



ORDINARY MEETING AGENDA

16 July 2024

**Goolgowi Council Chambers
9-11 Cobram Street, Goolgowi**



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Definitions

Author:	The officer who prepared the report
Purpose:	Brief reason for report
Attachment:	Document appended to the report
Information Item:	Document provided as background information (not part of the report)
Separately Circulated:	Document provided as background information (separate document/booklet)

Council's Vision & Goals

Motto

Council's Motto is:

"Promoting our future through diversity"

Vision

Council's vision reflects what we are trying to achieve:

"Carrathool Shire Council's VISION is to have a connected and thriving community enjoying active and fulfilling lives while protecting and appreciating our environment and unique way of life."

The vision is the long term planning focus of Council.

Mission

Council's mission reflects what we will do to achieve the vision:

"Council's MISSION is to provide the community of Carrathool Shire with cost effective works, services and planning."

Council's mission is Council's medium term planning focus.

Values

We value:

- Honest, open, objective and accountable decision making;
- Our diverse communities;
- Responsiveness to community needs
- Open, fair and practical business relationships;
- Cost effective and commercially competitive service delivery, and
- Continuous improvement and best value in everything we do

ORDINARY COUNCIL MEETING AGENDA
OF THE CARRATHOOL SHIRE COUNCIL TO BE HELD
AT THE GOOLGOWI COUNCIL CHAMBERS
TUESDAY, 16 JULY 2024 COMMENCING AT 10.00 AM

Recording of Meeting

This Council Meeting is being recorded. By speaking at the Council meeting you agree to being recorded. Please ensure that, if and when you speak at this meeting, you are respectful to others and use appropriate language at all times. Carrathool Shire Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available on Council's website.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

1. Present

2. Apologies

3. Declaration of Pecuniary and Conflicts of Interest

Section 451 of the *Local Government Act 1993* requires that if a Councillor or member of a Council or committee has a pecuniary interest in any matter before the Council or committee, he/she must disclose the nature of the interest to the meeting as soon as practicable and must not be present at, or in sight of, the meeting, when the matter is being discussed, considered or voted on.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of financial gain or loss (see sections 442 and 443 of the *Local Government Act 1993*).

A non-pecuniary interest can arise as a result of a private or personal interest which does not involve a financial gain or loss to the Councillor or staff member (eg friendship, membership of an association, or involvement or interest in an activity). A Councillor or staff member may elect to leave the Council Chambers during consideration of the matter.

4. Confirmation of the Previous Minutes

Ordinary Council Meeting 25 June 2024

5. Business Arising

6. Motions & Questions (notice given)

7. Presentations/Public Addresses (where scheduled)

9.45 for 10 am start - Citizenship Ceremony six conferees:

Miwa KANG
Joung Suk KANG
Gene KANG
Kay MANSFIELD
Mark Edward MANSFIELD
Annaliese Jade MANSFIELD

Parts of the Meeting that can be Closed to the Public

Section 10A of the *Local Government Act 1993* states that a Council, or a Committee of the Council of which all the members are Councillors, may close to the public so much of its meeting as comprises:

- a) The discussion of any of the matters listed below, or
- b) The receipt or discussion of any information so listed

Matters & Information

- (a) *Personnel Matters concerning particular individuals (other than Councillors).*
- (b) *Personal hardship of any resident or ratepayer.*
- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- (d) *Commercial information of a confidential nature that would, if disclosed:*
 - (i) *Prejudice the commercial position of the person who supplied it, or*
 - (ii) *Confer a commercial advantage on a competitor of the Council, or*
 - (iii) *Reveal a trade secret.*
- (e) *Information that would, if disclosed, prejudice the maintenance of law.*
- (f) *Matters affecting the security of the Council, Councillors, Council Staff or Council property.*
- (g) *Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*
- (h) *Information concerning the nature and location of a place or an item of aboriginal significance on community land.*
- (i) *Alleged contraventions of any code of conduct requirements applicable under section 440.*

A Council or Committee of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

A meeting is not to remain closed during the discussion of anything referred to in the above list except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The grounds on which part of the meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the relevant provision of Section 10A(2), the matter that is to be discussed during the closed part of the meeting, and the reasons why part of the meeting is being closed.

8. Mayoral Report

8.1 Mayors Report

GOV:MCCC:MRPC

Author: Mayor Darryl Jardine

Purpose: To inform the Council of the Mayor's activity since the meeting held 25 June 2024.

Background

While last month was again quiet from any formal Council engagements, I did have a conversation with staff from Helen Daltons Office regarding water for Hillston. The General Manager has since provided her office with the information as our local member is meeting with the Minister for Water and the Minister for Local Government when parliament resumes in August 2024.

I again remind Councillors and prospective Councillors of the key dates of the election to be held on 14 September 2024, for local government. Also that the NSW Electoral Commission conducts the election on behalf of Council and information on all topics is available on the website; <https://elections.nsw.gov.au>

5 August – Nominations Open
14 August 12noon – Nominations Close
15 August – Ballot Paper Draw
15 August – Uncontested Elections Declared.

Council is required to have a meeting within three weeks of the poll being declared.

Also a reminder of the opening of the time capsule at Carrathool on Wednesday 24 July at 10am.

Recommendation:

That Council note the Mayors report to the July 2024 meeting.

9. Delegates Report

Nil

10. General Managers Report

10.1 Ongoing Action from Previous Business Papers

GOV:MCCC:CR

Author: General Manager

Purpose: To update Council on ongoing action from previous Business Papers

Background

1045/20.08.19 – Hillston Common

Responsible Officer: GM

DECISION	ACTION TAKEN
Council renegotiate with the Department of Industry regarding the water licence of 972ML currently held by the Hillston Common Trust, being transferred to Council should it resolve to become the land manager of the land under the <i>Crown Lands Act 2016</i> .	Local Member to meet with Ministers in August 2024.

0483/ 18.04.23 – Electric Vehicle Destination Feasibility Assessment

Responsible Officer: GM

DECISION	ACTION TAKEN
2. request Council staff provide a further report and submission on the installation of EV charging stations at Goolgowi and Hillston when funding opportunities are available.	Application for funding submitted.

0508/ 16.05.23 – Umbrella Creek Bridge (Motions & Questions)

Responsible Officer: DIS

DECISION	ACTION TAKEN
1. Council increase the width of the culvert bridge over the Umbrella Creek on the Mossgiel Road by two culvert widths being approximately 2.5 metres.	Update this meeting.

0619/ 15.08.23 – Creation of Shovel Ready Project List

Responsible Officer: CDPM

DECISION	ACTION TAKEN
Council determined that all projects listed in the report be developed, costed and scoped for an inclusion in a "Shovel Ready" List.	Work in progress. Project costing being developed.

0780/ 20.02.24 – Hillston Eastern Levee Feasibility Study – Update

Responsible Officer: DIS

DECISION	ACTION TAKEN
3. staff bring a further report to Council in relation to the scope of the new grant application.	Pending – report to be provided.

0781/ 20.02.24 – Hillston Boat Ramp Options

Responsible Officer: DIS

DECISION	ACTION TAKEN
2. approve staff to further develop costs and design to bring back to Council for consideration.	Waiting on further response from Water NSW.

0712/ 21.11.23 – Local Unsealed Road Pavement Stabilisation Trial

Responsible Officer: MIS

DECISION	ACTION TAKEN
Note the report on the stabilisation trial and a further report be presented to Council after further monitoring has occurred.	Report Aug meeting.

0829/ 19.03.24 – Real Café – Cordatos Building Status

Responsible Officer: CD&PM

DECISION	ACTION TAKEN
1. Staff provide a cost of the demolition of the building beyond the rear of the two smaller shops.	Quotes and estimates being sought. Report this meeting.
2. Obtain prices for additions to provide for shop space on the original footprint of the larger shop, steel and lined construction.	In progress report to come.

0860/ 16.04.24 – Goolgowi Residential Land

Responsible Officer: GM

DECISION	ACTION TAKEN
2. General Manager obtain firm costings and time frames for the potential development and report this back to Council	In Progress.

0862/ 16.04.24 – Water Issues – Purchase Additional Supply

Responsible Officer: GM / MW&S

DECISION	ACTION TAKEN
1. Purchase 200ML of water from the Lachlan River that can be used by Council for its operations along the length of the Lachlan River within the Carrathool Shire Council area. Such purchase to be funded from Councils Development Reserve Funds.	Manager W&S has sought expressions of Interest for bulk amount through water broker. Water may have to be purchased in smaller parcels to aggregate of 200ML. Pending.
2. review the internal restrictions and unallocated cash at the end of this financial year with a view to identify sufficient funds to purchase 200ML of Murrumbidgee Water.	Anticipated August 2024 meeting.

0887/ 21.05.24 – Flood Damage and Restoration Works

Responsible Officer: DIS

DECISION	ACTION TAKEN
2. instruct staff to prepare a scope and costing for the additional works on Lachlan River Road to incorporate these works with other restoration works.	Report this Meeting.

0888/ 21.05.24 – Local Government Recovery Grants

Responsible Officer: GM

DECISION	ACTION TAKEN
3. nominate additional projects relating to flood relief infrastructure at Hillston and Goolgowi.	Projects submitted. Waiting approval.

0896/ 25.06.24 – Rankins Springs Progress Committee – Naming of Park

Responsible Officer: GM

DECISION	ACTION TAKEN
Consultation with the community advertise the two names suggested by the committee – “Centenary Park” or Centennial Park”	Adverts will be done shortly.

