



# ORDINARY MEETING AGENDA

## 21 November 2023

Hillston District Office  
139-145 High Street, Hillston

---





**TABLE OF CONTENTS**

<b>1.</b>	<b>Present.....</b>	<b>5</b>
<b>2.</b>	<b>Apologies.....</b>	<b>5</b>
<b>3.</b>	<b>Declaration of Pecuniary and Conflicts of Interest .....</b>	<b>5</b>
<b>4.</b>	<b>Confirmation of the Previous Minutes .....</b>	<b>5</b>
	Ordinary Council Meeting 17 October 2023	5
<b>5.</b>	<b>Business Arising.....</b>	<b>5</b>
<b>6.</b>	<b>Motions &amp; Questions (notice given).....</b>	<b>5</b>
<b>7.</b>	<b>Presentations/Public Addresses (where scheduled).....</b>	<b>5</b>
<b>8.</b>	<b>Mayoral Report.....</b>	<b>7</b>
8.1	Mayors Report.....	7
<b>9.</b>	<b>Delegates Report.....</b>	<b>8</b>
<b>10.</b>	<b>General Managers Report.....</b>	<b>8</b>
10.1	Ongoing Action from Previous Business Papers .....	8
10.2	Precis of Correspondence .....	11
10.3	Plant & Equipment Snapshot.....	12
10.4	Murray Darling Basin – Water Buybacks – NSW Irrigators Council .....	14
10.5	Statistics on Code of Conduct Complaints.....	15
10.6	Infrastructure Report .....	16
10.7	Integrated Water Cycle Management (IWCM) Strategy .....	23
10.8	Local Unsealed Road Pavement Stabilisation Trial .....	24
10.9	Plant Report .....	30
10.10	Plant Replacement.....	31
10.11	Development Applications – November 2023.....	33
10.12	Planning Proposals – Merriwagga and Rankins Springs .....	35
10.13	Finance Report – Statement of Bank Balances – October 2023.....	38
10.14	Finance Report – Investments Schedule – October 2023.....	40
10.15	Council Meeting Dates – 2024 .....	44
10.16	Audit Report on Annual Financial Statements for 2022/23.....	46
10.17	Annual Report – 2022/23.....	48
10.18	First Quarter Budget Review 2023/24.....	49
<b>11.</b>	<b>Committee Reports .....</b>	<b>52</b>
11.1	Rankins Springs & District War Memorial Hall Committee Minutes.....	52
<b>12.</b>	<b>Closed Council Reports.....</b>	<b>58</b>
12.1	Hay Children Services (HCS) – Billylids Hillston .....	58
12.2	Sale of Land for Overdue Rates and Charges .....	59
12.3	Goolgowi Pump Track Update.....	60
<b>13.</b>	<b>Next Meeting.....</b>	<b>61</b>

## Definitions

Author:	Officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to report
Information Item:	Document provided as background information (not part of report)
Separately Circulated:	Document provided as background information (separate document/booklet)

---

## Council's Vision & Goals

### Motto

Council's Motto is:

***"Promoting our future through diversity"***

### Vision

Council's vision reflects what we are trying to achieve:

***"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."***

The vision is the long term planning focus of Council.

### Mission

Council's mission reflects what we will do to achieve the vision:

***"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."***

Council's mission is Council's medium term planning focus.

### Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

**ORDINARY COUNCIL MEETING AGENDA**  
**OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD**  
**AT THE HILLSTON DISTRICT OFFICE**  
**TUESDAY, 21 NOVEMBER 2023 COMMENCING AT 10.00 AM**

---

***Recording of Meeting***

*This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.*

*Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.*

---

**1. Present**

**2. Apologies**

**3. Declaration of Pecuniary and Conflicts of Interest**

Section 451 of the *Local Government Act 1993* requires that if a Councillor or member of a Council or committee has a pecuniary interest in any matter before the Council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the Councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A Councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

**4. Confirmation of the Previous Minutes**

Ordinary Council Meeting 17 October 2023

**5. Business Arising**

**6. Motions & Questions (notice given)**

**7. Presentations/Public Addresses (where scheduled)**

### **Parts of the Meeting that can be Closed to the Public**

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

#### Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
  - (i) *Prejudice the commercial position of the person who supplied it, or*
  - (ii) *Confer a commercial advantage on a competitor of the Council, or*
  - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

## 8. Mayoral Report

### 8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Darryl Jardine

Purpose: To inform Council of the Mayor's activity since the meeting held 17 October 2023.

#### Background

I have had some discussion with Claire Miller of the NSW Irrigators Council in regard to the water buy back issues along the Murray Darling Basin, I have asked the General Manager to prepare a report for this meeting.

On Thursday 26 October both the General Manager and I attended the RAMJO meeting via zoom for the tabling of the Annual Financial Statements for the last financial year. The statements are available from the General Manager should any Councillor wish to receive a copy.

I would like to make mention of the work done by the volunteers at the Red Dust and Paddy Melon Gallery and Visitor Information Centre. The centre is open seven days a week and provides information to tourists and visitors to Hillston and District. At present there is a vast array of gifts available for purchase that supports local people and artists with the running of the centre. I would like to ask Council to send a letter of appreciation for the work undertaken by these community minded volunteers.

I would like to acknowledge the passing of Cr Peter Abbott the past mayor of Cobar. A memorial service was held for Cr Abbott on Friday 3 November, Council was represented by the General Manager.

The RAMJO board meeting was held on Friday 10 November, unfortunately due to other commitments I was unable to attend with the General Manager by video conference. The RAMJO business paper is available should Council wish to view it.

As you would be aware the Remembrance Day ceremony fell on Saturday this year and Council was represented on the day in Hillston by the General Manager.

#### Recommendation:

##### That Council:

1. **note the Mayors report to the November 2023 meeting.**
2. **send a letter of appreciation to the Red Dust and Paddy Melon Gallery volunteers.**

9. Delegates Report

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Advised by Minister for Lands, water licence will not be transferred. (August 2023).  Local Member seeking assistance from Minister.

0280/ 20.09.22 – Lachlan River Road Flooding

Responsible Officer: DIS

DECISION	ACTION TAKEN
Develop design & costings to alleviate the current flooding corner Lachlan River Rd for future road programs	DIS has been holding discussions with other party. – Report to December Meeting.

0301/ 20.09.22 – Rezoning of Land in Rankins Springs & Merriwagga

Responsible Officer: MBRS

DECISION	ACTION TAKEN
Item 3. Prepare a planning proposal for submission for a gateway determination by the NSW Dept Planning & Environment for both zoning and minimum lot size adjustments.	Additional issues raised by department of planning being addressed.  Report November meeting.

0414/ 21.02.23 – Disaster Ready Fund Rd 1, 2023/2024

Responsible Officer: DIS

DECISION	ACTION TAKEN
Prepare Submission for future rounds on Kidman Way Nth Wallanthery Bridge to alleviate flooding closing the road.	DIS holding discussion with interested party. Awaiting funding opportunity.  Report to December meeting.

0462/ 21.03.23 – Sale of Land for Unpaid Rates and Charges

Responsible Officer: DCCS

DECISION	ACTION TAKEN
1. Resolved to sell the land as listed in the report for overdue rates and charges.	Report November meeting.



**0483/ 18.04.23 – Electric Vehicle Destination Feasibility Assessment**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
2. request Council staff provide a further report and submission on the installation of EV charging stations at Goolgowi and Hillston when funding opportunities are available.	Pending – Funding availability

**0508/ 16.05.23 – Umbrella Creek Bridge (Motions & Questions)**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
1. Council increase the width of the culvert bridge over the Umbrella Creek on the Mossgiel Road by two culvert widths being approximately 2.5 metres.	Design to be brought back to Council
2. Council staff bring a costing back to the June Council meeting giving the approximate cost expected in undertaking the work, and	Schedule to be provided November meeting.
3. funding be sourced from the 2023/24 Regional Road maintenance expense currently budgeted for \$611,000.	Council resolved to fund repair program from block grant maintenance \$267,000.

**0582/ 18.07.23 – Camerons Road – Upgrade Options**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
2. utilise \$450,000 from the Local Roads and Community Infrastructure Round 4 to resheet Camerons Road.	Awaiting funding approval.
3. staff bring back a report on final costings for the project and other external funding sources that may be used.	Report December.

**0595/ 18.07.23 – Award Tender 2022-006 – Rehabilitation Mt Grace Road 31.3 km**

**Responsible Officer: DIS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
1. award Tender 2022-006 Rehabilitation Mt Grace Road 31.3km to GA & JG Young Pty Ltd in the sum of \$385,032 excluding GST.	
2. authorises the Director Infrastructure Services negotiate a variation in work to modify pavement width and increase the pavement thickness to 100mm on a 5m base within the budget allocation.	Work underway. Regular monitoring.

**0604/ 15.08.23 – Caravan Park - Operations**

**Responsible Officer: CD&PM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
3. Provide a further report on the viability of an extra cabin being placed in the Hillston Caravan Park.	Report December meeting.

**0619/ 15.08.23 – Creation of Shovel Ready Project List**

**Responsible Officer: CDO**

<b>DECISION</b>	<b>ACTION TAKEN</b>
Council determined that all projects listed in the report be developed, costed and scoped for an inclusion in a “Shovel Ready” List.	Work in progress.

**0661/ 19.09.23 – Lake Woorabinda**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
3. A report be bought back to Council investigating the purchase of additional water.	Report December Meeting

**0674/ 17.10.23 – Regional Emergency Road Repair Fund (RERRF)**

**Responsible Officer: GM**

<b>DECISION</b>	<b>ACTION TAKEN</b>
4. Instruct the GM to bring a draft works plan for the Regional Emergency Road Repair Fund program to the December 2023 Council meeting for consideration.	Report December Meeting

**0687/ 17.10.23 – Transfer of Land to Council**

**Responsible Officer: DCCS**

<b>DECISION</b>	<b>ACTION TAKEN</b>
1. Approve the transfer of the land to Council’s name for the value of the unpaid rates.	Pending.
2. The land is to be classified as operational land.	

**That Council note the update on action report for November 2023.**

**10.2 Precis of Correspondence**

GOV:MCCC:MRPC

Author: General Manager

Purpose: Matters for consideration by Council.

Information Items: 10.2.1 – South West Arts

**10.2.1 South West Arts 2022 Annual Report**

Providing Council with a copy of the 2022 Annual Report, which includes the annual financial statements. A copy of the report will be available at the meeting.

**Recommendation:**

**That Council note the 2022 Annual Report of the South West Arts Inc.**

**10.2.2 Hillston Show Society**

Thanking Council for the recent donation for the event.

**Recommendation:**

**That Council note the letter of thanks from the Hillston Show Society for the recent donation towards the event.**

**10.2.3 Hillston Central School**

Thanking Council for the recent donation for their Harvest Festival event.

**Recommendation:**

**That Council note the certificate of appreciation from the Hillston Central School for the recent donation towards the event.**

**10.2.4 Goolgowi Progress Association**

Requesting Council donate a family pass to the pool for raffle by the Association at the Christmas tree event on 9 December 2023.

The progress committee wish to inform Council that it has recently reformed following the Covid issues and is instrumental in hosting the Goolgowi Christmas Tree, the Christmas Lights Competition, and is currently raising funding for a family fun day in 2024/2025.

**Recommendation:**

**For Council Determination.**

**10.3 Plant & Equipment Snapshot**

PES:MTC:PR

Author: General Manager

Purpose: To provide Council with a snapshot of plant and equipment assets.

**Background**

As at 30/6/2023 Council had approximately \$15,312,000 of heavy plant, trucks, mowers and light vehicles.

**Issues**

Council has a generally modern plant fleet that is adequate to support efficient and effective operations in in transport, recreation and water and sewer utilities. Plant and Equipment is serviced by four operational mechanics, an apprentice and two non operational mechanics.

Technology has been utilised to improve both safety and efficiency of plant. Most mobile plant is fitted with GPS tracking and major plant with data capture and automatic fault monitoring.

To fund purchases of plant Council operated a “Plant Fund” where revenue is generated through the charging of plant against different job numbers, ie. road works, sewer main maintenance and water operations as well as various private works that may be undertaken.

Staff are currently working on a better understanding of costs of operating individual plant items and proper costing for various charging regimes. Monitoring of plant performance is also essential to optimise fleet management decisions.

Of importance is the overall management and retention of plant is the “life to date” revenue and expense balances. This shows if the plant is retaining income to be operational and is generating sufficient income to offset the price of new equipment when it is replaced. While this indicator is not definitive in itself it should raise questions regarding both need and appropriate charging of the plant item.

