

**MINUTES OF THE ORDINARY MEETING OF THE CARRATHOOL SHIRE COUNCIL HELD
AT THE HILLSTON DISTRICT OFFICE
on Tuesday, 21 November 2023 commencing at 10.00 am**

1. PRESENT

Councillors: DL Jardine (Mayor), GR Peters, JK Potter, DP Fensom, HJ Lyall, MS Armstrong, WR Kite and LW Cashmere.

Staff: General Manager Rick Warren, Director Corporate and Community Services Robert Rayner, Management Accountant Sarah Donnelly, Director Infrastructure Services Barry Heins, and Manager Infrastructure Services Willem De Meyer.

2. LEAVE OF ABSENCE

A request for leave of absence was received from Cr B Furner and Cr DA Liddicoat

0699 RESOLVED that the request for leave of absence from Cr B Furner and Cr DA Liddicoat be received and granted.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Report	Councillor/ Officer	Reason	Pecuniary / Non-Pecuniary
10.10	Cr DL Jardine	Wife is a staff member	Non-Pecuniary

4. CONFIRMATION OF THE PREVIOUS MINUTES

0700 RESOLVED that the minutes of the Ordinary meeting of the Carrathool Shire Council held 17 October 2023 as circulated to all Councillors, be confirmed.

CARRIED

Moved: Cr GR Peters / Seconded: Cr LW Cashmere

5. BUSINESS ARISING

Nil

6. MOTIONS & QUESTIONS (NOTICE GIVEN)

Nil

7. PRESENTATIONS/PUBLIC ADDRESSES (WHERE SCHEDULED)

Nil

SUPPLEMENTARY AGENDA ITEMS

Nil

8. MAYORAL REPORTS

8.1 Mayors Report

0701 RESOLVED that Council:

1. note the Mayors report to the November 2023 meeting.
2. send a letter of appreciation to the Red Dust and Paddy Melon Gallery volunteers.

CARRIED

Moved: Cr DP Fensom / Seconded Cr LW Cashmere

9. DELEGATES REPORTS

Nil

10.0 GENERAL MANAGER'S REPORT

10.1 Ongoing Action from Previous Business Papers

0702 RESOLVED that Council note the update on action report for November 2023.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr DP Fensom

10.2 Precis of Correspondence

10.2.1 South West Arts 2022 Annual Report

0703 RESOLVED that Council note the 2022 Annual Report of the South West Arts Inc.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr HJ Lyall

10.2.2 Hillston Show Society

0704 RESOLVED that Council note the letter of thanks from the Hillston Show Society for the recent donation towards the event.
CARRIED Moved: Cr HJ Lyall / Seconded: Cr LW Cashmere

10.2.3 Hillston Central School

0705 RESOLVED that Council note the certificate of appreciation from the Hillston Central School for the recent donation towards the event
CARRIED Moved: Cr HJ Lyall / Seconded: Cr LW Cashmere

10.2.4 Goolgowi Progress Association

0706 RESOLVED that Council donate a family pool pass to the Goolgowi Progress Association for their Christmas raffle.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

10.3 Plant & Equipment Snapshot

0707 RESOLVED that Council:
1. note the balance of the plant account.
2. note the review by staff of charge hire rates.
3. note that a comprehensive report on plant will be brought to the plant committee meeting held prior to the 2024/25 budget meeting.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr WR Kite

10.4 Murray Darling Basin – Water Buybacks – NSW Irrigators Council

0708 RESOLVED that Council contribute \$1,000.00 towards the advertising campaign against the Murray Darling Basin water buybacks.
CARRIED Moved: Cr GR Peters / Seconded: Cr DP Fensom

10.5 Statistics on Code of Conduct Complaints

0709 RESOLVED that Council note there were no reportable code of conduct matters with the Administration of the Code of Conduct for Local Councils during the year ended 31 August 2023.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr LW Cashmere

10.6 Infrastructure Report

0710 RESOLVED that Council note the Infrastructure Report for October 2023.
CARRIED Moved: Cr MS Armstrong / Seconded: Cr HJ Lyall

10.7 Integrated Water Cycle Management (IWCM) Strategy

0711 RESOLVED that Council note the progress of the Integrated Water Cycle Management strategy to November 2023.
CARRIED Moved: Cr WR Kite / Seconded: Cr LW Cashmere

10.8 Local Unsealed Road Pavement Stabilisation Trial

0712 RESOLVED that Council note the report on the stabilisation trial and a further report be presented to Council after further monitoring has occurred.

CARRIED Moved: Cr WR Kite / Seconded: Cr LW Cashmere

10.9 Plant Report

0713 RESOLVED that Council note the Plant Report as at 7 November 2023.

CARRIED Moved: Cr GR Peters / Seconded: Cr HJ Lyall

10.10 Plant Replacement

0714 RESOLVED that Council note the Plant Replacement report for November 2023.

CARRIED Moved: Cr HJ Lyall / Seconded: Cr WR Kite

11.30 am Manager Infrastructure Services left the meeting

11.35 am Manager Building & Regulatory Services joined the meeting.

10.11 Development Applications – November 2023

0715 RESOLVED that the Determinations for Development Applications received for October 2023 be noted.

CARRIED Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

10.12 Planning Proposals – Merriwagga and Rankins Springs

0716 RESOLVED that Council:

1. note the current position of the Merriwagga and Rankins Springs planning proposals.
2. undertake the studies required for the:
 - Contamination assessment report
 - Biodiversity impact assessment
 - Bushfire assessment
3. continue with the proposal to determine possible biodiversity costs involved with the planning proposal – sourcing up to \$15,000 funds from savings made to the Planning and Environment Operational budget.

