



# ORDINARY MEETING AGENDA

**27 June 2023**

**Hillston District Office  
139-145 High Street, Hillston**

---





**TABLE OF CONTENTS**

<b>1.</b>	<b>Present.....</b>	<b>5</b>
<b>2.</b>	<b>Apologies.....</b>	<b>5</b>
<b>3.</b>	<b>Declaration of Pecuniary and Conflicts of Interest.....</b>	<b>5</b>
<b>4.</b>	<b>Confirmation of the Previous Minutes.....</b>	<b>5</b>
	Ordinary Council Meeting 16 May 2023	5
<b>5.</b>	<b>Business Arising.....</b>	<b>5</b>
<b>6.</b>	<b>Motions &amp; Questions (notice given).....</b>	<b>5</b>
<b>7.</b>	<b>Presentations/Public Addresses (where scheduled).....</b>	<b>5</b>
	<b>9.45 am Citizenship Ceremony:.....</b>	<b>5</b>
<b>8.</b>	<b>Mayoral Report.....</b>	<b>7</b>
8.1	Mayors Report.....	7
<b>9.</b>	<b>Delegates Report.....</b>	<b>8</b>
<b>10.</b>	<b>General Managers Report.....</b>	<b>8</b>
10.1	Ongoing Action from Previous Business Papers.....	8
10.2	Precis of Correspondence.....	11
10.3	Councillor Fees and Mayoral Allowance.....	12
10.4	Monia Gap School Bus Committee – Sealing MR368.....	14
10.5	Floodplain Management Plans – Southern Murray Darling Basin.....	15
10.6	Unsupervised Swimming Pools.....	16
10.7	Local Government Award – Pay Rate Information.....	19
10.8	Funded Works Program – Pothole Repair.....	21
10.9	Infrastructure Report.....	23
10.10	Mossgiel Road – Umbrella Creek Crossing Upgrade.....	32
10.11	Plant Report.....	34
10.12	Plant Replacement.....	35
10.13	Development Applications – June 2023.....	37
10.14	Development Application DA2023/027 – Demolition and Use of land to install a Manufactured Home.....	38
10.15	Finance Report – Statement of Bank Balances – May 2023.....	46
10.16	Finance Report – Investments Schedule – May 2023.....	48
10.17	Operational Plan 2023/24 (including the General Rate Levy and Fees & Charges)..	52
10.18	Draft Policies for Review.....	54
10.19	Policies for Review and Possible Deletion.....	55
10.20	Workforce Management Strategy Review.....	57
10.21	Review of Information Guide.....	59
10.22	Community Development Officer Report – June 2023.....	60
<b>11.</b>	<b>Committee Reports.....</b>	<b>62</b>
<b>12.</b>	<b>Closed Council Reports.....</b>	<b>62</b>
12.1	Illegal Development Hillston – DP257 Lot 19.....	62
12.2	Award Tender 2022-004 – Drilling, Blasting & Crushing Gravel.....	63
<b>13.</b>	<b>Next Meeting.....</b>	<b>64</b>

## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

---

## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."***

The vision is the long term planning focus of council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE HILLSTON DISTRICT OFFICE**  
**TUESDAY, 27 JUNE 2023 COMMENCING AT 10.00 AM**

---

***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

---

**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a councillor or member of a council or committee has a pecuniary interest in any matter before the council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting 16 May 2023

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

**9.45 am Citizenship Ceremony:**

Mr Thomas Senan Corry

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

**8. Mayoral Report**

**8.1 Mayors Report**

GOV:MCCC:MRPC

Author: Mayor Jardine

Purpose: To inform Council of the Mayor’s activity since the meeting held 16 May 2023.

**Background**

A meeting of the Hillston Arid Zone Botanic Gardens committee was held on 15 June 2023. I believe there was progress made with the committee addressing fencing, water, electricity and perimeter planting of trees. Council is relying on funding available under the NSW Local Government Recovery Grants Program. There appears to be issues getting Council projects approved by the Office of Local Government and Resilience NSW who are administering the grants. I have taken the matter up with LGNSW and hope they are able to make headway with these approvals which are impacting other Councils across NSW as well as our own community.

On 21 June I attended the Floodplain Management Plan Information Session at Hillston, also in attendance were several other Councillors and people impacted by the recent flood event. While much was discussed on the day additional information can be provided before 30 June 2023. It was communicated to the Department of Planning and Environment that any plan without enforcement will not provide satisfactory results during any flood event.

Finally congratulations to the Hillston branch of the Country Women’s Association (CWA) on their 100 years of providing assistance and support to the local community. As a network the CWA is one of the largest lobby groups in regional and remote Australia. I hope that our local branch can continue to undertake the valuable service they provide to country people for another 100 years.

**Recommendation:**

**That Council note the Mayors report to the June 2023 meeting.**

**9. Delegates Report**

**10. General Managers Report**

**10.1 Ongoing Action from Previous Business Papers**

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

**Background**

**1045/20.08.19 – Hillston Common**

**Responsible Officer: GM**

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Discussed with Griffith Office of Crown Lands – Position is unchanged.

**1848/ 19.10.21 – Economic Development Unit Report – October 2021**

**Responsible Officer: CDO**

DECISION	ACTION TAKEN
That the EDO investigate possible grant funding for research and publication of other historically significant sites throughout the Shire.	Note: Aaron Grugan has provided a copy of the book “Tales of Tragedy from Gunbar” that Council contributed to for assistance in publishing.

**0054/ 15.02.22 – Remote Roads Upgrade Pilot Program**

**Responsible Officer: DIS**

DECISION	ACTION TAKEN
Nominate Mt Grace Rd gravel resheeting project under this program .	Tender currently advertised closing 11/7/2023.
Council fund the co-contribution of 20% (\$234,000) from roads reserve	

**0280/ 20.09.22 – Lachlan River Road Flooding**

**Responsible Officer: ADIS**

DECISION	ACTION TAKEN
Develop design & costings to alleviate the current flooding corner Lachlan River Rd for future road programs	Pending.

**0301/ 20.09.22 – Rezoning of Land in Rankins Springs & Merriwagga**

**Responsible Officer: MBRS**

DECISION	ACTION TAKEN
Item 3. Prepare a planning proposal for submission for a gateway determination by the NSW Dept Planning & Environment for both zoning and minimum lot size adjustments.	Has now been lodged in portal.



**0341/ 18.10.22 – Sponsorship Opportunity – Pedal Boats**

**Responsible Officer: CDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Item 2. Staff further develop the proposal in more detail for future consideration by Council.	Information to be provided as becomes available.

**0414/ 21.02.23 – Disaster Ready Fund Rd 1, 2023/2024**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Prepare Submission for future rounds on Kidman Way Nth Wallanthery Bridge to alleviate flooding closing the road.	Waiting on Funding Round Opening.

**0442/ 21.02.23 Fixing Local Roads Upgrade – Item 4**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council instruct staff to undertake roadworks on Pinteebakana and Boorga Roads, including bulldozing cutback material back to road to increase height, and resheet the Boorga Road a distance of 4.5 kms from the Pinteebakana intersection at a cost of \$177,000.	Nearing completion.

**0452/ 21.03.23 – Carrathool Water Supply**

**Responsible Officer: DCCS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
3. Undertake reviews of the other town water supplies.	Pending

**0462/ 21.03.23 – Sale of Land for Unpaid Rates and Charges**

**Responsible Officer: DCCS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
1. Resolved to sell the land as listed in the report for overdue rates and charges.	Auction to take place at Griffith Leagues Club on 11 August 2023 conducted by Griffith & Leeton Real Estates.

**0472/ 21.03.23 – Lake Woorabinda User Agreement**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
2. Provide information it considers relevant and necessary to develop a new agreement.	Awaiting response.
3. Consider a new agreement at a future meeting.	Pending

**0483/ 18.04.23 – Electric Vehicle Destination Feasibility Assessment**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
2. request Council staff provide a further report and submission on the installation of EV charging stations at Goolgowi and Hillston when funding opportunities are available.	Pending – Funding availability

**0508/ 16.05.23 – Umbrella Creek Bridge (Motions & Questions)**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
1. Council increase the width of the culvert bridge over the Umbrella Creek on the Mossgiel Road by two culvert widths being approximately 2.5 metres.	Pending
2. Council staff bring a costing back to the June Council meeting giving the approximate cost expected in undertaking the work, and	Report this meeting
3. funding be sourced from the 2023/24 Regional Road maintenance expense currently budgeted for \$611,000.	

**0532/ 16.05.23 – Camerons Lane – Request for Upgrade**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
2. Have road works scoped and costed for Camerons Lane.	Pending.
3. Consider any upgrade to the road following the assessment and approval of flood repair funding.	Pending
4. Include the road for consideration in the 2024/25 financial year budget.	

**That Council note the update on action report for June 2023.**

**10.2      Precis of Correspondence**

GOV:MCCC:MRPC

Author:    General Manager

Purpose:    Matters for consideration by Council.

Information Items: 10.2.1 – Griffith Off Road Race Club  
                           10.2.2 – Natural Resource Access Regulator  
                           10.2.3 – Hillston Show Society

**10.2.1    Griffith Off Road Club – Financial Support**

Requesting financial assistance in the sum of \$6,550 to assist with the event to be held early July 2023. Stating that the funding would be for additional ablutions facilities at the showground over the event.

**Recommendation:**

**For Council determination.**

**10.2.2    Natural Resources Access Regulator – Compliance**

During the recent floods events Council staff had numerous discussions with the Natural Resources Access Regulator (NRAR) about illegal earthwork developments in the floodplain upstream of Hillston. No specific complaints were identified by Council. It would appear the NRAR has made some enquiries and taken some action in regard to one development. It is unfortunate to read the following within the letter “Because NRAR is not an advocacy body we can’t pursue compliance action to achieve an outcome on behalf of an individual or group.”

It would appear NRAR unwilling to undertake their statutory role. The response letter is included in the business paper envelope.

**Recommendation:**

**That Council:**

- 1.      note the response from Natural Resources Access Regulator.**
- 2.      write to the Minister for Planning and Environment outlining the issues caused by illegal development during the recent floods informing the Minister of the lack of response by Natural Resources Access Regulator.**

**10.2.3    Hillston Show Society – Requesting Donation**

Requesting a donation for the annual show to be held Saturday 23 September. Stating that all sponsorship or donations are recognised in the schedule for the show.

(GM Note: Council last made a donation in 2019).

**Recommendation:**

**For Council determination.**

**10.3 Councillor Fees and Mayoral Allowance**

GOV:CO:BPEF

Author: Director of Corporate and Community Services

Purpose: To inform Council of the determination made by the Local Government Remuneration Tribunal for 2023/24.

Separately Circulated: [Local Government Remuneration Tribunal Annual Determination - April 2023](#)

**Background**

Each year the Local Government Remuneration Tribunal makes a determination on fees for Councillors and the additional fee for the Mayor. Additionally, every three years the Tribunal is required to undertake a review of both the categories of councils and the determination of which category each council is allocated within. That review has been undertaken as part of the determination for 2023/24.

In making its determination, the Tribunal considered the key economic indicators, including the Consumer Price Index and Wage Price Index and determined that the full 3% increase will apply to the minimum and maximum fees applicable to each category of council.

Of interest for future reviews is the Tribunal's conclusion suggesting that there are significant issues underlying concerns raised about mayor and councillor remuneration including a lack of diversity in representation, the changing nature of work required to be undertaken and changed community expectations of councillors.

The Tribunal stated that these issues cannot be easily resolved under the existing framework and that there would be merit in a comprehensive review of the framework for determining mayor and councillor remuneration.

**Issues**

Carrathool Shire Council remains categorised as a *Rural* council. This category typically has a residential population less than 10,000. The minimum and maximum fees set by the Tribunal have been based on a 3% increase.

The 2022/23 annual fee for councillors was \$12,650 and the mayoral additional allowance was \$27,600.