0899/ 25.06.24 – Roads to Recovery – Advice of Funding (1.07.2024 to 30.06.2029)

Responsible Officer: GM

DECISION	ACTION TAKEN
2. consider projects at the December 2024 meeting for current and future financial years.	December 2024 meeting.

That Council note the update on action report for July 2024.

10.2 Precis of Correspondence

GOV:MCCC:MRPC

Author: General Manager

Purpose: Matters for consideration by Council.

Information Items: 10.2.1 – Julie Armstrong

10.2.2 – Eunice Schmetzer

10.2.3 – Hillston Show Society

10.2.4 – Hillston AAA Ball Committee

10.2.6 – Leah Rudman

10.2.1 Julie Armstrong – Camerons Road

Thanking Council for the works undertaken on Camerons Road in recent months. Stating the upgrade has made a remarkable difference following the recent heavy rain.

Recommendation:

That Council note the letter of thanks from Mrs Armstrong regarding the Cameron Road upgrade.

10.2.2 Eunice Schmetzer – Rankins Springs Cemetery

Complimenting Council for the dedication in maintaining the Rankins Springs Cemetery. Stating she has relatives buried at the cemetery and along with other members of her family is a regular visitor there.

Also congratulating the Rankins Springs Community for their efforts and in particular Raymond Lamont for his efforts.

Recommendation:

That Council note the positive comments from Mrs Eunice Schmetzer regarding the Rankins Springs Cemetery.

10.2.3 Hillston Show Society – Requesting Donation for Annual Show.

Requesting a donation for the annual show to be held on Saturday 28 September 2024. The society has stated that all sponsorship or donations will be recognised in the show schedule.

The Council donated \$1,500 for the event in 2023.

Recommendation:

For Council determination.

10.2.4 Hillston AAA Ball Committee – Waiving of Hillston Hall Fees.

Requesting Council to waive the Hillston Community Hall fees for the ball to be held Friday 11 October, 2024. The hire fee for the entire facility and equipment is \$400 per day.

Further stating the event last year allowed a donation of \$5,000 to be made to Lachlan Lodge, and all profits this year will be donated back to the local community.

Also requesting access to the hall from 9-14 October for setting and cleaning up before and after the event. There is a current booking for the hall on Monday 14 for Volleyball, therefore it is suggested the facility should be cleaned and vacated before 10.00 am.

Last year the Council requested a bond (equivalent to the hire fee) to be refunded on the proviso of a satisfactory facility inspection after the event.

Recommendation:

For Council determination.

10.2.5 Transport for New South Wales – Block Grant Agreement.

Informing Council of the amount of funding to be provided under the block grant and including the agreement for execution.

	Budget	Funded	Difference
Roads Component	1,428,000	1,457,000	29,000
Traffic Facilities	71,000	73,000	2,000
Supplementary	151,000	151,000	-
	\$1,650,000	\$1,681,000	\$31,000

As the above funding can only be spent on regional roads it is suggested the additional money be allocated to Regional Road Maintenance.

Recommendation:

That Council note the \$31,000 block grant funding above the 2024/25 budgeted amount and allocate funds to the Regional Road Maintenance vote.

10.2.6 Leah Rudman – Use of Oval.

Seeking use of the Stan Peters Oval to conduct a touch rugby event on Friday nights from 6pm and asking Council to provide the oval and floodlights.

Council recently considered a similar request from another organisation and resolved to allow use of the oval however charges for use of floodlights were to be paid.

The charge for the use of the oval is \$30.00 per hour and the floodlights are charged at 60 cents per KWh.

Recommendation:

For Council determination.

10.3 General Managers Performance Review

PER:PAA

Author: General Manager

Purpose: To inform Council of the pending performance review of the General Manager.

Background

Clause 7 of the Standard Contract of Employment of General Managers of Local Councils in NSW requires a performance review to be undertaken annually by the Council. The last three appraisals have been undertaken by full Council.

Issues

Council and the General Manager entered into a performance agreement in 2023 following the last review. Council will need to set a date for the review.

The last review was conducted in September 2023 and it is suggested that the review be conducted by Council following the conclusion of the August 2024 Council meeting at Merriwagga.

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act 1993

Standard Contract of Employment for General Managers

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council:

1. note the requirement for a review of the performance of the General Manager.
2. conduct the review in August 2024 following the ordinary meeting at Merriwagga.
3. the review be conducted by full Council.

10.4 Caravan Parks – Operations

CP:MAINT:CP

Author: General Manager

Purpose: To update Council as to the operations of the caravan parks for the 2023/2024 Financial year.

Background

Council operates caravan parks at Hillston, Goolgowi and Rankins Springs. The amenities at all locations are satisfactory with only ongoing maintenance required.

The following table details operational revenue and expenditure for the facilities, depreciation has been excluded.

Goolgowi

INCOME	2021/22	2022/23	2023/24
Fees & Charges	\$29,675	\$39,407	\$38,532
EXPENDITURE			
Rates/Charges/Insurance	\$5,117	\$7,136	\$6,462
Electricity	\$4,933	\$6,054	\$7,240
Maint. & Repairs	\$26,508	\$30,773	\$27,158
	\$36,588	\$43,963	\$40,860
(DEFICIT)	(\$6,883)	(\$4,556)	(\$2,328)

Rankins Springs

INCOME	2021/22	2022/23	2023/24
Fees & Charges	\$14,335	\$16,274	\$18,610
EXPENDITURE			
Rates/Charges/Insurance	\$3,304	\$3,358	\$3,442
Electricity	\$3,216	\$3,076	\$6,507
Maint. & Repairs	\$48,537	\$58,954	\$66,653
	\$55,057	\$65,388	\$76,602
(DEFICIT)	(\$40,722)	(\$49,114)	(\$57,992)

Hillston Caravan Park

Contains 30 powered grass sites, and 24 Cabins.

There is a constant demand for cabin accommodation with very high occupancy rates, the facility is unable to accommodate demand.

INCOME	2021/22	2022/23	2023/24
Cabin Rent	\$392,472	\$395,414	\$355,386
Site Rent	\$130,643	\$123,901	\$119,356
Sundry Income	\$11,478	\$41,626	\$11,742
	\$534,593	\$560,941	\$486,484
EXPENDITURE			
Wages	\$141,847	\$170,531	\$201,103
Rates/Charges/Insurance	\$24,014	\$24,385	\$26,726
Electricity	\$36,793	\$40,554	\$60,496
Maintenance & Repairs	\$80,492	\$57,560	\$54,774
	\$283,146	\$293,030	\$343,099
SURPLUS/(DEFICIT)	\$206,704	\$267,911	\$143,385

Council's third deluxe cabin was commissioned a few months ago and as with the other two are booked out several months in advance.

Orders have been placed with providers for the disabled access cabin and another standard two bedroom cabin – with lead times these are not expected until later in the year.

Financial implications

While returns are down last financial year the Hillston Caravan Park continues to return a sound surplus, Goolgowi Park a slight deficit and the Rankins Springs Park continues to be a drain on Council resources.

Statutory implications (Governance including Legal)

Nil

Policy implications

Council should give consideration as to the continued operations of the Rankins Springs Park given the cost of providing the service.

Risk implications

Nil

Community Strategic Plan

Goal 4 – Reliable and Relevant Services.

Recommendation:

That Council note the 2023/2024 financial operating results for the Hillston, Goolgowi and Rankins Springs caravan parks.

10.5 Infrastructure Report

RD:IR

Author: Director Infrastructure Services

Purpose: To Summarise Infrastructure Services Activities for June 2024

Attachment: Register of Roads Maintenance

Background

Reporting Period 25 May 2024 to 21 June 2024

The Infrastructure Report is provided for Council's information.

Maintenance Reporting

Local Roads

A summary of the capital works and maintenance activities on Council Local Roads is listed below:

Temporary Pavement Repair (m ²)		Mowing/Slashing/Spraying (hect)		Maintenance Grading (cl kms)	
Black Stump Road	7	Carrathool Road	92	Avondale Road	5
Lachlan River Road	20	Lachlan River Road	58	Booligal Road	6.4
TOTAL	27	Murrumbidgee River Road	20	Carrego Lane	30
Routine Bridge Maintenance (job)		TOTAL		Euratha Road	2.1
Whealbah Road	2		170	Mitchells Road	23.2
TOTAL	2	Maintain Unsealed Shoulders (shldr kms)		Whealbah Road	43.90
Vegetation Control (each)		Carrego Lane	2	TOTAL	110.6
Weavers Road	10	Whealbah Road	16.7	Stock Grid Maintenance (grids)	
TOTAL	10	TOTAL	18.7	Trida Road	2
Guideposts (each)		Servicing Signs (ea)		Whealbah Road	1
Carrathool Road	10	Merungle Road	1	TOTAL	3
TOTAL	10	TOTAL	1		

Regional Roads

A summary of the capital works and maintenance activities on Council Regional Roads is listed below.

Description	244R Tabbita Lane	321R Rankins Springs Rd	368R The Springs Rd	501R Lachlan Valley Way	80R Mossgiel Rd	371R Lake Cargelligo Rd
Litter and Amenity Maintenance (job)				4		
Mowing/Slashing/Spraying (hectares)	9.5		4	23		
Replace Signs (each)			1			1
Maintenance Grading (cl kms)			29			

Urban Maintenance

Parks and Garden Maintenance ongoing as required and as permitted due to wet weather. Aerodrome Inspections have been completed.