CARRIED Moved: Cr MS Armstrong / Seconded: Cr JK Potter

12.05 pm Manager Building & Regulatory Services left the meeting.

10.13 Finance Report – Statement of Bank Balances – October 2023

0717 RESOLVED that Council note the Statement of Bank Balances as at 31 October 2023 and confirm payment of accounts as summarised in the reconciliation statement totalling \$4,530,667.58.

CARRIED Moved: Cr GR Peters / Seconded: Cr HJ Lyall

10.14 Finance Report – Investments Schedule – October 2023

0718 RESOLVED that Council receive the investment report as at 31 October 2023 and it be noted that in accordance with clause 212 paragraph (1)(b) of the Local Government (General) Regulation 2021, it can be certified that the investments listed have been made in accordance with the Act, the Regulations and Council's Investment Policy.

CARRIED Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

10.15 Council Meeting Dates – 2024

0719 RESOLVED that Council hold Council meetings at the following venues and times for the 2024 calendar year.

Date	Meeting	Venue	Time
20/02/24	Ordinary Council Meeting	Hillston	10.00 am
19/03/24	Ordinary Council Meeting	Goolgowi	10.00 am
16/04/24	Ordinary Council Meeting	Hillston	10.00 am
21/05/24	Ordinary Council Meeting	Goolgowi	10.00 am
*25/06/24	Ordinary Council Meeting	Hillston	10.00 am
16/07/24	Ordinary Council Meeting	Goolgowi	10.00 am
20/08/24	Ordinary Council Meeting	Merriwagga	10.00 am
17/09/24	Ordinary Council Meeting	Hillston	10.00 am
15/10/24	Ordinary Council Meeting	Goolgowi	10.00 am
19/11/24	Ordinary Council Meeting	Hillston	10.00 am
17/12/24	Ordinary Council Meeting	Goolgowi	10.00 am

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr DP Fensom

10.16 Audit Report on Annual Financial Statements for 2022/23

0720 RESOLVED that Council receive the 2022/23 independent audit reports on the annual financial statements.

CARRIED

Moved: Cr DP Fensom / Seconded: Cr HJ Lyall

10.17 Annual Report – 2022/23

0721 RESOLVED that Council adopt the 2022/23 Annual Report.

CARRIED

Moved: Cr JK Potter / Seconded: Cr WR Kite

10.18 First Quarter Budget Review 2023/24

0722 RESOLVED that the Budget Review for the 1st quarter of 2023/24 be received and the vote variations as listed in both the budget review statement and this report be approved.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr JK Potter

11.0 COMMITTEE REPORTS

11.1 Rankins Springs & District War Memorial Hall Committee Minutes

0723 RESOLVED that Council note the minutes of the Rankins Springs & District War Memorial Hall Committee meeting held 5 October 2023.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

12.20 pm Manager Projects and Community Development joined the meeting

12.0 CLOSED COUNCIL REPORTS

CLOSED COUNCIL 12.21 pm

0724 RESOLVED that Council resolve into closed council pursuant to Section 10A of the *Local Government Act 1993*, to consider the closed Council reports.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

12.1 Hay Children Services (HCS) – Billylids Hillston

0725 RESOLVED that:

1. Billylids is to prepare a three way consent deed between Council, Billylids and Hay Childrens Services under which Council acknowledges the change in tenant, releasing Billylids from any future obligations under the lease and bind Hay Childrens Services to the obligations under the lease.
2. Billylids to be responsible for all of Councils costs in relation to this deed.
3. The Billylids and Hay Childrens Services can then sign and register with NSW Land and Registry Services a transfer of lease form.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr MS Armstrong

12.2 Sale of Land for Overdue Rates and Charges(Amended)

0726 RESOLVED that Council:

1. note the report on the sale of land under section 713 Local Government Act 1993.
2. resolve to write off the amount of \$59,100.21 in rates and annual charges

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr DP Fensom

12.3 Goolgowi Pump Track Update

0727 RESOLVED that Council:

1. note the quotation obtained for the original design concept are well in excess of the original design cost concept.
2. negotiate with Common Ground Trails to determine a concept at a lower price.
3. provide \$30,000 funding to complete the project from 2023/2024 budget savings.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr WR Kite

1.05 pm Manager Projects and Community Development left the meeting

OPEN COUNCIL

1.06 pm

0728 RESOLVED that Council return to open Council.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

CLOSED COUNCIL REPORT

The resolutions of Council made while the meeting was closed to the public were read to the open Council meeting by the General Manager.

CARRIED

Moved: Cr LW Cashmere / Seconded: Cr HJ Lyall

13.0 Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Goolgowi Council Chambers** on **Tuesday 19 December 2023**, commencing at **9.45 am**.

CLOSURE

There being no further business, the meeting terminated at 1.08 pm.

The Minutes of the Ordinary Meeting of the Carrathool Shire Council held on Tuesday, 21 November 2023 were confirmed at the subsequent Ordinary Meeting of Council on Tuesday, 19 December 2023

.....
Chairman of the Meeting of the Carrathool Shire Council held on Tuesday, 19 December 2023, at which meeting the above signature was subscribed.

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CR DL JARDINE, CHAIRMAN