Council may determine the annual fees to be any amount between the minimum and maximum amounts determined by the Tribunal for a *Rural* council as detailed below:

Councillor Annual Fee:	minimum \$9,850	maximum \$13,030
Mayor Additional Fee:	minimum \$10,490	maximum \$28,430

Council has in the past resolved to adopt the maximum fee for both the councillor annual fee and the additional fee for the mayor.

**Financial implications**

The 2023/24 budget included an estimated fee increase of 3.5%

**Statutory implications (Governance including Legal)**

*Local Government Act 1993*

S239 Categorisation of councils & mayoral offices

S241 Determination of fees

S248 Fixing & payment of annual fees for councillors

S249 Fixing & payment of annual fees for the mayor

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council adopt the maximum amounts determined by the Local Government Remuneration Tribunal for 2023/24. Councillor annual fee to be \$13,030 and the additional allowance for the Mayor to be \$28,430 with all amounts to be paid in arrears in equal monthly instalments.**

**10.4 Monia Gap School Bus Committee – Sealing MR368**

GS:PGM:RRRP

Author: General Manager

Purpose: To inform Council of a request to consider sealing the Rankins Springs end of the Springs Road

**Background**

The committee requests Council consider sealing from the eastern end of the road through to the intersection of Mt Daylight Road an approximate distance of 16 kilometres, further stating that Council has been sealing exclusively from the Hillston end of the road.

It is the General Managers understanding that the Springs Road sealing is a priority from the western end until the intersection of Mitchells Road to accommodate potential quarry traffic. From Mitchells Road to current seal is 10.8 kilometres.

Council has set the budget for 2023/24 and allocated \$534,000 towards extending the seal which it is anticipated will be around 2.2 kilometres.

The committee does point out that Council does maintain the road satisfactorily and it accepted gravel roads are safe when driving to the conditions of the road.

It is suggested that the request be referred for consideration at the 2024/25 roads budget when the impact of the current funding under the Regional and Local Road Repair program is further understood.

**Issues**

Nil

**Financial implications**

All sealing works on the Springs Road in the recent past have been undertaken using Block grant and Regional Road Repair program funding. Should Council continue with the same philosophy approximately \$500,000 will be available for any works on the Springs Road in any financial year.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 2 – Accessible and Connected.

**Recommendation:**

**That Council:**

1. note the request from the Monia Gap School Bus Committee regarding sealing works on the eastern end of the Springs Road.
2. inform the committee that the roads budget for 2023/24 has been determined.
3. consider the inclusion of sealing works at the 2024/25 budget processes.

**10.5 Floodplain Management Plans – Southern Murray Darling Basin**

CM:PLN:SCBP

Author: General Manager

Purpose: To inform Council of the upcoming review of the floodplain management plans.

**Background**

The Department of Planning and Environment have announced reviews will commence of the flood management plans for the Southern Murray Darling Basin and will be undertaken over the coming two to three years. The Lachlan River (Hillston) Flood Management Plan falls within this review. The plan is for 10 years.

**Issues**

An initial zoom meeting was held on Tuesday 30 May with departmental representations giving an overview of potential changes to the overall plans.

Of interest to Council is the proposed changes to the Lachlan River Plans. The current three local plans will be replaced by a single floodplain management plan and declared floodplain.

At this meeting it was stated that rules apply for any development of earthworks apart from those that protect buildings such as houses and sheds. It was clearly stated that the National Resources Access Regulator (NRAR) has responsibility for illegal earthwork developments within the floodplain and floodway environments.

A community consultation and information session is to be held on 21 June at the Hillston Community Centre between 2pm and 5pm. At the time of writing this report information has not been supplied to Council however should it arrive it will be publicly disseminated.

It was also indicated that full public consultation should commence in 2024 and that immediate actions by the department with data collection and comparison to the previous model.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Water Management Act 2000*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

N/A – State Government Responsibility

**Recommendation:****That Council:**

1. **note the review of the Floodplain Management Plans for the Southern Murray Darling Basin.**
2. **encourage all Councillors to attend any future meeting if they can.**

**10.6 Unsupervised Swimming Pools**

CP:USE:SP

Author: General Manager

Purpose: To provide Council with information in regard to operation of Hillston Swimming Pool as unsupervised.

**Background**

Last swimming season Council operated the complex at Goolgowi as an unsupervised pool. It would appear that this was reasonably successful. Council wished to give consideration to a similar operation for Hillston Pool Complex.

**Issues**

The Goolgowi pool while operating unsupervised is only available during those times to people who have purchased an electronic pass. On weekends and public holidays lifeguards collect entry fees at the gate. A concern of Council has been how to allow people to access outside operating hours of the shire office when a card can be purchased or outside operating hours when lifeguards are at the pool.

Goolgowi Pool 2022/23 Season.

Council commenced unsupervised activity approximately half way through the season. This resulted in a saving of \$4,500 over the previous season, it is anticipated the saving will be around \$10,000 for the next season. Admission fees were down approximately \$1,000 from \$4,700 to \$3,800 from the previous season.

Hillston Pool 2022/23 Season

Hillston Pool remained unchanged with supervision provided when the pool was open. Lifeguard Attendant expenses were \$37,500 for the season. Admission fees were \$13,400 for 22/23 season.

Should Hillston pool become unsupervised it is anticipated there would be a saving of around \$20,000 per annum with supervision required only on weekends and public holidays.

Capital costs to install necessary infrastructure are:

Magnetic Lock Gate	\$15,000
Sign/Remote Supervision	\$ 2,000
Camera System	\$ 5,000
Public Access Defibrillator	<u>\$ 3,000</u>
	\$25,000

It is anticipated entry cards will be available from the Shire Office, the caravan park, at the pool on weekends and public holidays.

Admission Fees 2023/24

In the draft fees and charges considered by Council at the April meeting admission fees for the Goolgowi Pool were deleted basically meaning no charge would be made, however Hillston has been identified as having the following charges:

Hillston Entry Fees

Family Ticket	\$140.00
Single Ticket	\$ 70.00
Over 13yrs	\$ 3.50
2-13 yrs	\$ 2.00
Under 2yrs	Free
Over 55, & non swimmers	\$ 2.00



Given that both pools provide the same service it is probably more appropriate to make entry fees for both facilities the same. Council may wish to consider raising the age for a \$3.50 admission from 13 to 18 years and allow school aged children entry at \$2.00. Browsing other Councils swimming pool entry charges indicates fees range from free to \$7.50 for admission. Councils charges are considered reasonable and at the lower end of fees charged.

Consultation

Council advertised the consultation period through all standard media outlets, consultation period was open for the month of May. Council received a total of 39 responses, upon review of the feedback provided the responses can be broken down to;

10 responses were against the proposal generally expressing concerns of safety of younger children and backpackers, and noted reduction in job opportunities for the town.
6 responses were neutral which highlighted that the idea could be a positive for the area as long as appropriate protocols are put in place.
23 responses were positive and in favour of the idea with an emphasis on having the pool opened more to allow activities like early morning swimming.

Concerns expressed during the community consultation will be addressed with implementation of the unsupervised pool operation manual. There were no concerns brought up that are not rectified by implementing the same usage rules we currently have at the Goolgowi Pool Complex.

Council met with both schools, the local swimming instructor and swim club to discuss how the pool would operate if the unsupervised operation of the Hillston Swimming Pool was to go ahead. After discussing the proposed changes in hours and the risk mitigation measures that will be implemented all parties were satisfied with the proposal. It was discussed that exclusive use of the swimming pool can only be obtained with 2 weeks’ notice for events like swim carnivals, intensive swim program and pool parties.

Hillston Central School requested that secondary sports days have a regular exclusive use of the pool this would be from 1:30pm to 3:30pm every Monday, Wednesday and Friday.

St Joseph’s School are happy to only request exclusive use as needed 2 weeks before its required.

Swim Club will remain the same as seasons past with 3 lanes on Tuesdays afternoons for training and exclusive use of the pool on Thursdays from 5pm for competitions.

The local swim instructor requests exclusive use of the pool as previous years Saturdays from 8.30am to 12pm.

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
6.00am							
7.00am							
8.00am							
9.00am							
10.00am							
11.00am							
12.00pm							
1.00pm							
2.00pm							
3.00pm							
4.00pm							
5.00pm							
6.00pm							
7.00pm							
8.00pm							
	Open - Unsupervised						
	Available for school exclusive hire						
	Closed						
	Open - Supervised						
	Swim club						
	Swim Lessons						

Remote / One Off Entry

Staff have been investigating options to allow for one off entry to the pools for travellers or people wanting to access pools outside hours where entry cards are available.

To install this type of access would require;

- i) internet access to the site
- ii) POS equipment similar to remote parking stations
- iii) sophisticated software and/or equipment to deal with cash transactions at the point of entry.

It is anticipated the cost of installation of necessary equipment will be far in excess of any savings generated by adopting an unsupervised pool system.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*NSW Government Practice Note 15, Water Safety 2018*

**Policy implications**

In accordance with Councils Risk Management Policy

**Risk implications**

Consistent with Risk Management Policy and guidelines from Councils insurer.

**Community Strategic Plan**

Goal 4 – Reliable and Relevant Services.

**Recommendation:**

**That Council:**

1. continue to charge the same entry fees for admission to Hillston and Goolgowi swimming pools.
2. consider broadening the category of between age two to sixteen for admission to between age two and eighteen for entry (currently \$2.00).
3. following the recent public consultation regarding the operation of the Hillston Pool install the infrastructure necessary to commence unsupervised operations of the pool on normal weekdays.

**10.7 Local Government Award – Pay Rate Information**

PER:IR:AA

Author: General Manager

Purpose: To inform Council of budgetary impacts of the proposed award pay rates.

**Background**

The local government (state) award is generally of three years duration and a new award will be effective from 1 July 2023. The award is substantially more than anticipated and will have an ongoing flow on to salary rates.

**Issues**

Council set the budget for 2023/24 based on an anticipated wage increase of 3.5%. The table below details the agreed salary increase between the USU and LGNSW.

	<b>Year 1 FFPP on or after 01/07/23</b>	<b>Year 2 FFPP on or after 01/07/24</b>	<b>Year 3 FFPP on or After 01/07/25</b>
<b>Increase to Award rates of pay:</b>	4.5%	3.5%	3%
<b>PLUS, payment of a lump sum to Permanent full-time employees with at least 12 months continuous service (part time employees to receive the payment on a pro-rate basis).</b>	-	0.5% of employees' annual salary system rate of pay (as at 30 June 2024) or \$1,000, whichever is the greater	0.5% of employees' annual salary system rate of pay (as at 30 June 2025) or \$1,000, whichever is the greater

The amount of the increase for the 2023/24 year under the new award will be approximately \$320,000, as Council did the budget on 3.5% there is a shortfall of around \$50,000.

For the 2024/25 Financial Year the increase will be \$258,000 plus \$1,000 bonus for the established staffing of \$105, giving a total increase in 2024/25 of \$363,000.

In the 2025/26 year the increase will amount to \$230,000 plus the \$105,000 one off bonus for a total increase of \$335,000.

As discussed with Council at the meeting in October 2022 Council has several vacancies still that have not been filled and there is currently no intent to fill these until anticipated resignations allow for redesign of some current management positions.

Current Vacancies include:

Planning and Project Officer                      \$88,000 per annum  
 Project Manager (Engineering)                      \$93,000 per annum

There is no intention to fill the above positions at this stage.

WH & S Risk Officer                                      \$78,000 per annum  
 Mechanic in Hillston                                      \$65,000 per annum

It is anticipated these vacancies may be filled in the next 12 months.

Town Maintenance Officer (P.T)                      \$34,000 per annum  
 Water and Sewer Officer (Goolgowi) \$55,000 per annum

The above positions should be filled in summer pending suitable applications.

The accumulative effect of the new Local Government Award 2023/2026 is that Council wages costs will increase over the next three years by a little over \$1,000,000 should all vacancies be filled.

**Financial implications**

Council has a budgeted overall salary of around \$7, million for the 2022/23 financial year. The award increases over the next years will see this increase to around \$8 million under the current structure.

