



ORDINARY MEETING AGENDA

20 August 2024

**Merriwagga Community Hall
6 Mons Street, Merriwagga**



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Definitions

Author:	The officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to the report
Information Item:	Document provided as background information (not part of the report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of Council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is Council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE MERRIWAGGA COMMUNITY HALL
TUESDAY, 20 AUGUST 2024 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a Councillor or member of a Council or committee has a pecuniary interest in any matter before the Council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the Councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A Councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 16 July 2024

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

10.00am Inspector Jason Dunn

Murrumbidgee Police District, Officer In Charge – Sectors

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Darryl Jardine

Purpose: To inform the Council of the Mayor's activity since the meeting held 16 July 2024.

Background

On Wednesday 24 July, I attended the opening of the time capsule at Carrathool Hall. The event was attended by over 70 people including a few residents who were present at the time the capsule was buried in 1984. There was a great deal of interest in the local memorabilia preserved as well as various letters written by people at the time to future generations.

The Deputy Mayor and I also took part in a discussion on the ABC Breakfast Show with the presenter giving a shire perspective on local government and the upcoming elections.

Although this was not a shire event it was pleasing to see the number of people attend and I would like to thank the Councillors who did attend – this was appreciated by the local community and organisers of the event.

At the time of writing this report the General Manager and I are scheduled to attend a RAMJO workshop on Thursday August 15, the workshop relates to the future sustainability of RAMJO.

The next day Friday 16, there is a meeting of the RAMJO Board.

I will provide Councillors with updates at the Council meeting.

This Council Meeting is the last scheduled before the general council election to be held 14 September.

To those Councillors who are standing for election I wish you well, for those who are not going to stand again, on behalf of the community, I thank you and wish to acknowledge your contribution over the years, and wish you well for the future.

As Mayor, I personally thank all Councillors for their support over the past term of Council. As a Council we have delivered for our community, - and are still working to improve aspects of our shire requiring assistance from other levels of government. There is no doubt the last council term has built on the good work and sound decisions of previous Councils.

Recommendation:

That Council note the Mayor's report to the August 2024 meeting.

9. Delegates Report

Nil

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Local Member to meet with Ministers in August 2024.

0619/ 15.08.23 – Creation of Shovel Ready Project List

Responsible Officer: CDPM

DECISION	ACTION TAKEN
Council determined that all projects listed in the report be developed, costed and scoped for an inclusion in a “Shovel Ready” List.	Work in progress. Project costing being developed.

0780/ 20.02.24 – Hillston Eastern Levee Feasibility Study – Update

Responsible Officer: DIS

DECISION	ACTION TAKEN
3. staff bring a further report to Council in relation to the scope of the new grant application.	Pending – report to be provided.

0781/ 20.02.24 – Hillston Boat Ramp Options

Responsible Officer: DIS

DECISION	ACTION TAKEN
2. approve staff to further develop costs and design to bring back to Council for consideration.	Waiting on further response from Water NSW.

0712/ 21.11.23 – Local Unsealed Road Pavement Stabilisation Trial

Responsible Officer: MIS

DECISION	ACTION TAKEN
Note the report on the stabilisation trial and a further report be presented to Council after further monitoring has occurred.	Report this meeting.

0829/ 19.03.24 – Real Café – Cordatos Building Status

Responsible Officer: CD&PM

DECISION	ACTION TAKEN
1. Staff provide a cost of the demolition of the building beyond the rear of the two smaller shops.	Quotes and estimates being sought.
2. Obtain prices for additions to provide for shop space on the original footprint of the larger shop, steel and lined construction.	Verbal update at meeting.

0860/ 16.04.24 – Goolgowi Residential Land

Responsible Officer: GM

DECISION	ACTION TAKEN
2. General Manager obtain firm costings and time frames for the potential development and report this back to Council	In Progress.

0862/ 16.04.24 – Water Issues – Purchase Additional Supply

Responsible Officer: GM / MW&S

DECISION	ACTION TAKEN
1. Purchase 200ML of water from the Lachlan River that can be used by Council for its operations along the length of the Lachlan River within the Carrathool Shire Council area. Such purchase to be funded from Councils Development Reserve Funds.	Active order placed with Water Broker.
2. review the internal restrictions and unallocated cash at the end of this financial year with a view to identify sufficient funds to purchase 200ML of Murrumbidgee Water.	Reserves report this meeting.

0887/ 21.05.24 – Flood Damage and Restoration Works

Responsible Officer: DIS

DECISION	ACTION TAKEN
2. instruct staff to prepare a scope and costing for the additional works on Lachlan River Road to incorporate these works with other restoration works.	Updated report this meeting.

0935/ 16.07.24 – Flood Damage

Responsible Officer: DIS

DECISION	ACTION TAKEN
2. Complete as a priority all floodworks prior to December 2024.	Pending

0896/ 25.06.24 – Rankins Springs Progress Committee – Naming of Park

Responsible Officer: GM

DECISION	ACTION TAKEN
Consultation with the community advertise the two names suggested by the committee – “Centenary Park” or Centennial Park”	Report this meeting.

0899/ 25.06.24 – Roads to Recovery – Advice of Funding (1.07.2024 to 30.06.2029)

Responsible Officer: GM

DECISION	ACTION TAKEN
2. consider projects at the December 2024 meeting for current and future financial years.	December 2024 meeting review.

0942/ 16.07.24 – Carrathool Village Unmanned Caravan Park

Responsible Officer: GM

DECISION	ACTION TAKEN
1. provide a dump point and necessary gravel works to access the dump point as proposed from funds surplus to 2024/25.	Currently in progress.

That Council note the update on action report for August 2024.

10.2 Precis of Correspondence

GOV:MCCC:MRPC

Author: General Manager

Purpose: Matters for consideration by the Council.

Information Items: 10.2.2 – Tara Moriarty MLC

10.2.1 South West Arts – Annual Report

Providing Council with a copy of the 2023 Annual Report, which includes the financial statements for the financial year ended 31 December 2023.

Council's contribution for the 2023 year was \$6,082.

The report is tabled for Council information.

Recommendation:

That Council note the tabling of the South West Arts Annual Report for 2023.

10.2.2 Tara Moriarty MLC – Minister for Western NSW – Hillston Airport

Acknowledging Council correspondence regarding the inclusion of Hillston Airport under the Regional Development Trust.

Stating the NSW government has commenced an audit of airstrips including Hillston Airport. Also advising that following the audit it expected to commence upgrades of infrastructure.

Recommendation:

That Council note the information provided by the Hon Tara Moriarty regarding the Regional Development Trust and application to the Hillston Airport.

10.3 Renaming of Ninti Street Park – Rankins Springs

PR:NMG:PR

Author: General Manager

Purpose: To inform the Council of community comments regarding the renaming of the park in Rankins Springs.

Background

At the June meeting Council considered a request from the Rankins Springs Progress Committee to rename Ninti Street Park “Centenary Park” or “Centennial Park”, the Council resolved to seek input from the community prior to making a decision.

Issues

The name change proposal was advertised with submissions being received up until 31 July 2024.

Information has been provided by the president of the Rankins Springs CWA Branch that according to their minutes dating back to 1950 it is evident the CWA provided half the funding at that time for the playground and it was then named the “CWA Children’s Playground”.

The CWA have requested that the park retain the recognition of the Rankins Springs CWA Branch and ask if the park could be named “Rankins Springs CWA Centenary Park”.

Two other submissions were received from residents of Rankins Springs both in favour of calling the park “Centenary Park”.

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and Liveable Communities.

Recommendation:

For Council determination.

10.4 Caravan Parks – Costing Responses

CP:MAINT:CP

Author: General Manager

Purpose: To provide the Council with additional information requested at the July 2024 meeting.

Background

The following information provides a breakup of maintenance and repair costs for Rankins Springs Caravan Park and the Hillston Caravan Park.

Issues

The breakup of the costs for Maintenance and Repairs for Rankins Springs is included in the table below. The average staff hours are 25 per week which includes cleaning the caravan park amenities and the adjacent public toilet facilities.

Function	Cost \$
Amenities Service/Supplies	2,085
Sanitary/Septic Services	3,184
Maintenance & Repairs of Grounds/Buildings	2,020
Wages	41,574
On Costs	17,790
	66,653

Part of the solution to reduce expense at the Rankins Springs Caravan Park would be to close the amenities block and make the park available for self-supported vans and travellers – noting there are public toilet facilities located at the site. This would reduce the time needed to maintain the public toilets to approximately 10 hours per week at a cost of around \$23,000 inclusive of oncosts.

With the electricity expenditure, it appears to be mainly an increase in tariff costs. An energy audit was conducted approximately one year ago which resulted in some sites being changed to another provider to take advantage of lower tariffs. The electricity usage and charges will again be checked for optimal value. It is also evident from an examination of other areas of councils operation that energy prices have substantially increased across the board.

Financial implications

Electricity tariff to be investigated.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and Liveable Communities.

Recommendation:

That:

- 1. Council note the provision of information regarding the caravan parks requested at the July 2024 meeting.**
- 2. the Rankins Springs Caravan Park amenities block be closed from October 2024.**

10.5 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for July 2024

Attachment: Register of Roads Maintenance

Background

Reporting Period 22 June 2024 to 19 July 2024

The Infrastructure Report is provided for Council’s information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

Potholes (each)		Servicing Signs (ea)		Maintenance Grading (cl kms)	
Cahills Road	20	Erigolia Road	11	Audrey Lea Road	0.5
Erigolia Road	6	Euratha Road	2	Avondale Road	19.8
TOTAL	26	Heaths Road	5	Dumossa Road	18.5
Slashing (m²)		Munros Road	4	Five Oaks Road	14
Merungle Road	130400	TOTAL	22	Whealbah Road	25.5
Mitchells Road	16000	Replace Signs (ea)		TOTAL	78.3
Murrumbidgee River Road	160000	Tysons Road	1	Maintain Shoulders (shldr kms)	
TOTAL	306400	TOTAL	1	Euratha Road	12
Guideposts (ea)		Stock Grid Maintenance (ea)		Five Oaks Road	18.3
Carrathool Road	15	Five Oaks Road	1	Whealbah Road	20
Lachlan River Road	6	Lowlands Road	1	TOTAL	50.3
Munros Road	2	Mount Grace Road	4	Gravel Resheeting (m²)	
Murrumbidgee River Road	12	Whealbah Road	5	Five Oaks Road	1000
TOTAL	35	TOTAL	11	TOTAL	1000

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Potholes (each)		8				
Litter and Amenity Maintenance (job)				4		
Slashing (m ²)					78000	

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/ 1150				4		4
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610			1	13		14

Sign Replacement	1620			3.50			3.50
Resealing	4000						0
Mowing	5100	16	68.50	69		59.50	213
Slashing	5200			34.50		19.50	54
Spraying	5300			24		3.50	27.50
Tree Maintenance	5400		20.50	47.50		35.50	103.50
Tree Removal	5410	3.50					3.50
Watering	5500			29			29
Weeding	5600			45		24	69
Mowing – Stan Peters Oval	5710						0
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740						0
Weeding – Stan Peters Oval	5750						0
Playground Equipment	5800						0
Litter Collection	6100	12	15.75	31	5.25	21.50	85.50
Street Sweeper	6200		5.50	54.50	2		62
Hand Broom Gutters	6300		7.50	3.50			11
Toilets	6400	5	17.50	42	9.50	5	79
Footpath Maintenance	7100			13			13
Clear Culverts	7100			6			6
Street Maintenance	7200	22		17		54	93
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540		2.50	26			28.50
Total Hours per Town		58.50	137.75	446.50	33.75	222.50	899
Town % of Total Hours		6.51%	15.32%	49.67%	3.75%	24.75%	

Sewer Maintenance

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		8	10	3	
Goolgowi	1		2		
Rankins Springs Sullage					
Totals	1	8	12	3	0

Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter
Hillston	1	5	4	1		
Langtree (Langtree Bore/Merriwagga/Goolgowi)				1		
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	4	1	5	9		
Bunda/Goorawin				1		
Carrathool			2			

Merriwagga Village			1			
Goolgowi Village Raw		1	1			
Goolgowi Village Potable	1	3	2			
Rankins Springs Potable				2		
Rankins Springs Raw Town						
Rankins Springs Rural			2	1	10	2
Melbergen					1	
Total	6	10	17	15	11	2

Project Updates:

Mossgiel Road

Works to commence shortly on the next 2 kilometre upgrade of Mossgiel Road. The works include the sealing over the section of road over the recently widened Umbrella Creek Bridge.