**Financial Implications**

Councils internal reserve plant fund had the following balances as at:

30/06/2021	\$1,100,000
30/06/2022	\$1,150,000
30/06/2023	\$ 840,430
31/10/2023	\$1,894,000

Council has the following planned purchases over the next five years, including 2023/24;

2023/24	\$1,710,838
2024/25	\$1,248,000
2025/26	\$1,602,000
2026/27	\$1,558,000
2027/28	\$1,385,000

Given the current inflation rate and the fall in the Australian dollar it is expected these purchases may be more than the current budget amount. Staff will be analysing the future purchases and costs in detail in order to bring a thorough report to the plant committee prior to setting the budget for 2024/25.

At present it is considered the balance of the plant account at 31/10/2023 is marginal and considering the amount and type of works to be undertaken in the next six months attention will have to remain on how plant is charged on each job.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Council will need to continually monitor and analyse trends with the plant account and operation and purchase of plant.

**Community Strategic Plan**

Goal 2 – Accessible and Connected

**Recommendation:**

**That Council:**

- 1. note the balance of the plant account.**
- 2. note the review by staff of charge hire rates.**
- 3. note that a comprehensive report on plant will be brought to the plant committee meeting held prior to the 2024/25 budget meeting.**

**10.4 Murray Darling Basin – Water Buybacks – NSW Irrigators Council**

CR:IM:MDB

Author: General Manager

Purpose: To inform Council of activity proposed by the NSW Irrigators Council to oppose water buybacks in the Basin, and request a direction towards the campaign.

**Background**

Council will recall that the Commonwealth Government has proposed to buyback 450GL of water from within the basin. There are many people impacted by this decision and opposed to the proposal as is the NSW Irrigators Council which is the peak body representing over 12,000 water access licence holders and is actively lobbying against this course of action.

**Issues**

The 2012 basin plan relied on any water buybacks not having any socio economic impacts. The present proposal disregards these impacts and will provide South Australia with the recovered water. According to the NSW Irrigators Council NSW government is opposed to the plan as is the Victorian government.

Council will be fully aware of the impact on communities along rivers following the reduction in water allocations along the Lachlan in past times. The impact is both economic and social often leading to the decimation of smaller communities the economic multiplier is 3.5, for every \$1,000 of farm income there is an additional \$3,500 of dependent economic activity.

The Irrigators council is preparing an advertising campaign to make people aware of the issue they anticipate the cost will be in the vicinity of \$30,000 and are asking Council if it is able to consider a \$1,000 contribution towards the campaign.

**Financial implications**

No real impact on Council operations.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 1 – Thriving and Liveable Communities.

**Recommendation:**

**For Council Determination.**

**10.5 Statistics on Code of Conduct Complaints**

CM:RP:SR

Author: HR/WHS & Risk Coordinator

Purpose: To report the statistics on the Code of Conduct complaints received about Councillors and the General Manager.

**Background**

The Model Code of Conduct requires the complaints coordinator from each Council to report on a range of complaints statistics to the Council and to the Office of Local Government (OLG) within three months of the end of September each year. The reporting period is 1 September 2022 – 31 August 2023.

In accordance with Part 11.1 and 11.2 of the *Procedure for the Administration of the Model Code of Conduct for Local Councils in NSW, 2020*, the complaints coordinator must arrange for Code of Conduct Complaints statistics be reported to the council.

As Council did not receive any Code of Conduct complaints during the reporting period, Council's response to each question was nil.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Procedure for the Administration of the Model Code of Conduct for Local Councils in NSW 2020.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note there were no reportable code of conduct matters with the Administration of the Code of Conduct for Local Councils during the year ended 31 August 2023.**

**10.6 Infrastructure Report**

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for October 2023

Attachment: Register of Roads Maintenance

**Background**

**Reporting Period 30 September 2023 to 27 October 2023**

The Infrastructure Report is provided for Council's information.

**Maintenance Reporting**

**Local Roads**

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

<b>Pothole (each)</b>	
Roto Road	11
Grattan Street	19
<b>TOTAL</b>	<b>30</b>
<b>Temporary Pavement Repair (m2)</b>	
Carrathool Road	835
Erigolia Road	1353.5
Gunbar Road	8
Lachlan River Road	468
Merungle Road	105
Murrumbidgee River Road	415
Roto Road	997
Tyson's Road	200
<b>TOTAL</b>	<b>4382</b>
<b>Servicing Signs (ea)</b>	
Audrey Lea Road	6
Booligal Road	1
Merungle Road	2
Whealbah Road	6
<b>TOTAL</b>	<b>15</b>
<b>Replace Signs (ea)</b>	
Bunda Road	1
Parkers Road	2
<b>TOTAL</b>	<b>3</b>
<b>Guide Posts (ea)</b>	
Arcadia Lane	16
Black Stump Road	21
Erigolia Road	33
Merriwagga Road	9
Murrumbidgee River Road	102
Whitton Stock Route	15
<b>TOTAL</b>	<b>196</b>

<b>Routine Bridge Maintenance (job)</b>	
Merungle Road	2
<b>TOTAL</b>	<b>2</b>
<b>Mowing/Slashing/Spraying (hect)</b>	
Roto Road	13.5
<b>TOTAL</b>	<b>13.5</b>
<b>Surface Drains and Floodway (m)</b>	
Barrys Scenic Drive	6700
Black Stump Road	5400
Merungle Road	42500
Trida Road	13000
<b>TOTAL</b>	<b>67600</b>
<b>Maintain Unsealed Shoulders (shldr kms)</b>	
Barrys Scenic Drive	9.6
Black Stump Drive	5.4
Cahills Road	4
Flanagans Road	2.5
Gandys Road	1.4
Merungle Road	31.9
Trida Road	13
Whealbah Road	1.6
Whitton Stock Route	2.3
<b>TOTAL</b>	<b>71.7</b>
<b>Drainage Repairs (each)</b>	
Pinteebakana Road	2
<b>TOTAL</b>	<b>2</b>
<b>Installation of New Culverts (ea)</b>	
Mount Grace Road	2
<b>TOTAL</b>	<b>2</b>

<b>Maintenance Grading (cl kms)</b>	
Arcadia Lane	16
Barrys Scenic Road	2.5
Dumossa Road	2
Flanagans Lane	8.2
Gandys Road	1.4
Greenhills Road	11.6
Gullifers Road	4
Merungi Road	1
Merungle Road	2
Pleasant Valley Road	6.3
Trida Road	13
West's Road	7
Whitton Stock Route	2.4
<b>TOTAL</b>	<b>77.4</b>
<b>Gravel Resheeting (m<sup>2</sup>)</b>	
Merungi Road	7500
<b>TOTAL</b>	<b>7500</b>
<b>Inspect Regional &amp; Local Roads (each)</b>	
Mount Grace Road	1
Whealbah Road	1
<b>TOTAL</b>	<b>2</b>



## Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Temporary Pavement Repair (m <sup>2</sup> )	2046	127		390		55
Routine Bridge Maintenance (job)					1	
Mowing/Slashing/Spraying (hect)				4		
Litter and Amenity Maintenance (job)				4		
Servicing Signs (ea)					1	
Replace Signs (ea)			1	3		
Guideposts (ea)	33					

## Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150			4.50			4.50
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610			3.50		2.50	6
Sign Replacement	1620						0
Resealing	4000						0
Mowing	5100	1	139	48	20	60	268
Slashing	5200	32.50	6	61		85	184.50
Spraying	5300		3	24.50		3	30.50
Tree Maintenance	5400		34	92.50		12	138.50
Tree Removal	5410		2	47			49
Watering	5500	6	12.50			22.50	41
Weeding	5600		9.50	44.50		41.50	95.50
Mowing – Stan Peters Oval	5710			15.50			15.50
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740			8			8
Weeding – Stan Peters Oval	5750			3.50			3.50
Playground Equipment	5800		1	8.50	1	2	12.50
Litter Collection	6100	2	15	20	5.50	17.50	60
Street Sweeper	6200			30			30
Hand Broom Gutters	6300			6			6
Toilets	6400	3	9.50	22	3.50	3.50	41.50
Footpath Maintenance	7100						0
Clear Culverts	7100			16			16
Street Maintenance	7200			2.50		66.50	69
Miscellaneous Items	7500						0

Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			12.50			12.50
<b>Total Hours per Town</b>		<b>44.50</b>	<b>231.50</b>	<b>470</b>	<b>30</b>	<b>316</b>	<b>1092</b>
<b>Town % of Total Hours</b>		<b>4.08%</b>	<b>21.20%</b>	<b>43.04%</b>	<b>2.75%</b>	<b>28.94%</b>	

### **Sewer Maintenance**

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		2	2		
Goolgowi					
Rankins Springs Sullage					
<b>Totals</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>

### **Water Maintenance**

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston	1	2	3	2			
Langtree (Langtree Bore/Merriwagga/Goolgowi)							
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)			1	2	5		
Bunda/Goorawin				1			
Carrathool							
Merriwagga Village							
Goolgowi Village Raw							
Goolgowi Village Potable			2				
Rankins Springs Potable		1					
Rankins Springs Raw Town							
Rankins Springs Rural	2				1		
Melbergen							
<b>Total</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>0</b>	<b>0</b>

### **Project Updates:**

#### Flood Recovery:

No works have been undertaken this month and Council staff have been liaising from TfNSW staff in regards to the funding approvals. Staff are still assessing roads for inclusion in the final submission.

#### Carrathool Road (Fixing Local Roads Round 3):

The majority of works have now been completed. Works still to be undertaken before the end of the year include linemarking, signage replacement, guidepost installation and some drainage works.

#### Hillston River Bank Stabilisation:

Works have commenced. The section fronting Lachlan Street has been completed (apart from minor tidy-up works) and approximately 30% of the High Street work is completed. The damaged stormwater outlet at the back of the Council Office has also been replaced.

#### Mt Grace Road:

Gravel resheet works have commenced and approximately 17km of roadworks have been completed.

IWCM strategy:

Report to November 2023 Council Meeting.

Telemetry Replacement:

No Major works have been undertaken for this month. Expected second site visit and installation by Aquamonix in the month of November.

Additional water storage tanks at Hillston Aerodrome (Bore-4):

No Major works have been undertaken for this month.

Hillston-Sewer Main Relining Work:

Scheduled to be undertaken in February 2024.

Hillston Sub-Division Works (Sewer):

Awaiting NBN and Power services construction works to complete water services to individual blocks.

Additional water storage tanks at Y4 (Holden Road-Yoolaroi Scheme):

No Major works have been undertaken for this month.

Rankins Springs WTP and Cruickshank's Generator:

A shed building is now completed. Generators have been installed. Electrical work to connect generators to mains junction box is expected to commence in the month of November.

Hillston Water Mains Construction:

Approval process is continuing from UGL for the Railway crossing.

Goolgowi Sewer Ponds:

This work is now completed.

