

**MINUTES OF THE ORDINARY MEETING OF THE CARRATHOOL SHIRE COUNCIL HELD  
AT THE GOOLGOWI COUNCIL CHAMBERS  
on Tuesday, 16 May 2023 commencing at 10.30 am**

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**1. PRESENT**

Councillors: DL Jardine (Mayor), GR Peters, JK Potter, DP Fensom, B Furner, MS Armstrong, WR Kite and LW Cashmere.

Staff: General Manager Rick Warren, Director Corporate & Community Services Robert Rayner, Director Infrastructure Services Barry Heins, Manager Infrastructure Services Willem De Meyer and Management Accountant Sarah Donnelly.

**2. LEAVE OF ABSENCE**

A request for leave of absence was received from HJ Lyall and DA Liddicoat.

**0506 RESOLVED** that the request for leave of absence from HJ Lyall and DA Liddicoat be received and granted.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

**3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST**

Nil

**4. CONFIRMATION OF THE PREVIOUS MINUTES**

**0507 RESOLVED** that the minutes of the Ordinary meeting of the Carrathool Shire Council held 18 April 2023 as circulated to all Councillors, be confirmed.

CARRIED

Moved: Cr GR Peters / Seconded: Cr JK Potter

**5. BUSINESS ARISING**

Nil

**6. MOTIONS & QUESTIONS (NOTICE GIVEN)**

Councillor Geoff Peters has given notice of his intention to move the following motion at the May 2023 meeting of Council:

**0508 RESOLVED** that:

1. Council increase the width of the culvert bridge over the Umbrella Creek on the Mossiel Road by two culvert widths being approximately 2.5 metres.
2. Council staff bring a costing back to the June Council meeting giving the approximate cost expected in undertaking the work, and
3. funding be sourced from the 2023/24 Regional Road maintenance expense currently budgeted for \$611,000.

CARRIED

Moved: Cr GR Peters / Seconded: Cr DP Fensom

**7. PRESENTATIONS/PUBLIC ADDRESSES (WHERE SCHEDULED)**

Citizenship Ceremony was conducted for Conferees – Mrs Jenneffer Porter  
Mr Gursewak Singh

**SUPPLEMENTARY AGENDA ITEMS**

**0509 RESOLVED** that following supplementary report be received for inclusion in the May 2023 ordinary meeting agenda:

10.20 Camerons Lane – Request for Upgrade

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr B Furner

## **8. MAYORAL REPORTS**

### **8.1 Mayors Report**

**0510 RESOLVED** that Council note the Mayors report to the May 2023 meeting.  
CARRIED Moved: Cr DL Jardine / Seconded: Cr LW Cashmere

## **9. DELEGATES REPORTS**

Nil

## **10.0 GENERAL MANAGER'S REPORT**

### **10.1 Ongoing Action from Previous Business Papers**

**0511 RESOLVED** that Council note the update on action report for April 2023.  
CARRIED Moved: Cr MS Armstrong / Seconded: Cr WR Kite

### **10.2 Precis of Correspondence**

#### **10.2.1 Hillston Hook Line & Sinker Fishing Festival Inc.**

**0512 RESOLVED** that Council:  
1. assist the Hillston Hook, Line and Sinker Fishing Festival as in previous years.  
2. provide \$500 sponsorship for the event.  
CARRIED Moved: Cr LW Cashmere / Seconded: Cr B Furner

#### **10.2.2 Hillston Swans Football & Netball Club**

**0513 RESOLVED** that Council note the request for the lighting upgrade at the Stan Peters Oval and inform Hillston Swans Football and Netball Club consideration will be given should an appropriate grant opportunity arise.  
CARRIED Moved: Cr GR Peters / Seconded: Cr B Furner

#### **10.2.3 Conapaira Hotel – Request closure part of Moa Road Rankins Springs**

**0514 RESOLVED** that Council approve the request from the Conapaira Hotel for part of Moa Road to be closed temporarily on Saturday 16 September for the purpose of a function to support the 100 year Centenary of Rankins Springs celebrations.  
CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