The Springs Road

Works are scheduled to commence on the next 2 kilometre upgrade of the Hillston end of The Springs Road following the completion of the Mossgiel Road project. Works on the 2 kilometre section at Rankins Springs end of the road are scheduled to commence prior to December.

Hillston and Carrathool Boat Ramps

Inspections have been undertaken by Council’s Environmental Consultant for the Review of Environmental Factors for these projects. The completion of these reports is a key element to the approval and licencing process for the construction of these ramps.

When the REF’s are finalised they will be lodged with a development application to Carrathool Shire Council, Local Land Services, Crown Lands, Griffith Local Aboriginal Land Council WaterNSW-Fisheries/WaterWays and TfNSW.

IWCM strategy

Public Works Advisory is working to update its financial modelling. This project is expected to be completed by the end of December 2024.

Telemetry Replacement

A team meeting was held to commence work on stages 2 and 3, which involved replacing the Remaining communication network. This project is internally funded and expected to be completed by the end of December 2024.

Hillston Water Mains Construction

The council supplied additional information as requested by the UGL to finalise the approval. This project is expected to be completed by June 2025.

Yoolaroi Water Mains Replacement

This work is completed. In total, 2550 meters of old PVC line on the back of Hillston Road and 408 meters of water mains on Wollarma Road were replaced and commissioned successfully.

Bunda Water Mains Replacement and Vegetation Clearing

Quotes requested to replace the remaining section of the water main as part of Stage 2. This project is externally funded and is to be completed by June 2025.

Molesworth Street Water Mains Replacement

An initial site visit was undertaken, and quote preparation is underway. This project is funded under the Local Roads and Community Infrastructure Program Phase 4 and is to be completed by June 2025.

Carrathool Pump Station Solar Panels

Solar Mad has been appointed to undertake the installation work. This project is externally funded and is to be completed by June 2025.

Switchboard Aircon Upgrades (Various Locations)

Work has been completed to install a new switchboard air conditioning system at the Yoolaroi and Bunda pump stations. The remaining (Rankins Springs, Melbergen and Carrathool) switchboard air-conditioning replacement work will commence soon.

Generator (Y2)- McIntyre Hill Pump Station

The generator and Shed Quotes have been received and approved, with proposed work to commence soon.

Palmyra Channel Doppler Meter & Gate

The quote was received and approved, with construction work to commence soon by Boots Civil.

Material Storage Shed (Goolgowi Dam)

The quote was received and approved. The site has been cleared, and shed-building work is to commence soon.

Rankins Springs's additional potable storage tanks

Site clearing works commenced, with the remaining work to install tanks and construction of pipework to be undertaken in the coming weeks.

Melbergen Water Mains Replacement

The quote was requested and approved for Litchfield Horizontal Boring, with work to commence soon.

Carrathool Village Stop valves Replacement

Five (5) new stop valves were ordered and installed in the Carrathool water reticulation network to provide more flexibility in isolating smaller sections of water mains for future repair and maintenance work. This work is completed under the 2024-25 capital works program.

Hillston Sewer Mains Relining

The quote for Interflow was received and approved. This work is planned to be undertaken in November 2024 and completed by December 2024.

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)
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Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected

Recommendation:

That Council note the Infrastructure Report presented to the August meeting.





ATTACHMENT

Register of Local Road Maintenance

Road Hierarchy Number	Road Name	Road No	Date Last Maintenance Grading Carried Out	Quantity (cl km)	Total Length of Road
2	Alexanders Road	102	21/08/2023	3.00	3.08
6	Altys Road	103	27/06/2023	4.50	4.46
6	Andersons Road	104	9/05/2024	1.50	6.32
6	Andersons Lane	105	16/05/2024	9.00	12.46
7	Arcadia Lane	106	23/05/2024	6.50	15.43
6	Audrey Lea Road	107	5/07/2024	0.50	30.79
6	Avondale Road	108	4/07/2024	2.80	31.56
2	Back Hillston Road	109	17/04/2024	3.50	71.14
4	Bakers Road	110	3/01/2023	4.40	4.46
	Bales Avenue	101	23/10/2019	4.00	1.54
2	Bandys Road	204	17/07/2023	2.00	2.22
6	Barrys Road	112	31/08/2023	3.00	4.83
4	Barrys Scenic Drive	113	23/11/2023	4.80	8.05
7	Belaley Road	114	22/07/2023	4.00	7.55
7	Berangerine Road	115	25/01/2023	2.80	8.39
4	Billings Road	116	3/04/2023	16.00	9.85
3	Black Stump Road	118	19/10/2021	35.00	15.60
6	Blackgate Road	117	22/05/2024	8.50	7.92
3	Booligal Road	119	28/05/2024	6.40	36.43
4	Boorga Road	120	26/07/2023	6.00	15.39
7	Bretags Road	122	5/04/2023	4.00	15.04
7	Brewer Road	123	4/09/2023	1.20	5.81
6	Bunda North Road	125	17/06/2023	4.50	6.60
2	Bunda Road	126	24/08/2023	14.40	13.04
6	Burchers Road	127	23/05/2024	1.50	7.69
7	Burgess Lane	128	22/07/2020	3.00	2.71
3	Cameron Road	130	18/04/2023	12.00	15.51
7	Campbell Lane	240	2/09/2021	0.80	7.08
6	Cannards Road	133	6/03/2024	4.30	20.39
6	Carnells Road	132	29/08/2023	17.00	7.32
7	Carrego Lane	135	20/06/2024	30.00	8.20
	Chedburgh Road	136	19/12/2022	1.00	1.08
6	Clare Road	111	1/08/2023	25.00	7.49
7	Coates Lane	137	29/09/2020	1.40	1.85
6	Coombie Road	138	28/09/2023	56.00	40.26
2	Crows Nest Road	139	6/12/2023	5.00	17.60
5	Darts Road	140	12/08/2023	8.90	5.56
6	Dirrung Road	141	18/05/2023	7.20	7.79
6	Dumossa Road	142	19/07/2024	18.50	18.62
6	Eight Mile Tank Road	143	2/08/2024	1.00	5.74
6	Euratha Road	146	25/05/2024	2.10	9.66
7	Five Oaks Road	147	3/07/2024	2.00	12.29
6	Flanagans Lane	148	14/02/2024	1.10	5.18
2	Foys Road	149	15/07/2023	3.00	3.24
7	Gandys Road	150	24/10/2023	1.46	1.46
2	Garrong Road	151	31/10/2022	3.00	7.87
7	Girdlers Road	153	13/12/2022	3.00	7.08
6	Goorawin East Road	154	9/09/2023	10.40	12.75
6	Goorawin Road	155	8/08/2023	11.10	10.22
5	Greenhills Road	156	13/10/2023	11.60	18.66
6	Grieves Road	157	8/12/2023	2.80	5.67
2	Gullifers Road	158	19/10/2023	4.00	23.99
7	Gunbar Road	159	11/08/2023	18.00	34.62

7	Halcyon Park Road	160	9/03/2022	3.00	3.28
6	Heaths Road	161	23/05/2024	2.00	6.14
5	Higgins Lane	162	22/08/2023	10.50	8.02
6	Hillmans Lane	163	9/05/2023	15.40	5.23
6	Holdens Road	164	19/06/2023	9.00	9.51
6	Huxleys Road	165	28/04/2023	17.00	8.55
2	Ilkadoon Road	166	21/03/2024	11.50	11.66
6	Jardines Road	167	2/08/2023	12.00	24.08
6	Jennings Road	168	25/05/2023	10.60	8.33
6	Johnstons Road	169	4/01/2023	4.00	11.30
5	Jones Road	170	28/07/2023	10.00	12.99
6	Killara Road	171	5/09/2023	2.30	2.30
6	Kites Road	172	13/11/2023	5.60	5.48
2	Langtree Road	174	3/05/2023	29.70	12.14
2	Lowlands Road	175	24/05/2024	16.90	44.68
6	Luef's Road	176	7/02/2023	9.90	78.00
2	Mallee Downs Road	177	15/02/2023	8.40	11.32
7	Mallee Point Road	178	23/11/2017	1.50	8.32
6	Matakana Road	179	3/12/2020	10.90	18.11
2	McDonalds Road	180	15/06/2023	7.50	12.16
7	McGills Road	181	8/11/2022	1.00	4.25
7	McKays Road	182	27/04/2023	16.00	6.25
	McKenzies Lane	183	8/06/2021	1.00	7.42
2	McKinley Road	184	30/08/2023	48.50	61.39
2	McMasters Road	185	17/07/2023	9.10	16.19
7	McRaes Road	186	24/01/2018	4.00	2.42
2	Melbergen Road	187	2/05/2024	9.50	43.95
	Mena Road	266	20/03/2012	1.00	0.87
6	Merri Road	152	26/08/2023	52.00	39.77
5	Merriwagga Road	190	3/04/2023	10.50	12.53
4	Merrondale Lane	188	20/09/2022	6.00	8.02
6	Merungi Road	191	16/11/2023	2.00	19.07
2	Merungle Road	192	23/04/2024	3.20	65.47
7	Mitchell Track	189	10/11/2023	3.50	8.30
2	Mitchells Road	193	13/06/2024	23.20	34.22
6	Monia Gap Road	202	5/09/2023	3.90	6.11
7	Moores Road	195	25/09/2023	4.55	4.55
2	Motts Road	196	11/07/2023	4.20	4.20
4	Mount Bingar Road	197	7/11/2023	8.50	4.20
3	Mount Daylight Road	198	8/09/2023	6.00	8.77
5	Mount Grace Road	145	25/05/2023	2.00	32.92
7	Muirheads Road	199	11/09/2023	2.13	2.13
4	Munros Road	200	21/03/2022	7.00	13.42
	Murrumbidgee River Road	201	4/02/2023	2.50	73.97
6	Nancarrow's Lane	203	15/02/2023	7.70	3.75
	Norwood Lane	205	13/02/2024	2.80	8.82
6	OBriens Road	206	17/11/2022	3.50	4.20
7	ODonnells Road	207	20/03/2018	4.00	3.97
6	OKeeffes Road	208	27/03/2023	7.10	14.74
7	Old Gunbar Road	209	22/08/2023	9.50	9.72
2	Parkers Road	210	13/07/2023	12.50	13.81
3	Parrs Road	211	27/07/2023	11.80	18.29
6	Parslows Road	212	28/11/2023	2.50	1.21
7	Parsons Road	213	12/01/2018	1.20	0.84
7	Paton Road	214	9/09/2021	1.80	1.12
2	Peters Road	215	17/05/2023	9.90	10.66
3	Pintebakana Road	216	9/05/2024	9.00	25.31
6	Pleasant Valley Road	217	8/11/2023	13.40	14.83
5	Prestage Road	218	1/06/2023	6.00	6.05
7	Pulletop Road	219	24/05/2024	1.50	9.23