The following table represents the total man hours spent on each of the listed activities in each town.

Description	Activity	Carrathool	Goolgowi	Hillston	Merriwagga	Rankins Springs	Total Hours per Activity
Patching	1110/1150			6			6
Footbridge Maintenance	1200						0
Drainage & S/Water	1510						0
Sign Maintenance	1610			3	2.50		5.50

Sign Replacement	1620						0
Resealing	4000						0
Mowing	5100		49.50	67.50	20.50	30.50	168
Slashing	5200	34		28		10	72
Spraying	5300			53		8	61
Tree Maintenance	5400	29	18	92.50	12.50	39.50	191.50
Tree Removal	5410						0
Watering	5500		10.50	24.50	6	10.50	51.50
Weeding	5600		8	77	1	16.50	102.50
Mowing – Stan Peters Oval	5710						0
Slashing – Stan Peters Oval	5720						0
Spraying – Stan Peters Oval	5730						0
Watering – Stan Peters Oval	5740			5			5
Weeding – Stan Peters Oval	5750			4			4
Playground Equipment	5800						0
Litter Collection	6100	7	16.50	14	7.50	21	66
Street Sweeper	6200			34		1	35
Hand Broom Gutters	6300		18.50	14.50		3	36
Toilets	6400	1.50	27	33	1.50	2	65
Footpath Maintenance	7100			45.50			45.50
Clear Culverts	7100			35.50			35.50
Street Maintenance	7200		10.50	23		75.50	109
Miscellaneous Items	7500						0
Playground Inspection	7510						0
Office	7520						0
Town Improvements	7530						0
Graffiti Removal	7540						0
Park Furniture/Fences	7540			35			35
Total Hours per Town		71.50	158.50	595	51.50	217.50	1094
Town % of Total Hours		6.54%	14.49%	54.39%	4.71%	19.88%	

Sewer Maintenance

Description	Mainline Choke	Service line Choke	Pump Station Fault	Pressure Sewer Fault	STW – Screen Unit Fault
Hillston		10	7	1	
Goolgowi			3		
Rankins Springs Sullage					
Totals	0	10	10	1	0

Water Maintenance

Description	Mainline Breaks	Service line Breaks	Water Meter/Tap Leaking	Pump Station Faults	Telemetry Faults	Replaced Meter	New Connection
Hillston	5		3	2	1		
Langtree (Langtree Bore/Merriwagga/Goolgowi)		1					
Yoolaroi/Goolgowi Rural (Palmyra to Y4 & Y5/Y6)	3			2		2	
Bunda/Goorawin		2				1	
Carrathool			1			1	

Merriwagga Village			1			1	
Goolgowi Village Raw			1			1	
Goolgowi Village Potable		2	1			1	
Rankins Springs Potable							
Rankins Springs Raw Town			1				
Rankins Springs Rural					1	2	
Melbergen							
Total	8	5	8	4	2	9	

Project Updates:

Hillston and Carrathool Boat Ramps

Work has commenced on the Review of Environmental Factors for these ramps. Desktop assessments have been completed in relation to Cultural Heritage Assessment and Threatened Species, based on draft concept design. The initial assessment has indicated the site nominated for Hillston (The Travelling Stock Route on the North side of Jacksons Bridge, Hillston side) is suitable and preferred, and the site between the bridges at Carrathool is preferred.

The finished REF will be available in an anticipated 6 weeks. With this document, and the final design, CSC can then apply to Griffith Local Aboriginal Land Council, Crown Lands, Local Land Services, WaterNSW Fisheries/Waterways, and Carrathool Shire Council through the Development Application process for their concurrence and/or approval to progress these projects.

Umbrella Creek Widening

- The widened road pavement has had the new guardrail installed. This has provided a carriageway width of 10m, i.e. ample space for 2 lanes and road shoulder between the face of the new guard rail.
- The sealing of this section of road is to be incorporated into the 24/25 annual works program. This is scheduled for later in 2024.

Cannards Road Causeway

- The site has been regraded to suit a low-level concrete causeway consolidated with rock revetment. This is to eliminate further erosion of the road crossing at this sensitive location. TfNSW have approved a higher Flood Repair grant, this to ensure a suitably robust solution.
- Works re-grading the road approaches has been completed and Boots Civil have been contracted to carry out the concreting component of the project. Due to a high backlog of concreting works and wet weather there is a delay on the commencement of this component of the project.
- The main culvert section is expected to be poured in a couple of weeks, with the approach slabs to be poured after this. Other finishing tasks including grading the road to suit the new levels and removal of the side track and refencing the private property will be completed in 6 weeks weather permitting.

IWCM strategy

No major work was undertaken this month, except the Council supplied updated financial data to Public Works as requested to complete the financial modelling. This project is still on track to meet funding deadlines.

Telemetry Replacement

Discussions are underway to commence stage 2, which involves upgrading the Rankins Springs and Melbergen schemes. This project is internally funded and expected to be completed by the end of December 2024. It is still on track to meet the expected deadlines.

Hillston Water Mains Construction

The final brief is still under review. A reminder about the update is being sent. The Council cannot proceed further with this project without approval, which was to be completed by the end of June 2024.

Yoolaroi Water Mains Replacement

Work to replace 1500 meters of water mains has commenced and is delayed due to wet conditions restricted trenching work. It is now expected to be completed by the end of August 2024.

Bunda Water Mains Replacement and Vegetation Clearing

Vegetation clearing work on Stage 1 is completed. The replacement of 1,900 meters of water mains is completed. The remaining pipeline will be constructed as part of Stage 2 in the coming months. This project is externally funded and is to be completed by June 2025.

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected

Recommendation:

That Council note the Infrastructure Report for the period 25 May 2024 to 21 June 2024





ATTACHMENT

Register of Local Road Maintenance

Road Hierarchy Number	Road Name	Road No	Date Last Maintenance Grading Carried Out	Quantity (cl km)	Total Length of Road
2	Alexanders Road	102	21/08/2023	3.00	3.08
6	Altys Road	103	27/06/2023	4.50	4.46
6	Andersons Road	104	9/05/2024	1.50	6.32
6	Andersons Lane	105	16/05/2024	9.00	12.46
7	Arcadia Lane	106	9/05/2024	9.00	15.43
6	Audrey Lea Road	107	1/05/2024	6.00	30.79
6	Avondale Road	108	20/06/2024	5.00	31.56
2	Back Hillston Road	109	17/04/2024	23.50	71.14
4	Bakers Road	110	3/01/2023	4.40	4.46
	Bales Avenue	101	23/10/2019	4.00	1.54
2	Bandys Road	204	17/07/2023	2.00	2.22
6	Barrys Road	112	31/08/2023	3.00	4.83
4	Barrys Scenic Drive	113	23/11/2023	4.80	8.05
7	Belaley Road	114	22/07/2023	4.00	7.55
7	Berangerine Road	115	25/01/2023	2.80	8.39
4	Billings Road	116	3/04/2023	16.00	9.85
3	Black Stump Road	118	19/10/2021	35.00	15.60
6	Blackgate Road	117	22/05/2024	8.50	7.92
3	Booligal Road	119	28/05/2024	6.40	36.43
4	Boorga Road	120	26/07/2023	6.00	15.39
7	Bretags Road	122	4/04/2023	4.00	15.04
7	Brewer Road	123	4/09/2023	1.20	5.81
6	Bunda North Road	125	17/06/2023	4.50	6.60
2	Bunda Road	126	24/08/2023	14.40	13.04
6	Burchers Road	127	23/05/2024	1.50	7.69
7	Burgess Lane	128	22/07/2020	3.00	2.71
3	Cameron Road	130	18/04/2023	12.00	15.51
7	Campbell Lane	240	2/09/2021	0.80	7.08
6	Cannards Road	133	6/03/2024	4.30	20.39
6	Carnells Road	132	29/08/2023	17.00	7.32
7	Carrego Lane	135	20/06/2024	30.00	8.20
	Chedburgh Road	136	19/12/2022	1.00	1.08
6	Clare Road	111	1/08/2023	25.00	7.49
7	Coates Lane	137	29/09/2020	1.40	1.85
6	Coombie Road	138	28/09/2023	56.00	40.26
2	Crows Nest Road	139	6/12/2023	5.00	17.60
5	Darts Road	140	12/08/2023	8.90	5.56
6	Dirrung Road	141	18/05/2023	7.20	7.79
6	Dumossa Road	142	23/10/2023	2.00	18.62
6	Eight Mile Tank Road	143	12/01/2023	14.50	5.74
6	Euratha Road	146	25/05/2024	2.10	9.66
7	Five Oaks Road	147	22/08/2022	12.50	12.29
6	Flanagans Lane	148	14/02/2024	1.10	5.18
2	Foys Road	149	15/07/2023	3.00	3.24
7	Gandys Road	150	24/10/2023	1.46	1.46
2	Garrong Road	151	31/10/2022	3.00	7.87
7	Girdlers Road	153	13/12/2022	3.00	7.08
6	Goorawin East Road	154	9/09/2023	10.40	12.75
6	Goorawin Road	155	8/08/2023	11.10	10.22
5	Greenhills Road	156	13/10/2023	11.60	18.66
6	Grieves Road	157	6/12/2023	6.00	5.67
2	Gullifers Road	158	19/10/2023	4.00	23.99
7	Gunbar Road	159	11/08/2023	18.00	34.62