<b>Issues</b>
---------------

Nil

<b>Financial implications</b>
-------------------------------

Nil

<b>Statutory implications (Governance including Legal)</b>
--

Nil

<b>Policy implications</b>
----------------------------

Nil

<b>Risk implications</b>
--------------------------

Nil

<b>Community Strategic Plan</b>
---------------------------------

Goal 2 – Accessible and Connected

<b>Recommendation:</b>
------------------------

<b>That Council note the Infrastructure Report for October 2023.</b>
--





## ATTACHMENT

**Register of Local Road Maintenance**

<b>Road Hierarchy Number</b>	<b>Road Name</b>	<b>Road No</b>	<b>Date Last Maintenance Grading Carried Out</b>	<b>Quantity (cl km)</b>	<b>Total Length of Road</b>
2	Alexanders Road	102	21/08/2023	3.00	3.08
6	Altys Road	103	27/06/2023	4.50	4.46
6	Andersons Lane	105	27/09/2023	0.80	12.46
6	Andersons Road	104	8/09/2020	1.50	6.32
7	Arcadia Lane	106	16/10/2023	15.43	15.43
6	Audrey Lea Road	107	22/08/2019	22.60	30.79
6	Avondale Road	108	4/08/2023	31.00	31.56
2	Back Hillston Road	109	29/05/2023	71.80	71.14
4	Bakers Road	110	3/01/2023	4.40	4.46
	Bales Avenue	101	23/10/2019	4.00	1.54
2	Bandys Road	204	17/07/2023	2.00	2.22
6	Barrys Road	112	31/08/2023	3.00	4.83
4	Barrys Scenic Drive	113	25/10/2023	2.50	8.05
7	Belaley Road	114	22/07/2023	4.00	7.55
7	Berangerine Road	115	25/01/2023	2.80	8.39
4	Billings Road	116	3/04/2023	16.00	9.85
3	Black Stump Road	118	19/10/2021	35.00	15.60
6	Blackgate Road	117	9/12/2022	5.00	7.92
3	Booligal Road	119	1/09/2023	3.00	36.43
4	Boorga Road	120	26/07/2023	6.00	15.39
7	Bretags Road	122	4/04/2023	4.00	15.04
7	Brewer Road	123	4/09/2023	1.20	5.81
6	Bunda North Road	125	17/06/2023	4.50	6.60
2	Bunda Road	126	24/08/2023	14.40	13.04
6	Burchers Road	127	5/09/2022	2.00	7.69
7	Burgess Lane	128	22/07/2020	3.00	2.71
3	Cameron Road	130	18/04/2023	12.00	15.51
7	Campbell Lane	240	2/09/2021	0.80	7.08
6	Cannards Road	133	21/09/2023	18.00	20.39
6	Carnells Road	132	29/08/2023	17.00	7.32
7	Carrego Lane	135	22/07/2019	9.00	8.20
	Chedburgh Road	136	19/12/2022	1.00	1.08
6	Clare Road	111	1/08/2023	25.00	7.49
7	Coates Lane	137	29/09/2020	1.40	1.85
6	Coombie Road	138	28/09/2023	56.00	40.26
2	Crows Nest Road	139	3/02/2023	1.00	17.60
5	Darts Road	140	12/08/2023	8.90	5.56
6	Dirrung Road	141	18/05/2023	7.20	7.79
6	Dumossa Road	142	23/10/2023	2.00	18.62
6	Eight Mile Tank Road	143	12/01/2023	14.50	5.74
6	Euratha Road	146	10/08/2023	10.00	9.66
7	Five Oaks Road	147	22/08/2022	12.50	12.29
6	Flanagans Lane	148	12/10/2023	8.20	5.18
2	Foys Road	149	15/07/2023	3.00	3.24
7	Gandys Road	150	24/10/2023	1.46	1.46
2	Garrong Road	151	31/10/2022	3.00	7.87
7	Girdlers Road	153	13/12/2022	3.00	7.08
6	Goorawin East Road	154	9/09/2023	10.40	12.75
6	Goorawin Road	155	8/08/2023	11.10	10.22
5	Greenhills Road	156	13/10/2023	11.60	18.66
6	Grieves Road	157	18/02/2022	22.30	5.67
2	Gullifers Road	158	19/10/2023	4.00	23.99
7	Gunbar Road	159	11/08/2023	18.00	34.62

7	Halcyon Park Road	160	9/03/2022	3.00	3.28
6	Heaths Road	161	28/09/2023	0.30	6.14
5	Higgins Lane	162	22/08/2023	10.50	8.02
6	Hillmans Lane	163	9/05/2023	15.40	5.23
6	Holdens Road	164	19/06/2023	9.00	9.51
6	Huxleys Road	165	28/04/2023	17.00	8.55
2	Ilkadoon Road	166	30/10/2022	5.50	11.66
6	Jardines Road	167	2/08/2023	12.00	24.08
6	Jennings Road	168	25/05/2023	10.60	8.33
6	Johnstons Road	169	4/01/2023	4.00	11.30
5	Jones Road	170	28/07/2023	10.00	12.99
6	Killara Road	171	5/09/2023	2.30	2.30
6	Kites Road	172	15/12/2022	5.50	5.48
2	Langtree Road	174	3/05/2023	29.70	12.14
2	Lowlands Road	175	6/05/2023	16.00	44.68
6	Luelfs Road	176	7/02/2023	9.90	78.00
2	Mallee Downs Road	177	15/02/2023	8.40	11.32
7	Mallee Point Road	178	23/11/2017	1.50	8.32
6	Matakana Road	179	3/12/2020	10.90	18.11
2	McDonalds Road	180	15/06/2023	7.50	12.16
7	McGills Road	181	8/11/2022	1.00	4.25
7	McKays Road	182	27/04/2023	16.00	6.25
	McKenzies Lane	183	8/06/2021	1.00	7.42
2	McKinley Road	184	30/08/2023	48.50	61.39
2	McMasters Road	185	17/07/2023	9.10	16.19
7	McRaes Road	186	24/01/2018	4.00	2.42
2	Melbergen Road	187	24/07/2023	4.30	43.95
	Mena Road	266	20/03/2012	1.00	0.87
6	Merri Road	152	26/08/2023	52.00	39.77
5	Merriwagga Road	190	3/04/2023	10.50	12.53
4	Merrondale Lane	188	20/09/2022	6.00	8.02
6	Merungi Road	191	27/10/2023	1.00	19.07
2	Merungle Road	192	3/10/2023	2.00	65.47
7	Mitchell Track	189	23/11/2017	4.50	8.30
2	Mitchells Road	193	22/06/2023	31.00	34.22
6	Monia Gap Road	202	5/09/2023	3.90	6.11
7	Moores Road	195	25/09/2023	4.55	4.55
2	Motts Road	196	11/07/2023	4.20	4.20
4	Mount Bingar Road	197	20/12/2022	6.00	4.20
3	Mount Daylight Road	198	8/09/2023	6.00	8.77
5	Mount Grace Road	145	25/05/2023	2.00	32.92
7	Muirheads Road	199	11/09/2023	2.13	2.13
4	Munros Road	200	21/03/2022	7.00	13.42
	Murrumbidgee River Ro	201	4/02/2023	2.50	73.97
6	Nancarrows Lane	203	15/02/2023	7.70	3.75
	Norwood Lane	205	14/07/2022	2.70	8.82
6	OBriens Road	206	17/11/2022	3.50	4.20
7	ODonnells Road	207	20/03/2018	4.00	3.97
6	OKeeffes Road	208	27/03/2023	7.10	14.74
7	Old Gunbar Road	209	22/08/2023	9.50	9.72
2	Parkers Road	210	13/07/2023	12.50	13.81
3	Parrs Road	211	27/07/2023	11.80	18.29
6	Parslows Road	212	3/08/2021	3.30	1.21
7	Parsons Road	213	12/01/2018	1.20	0.84
7	Paton Road	214	9/09/2021	1.80	1.12
2	Peters Road	215	17/05/2023	9.90	10.66
3	Pinteebakana Road	216	12/01/2023	18.00	25.31
6	Pleasant Valley Road	217	27/10/2023	6.30	14.83
5	Prestage Road	218	1/06/2023	6.00	6.05
7	Pulletop Road	219	24/08/2022	1.50	9.23

7	Ravenshaw Road	220	4/09/2023	3.50	9.44
5	Redbank Road	221	23/06/2023	15.70	23.64
6	Reids Road	222	25/07/2023	4.00	
6	Richards Road	223	9/08/2023	4.70	4.05
7	Roberts Road	224	14/02/2022	3.00	5.86
PRV	Rothdene Lane	242	8/09/2022	1.60	9.42
2	Roto Road	225	9/08/2023	1.00	50.78
6	Ryans Road	226	25/09/2023	4.10	10.33
	Saleyard Lane	194	12/08/2015	3.00	0.96
6	Sawmill Road	227	12/10/2022	1.00	1.72
6	Schmetzers Lane	228	6/10/2021	6.50	6.36
2	Schneiders Road	229	14/07/2023	8.00	4.16
	Simpkins Lane	231	2/05/2023	4.50	2.00
6	Sloanes Road	232	2/09/2022	7.70	8.00
7	Square Well Lane	233	12/01/2023	1.40	4.17
7	Stackpoole Road	234	22/08/2018	7.00	1.42
7	Stewarts Lane	235	17/06/2023	15.90	13.29
6	Streets Road	236	20/09/2021	8.90	6.23
6	Swansons Road	237	29/08/2023	3.50	3.44
5	Taylors Road	238	22/06/2023	18.00	6.10
6	The Bluff Road	239	7/12/2022	3.00	11.95
6	Trida Road	241	12/10/2023	13.00	34.42
6	Tysons Road	243	22/02/2022	2.00	2.60
7	Vaggs Road	244	30/07/2019	7.70	7.71
6	Vearings Road	245	20/07/2023	8.50	13.21
6	Wakefield Road	246	8/09/2023	6.40	6.48
2	Wallanthery Road	247	20/07/2023	25.50	27.80
7	Wandella Road	248	NIL	0.00	4.53
7	Wantwood Road	249	7/07/2022	4.50	3.76
6	Warburtons Lane	230	15/06/2023	3.90	3.83
6	Watkins Road	250	5/09/2023	5.00	15.36
7	Watsons Road	251	19/09/2023	12.20	11.83
6	Weavers Road	252	27/05/2023	22.60	10.00
6	Wee Elwah Road	253	7/02/2022	15.50	23.26
6	Wells Road	254	3/08/2023	11.20	17.97
7	Wests Road	255	10/10/2023	6.50	6.50
4	Whealbah Road	256	23/08/2023	33.90	85.32
6	Whitton Stock Route R	257	16/10/2023	2.40	50.24
7	Wild Horse Tank Road	258	20/09/2023	11.40	9.06
6	Wiltshires Road	259	28/07/2023	19.20	12.68
5	Wollarma Road	260	12/05/2023	63.70	33.79
7	Wongalea Road	261	11/07/2022	4.50	4.92
6	Woods Lane	262	28/09/2021	5.00	4.98
7	Wrights Lane	263	NIL	0.00	0.92
7	Youngs Road	264	24/09/2020	2.30	11.27

	> 5 Years Since Last Mtce Grading
	1-5 Years Since Last Mtce Grading
	1 Year Since Last Mtce Grading
	Nil Record for Mtce Grading
<b>Road Hierarchy</b>	
1	Regional Roads
2	School Bus Routes
3	Link Roads
4	Strategic Link Roads
5	Collector Roads
6	Local Roads
7	Local Roads - Maintenance as Required

**10.7 Integrated Water Cycle Management (IWCM) Strategy**

WS:PLNG

Author: Manager Water & Sewer

Purpose: To update the council on the progress of Integrated Water Cycle Management Strategy (IWCM).

**Background**

In 2021 Council was advised funding was to be provided on a 9:1 basis for Council to develop its IWCM strategy. A requirement was that the NSW Department of Public Works would prepare the document.

An IWCM plan is the Local Water Utility’s (LWU) resourcing strategy for the provision of appropriate and sustainable urban water services that meet community, health and environmental needs.

They key outcomes are expected to be:

- a 30 year total asset management plan
- a 30 year financial plan
- a drought and emergency response plan.

**Issues**

The IWCM plan issue paper is now completed following Council and stakeholder feedback in July 2023.

While the final draft strategy was expected to be completed in September 2023, the Department of Public Works have cited many reasons why they were unable to meet this date and it is now expected the draft will be available in April 2024. From the time line provided it can be seen that the final document will be available in August 2024 with the Drought and Emergency Response Contingency Plan expected in November 2024.

The timeline attachment of the program is printed on A3 and included in the envelope.

**Financial implications**

Council received funding of \$380,526, based on a 9:1 contribution the full cost of the project was \$422,807. Including some other preliminary work required the contract signed with the Department of Public Works was for \$436,743. Councils contribution is \$56,217 towards the total contracted price. Council has budgeted for this amount through its water and sewer funds on an annual basis.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Without an approved IWCM plan Council is ineligible to apply for subsidised grant funds for water supply or sewer augmentations.

**Community Strategic Plan**

Goal 4 – Reliable and Relevant Services

**Recommendation:**

**That Council note the progress of the Integrated Water Cycle Management strategy to November 2023.**

**10.8 Local Unsealed Road Pavement Stabilisation Trial**

RDS:LRD:MDR

Author: Manager Infrastructure Services

Purpose: Report back to Council on results of Pavement Stabilisation Trial

Attachment: Photos of Mt Daylight Road Pavement Stabilisation Trial

**Background**

The Infrastructure Department carried out a road pavement stabilisation trial on Mt Daylight Road in order to establish the cost and effectiveness of Polytahr Pavement Stabiliser.

**Issues**

Field pavement samples were taken from various roads within the shire and an office trial was undertaken. The sample was separated into three portions. One sample received no stabilising product, the second sample received 50% the recommended stabilising product, while the third sample received 100% the recommended stabilising product.

Water was added to all three samples, mixed and shaped into a ball. The samples were then left to dry for 3 weeks. This can be seen below in Picture 1.