7	Ravenshaw Road	220	4/09/2023	3.50	9.44
5	Redbank Road	221	26/06/2023	1.00	23.64
6	Reids Road	222	22/02/2024	4.20	
6	Richards Road	223	9/08/2023	4.70	4.05
7	Roberts Road	224	14/02/2022	3.00	5.86
PRV	Rothdene Lane	242	8/09/2022	1.60	9.42
2	Roto Road	225	9/08/2023	1.00	50.78
6	Ryans Road	226	25/09/2023	4.10	10.33
	Saleyard Lane	194	12/08/2015	3.00	0.96
6	Sawmill Road	227	12/10/2022	1.00	1.72
6	Schmetzers Lane	228	6/10/2021	6.50	6.36
2	Schneiders Road	229	14/07/2023	8.00	4.16
	Simpkins Lane	231	2/05/2023	4.50	2.00
6	Sloanes Road	232	2/09/2022	7.70	8.00
7	Square Well Lane	233	25/07/2024	1.50	4.17
7	Stackpoole Road	234	22/08/2018	7.00	1.42
7	Stewarts Lane	235	17/06/2023	15.90	13.29
6	Streats Road	236	20/09/2021	8.90	6.23
6	Swansons Road	237	29/08/2023	3.50	3.44
5	Taylors Road	238	22/06/2023	18.00	6.10
6	The Bluff Road	239	4/12/2023	4.40	11.95
6	Trida Road	241	12/10/2023	13.00	34.42
6	Tyson's Road	243	22/02/2022	2.00	2.60
7	Vaggs Road	244	30/07/2019	7.70	7.71
6	Vearings Road	245	20/07/2023	8.50	13.21
6	Wakefield Road	246	8/09/2023	6.40	6.48
2	Wallanthery Road	247	20/07/2023	25.50	27.80
7	Wandella Road	248	NIL	0.00	4.53
7	Wantwood Road	249	23/11/2023	4.00	3.76
6	Warburtons Lane	230	15/06/2023	3.90	3.83
6	Watkins Road	250	5/09/2023	5.00	15.36
7	Watsons Road	251	19/09/2023	12.20	11.83
6	Weavers Road	252	27/05/2023	22.60	10.00
6	Wee Elwah Road	253	7/02/2022	15.50	23.26
6	Wells Road	254	3/08/2023	11.20	17.97
7	Wests Road	255	10/10/2023	6.50	6.50
4	Whealbah Road	256	24/07/2024	2.50	85.32
6	Whitton Stock Route Road	257	25/07/2024	3.00	50.24
7	Wild Horse Tank Road	258	20/09/2023	11.40	9.06
6	Wiltshires Road	259	16/02/2024	2.00	12.68
5	Wollarna Road	260	12/05/2023	63.70	33.79
7	Wongalea Road	261	24/11/2023	4.00	4.92
6	Woods Lane	262	28/09/2021	5.00	4.98
7	Wrights Lane	263	NIL	0.00	0.92
7	Youngs Road	264	24/09/2020	2.30	11.27

	> 5 Years Since Last Mtce Grading
	1-5 Years Since Last Mtce Grading
	1 Year Since Last Mtce Grading
	Nil Record for Mtce Grading
Road Hierarchy	
1	Regional Roads
2	School Bus Routes
3	Link Roads
4	Strategic Link Roads
5	Collector Roads
6	Local Roads
7	Local Roads - Maintenance as Required

10.6 Local Unsealed Road Pavement Stabilisation

RDS:LRD:LOWLANDS
RDS:LRD:ARCADIA

Author: Manager Infrastructure Services

Purpose: To provide the Council with information regarding pavement treatments using Polytahr on unsealed roads.

Background

At the 2023 November meeting of Council, it was resolved that a stabilisation trial using Polytahr product to help with unsealed road maintenance.

Issues

Staff have trialled the product across a variety of roads of differing materials and it would appear the product is effective in certain soil types.

Polytahr treatment of roads with a loam to sandy loam pavement has resulted in a positive outcome. Grading of the pavement where Polytahr is included has given satisfactory results in pavement surface improvement and good results on corrugations on corners and bends.

Clay-based pavements and subgrades while showing some improvement from the treatment have not responded as well as the loam base.



Photo 1: Lowlands Road. The road pavement has a high clay constituent which becomes extremely adhesive and slippery when minimal rainfall has taken place. The photo indicates the water run off into the table drains from the pavement which shows no signs of water ponding leading to potholes and other pavement defects.



Photo 2: Lowlands Road. Minor rivulets can be seen where the water has moved from the road pavement towards the table drains. The road has a cross fall of 3% from the centre line of the pavement.



Photo 3: Arcadia Lane. Unsealed road with a constituent of mainly loam material. Historically, roads that have these types of material respond well to maintenance grading using optimum moisture either naturally or manually applied and compaction. Polytahr has thus far displayed good characteristics in maintaining the pavement and shape of the road thereby allowing for a more comfortable journey.



Photo 4: Arcadia Lane. This photo shows a corner on the road heading westwards from the Kidman Way. It is a corner that exhibits corrugations a few weeks after grading activity has been completed. The road has recently been treated with Polytahr and will be continually monitored. The Mt Daylight Road corner near the Brewer Road intersection has not developed corrugations since October 2023 and there is optimism that this section of Arcadia Lane as well as other treated roads will improve the durability of the road pavement.

The following roads have had Polytahr treatment;

- Mt Daylight Road – sections
- Cannards Road – sections
- Melbergen Road (West)
- Merungi Road – sections
- Euratha Road
- Camerons Road
- Lowlands Road – sections
- Whealbah Road – current
- Arcadia Lane – sections
- Square Wells Lane – 1km
- Huxleys Road

The product has resulted in reduced frequency of maintenance on many roads. It is therefore considered a benefit to the Council to continue the use of Polytahr on suitable local pavements as part of a scheduled works program. Other untreated roads will continue to receive Polytahr treatment as part of the 2024-25 road works program.

Financial implications

The cost of Polytahr is \$350 a bag which treats one kilometre at five metres wide.

The cost of a kilometre of grading is demonstrated below and is dependant upon the type of grade.

Full Formation Grade

This type of grading covers around 1 kilometre to 1.5 kilometres per day at a cost of around \$4,000 per day with a full grading crew, this treatment is therefore around \$4,000 per kilometre.

Medium Formation Grade

Covers around 3 kilometres per day and using a full grader crew is approximately \$1,300 per kilometre.

Light formation Grade

Up to 5 kms per day is achievable resulting in a cost of around \$800 per kilometre.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and connected

Recommendation:

That Council note the report on the end of the stabilisation trial using Polytahr on local roads.

10.7 Infrastructure Report: Vandalism & Theft

RDS:IR

Author: Manager Infrastructure Services

Purpose: To inform the Council of recent acts of vandalism and theft.

Background

There has been considerable activity over the past few months with fuel being stolen from Council road making plant and vandalism of road signs both fixed and portable which are used on roadworks.

Issues

Approximately 1,000 litres have been stolen from Council plant recently with several instances taking place in the Rankins Springs area. This has also coincided with several thefts from rural property which included workshop tools and equipment as well as several vehicles from various properties.

The photos show the type of vandalism that has been taking place. Sometimes the signs can be reinstalled other times replacement signs are required. While these acts have occurred recently it has been some time since previous acts of vandalism of this nature have occurred.

For Council information the following costs would be incurred should new signs be required.

Large green sign (photo)	\$900
Chevron sign	\$200
Give way signs	\$100
Road signs	\$100
Road closed signs	\$100
Poles (each)	\$ 50

There is also the cost of staff and plant to repair the above this can be up to \$600-\$1,000 depending on location and damage.

There has been also several instances of fences being cut at Rankins Springs and Carrathool Waste Depots.

All incidents have been reported to police.





Financial implications

Most of these acts are below the excess claim of Council's insurance policy of \$5,000, therefore Council incurs all the expense.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2: Accessible and connected

Recommendation:

That Council note the infrastructure report on recent vandalism and theft.

10.8 Flood Restoration Works Update

GS:PGM:DAFD22

Author: Director Infrastructure Services

Purpose: To provide a status update on the Flood Restoration Works

Attachment: Flood Restoration Status Table

Background

Carrathool Shire Council received Natural Disaster funding following a flood event in October 2022. Works have commenced and as per funding guidelines, the Council has until June 2025 to complete the agreed works.

Issues

The 41 projects over 22 roads are listed in the attached table. The table shows that 14 of the projects are completed and a further 4 projects only require sealing before they are completed.

Listed below have received confirmation of a range of funding repairs. This is outside the immediate response works which were undertaken to ensure serviceability function.

Individual Project Updates:**Arcadia Lane:**

The maintenance grading of Arcadia Lane has been undertaken. This was completed by the Goolgowi team. No further works under the program are applicable.

Audrey Lea Road:

Maintenance grading as per the program of works has commenced on Audrey Lea Road, however temporarily halted due to wet weather. As of the end of July 2024, the works are approaching 50% complete.

Avondale Road:

The culvert replacement has occurred on this road as per the agreed works, however, the maintenance grading has halted due to wet weather.

Barrys Scenic Drive:

All works on Barrys Scenic Drive are completed. This includes the culvert replacement, causeway concreting and maintenance grading works.

Blackgate Road:

All works on Blackgate Road are finished under this program. This has included grading and drainage works.

Booligal Road:

Works to maintenance grade Booligal Road under the program are done. The sealed approaches to the stock grids are to be repaired and this is awaiting the Councils tar truck which is away currently under repair. This will be a priority task on its return.