7	Halcyon Park Road	160	9/03/2022	3.00	3.28
6	Heaths Road	161	23/05/2024	2.00	6.14
5	Higgins Lane	162	22/08/2023	10.50	8.02
6	Hillmans Lane	163	9/05/2023	15.40	5.23
6	Holdens Road	164	19/06/2023	9.00	9.51
6	Huxleys Road	165	28/04/2023	17.00	8.55
2	Ilkadoon Road	166	21/03/2024	11.50	11.66
6	Jardines Road	167	2/08/2023	12.00	24.08
6	Jennings Road	168	25/05/2023	10.60	8.33
6	Johnstons Road	169	4/01/2023	4.00	11.30
5	Jones Road	170	28/07/2023	10.00	12.99
6	Killara Road	171	5/09/2023	2.30	2.30
6	Kites Road	172	13/11/2023	5.60	5.48
2	Langtree Road	174	3/05/2023	29.70	12.14
2	Lowlands Road	175	24/05/2024	16.90	44.68
6	Luelfs Road	176	7/02/2023	9.90	78.00
2	Mallee Downs Road	177	15/02/2023	8.40	11.32
7	Mallee Point Road	178	23/11/2017	1.50	8.32
6	Matakana Road	179	3/12/2020	10.90	18.11
2	McDonalds Road	180	15/06/2023	7.50	12.16
7	McGills Road	181	8/11/2022	1.00	4.25
7	McKays Road	182	27/04/2023	16.00	6.25
	McKenzies Lane	183	8/06/2021	1.00	7.42
2	McKinley Road	184	30/08/2023	48.50	61.39
2	McMasters Road	185	17/07/2023	9.10	16.19
7	McRaes Road	186	24/01/2018	4.00	2.42
2	Melbergen Road	187	2/05/2024	9.50	43.95
	Mena Road	266	20/03/2012	1.00	0.87
6	Merri Road	152	26/08/2023	52.00	39.77
5	Merriwagga Road	190	3/04/2023	10.50	12.53
4	Merrondale Lane	188	20/09/2022	6.00	8.02
6	Merungi Road	191	16/11/2023	2.00	19.07
2	Merungle Road	192	23/04/2024	3.20	65.47
7	Mitchell Track	189	10/11/2023	3.50	8.30
2	Mitchells Road	193	13/06/2024	23.20	34.22
6	Monia Gap Road	202	5/09/2023	3.90	6.11
7	Moores Road	195	25/09/2023	4.55	4.55
2	Motts Road	196	11/07/2023	4.20	4.20
4	Mount Bingar Road	197	7/11/2023	8.50	4.20
3	Mount Daylight Road	198	8/09/2023	6.00	8.77
5	Mount Grace Road	145	25/05/2023	2.00	32.92
7	Muirheads Road	199	11/09/2023	2.13	2.13
4	Munros Road	200	21/03/2022	7.00	13.42
	Murrumbidgee River Roac	201	4/02/2023	2.50	73.97
6	Nancarrows Lane	203	15/02/2023	7.70	3.75
	Norwood Lane	205	13/02/2024	2.80	8.82
6	OBriens Road	206	17/11/2022	3.50	4.20
7	ODonnells Road	207	20/03/2018	4.00	3.97
6	OKeeffes Road	208	27/03/2023	7.10	14.74
7	Old Gunbar Road	209	22/08/2023	9.50	9.72
2	Parkers Road	210	13/07/2023	12.50	13.81
3	Parrs Road	211	27/07/2023	11.80	18.29
6	Parslows Road	212	28/11/2023	2.50	1.21
7	Parsons Road	213	12/01/2018	1.20	0.84
7	Paton Road	214	9/09/2021	1.80	1.12
2	Peters Road	215	17/05/2023	9.90	10.66
3	Pinteebakana Road	216	9/05/2024	9.00	25.31
6	Pleasant Valley Road	217	8/11/2023	13.40	14.83
5	Prestage Road	218	1/06/2023	6.00	6.05
7	Pulletop Road	219	24/05/2024	1.50	9.23

7	Ravenshaw Road	220	4/09/2023	3.50	9.44
5	Redbank Road	221	23/06/2023	15.70	23.64
6	Reids Road	222	22/02/2024	4.20	
6	Richards Road	223	9/08/2023	4.70	4.05
7	Roberts Road	224	14/02/2022	3.00	5.86
PRV	Rothdene Lane	242	8/09/2022	1.60	9.42
2	Roto Road	225	9/08/2023	1.00	50.78
6	Ryans Road	226	25/09/2023	4.10	10.33
	Saleyard Lane	194	12/08/2015	3.00	0.96
6	Sawmill Road	227	12/10/2022	1.00	1.72
6	Schmetzers Lane	228	6/10/2021	6.50	6.36
2	Schneiders Road	229	14/07/2023	8.00	4.16
	Simpkins Lane	231	2/05/2023	4.50	2.00
6	Sloanes Road	232	2/09/2022	7.70	8.00
7	Square Well Lane	233	12/01/2023	1.40	4.17
7	Stackpoole Road	234	22/08/2018	7.00	1.42
7	Stewarts Lane	235	17/06/2023	15.90	13.29
6	Streets Road	236	20/09/2021	8.90	6.23
6	Swansons Road	237	29/08/2023	3.50	3.44
5	Taylors Road	238	22/06/2023	18.00	6.10
6	The Bluff Road	239	4/12/2023	4.40	11.95
6	Trida Road	241	12/10/2023	13.00	34.42
6	Tyson's Road	243	22/02/2022	2.00	2.60
7	Vaggs Road	244	30/07/2019	7.70	7.71
6	Vearings Road	245	20/07/2023	8.50	13.21
6	Wakefield Road	246	8/09/2023	6.40	6.48
2	Wallanthery Road	247	20/07/2023	25.50	27.80
7	Wandella Road	248	NIL	0.00	4.53
7	Wantwood Road	249	23/11/2023	4.00	3.76
6	Warburtons Lane	230	15/06/2023	3.90	3.83
6	Watkins Road	250	5/09/2023	5.00	15.36
7	Watsons Road	251	19/09/2023	12.20	11.83
6	Weavers Road	252	27/05/2023	22.60	10.00
6	Wee Elwah Road	253	7/02/2022	15.50	23.26
6	Wells Road	254	3/08/2023	11.20	17.97
7	Wests Road	255	10/10/2023	6.50	6.50
4	Whealbah Road	256	20/06/2024	43.90	85.32
6	Whitton Stock Route Road	257	14/11/2023	6.20	50.24
7	Wild Horse Tank Road	258	20/09/2023	11.40	9.06
6	Wiltshires Road	259	16/02/2024	2.00	12.68
5	Wollarna Road	260	12/05/2023	63.70	33.79
7	Wongalea Road	261	24/11/2023	4.00	4.92
6	Woods Lane	262	28/09/2021	5.00	4.98
7	Wrights Lane	263	NIL	0.00	0.92
7	Youngs Road	264	24/09/2020	2.30	11.27

	> 5 Years Since Last Mtce Grading	
	1-5 Years Since Last Mtce Grading	
	1 Year Since Last Mtce Grading	
	Nil Record for Mtce Grading	
Road Hierarchy		
1	Regional Roads	
2	School Bus Routes	
3	Link Roads	
4	Strategic Link Roads	
5	Collector Roads	
6	Local Roads	
7	Local Roads - Maintenance as Required	

10.6 Ballyrogan Bridge – Status

RDS:RR:501RLVW

Author: Manager Infrastructure Services

Purpose: To inform the Council of the status of the proposed bridge as notified by Water NSW.

Background

Over the past two years Water NSW has been discussing with staff the possibility of them replacing their bridge over the Ballyrogan channel on the Lachlan Valley Way East. This report provides the latest update from Water NSW.

Issues

Water NSW have informed the Council that they have been considering various engineering issues regarding the replacement and are about to commence designs with their contractor (July 2024). The proposal is a Two Span Permanent Bridge on the current alignment. This will involve the construction of a temporary bridge to manage traffic during the permanent bridge installation.

Their proposed timeline are as follows;

Commence Design	July 2024
Site survey and quote on	September 2024
Detailed Design Completed	Late 2024
Business Case and Funding approval	Late 2024
Temporary Bridge Consultation	Early 2025
Demolish existing bridge	Early/Mid 2025
Commission New Bridge	Mid 2025
Demobilise off site	Late 2025

There has been discussion regarding the asset becoming owned by Council however this will have to be dealt with formally by Water NSW at a later time.

Financial implications

Nil.

Statutory implications (Governance including Legal)

The bridge is the asset of NSW Water

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and connected

Recommendation:

That Council note the latest timeline provided by Water NSW for the replacement of the Ballyrogan Bridge.

10.7 Local Roads Drainage Proposal

RDS:LRDS

Author: Manager Infrastructure Services

Purpose: To inform the Council of proposed drainage works on local roads.

Background

Council has made substantial inroads to addressing re-sheeting and reforming of its unsealed road network over the past two years, this opportunity was made possible through additional grant funding – however the conditions of the grant generally did not allow for the installation or upgrading of culverts to address drainage issues, some of which are non-functioning or have collapsed.