### **10.3 Hillston Aerodrome – Operating Hours**

**0515 RESOLVED** that Council:  
1. determine that the operating hours at the Hillston Aerodrome will commence at 7 am, seven days a week, with the exception of emergency services and these hours be incorporated into the Aerodrome Management Plan.  
2. notify the operator of the operational hours of the aerodrome.  
3. advertise the operational hours.  
CARRIED Moved: Cr DL Jardine / Seconded: Cr LW Cashmere  
Voted against to be recorded DP Fensom & B Furner

### **10.4 Hillston Water Supply – Access Charges**

**0516 RESOLVED** that:  
1. Council note the current water access charges.  
2. a report be brought to Council at the September 2023 meeting detailing the current compliance with best practise in water supply including long term projections of all water supplies across the shire.  
3. a report be brought to the December 2023 meeting of Council detailing charging arrangements for sewer services and compliance with state government requirements. note the Infrastructure Report for April 2023.  
CARRIED Moved: Cr MS Armstrong / Seconded: Cr B Furner

## **10.5 Funded Works Program**

**0517 RESOLVED** that Council note the report on the funded roadworks and the additional information provided by staff at the meeting relevant to this report.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

## **10.6 Infrastructure Report**

**0518 RESOLVED** that Council note the report Infrastructure Report for May 2023.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr JK Potter

## **10.7 Western Division Road Closures**

**0519 RESOLVED** that Council:

1. note the status of the Legal Road Network Project being conducted by the Department of Planning and Environment.
2. give authority to the Department of Planning and Environment to proceed with the Western Division Road closures within Carrathool Shire Council under Division 3 of Part 4 of Roads Act 1993.
3. agree to the relevant sections of Merri Road and re-establish correct road reserve boundaries.
4. give authority to the Department of Planning and Environment to publish a notice in the Government Gazette on behalf of Council.

CARRIED

Moved: Cr GR Peters / Seconded: Cr B Furner

## **10.8 Plant Report**

**0520 RESOLVED** that Council note the Plant Report as at 2 May 2023.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr GR Peters

12.16 pm Manager Infrastructure Services left the meeting

## **10.9 Plant Replacement**

**0521 RESOLVED** that Council note the Plant Replacement report for April 2023.

CARRIED

Moved: Cr WR Kite / Seconded: Cr LW Cashmere

## **10.10 Development Applications – May 2023**

**0522 RESOLVED** that the Determinations for Development Applications received for April 2023 be noted.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr MS Armstrong

## **10.11 Conflict of Interest Policy for Council Related Development – Draft**

**0523 RESOLVED** that Council:

1. that Council endorse the Draft Conflicts of Interest Policy for Council-Related Development and place on public exhibition for a period of 28 days from 16 May 2023, and
2. should there be comments (submissions) received from the community on the draft Conflicts of Interest Policy for Council-Related Development, a report be prepared and presented to Council.
3. should there be no comment (submissions) from the community then Council formally adopt the Conflict of Interest Policy for Council-Related Development.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr JK Potter

## **10.12 Finance Report – Statement of Bank Balances – April 2023**

**0524 RESOLVED** that Council note the Statement of Bank Balances as at 30 April 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$3,558,758.17

CARRIED

Moved: Cr DP Fensom / Seconded: Cr WR Kite

### **10.13 Finance Report – Investments Schedule – April 2023**

**0525 RESOLVED** that Council receive the investment report as at 30 April 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the Local Government (General) Regulation 2021, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.

CARRIED Moved: Cr LW Cashmere / Seconded: Cr JK Potter

### **10.14 Pecuniary Interest Returns and Related Party Disclosures**

**0526 RESOLVED** that Councillors:

1. receive the information provided and complete the pecuniary interest returns in accordance with Section 449 of the Local Government Act 1993.
2. complete the Related Party Disclosures and return to Council by 25 July 2023. note the schedule of Fees & Charges for inclusion in the draft Operational Plan 2023/24.

CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

### **10.15 Carrathool Water Supply Update**

**0527 RESOLVED** that Council:

1. properties without metres shall be metred to ensure consumption charges are being generated.
2. note the forecast deficit for Carrathool Water Supply in coming years.
3. staff investigate solar pumps for the bore site, extra storage and other possible efficiency savings in the system and bring a further report to Council.