Bringagee Road:

Works on Bringagee Road haven't commenced as yet.

Cahills Road:

Heavy patching and shoulder work have been completed on Cahills Road. Some further works are to be completed when the tar truck returns before finalising this project.

Cannards Road:

Maintenance grading and culvert repair have occurred on Cannards Road. Recently the extensive causeway reinstatement has been completed. The road grading of the approaches and redefinition of

table drains (including rock pitching) remain to be completed. This will occur after the concrete has cured suitably (21 days) so the road can be switched from the side track, and the fencing reinstated.



Cannards Road; Causeway, upstream view, undermined by flooding.



Culverts washed out downstream, detour was set in place to maintain traffic flow.



Causeway constructed with rock pitched upstream and downstream to consolidate stream and causeway bed.

Carrathool Road:

Works were completed last financial year as part of external contractor works while completing Fixing Local Roads funding.

Erigolia Road:

Heavy patching is occurring under this program on Erigolia Road. There have been several wet weather interruptions to this program, however the determination has been to keep the plant in the area and continue due to the requirement of this higher order rural arterial road in the network. The sealing of the patches remains incomplete and this is awaiting the Councils tar truck which is away under repair currently. This will be a priority task on its return.

Jacksons Bridge:

Murray Constructions, a bridge building contractor has provided an acceptable offer to re-cast the approach slab on the Hillston side of the bridge.

Lachlan River Road:

These works are scheduled to start shortly, this includes the installation of extra drainage structures at Council costs. The drainage culverts (2 twin cell precast reinforced box culvert components) have been ordered and is scheduled to be delivered in the next 4 weeks. The installation of these is planned to commence following the delivery.

Lachlan Valley Way:

Heavy patching has occurred to extensive sections of road at the Lake Cargelligo end. Funding remains for the resealing of these patches to complete this project. The resealing will be completed in the warmer months.

Lowlands Road:

All maintenance works under the program on Lowlands Road are finished. The culvert work is yet to be completed.

Mossgiel Road:

Project planning for these works has commenced and the set-out for the heavy patching is planned for November.

Mount Grace Road:

Works are completed on this road under this flood recovery grant.

Munros Road:

The heavy patching on the sealed section and maintenance work on the unsealed section have been marked up to commence after Erigolia Road Works are completed.

Murrumbidgee River Road:

The detailed works as per the funding are in the planning stages for this road.

Rankins Springs Road:

Rankins Springs Road repairs as per the flood recovery program are planned to commence after Munros Road Works are completed.

Roto Road:

Roto road works is programmed for November.

Tabbita Lane:

Heavy patching has been completed on Tabbita Lane.

Whealbah Road:

Significant portions of Whealbah Road have been graded under this program. Works are continuing however have been interrupted due to wet conditions.

Financial implications

Nil

Statutory implications (Governance including Legal)
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Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and connected

Recommendation:

That Council note the status of the Flooding Restoration Works.
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ATTACHMENT

Project ID	Status
Arcadia Lane (Unsealed Works)	Completed
Audrey Lea Road (Unsealed Works)	
Avondale Road (Culvert)	Completed
Avondale Road (Reconstruct)	Awaiting Sealing works
Avondale Road (Unsealed)	
Barry Scenic Drive - DM01700	Completed
Barry Scenic Drive - DM01701	Completed
Blackgate (Unsealed)	Completed
Booligal Road (Reconstruct Road)	Awaiting Sealing works
Booligal Road (Unsealed Works)	Completed
Bringagee Road (Edge Repair)	
Bringagee Road (Pothole Repair)	
Bringagee Road (Reconstruct Road)	
Cahills Road (Reconstruct Road)	Awaiting Sealing works
Cahills Road (Reconstruct Unsealed Shoulder)	Completed
Cannards Road (Single Cell Culvert Floodway)	
Cannards Road (Twin Pipe Culvert)	Completed
Cannards Road (Unsealed Works)	Completed
Carrathool Road (Pothole)	Completed
Carrathool Road (Reconstruct Road)	Completed
Erigolia Road (Reconstruct Road)	
Jacksons Bridge	
Lachlan River Road (Reconstruct Road)	
Lachlan Valley Way (Pothole)	
Lachlan Valley Way (Reconstruct)	Awaiting Sealing works
Lowlands (Culvert)	
Lowlands (Unsealed)	Completed
Mossgiel Road (Reconstruct Road)	
Mossgiel Road (Unsealed Works)	
Mount Grace Road (Unsealed Works)	Completed
Munros Road (Reconstruct Road)	
Munros Road (Unsealed Works)	
Murrumbidgee River Road (Pothole Repair)	
Murrumbidgee River Road (Edge Repair)	
Murrumbidgee River Road (Pavement Reconstruction)	
Rankins Spring Road (Edge Repair)	
Rankins Spring Road (Reconstruct Road)	
Roto Road (Edge Repair)	
Roto Road (Reconstruct Road)	
Tabbita Lane (Pavement Reconstruction)	Completed
Whealbah Road (Unsealed Works)	

10.9 Plant Report

PES:MTN:PR

Author: Manager Fleet & Town Services

Purpose: Plant Report as of 6 August 2024

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
2069	313,214 kms	Kenworth Prime Mover	Replace seal kit in PTO shuttle valve.
2556	22 yrs old	Fuel Float	Replace all wheel bearings and seals. Replace brakes and repaint unit.
2564	20 yrs old	Fuel Float	Replace all wheel bearings and seals. Replace brakes.
2596	2 yrs old	Low Loader	Reweld tailgate ramp lugs for lowering arms, and repair wiring.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as of 6 August 2024.

10.10 Plant Replacement

PES:AD:CRRPD

Author: Manager Fleet & Town Services

Purpose: Plant Replacement Report for August 2024

Background

The following vehicles will be replaced during August as per the adopted replacement schedule for 2024/2025.

Plant No.1343 Toyota Camry (45,000km) 2 years old – Corporate Vehicle.

Budget \$1,408 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Camry Altise Hybrid Sedan	33,186.06
Successful Purchase		
Blacklocks Lavington	587 Wagga Road, Lavington 2641 NSW	25,686.36
Changeover cost (after GST adjustment)		7,499.70

Plant No.1585 Ford Ranger 4x2 Dual Cab (80,000km) 3 years old – Goolgowi Works Crew Vehicle.

Budget \$4,676.08 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu 4x2 Dual Cab Ute	38,362.72
Successful Purchase		
Blacklocks Lavington	587 Wagga Road, Lavington 2641 NSW	21,413.64
Changeover cost (after GST adjustment)		16,949.08

Plant No.1586 Ford Ranger 4x2 Dual Cab (74,000km) 3 years old – Hillston Works Crew Vehicle.

Budget \$5,389.88 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu 4x2 Dual Cab Ute	38,985.52
Successful Purchase		
Blacklocks Lavington	587 Wagga Road, Lavington 2641 NSW	23,413.64
Changeover cost (after GST adjustment)		15,571.88

Plant No.1349 Toyota Camry Altise Hybrid Sedan (40,000km) 1 year old – Manager Water & Sewer Vehicle

Budget \$445.92 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Owen Toyota	Toyota Rav 4 4x2 Hybrid Wagon	38,347.19
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff 2285 NSW	27,537.27
Changeover cost (after GST adjustment)		10,809.92

Plant No.1591 Ford Ranger 4x2 Dual Cab Ute (70,000km) 2 years old – Goolgowi Works Crew Vehicle

Budget \$1,257.97 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu 4x2 Dual Cab Ute	38,985.52
Successful Purchase		
Pickles Auctions	36 Nagle Street, Wagga Wagga 2650 NSW	25,454.55
Changeover cost (after GST adjustment)		13,530.97

Plant No.1883 Toyota Hilux 4x4 Dual Cab Ute (55,000km) 1 year old – Town Overseers Vehicle

Budget \$2,093.18 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Leo Franco Motors	Isuzu 4x2 Dual Cab Ute	42,507.00
Successful Purchase		
Blacklocks Lavington	587 Wagga Road, Lavington 2641 NSW	40,231.82
Changeover cost (after GST adjustment)		2,275.18

Plant No.1882 Isuzu 4x4 Dual Cab Ute (70,000km) 2 years old – Goolgowi Water & Sewer Vehicle

Budget \$1,191.99 over 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Lanhams Motors Griffith	Ford Ranger 4x4 Dual Cab	51,001.81
Successful Purchase		
Valley Motor Auctions	47 Munibung Road, Cardiff 2285 NSW	32,991.82
Changeover cost (after GST adjustment)		18,009.99

Plant No.1884 Ford Ranger 4x4 Dual Cab Ute (70,000km) 2 years old – Rankins Springs Water & Sewer Vehicle

Budget \$411.00 under 2024/2025 budget estimates.

		Amount \$ (excl GST)
Successful Supply		
Lanhams Motors Griffith	Ford Ranger 4x4 Dual Cab	51,001.81
Successful Purchase		
Blacklocks Lavington	587 Wagga Road, Lavington 2641 NSW	34,595.45
Changeover cost (after GST adjustment)		16,406.36

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Replacement report for August 2024.

10.11 Development Applications – August 2024

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – July 2024

Background

Lodgements

Type/No.	Name	Address	Development
DA2025/001	Carrathool Shire Council	19 Bales Avenue Rankins Springs NSW 2669	Emergency services facility (NSW RFS Shed)
DA2025/002	Craig McKeon	165 High Street Hillston NSW 2675	Commercial premises
Total Estimated Value Of Works			\$1,545,850.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2022/029	E.B. Mawson & Sons Pty Ltd	439 Wiltshire Road Rankins Springs NSW 2669	Extracting and processing of up to 250,000 tonnes of quarry products per annum over a 30-year period	38
DA2024/041	NSW Crown Lands	Murrumbidgee River Road Carrathool NSW 2711	10 Woody habitats (snags)	17
DA2024/042	Scott & Jillian Vaessen	Back Hillston Road Tabbita NSW 2652	Fixed wireless telecommunications facility	28

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for July 2024 be noted.

