



Community Grants and Donations Policy

Application	All Staff/General Public
Responsible Officer	Director Corporate & Community Services
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Authorised by	Council
Effective Date	1847/19.10.2021
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Purpose

To provide a basis for the operation of Council's Community Grants and Donations program

Reference

Local Government Act 1993 (as amended) s356, s377 and s610e

Community Strategic Plan – Towards 2030

Policy statements

Carrathool Shire Council recognises the importance of assisting non-profit community groups and organisations that are interested in, and are working towards, the enhancement and wellbeing of its community.

Council's community grants program is designed to provide opportunities for community groups and organisations to identify and respond to local issues and needs through the provision of assistance towards new projects or additions to existing projects and activities.

There is an upper limit of \$1,500 for each community grant and the grant must not total more than 50% of the cost of the project.

Applications for community grants open annually in July/August. Details of the program are advertised on Facebook, in local print media and on Council's website. Application packs will be available to download on Council's website. Packs contain both application forms and eligibility/assessment criteria.

Council provides additional donations and assistance to the community through the following programs:

- Recurrent Funding Program – applications close last business day in January each year
- Quick Response Grant (QR) – maximum \$1,000 with applications considered on submission
- Youth Development QR – maximum \$250 with applications considered on submission
- Sponsorships – applications for assistance for new or one-off events may be submitted at any time
- Use of Council plant at minimum cost – community organisation requests considered on application.

Set donations as approved by Council are detailed in the table below:

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Events List	
Anzac Day Marches	\$500 (volunteers, signage & printing)
Birds of the Bush Festival	\$550 (insurance)
Carrathool Races	in kind support
Hillston Hook Line & Sinker Festival	in kind support
Hillston Show Society	in kind support & printing
Hillston Triathlon	in kind support & signage
School List	
Carrathool Public School	\$50
Goolgowi Public School	\$50
Hillston Central School (Primary)	\$50
Hillston Central School (Secondary)	\$100
Rankins Springs Public School	\$50

Guidelines on eligibility and assessment criteria for these programs are available by contacting Council's Goolgowi office on 6965 1900.

Work Health & Safety

Carrathool Shire Council will endeavour to reduce hazards in the workplace for its employees, by ensuring that a safe and healthy working environment is maintained. As a component of the work health and safety management practices of Council, WH&S principles must be considered when in-kind support is provided.

Revision Table

Minute /Date	Amendment Summary	Reason or Reference
214/16.05.17	Quick Response Grants	Review
260/18.07.17	Appendix 3 – Hook Line Sinker Fest	Review
1847/19.10.2021	Complete Rework of Policy	Review
1847/19.10.2021	Policy Name Change	Formerly named Donations/Assistance and Sponsorship Policy

Associated Documents

Community Grants Program Guidelines
 Additional Grants & Donations Guidelines

Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment) with reference to any relevant legislation and best practice guides.