Picture 1: Samples L to R: 100% product, Zero product, 50% product

All three samples were then placed into a cup of water to soak for seven days. This can be seen below in Picture 2. As seen in the photo, the sample with zero product dissolved and a mud layer formed on the bottom of the cup. The sample with 50% product expanded slightly and was slightly spongy to the touch, while the sample with 100% product held its shape.





Picture 2: Samples L to R: 100% product, Zero product, 50% product

Following the office trials, field trials were undertaken on Mt Daylight Road. Three 500m sections were treated with different products;

- Polytahr,
- Polycom and
- Tianfloc (Polyacrylamide) having the same constituent of Polytahr.

A spreader unit was mounted onto the tow bar socket of a Council ute which had been calibrated to deliver 4kg per pass and 4 passes over 500m x 8m wide equalling 16kg/ treatment.

The full width road pavement was ripped and water was applied liberally using tail fans to obtain full coverage. A second pass of the water tanker ensured that the product was fully activated by exhibiting a sticky/stringy consistency. The grader then mixed the loose material using a grader blade. A compaction roller followed each pass of the grader until the ripped material was fully compacted.

Observation on the day showed that the section using Polycom was extremely slippery and extra gravel had to be added to leave the road in a safe condition. The section that used Tianfloc did not become as sticky as expected and the section that used Polytahr acted as predicted.

The trial sections have only been down for 3 months and further monitoring is recommended over the next 9 months to see how the road performs. Within two weeks of the trial, light rain fell on Mt Daylight Road and initial observations showed that all three sections remained unaffected, while the remaining sections of Mt Daylight Road showed signs of rutting. For the trial to be successful it is hoped that the pavement will not deteriorate as quick as normal under heavy traffic or following wet weather. Additional benefits would include less dust and reduced maintenance requests.

Monitoring of the trialled sections will continue until into 2024 thereby allowing the maximum volume of traffic on the road during the peak grain harvest. The Polytahr treatment has the potential to maintain road pavement sections for a considerable time before remedial action have to be undertaken to rectify these defects. The cost of the product is reasonable and can easily be incorporated into Council's Local Roads Maintenance Program and compliment gravel re-sheet works.

<b>Cost Break Down</b>		
<b>2.5km Medium Formation Grade</b>		
	<b>\$ No Treatment</b>	<b>\$ With Treatment</b>
Wages	1345	1345
Plant	1805	1805
Polytahr	-	355
<b>Total</b>	<b>3150</b>	<b>3505</b>

Since the inception of the Mt Daylight Road trial, the Hillston Depot staff have expanded the stabilisation treatment to a section on Merungle Road & Brewers Lane. The Goolgowi Depot staff have treated Cannard's Road and O'Keefes Road. It is envisaged to extend this treatment to other local roads that have a historical issue regarding unstable road pavements.

**Financial implications**

Cost of Polytahr Pavement Stabiliser to be added to the Local Roads Maintenance Expenditure at approximately \$142 per kilometre.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 2: Accessible and connected

**Recommendation:**

**That Council note the report on the stabilisation trial and a further report be presented to Council after further monitoring has occurred.**

**ATTACHMENT**



Polytahr incorporated by ripping – 10 August 2023



Added water with blade work – 10 August 2023



Final roll – 10 August 2023



Trial section after 16mm Rain – 16 August 2023



Trial section after 78 days – 25 October 2023

**10.9 Plant Report**

PES:MTN:PR

Author: Manager Fleet & Town Services

Purpose: Plant Report as per 7 November 2023

**Background**

PLANT NO	HOURS KMS	TYPE	DETAILS
4542	2 yrs old	Combination Roller	Replace all wheel bearings and replace hub seals.
3067	7,370 hrs	New Holland Tractor	Replace transmission front drive shaft seals.
3528	5,070 hrs	Caterpillar Grader	Adjust blade "A" frame ball joint and readjust circle.
3053	1,687 hrs	Bomag Stabiliser	Replace seals in hydraulic drive pump. Replace water pump. Build up and hard face rotating drum wear plates.
3049	4,532 hrs	John Deere Tractor	Replace batteries and alternator. Rewire electrical plug for main power to cabin.
2077	512,291 kms	Kenworth Prime Mover	Replace air bag height control valves. Replace all shock absorbers on drive axles.
2064	178,659 kms	Hino Tipper Truck	Replace fuel rail pressure sensor and recalibrate fuel system.

**Issues**

Nil

**Financial implications**

Repairs made from existing budget.

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

If repairs are not made safety issues would remain.

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Report as at 7 November 2023.**

**10.10 Plant Replacement**

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for November 2023

**Background**

The following vehicles were replaced during November as per the adopted replacement schedule for 2023/2024.

**Plant No. 1878 Nissan Navara 4x4 Extra Cab utility (45,000km) – Biosecurity / Rangers Vehicle**  
Budget \$2,743 under 2023/24 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Leo Franco Motors	Isuzu 4x4 Space Cab tray back utility	43,340.10
<b>Successful Purchase</b>		
Valley Motors Auctions	47 Munibung Road, Newcastle NSW	35,719.10
<b>Changeover cost (after GST adjustment)</b>		<b>7,621.00</b>

**Plant No. 1886 Isuzu 4x4 MUX Wagon – 1 year old (45,000km) – Manager Building and Regulatory Services Vehicle**

Budget \$8,115.18 under 2023/24 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Leo Franco Motors	Isuzu 4x4 MUX Wagon	49,748.00
<b>Successful Purchase</b>		
Blacklocks Motors Albury	587 Wagga Road, Lavington NSW	47,318.18
<b>Changeover cost (after GST adjustment)</b>		<b>2,429.82</b>

**Plant No. 1872 Nissan Navara 4x4 Dual Cab Utility (40,000km) 2 yrs old – Fleet and Depot Supervisor Vehicle**

Budget \$1,607.54 over 2023/24 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Leo Franco Motors	Isuzu 4x4 Dual Cab diesel utility	48,103.18
<b>Successful Purchase</b>		
Blacklocks Motors Albury	587 Wagga Road, Lavington NSW	36,863.64
<b>Changeover cost (after GST adjustment)</b>		<b>11,239.54</b>

**Plant No. 1341 Toyota Rav 4 Hybrid Wagon (55,000km) – Community Development and Project Manager Vehicle**

Budget \$4,889.55 under 2023/24 budget estimates.

		Amount \$ (excl GST)
<b>Successful Supply</b>		
Owen Toyota Griffith	Toyota Rav 4 4x2 Hybrid Wagon	36,246.36
<b>Successful Purchase</b>		
Blacklocks Motors Albury	587 Wagga Road, Lavington NSW	34,590.91
<b>Changeover cost (after GST adjustment)</b>		<b>1,655.45</b>

**Plant No. 1339 Mazda CX8 Wagon (40,000km) 2 yrs old – Community Development Support Officer Vehicle**

Budget \$1,668.73 over 2023/24 budget estimates.

		<b>Amount \$ (excl GST)</b>
<b>Successful Supply</b>		
Dom's Motors Griffith	Mazda CX5 Wagon	36,986.46
<b>Successful Purchase</b>		
Blacklocks Motors Albury	587 Wagga Road, Lavington NSW	28,772.73
<b>Changeover cost (after GST adjustment)</b>		<b>8,212.90</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council note the Plant Replacement report for November 2023.**



**10.11 Development Applications – November 2023**

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – October 2023

**Background**

Lodgements

Type/No.	Name	Address	Development
DA2024/010	L & F Hutchison Pty Ltd	10 Aidan Street Hillston NSW 2675	Garage with awning
DA2024/011	Riverina Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Alterations and additions to existing poultry production facility (2 Poultry sheds)
DA2024/012	Delta Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Alterations and additions to existing poultry production facility (4 Poultry sheds)
DA2024/013	Carrathool Shire Council	101 High Street Hillston NSW 2675	Transportable cabin
DA2024/014	NMS Enterprises Pty Ltd	Coates Lane Tabbita NSW 2652	Alterations and additions to existing poultry production facility (2 Poultry sheds)
DA2024/015	Kidman Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Alterations and additions to existing poultry production facility (2 Poultry sheds)
DA2024/016	Jason O Cheatley Pty Ltd	326 Lachlan River Road Hillston NSW 2675	Retrospective DA-Existing agricultural contracting business depot and ancillary dwelling
DA2024/017	Blue Gums Enterprises Pty Ltd	175-183 Cowper Street Hillston NSW 2675	Unmanned truck fuelling facility (24/7 Operation)
Total Estimated Value Of Works			\$11,042,403.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2024/005	Department of Education	42-68 Moore Street Hillston NSW 2675	Performing Arts Centre	48
DA2024/010	L & F Hutchison Pty Ltd	10 Aidan Street Hillston NSW 2675	Garage with awning	6

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

Nil

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That the Determinations for Development Applications received for October 2023 be noted.**

**10.12 Planning Proposals – Merriwagga and Rankins Springs**

LUP:PLN:LEP

Author: Manager Building and Regulatory Services

Purpose: To provide Council with an update to current planning proposals.

**Background**

In the 21/22 Budget Council allocated \$70,000 for works involving changes to the LEP. Subsequently these funds were used for the Hillston Subdivision planning proposal and for the High Street planning proposal. The planning proposal for Merriwagga and Rankins Springs has been submitted to the Department of Environment and Planning with the department indicating it requires several more studies to be undertaken and Council may be liable for the purchase of Biodiversity Credits to offset any potential environmental disturbances.

**Issues**

The Hillston Subdivision and the High Street proposals incurred a cost of \$17,655. This left \$52,345 available for the Merriwagga and Rankins Springs proposals. Planning proposals to date for both locations total \$17,650.

The department of planning is seeking additional information for both proposals. There are some differences between Merriwagga and Rankins Springs proposals and are addressed separately below. It would appear there will be more onerous requirements for Rankins Springs.

The following further studies are required for both and an additional study for Rankins Springs.

Contamination assessment report	\$15,500
Biodiversity Impact Assessment, and Bushfire Assessment	\$ 9,800

The consultant preparing the proposal for Council has indicated the fee would be \$20,000 to address the following requirements determined by the Department of Planning.

Merriwagga – the following information was also requested:

*The proposal adequately addresses relevant actions from the Riverina Murray Regional Plan 2041. We suggest that the following planning priorities from Council's LSPS are also considered in the final planning proposal:*

- *3.1 Align local infrastructure delivery with planned growth*
- *3.2 Facilitate the growth of local health and education services*
- *5.1 Protect area of high environmental value and significance*

*Council is required to seek advice from other agencies including:*

- *TfNSW regarding site access to a State Road (Kidman Way),*
- *BCD regarding terrestrial biodiversity constraints, the potential presence of critically endangered species and any impact of development to the identified RAMSAR wetlands downstream from the site,*
- *Crown Lands regarding part of the subject area with relevant tenures,*
- *Griffith LALC regarding relevant sites, and*
- *DPI Agriculture regarding inconsistency with s9.1 Directions 9.1 Rural Zones and 9.2 Rural Lands*

*Other matters to consider:*

- *A summary of total dwellings in the subject area, noting the proposed additional 36 lots. This will further support the justification of the proposal in terms of supply and demand given the lack of housing available to buy or rent.*
- *Demonstration that extension of the water supply is feasible in terms of capacity and cost.*
- *Potential land use conflicts arising from proposed development.*

- *A staging plan that aligns residential land opportunities and proposed land release with infrastructure and service provision would assist Council in managing the release of land in an orderly and economic manner.*
- *The appropriateness of onsite sewerage treatment at the proposed minimum lot sizes.*
- *Amending the error on page 23 regarding the relevant land zoning map.*

Rankins Springs – the following information was also requested:

*In terms of strategic merit, the draft planning proposal acknowledges multiple actions from the Riverina Murray Regional Plan 2041 (RMRP) as well as planning priority 2.2 of Council's LSPS to 'deliver well planned rural villages. It is suggested that the final planning proposal also considers:*

- *RMRP Objective 1: Protect, connect, and enhance biodiversity throughout the region*
- *LSPS planning priority 3.1: Align local infrastructure delivery with planned growth*
- *LSPS planning priority 3.2: Facilitate the growth of local health and education services*
- *LSPS planning priority 4.1: Protect and celebrate our natural and cultural heritage*
- *LSPS planning priority 5.1: Protect areas of high environmental value and significance*
- *LSPS planning priority 5.2: Adapt to natural hazards and climate change. More specifically, the presence of bushfire prone land in the subject area.*

*Council is required to seek advice from other agencies including:*

- *TfNSW regarding site access to a State Road (Mid-Western Highway),*
- *NSW RFS regarding bushfire prone land (as noted in the draft planning proposal),*
- *BCD regarding terrestrial biodiversity constraints, the potential presence of critically endangered species, any impact of development to Conapaira South State Forest and the identified RAMSAR wetlands downstream from the site,*
- *Crown Lands regarding part of the subject area with relevant tenures,*
- *Griffith LALC regarding relevant sites, and*
- *DPI Agriculture regarding inconsistency with s9.1 Directions 9.1 Rural Zones and 9.2 Rural Lands*

*Other matters to consider:*

- *A summary of total dwellings in the subject area, noting the proposed additional 54 lots. This will further support the justification of the proposal in terms of supply and demand given the lack of housing available to buy or rent.*
- *Demonstration that extension of the water supply is feasible in terms of capacity and cost.*
- *Potential land use conflicts arising from proposed development.*
- *A staging plan that aligns residential land opportunities and proposed land release with infrastructure and service provision would assist Council in managing the release of land in an orderly and economic manner.*
- *The appropriateness of onsite sewerage treatment at the proposed minimum lot sizes.*
- *Amending the error on page 18 regarding the proposed R5 MLS.*

Once the information above is provided and studies have been carried out Council will then be aware of the likely cost of biodiversity credits it needs to purchase. Initial indications based on similar data sets could see the cost for the 7.2 ha at Rankins Springs in excess of \$1,000,000, however an exact amount will require the completion of the study and application of biodiversity credits.

