

**MINUTES OF THE ORDINARY MEETING OF THE CARRATHOOL SHIRE COUNCIL HELD
AT THE GOOLGOWI COUNCIL CHAMBERS
on Tuesday, 19 December 2023 commencing at 10.15 am**

1. PRESENT

Councillors: DL Jardine (Mayor), GR Peters, JK Potter, DP Fensom, HJ Lyall, MS Armstrong, WR Kite, Cr B Furner, LW Cashmere and Cr DA Liddicoat.

Staff: General Manager Rick Warren, Management Accountant Sarah Donnelly, Director Infrastructure Services Barry Heins, and Manager Infrastructure Services Willem De Meyer.

2. LEAVE OF ABSENCE

Nil

3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Report	Councillor/ Officer	Reason	Pecuniary / Non-Pecuniary
10.14	Cr WR Kite	Report relates to a neighbour	Non-Pecuniary
12.3	Cr GR Peters	Two grandchildren are award nominees	Non-Pecuniary

4. CONFIRMATION OF THE PREVIOUS MINUTES

0729 RESOLVED that the minutes of the Ordinary meeting of the Carrathool Shire Council held 21 November 2023 as circulated to all Councillors, be confirmed.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

5. BUSINESS ARISING

Nil

6. MOTIONS & QUESTIONS (NOTICE GIVEN)

Nil

7. PRESENTATIONS/PUBLIC ADDRESSES (WHERE SCHEDULED)

Citizenship Ceremonies were conducted for Conferees - Mrs Starr Estrella, Quill Estrella (Child), Miss Maria Erasmus, Mrs Raveena Worner and Mr Stefan Ferguson.

Mr Ben Proctor and Mr Michael Ryan both spoke in favour of Development Application 2023/30 – Extractive Industry, Quarry.

SUPPLEMENTARY AGENDA ITEMS

Nil

8. MAYORAL REPORTS

8.1 Mayors Report

0730 RESOLVED that Council note the Mayors report to the December 2023 meeting.

CARRIED

Moved: Cr MS Armstrong / Seconded Cr LW Cashmere

9. DELEGATES REPORTS

Nil

10.0 GENERAL MANAGER'S REPORT

10.1 Ongoing Action from Previous Business Papers

0731 RESOLVED that Council note the update on action report for December 2023.
CARRIED Moved: Cr DA Liddicoat / Seconded: Cr WR Kite

10.2 Precis of Correspondence

10.2.1 Griffith Cycle Club – Dean Carter Memorial Cycle Race.

0732 RESOLVED that Council approve the Griffith Cycle Club application for the Dean Carter Memorial cycle race to be held on 21 April 2024 which includes part of Rankins Springs Road in Carrathool Shire, in accordance with the Traffic Management Plan.
CARRIED Moved: Cr LW Cashmere / Seconded: Cr JK Potter

10.2.2 Rankins Springs Golf Club – Requesting a donation

0733 RESOLVED that Council provide a donation of \$500 from the donation vote to assist with activities at the Community Christmas Party to be held Saturday 16 December 2023.
CARRIED Moved: Cr B Furner / Seconded: Cr HJ Lyall

10.2.3 Brian Cunningham – Gunbar Cemetery

0734 RESOLVED that Council write to Mr Cunningham requesting support from the wider Gunbar community that they are in favour of the dedication of the plaque.
CARRIED Moved: Cr B Furner / Seconded: Cr GR Peters

10.2.4 Hillston District Aquatic Club – Request Donation

0735 RESOLVED that Council provide a donation of \$1,000 towards the cost of fuel for the pump to fill the lake.
CARRIED Moved: Cr LW Cashmere / Seconded: Cr DP Fensom

10.3 Gunbar Cemetery

0736 RESOLVED that Council:
1. note the request from Mr Pat Flanagan regarding the Gunbar Cemetery.
2. note the resolution from October 2016 and continue to provide basic maintenance to the Gunbar Cemetery, at an anticipated cost of \$7,000 per annum.
CARRIED Moved: Cr B Furner / Seconded: Cr MS Armstrong

10.4 Request for Additional Infrastructure – Hillston Central School

0737 RESOLVED that Council:
1. request a single point of contact on behalf of the petitioners.
2. request the priority of the projects.
3. cost the projects including ongoing maintenance and locations.
4. Seek eligible grant funding to proceed with a future application.
CARRIED Moved: Cr DA Liddicoat / Seconded: Cr B Furner