Issues

The most recent funding Council has received still does not allow for the purchase and installation of culverts – it seems somewhat ineffectual not to install culverts thus improving the overall utility of the road asset.

For the Council to install the following list of culverts to address drainage issues, it will be necessary to fund these from the Local Roads Reserve as Council has funded its roads program for this year. Any funds not used by Council funded works are returned to the road reserve at the end of the financial year.

It is envisaged the work will be undertaken by Council staff.

Road Name	Works to be Done	Cost \$
Goolgowi		
Jennings Road	1 x 1200x900 Box Culvert Installation	19,600.00
Andersons Road	1 x 450 RRJ Culvert Installation	8,700.00
Cannards Road	1 x 300 RRJ Box Culvert Installation, 1 x 450 RRJ culvert	17,400.00
Merungi Road	2 x 450 RRJ Culvert Installation	17,400.00
Reids Road	1 x 1200x300 Box Culvert	21,000.00
Johnstons Road	1 x 600x450 Box Culvert Installation - Intersection Drainage	16,729.00
Boorga Road	2 x 600x450 Box Culvert Installation - Intersection Drainage	16,729.00
The Bluff Road	1 x 450 RRJ Culvert Installation	8,700.00
Billings Road	2 x 450 RRJ Culvert Installation	17,400.00
Burchers Road	2 x 450 RRJ Culvert Installation	17,400.00
Eight Mile Tank Rd	Concrete Causeway : 12m x 10m (120m ²)	23,000.00
Hillston		
Brewer Road	2 x 450 RRJ Culvert installation	17,400.00
Lachlan River Road	1 x 600 RRJ Culvert Installation - Mitolo Pack Shed(16m)	15,000.00
Lachlan River Road	1 x 450 RRJ Culvert Installation - Geoff Hyder Property	8,700.00
Lachlan Valley Way	1 x 450 RRJ Culvert Installation - "Merrigal"	8,700.00
Total		233,858.00

Financial implications

The road reserve is anticipated to have a balance close to \$8.8 million following the end of the financial year processes for 2023/24 and with the addition of the \$2.2 million from 2024/25. Should Council approve the program this will leave a roads reserve balance of around \$8.5 million.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 2 – Accessible and Connected.

Recommendation:

That Council approve the following culvert replacements for 2024/25 to be funded from Local Roads Reserve;

Road Name	Works to be Done	Cost \$
Goolgowi		
Jennings Road	1 x 1200x900 Box Culvert Installation	19,600.00
Andersons Road	1 x 450 RRJ Culvert Installation	8,700.00
Cannards Road	1 x 300 RRJ Box Culvert Installation, 1 x 450 RRJ culvert	17,400.00
Merungi Road	2 x 450 RRJ Culvert Installation	17,400.00
Reids Road	1 x 1200x300 Box Culvert	21,000.00
Johnstons Road	1 x 600x450 Box Culvert Installation - Intersection Drainage	16,729.00
Boorga Road	2 x 600x450 Box Culvert Installation - Intersection Drainage	16,729.00
The Bluff Road	1 x 450 RRJ Culvert Installation	8,700.00
Billings Road	2 x 450 RRJ Culvert Installation	17,400.00
Burchers Road	2 x 450 RRJ Culvert Installation	17,400.00
Eight Mile Tank Rd	Concrete Causeway : 12m x 10m (120m ²)	23,000.00
Hillston		
Brewer Road	2 x 450 RRJ Culvert installation	17,400.00
Lachlan River Road	1 x 600 RRJ Culvert Installation - Mitolo Pack Shed(16m)	15,000.00
Lachlan River Road	1 x 450 RRJ Culvert Installation - Geoff Hyder Property	8,700.00
Lachlan Valley Way	1 x 450 RRJ Culvert Installation - "Merrigal"	8,700.00
Total		233,858.00

10.8 Flood Damage – Status

GS:PGM:DAFD22

Author: Manager Infrastructure Services

Purpose: To provide the Council with Flood Repair information to 30 June 2024.

Background

The flood event of late 2022 saw several Council roads damaged and eligible for assistance in repairing the road network. As the Council is aware there has been issues with approval from TfNSW and also some payment issues for the emergency works. While staff are working through the concerns with TfNSW it appears the problem is state wide and not confined to this Shire Council.

Issues

As at 30 June 2024, the Council has been approved the following funding at the road level. The table below provides information for Council regarding the current status.

Road Name	Approved \$	Status
Arcadia Lane	37,486	Completed
Audrey Lea	80,741	50% complete
Avondale	43,394	Completed
Barry Scenic Drive	1,290	Completed
Booligal	355,844	Completed
Bringagee	109,474	Not Started
Blackgate	30,849	Completed
Cahills	13,379	Waiting jet patcher
Cannards	226,196	Causeway to be completed
Carrathool	214,249	Completed
Erigolia	353,430	50% completed
Jackson Bridge	150,612	Not started
Lachlan River	1,075,095	Not commenced
Lachlan Valley Way	619,791	Waiting sealing
Lowlands	79,343	Completed
Mossgiel	112,767	Not started
Mt Grace	140,532	Completed
Murrumbidgee River	1,174,229	Not started
Rankins Springs (321)	147,171	Not started
Roto	1,047,028	Not started
Tabbita Lane	10,323	Completed
Whealbah	662,686	50% completed

Council has approved to date works to the value of \$6,792,813. Expended to 30 June \$1,358,442 leaving a balance of \$5,434,371 for works to be completed by 30 June 2025.

There are three roads with funding in excess of \$1,000,000 each, to date work has not commenced on Lachlan River Road, Roto Road or Murrumbidgee River Road. As with Lachlan Valley Way East once earthworks are complete it will be cost effective to use Council's sealing contractor to seal repair works.

Financial implications

It is believed that the Council has been funded adequately for the identified works which have now become a priority in the roads program.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

All works need to be completed by 30 June 2025.

Community Strategic Plan

Goal 2 – Accessible and Connected.

Recommendation:

That Council:

1. note the status of flood damaged roads to 30 June 2024.
2. complete as a priority all floodworks prior to December 2024.

10.9 Plant Report

PES:MTN:PR

Author: Manager Fleet & Town Services

Purpose: Plant Report as of 2 July 2024

Background

PLANT NO	HOURS KMS	TYPE	DETAILS
3053	1,819 hrs	Bomag Stabilizer	Replace and weld adapters onto the drum and replace ripper points.
5158	787 hrs	Husqvarna Mower	Replace starter motor.
3525	8,285 hrs	Cat Grader	Replace blade slides and readjust circle.
2584	8 yrs old	Tandem Dolly	Replace disc brake pads on rear axle.
4534	10 yrs old	Combination Roller	Remount toolbox cover lid and replace hinges with heavy-duty hinges.
2545	23 yrs old	Tieman Triaxle Water Tanker	Replace all disc brake pads. Repair front axle locating plate.
2065	331,724 km	Kenworth Prime Mover	Replace right hand door lock actuator.

Issues

Nil

Financial implications

Repairs made from existing budget.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

If repairs are not made safety issues would remain.

Community Strategic Plan

Nil

Recommendation:

That Council note the Plant Report as of 2 July 2024.

10.10 Development Applications – July 2024

GOV:MTG:CR

Author: Manager Building & Regulatory Services

Purpose: Development Applications & Determinations – June 2024

Background

Lodgements

Type/No.	Name	Address	Development
DA2024/036 - MOD1	Kalm Capital Investments Pty Ltd	Lachlan River Road Hillston NSW 2675	Machinery shed
DA2024/042	Scott & Jillian Vaessen	Back Hillston Road Tabbita NSW 2652	Fixed wireless telecommunications facility
DA2024/043	Manildra Grain Storage Pty Ltd	Tysons Road Tabbita NSW 2652	Alteration and Addition to an Existing Grain Handling Facility (Civil works, Staff amenities building, Workshop)
Total Estimated Value Of Works			\$2,310,000.00

Determination: Approved

Type/No.	Name	Address	Development	Processing Time
DA2024/039	Delta Poultry Pty Ltd	Tabbita Lane Tabbita NSW 2652	Detached shed ancillary to existing farming operation	18
DA2024/036 -MOD1	Kalm Capital Investments Pty Ltd	Lachlan River Road Hillston NSW 2675	Machinery shed	6

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That the Determinations for Development Applications received for June 2024 be noted.