10.12 Finance Report – Statement of Bank Balances – July 2024

FM:FR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – July 2024

Background

The reconciliation of Council's main bank account with the cash book controls within Practical (Council finance software) for the month of July 2024 is complete as shown in the table below:

Statement of Bank Balances as at 31 July 2024				
CASHBOOK SUMMARY				Data for July 2024
Balance As at 01/07/2024 (Consolidated Funds)				\$117,603.58
		Add For July 2024	Total for 01/07/2024 to 30/06/2025	
Rates/Water/Debtor Receipts	\$0.00	\$802,651.80	\$802,651.80	
Investments Recalled	\$0.00	\$10,418,132.46	\$10,418,132.46	
RMS - RMCC, Block, Repair	\$0.00	\$0.00	\$0.00	
RMS - Bridge	\$0.00	\$0.00	\$0.00	
RMS - Flood Damage	\$0.00	\$0.00	\$0.00	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$0.00	\$0.00	\$0.00	
FAG - General & Local Roads	\$0.00	\$0.00	\$0.00	
All Other Misc Grant Payments	\$0.00	\$299,437.65	\$299,437.65	
Planning Receipts	\$0.00	\$9,969.00	\$9,969.00	
Plant / Property Trade-Ins & Sales	\$0.00	\$51,810.00	\$51,810.00	
Other Receipts	\$0.00	\$225,552.27	\$225,552.27	
Sub Total Receipts	\$0.00	\$11,807,553.18	\$11,807,553.18	\$11,807,553.18
		Add For July 2024	Total for 01/07/2024 to 30/06/2025	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	\$0.00	(\$676,621.65)	(\$676,621.65)	
Plant Acquisitions	\$0.00	(\$141,273.05)	(\$141,273.05)	
Invested	\$0.00	(\$9,000,000.00)	(\$9,000,000.00)	
Other Creditors Payments	\$0.00	(\$1,807,369.19)	(\$1,807,369.19)	
Sub Total Payments	\$0.00	(\$11,625,263.89)	(\$11,625,263.89)	(\$11,625,263.89)
Cashbook Balance 31/07/2024				\$299,892.87
BANK STATEMENTS				
Opening Balance 01/07/2024 (CSC's CBA Main Transaction Account)				\$153,687.84
Less Bank Payments				(\$11,621,538.30)
Plus Bank Receipts				\$11,773,612.56
Total As Per Bank Statements				\$305,762.10
Plus Unpresented Deposits				\$4,093.84
Less Unpresented Cheques				(\$9,963.07)
Reconciliation Cash Book Balance to Bank Statements 31/07/2024				\$299,892.87

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act (1993)

Local Government General Regulation (2021)

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 31 July 2024 and confirm payment of accounts as summarised in the reconciliation statement totalling \$11,625,263.99

10.13 Finance Report – Investments Schedule – July 2024

FM:FR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – July 2024

Background

Details of Council’s investments as at 31 July 2024 are provided below:

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 31 JULY 2024							
Last Month @ 30/06/24	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 31/07/24	Change
\$552,623.46	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$552,623.46	\$0.00
\$543,969.15	CBA	20-May-24	4.80%	92 Days	20-Aug-24	\$543,969.15	\$0.00
\$548,722.17	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$548,722.17	\$0.00
\$547,606.55	CBA	30-May-24	4.69%	90 Days	28-Aug-24	\$547,606.55	\$0.00
\$0.00	CBA	01-Jul-24	4.77%	91 Days	30-Sep-24	\$1,600,000.00	\$1,600,000.00
\$542,439.73	CBA	11-Jun-24	4.74%	90 Days	09-Sep-24	\$542,439.73	\$0.00
\$536,099.14	CBA	Recall IBD \$536,099.14 + \$13,324.63				\$0.00	(\$536,099.14)
\$535,150.87	CBA	Recall IBD \$535,150.87 + \$13,301.06				\$0.00	(\$535,150.87)
\$539,608.59	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$539,608.59	\$0.00
\$533,678.33	Bendigo Bank	07-Dec-23	4.80%	368 Days	09-Dec-24	\$533,678.33	\$0.00
\$100,007.45	Bendigo Bank	03-Jul-24	4.00%	184 Days	03-Jan-25	\$102,021.53	\$2,014.08
\$26,526.62	Bendigo Bank	12-Apr-24	4.00%	185 Days	14-Oct-24	\$26,526.62	\$0.00
\$546,322.16	Westpac	04-Jun-24	4.90%	92 Days	04-Sep-24	\$546,322.16	\$0.00
\$500,000.00	Westpac	29-Jul-24	4.98%	92 Days	29-Oct-24	\$510,466.58	\$10,466.58
\$2,308,003.15	Westpac	30-May-24	4.90%	92 Days	30-Aug-24	\$2,308,003.15	\$0.00
\$2,033,758.90	Westpac	19-Jul-24	5.02%	123 Days	19-Nov-24	\$2,058,654.89	\$24,895.99
\$0.00	Westpac	01-Jul-24	5.00%	92 Days	01-Oct-24	\$1,600,000.00	\$1,600,000.00
\$500,000.00	Westpac	29-Apr-24	5.03%	122 Days	29-Aug-24	\$500,000.00	\$0.00
\$2,298,254.79	Westpac	30-Apr-24	5.03%	122 Days	30-Aug-24	\$2,298,254.79	\$0.00
\$519,585.39	Westpac	29-Apr-24	5.04%	122 Days	29-Aug-24	\$519,585.39	\$0.00
\$1,061,678.09	Westpac	29-May-24	4.89%	92 Days	29-Aug-24	\$1,061,678.09	\$0.00
\$560,203.79	NAB	30-Jul-24	4.98%	90 Days	28-Oct-24	\$567,117.32	\$6,913.53
\$538,611.97	NAB	01-May-24	5.00%	124 Days	02-Sep-24	\$538,611.97	\$0.00
\$518,406.26	NAB	27-May-24	5.00%	123 Days	27-Sep-24	\$518,406.26	\$0.00
\$518,539.56	NAB	10-Jun-24	4.95%	91 Days	09-Sep-24	\$518,539.56	\$0.00
\$1,012,328.77	NAB	18-Jul-24	5.10%	183 Days	17-Jan-25	\$1,029,348.66	\$17,019.89
\$0.00	NAB	01-Jul-24	5.05%	154 Days	02-Dec-24	\$1,600,000.00	\$1,600,000.00
\$2,024,657.54	NAB	18-Mar-24	5.07%	154 Days	19-Aug-24	\$2,024,657.54	\$0.00
\$531,700.62	NAB	18-Jun-24	4.95%	90 Days	16-Sep-24	\$531,700.62	\$0.00
\$506,232.88	NAB	27-May-24	5.00%	123 Days	27-Sep-24	\$506,232.88	\$0.00
\$3,050,024.39	NAB	26-Jun-24	4.95%	90 Days	24-Sep-24	\$3,050,024.39	\$0.00
\$500,000.00	NAB	01-Jul-24	4.95%	91 Days	30-Sep-24	\$508,475.21	\$8,475.21
\$506,164.39	NAB	04-Jun-24	4.95%	90 Days	02-Sep-24	\$506,164.39	\$0.00
\$544,784.30	NAB	17-Jun-24	5.00%	122 Days	17-Oct-24	\$544,784.30	\$0.00
\$2,092,279.00	NAB	29-May-24	4.95%	90 Days	27-Aug-24	\$2,092,279.00	\$0.00
\$538,950.44	NAB	Recall IBD \$538,950.44 + \$9,061.16				\$0.00	(\$538,950.44)
\$555,941.00	NAB	11-Jun-24	4.95%	90 Days	09-Sep-24	\$555,941.00	\$0.00
\$542,591.62	NAB	04-Jun-24	4.95%	90 Days	02-Sep-24	\$542,591.62	\$0.00
\$1,638,518.42	IMB	31-May-24	4.80%	90 Days	29-Aug-24	\$1,638,518.42	\$0.00
\$550,594.42	IMB	16-Jul-24	4.85%	92 Days	16-Oct-24	\$557,186.47	\$6,592.05
\$508,356.16	IMB	19-Jul-24	4.85%	91 Days	18-Oct-24	\$514,376.35	\$6,020.19
\$0.00	IMB	01-Jul-24	4.95%	126 Days	04-Nov-24	\$1,600,000.00	\$1,600,000.00
\$2,083,985.91	IMB	30-Apr-24	4.90%	122 Days	30-Aug-24	\$2,083,985.91	\$0.00
\$2,381,759.33	IMB	30-May-24	4.80%	90 Days	28-Aug-24	\$2,381,759.33	\$0.00
\$563,263.80	IMB	Recall IBD \$563,263.80 + \$8,981.36				\$0.00	(\$563,263.80)
\$542,408.81	IMB	06-Jun-24	4.80%	91 Days	05-Sep-24	\$542,408.81	\$0.00
\$536,923.47	IMB	17-Jul-24	4.85%	92 Days	17-Oct-24	\$545,501.01	\$8,577.54
\$38,121,261.39						\$42,438,772.20	\$4,317,510.81

ON CALL INVESTMENTS							
\$8,647,652.23	CBA	Variable	4.20%	N/A	On Call A/c	\$3,055,767.96	(\$5,591,884.27)
	Movements On Call Funds		CBA				
	01-Jul-24	Interest	\$8,115.73				
	During Month	From On Call	(\$8,200,000.00)				
	During Month	To On Call	\$2,600,000.00				
		On Call - Net Change for Month	(\$5,591,884.27)				
\$8,647,652.23						\$3,055,767.96	(\$5,591,884.27)
\$46,768,913.62						\$45,494,540.16	(\$1,274,373.46)
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

INVESTMENT TYPE	OPENING 1/7/24	CLOSING 31/7/24	VARIATION JULY
IBDs	38,121,261.39	42,438,772.20	4,317,510.81
On Call Funds	8,647,652.23	3,055,767.96	(5,591,884.27)
TOTAL	46,768,913.62	45,494,540.16	(1,274,373.46)

Analysis – Change During Month:

	VARIATION – JULY 2024
ADD – Interest Incorporated in IBDs Rolled Over	90,975.06
ADD – New IBDs	6,400,000.00
LESS – IBDs recalled	(2,173,464.25)
ADD – Interest from On Call Funds	8,115.73
LESS – On Call Funds recalled	(8,200,000.00)
ADD – Funds applied to On Call Funds	2,600,000.00
TOTAL VARIATION	(1,274,373.46)