CARRIED Moved: Cr GR Peters / Seconded: Cr LW Cashmere

### **10.16 Draft Long Term Financial Plan for 2023/24-2032/33**

**0528 RESOLVED** that the draft Long Term Financial Plan 2023/24 – 2032/33 be placed on public exhibition and adopted if no submissions are received.

CARRIED Moved: Cr JK Potter / Seconded: Cr B Furner

### **10.17 Third Quarter Budget Review 2022/23**

**0529 RESOLVED** that the budget review for the 3rd quarter of 2022/23 be received and the vote variations as listed in both the budget review statement and this report be implemented.

CARRIED Moved: Cr DP Fensom / Seconded: Cr LW Cashmere

### **10.18 Draft Operational Plan for 2023/24**

**0530 RESOLVED** that the draft Operational Plan 2023/24 including the proposed rating structure, draft 2023/24 fees and charges and the detailed annual budget (including capital works) be placed on public exhibition.

CARRIED Moved: Cr MS Armstrong / Seconded: Cr GR Peters

12.50 pm Community Development Officer joined the meeting

### **10.19 Community Development Officer Report – May 2023**

**0531 RESOLVED** that Council note the Community Development Officers report for May 2023.

CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

1.05 pm Community Development Officer left the meeting

### **10.20 Camerons Lane – Request for Upgrade**

**0532 RESOLVED** that Council:

1. note the concerns raised by residents along Camerons Lane.
2. have road works scoped and costed for Camerons Lane.
3. consider any upgrade to the road following the assessment and approval of flood repair funding.
4. include the road for consideration in the 2024/25 financial year budget.

CARRIED Moved: Cr DP Fensom / Seconded: Cr GR Peters

## **11.0 COMMITTEE REPORTS**

### **11.1 Rankins Springs & District War Memorial Hall Committee**

**0533 RESOLVED** that council note the minutes of the Rankins Springs & District War Memorial Hall Committee.

CARRIED

Moved: Cr WR Kite / Seconded: Cr B Furner

1.18 pm Adjourned for lunch

1.43 pm Returned from lunch

## **12.0 CLOSED COUNCIL REPORTS**

### **CLOSED COUNCIL** 1.44 pm

**0534 RESOLVED** that Council resolve into closed council pursuant to Section 10A of the *Local Government Act 1993*, to consider the closed Council reports.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

### **12.1 Request for Write Off of Water Usage Charges**

**0535 RESOLVED** that Council do not waive any water usage charges for assessment number 210-00011

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr GR Peters

1.48 pm Manager Building & Regulatory Services joined the meeting

### **12.2 Road Maintenance Council Contract Update**

**0536 RESOLVED** that Council note this report on the TfNSW Road Maintenance Council Contract update.

CARRIED

Moved: Cr JK Potter / Seconded: Cr LW Cashmere

### **12.3 Fees and Charges - Gravel Prices**

**0537 RESOLVED** that Council note this report Fees and Charges – Gravel Prices and the production costs.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

### **12.4 Rezoning of Land in Rankins Springs and Merriwagga**

**0538 RESOLVED** that Council:

1. note the planning proposals relating to Merriwagga and Rankins Springs.
2. submit the proposal to the NSW Department of Planning and Environment for consideration.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr GR Peters

1.59 pm Manager Building & Regulatory Services left the meeting

2.33 pm Manager Building & Regulatory Services re-joined the meeting

2.47 pm Manager Building & Regulatory Services left the meeting again.

### **OPEN COUNCIL** 2.47 pm

**0539 RESOLVED** that Council return to open Council.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

### **CLOSED COUNCIL REPORT**

The resolutions of Council made while the meeting was closed to the public were read to the open Council meeting by the General Manager.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

**13.0 Next Meeting**

The next **Ordinary Meeting** of Council will be held at the **Hillston District Office** on **Tuesday 27 June 2023** commencing at **10.00am**.

**CLOSURE**

There being no further business, the meeting terminated at 2.49 pm.

The Minutes of the Ordinary Meeting of the Carrathool Shire Council held on Tuesday, 16 May 2023 were confirmed at the subsequent Ordinary Meeting of Council on Tuesday, 27 June 2023

.....  
Chairman of the Meeting of the Carrathool Shire Council held on Tuesday, 27 June 2023, at which meeting the above signature was subscribed.