10.11 Finance Report – Statement of Bank Balances – June 2024

FM:FR

Author: Director Corporate & Community Services

Purpose: Statement of Bank Balances – June 2024

Background

The reconciliation of Council’s main bank account with the cash book controls within Practical (council finance software) for the month of June 2024 is complete as shown in the table below:

Statement of Bank Balances as at 30 June 2024				
CASHBOOK SUMMARY				Data for June 2024
Balance As at 01/06/2024 (Consolidated Funds)				\$316,414.14
		Add For June 2024	Total for 01/07/2023 to 30/06/2024	
Rates/Water/Debtor Receipts	\$8,555,430.42	\$349,937.01	\$8,905,367.43	
Investments Recalled	\$30,464,555.14	\$1,295,159.91	\$31,759,715.05	
RMS - RMCC, Block, Repair	\$3,139,373.60	\$0.00	\$3,139,373.60	
RMS - Bridge	\$216,627.50	\$0.00	\$216,627.50	
RMS - Flood Damage	\$17,600.00	\$0.00	\$17,600.00	
RMS - Regional Roads	\$0.00	\$0.00	\$0.00	
Grant - Roads to Recovery Program	\$61,940.00	\$12,000.00	\$73,940.00	
FAG - General & Local Roads	\$490,288.00	\$7,277,052.00	\$7,767,340.00	
All Other Misc Grant Payments	\$12,639,097.87	\$17,701.08	\$12,656,798.95	
Planning Receipts	\$561,985.00	\$9,221.00	\$571,206.00	
Plant / Property Trade-Ins & Sales	\$1,259,906.00	\$166,682.00	\$1,426,588.00	
Other Receipts	\$6,592,141.61	\$317,028.80	\$6,909,170.41	
Sub Total Receipts	\$63,998,945.14	\$9,444,781.80	\$73,443,726.94	\$9,444,781.80
		Add For June 2024	Total for 01/07/2023 to 30/06/2024	
LESS PAYMENTS				
Wages (Net of PAYG & Other Deductions)	(\$7,622,655.91)	(\$555,892.75)	(\$8,178,548.66)	
Plant Acquisitions	(\$2,920,757.45)	(\$81,852.33)	(\$3,002,609.78)	
Invested	(\$28,221,000.00)	(\$7,300,000.00)	(\$35,521,000.00)	
Other Creditors Payments	(\$25,460,420.25)	(\$1,705,847.28)	(\$27,166,267.53)	
Sub Total Payments	(\$64,224,833.61)	(\$9,643,592.36)	(\$73,868,425.97)	(\$9,643,592.36)
Cashbook Balance 30/06/2024				\$117,603.58
BANK STATEMENTS				
Opening Balance 01/06/2024 (CSC's CBA Main Transaction Account)				\$345,393.30
Less Bank Payments				(\$9,603,833.11)
Plus Bank Receipts				\$9,412,127.65
Total As Per Bank Statements				\$153,687.84
Plus Unpresented Deposits				\$1,617.80
Less Unpresented Cheques				(\$37,702.06)
Reconciliation Cash Book Balance to Bank Statements 30/06/2024				\$117,603.58

Issues

Nil

Financial implications

Nil

Statutory implications (Governance including Legal)

Local Government Act (1993)

Local Government General Regulation (2021)

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership and Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term.

Recommendation:

That Council note the Statement of Bank Balances as at 30 June 2024 and confirm payment of accounts as summarised in the reconciliation statement totalling \$9,643,592.36.

10.12 Finance Report – Investments Schedule – June 2024

FM:FR

Author: Director Corporate & Community Services

Purpose: Schedule of Investments – June 2024

Background

Details of Council’s investments as at 30 June 2024 are provided below:

CARRATHOOL SHIRE COUNCIL INVESTMENTS - 30 JUNE 2024							
Last Month @ 31/05/24	Financial Institution	Date Raised	Interest Rate	Duration (Days)	Maturity Date	Current Month @ 30/06/24	Change
\$552,623.46	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$552,623.46	\$0.00
\$543,969.15	CBA	20-May-24	4.80%	92 Days	20-Aug-24	\$543,969.15	\$0.00
\$548,722.17	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$548,722.17	\$0.00
\$547,606.55	CBA	30-May-24	4.69%	90 Days	28-Aug-24	\$547,606.55	\$0.00
\$536,035.50	CBA	11-Jun-24	4.74%	90 Days	09-Sep-24	\$542,439.73	\$6,404.23
\$536,099.14	CBA	31-Jan-24	5.04%	180 Days	29-Jul-24	\$536,099.14	\$0.00
\$538,736.98	CBA	Recall IBD \$538,736.98 + \$6,422.93				\$0.00	(\$538,736.98)
\$535,150.87	CBA	31-Jan-24	5.04%	180 Days	29-Jul-24	\$535,150.87	\$0.00
\$539,608.59	CBA	27-May-24	4.73%	123 Days	27-Sep-24	\$539,608.59	\$0.00
\$533,678.33	Bendigo Bank	07-Dec-23	4.80%	368 Days	09-Dec-24	\$533,678.33	\$0.00
\$100,007.45	Bendigo Bank	03-Jan-24	4.05%	182 Days	03-Jul-24	\$100,007.45	\$0.00
\$26,526.62	Bendigo Bank	12-Apr-24	4.00%	185 Days	14-Oct-24	\$26,526.62	\$0.00
\$539,603.29	Westpac	04-Jun-24	4.90%	92 Days	04-Sep-24	\$546,322.16	\$6,718.87
\$500,000.00	Westpac	29-Feb-24	5.06%	151 Days	29-Jul-24	\$500,000.00	\$0.00
\$2,308,003.15	Westpac	30-May-24	4.90%	92 Days	30-Aug-24	\$2,308,003.15	\$0.00
\$2,033,758.90	Westpac	19-Apr-24	4.91%	91 Days	19-Jul-24	\$2,033,758.90	\$0.00
\$500,000.00	Westpac	29-Apr-24	5.03%	122 Days	29-Aug-24	\$500,000.00	\$0.00
\$2,298,254.79	Westpac	30-Apr-24	5.03%	122 Days	30-Aug-24	\$2,298,254.79	\$0.00
\$519,585.39	Westpac	29-Apr-24	5.04%	122 Days	29-Aug-24	\$519,585.39	\$0.00
\$1,061,678.09	Westpac	29-May-24	4.89%	92 Days	29-Aug-24	\$1,061,678.09	\$0.00
\$560,203.79	NAB	30-Apr-24	4.95%	91 Days	30-Jul-24	\$560,203.79	\$0.00
\$538,611.97	NAB	01-May-24	5.00%	124 Days	02-Sep-24	\$538,611.97	\$0.00
\$518,406.26	NAB	27-May-24	5.00%	123 Days	27-Sep-24	\$518,406.26	\$0.00
\$512,155.16	NAB	10-Jun-24	4.95%	91 Days	09-Sep-24	\$518,539.56	\$6,384.40
\$1,012,328.77	NAB	18-Mar-24	5.03%	122 Days	18-Jul-24	\$1,012,328.77	\$0.00
\$2,024,657.54	NAB	18-Mar-24	5.07%	154 Days	19-Aug-24	\$2,024,657.54	\$0.00
\$525,083.13	NAB	18-Jun-24	4.95%	90 Days	16-Sep-24	\$531,700.62	\$6,617.49
\$506,232.88	NAB	27-May-24	5.00%	123 Days	27-Sep-24	\$506,232.88	\$0.00
\$3,000,000.00	NAB	26-Jun-24	4.95%	90 Days	24-Sep-24	\$3,050,024.39	\$50,024.39
\$500,000.00	NAB	29-Feb-24	5.03%	123 Days	01-Jul-24	\$500,000.00	\$0.00
\$500,000.00	NAB	04-Jun-24	4.95%	90 Days	02-Sep-24	\$506,164.39	\$6,164.39
\$538,149.57	NAB	17-Jun-24	5.00%	122 Days	17-Oct-24	\$544,784.30	\$6,634.73
\$2,092,279.00	NAB	29-May-24	4.95%	90 Days	27-Aug-24	\$2,092,279.00	\$0.00
\$538,950.44	NAB	11-Mar-24	5.03%	122 Days	11-Jul-24	\$538,950.44	\$0.00
\$549,170.40	NAB	11-Jun-24	4.95%	90 Days	09-Sep-24	\$555,941.00	\$6,770.60
\$535,838.58	NAB	04-Jun-24	4.95%	90 Days	02-Sep-24	\$542,591.62	\$6,753.04
\$1,638,518.42	IMB	31-May-24	4.80%	90 Days	29-Aug-24	\$1,638,518.42	\$0.00
\$550,594.42	IMB	15-Apr-24	4.75%	92 Days	16-Jul-24	\$550,594.42	\$0.00
\$508,356.16	IMB	19-Apr-24	4.75%	91 Days	19-Jul-24	\$508,356.16	\$0.00
\$2,083,985.91	IMB	30-Apr-24	4.90%	122 Days	30-Aug-24	\$2,083,985.91	\$0.00
\$2,381,759.33	IMB	30-May-24	4.80%	90 Days	28-Aug-24	\$2,381,759.33	\$0.00
\$563,263.80	IMB	13-Mar-24	4.85%	120 Days	11-Jul-24	\$563,263.80	\$0.00
\$535,855.23	IMB	06-Jun-24	4.80%	91 Days	05-Sep-24	\$542,408.81	\$6,553.58
\$536,923.47	IMB	20-Mar-24	4.90%	119 Days	17-Jul-24	\$536,923.47	\$0.00
\$38,550,972.65						\$38,121,261.39	(\$429,711.26)

ON CALL INVESTMENTS							
\$2,091,308.44	CBA	Variable	4.20%	N/A	On Call A/c	\$8,647,652.23	\$6,556,343.79
	Movements On Call Funds		CBA				
	01-Jun-24	Interest	\$6,343.79				
	During Month	From On Call	(\$750,000.00)				
	During Month	To On Call	\$7,300,000.00				
	On Call - Net Change for Month		\$6,556,343.79				
\$2,091,308.44						\$8,647,652.23	\$6,556,343.79
\$40,642,281.09						\$46,768,913.62	\$6,126,632.53
I certify that the above Investments have been made in accordance with the Local Government Act, the Regulations thereunder and Council's Investment Policy.							
Signed copy held in Council records			Robert Rayner				
			Director Corporate Services				

Analysis – Opening and Closing Balances:

INVESTMENT TYPE	OPENING 1/6/24	CLOSING 30/6/24	VARIATION JUNE
IBDs	38,550,972.65	38,121,261.39	(429,711.26)
On Call Funds	2,091,308.44	8,647,652.23	6,556,343.79
TOTAL	40,642,281.09	46,768,913.62	6,126,632.53

Analysis – Change During Month:

	VARIATION – JUNE 2024
ADD – Interest Incorporated in IBDs Rolled Over	109,025.72
ADD – New IBDs	0.00
LESS – IBDs recalled	(538,736.98)
ADD – Interest from On Call Funds	6,343.79
LESS – On Call Funds recalled	(750,000.00)
ADD – Funds applied to On Call Funds	7,300,000.00
TOTAL VARIATION	6,126,632.53

Funds Held on Behalf of Other Organisations:

The Schedule of Investments includes one separate deposit that Council is holding in trust.