**Statutory implications (Governance including Legal)**

The local government state award is the industrial instruments for Local Government in NSW.

**Policy implications**

N/A

**Risk implications**

N/A

**Community Strategic Plan**

Nil – External Regulation.

**Recommendation:**

**That Council note the financial implications of the proposed Local Government State Award to commence 1 July 2023 for a three year period.**

**10.8 Funded Works Program – Pothole Repair**

GS:PGM:FLR

Author: General Manager

Purpose: To inform Council of the status of the program.

**Background**

Council received \$896,464 on 1 December 2022 to undertake pot hole repair works with the works required to be completed by 31 December 2023. To 13 June 2023 Council has expended \$288,000.

**Issues**

Until recently both the jetpatcher and manual labour have been used to undertake pothole repair works. the jetpatcher has been used for other areas of Council operations and has not been able to dedicate time to this program. With heavy patching works completed on the highway the resource is now available to complete these works.

Staff have scoped several roads and streets for repair currently this totals \$1.5 million. Other roads continue to be scoped, and Hillston town streets also being assessed.

The following roads have been identified as priority and all are sealed.

Road	Area m <sup>2</sup>	\$
Pinteebakana Road	1,238	86,660
Melbergen Road	1,417	99,190
Cahills Road	359	25,130
Bradys Road	268	18,760
Devon Street – Merriwagga	189	13,230
Cowper Street – Hillston	539	37,730
Tabbita Lane	5,478	383,460
Erigolia Road	9,604	672,280
Lachlan River Road	2,333	163,310
<b>Total</b>	<b>21,425</b>	<b>1,499,750</b>

It is suggested that the smaller patch areas be completed first followed by Tabbita Lane with Erigolia Road remaining the last project.

Past performance indicates that depending upon length and width the patches between 200 and 300 square metres a day can be achieved. Longer patches are more efficient as are smaller patches closer together not requiring continual moving of signs to ensure safety of work.

Working on an average of 250 square metres per day it is anticipated that the completion of 21,425 square metres of patching would take around four months to complete giving a completion time of mid November should weather be favourable.

Given the balance of \$608,500 Council should fully expend the grant funds for the Pothole Repair Program of \$896,464 by 31 August 2023 this will then allow expenditure for this type of work to be charged against the Regional and Local Road Repair Program with an anticipated expenditure of \$900,000 currently scoped.

**Financial implications**

Council is on track to complete works to expend the grant funds provided under both road repair programs.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Resources are adequate to complete the programs. Unfavourable weather could be an impact.

**Community Strategic Plan**

Goal 2 – Accessible and Connected.

**Recommendation:**

**That Council note the status of:**

- 1. the Pothole Repair Program, and**
- 2. the schedule for sealed patching under the Regional and Local Road Repair funding.**

**10.9 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for part of May 2023.

Attachment: Register of Roads Maintenance

**Background**

**Reporting Period 15 April 2023 to 09 June 2023**

The Infrastructure Report is provided for Council’s information.

**Maintenance Reporting**

**Local Roads**

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

<b>Temporary Pavement Repair (m<sup>2</sup>)</b>	
Bringagee Road	5
Erigolia Road	664
Lachlan River Road	584
Lowlands Road	1221
Merrondale Road	70
Murrumbidgee River Road	10
Roto Road	647
<b>TOTAL</b>	<b>3201</b>
<b>Culverts and Pits Maintenance (job)</b>	
Jennings Road	4
Merungi Road	4
<b>TOTAL</b>	<b>8</b>
<b>Maintain Unsealed Shoulders (shldr kms)</b>	
Boorga Road	2.5
Huxleys Road	3
Jennings Road	15.9
Wells Road	18.4
<b>TOTAL</b>	<b>39.8</b>
<b>Guide Posts (ea)</b>	
Black Stump Road	15
Bringagee Road	34
Jennings Road	18
Murrumbidgee River Road	160
Roto Road	6
<b>TOTAL</b>	<b>233</b>

<b>Mowing and Slashing (hect)</b>	
Carrathool Road	10399.4
Lachlan River Road	12
Merungle Road	31
Murrumbidgee River Road	58.2
Wollarma Road	3
<b>TOTAL</b>	<b>10503.6</b>
<b>Landscape Maintenance (job)</b>	
Watsons Road	4
<b>TOTAL</b>	<b>4</b>
<b>Surface Drains &amp; Floodway (m)</b>	
Jennings Road	8000
<b>TOTAL</b>	<b>8000</b>
<b>Servings Signs (ea)</b>	
Carrathool Road	8
Jardines Road	1
Merungle Road	1
<b>TOTAL</b>	<b>10</b>
<b>Replace Signs (ea)</b>	
Jardines Road	1
Peters Road	1
Swansons Road	1
Grattan Street	1
<b>TOTAL</b>	<b>4</b>
<b>Gravel Resheeting (m<sup>2</sup>)</b>	
Dirrung Road	1300
Weavers Road	800
<b>TOTAL</b>	<b>2100</b>

<b>Maintenance Grading (cl kms)</b>	
Andersons Road	4
Back Hillston Road	71.8
Boorga Road	9.9
Cameron Road	12
Dirrung Road	7.2
Mount Grace Road	36.5
Hillmans Road	15.4
Huxleys Road	17
Jardines Road	16
Jennings Road	10.6
Langtree Road	29.7
Lowlands Road	16
McDonalds road	5
McKays Road	16
McMasters Road	4.2
Merungi Road	19
Mitchells Road	30
Peters Road	9.9
Prestages Road	6
Redbank Road	5.7
Ryans Road	16
Simpkins Road	4.5
Weavers Road	22.6
Wells Road	1
Whealbah Road	5
Wollarma Road	63.7
<b>TOTAL</b>	<b>454.70</b>

### Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )	203	2324		683	200	
Mowing and Slashing (hect)	49	27.8		22.36	23.54	
Litter and Amenity Maintenance (job)				8		
Maintain Unsealed Shoulders (shldr kms)				4		
Replace Signs (ea)				2		
Guideposts (ea)			5		8	
Maintenance Grading (cl kms)				18.6		
Gravel Resheeting (m <sup>2</sup> )				47600		

### TfNSW Road Maintenance Council Contract

A list of general maintenance activities in line with the requirements of the contract is detailed below.

Code	Description	Unit	Accomplishment
A-321	Slashing	m <sup>2</sup>	1
A-428	Service Rest Area	each	43
C-111	Safety Inspection	km	652.29
C-201	Repair Pothole	each	37
C-203	Repair Wearing Surface	m <sup>2</sup>	4
C-204	Minor Pavement Patching	m <sup>2</sup>	2160
C-301	Remove Dead Animal	each	2
C-614	Reinstate Sign	each	4
S-272	Sweep Road Pavement	km	21.78

### Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150						0
Footbridge Maintenance	1200			40			40
Drainage & S/Water	1510						0
Sign Maintenance	1610			4.50			4.50
Sign Replacement	1620		4				4
Resealing	4000						0
Mowing	5100	18	122	45	20.50	106	311.50
Slashing	5200	59		51	6.50	35	151.50
Spraying	5300	3	3	23.50			29.50
Tree Maintenance	5400		47.50	57	1	30.50	136
Tree Removal	5410						0



## Ordinary Meeting Agenda

Watering	5500	1	10.50	46.50	1	5.50	64.50
Weeding	5600	9	26.50	58		38.50	132
Mowing – Stan Peters Oval	5710			22.50			22.50
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730			2.50			2.50
Watering – Stan Peters Oval	5740			38.50			38.50
Weeding – Stan Peters Oval	5750			15			15
Playground Equipment	5800						0
Litter Collection	6100	2	23.50	30.50	17	28	101
Street Sweeper	6200		21.50	62			83.50
Hand Broom Gutters	6300			1.50			1.50
Toilets	6400	8.75	37	41	5.25	1.50	93.50
Footpath Maintenance	7100						0
Clear Culverts	7100			31.50			31.50
Street Maintenance	7200			99		21.50	120.50
Miscellaneous Items	7500				9		9
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			43.50			43.50
<b>Total Hours per Town</b>		<b>100.75</b>	<b>295.50</b>	<b>713</b>	<b>60.25</b>	<b>266.50</b>	<b>1436</b>
<b>Town % of Total Hours</b>		<b>7.02%</b>	<b>20.58%</b>	<b>49.65%</b>	<b>4.20%</b>	<b>18.56%</b>	

### Sewer Maintenance

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		4			
Goolgowi	1				
Rankins Springs Sullage					
<b>Totals</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston		4	9				
Langtree (Langtree Bore/Merriwagga/Goolgowi)			1				
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	12	2	2	16	2		
Bunda/Goorawin	2		1				
Carrathool	2						
Merriwagga Village			3				
Goolgowi Village Raw	3	2	1				
Goolgowi Village Potable	1		5		1		
Rankins Springs Potable		2		1			
Rankins Springs Raw Town							
Rankins Springs Rural	2			7			
Melbergen	1			1			
<b>Total</b>	<b>23</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>3</b>	<b>0</b>	<b>0</b>

**Project Updates:**

**Goolgowi Sewer Ponds Rehabilitation:**

The Goolgowi Sewer Pond Rehabilitation work is well underway, with concrete mats being laid. Final touch ups are expected to be completed in the coming days. This project is funded under LFCIP Phase-3.

**Hillston Water Works (Bore-2) Generator Replacement:**

Generator replacement is now completed under the 2022-23 Capital Works Program.

**Yoolaroi Water Mains Replacement:**

Water Mains Replacement work on Melbergen and Wollarma Road (Yoolaroi Scheme) is now completed under the 2022-23 Capital Works Program.

**Carrathool Additional Water Storage Tanks:**

Under the current financial year's Capital Works Program, the Council has installed and commissioned an additional 3 x 35KL capacity water tanks and pipework, increasing water storage capacity from 180KL to 285KL – remaining work to be completed in the coming days.

**Flood Recovery:**

Consultants have assessed 100% of the road network. The damages submission is still being developed. The first submission (Council identified priority roads) will be completed mid June and the final submission expected to be completed by the end of July. Currently there are 1684 defects identified.

**Jacksons Bridge:**

Contractors have inspected the site and prepared a report damages caused by the recent floods, council is awaiting repair estimates.

**Lachlan River Road:**

The sealing works have been completed. Line marking will be undertaken next financial year.

**The Springs Road:**

The sealing works have been completed. Line marking will be undertaken next financial year.

**Mossgiel Road:**

Construction works completed. Sealing has been delayed twice due to wet weather and is now scheduled for mid-June. Line marking will be undertaken next financial year.

**Carrathool Road:**

Final stages of the Carrathool Road upgrade as part of Fixing Local Roads – Round 3 have been scheduled for later this calendar year.

**Hillston River Bank Stabilisation:**

This project is now “shovel ready” and Council staff are continuing to liaise with the contractor the confirm start dates. The start date is dependant of river levels and scheduling has to consider planned water releases by Water NSW and long-term rain forecasts.

**Mt Grace Road:**

Tender documents for the resheet works have been prepared and currently advertised on public display. Tender submissions close 11 July and a further report will be presented to Council. These works are part of the Remote Roads Upgrade Pilot Program funding.

**Bally Rogan Bridge Replacement:**

Water NSW have completed a concept design for the new structure. They are currently awaiting cost estimates which are expected in the coming weeks. Site investigations were to be undertaken in May 2023. Detailed design stage has commenced and expected to be finished November/December 2023.

Construction commencing early 2024 and finishing mid 2024 (dependant on channel demand - drawdown required for the new bridge and demolition of old bridge). The new structure will be a single span 2-lane bridge. Water NSW have been in continued contact with Council staff to advised of the progress of this project.

Local Roads and Community Infrastructure (LRCI) Phase 4:

Council has received correspondence that Phase 4 will be broken into two parts. Part A being priority local road and community infrastructure projects, while Part B is for road projects on rural, regional and outer urban areas. The preliminary advise show Council may receive \$1,456,711 under part A and a further \$840,263 under Part B. Guidelines details are expected to be released on July 1 with projects to be completed by 30 June 2025. A report will be presented to Council at a later date to endorse which projects will be undertaken as part of this program once the guidelines have been received.