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 10/2024) \$26,526.62

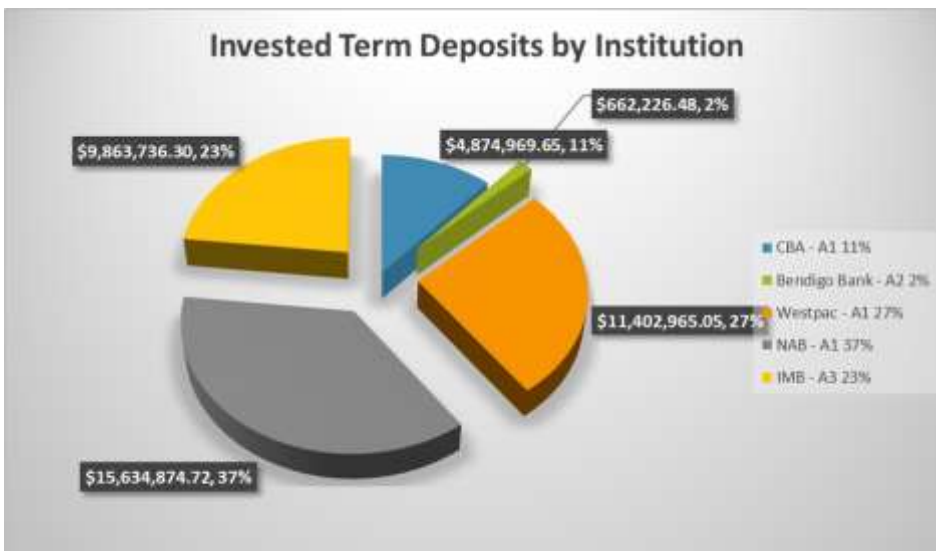
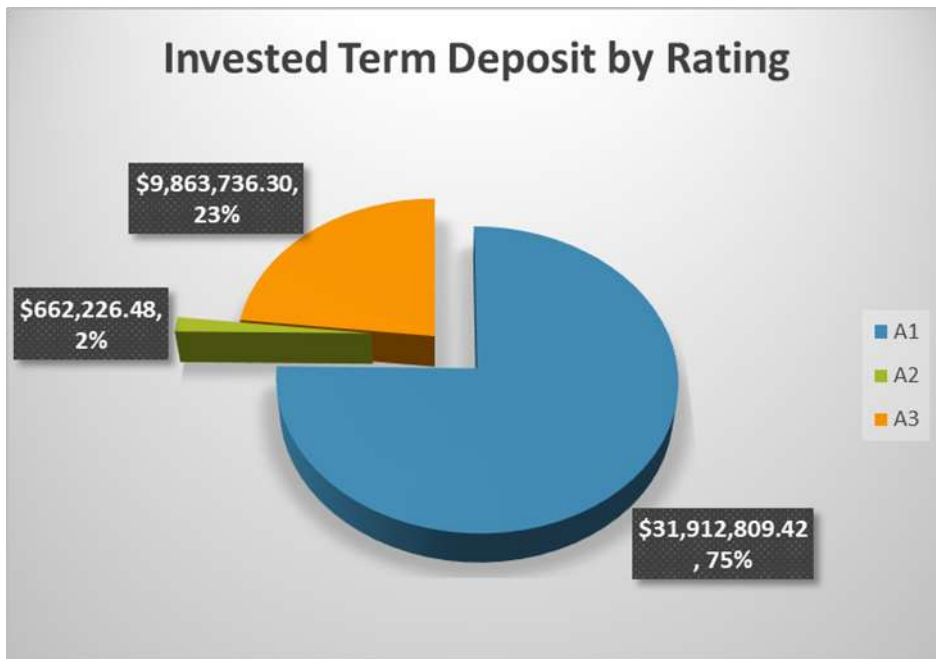
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

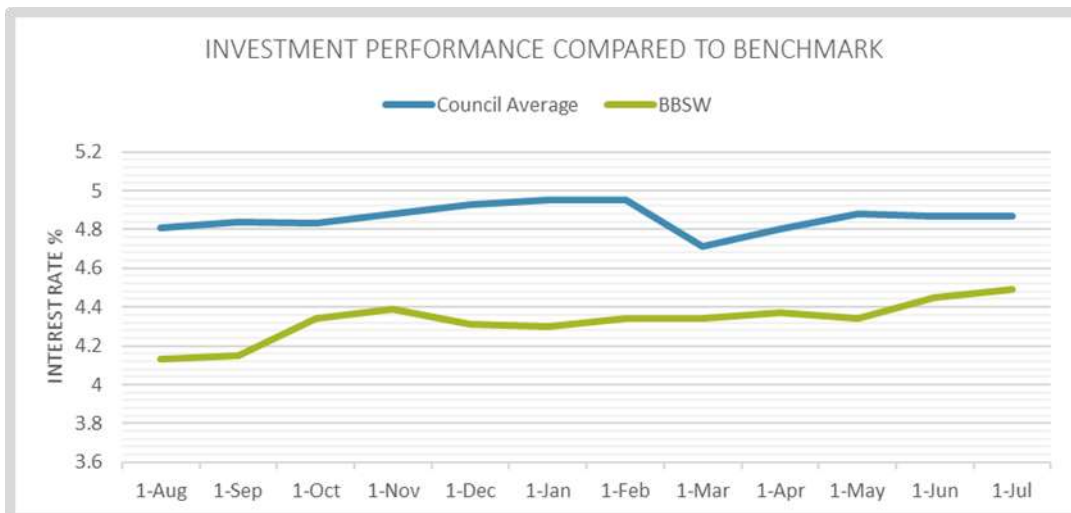
S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank** (see note below)	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

*Moody's/Fitch equivalent

**ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George). Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified



The graph below details the performance of Council's investment portfolio against the standard comparative – the Bank Bill Swap Rate



Issues

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Financial implications

Council's investment portfolio provides funding for some projects identified in the Operational Plan.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625

Local Government General Regulation (2021) Reg 205

Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council note the investment report as at 31 July 2024 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulation and Council's Investment Policy.

10.14 Delivery Program Performance Report

CM:POL:SCBP

Author: Director Corporate & Community Services

Purpose: To provide the Council with a report on progress against the Delivery

Program Separately Circulated: [Delivery Program Performance Report](#)

Background

The Delivery Program (DP) is the statement of commitment to the community from each newly elected Council and it translates the community’s strategic goals into clear actions.

It is the primary reference point for all activities undertaken by Council during its term of office.

The Delivery Program allows Council to determine:

- what is achievable over the term
- what the priorities are
- how programs will be scheduled.

Importantly, the Delivery Program allows Council to demonstrate how its ‘business-as-usual’ activities help achieve Community Strategic Plan (CSP) objectives (e.g., garbage collection achieves a safe and healthy environment objective).

(Office of Local Government NSW, 2022)

Council is required to report on progress with respect to principal activities in the Delivery Program at least every six months.

These progress reports are to be received in the months of February and August each year as this aligns with the outgoing report from one Council to another at the end of a Council term, and for Annual Reporting Requirements.

The report has been completed and is attached for your reference.

Financial implications

Nil

Statutory implications (Governance including Legal):

Local Government Act 1993, s404 5

Policy implications:

Nil

Risk implications:

Nil

Community Strategic Plan:

This report covers all the objectives within the Community Strategic Plan

Recommendation:

That Council note the Delivery Program progress report for August 2024 covering the period January 2024 to June 2024.

10.15 Land Valuation Update

RCV:VAL:CLVS

Author: Director Corporate & Community Services

Purpose: To provide information on advice received from the Valuer General regarding an update to the land valuation schedule.

Separately Circulated: [Valuer General correspondence and updated valuation schedule](#)

Background

Advice has been received from the Valuer General during July to notify Council of updates to the Valuer General’s general valuation delivery schedule of land valuations.

Unimproved land valuations have historically been forwarded to Council every three years. These valuations provide the basis by which Council must calculate its ordinary land rates each year.

Carrathool Shire Council will receive a 1 July 2025 valuation list from the Valuer General in November 2025. New valuations will be effective in calculating ordinary land rates applicable from 1 July 2026.

Property owners will receive a notice of valuation showing their new land value from January 2026. They can also access their land value online at any time. Property owners are able to lodge an objection with the Valuer General directly to have their land value reviewed if they disagree with the land value or property information on their notice of valuation.

The attached valuation delivery schedule shows that while some councils will receive more frequent valuations, Carrathool Shire Council will remain on its existing three year schedule until at least 2034.

Financial implications

Nil

Statutory implications (Governance including Legal):

Local Government Act 1993

Valuation of Land Act 1916

Policy implications:

Nil

Risk implications:

Nil

Community Strategic Plan:

Goal 5 – Civic Leadership and Governance

Recommendation:

That Council note the advice and updated valuation schedule provided by the Valuer General

10.16 Revotes from 2023/24 to 2024/25

FM:BUD:REV

Author: Director Corporate & Community Services

Purpose: To submit proposed revotes and project costs to be carried forward from 2023/24 to the new financial year 2024/25

Attachment: (A) Project Expenditure to be Revoted to 2024/25, (B) Project Expenditure to be Carried Forward to 2024/25.

Background

At the conclusion of each financial year, some works remain either not commenced or not completed. Under Clause 211 (Authorisation of Expenditure) *Local Government (General) Regulation (2021)*, it is necessary for the Council each year to revote funds for those works that have not been commenced in the preceding financial year in order for the works to be carried out during the current financial year (Attachment A). It is not a requirement for Council to revote funds for works which have either commenced or been contracted to be carried out. These projects are provided for information in Attachment B.

The table in Attachment A summarises projects included in the 2023/24 Operational Plan which have not yet commenced and require funding to be revoted into the current financial year to ensure that projects are undertaken. The amount proposed for revoting is \$1,270,880 from funding sources as detailed below:

GENERAL FUND		\$621,592
Grants	\$102,546	
Reserves	\$310,000	
Untied Revenue	\$209,046	
WATER SERVICES		\$619,288
Grants	\$250,000	
Water Fund Reserves	\$369,288	
SEWER SERVICES		\$30,000
Sewer Fund Reserves	\$30,000	
TOTAL REVOTES		\$1,270,880

The table in Attachment B summarises projects included in the 2023/24 Operational Plan which have not yet been completed requiring funding to be carried forward to the current financial year for the continuation of these projects. The amount being carried forward to the 2024/25 financial year budget is \$6,852,405 from funding sources as detailed below. The major component of these carry forward amounts relates to flood damage works (\$5,173,797) which equates to 76% of total carry forwards. Additional major grant projects being carried forward include SCCF 5 works (\$467,797) and LRCI 4 projects (\$293,609).

GENERAL FUND		\$6,275,139
Grants	\$6,116,739	
Reserves	\$14,245	
Untied Revenue	\$144,155	
WATER SERVICES		\$561,338
Grants	\$426,651	
Water Fund Reserves	\$134,687	
SEWER SERVICES		\$15,928
Sewer Fund Reserves	\$15,928	
TOTAL CARRY FWD		\$6,852,405

Financial implications

Projects to be revoted are being funded from unexpended grants, reserves and general Council revenue.

Statutory implications (Governance including Legal)

Local Government Act 1993

Local Government (General) Regulation 2021 Clause 211

Policy implications

N/A

Risk implications

Council staff would contravene the regulations if the approval of the Council was not sought.

External grant funding provided would have to be returned if projects are not completed.