10.5 Hillston Caravan Park – Additional Cabins

0738 RESOLVED that Council:
1. note the current financial position of Hillston Caravan Park and funded works already in progress.
2. proceed with the installation of a two bedroom disabled access cabin at an anticipated all up cost of \$220,000.
3. proceed with the installation of a studio cabin at an anticipated cost of \$170,000.
4. note funding for both cabins to come from the Caravan Park Reserve.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr HJ Lyall

10.6 Infrastructure Report

0739 RESOLVED that Council note the Infrastructure Report for November 2023.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr DP Fensom

10.7 Draft Regional Emergency Road Repair Fund

0740 RESOLVED that Council:

1. note the proposed annual expenditure of the Regional Emergency Road Repair Fund.
2. consider the draft works program for the 2023/24 financial year under the Regional Emergency Road Repair Fund.
3. instruct the Director Infrastructure Services to prepare a report for the February meeting to finalise the works program to be submitted as part of funding requirements

CARRIED Moved: Cr DA Liddicoat / Seconded: Cr MS Armstrong

10.8 Floodplain Management Committee Minutes – Rankins Springs

0741 RESOLVED that Council note the minutes of the Floodplain Risk Management Committee meeting held on 13 November 2023.
CARRIED Moved: Cr WR Kite / Seconded: Cr DP Fensom

10.9 Lachlan River Road – Flood Immunity Upgrade

0742 RESOLVED that Council:

1. note the concept design and associated costs for the upgrade works to Lachlan River Road.
2. seek future funding opportunities both internally and externally to fund the project.
3. seek contributions from impacted landowners towards the road construction costs.

CARRIED Moved: Cr HJ Lyall / Seconded: Cr DA Liddicoat

10.10 Local Road Status report

0743 RESOLVED that Council note the impact of harvest on local roads that have received attention earlier in the year under the Local and Regional Roads Repair program.
CARRIED Moved: Cr WR Kite / Seconded: Cr LW Cashmere

10.11 Plant Report

0744 RESOLVED that the Plant Report as at 6 December 2023.
CARRIED Moved: Cr GR Peters / Seconded: Cr LW Cashmere

10.12 Development Applications – December 2023

0745 RESOLVED that the Determinations for Development Applications received for November 2023 be noted.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

10.13 Development Applications DA2024/011, DA2024/012, DA2024/014, DA2024/015 – Alterations and Additions to Poultry Production Facilities

0746 RESOLVED that Council:

1. resolves to grant Development Consent for DA2024/011, DA2024/012, DA2024/014 and DA2024/015 for alterations and additions to an existing poultry production facility (two additional sheds for each farm 1, 2 & 3 and four additional sheds for farm 4), subject to the conditions imposed.

CARRIED Moved: Cr B Furner / Seconded: Cr MS Armstrong
Division: For: Unanimous
Against: Nil

10.14 Development Applications 2023/30 –Extractive Industry, Quarry

0747 RESOLVED that Council defer the consideration of the determination until next meeting, staff are instructed to:

1. undertake a risk assessment of the intersection of Carnells Road and Pleasant Valley Road.
2. conduct a risk assessment of all roads identified to be used for haulage of material.
3. consider a levy on production to compensate for road damage to address the upkeep of road.
4. consider the implication of a 30 year consent for the development.

CARRIED

Moved: Cr GR Peters / Seconded: Cr DP Fensom

Division: For: all councillors excluding Cr WR Kite who was absent after declaring a non-pecuniary interest.

10.15 Finance Report – Statement of Bank Balances – November 2023

0748 RESOLVED that Council note the Statement of Bank Balances as at 30 November 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$11,793,625.72.

CARRIED

Moved: Cr GR Peters / Seconded: Cr WR Kite

10.16 Finance Report – Investments Schedule – November 2023

0749 RESOLVED that Council receive the investment report as at 30 November 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

10.17 Council Policy 19 – Investment of Surplus Funds Policy

0750 RESOLVED that Council:

1. approve the draft Council Policy 19 – Investment of Surplus Funds and place the draft policy on public exhibition for a period of 28 days.
2. adopt the policy after the exhibition period if no submissions are received.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr B Furner

10.18 Council Policy 99 – Public Interest Disclosures Policy

0751 RESOLVED that Council:

1. approve the draft Council Policy 99 – Public Disclosures and place the draft policy on public exhibition for a period of 28 days.
2. adopt the policy after the exhibition period if no submissions are received.