**Issues**

Nil

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 2 – Accessible and Connected

**Recommendation:**

**That Council note the Infrastructure Report for June 2023.**

## ATTACHMENT





**Register of Local Road Maintenance**

Road Hierarchy Number	Road Name	Road No.	Date Last Maintenance Grading Carried Out	Quantity (cl km)	Total Length of Road
2	Alexanders Road	102	16/09/2020	3.00	3.08
6	Altys Road	103	10/12/2020	1.90	4.46
6	Andersons Lane	105	25/08/2022	8.20	12.46
6	Andersons Road	104	8/09/2020	1.50	6.32
7	Arcadia Lane	106	14/12/2022	2.00	15.43
6	Audrey Lea Road	107	22/08/2019	22.60	30.79
6	Avondale Road	108	3/08/2020	4.00	31.56
2	Back Hillston Road	109	29/05/2023	71.80	71.14
4	Bakers Road	110	3/01/2023	4.40	4.46
	Bales Avenue	101	23/10/2019	4.00	94.08
2	Bandys Road	204	4/08/2021	1.40	2.22
6	Barrys Road	112	14/12/2021	3.00	4.83
4	Barrys Scenic Drive	113	29/11/2022	5.00	8.05
7	Belaley Road	114	18/01/2023	6.00	7.55
7	Berangerine Road	115	25/01/2023	2.80	8.39
4	Billings Road	116	3/04/2023	16.00	9.85
3	Black Stump Road	118	19/10/2021	35.00	15.60
6	Blackgate Road	117	9/12/2022	5.00	7.92
3	Booligal Road	119	16/12/2022	1.00	36.43
4	Boorga Road	120	5/06/2023	9.90	15.39
7	Bretags Road	122	4/04/2023	4.00	15.04
7	Brewer Road	123	25/06/2022	3.00	5.81
6	Bunda North Road	125	1/08/2022	3.50	6.60
2	Bunda Road	126	30/06/2022	9.50	13.04
6	Burchers Road	127	5/09/2022	2.00	7.69
7	Burgess Lane	128	22/07/2020	3.00	2.71
3	Cameron Road	130	18/04/2023	12.00	15.51
7	Campbell Lane	240	2/09/2021	0.80	7.08
6	Cannards Road	133	3/11/2021	2.30	20.39
6	Carnells Road	132	12/12/2022	7.00	7.32
2	Carrathool Road	134	10/05/2021	27.00	43.70
7	Carrego Lane	135	22/07/2019	9.00	8.20
	Chedburgh Road	136	19/12/2022	1.00	1.08
6	Clare Road	111	6/08/2020	2.00	7.49
7	Coates Lane	137	29/09/2020	1.40	1.85
6	Coombie Road	138	13/09/2021	16.00	40.26
2	Crows Nest Road	139	3/02/2023	1.00	17.60
5	Darts Road	140	30/03/2023	5.00	5.56
6	Dirrung Road	141	18/05/2023	7.20	7.79
6	Dumossa Road	142	8/09/2022	13.00	18.62
6	Eight Mile Tank Road	143	12/01/2023	14.50	5.74
6	Euratha Road	146	25/08/2021	15.80	9.66

7	Five Oaks Road	147	22/08/2022	12.50	12.29
6	Flanagans Lane	148	30/09/2022	5.00	5.18
2	Foys Road	149	17/08/2021	2.00	3.24
7	Gandys Road	150	3/06/2021	1.30	1.46
2	Garrong Road	151	31/10/2022	3.00	7.87
7	Girdlers Road	153	13/12/2022	3.00	7.08
6	Goorawin East Road	154	2/12/2022	4.00	12.75
6	Goorawin Road	155	19/02/2021	8.00	10.22
5	Greenhills Road	156	10/11/2022	16.50	18.66
6	Grieves Road	157	18/02/2022	22.30	5.67
2	Gullifers Road	158	21/02/2022	2.30	23.99
7	Gunbar Road	159	14/12/2022	5.50	34.62
7	Halcyon Park Road	160	9/03/2022	3.00	3.28
6	Heaths Road	161	24/08/2022	2.00	6.14
5	Higgins Lane	162	22/01/2021	16.60	8.02
6	Hillmans Lane	163	9/05/2023	15.40	5.23
6	Holdens Road	164	26/07/2022	4.60	9.51
6	Huxleys Road	165	28/04/2023	17.00	8.55
2	Ilkadoon Road	166	30/10/2022	5.50	11.66
6	Jardines Road	167	31/05/2023	16.00	24.08
6	Jennings Road	168	25/05/2023	10.60	8.33
6	Johnstons Road	169	4/01/2023	4.00	11.30
5	Jones Road	170	6/12/2022	1.00	12.99
6	Killara Road	171	27/02/2023	2.50	2.30
6	Kites Road	172	15/12/2022	5.50	5.48
2	Lachlan River Road	173	2/05/2022	0.80	39.09
2	Langtree Road	174	3/05/2023	29.70	12.14
2	Lowlands Road	175	6/05/2023	16.00	44.68
6	Luelfs Road	176	7/02/2023	9.90	78.00
2	Mallee Downs Road	177	15/02/2023	8.40	11.32
7	Mallee Point Road	178	23/11/2017	1.50	8.32
6	Matakana Road	179	3/12/2020	10.90	18.11
2	McDonalds Road	180	2/06/2023	5.00	12.16
7	McGills Road	181	8/11/2022	1.00	4.25
7	McKays Road	182	27/04/2023	16.00	6.25
	McKenzies Lane	183	8/06/2021	1.00	7.42
2	McKinley Road	184	12/12/2022	27.50	61.39
2	McMasters Road	185	5/06/2023	4.20	16.19
7	McRaes Road	186	24/01/2018	4.00	2.42
2	Melbergen Road	187	7/12/2022	13.20	43.95
	Mena Road	266	20/03/2012	1.00	0.87
6	Merri Road	152	24/08/2022	2.00	39.77
5	Merriwagga Road	190	3/04/2023	10.50	12.53
4	Merrondale Lane	188	20/09/2022	6.00	8.02
6	Merungi Road	191	2/06/2023	19.00	19.07
2	Merungle Road	192	14/02/2023	1.50	65.47

7	Mitchell Track	189	23/11/2017	4.50	8.30
2	Mitchells Road	193	2/06/2023	30.00	34.22
6	Monia Gap Road	202	30/06/2022	1.00	6.11
7	Moores Road	195	19/08/2019	1.00	4.55
2	Motts Road	196	26/07/2022	4.00	4.20
4	Mount Bingar Road	197	20/12/2022	6.00	4.20
3	Mount Daylight Road	198	24/06/2022	37.00	8.77
5	Mount Grace Road	145	25/05/2023	2.00	32.92
7	Muirheads Road	199	4/02/2021	4.00	2.13
4	Munros Road	200	21/03/2022	7.00	13.42
	Murrumbidgee River Roa	201	4/02/2023	2.50	73.97
6	Nancarrows Lane	203	15/02/2023	7.70	3.75
	Norwood Lane	205	14/07/2022	2.70	8.82
6	OBriens Road	206	17/11/2022	3.50	4.20
7	ODonnells Road	207	20/03/2018	4.00	3.97
6	OKeeffes Road	208	27/03/2023	7.10	14.74
7	Old Gunbar Road	209	25/07/2019	9.50	9.72
2	Parkers Road	210	25/01/2022	4.50	13.81
3	Parrs Road	211	15/06/2022	17.70	18.29
6	Parslows Road	212	3/08/2021	3.30	1.21
7	Parsons Road	213	12/01/2018	1.20	0.84
7	Paton Road	214	9/09/2021	1.80	1.12
2	Peters Road	215	17/05/2023	9.90	10.66
3	Pinteebakana Road	216	12/01/2023	18.00	25.31
6	Pleasant Valley Road	217	6/12/2022	19.00	14.83
5	Prestage Road	218	1/06/2023	6.00	6.05
7	Pulletop Road	219	24/08/2022	1.50	9.23
7	Ravenshaw Road	220	NIL	0.00	9.44
5	Redbank Road	221	4/06/2023	5.70	23.64
6	Reids Road	222	25/08/2021	8.50	
6	Richards Road	223	6/10/2021	8.00	4.05
7	Roberts Road	224	14/02/2022	3.00	5.86
PRV	Rothdene Lane	242	8/09/2022	1.60	9.42
2	Roto Road	225	18/08/2022	16.50	50.78
6	Ryans Road	226	29/04/2023	16.00	10.33
	Saleyard Lane	194	12/08/2015	3.00	0.96
6	Sawmill Road	227	12/10/2022	1.00	1.72
6	Schmetzers Lane	228	6/10/2021	6.50	6.36
2	Schneiders Road	229	19/01/2022	4.70	4.16
	Simpkins Lane	231	2/05/2023	4.50	2.00
6	Sloanes Road	232	2/09/2022	7.70	8.00
7	Square Well Lane	233	12/01/2023	1.40	4.17
7	Stackpoole Road	234	22/08/2018	7.00	1.42
7	Stewarts Lane	235	30/06/2022	9.80	13.29
6	Streaths Road	236	20/09/2021	8.90	6.23
6	Swansons Road	237	6/07/2022	3.30	3.44

5	Taylor's Road	238	26/07/2022	5.50	6.10
6	The Bluff Road	239	7/12/2022	3.00	11.95
6	Trida Road	241	30/09/2022	18.30	34.42
6	Tyson's Road	243	22/02/2022	2.00	2.60
7	Vaggs Road	244	30/07/2019	7.70	7.71
6	Vearings Road	245	21/08/2020	13.00	13.21
6	Wakefield Road	246	25/02/2023	10.00	6.48
2	Wallanthery Road	247	22/02/2023	8.00	27.80
7	Wandella Road	248	NIL	0.00	4.53
7	Wantwood Road	249	7/07/2022	4.50	3.76
6	Warburton's Lane	230	8/07/2022	11.00	3.83
6	Watkins Road	250	1/03/2023	6.50	15.36
7	Watson's Road	251	14/01/2021	15.00	11.83
6	Weavers Road	252	27/05/2023	22.60	10.00
6	Wee Elwah Road	253	7/02/2022	15.50	23.26
6	Wells Road	254	7/06/2023	1.00	17.97
7	West's Road	255	13/09/2021	9.00	6.50
4	Whealbah Road	256	3/05/2023	5.00	85.32
6	Whitton Stock Route Road	257	12/01/2023	19.10	50.24
7	Wild Horse Tank Road	258	3/09/2021	9.50	9.06
6	Wiltshires Road	259	10/02/2022	2.00	12.68
5	Wollarma Road	260	12/05/2023	63.70	33.79
7	Wongalea Road	261	11/07/2022	4.50	4.92
6	Woods Lane	262	28/09/2021	5.00	4.98
7	Wright's Lane	263	NIL	0.00	0.92
7	Young's Road	264	24/09/2020	2.30	11.27

	> 5 Years Since Last Mtce Grading
	1-5 Years Since Last Mtce Grading
	1 Year Since Last Mtce Grading
	Nil Record for Mtce Grading
	<b><u>Road Hierarchy</u></b>
	1 Regional Roads
	2 School Bus Routes
	3 Link Roads
	4 Strategic Link Roads
	5 Collector Roads
	6 Local Roads
	7 Local Roads - Maintenance as Required

**10.10 Mossgiel Road – Umbrella Creek Crossing Upgrade**

RD:IR

Author: Director Infrastructure Services

Purpose: To provide Council with information as to the proposed upgrade to the Umbrella creek Crossing on Mossgiel Road.

**Background**

At the May Council meeting it was asked that a report be prepared for Council to consider upgrade options for the Umbrella Creek Crossing on Mossgiel Road and associated costs.