When the actual cost of biodiversity credits is known it would be an appropriate time for Council to make any variation to the proposed footprint of the planning proposal and work with staff from Department of Environment and Planning to develop the most cost effective solution.

### **Financial implications**

Council currently has available for this project \$34,695. To get to a position to make a determination and satisfy Department of Environment and Planning requirements is anticipated to be \$45,300 a shortfall of \$10,605. Should Council wish to proceed to this point additional funds can be sourced from the operational area of Planning and Environment budget.

**Statutory implications (Governance including Legal)**

Although it's always said that the Local Environmental Plan (LEP) is owned by Council it is continually demonstrated that Council has little control if any over planning decisions and these remain the domain of the NSW Department of Planning.

**Policy implications**

Council has responded to community feedback regarding availability of land for residential purposes at Merriwagga and Rankins Springs. Governments at other levels are stating there is a need for more housing to be made available – yet it would appear that NSW government regulation will make the provision of residential land in small rural towns cost prohibitive.

**Risk implications**

The main risk Council runs is that at the end of the process for the proposal biodiversity costs may make future development of these towns cost prohibitive to proceed after having invested around \$50,000 for the initial assessment and proposal.

**Community Strategic Plan**

Goal 1 – Thriving and Liveable Communities.

**Recommendation:**

**That Council:**

1. **note the current position of the Merriwagga and Rankins Springs planning proposals.**
2. **undertake the studies required for the:**
  - **Contamination assessment report**
  - **Biodiversity impact assessment**
  - **Bushfire assessment**
3. **continue with the proposal to determine possible biodiversity costs involved with the planning proposal – sourcing up to \$15,000 funds from savings made to the Planning and Environment Operational budget.**

**10.13 Finance Report – Statement of Bank Balances – October 2023**

FM:FR

Author: Director Corporate &amp; Community Services

Purpose: Statement of Bank Balances – October 2023

**Background**

The reconciliation of Council's main bank account with the cash book controls within Practical (council finance software) for the month of October 2023 is complete as shown in the table below:

<b>Statement of Bank Balances as at 31 October 2023</b>				
<b>CASHBOOK SUMMARY</b>				<b>Data for October 2023</b>
<b>Balance As at 1/10/2023 (Consolidated Funds)</b>				<b>\$192,103.24</b>
		<b>Add For October 2023</b>	<b>Total for 01/07/2023 to 30/06/2024</b>	
Rates/Water/Debtor Receipts	\$3,587,229.56	\$234,244.63	\$3,821,474.19	
Investments Recalled	\$2,673,620.94	\$2,151,900.38	\$4,825,521.32	
RMS - RMCC, Block, Repair	\$1,482,611.31	\$825,000.00	\$2,307,611.31	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$17,600.00	\$0.00	\$17,600.00	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$0.00	\$0.00	\$0.00	
FAG - General & Local Roads	\$122,572.00	\$0.00	\$122,572.00	
All Other Misc Grant Payments	\$2,382,901.49	\$671,167.28	\$3,054,068.77	
Planning Receipts	\$60,174.00	\$52,568.00	\$112,742.00	
Plant / Property Trade-Ins & Sales	\$290,660.00	\$220,010.00	\$510,670.00	
Other Receipts	\$1,368,924.71	\$462,677.59	\$1,831,602.30	
<b>Sub Total Receipts</b>	<b>\$11,986,294.01</b>	<b>\$4,617,567.88</b>	<b>\$16,603,861.89</b>	<b>\$4,617,567.88</b>
<b>LESS PAYMENTS</b>		<b>Add For October 2023</b>	<b>Total for 01/07/2023 to 30/06/2024</b>	
Wages (Net of PAYG & Other Deductions)	(\$1,676,030.55)	(\$531,276.78)	(\$2,207,307.33)	
Plant Acquisitions	(\$760,881.75)	(\$312,894.02)	(\$1,073,775.77)	
Invested	(\$2,700,000.00)	(\$1,800,000.00)	(\$4,500,000.00)	
Other Creditors Payments	(\$7,199,581.08)	(\$1,886,496.78)	(\$9,086,077.86)	
<b>Sub Total Payments</b>	<b>(\$12,336,493.38)</b>	<b>(\$4,530,667.58)</b>	<b>(\$16,867,160.96)</b>	<b>(\$4,530,667.58)</b>
<b>Cashbook Balance 31/10/2023</b>				<b>\$279,003.54</b>
<b>BANK STATEMENTS</b>				
<b>Opening Balance 01/10/2023 (CSC's CBA Main Transaction Account)</b>				<b>\$158,623.66</b>
Less Bank Payments				<b>(\$4,319,117.50)</b>
Plus Bank Receipts				<b>\$4,436,996.85</b>
<b>Total As Per Bank Statements</b>				<b>\$276,503.01</b>
Plus Unpresented Deposits				<b>\$2,500.53</b>
Less Unpresented Cheques				<b>\$0.00</b>
<b>Reconciliation Cash Book Balance to Bank Statements 31/10/2023</b>				<b>\$279,003.54</b>

**Issues**

Nil

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

*Local Government Act (1993)*  
*Local Government General Regulation (2021)*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

**Recommendation:**

**That Council note the Statement of Bank Balances as at 31 October 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$4,530,667.58.**

**10.14 Finance Report – Investments Schedule – October 2023**

FM:FR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – October 2023

**Background**

Details of Council’s investments as at 31 October 2023 are provided below:

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 OCTOBER 2023							
Last Month @ 30/09/23	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 31/10/23	Change
\$532,126.66	CBA	Recall IBD \$532,126.66 + \$6,416.14				\$0.00	(\$532,126.66)
\$530,604.85	CBA	27-Oct-23	5.01%	123 Days	27-Feb-24	\$537,104.69	\$6,499.84
\$524,900.17	CBA	21-Aug-23	4.73%	92 Days	21-Nov-23	\$524,900.17	\$0.00
\$523,001.95	CBA	28-Aug-23	4.69%	91 Days	27-Nov-23	\$523,001.95	\$0.00
\$1,018,616.45	CBA	27-Jul-23	4.94%	123 Days	27-Nov-23	\$1,018,616.45	\$0.00
\$2,800,000.00	CBA	26-Oct-23	5.02%	120 Days	23-Feb-24	\$2,847,776.44	\$47,776.44
\$528,563.34	CBA	28-Aug-23	4.69%	91 Days	27-Nov-23	\$528,563.34	\$0.00
\$524,265.34	CBA	03-Oct-23	4.80%	120 Days	31-Jan-24	\$530,534.98	\$6,269.64
\$5,768,877.93	CBA	18-Sep-23	4.80%	91 Days	18-Dec-23	\$5,768,877.93	\$0.00
\$522,148.10	CBA	25-Jul-23	5.09%	150 Days	22-Dec-23	\$522,148.10	\$0.00
\$523,568.69	CBA	13-Sep-23	4.67%	90 Days	12-Dec-23	\$523,568.69	\$0.00
\$510,682.94	CBA	07-Aug-23	4.77%	92 Days	07-Nov-23	\$510,682.94	\$0.00
\$524,869.86	CBA	27-Sep-23	4.78%	120 Days	25-Jan-24	\$524,869.86	\$0.00
\$523,630.80	CBA	03-Aug-23	4.76%	90 Days	01-Nov-23	\$523,630.80	\$0.00
\$523,859.08	CBA	30-Aug-23	4.68%	90 Days	28-Nov-23	\$523,859.08	\$0.00
\$520,448.41	CBA	03-Oct-23	4.80%	120 Days	31-Jan-24	\$526,836.95	\$6,388.54
\$518,563.75	CBA	01-Aug-23	4.93%	120 Days	29-Nov-23	\$518,563.75	\$0.00
\$525,683.62	Bendigo Bank	07-Aug-23	4.55%	122 Days	07-Dec-23	\$525,683.62	\$0.00
\$97,046.27	Bendigo Bank	03-Apr-23	4.05%	275 Days	03-Jan-24	\$97,046.27	\$0.00
\$25,591.17	Bendigo Bank	12-Oct-23	4.20%	183 Days	12-Apr-24	\$25,980.37	\$389.20
\$526,786.73	Westpac	04-Sep-23	4.73%	91 Days	04-Dec-23	\$526,786.73	\$0.00
\$500,000.00	Westpac	25-Jul-23	5.16%	155 Days	27-Dec-23	\$500,000.00	\$0.00
\$511,474.60	Westpac	11-Sep-23	4.81%	122 Days	11-Jan-24	\$511,474.60	\$0.00
\$1,023,086.58	Westpac	28-Aug-23	4.93%	154 Days	29-Jan-24	\$1,023,086.58	\$0.00
\$540,326.63	NAB	04-Aug-23	4.84%	90 Days	02-Nov-23	\$540,326.63	\$0.00
\$517,178.53	NAB	04-Jul-23	4.93%	122 Days	03-Nov-23	\$517,178.53	\$0.00
\$510,297.05	NAB	08-Aug-23	4.84%	92 Days	08-Nov-23	\$510,297.05	\$0.00
\$500,000.00	NAB	31-Aug-23	4.80%	90 Days	29-Nov-23	\$500,000.00	\$0.00
\$500,000.00	NAB	13-Sep-23	4.80%	90 Days	12-Dec-23	\$500,000.00	\$0.00
\$507,303.29	NAB	Recall IBD \$507,303.29 + \$6,054.29				\$0.00	(\$507,303.29)
\$520,637.55	NAB	16-Oct-23	4.80%	91 Days	15-Jan-24	\$526,850.97	\$6,213.42
\$512,551.79	NAB	19-Sep-23	4.80%	90 Days	18-Dec-23	\$512,551.79	\$0.00
\$525,377.48	NAB	21-Sep-23	4.80%	90 Days	20-Dec-23	\$525,377.48	\$0.00
\$2,024,398.91	NAB	28-Sep-23	4.92%	123 Days	29-Jan-24	\$2,024,398.91	\$0.00
\$523,685.26	NAB	11-Aug-23	4.93%	122 Days	11-Dec-23	\$523,685.26	\$0.00
\$1,014,432.88	NAB	27-Oct-23	4.90%	90 Days	25-Jan-24	\$1,031,149.07	\$16,716.19
\$525,056.13	NAB	16-Aug-23	4.80%	90 Days	14-Nov-23	\$525,056.13	\$0.00
\$536,136.75	NAB	15-Sep-23	4.80%	90 Days	14-Dec-23	\$536,136.75	\$0.00
\$520,853.92	NAB	04-Aug-23	4.93%	122 Days	04-Dec-23	\$520,853.92	\$0.00
\$1,561,256.24	IMB	31-May-23	4.75%	154 Days	01-Nov-23	\$1,561,256.24	\$0.00
\$532,817.43	IMB	15-Aug-23	4.90%	122 Days	15-Dec-23	\$532,817.43	\$0.00
\$506,112.33	IMB	07-Sep-23	4.85%	124 Days	09-Jan-24	\$506,112.33	\$0.00
\$509,265.75	IMB	25-Sep-23	4.80%	121 Days	24-Jan-24	\$509,265.75	\$0.00
\$500,000.00	IMB	25-Jul-23	5.35%	181 Days	22-Jan-24	\$500,000.00	\$0.00
\$506,684.93	IMB	01-Jun-23	4.80%	183 Days	01-Dec-23	\$506,684.93	\$0.00
\$2,025,457.53	IMB	28-Sep-23	4.85%	123 Days	29-Jan-24	\$2,025,457.53	\$0.00
\$543,104.96	IMB	13-Oct-23	4.90%	152 Days	13-Mar-24	\$551,999.98	\$8,895.02
\$520,130.77	IMB	17-Aug-23	4.75%	91 Days	16-Nov-23	\$520,130.77	\$0.00
\$518,214.66	IMB	05-Jul-23	5.10%	121 Days	03-Nov-23	\$518,214.66	\$0.00
\$524,495.24	IMB	17-Jul-23	5.10%	123 Days	17-Nov-23	\$524,495.24	\$0.00
\$519,600.47	IMB	25-Jul-23	5.10%	119 Days	21-Nov-23	\$519,600.47	\$0.00
\$529,366.26	IMB	17-Aug-23	4.85%	119 Days	14-Dec-23	\$529,366.26	\$0.00
<b>\$39,203,140.03</b>						<b>\$38,262,858.37</b>	<b>(\$940,281.66)</b>



