

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE CARRATHOOL SHIRE COUNCIL  
HELD AT THE GOOLGOWI COUNCIL CHAMBERS  
on Tuesday, 15 October 2024 commencing at 9.30 am after the Councillor Induction**

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**1. PRESENT**

Councillors: DL Jardine, B Furner, GR Peters, MS Armstrong, HJ Lyall, DP Fensom, A-M Young  
NJ Smith, CM McKeon and JB Parsons.

Staff: General Manager Rick Warren, Director Infrastructure Services Barry Heins,  
Director of Corporate and Community Services Robert Rayner and Management  
Accountant Sarah Donnelly.

**2. LEAVE OF ABSENCE**

Nil

**3. DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST**

Nil

**OATH OR AFFIRMATION FOR COUNCILLORS**

**OATH:** NJ Smith, A-M Young, JB Parsons, MS Armstrong, DL Jardine, B Furner, HJ Lyall, DP  
Fensom, GR Peters and CM McKeon.

**AFFIRMATION:** Nil

**10.0 GENERAL MANAGER'S REPORT**

The General Manager acted as returning officer for the election of Mayor and Deputy Mayor.

**10.1 Election of Mayor for 2024/2026 Term**

The General Manager as returning officer in accordance with the *Local Government Act 1993*  
conducted an election for the position of Mayor, there being only one nomination Cr DL Jardine  
was elected unopposed for the two year term.

**10.2 Election of Deputy Mayor for 2024/2026 Term**

The General Manager as returning officer in accordance with the *Local Government Act 1993*  
conducted an election for the position of Deputy Mayor, there being only one nomination  
Cr B Furner was elected unopposed for the two year term.

The Mayor took the chair for the remainder of the Council meeting.

**10.3 Delegation of Authority to Mayor and Deputy Mayor**

**0001 RESOLVED** that the delegation of authority for Mayor Cr DL Jardine and Deputy Mayor  
Cr B Furner as follows be endorsed by the Council:

Mayor

1. To give effect to the provisions of the *Local Government Act 1993*, and any other Act  
conferring powers of duties upon the Mayor and to any resolution or direction given to the  
Mayor by the Council.
2. To exercise general direction, control and performance assessment of the General  
Manager.
3. To sign and execute any documents under the Common Seal of the Council, in conjunction  
with the General Manager or any other Councillor pursuant to a decision of the Council.
4. To make statements or respond to the media in respect of Council matters.
5. To represent the Council with the General Manager in deputations meetings and other  
forums where it is appropriate to present Councils position.
6. To authorise urgent or emergency works or activities with expenditure up to \$20,000.

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CR DL JARDINE, CHAIRMAN

7. To preside at all council meetings, community and public meetings and other forums convened by Council at which the Mayor is present unless this function is otherwise appointed to another councillor or person by the Mayor.
8. To provide Civic Receptions as appropriate.

Deputy Mayor

1. To exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of Mayor.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr DP Fensom

**10.4 Delegation of Authority to General Manager**

**0002 RESOLVED** that Council pursuant to Section 377 of the *Local Government Act 1993* delegates to the General Manager all the functions, powers, duties and authorities of the Council that it may lawfully delegate under the *Local Government Act 1993* and under any Act, Regulation, Instrument or Authority that are delegated to Council by any other authority or body subject to:

1. function under section 377 (1) of the Local Government Act 1993 that may be delegated and:
2. any policy of Council that may place any restriction upon the conferred delegations.

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr GR Peters

**10.5 Committees of the Council**

**0003 RESOLVED** that Council:

1. determine which committees are still relevant.
2. determine the representation on the various committees using the above table as a guide for committee delegates and representatives.
3. nominate the Mayor and General Manager as its delegates to the Western Regional Planning Panel.

CARRIED

Moved: Cr MS Armstrong / Seconded: Cr CM McKeon

Name of Organisation	Details (When, Where etc)	2022/24 Delegates Representatives	2024/28 Delegates Representatives
General Managers Performance Review Committee	Meets Annually.	Mayor Deputy Mayor Cr Fensom Cr Kite	Full Council
Bush Fire Management Committee	Meets twice a year.	Cr Kite Cr Peters	Cr Peters Cr Smith
Plant Committee	As required to discuss upcoming major plant purchases	All Council DIS General Manager	All Council DIS General Manager
Roads Committee	As needed to consider annual road programmes	All Councillors DIS General Manager	All Councillors DIS General Manager

**Section 355 Committees**

Name of Organisation	Details (When, Where etc)	2022/24 Delegates Representatives	2024/28 Delegates Representatives
Goolgowi Hall Management Committee	Meets as & when required	Cr Furner	Cr Furner
Rankins Springs War Memorial Hall Management Committee	Meets as & when required	Cr Kite	Cr Parsons