**Issues**

In past years as part of the Regional Road funding, Council has been upgrading the road pavement and extending the seal length. The next stage of the upgrade includes the Umbrella Creek culvert crossing. Different upgrade options have been considered and preliminary costings undertaken. The main two upgrade options are;

- Upgrade the pavement, seal the surface and replace the guardrail
- Widen the culvert structure, upgrade the pavement, seal the surface and replace the guardrail.

Past upgrades have constructed a 7-metre seal on a nine-metre gravel formation. The current culvert structure over Umbrella Creek has an opening of 7.6 metre between guardrails. The guard rails need to be replaced as part of scheduled maintenance.

The first option is estimated to cost \$90,000 and would result in the following the safety improvement;

- Improved visibility/reduce dust via the sealing of the surface,
- Centre lines and edge lines to delineate trafficable area,
- Guidepost and guard rail reflector for night and foggy condition,
- Increased skid resistance due to the sealed surface.

The second option is estimated to cost \$245,000 and would result in the following the safety improvement;

- Improved visibility/reduce dust via the sealing of the surface
- Centre lines and edge lines to delineate trafficable area,
- Guidepost and guard rail reflector for night and foggy condition,
- Increased skid resistance due to the sealed surface,
- Offset design centreline to improve approach and departure alignment,
- Increase shoulder area over the culvert structure.

The culvert widening would require structure designs to be undertaken as part of the widening works.

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

Nil

**Policy Implications**

Nil

**Risk Implications**

Both options provide the same carriage way width. The widening of the culvert structure would provide additional clearance to the guardrail.



**Community Strategic Plan**

Goal 2 – Accessible and connected.

**Recommendation:**

**That Council:**

- 1. note the alternate options and associated costs for the upgrade works to Mossgiel Road over Umbrella Creek.**
- 2. select a preferred treatment option for future funding consideration.**

**10.11 Plant Report**

PES:MTN:PR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 6 June 2023

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
3053	1,525 hrs	Bomag Stabiliser	Hard face end plates and replace a broken cutter block.
2079	116,215 kms	Hino Tipper Truck	Replace steering actuator solenoid.
2579	12 yrs old	Tandem Dolly	Replace brake pads and repair brake caliper on rear axle.
2578	11 yrs old	Tri Star Side Tipper	Repack wheel bearings. Replace bushes in brake caliper. Replace all brake pads.
2072	139,870 kms	Paveliner Tar Truck	Replace hydraulic hose to rear hopper.
4534	9 yrs old	Combination Roller	Replace hinges on rear toolbox lid.
2063	484,240 kms	Kenworth Prime Mover	Replace protection valve on air tank and repair air leak

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Report as at 6 June 2023.**

**10.12 Plant Replacement**

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for June 2023

**Background**

The following vehicles were replaced during June as per the adopted replacement schedule for 2022/2023.

**Plant No. 1876 Toyota Hilux 4x4 Dual Cab utility (60,000km) – Technical Officers Vehicle**  
Budget \$9,672.18 under 2022/23 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Leo Franco Motors	Isuzu D-Max 4x4 Utility	48,014.55
<b>Successful Purchase</b>		
Blacklocks Motors	587 Wagga Road, Lavington NSW	49,322.73
<b>Changeover cost (after GST adjustment)</b>		<b>(1,308.18)</b>

**Plant No. 1877 Isuzu D-Max 4x4 Utility Dual Cab utility (45,000km) – Northern Overseers Vehicle**

Budget \$6,644.09 under 2022/23 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Leo Franco Motors	Isuzu D-Max 4x4 Utility	48,014.55
<b>Successful Purchase</b>		
Blacklocks Motors	587 Wagga Road, Lavington NSW	46,113.64
<b>Changeover cost (after GST adjustment)</b>		<b>1,900.91</b>

**Plant No. 1587 Isuzu D-Max 4x2 Single Cab utility (60,000km) – Storepersons Vehicle**

Budget \$17,135.72 under 2022/23 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Blacklocks Motors	Isuzu 4x2 Utility	32,763.64
<b>Successful Purchase</b>		
PVT Sales	36 Nagle Street, Wagga Wagga NSW 2650	36,626.36
<b>Changeover cost (after GST adjustment)</b>		<b>(3,862.72)</b>

**Plant No. 1330 Toyota Camry Hybrid Sedan (50,000km) 3 yrs old – Director Infrastructure Vehicle**

Budget \$1,887.18 over 2022/23 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Owen Toyota Griffith	Toyota RAV 4 Hybrid	36,246.36
<b>Successful Purchase</b>		
Blacklocks Motors	587 Wagga Road, Lavington NSW	28,268.18
<b>Changeover cost (after GST adjustment)</b>		<b>7,978.18</b>

**MFTS** note: this vehicle was changed from a sedan to SUV.

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Replacement report for June 2023.**

**10.13 Development Applications – June 2023**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – May 2023

**Background**

Lodgements

Type/No.	Name	Address	Development
DA2023/030	Ben & Jody Procter	797 Pleasant Valley Road Binya NSW 2665	Extractive Industry - Quarry
DA2023/031	Lindsay Parr	28-30 McGee Street Hillston NSW 2675	Change of Use – Storage Shed to Mechanical Workshop
Total Estimated Value of Works			\$50,000.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2023/025	Ian & Michelle Langridge	84 Bradys Road Goolgowi NSW 2652	Detached Machinery Shed with Attached Awning Ancillary to the existing residential dwelling	34

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for May 2023 be noted.**

**10.14 Development Application DA2023/027 – Demolition and Use of land to install a Manufactured Home**

DA2023/027

Author: Manager Building and Regulatory Services

Purpose: To seek Council consent to demolish an existing building and install a manufactured home

Attachments: Site photos, Draft Conditions of consent

**Background**

On 19 April 2023, Carrathool Shire Council received a Development Application (DA2023/027) and supporting documentation from the owner for the demolition of an existing building and for the use of land to install a manufactured home. The site is Lot 11, Section 5, DP758461, 9 Stipa Street Goolgowi New South Wales 2652.

The subject site is Zoned RU5-Village and is listed as a heritage item in Schedule 5 of *Carrathool LEP 2012* (LEP). The site was previously the local butcher shop.

The proposed Development Application was notified in accordance with Council Policy 109, Development Applications - Exhibition and Notification Policy, for a period of 14 days. The proposal was advertised on Council’s social media platforms, along with advertisement in the Hillston Spectator, with no submissions received during this period.

**Issues**

As the proposal includes the demolition of a heritage item listed in Schedule 5 of *Carrathool Local Environmental Plan 2012*, Council approval is required. The applicant has submitted a letter from a licenced builder that states, *“it is my professional opinion as a builder the existing building cannot be safely rehabilitated for use of any type. My recommendation is that the building be demolished.”*

A site inspection carried out by Council staff concurs with the builder that the building is beyond repair and is best served to be demolished, as shown in the attached photos taken by Council staff.

In the early 2000’s Carrathool Shire Council carried out a community heritage study which culminated in the Carrathool Shire Community Heritage Study 2006-2007, this document was prepared by Carrathool Shire Council along with the Heritage Office, NSW Department of Planning. This study aimed to provide comprehensive identification of places of heritage significance based upon community interest. It was also considered a positive step towards the conservation and preservation of those items for future generations.

A review of the study by council staff cannot identify why the above-mentioned site was placed on the list of heritage items in *Carrathool Local Environmental Plan 2012*. The study mentions the local school, the council chambers, general store amongst other buildings, but no mention of the old butcher’s shop.

**Summary**

Whilst the old butcher’s shop is listed as an item in Schedule 5 of *Carrathool Local Environmental Plan 2012*, it is reasonable to question why the building was placed on the register initially as there was no mention of the heritage significance in the heritage study 2006 -2007 which was sanctioned by Carrathool Shire Council.

The condition of the building also comes into question, it is considered that the building is beyond repair and the only reasonable outcome would be demolition. As there is a shortage of building blocks in Goolgowi, it would also allow a family to stay in the village rather than find alternate accommodation in a larger town.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 1- Thriving and Liveable Communities

Objective 1.1.1: Land Use planning supports population and business growth

**Recommendation:**

**That Council approves Development Application DA2023/027, demolition of an existing building and the use of land to install a manufactured home, subject to conditions attached.**

**ATTACHMENT – SITE PHOTOS**







**DRAFT CONDITIONS – DA2023/027**

**1. COMPLIANCE WITH THE BUILDING CODE OF AUSTRALIA  
(Prescribed Condition)**

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant Construction Certificate or Complying Development Certificate was made).

**2. RESIDENTIAL BUILDING WORK  
(Prescribed Condition)**

Building work (within the meaning of the *Home Building Act 1989*) must not be carried out unless the Principal Certifier for the development:

- a) in the case of work done by a licensee under the Act:
  - i) has been informed in writing of the licensee's name and contractor license number, and
  - ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, OR
- b) In the case of work to be done by any other person:
  - i) has been informed in writing of the person's name and owner-builder permit number, or
  - ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of the *Act*,

and, is given appropriate information and declarations under paragraphs a) and b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either a) or b).

NOTE: A certificate issued by an approved insurer under Part 6 of the *Home Building Act 1989* that states that the person is the holder of an insurance policy is sufficient evidence to satisfy this condition.

**3. SIGNS TO BE ERECTED ON BUILDING AND DEMOLITION SITES  
(Prescribed Condition)**

A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:

- a) stating that unauthorised entry to the site is prohibited, and
- b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside work hours
- c) the development consent or complying development consent number, the name and contact details of the Principal Certifier.

Any sign must be removed when the work has been completed.

NOTE: This condition does not apply to:

- a) building work carried out inside an existing building, or
- b) building work carried out on premises that must be occupied continuously (both during and outside work hours) while the work is being carried out.

**4. NOTICE OF COMMENCEMENT  
(Prescribed Condition)**

The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a 'Notice to Council of Intention to Commence Work'.

**5. COMPLETION CERTIFICATE**

The applicant must obtain a Completion Certificate, pursuant to Clause 69 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 from Council, prior to occupation of the building.

**6. DEVELOPMENT APPLICATION RECORD TO BE KEPT ONSITE**

The Builder must at all times maintain, on the job, a legible copy of the plan and specification approved with the Construction Certificate.

**7. CONFORM WITH APPROVED PLANS**

The development shall take place in accordance with the approved development plans as submitted with DA2023/027. Any alterations or additions marked by Council on the approved plans and/or the specifications must be carried into effect.

**8. HOURS OF OPERATION**

The applicant must take all reasonable steps to minimise dust and noise generation during the demolition and/or construction process. No offensive noise must be emitted during either process. Such activities must only be undertaken Monday to Friday 7.00am to 6.00pm and Saturday 8.00am to 1.00pm, excepting public holidays.

**9. RUBBISH AND DEBRIS**

All building rubbish and debris, including that which can be wind-blown, must be contained on site in a suitable enclosure, approved by Council, at all times prior to disposal at Council's Waste Management Centre. The container must be erected on the building site prior to work commencing.

Materials and sheds or machinery to be used in association with the construction of the building must not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

NOTE 1: No building rubbish or debris must be placed, or be permitted to be placed on any adjoining public reserve, footway, road or private land.

NOTE 2: The applicant must retain weighbridge certificates, receipts or dockets that clearly identify where waste has been deposited. Documentation must include quantities and nature of the waste. This documentation must be provided to Council prior to application for an Occupation Certificate for the development.

NOTE 3: The suitable container for the storage of rubbish must be retained on site until an Occupation Certificate is issued for the development.

**10. CLOTHES DRYING**

Each dwelling must be provided with an outdoor area or appropriate equipment for the drying of laundry.

NOTE: A suitably screened outdoor drying area in close proximity to each dwelling and equipped with clothes line or similar, would satisfy this condition.

## 11. DEMOLITION

The demolition must be carried out in accordance with the provisions of Australian Standard AS2601-2001: The Demolition of Structures.