ON CALL INVESTMENTS							
\$1,148,810.83	CBA	Variable	4.10%	N/A	On Call A/c	\$1,855,029.84	\$706,219.01
	Movements On Call Funds		CBA				
	01-Oct-23	Interest	\$6,219.01				
	During Month	From On Call	(\$1,100,000.00)				
	During Month	To On Call	\$1,800,000.00				
	On Call - Net Change for Month		\$706,219.01				
\$1,148,810.83						\$1,855,029.84	\$706,219.01
\$40,351,950.86						\$40,117,888.21	(\$234,062.65)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

**Analysis – Opening and Closing Balances:**

INVESTMENT TYPE	OPENING 1/10/23	CLOSING 31/10/23	VARIATION OCTOBER
IBDs	39,203,140.03	38,262,858.37	(940,281.66)
On Call Funds	1,148,810.83	1,855,029.84	706,219.01
<b>TOTAL</b>	<b>40,351,950.86</b>	<b>40,117,888.21</b>	<b>(234,062.65)</b>

**Analysis – Change During Month:**

	VARIATION – OCT 2023
ADD – Interest Incorporated in IBDs Rolled Over	99,148.29
ADD – New IBDs	0
LESS – IBDs recalled	(1,039,429.95)
ADD – Interest from On Call Funds	6,219.01
LESS – On Call Funds recalled	(1,100,000.00)
ADD – Funds applied to On Call Funds	1,800,000.00
<b>TOTAL VARIATION</b>	<b>(234,062.65)</b>

**Funds Held on Behalf of Other Organisations:**

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 04/2024) \$25,980.37

**Compliance with Policy Limits:**

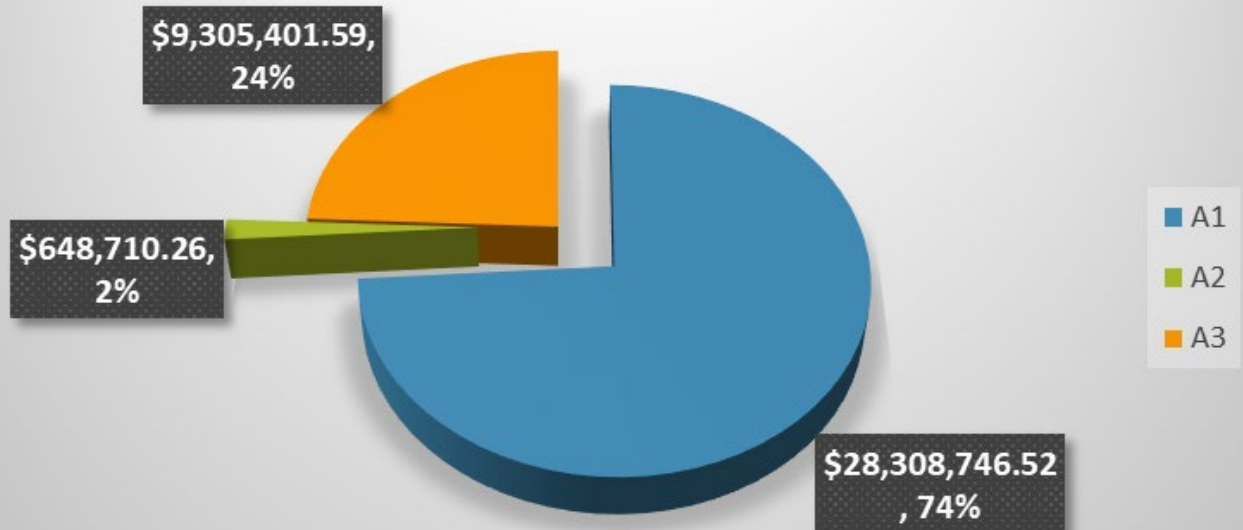
Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank** (see note below)	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

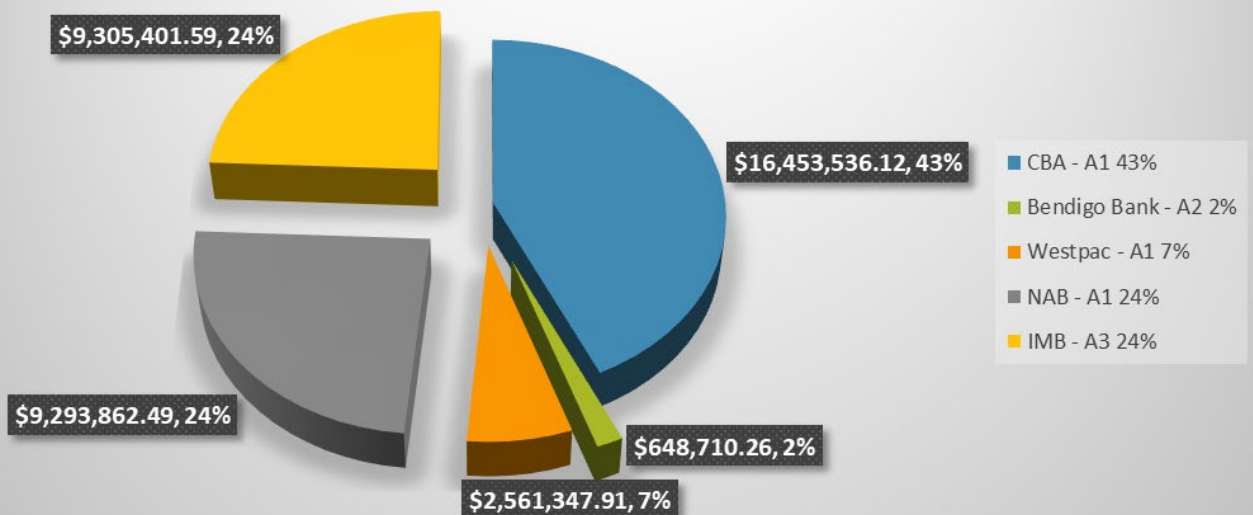
\*Moody's/Fitch equivalent

\*\*ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George). Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified.\*

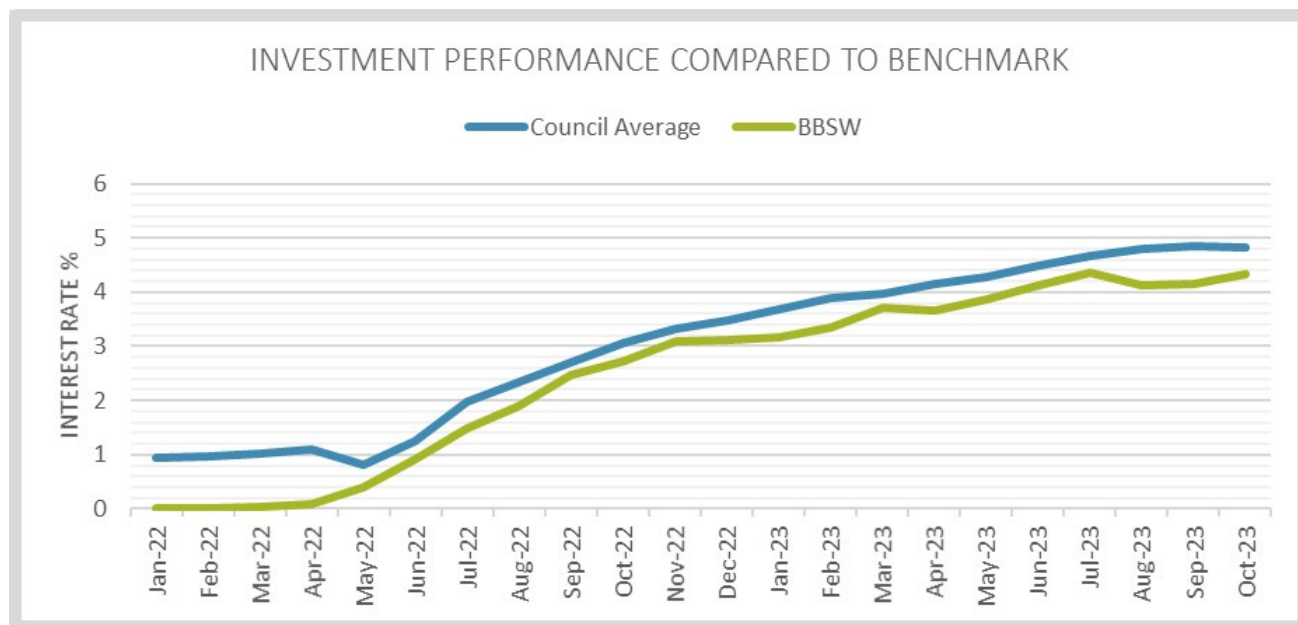
## Invested Term Deposit by Rating



## Invested Term Deposits by Institution



The graph below details the performance of Council’s investment portfolio against the standard comparative – the Bank Bill Swap Rate.



**Issues**

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

**Financial implications**

Council’s investment portfolio provides funding for some projects identified in the Operational Plan.

**Statutory implications (Governance including Legal)**

*Local Government Act (1993) s625*  
*Local Government General Regulation (2021) Reg 205*  
*Ministerial Investment Order (2011)*

**Policy implications**

Council Policy 019 - Investment of Surplus Funds

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

**Recommendation:**

**That Council receive the investment report as at 31 October 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council’s Investment Policy.**

**10.15 Council Meeting Dates – 2024**

GOV:MCCC:CMA

Author: Director Corporate and Community Services

Purpose: To consider proposed Council meeting dates for 2024

**Background**

In accordance with the *Local Government Act 1993 s365*, Council is required to meet at least 10 times each year, each time in a different month. Council is asked to consider the dates, times and venues proposed for Council meetings during 2024 in accordance with Council’s Code of Meeting Practice.

**Issues**

The Department of Home Affairs requires prior advice of dates for the running of citizenship ceremonies with dates of conferral being pre-printed on all citizenship certificates. Council has previously nominated Australia Day and the dates of its ordinary meetings as dates for citizenship ceremonies.

Council has traditionally set the third Tuesday of each month commencing at 10.00 am for its ordinary meetings. Council has also previously resolved (on a rotational basis) to hold at least one meeting per annum in a centre other than Goolgowi (Min 0491/15.12.2009). This year’s August meeting was held in Rankins Springs and it is recommended that the August 2024 meeting be held at Merriwagga. Five meetings are scheduled to be held in the Hillston District Office during 2024.

<b>Date</b>	<b>Meeting</b>	<b>Venue</b>	<b>Time</b>
20/02/24	Ordinary Council Meeting	Hillston	10.00 am
19/03/24	Ordinary Council Meeting	Goolgowi	10.00 am
16/04/24	Ordinary Council Meeting	Hillston	10.00 am
21/05/24	Ordinary Council Meeting	Goolgowi	10.00 am
*25/06/24	Ordinary Council Meeting	Hillston	10.00 am
16/07/24	Ordinary Council Meeting	Goolgowi	10.00 am
20/08/24	Ordinary Council Meeting	Merriwagga	10.00 am
17/09/24	Ordinary Council Meeting	Hillston	10.00 am
15/10/24	Ordinary Council Meeting	Goolgowi	10.00 am
19/11/24	Ordinary Council Meeting	Hillston	10.00 am
17/12/24	Ordinary Council Meeting	Goolgowi	10.00 am

Please note: \*25/06/24 - June meeting is to be held on the 4<sup>th</sup> Tuesday to allow for statutory advertising and receipt of submissions on the annual budget.

