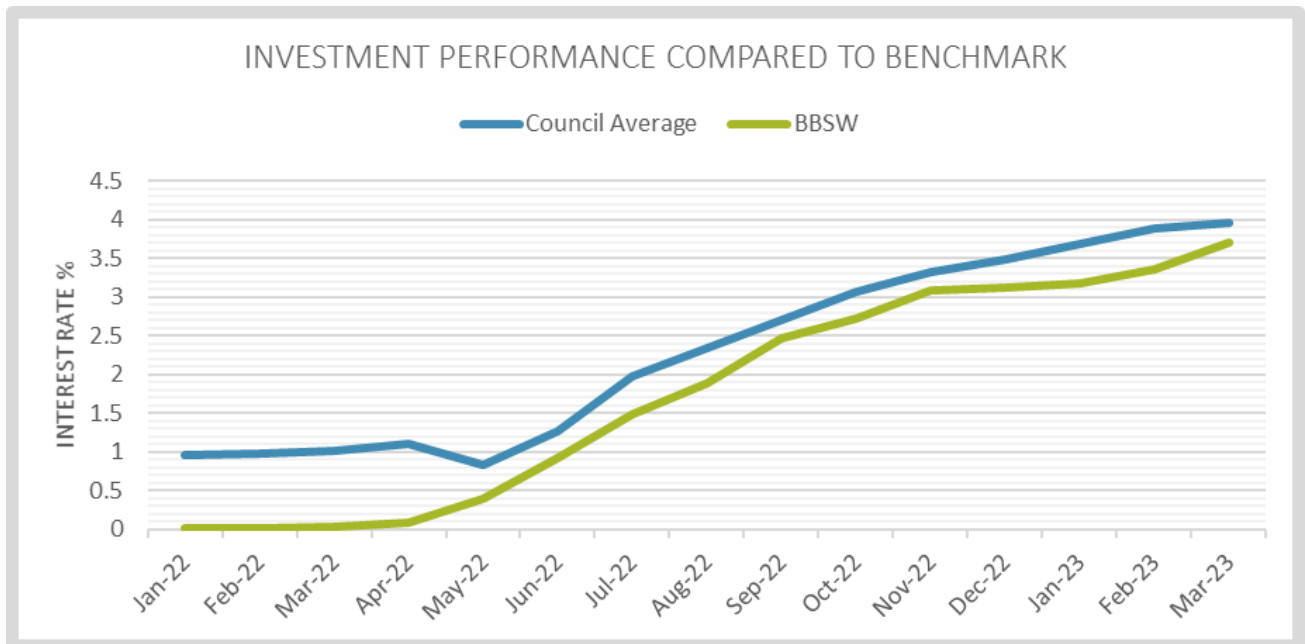
S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank** (see note below)	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

*Moody's/Fitch equivalent

**ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George). Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified.*



The graph below details the performance of Council's investment portfolio against the standard comparative – the Bank Bill Swap Rate.



Issues

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Financial implications

Council's investment portfolio provides funding for some projects identified in the Operational Plan.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625

Local Government General Regulation (2021) Reg 205

Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council receive the investment report as at 31 March 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.

10.11 Draft 2023/24 Fees and Charges

FM:REV:FC

Author: Director Corporate & Community Services

Purpose: To provide the proposed 2023/24 schedule of fees and charges.

Separately Circulated: [Proposed schedule of Fees & Charges 2023/24](#)

Background

Council charges fees for various goods and/or services. These fees are reviewed and adopted by Council annually as part of the Operational Plan. The legislative basis for these fees may be found in s608 of the *Local Government Act 1993* which provides that Council may charge and recover an approved fee for any service it provides, including the following:

- supplying a service, product or commodity
- giving information
- providing a service in connection with the exercise of Council's regulatory functions

Under the principle of 'user pays', fees are introduced to offset the cost of service provision, or in the case of commercial activities, to realise a reasonable rate of return on assets employed by the Council, in order to support the provision of services and to alleviate the burden that would otherwise be unfairly placed on ratepayers.

Council has given due consideration to the following factors in determining the appropriate price for each fee:

- the cost of providing the service
- whether the goods or service are supplied on a commercial basis
- the importance of the service to the community
- the capacity of the user to pay
- the impact of the activity on public amenity
- competitive market prices
- prices dictated by legislation

Legislative fees included in the schedule of Fees & Charges are either the last advertised charges available to Council at the time of preparing the schedule or marked as legislative. These fees are subject to change without public exhibition if and when relevant legislation changes or updated fees become available. Where a discrepancy exists between legislated and listed charges, then the legislated charge will prevail.