## 12. BUILDING NUMBER

A building number must be displayed in a position clearly visible from the street in letters having a height of not less than 75 mm (3 inches). The number must be visible against the background on which it is placed. The correct building number is stated on the Notice of Determination.

The reason for the imposition of the above consent conditions is as follows:-

1. To achieve the objectives of Section 1.3 of the Environmental Planning and Assessment Act 1979, having regard to the relevant matters for consideration contained in Section 4.15 of the Act and the Environmental Planning Instruments applying to the land;
2. To ensure compliance with the Building Code of Australia, to enable the achievement and maintenance of acceptable standards of structural sufficiency, safety, health and amenity, for the benefit of the community now and in the future;
3. To confirm the details of the application and plans submitted by the applicant;
4. To ensure compliance with relevant planning controls;
5. To ensure that appropriate environmental protection measures are in place;
6. To ensure the development complies with the requirements of Council policies;
7. To ensure that works do not interfere with reasonable amenity expectations of residents and the community.

## ADVICE TO APPLICANT

1. The above consent is not an approval to commence work or to carry out any structural work. A Sec68 approval under the *Local Government Act 1993* shall be sought and obtained before any work is carried out to implement the above consent. Also, the applicant is not relieved of any obligation to obtain an approval required under any other Act.
2. This Notice of Determination does not remove the applicant's obligation to obtain approvals required by any other legislation.
3. Part 8, Sections 8.3 and 8.7 of the *Environmental Planning and Assessment Act 1979* confers on the applicant who is not satisfied with determination of the consent authority a right of appeal to the Land and Environment Court exercisable within 6 months of receipt of this notice.
4. Any person who contravenes this Notice of Determination of the above consent shall be guilty of a breach of the *Environmental Planning and Assessment Act, 1979*, and shall be liable to a monetary penalty and/or a restraining order which may be imposed by the Land and Environment Court.
5. The applicant should be aware of the provisions of the *Disability Discrimination Act 1992*. This Act imposes responsibilities additional to planning legislation.
6. Prior to commencing works on site, Telstra's "Dial Before You Dig" should be contacted by phoning 1100 (follow the prompts) and provide the following details:

- Street name and number;
- Side of street (north side, east or west);
- Distance to nearest cross street

7. Division 8.2 of the *Environmental Planning and Assessment Act 1979* confers on the applicant the right to request Council to conduct a Review of this Notice of Determination within 6 months of receipt of this notice.



**10.15 Finance Report – Statement of Bank Balances – May 2023**

FM:FR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – May 2023

**Background**

The reconciliation of Council’s main bank account with the cash book controls within Practical (council finance software) for the month of May 2023 is complete as shown in the table below:

<b>Statement of Bank Balances as at 31 May 2023</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for May 2023</b>
<b>Balance As at 1/05/2023 (Consolidated Funds)</b>				<b>\$192,611.34</b>
		<b>Add For May 2023</b>	<b>Total for 01/07/2022 to 31/5/2023</b>	
Rates/Water/Debtor Receipts	\$7,299,842.77	\$921,552.12	\$8,221,394.89	
Investments Recalled	\$12,268,102.26	\$2,639,308.26	\$14,907,410.52	
RMS - RMCC, Block, Repair	\$2,958,130.93	\$78,025.23	\$3,036,156.16	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$2,966,864.41	\$0.00	\$2,966,864.41	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$770,836.00	\$688,813.00	\$1,459,649.00	
FAG - General & Local Roads	\$1,487,061.00	\$495,687.00	\$1,982,748.00	
All Other Misc Grant Payments	\$6,285,386.04	\$250,893.86	\$6,536,279.90	
Planning Receipts	\$423,684.00	\$12,042.40	\$435,726.40	
Plant / Property Trade-Ins & Sales	\$963,399.02	\$0.00	\$963,399.02	
Other Receipts	\$3,040,657.24	\$538,397.21	\$3,579,054.45	
<b>Sub Total Receipts</b>	<b>\$38,463,963.67</b>	<b>\$5,624,829.08</b>	<b>\$44,088,682.75</b>	<b>\$5,624,829.08</b>
<b>LESS PAYMENTS</b>		<b>Add For May 2023</b>	<b>Total for 01/07/2022 to 31/5/2023</b>	
Wages (Net of PAYG & Other Deductions)	(\$4,912,505.91)	(\$670,753.94)	(\$5,583,259.85)	
Plant Acquisitions	(\$927,089.50)	(\$107,441.61)	(\$1,034,531.11)	
Invested	(\$15,663,176.32)	(\$2,400,000.00)	(\$18,063,176.32)	
Other Creditors Payments	(\$16,927,512.62)	(\$2,365,194.68)	(\$19,292,707.30)	
<b>Sub Total Payments</b>	<b>(\$38,430,284.35)</b>	<b>(\$5,543,390.23)</b>	<b>(\$43,973,674.58)</b>	<b>(\$5,543,390.23)</b>
<b>Cashbook Balance 31/05/2023</b>				<b>\$274,050.19</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 01/05/2023 (CSC's CBA Main Transaction Account)</b>				<b>\$205,801.07</b>
Less Bank Payments				<b>(\$5,287,189.86)</b>
Plus Bank Receipts				<b>\$5,350,826.69</b>
<b>Total As Per Bank Statements</b>				<b>\$269,437.90</b>
Plus Unpresented Deposits				<b>\$4,612.29</b>
Less Unpresented Cheques				<b>\$0.00</b>
<b>Reconciliation Cash Book Balance to Bank Statements 31/5/2023</b>				<b>\$274,050.19</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act (1993)*

*Local Government General Regulation (2021)*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

**Recommendation:**

**That Council note the Statement of Bank Balances as at 31 May 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$5,543,390.23.**

**10.16 Finance Report – Investments Schedule – May 2023**

FM:FR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – May 2023

**Background**

Details of Council’s investments as at 31 May 2023 are provided below:

<b>CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 MAY 2023</b>							
<b>Last Month @ 30/04/23</b>	<b>Financial Institution</b>	<b>Date Raised</b>	<b>Interest Rate</b>	<b>Duration (Days)</b>	<b>Maturity Date</b>	<b>Current Month @ 31/05/23</b>	<b>Change</b>
\$526,599.39	CBA	12-Apr-23	4.21%	91 Days	12-Jul-23	\$526,599.39	\$0.00
\$546,909.26	CBA	28-Mar-23	4.28%	90 Days	26-Jun-23	\$546,909.26	\$0.00
\$512,801.93	CBA	\$512,801.93 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$512,801.93)
\$512,048.95	CBA	15-Mar-23	4.24%	92 Days	15-Jun-23	\$512,048.95	\$0.00
\$520,907.42	CBA	27-Feb-23	4.53%	150 Days	27-Jul-23	\$520,907.42	\$0.00
\$513,748.19	CBA	22-May-23	4.48%	91 Days	21-Aug-23	\$519,102.15	\$5,353.96
\$511,225.44	CBA	27-Feb-23	4.40%	120 Days	27-Jun-23	\$511,225.44	\$0.00
\$511,751.44	CBA	29-May-23	4.52%	91 Days	28-Aug-23	\$517,173.90	\$5,422.46
\$512,028.65	CBA	\$512,028.65 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$512,028.65)
\$1,000,000.00	CBA	27-Feb-23	4.53%	150 Days	27-Jul-23	\$1,000,000.00	\$0.00
\$515,369.47	CBA	29-May-23	4.52%	91 Days	28-Aug-23	\$522,673.31	\$7,303.84
\$518,806.92	CBA	05-Apr-23	4.22%	91 Days	05-Jul-23	\$518,806.92	\$0.00
\$5,639,775.25	CBA	20-Mar-23	4.27%	91 Days	19-Jun-23	\$5,639,775.25	\$0.00
\$516,745.63	CBA	26-Apr-23	4.24%	90 Days	25-Jul-23	\$516,745.63	\$0.00
\$559,352.34	CBA	\$559,352.34 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$559,352.34)
\$510,593.62	CBA	16-May-23	4.54%	120 Days	13-Sep-23	\$515,868.82	\$5,275.20
\$500,000.00	CBA	08-May-23	4.44%	91 Days	07-Aug-23	\$505,091.78	\$5,091.78
\$511,149.74	CBA	27-Feb-23	3.66%	120 Days	27-Jun-23	\$511,149.74	\$0.00
\$518,298.63	CBA	07-Mar-23	4.21%	92 Days	07-Jun-23	\$518,298.63	\$0.00
\$516,211.50	CBA	03-Apr-23	4.30%	122 Days	03-Aug-23	\$516,211.50	\$0.00
\$510,937.19	CBA	01-Feb-23	4.21%	120 Days	01-Jun-23	\$510,937.19	\$0.00
\$511,292.77	CBA	01-Feb-23	4.30%	152 Days	03-Jul-23	\$511,292.77	\$0.00
\$506,060.06	CBA	03-May-23	4.44%	90 Days	01-Aug-23	\$512,948.02	\$6,887.96
\$518,662.49	Bendigo Bank	07-Apr-23	4.05%	122 Days	07-Aug-23	\$518,662.49	\$0.00
\$97,046.27	Bendigo Bank	03-Apr-23	4.05%	275 Days	03-Jan-24	\$97,046.27	\$0.00
\$25,379.10	Bendigo Bank	10-Feb-23	2.50%	122 Days	12-Jun-23	\$25,379.10	\$0.00
\$512,220.16	Westpac	03-May-23	4.49%	124 Days	04-Sep-23	\$518,872.01	\$6,651.85
\$500,000.00	Westpac	09-Mar-23	4.19%	92 Days	09-Jun-23	\$500,000.00	\$0.00
\$1,000,000.00	Westpac	27-Feb-23	4.63%	182 Days	28-Aug-23	\$1,000,000.00	\$0.00
\$532,645.58	NAB	05-Apr-23	4.35%	121 Days	04-Aug-23	\$532,645.58	\$0.00
\$511,864.95	NAB	05-Apr-23	4.21%	90 Days	04-Jul-23	\$511,864.95	\$0.00
\$500,000.00	NAB	08-May-23	4.24%	92 Days	08-Aug-23	\$504,901.10	\$4,901.10
\$500,000.00	NAB	20-Mar-23	4.37%	122 Days	20-Jul-23	\$500,000.00	\$0.00
\$515,426.79	NAB	19-Apr-23	4.10%	90 Days	18-Jul-23	\$515,426.79	\$0.00
\$500,000.00	NAB	19-May-23	4.40%	123 Days	19-Sep-23	\$505,063.02	\$5,063.02
\$513,647.73	NAB	21-Mar-23	4.53%	184 Days	21-Sep-23	\$513,647.73	\$0.00
\$516,180.14	NAB	11-Apr-23	4.35%	122 Days	11-Aug-23	\$516,180.14	\$0.00
\$1,000,000.00	NAB	27-Feb-23	4.39%	120 Days	27-Jun-23	\$1,000,000.00	\$0.00
\$512,525.01	NAB	18-May-23	4.35%	90 Days	16-Aug-23	\$519,484.12	\$6,959.11
\$523,061.01	NAB	15-May-23	4.40%	123 Days	15-Sep-23	\$528,303.38	\$5,242.37
\$513,449.69	NAB	05-Apr-23	4.35%	121 Days	04-Aug-23	\$513,449.69	\$0.00
\$1,545,504.79	IMB	31-May-23	4.75%	154 Days	01-Nov-23	\$1,561,256.24	\$15,751.45
\$525,381.48	IMB	14-Apr-23	4.20%	123 Days	15-Aug-23	\$525,381.48	\$0.00
\$500,000.00	IMB	26-Apr-23	4.45%	152 Days	25-Sep-23	\$500,000.00	\$0.00
\$500,000.00	IMB	30-Jan-23	4.00%	122 Days	01-Jun-23	\$500,000.00	\$0.00
\$536,119.25	IMB	17-Feb-23	4.10%	116 Days	13-Jun-23	\$536,119.25	\$0.00
\$510,491.30	IMB	\$510,491.30 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$510,491.30)
\$509,037.01	IMB	17-May-23	4.60%	92 Days	17-Aug-23	\$514,169.22	\$5,132.21
\$512,907.82	IMB	05-Apr-23	4.15%	91 Days	05-Jul-23	\$512,907.82	\$0.00
\$519,188.14	IMB	17-Apr-23	4.10%	91 Days	17-Jul-23	\$519,188.14	\$0.00
\$512,394.66	IMB	29-Mar-23	4.35%	118 Days	25-Jul-23	\$512,394.66	\$0.00
\$522,037.71	IMB	17-Apr-23	4.20%	122 Days	17-Aug-23	\$522,037.71	\$0.00
\$513,272.64	IMB	\$513,272.64 +	0.00%	\$0.00	00-Jan-00	\$0.00	(\$513,272.64)
<b>\$34,001,057.51</b>						<b>\$31,478,146.96</b>	<b>(\$2,522,910.55)</b>