- IBD with Bendigo Bank – Ref No. 173016924 (matures 10/2024) \$26,526.62

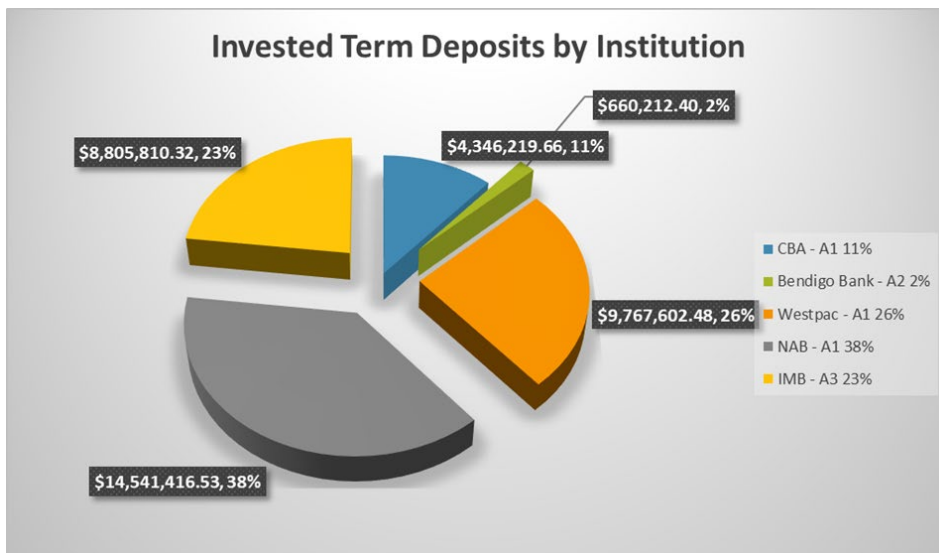
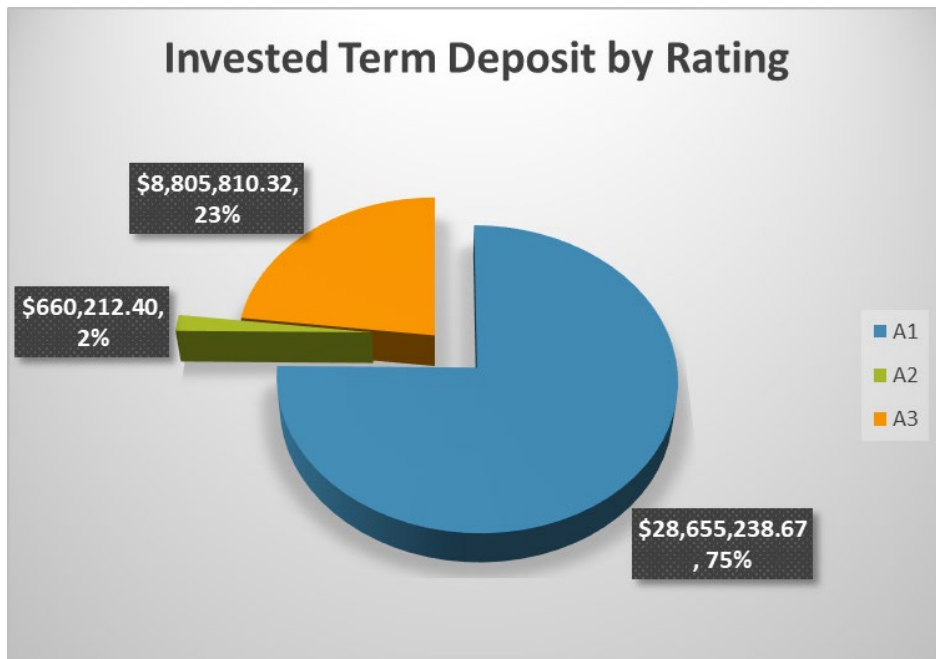
Compliance with Policy Limits:

Council Policy 019 – Investment of Surplus Funds limits the exposure of invested funds to an individual organisation by the credit rating of the organisation so that single entity exposure is limited as detailed in the table below:

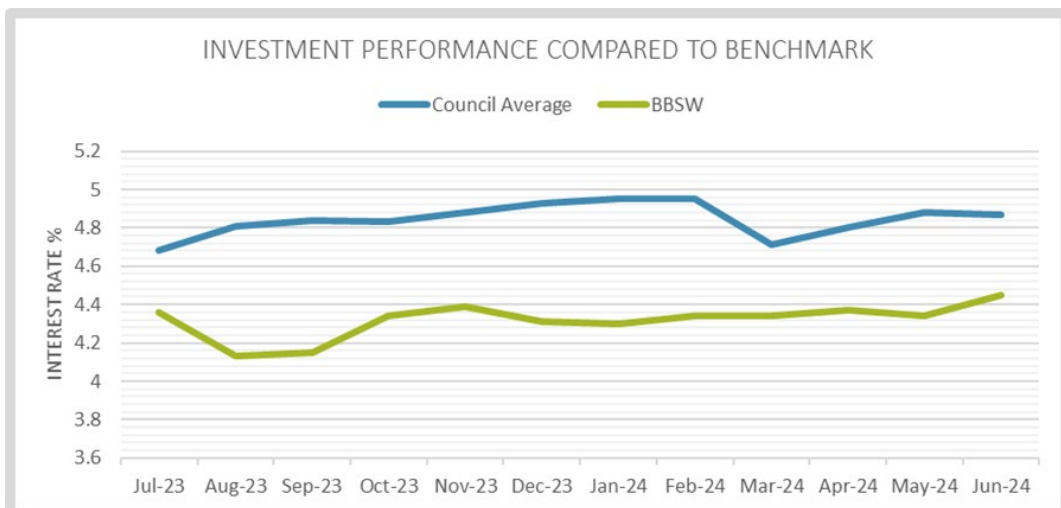
S&P Long Term Credit Rating*	S&P Short Term Credit Rating*	Portfolio Maximum
AAA Category	A1 +	50%
AA Category or Major Bank** (see note below)	A1	50%
A Category	A2	30%
BBB Category	A3	30%
NSW Treasury Corp Hour Glass Facility	Unrated	30%
Unrated Authorised Deposit Taking Institution	Unrated	10%

*Moody's/Fitch equivalent

**ANZ, Commonwealth Bank, National Australia Bank & Westpac including their subsidiaries and brands (eg St George). Where the institution is a major bank, the portfolio maximum may be increased to 70% should a significant benefit to Council be identified



The graph below details the performance of Council’s investment portfolio against the standard comparative – the Bank Bill Swap Rate



Issues

Lack of diversification within the investment portfolio has the potential for higher risk to Council.

Financial implications

Council's investment portfolio provides funding for some projects identified in the Operational Plan.

Statutory implications (Governance including Legal)

Local Government Act (1993) s625

Local Government General Regulation (2021) Reg 205

Ministerial Investment Order (2011)

Policy implications

Council Policy 019 - Investment of Surplus Funds

Risk implications

Nil

Community Strategic Plan

Goal 5 – Civic Leadership & Governance

Objective 5.2 – Manage our resources to ensure that Council is financially sustainable over the long term

Recommendation:

That Council note receive the investment report as at 30 June 2024 and it be noted that in accordance with clause 212 paragraph (1)(b) of the *Local Government (General) Regulation 2021*, it can be certified that the investments listed have been made in accordance with the Act, the Regulation and Council's Investment Policy.

10.13 Community Development Officer Report – July 2024

ED:TOU:TEP

Author: Community Development Officer

Purpose: To advise Council of recent activities of interest undertaken by the Community Development Department

Background

Community Grant Scheme 2024-2025

Applications for the 2024-2025 Carrathool Shire Council Community Grants are now open. The scheme has been advertised on the Council's website and social media, in the Hillston Spectator and also emailed to local community groups.

Winter School Holiday Break Program

Council has planned two karate fitness and wellbeing days, one each in Hillston and Goolgowi. The classes are being run by Hay Karate Dojo instructors and are free for all to attend and will be followed by a free lunch for all participants.

School Crossing Funding – TfNSW

Council was successful in securing \$200,000 in funding under the Get Active NSW Program to construct new footpaths and road crossings around Goolgowi Public School. The planned works include new footpaths leading from Goolgowi School connecting to the existing footpaths around Settlers Park.

Create NSW Funding Open

Applications are currently open for arts and cultural funding through Create NSW. Council is currently working on an application to fund and complete murals at the Hillston and Goolgowi swimming pools.

Financial implications

Existing CDO budget and grant funding.