Community capital infrastructure projects would not be completed

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Recommendation:

That Council:

1. **revote the budgets detailed in Attachment A totalling \$1,270,880.**
2. **note the budgets detailed in Attachment B totalling \$6,852,405.**

ATTACHMENT

A

ATTACHMENT A: PROJECT EXPENDITURE TO BE REVOTED TO 2024/25						
Job No	Description	2023/24 Budget	2023/24 Expenditure	2024/25 Revote	General Revenue	Unexpended Grants
1095-4999-0000	Places to Play Grant - Goolgowi Pump Track	\$ 170,910		\$ 170,910	\$ 68,364	\$ 102,546
2080-4300-0000	Hillston Subdivision (from s7.11)	150,000		150,000		
8245-4300-0001	Rankins Springs Hall - Kitchen Ceiling Repairs & Painting	50,000		50,000	50,000	150,000
4840-4323-0000	Hillston - Returf Centre Garden (near Harveys Service Centre)	10,000		10,000	10,000	
4840-4365-0000	Goolgowi Bus Shelter	20,000		20,000	20,000	
4840-4366-0000	Stan Peters Oval - Security Cameras	15,000		15,000	15,000	
8771-4380-0000	Hillston Caravan Park - Residence Refurbishment	35,000		35,000	35,000	
NEW	Hillston Caravan Park - Stormwater Drainage Improvements (s7.11)	160,000		160,000		
0009-0006-0015	Footpath replacement - Hillston - Oval entrance to caravan park	10,682		10,682	10,682	160,000
6040-4999-0003	GWS Water Mains Replacement - Rural	80,000		80,000		
6040-4999-0004	GWS Telemetry Upgrades	60,000		60,000		
6040-4999-0030	Langtree Bore Pump Replacement	30,000		30,000		
6040-4999-0010	Water Mains Replacement - Yoolaroi	60,000		60,000		
NEW	LRCI 4 Molesworth St. Water Mains Upgrade	250,000		250,000		250,000
6240-4999-0018	RSWS Telemetry Upgrades	62,144		62,144		
6340-4999-0005	MWS Telemetry Upgrades	62,144		62,144		
6440-4999-0007	CWS Telemetry Upgrades	15,000		15,000		
6540-4999-0011	GSF Telemetry Upgrades	25,000		25,000		
7000-4999-0006	Telemetry Upgrades	5,000		5,000		
		\$ 1,270,880	\$ -	\$ 1,270,880	\$ 209,046	\$ 352,546
					\$ 709,288	\$ -

B

ATTACHMENT B: PROJECT EXPENDITURE TO BE CARRIED FORWARD TO 2024/25							
Job No	Description	2023/24 Budget	2023/24 Expenditure	2024/25 Carry Forward	General Revenue	Carry Forward from: Reserves	Unexpended Grants
		\$	\$	\$	\$	\$	\$
2270-4310-0000	Goolgowi & Hillston IT Equipment/Phone System/Cyber Security Improvements	164,905	(155,891)	9,014	9,014		
1071-0002-0000	SCCF 5 - Lake Woorabinda Upgrade	228,714	(23,013)	467,797			467,797
1088-0001-0000	OLG Recovery - Collins St Stormwater Alleviation & various additional jobs TBA	198,961	(9,436)	195,525	10,376		185,149
1088-0010-0000	OLG Recovery - Hillston Walking Track (Desathlon)	67,387	(26,000)	41,387			41,387
2405-4999-0000	Hillston Subdivision Loan Funded Works	250,000	(235,755)	14,245		14,245	
8234-4310-0001	Hillston Hall - New Scoreboard & Floor Polisher	30,000	(9,150)	20,850	20,850		
8260-4307-0000	Dwelling - 4 Frank Campbell Cres Goolgowi - Replace Doors	5,000	(1,031)	3,969	3,969		
8260-4309-0000	Dwelling - 18 Charles St Hillston - New Kitchen & A/C	40,000	(3,168)	36,832	36,832		
8771-4390-0000	Hillston Caravan Park - Update Site Power Outlets	20,000	(14,330)	5,670	5,670		
4558-2310-0000	Flood Damage - Regional Roads	1,040,666	(255,130)	785,536			785,536
4601-2310-0000	Flood Damage - Local Roads	5,752,148	(1,363,887)	4,388,261			4,388,261
1096-4999-0002	LRCI 4 General Component - Melbergen East	232,000	(7,874)	224,126			224,126
1096-2310-0001	LRCI 4 Goolgowi Scoreboard	60,000	(35,517)	24,483			24,483
0009-0009-0008	K&G Replacement - Haines St	24,148	(1,625)	22,523	22,523		
5090-4300-0000	Carrathool Tip - New Cell & Roadworks/Drum Muster Cage	92,727	(57,806)	34,921	34,921		
6040-4999-0034	LRCI 4 Bunda Water Supply System	260,000	(99,379)	160,621			160,621
6170-4300-0000	HWS Water Mains Replacement	160,000	(25,313)	134,687		134,687	
6140-4999-0005	HWS - IWCM Strategy (10% co-contribution all schemes)	360,329	(139,299)	221,030			221,030
6440-4999-0010	LRCI 4 Carrathool Water Solar	48,000	(3,000)	45,000			45,000
6640-4999-0005	HSF Telemetry Upgrades	40,000	(24,072)	15,928		15,928	
		\$ 9,074,985	(2,484,676)	\$ 6,852,405	\$ 144,155	\$ 164,860	\$ 6,543,390

10.17 Public Halls Update

CP:MTN:CCH

Author: Director Corporate and Community Services

Purpose: To provide a report on the operational income and expenditure for Council's Public Halls

Background

At the Council's request, a report on operational income and expenditure for all public halls for the 2022/23 financial year together with data to February 2024 was provided to the March 2024 meeting of Council. The information was provided in response to fee waiver requests received for the Hillston Community Centre.

Council controls three of the halls - Carrathool, Gunbar and Hillston. The remaining halls are managed by Council's 355 committees. The committees manage the hall, take bookings, and collect and retain the income. Committee members also clean when required, complete minor maintenance and pay the electricity accounts.

This report provides updated financial information for the 2023/24 financial year.

Issues

The first table below shows council income and expenditure for all halls for the financial year 2023/24. In 2023/24 total expenditure of \$79,758 exceeded total income of \$4,802.73 by \$74,956.

PUBLIC HALLS INCOME & EXPENDITURE 2023/24							
	CARRATHOOL	GOOLGOWI	GUNBAR	HILLSTON	MERRIWAGGA	RANKINS SPRINGS	WALLANTHERY
INCOME				4,802.73			
ELECTRICITY	1,225.96		592.31	6,711.28			
INSURANCE	4,113.04	4,404.64	1,617.73	12,480.97	4,446.79	6,973.64	1,644.08
R&M	4,819.21	110.00	173.40	4,973.76	280.00	761.82	
RATES/CHGS	694.00	2,581.55		8,020.59	881.00	806.44	
CLEANING				6,913.47			
TOTAL	10,852.21	7,096.19	2,383.44	43,902.80	5,607.79	8,541.90	1,644.08

The table below shows council income and expenditure for 2022/23 as previously reported, for comparison purposes.

PUBLIC HALLS INCOME & EXPENDITURE 2022/23							
	CARRATHOOL	GOOLGOWI	GUNBAR	HILLSTON	MERRIWAGGA	RANKINS SPRINGS	WALLANTHERY
INCOME				5,831.01			
ELECTRICITY	2,974.91		1,303.31	2,750.49			
INSURANCE	3,334.22	3,567.14	1,310.10	10,113.54	3,602.49	5,643.35	1,599.50
R&M	4,776.62	1,230.05	62.32	7,430.01	668.09	2,349.20	
RATES/CHGS	679.00	2,205.24		6,800.58	867.00	742.80	
CLEANING				6,282.69			
TOTAL	11,764.75	7,002.43	2,675.73	33,377.31	5,137.58	8,735.35	1,599.50

Financial implications

Historically expenditure is always higher than the income received for public halls. Council continues to fund this variation from its general revenues as the halls are considered to be a community service obligation. According to Council's fees and charges, where a community obligation exists, fees are set on the basis of partial cost recovery.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and Living Communities

Goal 4 – Reliable and relevant services

Recommendation:

That Council note the public halls update for 2023/24.

10.18 Internal Reserves 2023/24

FM:REP:SR

Author: Director Corporate & Community Services

Purpose: To confirm and approve internal reserve balances for the 2023/24 financial year

Background

Council's internal reserves are approved by the Council and are reported at Note C1-3 in the Annual Financial Statements each year.

Council holds internal reserves for a number of reasons, including gravel pit and tips remediation provisions, employee leave entitlements etc. and for various business units like caravan parks.

These movements in reserves are estimated during the budget process and then calculated once the financial year is completed and the balances adjusted accordingly. This report confirms and approves these adjustments.

The following table shows the internal reserves movements during the year both to and from reserves and the closing balance to be reported in the annual financial statements.

INTERNAL RESERVE PURPOSE	OPENING BALANCE 1/7/2023 \$	TRANSFERS TO RESERVES \$	TRANSFERS FROM RESERVES \$	CLOSING BALANCE 30/6/24 \$
Caravan Parks	687,086	74,044	(161,280)	599,850
Hillston Community Hall	97,046	2,961		100,007
Plant & Vehicles	840,430	2,476,162		3,316,592
Employee Leave Ent.	1,591,521	500,000		2,091,521
Buildings	403,443	500,000		903,443
Carry over works	1,285,373	353,201	(1,285,373)	353,201
Gravel Pits	1,834,349			1,834,349
Tip Remediation	174,461			174,461
Road Warranty Fund	350,000			350,000
Local Roads	4,724,409	3,032,926	(566,250)	7,191,085
Cordatas Building	500,000			500,000
Office Furniture	14,810			14,810
Staff Training	25,000			25,000
Domestic Waste Reserve	19,217			19,217
Tourism & ED	41,266			41,266
Grant Reserve	150,000	1,000,000		1,150,000
Development Reserve	715,714	2,810,116		3,525,830
FAGS in Advance	7,874,497	7,277,052	(7,874,497)	7,277,052
TOTAL	21,328,622			29,467,684

Financial implications

Council's internally restricted funds will have increased from \$21,328,622 to \$29,467,684 The major changes contributing to the increase in internal reserves are:

- FAGs in advance where Council has received 85% of the entitlement for 2024/25 in June 2024 with only minor adjustment payments due quarterly in 2024/25.
- Plant reserve where a review was undertaken into plant hire rates to ensure that the plant reserve was more sustainable in future years. This has resulted in the reserve balance increasing from \$840,430 in 2022/23 to \$3,316,592 in 2023/24.

- Roads reserve where additional grant funding enabled Council to move \$3,032,926 to reserves while contributing \$566,250 to capital works during 2023/24 (note that the original budget for 2024/25 will see an additional \$2.2m moved to the roads reserve).
- Development reserve where additional funds have been transferred to allow for the purchase of water. The reserve has a 30 June 2024 balance of \$3,525,830.
- Grants reserve has been increased to \$1,150,000 allowing for Council co-contributions that may be required for specific grant funded projects.
- Additional \$500,000 contributed to the buildings reserve.
- Additional \$500,000 contributed to the employee leave entitlements reserve which allows Council to mitigate the cost of large employee payments on retirement and/or resignation.
- Projects scheduled to be either fully funded or partially funded from internal reserves during 2024/25 to date, are as follows:
 - Roads reserve: Local Roads Drainage - \$233,858 (Council Minute 934 July 2024)
 - Caravan Park reserve: Hillston Caravan Park: Purchase of cabins – \$390,000 (Council Minute 738 December 2023)
 - Development reserve: Purchase of Lachlan River water
 - Development reserve: Potential purchase of Murrumbidgee River water

Statutory implications (Governance including Legal)

Local Government Act 1993 s413

Policy implications

Nil

Risk implications

Council's financial statements may not comply with audit requirements

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council confirm and approve the internal reserve balances for the 2023/24 financial year.