ON CALL INVESTMENTS							
\$465,627.99	CBA	Variable	0.85%	N/A	On Call A/c	\$2,869,718.07	\$2,404,090.08
	Movements On Call Funds		CBA				
	01-May-23	Interest	\$4,090.08				
	During Month	From On Call	\$2,400,000.00				
	During Month	To On Call	\$0.00				
	On Call - Net Change for Month		\$2,404,090.08				
\$465,627.99						\$2,869,718.07	\$2,404,090.08
\$34,466,685.50						\$34,347,865.03	(\$118,820.47)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			<b>Robert Rayner</b>				
			<b>Director Corporate Services</b>				

**Analysis – Opening and Closing Balances:**

INVESTMENT TYPE	OPENING 1/5/23	CLOSING 31/5/23	VARIATION MAY
IBDs	34,001,057.51	31,478,146.96	(2,522,910.55)
On Call Funds	465,627.99	2,869,718.07	2,404,090.08
<b>TOTAL</b>	<b>34,466,685.50</b>	<b>34,347,865.03</b>	<b>(118,820.47)</b>

**Analysis – Change During Month:**

	VARIATION – MAY 2023
ADD – Interest Incorporated in IBDs Rolled Over	85,036.31
ADD – New IBDs	0
LESS – IBDs recalled	(2,607,946.86)
ADD – Interest from On Call Funds	4,090.08
LESS – On Call Funds recalled	2,400,000.00
ADD – Funds applied to On Call Funds	0.00
<b>TOTAL VARIATION</b>	<b>(118,820.47)</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 06/2023) \$25,379.10

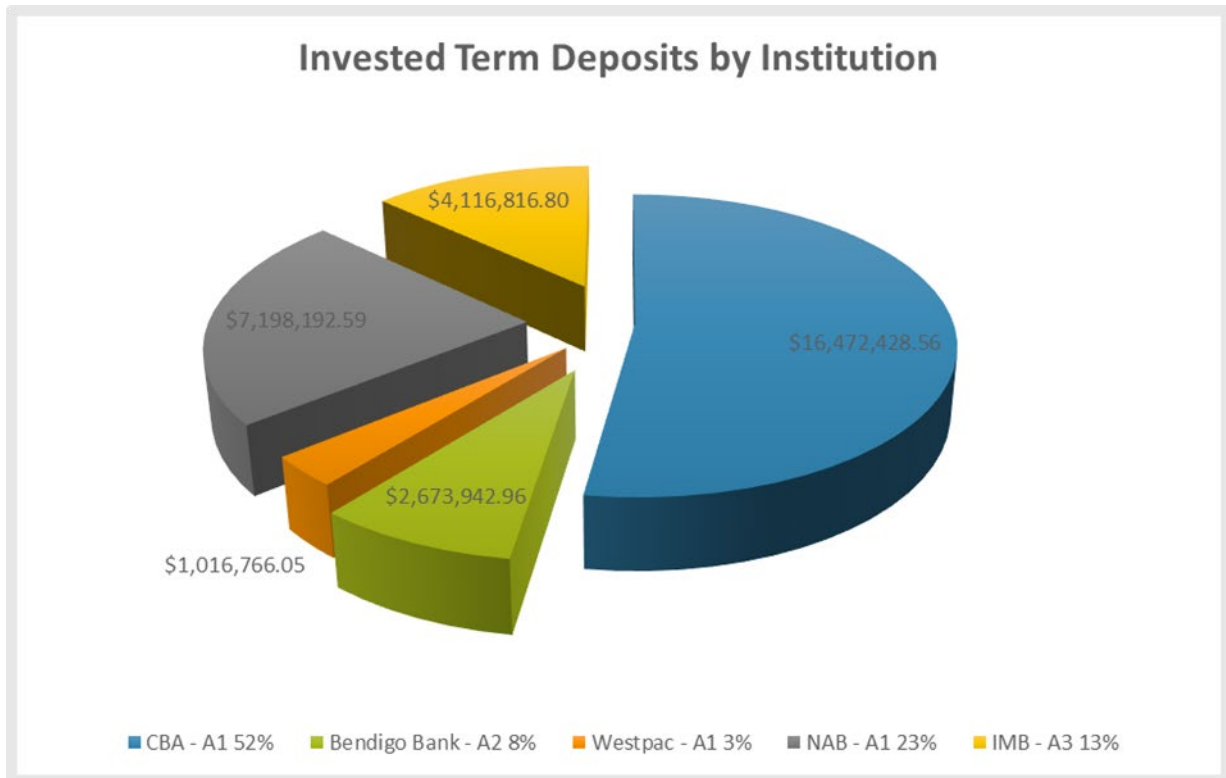
**Compliance with Policy Limits:**

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

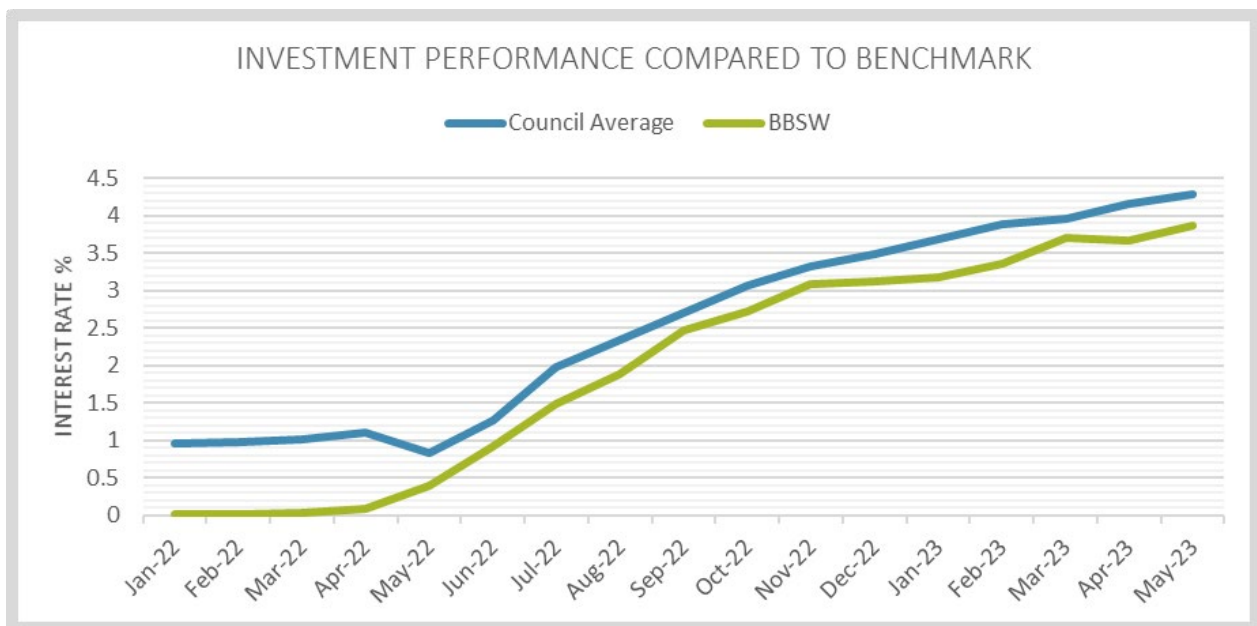
S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank** (see note below)	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

\*Moody's/Fitch equivalent

\*\*ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George). Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified.\*



The graph below details the performance of Council's investment portfolio against the standard comparative – the Bank Bill Swap Rate.



**Issues**

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

**Financial implications**

Council's investment portfolio provides funding for some projects identified in the Operational Plan.

**Statutory implications (Governance including Legal)**

*Local Government Act (1993) s625*

*Local Government General Regulation (2021) Reg 205*

*Ministerial Investment Order (2011)*

**Policy implications**

Council Policy 019 - Investment of Surplus Funds

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

**Recommendation:**

**That Council receive the investment report as at 31 May 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.**

**10.17 Operational Plan 2023/24 (including the General Rate Levy and Fees & Charges)**

FM:AUD:REP

Author: Director Corporate &amp; Community Services

Purpose: Adoption of the Operational Plan for 2023/24

Separately Circulated: [Operational Plan 2023/24](#)**Background**

Integrated Planning & Reporting (IP&R) legislation requires councils to develop annual Operational Plans which support the objectives outlined in both the Community Strategic Plan and Delivery Program.

Extensive consideration was given to the draft Operational Plan for 2023/24 at the meeting of Council held on 16 May 2023.

The Draft Operational Plan for 2023/24 (including the statement of revenue policy, general rate structure and the proposed fees and charges) was placed on public exhibition on Thursday 18 May 2023. Submissions on the content of the draft Operational Plan were invited during the exhibition period which closed on Thursday 15 June 2023.

No public submissions were received during the public exhibition period. Internal amendments have been made as detailed below for Council consideration. These amendments will result in a reduction of the proposed general fund surplus from \$88,351 to \$63,351.

- the updating of statutory fees and charges for 2023/24 received during the exhibition period (companion animal fees & charges yet to be received). As advised in the proposed fees and charges report presented to the April meeting of Council, any such statutory fees will be updated as advice is received from the relevant government body.
- an increase in capital expenditure of \$25k for the installation of flagpoles and flags in Zara St Goolgowi, a project proposed by Economic Development and funded from general revenue.
- increase of \$30k in capital expenditure in the Rankins Springs Water Scheme. This proposed increase includes \$10k for unplanned pump replacements and \$20k for a pump station upgrade (Myall Park R1).
- increase in operational expenditure across various water schemes of \$14,218 for automated meter reading. Increased expenses for licencing and staff costs were identified during the third quarter budget review leading to this proposed budget adjustment.

In preparing Council's draft Operational Plan, an increase to wages and salaries of 3.5% was assumed. It appears likely that the increase adopted will be an increase of 4.5% for 2023/24 with additional increases proposed for the following two years. If adopted this increase would add approximately \$88k to employee costs across council. It is proposed that no amendment be made to this original budget and that actual expenditure be reviewed at each quarter to determine any adjustment required.

In addition to the adoption of the Operational Plan, Council must, each year 'make' the rates and charges by resolution.

**Issues**

Nil

**Financial implications**

The Operational Plan provides for the following cash results across Council’s financial funds:

- General Fund – surplus \$63,351
- Water Fund - deficit \$6,543 (all schemes consolidated)
- Sewer Fund - surplus \$180,613 (all schemes consolidated)

**Statutory implications (Governance including Legal)**

*Local Government Act 1993 – sections 405, 494, 532, 535 & 566*  
*Local Government (General) Regulation 2021 – reg 211*  
*Local Government Amendment (Governance & Planning) Act 2016*  
 Integrated Planning & Reporting Framework

**Policy implications**

Nil

**Risk implications**

The Operational Plan is the document that establishes Council’s operational and budget priorities for the following twelve months. If the Operational Plan is not adopted, Council will be unable to undertake day to day operations and planned projects.

**Community Strategic Plan**

The Operational Plan relates to the Community Strategic Plan in its entirety.

**Recommendation:**

**That Council:**

1. adopt the 2023/24 Operational Plan as amended.
2. adopt the Ordinary Rates for 2023/24 as detailed below and within the 2023/24 Operational Plan (General Rate Structure).