Should Council not wish to hold the November meeting it can be removed from the schedule.

**Financial implications**

Budgets for members fees and travel costs are included in the 2023/24 Operational Plan.

**Statutory implications (Governance including Legal)**

*Local Government Act 1993 – s 9(1), s 365*

Council Code of Meeting Practice

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.3 – Encourage our community to be engaged and informed, and active in shaping our shire’s future.

**Recommendation:**

**That Council resolve to hold Council meetings at the following venues and times for the 2024 calendar year.**

<i><b>Date</b></i>	<i><b>Meeting</b></i>	<i><b>Venue</b></i>	<i><b>Time</b></i>
20/02/24	Ordinary Council Meeting	Hillston	10.00 am
19/03/24	Ordinary Council Meeting	Goolgowi	10.00 am
16/04/24	Ordinary Council Meeting	Hillston	10.00 am
21/05/24	Ordinary Council Meeting	Goolgowi	10.00 am
*25/06/24	Ordinary Council Meeting	Hillston	10.00 am
16/07/24	Ordinary Council Meeting	Goolgowi	10.00 am
20/08/24	Ordinary Council Meeting	Merriwagga	10.00 am
17/09/24	Ordinary Council Meeting	Hillston	10.00 am
15/10/24	Ordinary Council Meeting	Goolgowi	10.00 am
19/11/24	Ordinary Council Meeting	Hillston	10.00 am
17/12/24	Ordinary Council Meeting	Goolgowi	10.00 am

**10.16 Audit Report on Annual Financial Statements for 2022/23**

FM:AUD:CASA

Author: Director Corporate and Community Services

Purpose: To present the audit reports for the 2022/23 annual financial statements.

Separately Circulated: [Full copy of Annual Financial Statements year ended 30 June 2023.](#)

**Background**

Council's Annual Financial Statements for 2022/23 have been finalised and submitted to the Office of Local Government in accordance with statutory requirements.

In accordance with Council's standard arrangements, both the NSW Audit Office and their contracted auditor, Crowe Australasia, have been invited to formally present the audit report for 2022/23 to Council. This year, Mr Brad Bohun from Crowe Australasia will provide a presentation detailing the audit outcome.

Copies of the audited financial statements incorporating the independent auditor reports have been available for inspection at the Hillston District Office, the Goolgowi Council Chambers, the WG Parker Memorial Library and on Council's website since Wednesday 8 November.

In accordance with section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to Council's audited financial statements or the audit reports. Any submissions were required to be lodged with Council by 4.00pm Friday 17 November 2023.

A copy of the Annual Financial Statements 2022/23 will be tabled at the meeting and a summary is provided below:

	2023 \$ '000	2022 \$ '000
<b>Income Statement</b>		
Total income from continuing operations	36,782	39,381
Total expenses from continuing operations	24,317	23,693
<b>Operating result from continuing operations</b>	<b>12,465</b>	<b>15,688</b>
<b>Net operating result for the year</b>	<b>12,465</b>	<b>15,688</b>
<b>Net operating result before grants and contributions provided for capital purposes</b>	<b>8,876</b>	<b>7,642</b>
<b>Statement of Financial Position</b>		
Total current assets	42,640	33,316
Total current liabilities	(6,484)	(6,042)
Total non-current assets	274,083	250,545
Total non-current liabilities	(5,253)	(5,437)
<b>Total equity</b>	<b>304,986</b>	<b>272,382</b>
<b>Other financial information</b>		
Unrestricted current ratio (times)	10.59	10.58
Operating performance ratio (%)	26.35%	23.98%
Debt service cover ratio (times)	31.25	17.06
Rates and annual charges outstanding ratio (%)	10.23%	9.77%
Infrastructure renewals ratio (%)	105.82%	40.29%
Own source operating revenue ratio (%)	32.10%	27.17%
Cash expense cover ratio (months)	25.95	17.66

**Issues**

Nil

**Financial implications**

Financial results determine Council's ability to provide goods, services and facilities and to carry out activities appropriate to the current and future needs of the local community.

**Statutory implications (Governance including Legal)**

*Local Government Act 1993*

*Australian Accounting Standards and Professional Pronouncements*

*Local Government Code of Accounting Practice and Financial Reporting*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5: Civic Leadership and Governance

Objective 5.2: Manage our resources to ensure that Council is financially sustainable over the long term

**Recommendation:**

**That Council receive the 2022/23 independent audit reports on the annual financial statements.**

**10.17 Annual Report – 2022/23**

IM:PUB:AR

Author: Director Corporate & Community Services

Purpose: To present the 2022/23 Annual Report

Separately Circulated: [Annual Report 2022/23](#)

**Background**

Under the provisions of Section 428 *Local Government Act 1993*, Council is required to prepare an Annual Report by 30 November each year reporting on its achievements during the previous financial year against objectives and performance targets set out in the Community Strategic Plan – Towards 2032, together with any other information required by clause 217 *Local Government (General) Regulation 2021* or the integrated planning and reporting guidelines provided by the Office of Local Government.

**Issues**

The Annual Report is a key point of accountability between council and the community.

In this Annual Report, Council details its achievements in implementing both the Delivery Program and Operational Plan and the effectiveness of its principal activities in achieving the objectives contained in the Delivery Program. The Annual Report contains comprehensive information on all key initiatives and recurrent programs/projects undertaken during 2022/23.

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

*Local Government Act 1993* section 428

*Local Government (General) Regulation 2021* clause 217

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance.

Objective 5.3: – Encourage our community to be engaged and informed, and active in shaping our shire's future.

Objective 5.3.3: – Where appropriate, share transparent and high-quality information with our community and stakeholders.

**Recommendation:**

**That Council adopt the 2022/23 Annual Report.**



**10.18 First Quarter Budget Review 2023/24**

FM:AUD:REP

Author: Director Corporate & Community Services

Purpose: Review Revenue & Expenditure Projections – 1<sup>st</sup> Quarter of 2023/24

Separately Circulated: [Consolidated Budget Review Statement – 1<sup>st</sup> Quarter 2023/24](#)

**Background**

In accordance with Clause 203 (Budget Review Statements and Revision of Estimates) of the *Local Government (General) Regulation 2021*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
  - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
  - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with Clause 211 (Authorisation of expenditure) of the *Local Government (General) Regulation 2021*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
  - (a) has approved the expenditure, and
  - (b) has voted the money necessary to meet the expenditure.

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the first quarter for the financial year ended 30 June 2024.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for any budget variations.

The QBRs provides a global analysis of actual revenue and expenditure for the 1<sup>st</sup> quarter of 2023/24 and includes the following summaries:

- General Fund Operational Summary by Function
- General Fund Operational Summary by Business Unit
- General Fund Project Expenditure (includes capital)
- GF Operational/Capital Variation Commentary
- Council Meeting Resolution Adjustments
- Water & Sewer Schemes Financial Summary
- Water & Sewer Schemes Variation Commentary
- Water & Sewer Schemes Operational/Capital
- Movements associated with External & Internal Restrictions on Cash & Investments

**Financial Implications**

**GENERAL FUND – ADJUSTED BOTTOM LINE ANALYSIS**

The adopted Operational Plan for the general fund showed a surplus budget of \$88,351 for 2023/24. The net vote variations proposed for the 1<sup>st</sup> quarter of 2023/24 result in a surplus of \$278,754.

This improved surplus is primarily a result of the increase to estimated interest on investments (\$320k). Amendments to expenditure budgets include swimming pool capital works mainly for the installation of the new access system at Hillston (\$19,400), increases for footpath and kerb and guttering works in Hillston (\$101,864) and the installation of AV conferencing equipment at the Hillston council chambers (\$10,400).

**WATER – ADJUSTED BOTTOM LINE ANALYSIS**

The adopted Operational Plan for the combined water funds showed a cash deficit budget of \$6,543 for 2023/24. The net vote variations proposed for the 1<sup>st</sup> quarter of 2023/24 result in a deficit of \$27,141.

The primary change during this quarter has been an increase in unanticipated maintenance activities (\$20k). Minor adjustments have also been made following the finalisation of insurances for 2023/24. LRCI 4 projects approved at the September meeting of Council have been included (Bunda water supply system \$260k and Carrathool water solar \$48k).

**SEWER – ADJUSTED BOTTOM LINE ANALYSIS**

The adopted Operational Plan for the combined sewer funds showed a surplus cash budget of \$180,613 (including telemetry) for 2023/24. The net vote variations proposed for the 1<sup>st</sup> quarter of 2023/24 result in a reduced surplus of \$174,443 (excluding telemetry of \$5k).

The primary change during this quarter has been an increase in Hillston pressure sewer maintenance resulting from caravan park blockages. Minor adjustments have also been made following the finalisation of insurances for 2023/24.

**CONTRACTS**

The following table provides details of contracts entered into by Council during the September quarter:

CARRATHOOL SHIRE COUNCIL		QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD 1 JULY 2023 TO 30 SEPT 2023		
CONTRACTS BUDGET REVIEW STATEMENT NEW CONTRACTS ENTERED INTO DURING THIS 1 <sup>ST</sup> QUARTER				
CONTRACTOR	CONTRACT DETAIL & PURPOSE	CONTRACT VALUE	START DATE	BUDGETED (Y/N)
GA & JG Young Pty Ltd	Rehabilitation of Mt Grace Road	672,902	21/08/2023	Y
Wagga Trucks	Hino FM 2628 Long Auto 6x4 Truck and Bucher Body	462,607	24/08/2023	Y
Westrac Pty Ltd	Caterpillar 938K Wheel Loader	397,562	24/08/2023	Y
Westrac Pty Ltd	Caterpillar 315 Zero Tail Swing Excavator	286,935	23/08/2023	Y

**Notes:**

1. *Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 – whichever is the lesser.*
2. *Contracts listed are those entered into during the reporting quarter & exclude contractors on Council's preferred supplier list.*
3. *Contracts for employment are not required to be included.*

**CONSULTANCY & LEGAL EXPENSES**

Details of consultancy and legal fees paid are shown in the table below:

CARRATHOOL SHIRE COUNCIL		QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD 1 JULY 2023 TO 30 SEPTEMBER 2023	
CONSULTANCY & LEGAL EXPENSES BUDGET REVIEW STATEMENT CONSULTANCY & LEGAL EXPENSES OVERVIEW			
EXPENSE TYPE		YTD EXPENDITURE (ACTUAL DOLLARS)	BUDGETED (Y/N)
Consultants*			
Legal Fees – Debt Recovery		24,589	Y
Legal Fees - General		7,378	Y

*\* A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.*

**CASH & INVESTMENTS HELD AT 30 SEPTEMBER 2023**

Funds have been invested in accordance with the *Local Government Act 1993*, the *Local Government General Regulation 2021*, Council’s Investment Policy and Council meeting resolutions.

The Cash at Bank figure has been reconciled to Council’s physical bank statements. The completion date of this bank reconciliation is 30 September 2023.

Cash at Bank (All Funds)	\$192,103.24
<u>Investments (On Call &amp; Term Deposits)</u>	<u>\$40,351,950.86</u>
Cash & Investments – as at 30/9/23	<b><u>\$40,544,054.10</u></b>

**Statutory Implications**

*Local Government Act 1993*

*Local Government (General) Regulation 2021 – Clause 203 & Clause 211*

QBRS Guidelines, Office of Local Government 2010

**Policy Implications**

Nil

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

Objective 5.1.1 – Develop and implement frameworks and policies to ensure that outcomes are transparent, consistent and ethical

**Recommendation:**

**That the Budget Review for the 1<sup>st</sup> quarter of 2023/24 be received and the vote variations as listed in both the budget review statement and this report be approved.**

**11. Committee Reports**

**11.1 Rankins Springs & District War Memorial Hall Committee Minutes**

GOV:MTG:MIN

Author: Director Corporate & Community Services

Purpose: To receive the minutes of the AGM and ordinary meeting of the Rankins Springs & District War Memorial Hall Committee meetings held 5 October 2023.

Attachment: Minutes of the Rankins Springs & District War Memorial Hall Committee.

**Background**

The Rankins Springs & District War Memorial Hall Committee is a 355 Committee of Council managing the Rankins Springs Hall, and is required to provide their minutes to Council after every meeting.

**Issues**

The minutes of the Rankins Springs & District War Memorial Hall Committee, annual general meeting and ordinary meeting held on 5 October 2023 are presented to Council for consideration.