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CR DL JARDINE, CHAIRMAN

<b>Name of Organisation</b>	<b>Details</b> (When, Where etc)	<b>2022/24</b> <b>Delegates</b> <b>Representatives</b>	<b>2024/28</b> <b>Delegates</b> <b>Representatives</b>
Merriwagga Public Hall Management Committee	Meets as & when required	Cr Armstrong	Cr Smith
Rankin's Springs Recreation Group Management Committee	Meets as & when required	Cr Kite	Cr Parsons
Wallanthery Hall Committee	Meets as & when required	Cr Potter	Cr Fensom

### **Appointment of Delegates**

<b>Name of Organisation</b>	<b>Details</b> (When, Where etc)	<b>2022/24</b> <b>Delegates</b> <b>Representatives</b>	<b>2024/28</b> <b>Delegates</b> <b>Representatives</b>
Country Public Libraries Association	As requested	Cr Potter Cr Furner (2 <sup>nd</sup> ) DCCS Library Manager	Cr Lyall Cr Furner (2 <sup>nd</sup> ) DCCS Library Manager
Mallee Bush Fire Prevention Scheme	As requested	Cr Peters Cr Fensom (2 <sup>nd</sup> )	Cr Peters Cr Fensom (2 <sup>nd</sup> )
Murray Darling Association	As requested	Cr Fensom Cr Furner (2 <sup>nd</sup> )	Cr Fensom Cr Furner (2 <sup>nd</sup> )
South West Arts Project	As requested	Cr Lyall	Cr Lyall
Western Riverina Community Library	As requested	Cr Potter Cr Furner (2 <sup>nd</sup> )	Cr Lyall Cr Furner (2 <sup>nd</sup> )
Kidman Way Promotional Committee	As requested	Cr Lyall Cr Peters (2 <sup>nd</sup> ) EDO	Cr Lyall Cr Peters (2 <sup>nd</sup> ) CDO
Lachlan Floodplain Management Committee & Rankins Springs Floodplain Management Committee	As requested	Cr Jardine Cr Peters Cr Fensom General Manager DIS	Cr Jardine Cr Peters Cr Fensom General Manager DIS
Outback Regional Tourism Organisation	As requested	Cr Lyall EDO	Cr Lyall CDO
Traffic & Development Committee	Meets as & when required	Cr Armstrong Cr Fensom (2 <sup>nd</sup> ) DIS	Cr Armstrong Cr Fensom (2 <sup>nd</sup> ) DIS
Police Accountability Community Team	Quarterly meetings	Cr Jardine General Manager	Cr Jardine General Manager
Riverina and Murray Joint Organisation (RAMJO)	Quarterly meetings in Jerilderie	Cr Jardine Cr Furner (2 <sup>nd</sup> ) General Manager	Cr Jardine Cr Furner (2 <sup>nd</sup> ) General Manager
Western Division Group of Councils	Annual Conference held in February yearly and one other again throughout the year	Cr Jardine Cr Furner (2 <sup>nd</sup> ) General Manager	Cr Jardine Cr Furner (2 <sup>nd</sup> ) General Manager
Country Mayors Association	Quarterly	Cr Jardine General Manager	Cr Jardine General Manager

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CR DL JARDINE, CHAIRMAN

**10.6 Council Meeting Dates – 2025**

**0004 RESOLVED** that Council hold Council meetings at the following venues and times for the 2025 calendar year.

<b>Date</b>	<b>Meeting</b>	<b>Venue</b>	<b>Time</b>
18/02/25	Ordinary Council Meeting	Hillston	10.00 am
18/03/25	Ordinary Council Meeting	Goolgowi	10.00 am
15/04/25	Ordinary Council Meeting	Hillston	10.00 am
20/05/25	Ordinary Council Meeting	Goolgowi	10.00 am
*24/06/25	Ordinary Council Meeting	Hillston	10.00 am
15/07/25	Ordinary Council Meeting	Goolgowi	10.00 am
19/08/25	Ordinary Council Meeting	Carrathool	10.00 am
16/09/25	Ordinary Council Meeting	Hillston	10.00 am
21/10/25	Ordinary Council Meeting	Goolgowi	10.00 am
18/11/25	Ordinary Council Meeting	Hillston	10.00 am
16/12/25	Ordinary Council Meeting	Goolgowi	10.00 am

CARRIED

Moved: Cr HJ Lyall / Seconded: Cr GR Peters

**CLOSURE**

There being no further business, the meeting terminated at 9.54 am

The Minutes of the Extra-Ordinary Meeting of the Carrathool Shire Council held on Tuesday, 15 October 2024 were confirmed at the subsequent Ordinary Meeting of Council on Tuesday, 19 November 2024

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Chairman of the Meeting of the Carrathool Shire Council held on Tuesday, 19 November 2024, at which meeting the above signature was subscribed.