Rate Type	Category	Sub-category	Ad Valorem Amount (c in \$)	Minimum Rate \$	Approximate Rate Yield 2023/24 \$
Ordinary	Farmland	General	0.1213181	530.00	1,889,664
Ordinary	Farmland	Irrigable S6A(3) <i>Land Valuation Act</i>	0.1621904	530.00	1,190,590
Ordinary	Farmland	Farmland West	0.1175740	530.00	22,754
Ordinary	Residential	General	1.2904166	388.00	379,322
Ordinary	Residential	Rural	0.5672489	388.00	30,002
Ordinary	Business	Hillston	2.7602435	530.00	93,070
Ordinary	Business	Hillston/Main	4.3973485	530.00	94,616
Ordinary	Business	Goolgowi	2.5023831	530.00	11,897
Ordinary	Business	Villages	2.4898701	530.00	5,417
Ordinary	Business	Rural	1.6089978	530.00	52,565

3. make each annual access and consumption charge for water, sewer, liquid trade waste and waste for 2023/24 as detailed in the Fees & Charges document contained within the 2023/24 Operational Plan.
4. set the interest rate payable on overdue rates & charges at the maximum rate specified by the Minister for Local Government being 9% for the period 1 July 2023 to 30 June 2024.

**10.18 Draft Policies for Review**

GOV:CRS:PEC

Author: Director Corporate & Community Services

Purpose: Review of existing policies

Separately Circulated: [Policy 99 – Internal Reporting Policy](#)

**Background**

Council is required to review and amend policies on a regular basis as defined within the policy wording. The Internal Reporting Policy is required to be reviewed by Council every two years.

**Issues**

A review of the policy has been completed of this policy. A minor administrative change has been made to update the listed Disclosure Officer. No other changes are recommended at this time.

It should be noted that the NSW Parliament has passed new public interest disclosure legislation. The Public Interest Disclosures Act received assent on 13 April 2022 and will come into force up to 18 months after assent.

The new *Public Interest Disclosures Act 2022* is a complete rewrite of the *Public Interest Disclosures Act 1994* and a new policy and procedures will require development at that time.

**Financial Implications**

Nil

**Statutory Implications**

*Public Interest Disclosures Act 1994*

**Policy Implications**

It is standard practice to review Council policies regularly to ensure continuing functionality.

**Risk Implications**

Council will not meet its governance requirements

**Community Strategic Plan**

Goal 5 Civic Leadership and Governance

Objective 5.1.1 Develop and implement frameworks and policies to ensure that outcomes are transparent, consistent and ethical

**Recommendation:**

**That Council:**

1. place the draft Internal Reporting policy on public exhibition for a period of 28 days
2. adopt the policy after the exhibition period if no submissions are received.

**10.19 Policies for Review and Possible Deletion**

GOV:CRS:PEC

Author: Director Corporate &amp; Community Services

Purpose: Review of existing policies

Separately Circulated: [Policy 152 – On-Time Payment Policy](#)[Policy 139 – Environmental Policy](#)[Policy 161 – Companion Animals](#)[Policy Policy 162 – Compliance Policy](#)**Background**

Council is required to review and amend policies on a regular basis as defined within the policy wording. The listed policies were due for review.

**Issues**

A review has been completed of these policies and it is recommended that they be deleted for the reasons detailed below:

- On-Time Payment Policy 152 – The Small Business Commissioner has replaced the Councils Program with its Small Business Friendly Councils initiative. This initiative does not reference an on-time payments policy. It has always been, and continues to be, Council practice to pay all business suppliers (including small businesses) not later than 30 days following the receipt of a correct tax invoice or statement.
- Environmental Policy 139 – This policy simply restates compliance which is required under existing legislation detailed in the *Environmental Planning and Assessment Act 1979*.
- Companion Animals Policy 161 - All management of Companion animals is required to be undertaken according to the provisions of the *Companion Animals Act 1998*. The Office of Local Government provides extensive guidance on responsible pet ownership on its website.
- Compliance Policy 162 – all actions detailed in this policy are governed by relevant legislation. There is risk inherent in having policies detailing legislative requirements in that the policy may become out of alignment with the legislation and lead to Council non-compliance.

**Financial Implications**

Nil

**Statutory Implications***Environmental Planning and Assessment Act 1979**Environmental Planning and Assessment Regulation 2005**Protection of the Environment Operations Act 1997**Public Health Act 2010**Public Health Regulation 2022**Companion Animals Act 1998**Local Government Act 1993*

Enforcement Guidelines for Councils – NSW Ombudsman 2002

**Policy Implications**

It is standard practice to review Council policies regularly to ensure continuing functionality.

**Risk Implications**

Council will not meet its governance requirements

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.1.1 Develop and implement frameworks and policies to ensure that outcomes are transparent, consistent and ethical

**Recommendation:**

**That Council approve the revocation of the below listed policies:**

- **On-Time Payment Policy 152**
- **Environmental Policy 139**
- **Companion Animals Policy 161**
- **Compliance Policy 162**



**10.20 Workforce Management Strategy Review**

RCV:NOT:REP

Author: Director Corporate and Community Services

Purpose: Review of the existing Workforce Management Strategy

Separately Circulated: [Draft Workforce Management Strategy](#), [Current Workforce Management Strategy](#)

**Background**

The *Local Government Act 1993 s403* requires that a council must have a long-term Resourcing Strategy for the provision of the resources required to perform its functions (including implementing the strategies set out in the Community Strategic Plan).

The Resourcing Strategy must include provisions for long-term financial planning, workforce management planning and asset management planning. The adopted components of the Resourcing Strategy must be included on Council’s website.

Each council must develop and endorse a Workforce Management Strategy to address the human resourcing requirements of its Delivery Program.

The relevant strategies contained in the Workforce Management Strategy must be reflected in the Delivery Program and Operational Plan and the costs associated with delivering the strategy must be reflected in the Long-Term Financial Plan

All existing Integrated Planning and Reporting documentation is due for a comprehensive review following the council elections in 2024 (by 30 June 2025)

The current Workforce Management Strategy was last adopted by Council in 2012 and is outdated given events such as the COVID-19 pandemic which have occurred in the interim. This review is designed to update the strategy to reflect current circumstances. The Strategy will be reviewed again following the 2024 council elections.

**Issues**

The Workforce Management Strategy was last adopted by Council in 2012. The Strategy is due for review by 30 June in the year following each local government election.

**Financial implications**

Some programs detailed in the Workforce Management Strategy will result in operational expenditure which will be included in the appropriate year’s budget.

**Statutory implications (Governance including Legal)**

*Local Government Act 1993*  
Office of Local Government Integrated Planning & Reporting Guidelines 2021

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

- Goal 1 – Thriving and Liveable Communities
- Goal 2 – Accessible and Connected
- Goal 3 – Resilient and Welcoming
- Goal 4 – Reliable and Relevant Services
- Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council:**

- 1. approve the draft Workforce Management Strategy and place the document on public exhibition for a period of 28 days.**
- 2. adopt the Workforce Management Strategy after the exhibition period if no submissions are received.**

**10.21 Review of Information Guide**

CM:PL:SCBP

Author: Director Corporate & Community Services

Purpose: To review Council’s Information Guide in accordance with the requirements of the *Government Information (Public Access) Act 2009 (GIPAA)*.

Separately Circulated: [Draft Carrathool Shire Council Information Guide v13](#)

**Background**

Section 21 of the GIPAA requires agencies to review their information guide at intervals of not more than 12 months

Council’s Information Guide is a summary of what Council does, how it does it, and the type of information it holds and generates through the exercise of its functions. There is an emphasis on how those functions affect members of the public. Its purpose is to make it easier for people to identify and obtain information held by Council. The Information Guide is available on Council’s website.

The Carrathool Shire Council Information Guide was last reviewed by Council at its June 2022 meeting. The current information guide has been reviewed and the Information Commissioner has been advised regarding the proposed changes. The draft information guide has been reviewed and minor changes have been made. The only change that has any impact is bringing the charge for information into line with what the NSW Information Privacy Commission state.

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Government Information (Public Access) Act 2009* section 21

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council adopt the draft Information Guide for a period of 12 months.**

**10.22 Community Development Officer Report – June 2023**

ED:TOUR:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities undertaken by the Community Development Officer.

**Background**

Each month the Community Development Officer provides Council with an update of activity that has taken place and future proposals for Council consideration.

**Issues****Community Grant Scheme 2023-2024**

Applications for the 2023-2024 Carrathool Shire Council Community Grants will open on 1 July 2023 and will close on 2 August 2023. A report on all applications received will be prepared for the August 2023 Council Meeting. The Community Grants will be publicised via the usual channels including email databases, Council Corner, Facebook, website and street posters.

**Places to Play Program – Goolgowi Pump Track Project**

The final documentation package has been received. This documentation was supplied as part of Council being a Demonstration Project for the Goolgowi Pump Track. The CDO and Acting Community Development & Project Manager met with Department of Planning & Environment officers to discuss the next steps in the project. Quotation documentation is being prepared with advertising of the project commencing shortly.

**Why Leave Town – Shop Local Program**

Since the program commenced in September 2021 \$18,050 has been loaded onto gift cards with \$14,717 being spent in local businesses within the Carrathool Shire.

**Youth Mural Project**

Council received grant funding of \$13,000 to hold workshops to paint youth murals in Hillston, Goolgowi & Rankins Springs through the Office of Regional Youth. An artist has been secured with the design phase of the project to take place in the July school holidays and the painting phase taking place in the September/October holidays. Once the designs have been completed they will be presented at the next scheduled Council meeting prior to being painted. The project needs to be completed by the end of November 2023.

**Winter School Holiday Break Program**

An application for \$7,000 was submitted to this program to hold roller skating workshops/discos in Rankins Springs and Hillston. Notification of outcome has not yet been received. Transport for children aged 12-24 years will be made available.

**Stronger Country Communities Round 5 Update**

Hillston and Goolgowi additional town signage has arrived is awaiting installation.  
Pinkers Beach new amenities have been ordered.  
Paperwork is being prepared for the Hillston Water Tower Art project.  
Rankins Springs footpath project is due to commence shortly.

**Event Signage Refurbishment**

The event signage on the entrances to Hillston is currently being refurbished.

**Tourism**

Updated town maps for all locations are currently being prepared along with the large town map at Hughie Cameron Park in Hillston. Each town/village will have their map on one side with information about the town on the reverse. The information will be aimed at tourists with food, accommodation, recreation and recurring events information.

**Visit Riverina**

The CDO attended the Visit Riverina meeting in Tumut on 6 June, at this stage the new structure and handover from the RDA is still taking place. A reprint of the Riverina Map will take place in the new financial year. Visit Riverina member Council's featured in an Australian Traveller article.

**Information Distributed to the Community**

- Grants & Networking Workshop, Hay
- The Centre for Volunteering, hybrid Conference in Griffith
- Biosecurity Workshops
- Essential Energy Community Choices Nominations
- Australia Post Community Grants
- David Malin Photography Exhibition Information

**Financial implications**

Existing CDO budget and grant funding.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implication**

Nil

**Community Strategic Plan**

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

**Recommendation:**

**That Council note the Community Development Officers report for June 2023.**

**11. Committee Reports**

**12. Closed Council Reports**

**12.1 Illegal Development Hillston – DP257 Lot 19**

LE:INF:BLD

Author: General Manager

Purpose: To inform Council of the status with illegal Development in Hillston.

**Background**

Council is asked to consider this report Illegal Development Hillston – DP257 Lot 19 in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**12.2 Award Tender 2022-004 – Drilling, Blasting & Crushing Gravel**

TND 2022-004

Author: Director Infrastructure Services

Purpose: For Council to determine the successful tenderers for the gravel production contract.

**Background**

Council is asked to consider this report Award Tender 2022-004 – Drilling, Blasting & Crushing Gravel in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **18 July 2023** commencing at **10.00am**.