**Financial Implications**

Nil

**Statutory Implications (Governance including Legal)**

*Local Government Act 1993 Section 355*

**Policy Implications**

Section 355 Committee Manual

**Risk Implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council note the minutes of the Rankins Springs & District War Memorial Hall Committee meeting held 5 October 2023.**

**ATTACHMENT**

**Annual General Meeting - Rankins Springs & District War Memorial Hall  
Thursday 5<sup>th</sup> October 2023  
At Rankins Springs Hall  
MINUTES**

**Meeting opened at 7:05 pm**

**Present:** Meegan McCarten, Deb Castle, Bill Kite (Council), Jayson Castle, Penny Black

**Apologies:** Ellen Walker, Monica Molloy, Tammy Anderson, Sandy Vearing, Sally Argent-Smith, and Renee Fair

**Presidents Report:**

**Meegan McCarten:** Thank you to my wonderful committee. The hall is a great facility to hire out, especially for dancing for the kids, ANZAC day, youth events during the school holidays organised by Carrathool Shire, Art exhibition, polling place, Australia Day and the preschool two days per week and most recently the nominated venue for the 100<sup>th</sup> Centenary of Rankins Springs.

**Minutes:** Last AGM minutes 8<sup>th</sup> September 2022 were circulated electronically via email

**Motion:** *“That the minutes be accepted as an accurate record”*

**Moved:** Deb Castle                      **Seconded:** Penny Black                      **Carried**

**Treasurer’s Report:** In Tammy’s absence we have a balance as of 5<sup>th</sup> October 2023 of \$17699.00  
Books have not been audited yet.

**Balance brought forward**

**Income**

**Expenses**

**Balance**

**Motion:** *“That Memberships remain @ \$5 per person”.*

**Moved:** Penny Black      **Seconded:** Jayson Castle                      **Carried**

Meegan discussed the hall hire fees and whether we keep them the same or increase them.

**Motion:** *‘that all Hall Hire fees remain the same for the next 12 months’*

**Moved:** Penny Black      **Seconded:** Deb Castle                      **Carried**

**Election of office bearers:**

Meegan declared all positions vacant and Penny Black took the chair

The following were elected:

**President Nominations:**

Meegan McCarten      **nominated by** Deb Castle      **seconded by** Jayson Castle                      **accepted**

**Vice President nominations:**

Ellen Walker                      **nominated by** Deb Castle      **seconded by** Meegan McCarten                      **accepted (via letter)**

Jayson Castle                      **nominated by** Penny Black      **seconded by** Bill Kite                      **accepted**

**Secretary nominations:**

Deb Castle                      **nominated by** Penny Black      **seconded by** Meegan McCarten                      **accepted**

**Treasurer nominations:**

Tammy Anderson                      **nominated by** Jayson Castle      **seconded by** Penny Black                      **accepted (via letter)**

**General Business: Nil**

**Meeting Closed at 7:15 pm**

**President  
Meegan McCarten**

---

**ACTIONS: Deb to send all minutes and office bearers appointments to Carrathool Shire Council**

**General Meeting - Rankins Springs & District War Memorial Hall  
Thursday 5<sup>th</sup> October 2023  
At Rankins Springs War Memorial Hall**

**Meeting opened at 7:16 pm**

**Present:** Deb Castle, Meegan McCarten, Bill Kite (council), Penny Black, Jayson Castle

**Apologies:** Monica Molloy, Ellen Walker, Sally Argent-Smith, Renee Fair, Sandy Vearing and Tammy Anderson

Minutes of previous general meeting (28<sup>th</sup> March 2023) sent out electronically

**Motion:** *'That the minutes be accepted as an accurate record.'*

**Moved by:** Deb Castle                      **Seconded:** Penny Black                      **Carried**

**Business Arising:**

1. **Council** – Bollards for the side of the hall have been installed by Brett Anderson and Jayson Castle. Jason Nicholson has asked for bollards keys to be left at the council depot on the hall keys. Deb asked, Do we need another bollard? There was concern that a small car can get through near the tree. Decided no, can run chain if need for events.
2. **Floors-** Still ongoing. Meegan still trying to get onto Dave Seaman.
3. **Hall Keys** Lock box is working well. Deb proposed we give Jules and the garage some keys for emergencies like lights being left on or committee unable to be reached for combination to lock box? It was decided to give the garage a set of keys.
4. **Preschool Matters-** Deb found reference to the hand basin in Council notes and preschool matters, refer to minutes and notes from 2020. It was recommended at the 2<sup>nd</sup> September 2020 meeting that a disabled basin be installed.
5. **Repairs to hall-** Deb spoke to Jason Nicholson about lights under the awning, Jason informed Deb that there is about \$50,000 in the budget for hall upgrades and asked if we could come up with a wish list. I would like to propose that we get the ceiling fixed. The toilet upgrade they would like to do is take out the big urinal and install single urinals. Jayson Castle thinks this is a bad idea!  
List of priorities:
  - Ceiling- Supper room patched corner, hall ceiling front, kitchen ceiling
  - basin in ladies' toilets to a disabled basin
6. **Community Grant-** Retractable barriers have been bought and are in the container and all chairs have new tips on them.
7. **Lights for the outside awning-** Deb emailed Council about the phone call Julie Groat had made to council in regard to lights under the awning and other matters. Jason Nicholson rang Deb about the lights as they had been commissioned to be done back when the heaters were installed and had been paid for. There were 8 lights and 2 power points to be installed but were never done. Deb contacted Ellen to find out more and got them done by the centenary weekend. There are now 6 lights and 2 power points installed under the awning that council paid for. The two extra lights are in the store room for later as 8 lights seemed too much. Work was done by Nathan Symes from Leeton.
8. **ANZAC Day 2023-** I just want to thank Midstate Trading for donating the printing costs for ANZAC Day. I would like to propose that we send a thank you to them for their donation.  
**Motion:** *"to send a thank you card to Midstate Trading for ANZAC Day donation"*  
**Moved:** Deb Castle      **Seconded:** Penny Black      **Carried**  
Need to find someone to take this over or the hall to do ANZAC day as was done in the past? It was decided that the hall will do ANZAC day and ask Richard just to help with guest speakers.
9. **Grants-** The FRRR grant applied for the solar was not successful and was suggested by FRRR that we make it public to see if anyone else out there was willing to give us a grant. Nothing came from this.

**Correspondence 29<sup>th</sup> March 2023- 5<sup>th</sup> October 2023**

**Incoming-**

- Phone call from Jason Nicholson regarding Awning lights and other hall matters
- Emails from council with information about grants available.
- Emails from council of upcoming events and bookings.
- Emails from Progress association about centenary weekend.
- Bookings- Australian Electoral Commission 14<sup>th</sup> October referendum
- Letter from Progress association for donations for Centenary weekend
- Email from Ellen Walker- CWA hire hall for art show and markets
- Email from Laura Scarfo- Dancing for 2024
- Email from Rhys Parsons-proposal

**Outgoing-**

- emails to council regarding the bollards and other hall matters
- Minutes to members
- Emails to members
- Emails to RS school for newsletter
- Messages to Cate Moon- about the preschool and the referendum weekend
- Email to Ellen and CWA- about the art show and market day.

**Motion:** *‘That correspondence be dealt with as necessary’.*

**Moved:** Deb Castle                      **Seconded:** Jayson Castle                      **Carried**

**Treasurer’s Report:** Due to Tammy being absent there was no report. This will be rectified at the next meeting.

**Opening Balance                      income:                      Expenses:                      Balance as at 5<sup>th</sup> October 2023 \$17699.00**

**Deb to be reimbursed for Roller disco expenses and Honour board total \$210.23**

**Motion:** *‘that Deb be reimbursed for the roller disco expenses and honour board total of expenses \$210.23.’*

**Moved:** Penny Black                      **seconded:** Bill Kite                      **Carried**

**Meegan has bought some this for the hall.**

**Motion:** *‘to reimburse Meegan McCarten for (chair tips, plastic bags, Wreath and tape) \$580.90’*

**Moved:** Penny Black                      **seconded:** Jayson Castle                      **Carried**

**General Business:**

- **Preschool Matters-** Deb informed Cate that the referendum was in the hall on the 14<sup>th</sup> October and they need to pack up gear for that weekend. Deb has also been in contact with Cate in regard to the CWA art show and markets day. Preschool on the 13<sup>th</sup> October will be held in the supper room so Art show can be set up in the hall. Referendum will be set up in the supper room Friday afternoon.
- **Rankins Springs Centenary-** the centenary weekend seemed to be a great weekend. I would just like to remind people that when organisations book the hall for functions it is up to them to clean the hall after the event, as it seemed by some of the progress committee it was up to hall to clean. Cool room was used for another week after event. It was decided to charge the Progress \$100 for the cool room hire. Deb asked if we should buy a centenary book for the hall to keep? This was decided a good idea. Deb will order one, books are \$30 each.

**Motion:** *‘that the hall buys a centenary book to keep at hall’*

**Moved:** Penny Black    **seconded:** Bill Kite                      **Carried**

**Motion:** *“that the hall waive the hire fees of the hall to Progress association for centenary weekend”*

**Moved:** Deb Castle                      **Seconded:** Jayson Castle                      **Carried**

- **Air conditioners-** Roland Finch serviced the air conditioners and fixed the hoses on the 16<sup>th</sup> September, We need to remember to turn off water to the Air cons for winter as frost breaks the hoses.



- **Dancing-** Laura has asked if she can hold more dance lessons in 2024 as she wants to combine lake Cargelligo with Rankins Springs and cut down on her travelling. Deb to reply to Laura that dance classes fine for the Thursdays and tap lessons can be done in the main hall only.
- **Honour Board-** Honour board was updated with Jenny Caughey and Penny Black's names by Dobijas and cost \$100.76.
- **Referendum-** CWA will be holding an art show and Market day on the referendum day to entice more voters so Rankins Springs can keep a voting poll place. CWA were originally holding in the golf club. There will be and Art show, market day and BBQ out the back of the hall.
  
- **Any other Business?**
- **Rhys Parsons Proposal-** Deb read out Rhys' email. It was decided we need more information. Deb to reply to Rhys and ask some specific questions. Proposed date is 17<sup>th</sup> December. Find out when progress is having Christmas do.
- **Grants-** Deb to look into Community Building partnership grant 2023. Proposed grants to be used to get solar and more bollards for front of hall the same as the green ones there.

**Meeting Closed at 8:17 pm**

**President**

**Meegan McCarten** \_\_\_\_\_

**ACTIONS:**

- **Deb to send thank you card to Midstate trading for donation**
- **Deb to email Rhys Parsons asking for more details around his end of year proposal and find out when progress are having their Christmas party**
- **Tammy to reimburse Deb and Meegan**
- **Tammy to invoice Progress for hire of the cool room. \$100**

**All:**

**12. Closed Council Reports**

**12.1 Hay Children Services (HCS) – Billylids Hillston**

CP:LCP:HBCC

Author: General Manager

Purpose: To inform Council of the status of the child care organisation, and premises.

**Background**

Conditional lease of 61 Burns Street Hillston.

**Issues**

Council is asked to consider this report on the Hay Children Services (HCS) – Billylids Hillston in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Nil

**Recommendation:**

**That Council resolve into closed Council pursuant to Section 10A (a) of the *Local Government Act 1993*.**

**12.2 Sale of Land for Overdue Rates and Charges**

RCV:NOT:SLOR

Author: Director Corporate and Community Services

Purpose: To provide an update on the outcome of the sale of land for overdue rates and charges undertaken in August 2023.

**Background**

Outcome of the sale of land for overdue rates and charges undertaken in August 2023.

**Issues**

Council is asked to consider this report on Sale of Land for Overdue Rates and Charges in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council resolve into closed Council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**12.3 Goolgowi Pump Track Update**

GS:PGM:P2P

Author: Community Development and Projects Manager

Purpose: To provide Council an update of the Goolgowi Pump Track Project.

**Background**

Update on Goolgowi Pump Track funding and design.

**Issues**

Council is asked to consider this report on Goolgowi Pump Track Update in Closed Council under the provisions of section 10A (c) of the *Local Government Act 1993*.

**Financial implications**

Nil

**Statutory implications (Governance including Legal)**

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Policy implications**

Nil

**Risk implications**

Nil

**Community Strategic Plan**

Goal 5 – Civic Leadership and Governance

**Recommendation:**

**That Council resolve into closed Council pursuant to Section 10A (c) of the *Local Government Act 1993*.**

**13. Next Meeting**

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **19 December 2023** commencing at **10.00am**.