10.19 Community Development Officer Report – August 2024

ED:TOU:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities of interest undertaken by the Community Development Unit

Background

Community Grant Scheme 2024-2025

Applications for the 2024-2025 Carrathool Shire Council Community Grants are now closed. 21 applications were received and have been provided to Council for determination in a separate report.

SCCF5 Lake Woorabinda Beautification Project

As part of the Lake Woorabinda Beautification Project an art wall is to be installed along the perimeter of the parking area leading onto the lake. The art wall will be made from steel panels and be approximately 1m high and 32m long.

Council have reached out to mural artists who have completed other works in the region and a concept design will be provided to Council once an artist has been selected.

Grant Applications

Council has submitted grant applications for the following projects:

- Community Pool Mural Project – Create NSW
- Lake Woorabinda Festival (Live Performances) – South West Arts C.A.S.P
- Destination NSW - EV Charging Grants

Information distributed to the community

- Clubgrants Category 3 Funding
- Nutrien Ag Solution Community Grants Program
- FRRR Strengthening Rural Communities Grant Funding
- Felton Industries 2024 Outdoor Furniture Grants

Financial implications

Existing CDO budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implication

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council note the Community Development Officers report for August 2024.

10.20 2023-2024 Council Community Grants Scheme

GS:PGM:CGS

Author: Community Development Officer

Purpose: To advise Council of the Community Grant Applications received for 2024-2025

Separately Circulated: 2024-2025 Carrathool Shire Community Grant Scheme – Applications Assessment Summary

Background

Council has received 21 applications for the 2023-2024 Community Grants Scheme which closed on 2 August 2024. Two additional applications were received after applications closed. Applications are listed below:

Applicant		Project Name	Amount Requested
GOOLGOWI			
1	Goolgowi CWA	Catering & Kitchen Resources	\$1,500.00
2	Goolgowi Ex-Servicemen's Club	Comfy Chairs for Club	\$1,500.00
3	Goolgowi Public School P & C	BBQ Upgrade	\$1,500.00
4	Goolgowi Progress Association	Black Tie Centennial Ball	\$1,500.00
5	Goolgowi Progress Association	Speaker, Microphone & Tables	\$749.00
6	Goolgowi Public Hall	Purchase & Provide BBQ	\$1,078.84
SUBTOTAL			\$7,827.84
HILLSTON			
7	Hillston AAA Fleece Ball	Hillston AAA Fleece Ball	\$1,500.00
8	Hillston Active Farmers	Equipment & Upskilling	\$1,500.00
9	Hillston Basketball Association	New Supplies & Resources	\$666.30
10	Hillston Breast Cancer Awareness Fundraiser	BCAF Signage	\$1,498.00
11	Hillston Central School P & C	New Fundraising Signage	\$519.03
12	Hillston Central School	Annie – Whole School Musical	\$1,500.00
13	Hillston CWA	Front Yard Refurbishment	\$1,500.00
14	Hillston Hook Line & Sinker Festival	Going Digital	\$1,500.00
15	Hillston Hospital Auxiliary	Funeral Catering Equipment	\$1,500.00
16	Hillston Junior Basketball Association	New Supplies & Resources	\$1,059.90
17	Hillston Ladies Golf Club	Fairway Fun – Golf for Juniors	\$1,500.00
18	Hillston Lawn Bowls Association	New Bowls for Kids & Women	\$1,500.00
19	Hillston Swans	Canteen Equipment	\$1,500.00
20	Lachlan Tennis Association	Preventing Damage & Equipment	\$1,500.00
21	St Joseph's Parish School P & F	2024 Christmas Tree	\$1,500.00
SUBTOTAL			\$20,243.23
RANKINS SPRINGS			
	No applications received		
SUBTOTAL			\$0
CARRATHOOL & MERRIWAGGA			
	No applications received		
SUBTOTAL			\$0
TOTAL			\$28,071.07
LATE APPLICATIONS RECEIVED			
	Rankins Springs CWA	Purchase Cordless Lawnmower	\$1,207.00
	Hillston Corellas Cricket Club	Affiliation Fees & Equipment	\$1,500.00

Financial implications

There is an allocation of \$22,500 for Community Grants within the current Council budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

In accordance with Council's Donations/Assistance and Sponsorship Policy.

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and liveable communities

Goal 3 – Resilient and welcoming

Recommendation:

That Council consider all applications for community grants, and determine successful applications.

10.21 Lake Woorabinda Beautification

GS:PGM:SCCF5-BLWP

Author: Community Development & Projects Manager

Purpose: Update Council of SCCF 5 Project - Beautification of Lake Woorabinda Precinct.

Background

As part of the Stronger Country Communities Round 5 (SCCF5) Council was successful in securing \$228,714 for the beautification of Lake Woorabinda Project. The current scope of works for this project includes new shade shelters, seating, BBQ and installation of an art wall along the car park. The project also originally included a water fountain to be placed on the lake.

The Hillston Water Tower Mural project was also funded from SCCF 5 and this project has been completed under budget and approval has been given by the funding body to move remaining funds from the Hillston Water Tower Mural project to the Lake Woorabinda Beautification Project.

Council was unable to submit new projects for consideration however can submit variations to projects already approved.

The only project not at practical completion is the Lake Woorabinda project.

Issues

Further research into the option to place a fountain on the lake has shown that current fountains quoted are not suitable for the size of the lake and a larger fountain may cause water loss due to evaporation and be difficult to maintain, remove and store when the lake is empty.

A variation request is now in progress with the funding body. In the revised scope the water fountain for the lake has been removed and additional works have been added.

The variation to works now includes:

- Removal of the existing outdoor gym equipment.
- Placement of new gym equipment around the existing Lake Woorabinda Walking Track.
- Upgrade sink and drainage at the Lions Shed.
- Additional art mural on the toilet block – to tie in with the art wall.
- Installation of power mushrooms to the lower section of the Lake Woorabinda Precinct.
- Removal of White Cedar trees at lakes edge and replacement trees planted.
- Shade shelter at John Woods Park (Water Tower).

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

In accordance with the Councils Procurement Policy:

Risk implications

Nil

Community Strategic Plan

Goal 1 – Thriving and liveable communities

Goal 2 – Accessible and connected

Goal 3 – Resilient and welcoming

Recommendation:

That Council approve the scope changes to the SCCF 5 Project - Beautification of Lake Woorabinda Precinct resulting from savings to the Hillston Water Tower Project.

10.22 Hillston Arid Zone Botanic Garden Update

GS:PGM:HAZBGP

Author: Community Development & Projects Manager

Purpose: To advise Council of the status of the Hillston Arid Zone Botanic Garden

Project Separately Circulated: [Updated Hillston Arid Zone Botanic Garden Design Plan](#)

Background

In 2020 A master plan was developed for the Hillston Arid Zone Botanic Garden project. This plan consisted of 5 stages and had an estimated cost of just over \$6 million. A Council committee was formed relating to the project and Council attempted to source funding from various grant opportunities.

To date Council have been unsuccessful in securing grant funding for the full cost of the project.

Issues

Councils committee decided to break the project into smaller stages with what could be practically achieved, Fencing, Earthworks and the provision of water were identified as being achievable however this was all subject to grant funding. Savings have been made in areas of Councils projects that have enabled \$190,000 to be made available to undertake these works.

The following table shows the proposed works to enable the first stage of the project to be undertaken.

Stage 1 Works and Estimates		
Item	Cost	Description
Earthworks	\$35,000	Remove trees from carpark area, flatten out old levee tops for path in the future, clear fence line.
Fence	\$17,000	Hinge joint fence with barb line on top.
Carpark/Free Camp	\$85,303	Council to deliver, spread, compact, and shape / 150mm road base material.
Water install	\$8,000	40mm water service under bored across to the Kidman Way
Survey	\$9,500	Survey boundary
Signage	\$1,000	Estimate
Contingency	\$10,000	Any unused money to be allocated to a tank and pump system.
Total	\$165,803	

Quotes are currently being sought to confirm costings for stages 2 and 3 of the projects.

Financial implications

Stages 2 & 3 of the Arid Zone Botanic Garden project are expected to be funded by future grant opportunities.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implication

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council note:

1. the amount of funding available to undertake the proposed works at the Hillston Arid Zone Botanic Garden.
2. the modifications to the plan to enable stage one works to be completed.

11. Committee Reports

Nil

12. Closed Council Reports

12.1 Hillston Medical Centre – Update

CP:LCP:HMC

Author: General Manager

Purpose: To inform the Council of the current status of the Hillston Medical Centre

Background

Council is asked to consider this report Hillston Medical Centre – Update in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.2 Councils Staff Gratuity Policy

PERSONNEL

Author: Director Corporate and Community Services

Purpose: To seek the Council's approval for a payment in accordance with the gratuity policy.

Background

Council is asked to consider this report Council's Staff Gratuity Policy in Closed Council under the provisions of section 10A(a) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (a) *personnel matters concerning particular individuals (other than councillors).*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(a) of the *Local Government Act 1993*.

12.3 Solar Farm Development – Public Benefit

RDS:LR:NWD

Author: General Manager

Purpose: To provide the Council with information as to how another council is dealing with this type of development.

Background

Council is asked to consider this report Solar Farm Development – Public Benefit in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.4 Award Tender 2024-002 – Panel of Subcontractors

TND:2024-002

Author: Director Infrastructure Services

Purpose: For Council to determine the successful tenderers for the panel of subcontractors' contract.

Background

Council is asked to consider this report Award Tender 2024-002 – Panel of Subcontractors in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.5 Watkins Road Culvert Upgrade

RDS:LRD:WAT

Author: Director Infrastructure Services

Purpose: To provide the Council with information requested at a previous meeting following a meeting with property owners on Watkins Road.

Background

Council is asked to consider this report Watkins Road Culvert Upgrade in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.6 Planning Proposals- Merriwagga and Rankins Springs – Update

LUP:PLN:LEP

Author: Manager Building and Regulatory Services

Purpose: To update Council on the progress of the Planning Proposals for Merriwagga and Rankins Springs

Background

Council is asked to consider this report Planning Proposals for Merriwagga and Rankins Springs in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.7 Hillston Residential Subdivision Update

CP:DC:McGO'DHS

Author: Community Development & Project Manager

Purpose: To inform Council of the status of Hillston Residential Subdivision.

Background

Council is asked to consider this report Hillston Residential Subdivision Update in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.8 Hillston District Aquatic Club – Lake Woorabinda

CP:MNT:LW

Author: General Manager

Purpose: To inform Council of the Annual General Meeting of the Hillston District Aquatic Club to be held 4 September 2024.

Background

Council is asked to consider this report Hillston District Aquatic – Lake Woorabinda Club in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Hillston District Office** on **17 September 2024** commencing at **10.00 am**.