CARRIED

Moved: Cr B Furner / Seconded: Cr JK Potter

10.19 Whitton Stock Route Road

0752 RESOLVED that:

1. Council approve the closure of sections of the Whitton Stock Route Road in principal.
2. the general manager further investigate the proposed closure and provide a detailed report on the area to be closed to Council.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

10.20 Draft Policies for Review

0753 RESOLVED that:

1. Council approve the list of draft policies below to go on public exhibition for a period of 28 days;
 - Caravan Parks Long Term Residents Policy 075
 - Cameras in Council Change Room Policy 085
 - Asset Management Policy 144
 - Council Residences and Properties Policy 039

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CR DL JARDINE, CHAIRMAN

- Building Line Policy 071
 - Development Applications – Exhibition and Notification Policy 109
 - Building – Finished Floor Levels Policy 140
 - Water Urban Boundaries Policy 040
2. the following policy be cancelled:
- Pool Lifeguard Training Policy 116
3. Council adopt the reviewed policies after the exhibition period if no public submissions are received.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr WR Kite

2.10 pm Community Development Officer joined the meeting

10.21 Community Development Officer Report – December 2023

0754 RESOLVED that Council note the Community Development Officers report for December 2023.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr DP Fensom

10.22 Lake Woorabinda Festival 2024

0755 RESOLVED that Council underwrite the Lake Woorabinda Festival 2024 for any shortcoming should grant funding not be successful. A maximum amount of \$40,000 would cover the event and can be sourced from savings in the salary vote to be identified in the December quarter budget review.

CARRIED

Moved: Cr HJ Lyall/ Seconded: Cr B Furner

2.25 pm Community Development Officer left the meeting

11.0 COMMITTEE REPORTS

12.0 CLOSED COUNCIL REPORTS

CLOSED COUNCIL 2.30 pm

0756 RESOLVED that Council resolve into closed council pursuant to Section 10A of the *Local Government Act 1993*, to consider the closed Council reports.

CARRIED

Moved: Cr HJ Lyall/ Seconded: Cr LW Cashmere

12.1 Water Purchases – Lachlan / Murrumbidgee Rivers

0757 RESOLVED that Council staff bring back modelling on purchase of water for both basins including returns on trading of water on temporary market.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr B Furner

12.2 Councils Staff Gratuity Policy

0758 RESOLVED that Council approve the payment to be made under the Staff Gratuity Policy.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr DA Liddicoat

2.35 pm Community Development Officer joined the meeting

12.3 Australia Day Awards 2023

0759 RESOLVED that:

1. Council note the determinations of the 2023 Australia Day Award recipients and;
2. these determinations are embargoed until 26 January 2024.

CARRIED

Moved: Cr DP Fensom/ Seconded: Cr HJ Lyall

2.45 pm Community Development Officer left the meeting

12.4 Hillston Subdivision – Status update

0760 RESOLVED that Council:

1. note the status of the Hillston Subdivision.

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CR DL JARDINE, CHAIRMAN

2. note the anticipated cost of the project.
3. use water and sewer funds to contribute to the balance of funding requirements.
4. consider a report in the new year for allocation of Local Roads and Community Infrastructure funds (round 4) of other projects.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr HJ Lyall

OPEN COUNCIL

3.30 pm

0761 RESOLVED that Council return to open Council.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr LW Cashmere

CLOSED COUNCIL REPORT

The resolutions of Council made while the meeting was closed to the public were read to the open Council meeting by the General Manager.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr DA Liddicoat

13.0 Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Hillston District Office** on **Tuesday 20 February 2024**, commencing at **10.00 am**.

CLOSURE

There being no further business, the meeting terminated at 3.35 pm.

The Minutes of the Ordinary Meeting of the Carrathool Shire Council held on Tuesday 19 December, 2023 were confirmed at the subsequent Ordinary Meeting of Council on Tuesday 20 February 2024.

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 Chairman of the Meeting of the Carrathool Shire Council held on Tuesday, Tuesday 20 February 2024, at which meeting the above signature was subscribed.
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