Issues

While every effort has been made to cover all fees and charges applicable to 2023/24, a need may arise to amend an existing charge or introduce a new fee or charge that is unforeseen at this time.

Financial implications

The draft 2023/24 schedule of Fees & Charges as proposed, includes some fees where the full cost of providing goods and/or service may not be recovered. User fees and charges comprise, on average, approximately 15% of Council's income from continuing operations annually (11% 2021/22 annual financial statements).

Statutory implications (Governance including Legal)

Local Government Act 1993 s608, s610

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Recommendation:

That Council adopt the schedule of Fees & Charges for inclusion in the draft Operational Plan 2023/24.

10.12 Community Development Officer Report – April 2023

ED:TOUR:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities undertaken by the Community Development Officer.

Background

Each month the Community Development Officer provides Council with an update of activity that has taken place and future proposals for Council consideration.

Issues**Places to Play Program – Goolgowi Pump Track Project**

Preliminary designs of the pump track have been received, once the full documentation has been received the tendering process will commence. The design documentation is being completed as part of Council being a Demonstration Project for the Goolgowi Pump Track.

Reconnecting Regional NSW – Community Events Program

All of Council's events have now been completed, the only remaining events are the Hillston CWA Community Connect Night and the Merriwagga Ball in the Hall dates for which are yet to be finalised. Both these events have received approval for a time extension but must be completed before the end of December 2023.

2023 Caravan & Camping Supershow – Sydney

The Community Development Officer is currently attending the caravan and camping show in Sydney as part of the Kidman Way Promotional Committee. Carrathool Shire will set up the stand and man the stand for 1 day. The remaining member Councils are scheduled to attend for the remainder of the week. The show will finish 23 April.

Kidman Way Promotional Committee

Carrathool Shire has acted as the Secretariat for the Kidman Way Promotional Committee for the past two years. This position is rotated through the member Council's every 2 years. Murrumbidgee Council will commence the position at the June meeting. This meeting will be held in Cobar.

Youth Week 2023 – 20 April 2023 – 30 April 2023

Council has been successful with Youth Week 2023 funding of \$3,313.00 this amount includes the rural and remote subsidy of \$800. Each year Council is required to match the base funds (\$2,513). Council has \$5,826.00 to spend on Youth Week Activities within the Shire. The following activities are scheduled for Youth Week 2023:

- Friday 21 April 2023 – Rankins Springs – Clay & Resin Jewellery Workshop
- Saturday 22 April 2023 – Goolgowi – Dumpling Workshop
- Sunday 23 April 2023 – Hillston – Dumpling Workshop
- Sunday 30 April 2023 – Hillston – Basic Motorbike Maintenance Workshop

No bus will be available however if transport is required for participants wanting to travel to activities in a different location this will be arranged through the Community Development Officer.

Youth Mural Project

Council received grant funding of \$13,000 to hold workshops to paint youth murals in Hillston, Goolgowi & Rankins Springs through the Office of Regional Youth. These workshops will be held in conjunction with Headspace Griffith. Dates are yet to be finalised for the workshops.

Grant Applications Update**Boat Ramp Update**

Notification has not been received as yet for the two applications submitted in Round 4 of the Boating Now Fund.

Information Distributed to the Community

- Energy Efficiency Grants for Small & Medium Businesses
- Youth Week suggestion requests
- Local Health Advisory Committee – Applications Open
- Live Music Australia – Funding Opportunity
- FRRR – Current Funding Opportunities

Financial implications

Existing CDO budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implication

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council note the Community Development Officers report for April 2023.

10.13 Lake Woorabinda Festival 2024

ED:TOUR:TEP

Author: Community Development Officer

Purpose: For Council to consider funding the 2024 Lake Woorabinda Festival.

Background

In March 2023, Council held the Lake Woorabinda Festival. This event was funded through the NSW Government Reconnecting Regional NSW – Community Events Program with \$31,000 allocated from this fund. Regional Arts Australia funding was also secured for \$15,000.

Issues

Community response has been extremely favourable with many expressing their desire for the Festival to go ahead in 2024. The success of the festival can be attributed in part to the fact that it was free entry with all the activities available for free. It was very affordable family day which supported both local businesses and community groups.

The event consisted of:

- Local artisan markets,
- Local businesses and community groups providing food
- Ice cream van from Lake Cargelligo
- Children’s entertainment including jumping castles, kids club and a live stage performance
- Live music
- Hillston Central School Choir
- Floating of lanterns (made by children and members of the community both prior to the event and on the day)
- Fireworks
- SES, RFS & Ambulance Vehicles on display
- Free entry to the Hillston Pool

Paddleboats were to be included in the 2023 event, the company we were to purchase the paddle boats from experienced flooding late last year and we were unable to secure any paddleboats. If the 2024 event is to take place, paddleboats will be included for use on the lake during the day. The cost of the paddleboats was to be covered by sponsorship from a local business. This sponsorship needs to be confirmed prior to moving forward with this project or investigations into the hire of boats for the day will commence.