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implication

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council note the Community Development Officers report for July 2024.

10.14 Lake Woorabinda Festival 2025

ED:EM

Author: Community Development Officer

Purpose: For Council to consider funding the 2025 Lake Woorabinda Festival.

Background

In March 2024 Council once again hosted the Lake Woorabinda Festival. The event was funded by Council at a cost of approximately \$43,000. Note this total does not include the Women’s Week Event that was held prior to the festival which was an additional \$7,500 and funded by NSW Women’s Week.

The event was once again well supported and enjoyed by the community. The event entry was free and free family activities were available making it an affordable family day out while also providing support for local community groups and businesses.

Issues

The proposed 2025 event will consist of:

- Live Music
- Markets
- Food stalls from local community groups and businesses
- Family Entertainment including jumping castles and stage performers
- Free Hillston Pool entry
- Boats on the Lake
- Fireworks

We are currently exploring grant options to include creative workshops prior to and at the festival, such as lantern making.

Financial implications

Grant funding has been applied for but has been unsuccessful at this stage. While every effort will be made to secure grant funding it may not be available every year. Should the Council wish to fund the event it can be funded from the 2024/25 General Fund Surplus of \$142,000.

Proposed 2025 budget:

Element	Costs \$
Markets	0
Food	0
Children’s entertainment	8,000
Live music	8,000
Equipment hire (marquee, chairs, tables, coolroom)	10,000
Firework display	10,000
Advertising and marketing	2,000
Paddleboat hire	5,000
Contingency	2,000
Total	45,000

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Goal 1: Thriving and liveable communities

Goal 3: Resilient and welcoming

Recommendation:

That Council:

- 1. allocate funds to the Lake Woorabinda Festival 2025 which will be offset if grant funding is available.**
- 2. funds to be sourced from the 2024/25 General Fund surplus.**

10.15 Carrathool Village Unmanned Caravan Park

CP:MNT:CP

Author: Community Development and Project Manager

Purpose: To provide the Council with information on the proposed unmanned caravan park at Carrathool village.

Attachment: Carrathool unmanned Caravan Park site map and design.

Background

During the August Council meeting 2023, the Council considered projects to be scoped for a “shovel ready list”. One of the briefs provided was for an RV dump point at Carrathool and possible development of a small unattended caravan park in the Wade St area of potentially up to 10 powered or unpowered sites.

Scoping of this project is provided within this report.

Issues

The village of Carrathool gets several curious travellers that camp down by the bridge or Pinkers Beach and the suggestion has been raised with the local business that an RV dump point for their sewerage would be extremely useful. Upon inspection, there is an area that is utilised by caravaners situated in Wade Street just west of Pioneers Park which could be developed to include a small unmanned caravan park potentially with powered sites. A similar system is present in Ardlethan main street to help promote business the local café’s and bowling club.

The options presented for the Carrathool free camp area can be changed and altered to suit budget restrictions.

RV dump point:

- A frequently requested service to the area. Utilising the current septic system this can be implemented rather economically.

Free camp area:

- Preparation of camp area to provide adequate ingress & egress to the camp area while also being wide enough to allow patrons to park in all weather conditions.
- Power to sites while a costly exercise the inclusion of power is a primary draw card to the targeted stakeholders (grey nomads).
- Location signage to make travellers aware that the site exists will increase the park's exposure and signage for remote supervision is required at the site regardless of the size.
- Inclusion of water to each site has not been included in this design to reduce cost. As cost associated with a drainage system to accommodate the water to each site would not be economical at this time.

Financial implications

The Community Development Unit is actively reviewing grant opportunities to fund this project.

RV Dump Point + install to existing septic	\$4,500
Gravel roadway 18m wide x 100mm	\$25,000
Supply powerhead units + install power for 6 powered sites	\$31,000
Signage	\$1,500
Contingency	\$5,000
Total	\$67,000

Statutory implications (Governance including Legal)

Nil

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

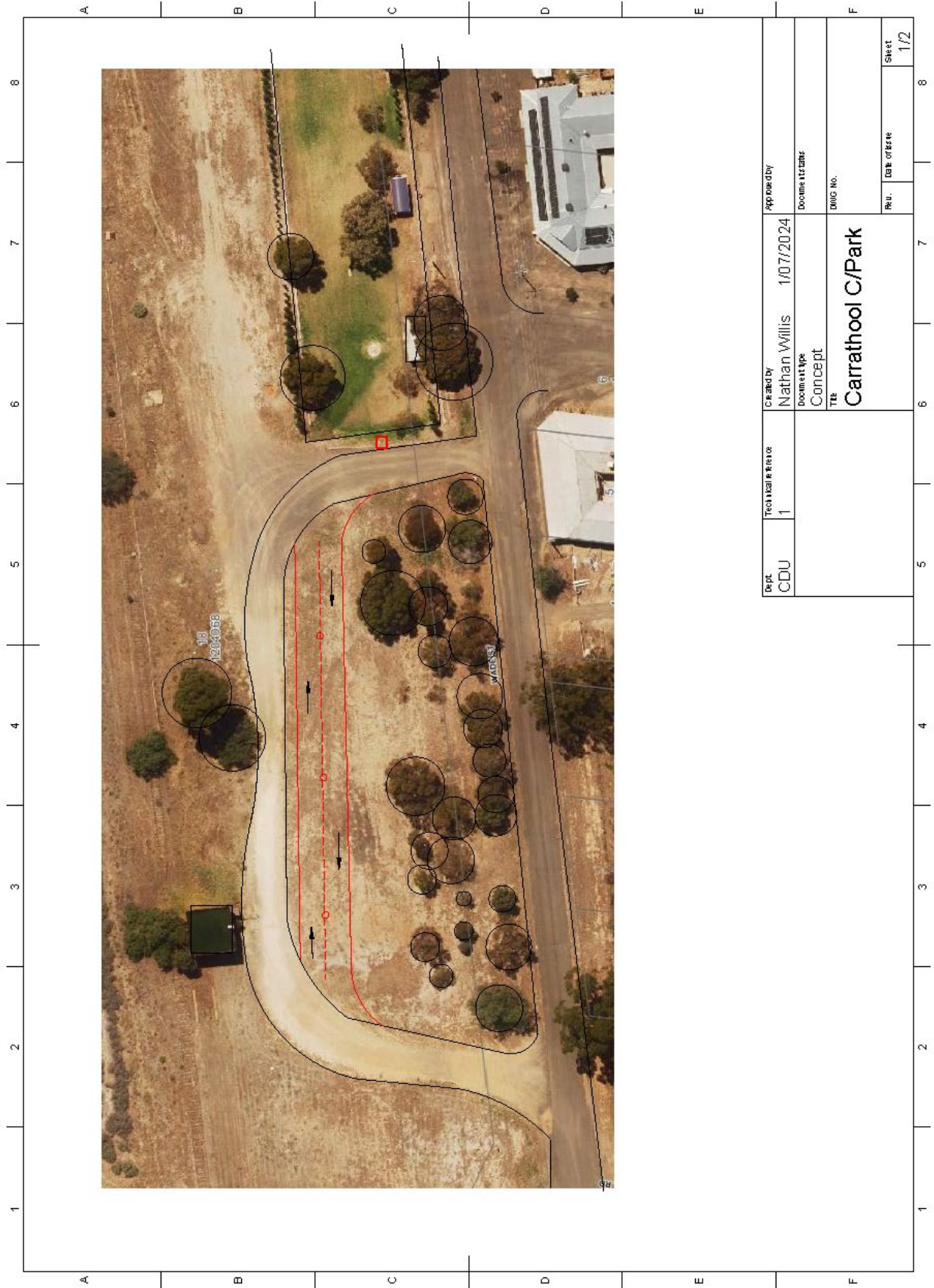
Goal 3: Resilient and welcoming

Recommendation:

That Council:

1. note the proposed project scope and budget.
2. determine the scope of the project.
3. pursue grant funding opportunities to facilitate the project.

ATTACHMENT



Dept. CDU	Technical Reference 1	Created by Nathan Willis	Approved by 1/07/2024
		Document type Concept	Docline status Docline status
		Title Carrathool C/Park	DMIC No.
		Rev.	Date of Issue
		Sheet 1/2	



11. Committee Reports

Nil

12. Closed Council Reports

12.1 Flood Damage Restoration Works – Lachlan River Road

GS:PGM:DAFD22

Author: Director Infrastructure Services

Purpose: To inform the Council of the current status of flood rectification works and potential road upgrade works on Lachlan River Road

Background

Council is asked to consider this report Flood Damage Restoration Works – Lachlan River Road in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

12.2 Real Café – Status

CP:MNT:OCRC

Author: General Manager

Purpose: To inform the Council of the status of the Real Café building.

Background

Council is asked to consider this report Real Café – Status in Closed Council under the provisions of section 10A(c) of the *Local Government Act 1993*.

Financial implications

Nil

Statutory implications (Governance including Legal)

This item is classified CONFIDENTIAL under section 10A(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business in relation to the following:

- (c) *Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

Policy implications

Nil

Risk implications

Nil

Community Strategic Plan

Nil

Recommendation:

That Council resolve into closed Council pursuant to Section 10A(c) of the *Local Government Act 1993*.

13. Next Meeting

The next **Ordinary Meeting** of Council will be held at the **Merriwagga Community Hall** on **20 August 2024** commencing at **10.00 am**.