Financial implications

Whilst every effort will be made to source grant funding for the festival, it may not be available every year.

Proposed 2024 budget:

Element	Costs
Markets	\$0
Food	\$0
Children’s entertainment	\$6,000
Live music	\$7,000
Equipment hire (marquee, chairs, tables, coolroom)	\$8,000
Firework display	\$8,000
Purchase of lantern kits	\$2,000
Advertising and marketing	\$2,000
Paddleboat hire/purchase/freight	\$10,000
Labour (community groups to assist with set up, pack up, collection of lanterns)	\$2,000
	\$45,000.00

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council:

1. include with an income offset from grant funding funds in the 2023-2024 budget to hold the Lake Woorabinda Festival in 2024.
2. review the opportunity for funding at the December 2023 meeting.

11. Committee Reports

11.1 Plant Committee Meeting 18 April 2023

CM:MEET:EC

Author: Acting Director Infrastructure Services

Purpose: To formerly adopt the minutes of the Plant Committee Meeting held today pre Council Meeting.

Background

The Plant Committee included The Whole of Council and staff General Manager Rick Warren, Director Infrastructure Services Barry Heins, Director Corporate & Community Services Robert Rayner, and Manager Infrastructure Services Willem De Meyer, and Manager Fleet & Town Services Bert Breuling.

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 5: Civic Leadership and Governance.

Objective 5.2: Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note and adopt the recommendations of the Plant Committee held today before the ordinary Council meeting.

11.2 Roads Committee Meeting 18 April 2023

CM:MEET:EC

Author: General Manager

Purpose: To formerly adopt the recommendations of the Roads Committee Meeting held today pre Council Meeting.

Background

The Roads Committee included The Whole of Council and staff General Manager Rick Warren, Director Infrastructure Services Barry Heins, Director Corporate & Community Services Robert Rayner, and Manager Infrastructure Services Willem De Meyer

Issues

Nil

Financial Implications

Nil

Statutory Implications (Governance including Legal)

Nil

Policy Implications

Nil

Risk Implications

Nil

Community Strategic Plan

Goal 2: Accessible and Connected.

Recommendation:

That Council note and adopt the recommendations of the Roads Committee held today before the ordinary Council meeting.

12. Closed Council Reports

12.1 Award Tender 2022-003 - Supply and Delivery of Fuel and Lubricants

TND 2022-003

Author: Manager Fleet & Town Services

Purpose: For Council to determine the successful tenderer for contract of Supply and Delivery of Fuels and Lubricants

Background

Council at the February 2023 meeting resolved to use the open tender method for the Supply and Delivery of Fuels and Lubricants for a term of 36 months from day of acceptance with an extension option of a further two terms of 24 months.

Council is asked to consider this report Award Tender 2022-003 - Supply and Delivery of Fuel and Lubricants in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.2 Expression of interest-Sale of land in Goolgowi

CP:AD:PLB

Author: Manager Building and Regulatory Services

Purpose: To inform Council of interest in sale of land in Zara Street Goolgowi

Background

Council is asked to consider this report Expression of interest-Sale of land in Goolgowi in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.3 Request for Burial on Private Property

PH:PER:BPL

Author: General Manager

Purpose: To inform Council of a request for a burial on private property.

Background

Council is asked to consider this report Request for Burial on Private Property in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.4 Gunbar Water – Proposed Pipeline

WS:LIA:RM

Author: General Manager

Purpose: To provide Council with information supplied by Gunbar Water with regard to the proposed feasibility study for the scheme.

Background

Council is asked to consider this report Gunbar Water in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.5 TfNSW Road Maintenance Council Contract – Proposed New Contract

RDS:ACR:RMCC

Author: General Manager

Purpose: To provide Council with information in regard to the Transport for NSW Road Maintenance Council Contract for the 2023/24 financial year.

Background

Council is asked to consider this report Transport for NSW Road Maintenance Council Contract in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

12.6 Murrumbidgee Irrigation – Barren Box Swamp

WS:LIA:RM

Author: General Manager

Purpose: To inform Council of a request from a resident to Council to intercede in the operation of Barren Box Swamp.

Background

Council is asked to consider this report Murrumbidgee Irrigation – Barren Box Swamp in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **16 May 2023** commencing at **10.00am**.